



11345 North Cedarburg Road, Mequon, Wisconsin 53092

Minutes of the Board of Trustees January 17, 2024 Meeting
Approved as of February 21, 2024

A regular meeting of the Frank L. Weyenberg Library Board of Trustees was held on January 17, 2024 at 6:00 pm in the Library's Tolzman Community Room.

I. Pledge of Allegiance

Catherine Perry led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

Ms. Perry called the meeting to order at 6:08 pm.

Posting of notice as of January 12, 2024 was verified.

Trustees present: Catherine Perry, President; Ted Lookatch, Vice President; Jeffrey Hansher, Secretary; Graham Baxter, Treasurer; Amy Abbott, Jennifer Abraham, Ali Buchanan, Ellen Nagy and Cathrine Wagner.

Trustees Absent: Alex Lemke.

Staff Present: Rachel Muchin Young, Library Director and Craig Jacobson, Business Manager.

III. Announcements

None at this time.

IV. Public Comment (Limit of 5 min./person)

None at this time.

V. Approval of Minutes

A. Action Item: Minutes of the December 20, 2023 Meeting

The minutes of the December 20, 2023 meeting were included in the packet. Noting no objections or corrections, the minutes were considered approved as presented.

VI. Financial Reports

A. Revenue and Expense Reports for December 2023

The preliminary reports for December 2023 were included in the Board Packet. Changes from the previous reports were noted. Nothing was found to be out of order.

B. Action Item: Accounts Payable Statement for December 2023

Ms. Nagy moved to approve the Accounts Payable Statement for December 2023 in the amount of \$43,036.15. Motion carried.

VII. President's Report

Ms. Perry had nothing to report.

VIII. Committee Reports

A. Finance

Mr. Baxter reported that no meeting was held.

B. Advocacy

Mr. Hansher reported that no meeting was held.

C. Personnel

Ms. Abraham reported that no meeting was held.

IX. Staff Reports

A. Library Operations Report

The statistical summary was included in the Board Packet. Ms. Muchin Young reported that these final 2023 figures compare very favorably to the 2019 numbers from the pre-Covid era, with programming numbers up significantly.

B. Director's Report

The written Library Director's report was included in the Board Packet. Ms. Muchin Young added information about the implementation of Vega on the system level. She also added information regarding weather related closings. Finally, Ms. Muchin Young answered questions from the Board on her activities.

C. Managers' Reports

The written reports were included in the Board Packet.

X. Unfinished Business

XI. New Business

A. Action Requested: Approval of 3-year subscription to Value Line Library Elite database with 5% discount

Ms. Buchanan moved to approve a 3-year subscription to Value Line Library Elite database with 5% discount. Motion carried.

XII. Trustee Training & System/State Library Update

A. Resources for Public Libraries

Ms. Muchin Young led a discussion on resources available for continuing education and resources for board members.

XIII. Future Meeting Dates

The next Board of Trustees meeting will be on Wednesday, February 21, 2024. The start time of the meeting was proposed to be moved to 5:30 to accommodate members schedules. Ms. Buchanan moved to approve the change in the meeting start time. Motion carried.

XIV. Adjournment

There being no further business before the Board, a motion to adjourn was made by Ms. Buchanan. Motion carried and meeting was adjourned at 6:53 p.m.

Respectfully submitted,
Craig Jacobson, Business Manager