



11345 North Cedarburg Road, Mequon, Wisconsin 53092

Minutes of the Board of Trustees May 21, 2025 Meeting Approved

A regular meeting of the Frank L. Weyenberg Library Board of Trustees was held on May 21, 2025 at 6:00 pm in the Library's Tolzman Community Room.

I. Pledge of Allegiance

Catherine Perry led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

Ms. Perry called the meeting to order at 6:01 pm.

Posting of notice as of May 16, 2025, was verified.

Trustees present: Catherine Perry, President; Tedd Lookatch, Vice President; Jeffrey Hansher, Secretary; Liz Agnello, Ellen Nagy, Bob Wagner

Trustees attending virtually: Graham Baxter, Treasurer, Amy Abbott, Jennifer Abraham

Staff Present: Rachel Muchin Young, Library Director; Ashley Pike, Asst. Director; Beth Hatch, Admin Aide.

III. Announcements

Bob Wagner was introduced to the Board.

IV. Public Comment (Limit of 5 min./person)

None at this time.

V. Approval of Minutes

A. Action Item: Minutes of the April 16, 2025 Meeting.

Mr. Hansher moved to accept the minutes as presented. Motion carried.

VI. Financial Reports

A. Revenue and Expense Reports for April 2025.

The reports were included in the Board Packet.

B. Action Item: Accounts Payable Statement for April 2025

Mr. Baxter moved to approve the April 2025 Accounts Payable in the amount of \$108,254.60. Motion was seconded by Mr. Lookatch. Motion carried.

VII. Election of Officers:

Officers for 2025-2026: Mr. Lookatch, President, Ms. Buchanan, Vice President, Mr. Baxter, Treasurer, Mr. Hansher, Secretary.

A motion was made by Ms. Perry to elect the slate of officers as presented. Ms. Agnello seconded the motion. Motion carried.

VIII. President's Report

Ms. Perry gave final comments on serving as President.

IX. Committee Reports

A. Finance

No meeting was held.

B. Advocacy

No meeting was held.

C. Personnel

No meeting was held. A meeting will be scheduled to review Employee Handbook.

X. Staff Reports

A. Library Operations Report: Included in the packet.

B. Director's Report

The written Library Director's report was included in the Board Packet. Additional commentary made orally.

C. Managers' Reports

The written reports were included in the Board Packet. A follow-up question was asked about the FlightPath grant.

XI. Unfinished Business

A. Update: Solar Panels – Project is currently on track for everything and these could be up and running in 4-6 weeks. The Director and Mr. Lookatch are working on additional grant applications, which could result in another \$45,000. Ribbon-cutting ceremony plans/ideas were briefly discussed.

XII. New Business

None.

XIII. Closed Session

Ms. Perry announced that the Board of Trustees intended to enter into closed session pursuant to Wisconsin Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Board will then reconvene into open session to continue the agenda, and take action on topics discussed in closed session.

Ms. Agnello made a motion to move into closed session. Mr. Hansher seconded the motion. Roll call vote was as follows: Perry, yes; Lookatch, yes; Hansher, yes; Nagy, yes; Agnello, yes; Wagner, yes; Abraham, yes; Abbott, yes; Baxter, yes. Motion carried. The meeting moved into closed session.

Ms. Agnello moved to reconvene in open session. Mr. Hansher seconded the motion. Roll call vote was as follows: Perry, yes; Lookatch, yes; Hansher, yes; Nagy, yes; Agnello, yes; Wagner, yes; Abraham, yes; Abbott, yes; Baxter, yes. Motion carried. The meeting reconvened in open session.

XIV. Reconvene in Open Session

Dr. Nagy moved to act upon the decision made in closed session. Ms. Agnello seconded the motion. Motion carried.

XV. Trustee Training & System/State Library Update

- A. TE-11: Planning for the Library's Future
- B. TE-12: Library Standards

XVI. Future Meeting Dates

- A. The next Board of Trustees meeting will be on Wednesday, June 18, 2025, at 6:00 p.m.
- B. Personnel Committee will meet via Teams Wednesday, June 25, at 6:00 p.m.

XVII. Adjournment

There being no further business before the Board, Ms. Agnello moved to adjourn the meeting. Dr. Nagy seconded the motion. Motion carried. Meeting adjourned at 7:04 p.m.

Respectfully submitted,
Beth Hatch, Administrative Aide