



11345 North Cedarburg Road, Mequon, Wisconsin 53092

Minutes of the Board of Trustees January 15, 2025, Meeting

A regular meeting of the Frank L. Weyenberg Library Board of Trustees was held January 15, 2025, at 6:00 pm in the Library's Tolzman Community Room.

I. Pledge of Allegiance

Catherine Perry led the Pledge of Allegiance.

II. Call to Order, Verification of Posting, Roll Call

Ms. Perry called the meeting to order at 6:00 pm.

Posting of notice as of January 10, 2025, was verified.

Trustees present: Catherine Perry, President; Tedd Lookatch, Vice President; Jeffrey Hansher, Secretary; Liz Agnello, Ellen Nagy, Cathrine Wagner

Trustees attending virtually: Amy Abbott, Ali Buchanan.

Trustees Absent: Graham Baxter, Jennifer Abraham

Staff Present: Rachel Muchin Young, Library Director and Ashley Pike, Asst. Director.

III. Announcements

Mary Fletcher passed away on Monday, January 13. She started working at the Library in 1998.

IV. Public Comment (Limit of 5 min./person)

Carol Cooney, President of the Friends of Weyenberg Library, shared a recap of activities for the last few years, as well as some upcoming events for 2025. Ms. Cooney also shared that it is the Friends 3rd anniversary in April 2025.

V. Approval of Minutes

A. Action Item: Minutes of the December 18, 2024, Meeting

The minutes of the December 18, 2024, meeting were included in the packet. A motion to accept the minutes was made by Mr. Hansher. The motion carried.

VI. Financial Reports

A. Revenue and Expense Reports for November 2024

The reports were included in the Board Packet. It was noted that no revenue was reported because of switching of staff. Amount given in oral report by Director Muchin Young.

B. Action Item: Accounts Payable Statement for December 2024

The November revenue deposit was not made in time. Instead, there were two deposits made in December. The invoice report number is large with trying to wrap up 2024 accounts, which included previous missed invoices from October and early November. Ms. Agnello moved to approve the December 2024 Accounts Payable Statement in the amount of \$154,408.91. Motion was seconded by Mr. Lookatch. Motion carried.

VII. President's Report

None at this time.

VIII. Committee Reports

A. Finance

It was reported that no meeting was held.

B. Advocacy

It was reported that no meeting was held.

C. Personnel

It was reported that no meeting was held.

IX. Staff Reports

A. Library Operations Report

Report was included in the Board Packet.

B. Director's Report

The written Library Director's report was included in the Board Packet.

Ms. Muchin Young gave an update on the Foundation Fund Drive.

C. Managers' Reports

The written reports were included in the Board Packet.

X. Unfinished Business

A. Audit Report – It was reported that the audit was fine. Discussion was tabled and assigned to the Finance Committee.

B. Update: Solar Panels – T. Lookatch and guest from Arch Solar, Andrew Holmstrom Mr. Holmstrom discussed the project timeline with a potential start date of April. If the weather is colder in the beginning of April, it would be pushed back by a few weeks. Ms. Muchin Young informed the Board about a meeting she had with the City of Mequon concerning the solar panel project.

XI. Trustee Training & System/State Library Update

A. The Wild Wisconsin Winter Web Conference takes place on January 22-23, 2025. Registration is free for anyone wishing to attend any of the online sessions.

XII. Future Meeting Dates

The next Board of Trustees meeting will be on Wednesday, February 19, 2024, at 6:00 pm.

XIII. Adjournment

There being no further business before the Board, a motion to adjourn was made by Ms.

Nagy. Motion was seconded by Mr. Hansher. Motion carried and meeting was adjourned at 7:10 p.m.

Respectfully submitted,
Ashley Pike, Assistant Library Director