



11345 North Cedarburg Road, Mequon, Wisconsin 53092

Minutes of the Board of Trustees February 21, 2024 Meeting Unapproved

A regular meeting of the Frank L. Weyenberg Library Board of Trustees was held February 21, 2024 at 5:30 pm in the Library's Tolzman Community Room.

I. Pledge of Allegiance

Catherine Perry led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

Ms. Perry called the meeting to order at 5:30 pm.

Posting of notice as of February 19, 2024, was verified.

Trustees present: Catherine Perry, President; Tedd Lookatch, Vice President; Jeffrey Hansher, Secretary; Amy Abbott (online), Jennifer Abraham, Ali Buchanan (online), Ellen Nagy, and Cathrine Wagner online).

Trustees Absent: Graham Baxter

Staff Present: Rachel Muchin Young, Library Director.

III. Announcements

Ms. Perry asked that Personnel Committee schedule a March Committee meeting in March.

IV. Public Comment (Limit of 5 min./person)

None at this time.

V. Approval of Minutes

A. Action Item: Minutes of the January 17, 2024, Meeting

The minutes of the January 17, 2024, meeting were included in the packet. Two changes were noted. Tedd Lookatch led the Pledge of Allegiance. The spelling of his name was also corrected. The minutes were approved as corrected.

VI. Financial Reports

A. Revenue and Expense Reports for December 2023

Dr. Abraham moved and Mr. Hansher seconded that the approval of the financial reports be tabled until the March meeting. Motion carried.

B. Action Item: Accounts Payable Statement for December 2023

Dr. Nagy moved and Mr. Lookatch seconded that the approval of Accounts Payable be tabled until the March meeting. Motion carried.

C. Action Item: Revenue and Expense Reports for January 2024

Mr. Hansher and Dr. Abraham seconded that the approval of the financial reports be tabled until the March meeting. Motion carried.

- D. Mr. Lookatch and Dr. Nagy seconded that the approval of Accounts Payable be tabled until the March meeting. Motion carried.

VII. President's Report

Ms. Perry reported that there was a Personnel Committee meeting which included the Director's annual review.

Library Legislative Day was attended by Ms. Perry, Mr. Lookatch, and Ms. Muchin Young. Ms. Perry and Dr. Abraham met with Mr. Alex Lemke, our Thiensville Trustee at Large. Mr. Lemke has resigned.

Ms. Perry attended the Annual Meeting of the Friends of the Weyenberg Library, February 15.

VIII. Committee Reports

A. Finance

No meeting was held.

B. Advocacy

Mr. Hansher reported that no meeting was held.

C. Personnel

Ms. Abraham reported the committee reviewed the Library Director and set goals for the coming year. There will be a personnel committee meeting in March.

IX. Staff Reports

A. Library Operations Report

The statistical summary was included in the Board Packet.

B. Director's Report

The written Library Director's report was included in the Board Packet.

C. Managers' Reports

The written reports were included in the Board Packet.

X. Unfinished Business

Mr. Lookatch reviewed Library Legislative Day. He shared that he mentioned the unique funding model that applies only to Joint Libraries. He will follow up with a conversation with the Library Legislative Committee, Wisconsin Library Association's lobbyist, and Rep. Deb Andraca.

XI. New Business

- A. Action Requested: Approval of the 2023 Annual Report for the State of Wisconsin, Department of Public Instruction. The Board agrees that the Monarch Library System has provided effective leadership and adequately met the needs of the Library.

Mr. Hansher moved that the 2023 Annual Report be approved as submitted. Dr. Nagy seconded the motion. Motion carried.

- B. Working Meetings. Is it the purview of the Committees to tackle individual meetings or should another meeting be Added as a working meeting? This will be addressed as part of the Strategic Plan.

XII. Trustee Training & System/State Library Update

- A. Principal Activities of Wisconsin Public Library Trustees

Trustee Training was tabled until the March Board of Trustees meeting.

XIII. Future Meeting Dates

The next Board of Trustees meeting will be on Wednesday, March 20, 2024, at 6pm.

XIV. Adjournment

There being no further business before the Board, a motion to adjourn was made by Mr. Hansher. Dr. Abraham seconded the motion. Motion carried and the meeting was adjourned at 6:47 p.m.

Respectfully submitted,

R. Muchin Young

Rachel Muchin Young, Library Director