FRANK L. WEYENBERG LIBRARY
OF MEQUON-THIENSVILLE
11345 North Cedarburg Road, Mequon, Wisconsin 53092

Minutes of the Board of Trustees April 17, 2024 Meeting
Approved as of May 15, 2024

A regular meeting of the Frank L. Weyenberg Library Board of Trustees was held on April 17, 2024 at 6:00 pm in the Library's Tolzman Community Room**.**

I. Pledge of Allegiance

Catherine Perry led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

Ms. Perry called the meeting to order at 6:01 pm.
Posting of notice as of April 12, 2024 was verified.
Trustees present: Catherine Perry, President; Ted Lookatch, Vice President; Jeffrey Hansher, Secretary; Graham Baxter, Treasurer; Amy Abbott, Jennifer Abraham, Liz Agnello, Ali Buchanan, Ellen Nagy and Cathrine Wagner.
Trustees Absent: None
Staff Present: Rachel Muchin Young, Library Director and Craig Jacobson, Business Manager.

III. Announcements

Ms. Agnello was welcomed to the Board of Trustees. She is serving as a Thiensville at-large representative.

IV. Public Comment (Limit of 5 min./person)

Ms. Muchin Young read the experiences of a patron who experienced the Solar Eclipse viewing event at the Library.

V. Approval of Minutes

A. Action Item: Minutes of the March 20, 2024 Meeting
The minutes of the March 20, 2024 meeting were included in the packet. Noting no objections or corrections, the minutes were considered approved as presented.

VI. Financial Reports

A. Revenue and Expense Reports for March 2024
The reports were included in the Board Packet. The reports were found to be as expected.

B. Action Item: Accounts Payable Statement for March 2024
Mr. Baxter moved to approve the Accounts Payable Statement for March 2024 in the amount of $71,852.73. Motion carried.

VII. President's Report

Ms. Perry had nothing to report.

VIII. Committee Reports

A. Finance
   Mr. Baxter reported that no meeting was held.

B. Advocacy
   Mr. Hansher reported that no meeting was held.

C. Personnel
   Ms. Abraham reported that no meeting was held.

IX. Staff Reports

A. Library Operations Report
   The statistical summary was included in the Board Packet. Ms. Muchin Young reported that statistical trends.

B. Director's Report
   The written Library Director's report was included in the Board Packet. Ms. Muchin Young reported on her additional activities. She discussed the Library's Strategic Planning process, as well as upcoming changes to the library catalog and changes to the website calendar.

C. Managers' Reports
   The written reports were included in the Board Packet.

X. Unfinished Business

A. Strategic Plan Planning Update – A. Buchanan
   Ms. Buchanan updated the Board on the progress of the strategic plan planning process up to this point.

XI. New Business

A. Action requested: AWE Computers for Kids Grant to Junior Woman's Club
   The grant request was included in the Board Packet. Ms. Muchin Young seeks Board approval of the grant request so it can be submitted to the Junior Women's Club for consideration.

   Mr. Hansher moved to approve the AWE Computers for Kids Grant to Junior Woman's Club. Motion carried.

B. Action Requested: Change Half-Day Closing for Staff Development from September 27 to October 11, 2024
   The proposed date change is made for staff scheduling purposes.

   Mr. Lookatch moved to approve the change to the half-day closing for staff development. Motion carried.

XII. Trustee Training & System/State Library Update

A. Strategic Plan Focus Group – R. Muchin Young

Ms. Muchin Young led a strategic plan focus group, soliciting ideas and feedback from the Board members so their ideas can be considered in the Strategic Plan planning process.

XIII. Future Meeting Dates

The next Board of Trustees meeting will be on Wednesday, May 15, 2024.

XIV. Adjournment

There being no further business before the Board, a motion to adjourn was made by Ms. Nagy. Motion carried and meeting was adjourned at 7:19 p.m.

Respectfully submitted,
Craig Jacobson, Business Manager