11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us
Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE
Tuesday, October 8, 2024
6:45 PM
North Conference Room

Agenda

1) Call to Order, Roll Call

2) Approve Meeting Minutes

   Action requested: review and approve

   a. Finance-Personnel Meeting Minutes of September 10, 2024

3) License Applications

   Action requested: review and approve

   a. October licenses to approve - Oasis Play Retreat

4) Vouchers Paid

   a. September 2024 Vouchers Paid List

5) Resolutions

   Action requested: review and recommend approval

   a. **RESOLUTION 4143** A Resolution Approving an Amendment to a Pay-As-You-Go Incentive Development Agreement Between the City of Mequon and Blue Ribbon Self Storage III, Authorizing a Change in Ownership to Extra Space Properties Two, LLC

6) Ordinances

   Action requested: review and recommend approval

   a. **ORDINANCE 2024-1666** An Ordinance Amending Chapter 14 of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors

7) Discussion Items

   Action requested: discuss and take action as needed

   a. Finance - Personnel Work Plan

8) Adjourn

Dated: October 8, 2024 *\/s/ Andrew Nerbun, Chair*

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM

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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE
Tuesday, September 10, 2024
6:30 PM
North Conference Room

Minutes

1) Call to Order, Roll Call

Present:
Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also Present: Justin Schoenemann, Assistant City Administrator, Brenda Arnett, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk and Brian Sajdak, City Attorney.

2) Approve Meeting Minutes

a. Finance-Personnel Meeting Minutes of August 14, 2024

RESULT:	**Approved by Voice Acclamation [Unanimous]**
MOVED BY:	Alderman Strzelczyk
SECONDED BY:	Alderman Gebhardt
AYES:	Gebhardt, Parrish, Strzelczyk

b. Finance-Personnel meeting minutes of August 28, 2024

RESULT:	**Approved by Voice Acclamation [Unanimous]**
MOVED BY:	Alderman Strzelczyk
SECONDED BY:	Alderman Gebhardt
AYES:	Gebhardt, Parrish, Strzelczyk

3) Vouchers Paid

a. August 2024 Vouchers Paid List

A question was raised about "Poll Worker" vendors with the description "Reimbursement Election Day per Diem." Each polling site is allowed to spend $100 on the day of an Election for food or beverages for the staff. Each Chief Poll Inspector submits paid receipts to the Clerks Office for reimbursement.

Another question was posed regarding the HRSA Grant reimbursement to SOFD. This was a grant SOFD applied for and was awarded for expenses incurred in the early part of 2023. The City received the money, thus had to send to SOFD.

RESULT:	**Approved by Voice Acclamation [Unanimous]**
MOVED BY:	Alderman Gebhardt
SECONDED BY:	Alderman Parrish
AYES:	Gebhardt, Parrish, Strzelczyk

4) Resolutions
   a. **RESOLUTION 4137** A Resolution Approving the First Amendment to a License Agreement for the Location of Equipment Upon the Cellular Tower Located at 11300 North Buntrock Avenue with SprintCom, LLC of Overland Park, Kansas

Mr. Schoenemann presented the proposed first amendment to the License Agreement with Sprint for the location of equipment upon the Cellular Tower at 11300 N Buntrock Avenue. The proposed amendment to the lease will extend the current term through 2027, and provide five additional automatically renewing five year terms.

Discussion took place regarding the terms of the agreement and whether this fee schedule was comparable to other surrounding communities.

RESULT:	**Approved by Voice Acclamation [Unanimous]**
MOVED BY:	Alderman Strzelczyk
SECONDED BY:	Alderman Gebhardt
AYES:	Gebhardt, Parrish, Strzelczyk

5) Discussion Items
   a. **ORDINANCE 2024-1666** An Ordinance Amending Chapter 14, Article V of the City of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors

Staff recommended a few revisions to this Ordinance as the Committee expressed interest in reviewing the current language. Many of the revisions were housekeeping in nature, however there were a few that were more substantive.

Committee members expressed that there should be a penalty should peddlers not follow the Ordinance. Attorney Sajdak said that language is already established. City Clerk Fochs explained that each peddler must sign an acknowledgement stating they read and understand the policy. Ultimately, the Committee asked that the acknowledgement call out the penalty should peddlers not follow the policy.

b. Finance - Personnel Work Plan

6) Adjourn

A motion to adjourn was made at 7:00 PM by Alderman Genbhardt, seconded by Alderman Parrish. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director

11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

www.ci.mequon.wi.us **Office of City Clerk**

TO: **Finance-Personnel Committee**
FROM: **Beth Kong, Deputy Clerk**
DATE: **September 23, 2024**
SUBJECT: **October licenses to approve - Oasis Play Retreat**

Following are recommended approvals:

Class C Wine License - New for the period of October 8, 2024 through June 30, 2025

The Oasis at the Play Retreat
DBA: The Oasis at the Play Retreat
1406 W. Mequon Road
Agent: Michelle Travis

Recommended Denials:

None.

Attachments:
Oasis application (PDF)

Form AB-200

Alcohol Beverage License Application

For Municipal Use Only
Municipality
License Period

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer .... $ ______
- ☒ Class "B" Beer .... $ 66.67
- ☐ "Class A" Liquor .... $ ______
- ☐ "Class B" Liquor .... $ ______
- ☐ "Class A" Liquor (cider only) $ ______
- ☐ Reserve "Class B" Liquor $ ______
- ☒ "Class C" Liquor (wine only) $ 66.67

Fees	
License Fees	$
Background Check Fee	$
Publication Fee	$ 20
Total Fees	$ 153.34

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship): The Oasis at the Play Retreat

2. Business Trade Name or DBA:

3. FEIN: 99-4299111

4. Wisconsin Seller's Permit Number: 456-1031789298-02

5. Entity Type (*check one*): ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization: WI

7. Date of Organization: 07/31/2024

8. Wisconsin DFI Registration Number: T109827

9. Premises Address: 1406 W Mequon Rd

10. City: Mequon

11. State: WI

12. Zip Code: 53092

13. County: Ozaukee

14. Governing Municipality: ☒ City ☐ Town ☐ Village of: Mequon

15. Aldermanic District:

16. Premises Phone: (262) 518-0122

17. Premises Email: hello@theplayretreat.com

18. Website: theplayretreat.com

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Concord Development multi-business plaza, 1406, with cafe area and storage room for alcohol storage, consumption. Also, two bathrooms and two play spaces for kids, one large, one small.

20. Mailing Address (if different from premises address):

21. City:

22. State:

23. Zip Code:

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ..... ☐ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ..... ☐ Yes ☐ No	

CITY OF MEQUON
11333 N CEDARBURG ROAD
MEQUON, WI 53092

THE FOLLOWING VOUCHERS PAID:	SEPTEMBER 2024
GENERAL FUND (0110)	$ 301,023.45
SPECIAL REVENUE FUND (0210)	4,311.27
PARKS & OPEN SPACE (0220)	0.00
REVOLVING LOAN FUND (0230)	0.00
LIBRARY FUND (0241)	3,193.35
SPECIAL FEDERAL GRANT FUND (0250)	27,978.22
DEBT SERVICE FUND (0310)	0.00
DEBT SERVICE TIF 2 FUND (0320)	0.00
DEBT SERVICE TIF 3 FUND (0330)	0.00
CAPITAL PROJECT FUND (0410)	895,712.74
SEWER UT FUND (0610)	87,920.27
WATER UT FUND (0620)	206,042.63
TAX FIDUCIARY FUND (0810)	0.00
TOTAL	$ 1,526,181.93

Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
			Grand Total	$1,526,181.93
Arterial Road Projects	10363	FAHRNER ASPHALT SEALERS LLC	2024 ROAD MAINTENANCE GSB-88 - RES 4112	84,416.00
Arterial Road Projects Total				**84,416.00**
Assessor	13129	CATALIS TAX & CAMA INC	2024 ASSESSOR CONTRACT-INSTALLMENT #9	12,000.00
Assessor Total				**12,000.00**
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - SAFETY BUILDING	2,891.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - CITY HALL	2,635.00
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	2,437.60
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	PREVENTATIVE MAINTENANCE HVAC CONTRACT	1,887.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - DPW	1,250.00
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	816.57
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	722.08
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	660.40
Building Maintenance	12629	TELECOM FITNESS INC	FEE FOR CLOSING OUT ALARM CIRCUITS	598.50
Building Maintenance	11581	STAPLES BUSINESS ADVANTAGE	Janitorial Supplies - 4 WYPALL 110 SANI-PREP 110/B	536.53
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	460.08
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	386.24
Building Maintenance	11581	STAPLES BUSINESS ADVANTAGE	Janitorial Supplies - 4 WYPALL 110 SANI-PREP 110/B	262.88
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES	255.00
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES	255.00
Building Maintenance	12629	TELECOM FITNESS INC	FEE FOR CLOSING OUT ALARM CIRCUITS	224.64
Building Maintenance	10886	PEST ARREST EXTERMINATING	PEST CONTROL CONTRACT	200.00
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / FIRE LIGHT REPAIR SAFETY BUILD	189.57
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	186.44
Building Maintenance	12124	PACKERLAND RENT-A-MAT, INC.	MAT CONTRACT	135.79
Building Maintenance	10886	PEST ARREST EXTERMINATING	PEST CONTROL CONTRACT	135.00
Building Maintenance	10691	MENARDS	WORK SUPPLIES	132.92
Building Maintenance	10073	AT&T CORP	TELEPHONE SERVICE CITY HALL	105.78
Building Maintenance	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	84.67
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	80.00
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / FIRE LIGHT REPAIR SAFETY BUILD	73.54
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	71.00
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	62.00
Building Maintenance	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	50.48
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	ACRYLIC WINDOW SIGN HOLDER FOR CITY HALL	38.98
Building Maintenance	10691	MENARDS	WORK SUPPLIES	22.15
Building Maintenance	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	19.83
Building Maintenance	10691	MENARDS	WORK SUPPLIES	14.00
Building Maintenance	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	5.00
Building Maintenance Total				**17,885.67**
Building Projects	10609	KWK ELECTRIC INC	FESTIVALS ELECTRICAL	6,000.00
Building Projects Total				**6,000.00**
City Administrator	10230	CONLEY PUBLISHING GROUP LTD	NEWS GRAPHIC SUBSCRIPTION 1-YEAR-ACCOUNT #0002596	132.00
City Administrator	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	77.31
City Administrator	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	25.69
City Administrator Total				**235.00**
City Clerk	10898	PITNEY BOWES	POSTAGE ACCT 17061995	4,000.00
City Clerk	12532	GRANICUS, LLC	SEPTEMBER 2024 MONTHLY SUBSCRIPTION	1,289.93
City Clerk	10896	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	INSERTER QTR FEES JUN 28 - SEP 27, 2024	385.89
City Clerk	10230	CONLEY PUBLISHING GROUP LTD	PUBLICATION SERVICES 7/28-8/24/24	120.20
City Clerk Total				**5,796.02**
Common Council	10709	MEQUON THIENSVILLE CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL NON-PROFIT BUSINESS/ORG	389.50
Common Council Total				**389.50**
Community Development	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	1,512.00
Community Development	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	159.08
Community Development	90001	TEMP STAFF REIMB	REIMBURSEMENT BREAKFAST W/ EDB CHARIMAN & ALDERMAN	66.07
Community Development	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	64.40
Community Development	11581	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	52.51
Community Development	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	30.37
Community Development Total				**1,884.43**
Elections	10108	BEAR GRAPHICS INC	ELECTION ENVELOPES EL-122	1,744.51
Elections Total				**1,744.51**
Engineering	12514	M SQUARED ENGINEERING LLC	SWAN RIDGE FARMS INSPECTION (RES 4102)	9,631.32
Engineering	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	7,658.49
Engineering	11062	R.A. SMITH, INC	Enclave VII Inspection RES 4102	4,539.42
Engineering	12353	HARWOOD ENGINEERING CONSULTANTS	BURR OAK SWMP REVIEW	540.00
Engineering	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	352.30
Engineering	11744	MASTER GRAPHICS INC	PLOTWAVE 345 PLOTTER LEASE	296.14
Engineering	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	143.19
Engineering	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	42.33
Engineering	10824	NORTHSTAR PRINTING & GRAPHICS	J DANDY BUSINESS CARDS	38.80
Engineering	13026	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	38.49
Engineering	13026	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	26.07
Engineering Total				**23,306.55**
Finance	12651	AMAZON CAPITAL SERVICES, INC	DESK CHAIR	99.99
Finance	12651	AMAZON CAPITAL SERVICES, INC	FINANCE DEPT-RUBBER FINGERTIPS	6.20
Finance Total				**106.19**
Fleet Services	11973	DIAMOND MOWERS, LLC	MOWER PARTS	1,422.71
Fleet Services	11004	SAFETY-KLEEN SYSTEMS INC	OIL FILTER RECYCLE	1,399.03
Fleet Services	12856	PERFECT CIRCLE TIRE LLC	TIRES FOR 950	1,085.00
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	493.97
Fleet Services	11702	ICE-KOLD, LLC	30 LB FREON	350.00
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	334.86
Fleet Services	12856	PERFECT CIRCLE TIRE LLC	TIRES FOR 950	302.00
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	280.73
Fleet Services	10540	INTERSTATE POWER SYSTEMS, INC	FILTER KITS	271.86
Fleet Services	13108	SYN-TECH SYSTEMS INC	FUEL SITE KEYS	263.00
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	170.68
Fleet Services	10135	BOBCAT PLUS INC	WORK SUPPLIES-EQUIPMENT	170.16
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	157.99
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS	150.00
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	144.89
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	AUTO/TRUCK PARTS	131.06
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	114.91
Fleet Services	10639	SCHOESSOW, CARY A.	LETTERS & SIGNS	90.00
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	AUTO/TRUCK PARTS	86.30
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	79.20
Fleet Services	12992	GORDIE BOUCHER FORD OF MENOMONEE FALLS INC	MOTOR FOR 950	75.47
Fleet Services	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	75.45
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	75.20
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS	74.35
Fleet Services	12624	MATHESON TRI-GAS INC	TANK RENTAL	72.90
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	66.90
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	AUTO/TRUCK PARTS	55.58
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	54.21
Fleet Services	10650	JOHN P LOCHEN CO INC	KIT HOLDER, NOZZLE - INJECTORS FOR 437	49.00
Fleet Services	10136	BOEHLKE BOTTLED GAS	FORK LIFT PROPAIN	37.63
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	31.80
Fleet Services	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	28.64
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	AUTO/TRUCK PARTS	25.54
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	21.44
Fleet Services	12390	ADVANCE AUTO PARTS	RETURN-CORE BATTERY	-22.00
Fleet Services	12390	ADVANCE AUTO PARTS	RETURN-CORE STARTER	-25.00

Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
			Grand Total	$1,526,181.93
Fleet Services	12390	ADVANCE AUTO PARTS	RETURN-CORE BRAKE CALIPERS	-70.00
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	RETURN-BLOWER MOTOR W/ WHEEL	-86.30
Fleet Services	12390	ADVANCE AUTO PARTS	CREDIT-WEAREVER BRAKE CALIPER & CORE	-130.00
Fleet Services Total				**7,909.16**
Forestry	12505	ENER-CON INC	BRUSH GRINDING @ BRUSH SITE	7,475.00
Forestry	12651	AMAZON CAPITAL SERVICES, INC	BUCKET MOUNT CHAINSAW SCABBARD	388.99
Forestry	10909	PORT-A-JOHN, INC.	BRUSH SITE RESTROOM	91.00
Forestry	10321	EGELHOFF'S LAWN MOWER SERVICE INC.	LANDSCAPING TOOLS	74.98
Forestry	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	74.15
Forestry	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES	47.98
Forestry	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	42.51
Forestry	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	8.47
Forestry Total				**8,203.08**
General Fund - General Activites	10950	R&R INSURANCE SERVICES INC	2024 LIABILITY INSURANCE PYMT 4 OF 4	46,142.50
General Fund - General Activites	10950	R&R INSURANCE SERVICES INC	2024 WORKERS COMP INSURANCE PYMT 4 OF 4	35,953.00
General Fund - General Activites	10189	CEDARBURG, CITY OF	2024 OZAUKEE COUNTY SUPER PASS	5,451.09
General Fund - General Activites	90007	MISC REFUNDS	REFUND ESCROW FOR SPECIMEN TREE REQUIREMENTS	3,450.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 10/1/2024-10/31/2024	3,285.54
General Fund - General Activites	10707	MEQUON POLICE ASSOCIATION	UNION DUES 9/13/2024	2,220.00
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 8648779 7844747 7657807 9/27/24	1,240.09
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 8648779 7844747 7657807 9/13/24	1,240.09
General Fund - General Activites	90007	MISC REFUNDS	REFUND ESCROW FOR SPECIMEN TREE REQUIREMENTS	900.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 9/27/2024	575.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 9/13/2024	575.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 13418 LAKEWOOD	290.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 9/7/2024	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 9/21/24	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 9/14/2024	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 8/31/2024	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 9/1/2024	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 9/7/2024	200.00
General Fund - General Activites	90002	PARK REFUNDS	RIVER BARN PAVILION DEPOSIT REFUND FOR 7/27 EVNT	200.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSP SEC DEP 9933 CONCORD/11415 BOBOLINK	130.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEP 11333 N PORT WASHINGTON	126.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSP SEC DEP 3330 W BURGUNDY/304 W ASTER	125.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSP SEC DEP 12364 RIVER/11801 BONNIWELL	125.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSP SEC DEP 5322 WESTFIELD/2630 CHESTNUT	125.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEPOSIT 10375 N BALDEV #I-J	112.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 10/1/2024-10/31/2024	105.60
General Fund - General Activites	12920	CHARTER COMMUNICATIONS HOLDINGS LLC	SAFETY BUILDING DESK TELEPHONES	101.56
General Fund - General Activites	90002	PARK REFUNDS	REFUND S. ROTARY PAVILLION SECURITY DEPOSIT 9/6/24	100.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT OCTOBER 2024	98.34
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEP 13205 N WEST SHORELAND	92.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 5555 W HIGHLAND	83.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 10328 STANFORD	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEPOSIT 10844 N SAN MARINO	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 3905 W HAVEN	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 1318 W FIESTA	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 12296 PORTLAND	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 10303 WESTPORT	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 3413 W BURGUNDY	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 12340 GRANVILLE	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEPOSIT 12334 FAIRWAY HEIGHT	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 10953 WESTVIEW	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 1636 W WOODSIDE	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 915 W EL PATIO	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 3404 W COLETTE	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 8420 HIGHLANDER	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEPOSIT 11039 N RIVER TRAIL	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEPOSIT 11535 N MEADOWBROOK	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 5018 W ELMDALE	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 10425 N BIRCH	63.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEPOSIT 11380 CONCORD CREEK	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 128 W GLENVIEW	60.00
General Fund - General Activites	10610	L A W HEALTH BENEFIT TRUST	MEQUON PAYROLL 9/27/2024 GRAYCAREK	10.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 9/21/24	-5.50
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 9/21/24	-100.00
General Fund - General Activites Total				**105,238.31**
General Government Equipment	13527	DIGICORP, INC	Domain Project and .Gov Acquisition	405.00
General Government Equipment Total				**405.00**
Highway	11266	WESTERN CULVERT & SUPPLY INC	CULVERT SUPPLIES	7,711.02
Highway	11044	SHERWIN INDUSTRIES INC	MASTIC	4,504.50
Highway	11266	WESTERN CULVERT & SUPPLY INC	CULVERT SUPPLIES	4,091.30
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL	2,541.01
Highway	10878	PAYNE & DOLAN INC	ASPHALT	1,640.32
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL	1,292.63
Highway	11151	TRAFFIC & PARKING CONTROL CO, INC	TRAFFIC SIGNAL PREVENTATIVE MAINTENANCE	927.00
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL	741.99
Highway	10428	FRANK D GILLITZER ELECTRIC COMPANY LTD	BULBS & BALLASTS FOR STREETLIGHTS & SIGNALS - THRE	557.46
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL	473.86
Highway	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	467.23
Highway	10878	PAYNE & DOLAN INC	ASPHALT	458.63
Highway	10686	MCCONN INC	SAFETY SUPPLIES	438.00
Highway	10797	NEENAH FOUNDRY COMPANY	CURB BOX	371.00
Highway	10428	FRANK D GILLITZER ELECTRIC COMPANY LTD	TRAFFIC SIGNAL & SIGNAL REPAIR	355.21
Highway	12651	AMAZON CAPITAL SERVICES, INC	T POST DRIVER	319.95
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	285.57
Highway	10645	LIESENER SOILS INC	LANDSCAPE SUPPLIES	280.00
Highway	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	261.74
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	203.93
Highway	12651	AMAZON CAPITAL SERVICES, INC	SKID STEER MOUNT PLATE	196.34
Highway	12861	WRANGLER HOLDCO CORP	RECYCLING FEES	192.00
Highway	10172	CARLIN SALES CORP	LANDSCAPING/TOOLS	191.45
Highway	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	180.74
Highway	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	175.94
Highway	10645	LIESENER SOILS INC	LANDSCAPE SUPPLIES	175.00
Highway	10645	LIESENER SOILS INC	LANDSCAPE SUPPLIES	175.00
Highway	10428	FRANK D GILLITZER ELECTRIC COMPANY LTD	LOCATE @ BRUSH SITE FOR ELECTRIC	169.89
Highway	10686	MCCONN INC	SAFETY SUPPLIES	134.64
Highway	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	130.79
Highway	12883	PB HAHN & CO INC	PAINT AND ADHESIVE	116.88
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	99.96
Highway	12651	AMAZON CAPITAL SERVICES, INC	PAVEMENT STENCIL 'R'	84.70
Highway	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	60.21
Highway	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	56.25
Highway	13073	BOEHLKE HARDWARE & PLUMBING	SUPPLIES/REFILLS/INSPECTIONS	37.92
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES	37.79
Highway	12883	PB HAHN & CO INC	ZIP TIES	26.99
Highway Total				**30,164.84**
Human Resources	10292	DIVERSIFIED BENEFIT SERVICES, INC.	Diversified Benefits Services: FSA	299.82
Human Resources	10226	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST P.A.	Concentra: Random DOT Screening	285.00
Human Resources	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	75.45
Human Resources	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	25.69

Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
			Grand Total	$1,526,181.93
Human Resources Total				**685.96**
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	OTG - Security, Monitoring, Backup, & Serveries	9,885.00
Information Services	13031	GLYKKA LLC	E-Signature Tool (Signeasy)	4,320.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Print Services Contract	1,157.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Print Services Contract	1,111.15
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings	895.00
Information Services	12920	CHARTER COMMUNICATIONS HOLDINGS LLC	CITY HALL DESK TELEPHONES	309.67
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP	200.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings	200.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings	150.00
Information Services	11701	TYLER TECHNOLOGIES INC	PAYMENTS PCS SERVICE FEE 10/1/24-6/30/2025	135.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Print Services Contract	130.00
Information Services	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	73.07
Information Services	12651	AMAZON CAPITAL SERVICES, INC	MC-08 MAINTENANCE CARTRIDGE FOR CANON	39.98
Information Services	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	30.37
Information Services	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	18.24
Information Services Total				**18,654.48**
Inspections	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	488.00
Inspections	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	307.34
Inspections	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	116.50
Inspections	11581	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	76.92
Inspections	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	33.75
Inspections Total				**1,022.51**
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2024 PROSECUTION LEGAL FEES	2,500.00
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2024 PROSECUTION LEGAL FEES	1,500.00
Legal Counsel Total				**4,000.00**
Library Capital Reserves	11133	THIENSVILLE, VILLAGE OF	LIBRARY CAPITAL RESERVE ACCOUNT BALANCE TRANSFER	3,193.35
Library Capital Reserves Total				**3,193.35**
Local Road Projects	10878	PAYNE & DOLAN INC	2024 ROAD PROGRAM RES 4107	346,157.83
Local Road Projects	10878	PAYNE & DOLAN INC	2024 ROAD PROGRAM RES 4107	243,515.62
Local Road Projects	10445	GRAEF-USA INC	M-T BIKEWAY STUDY RES. 4070, 4118	5,064.10
Local Road Projects	11307	WIS DEPT OF TRANSPORT 7366	MEQUON ROAD RESURFACING (RES 3903)	1,904.73
Local Road Projects Total				**596,642.28**
Parks	12895	STEVEN MARK BEHNKE	FIELD MAINTENANCE CONTRACT 2024	42,135.00
Parks	10819	NORTHERN EXPOSURE LANDSCAPING	RES 4121 THREE-YEAR LANDSCAPE MAINTENANCE CONTRACT	6,250.00
Parks	12651	AMAZON CAPITAL SERVICES, INC	REPLACEMENT WATER FOUNTAIN	1,300.09
Parks	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES	354.74
Parks	10909	PORT-A-JOHN, INC.	PORTABLE TOILETS	220.00
Parks	11326	WISCONSIN PUMP AND SUMP INC	PUMP ROTARY PAVILIONS	185.00
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	154.75
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	152.11
Parks	12651	AMAZON CAPITAL SERVICES, INC	REPLACEMENT WATER FOUNTAIN	149.99
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES WS-COMPKS	124.73
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES WS-NGBDPKS	119.44
Parks	10909	PORT-A-JOHN, INC.	PORTABLE TOILETS	110.00
Parks	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	103.90
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	74.95
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	48.78
Parks	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	41.09
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	28.78
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	18.40
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	17.09
Parks	13073	BOEHLKE HARDWARE & PLUMBING	MOVING TRIANGLE FOR SLOW-MOVING VEHICLE	16.99
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	15.65
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	13.48
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	13.14
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	12.58
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	11.56
Parks	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	11.25
Parks	10204	CINTAS	FIRE EXTINGUISHER / EMERGENCY LIGHT CONTRACT	2.00
Parks Total				**51,685.49**
Police	11520	KIESLER'S POLICE SUPPLY, INC	FIREARMS, EQUIPMENT, & ACCESSORIES	3,103.10
Police	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	948.69
Police	10204	CINTAS	FIRE EXTINGUISHER INSPECTION/RECHARGE	891.80
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R - EVIDENCE FREEZER	799.99
Police	10408	GALL'S LLC	POLICE UNIFORMS	760.00
Police	13523	VERIZON COMMUNICATION INC	CELL PHONE SERVICE	524.50
Police	10552	INTOXIMETERS INC	INTOXIMETER	485.00
Police	10736	MILW AREA TECHNICAL COLLEGE	POLICE TRAINING	425.25
Police	11137	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SERVICES	194.71
Police	10408	GALL'S LLC	POLICE UNIFORMS	187.93
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R - FLASHLIGHT REPLACEMENT	169.00
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ RECORDS CHECK	161.00
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	159.98
Police	11056	SIRCHIE FINGER PRINT LAB INC	EQUIPMENT / TESTING SUPPLIES	159.75
Police	12920	CHARTER COMMUNICATIONS HOLDINGS LLC	SAFETY BUILDING DESK TELEPHONES	152.34
Police	11153	TRANS UNION LLC	CREDIT HISTORIES	89.68
Police	10931	PROSHRED SECURITY	SHREDDING SERVICE	81.85
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R- FAN	75.50
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R - BINDERS	51.08
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R - MARKERS, PAPER	47.20
Police	13026	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	46.50
Police	12466	LANGUAGE LINE SERVICES INC	TRANSLATION SERVICES	36.92
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 9/12/24-9/13/24	33.25
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 9/12/2024-9/13/2024	29.03
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 9/12/2024-9/13/2024	27.45
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT K-9 TRAINING 8/13/24 & 8/27/24	24.26
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 9/9/24-9/11/24	23.12
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R - GLASS CLEANER	21.72
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R - STAMP	9.89
Police	13026	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	7.62
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R - LETTER OPENER	3.99
Police	12651	AMAZON CAPITAL SERVICES, INC	RETURN-VIVO DUAL MONITOR DESK MOUNT STAND	-28.79
Police Total				**9,703.31**
Police Reserve Donations	12768	BONUS INC	HOSPITALITY	80.86
Police Reserve Donations	12768	BONUS INC	HOSPITALITY	75.47
Police Reserve Donations Total				**156.33**
Public Safety Equipment	10408	GALL'S LLC	OFFICER EQUIPMENT - VESTS	3,133.52
Public Safety Equipment	13557	WALSH MARINE PRODUCTS INC	RIVER SLOW NO WAKE BUOYS	1,992.00
Public Safety Equipment	13550	KARI LYNN BECKFORD	K9 TRAINING & BOARDING	1,900.00
Public Safety Equipment	11520	KIESLER'S POLICE SUPPLY, INC	FIREARMS, EQUIPMENT, & ACCESSORIES	858.00
Public Safety Equipment	11520	KIESLER'S POLICE SUPPLY, INC	FIREARMS, EQUIPMENT, & ACCESSORIES	429.00
Public Safety Equipment	90001	TEMP STAFF REIMB	REIMBURSEMENT 24-25 DEA DRUG RENEWAL APPLICATION	25.00
Public Safety Equipment Total				**8,337.52**
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 10/1/2024-10/31/2024	235.11
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 8648779 7844747 7657807 9/13/24	80.77
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 8648779 7844747 7657807 9/27/24	80.77
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 9/13/2024	60.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 9/27/2024	60.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT OCTOBER 2024	9.04
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 10/1/2024-10/31/2024	8.00
Sewer General Activities Total				**533.69**
Sewer UT Operations	12110	THE SIGMA GROUP, INC	MANHOLE INSPECTION (#3501-23-I) RES#4054	44,087.10

Attachment: September AP Vendor Listing by Dept (21) (9726 : September 2024 Vouchers Paid List)

Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
			Grand Total	$1,526,181.93
Sewer UT Operations	12690	APPLIED TECHNOLOGIES INC	DESIGN LS E REPLACEMENT (3616-23-E) RES#4033	18,282.00
Sewer UT Operations	10722	MID-AMERICAN RESEARCH CHEMICAL	MID AMERICAN RESEARCH CHEMICAL	5,851.54
Sewer UT Operations	10323	EHLERS & ASSOCIATES INC	2024 SEWER LONG-RANGE CASH FLOW ANALYSIS	4,500.00
Sewer UT Operations	10341	ENERGENECS INC	SCADA UPGRADES	3,443.75
Sewer UT Operations	10819	NORTHERN EXPOSURE LANDSCAPING	RESTORATION AT CLEANOUT INSTALLATION	3,155.00
Sewer UT Operations	12225	PRIMADATA	Q3 2024 UTILITY BILL POSTAGE	2,100.00
Sewer UT Operations	11062	R.A. SMITH, INC	INSPECTION SERVICES (#3566-23-E) RES#4069	1,948.25
Sewer UT Operations	11049	SHORT ELLIOTT HENDRICKSON INC	HOLDING TANK REVIEW - HIGHLAND MEADOWS	1,214.57
Sewer UT Operations	12982	ASSURANCE SAFETY LLC	CONFINED SPACE TRAINING	1,025.00
Sewer UT Operations	12380	BOND TRUST SERVICES CORP	PAYING AGENT FEE 2018A SEWER G.O. BOND	400.00
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES	255.00
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES	255.00
Sewer UT Operations	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	243.90
Sewer UT Operations	10204	CINTAS	FIRE EXTINGUISHER	205.46
Sewer UT Operations	12390	ADVANCE AUTO PARTS	BATTERY	135.99
Sewer UT Operations	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	115.57
Sewer UT Operations	10252	CTC SUPPLIES INC	SHOP RAGS	70.00
Sewer UT Operations	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	61.03
Sewer UT Operations	10691	MENARDS	MISC SUPPLIES	23.08
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700	14.34
Sewer UT Operations Total				**87,386.58**
Special Events	10909	PORT-A-JOHN, INC.	2024 TASTE OF MEQUON RESTROOMS AND SINK	1,160.00
Special Events	10609	KWK ELECTRIC INC	FESTIVALS ELECTRICAL	1,144.96
Special Events	10698	MEQUON CITY OF-PETTY CASH	2024 TASTE OF MEQUON CASH FOR VOLUNTEER MEALS	630.00
Special Events	13144	BARRICADE FLASHER SERVICE INC	2024 TASTE OF MEQUON MESSAGE BOARD RENTAL & LABOR	450.00
Special Events	12321	MICHAEL LANDEY	2024 TASTE OF MEQUON FLOOD LIGHT TOWERS	360.00
Special Events	13552	SALLY WAGNER	T.O.M. KIDS PIZZA EATING CONTEST ENTRY & MARKETING	250.00
Special Events	13024	JOHN O'HARA	2024 TASTE OF MEQUON PHOTOGRAPHY	150.00
Special Events	12651	AMAZON CAPITAL SERVICES, INC	2024 TASTE OF MEQUON COOKIE/CANDY BOXES	9.98
Special Events Total				**4,154.94**
Special Federal Grant Fund	13555	ADVANCED SELECTIONS LLC	ARPA:CIVIC CAMPUS MASTER PLAN/STATION LOC ANALYSIS	15,000.00
Special Federal Grant Fund	13524	MSA PROFESSIONAL SERVICES, INC.	PARK PLAN UPDATES	10,572.65
Special Federal Grant Fund	12110	THE SIGMA GROUP, INC	BRUSH SITE AUTOMATION PROJECT TASK 1 (AGENCY APPRO	2,405.57
Special Federal Grant Fund Total				**27,978.22**
Swimming Pool	12651	AMAZON CAPITAL SERVICES, INC	SPRAY NOZZLE, CHEST WADERS WITH BOOTS & SANITIZER	408.44
Swimming Pool Total				**408.44**
TIF 3	90007	MISC REFUNDS	TID #3 INCENTIVE REIMBURSEMENT	52,695.27
TIF 3	90007	MISC REFUNDS	TID #3 INCENTIVE REIMBURSEMENT	25,270.38
TIF 3	11152	TRAFFIC ANALYSIS & DESIGN INC	PEDESTRIAN SIGNAL	5,626.00
TIF 3 Total				**83,591.65**
TIF 4	13528	REDEVELOPMENT RESOURCES, LLC	PORT ROAD MARKET ANALYSIS	4,805.00
TIF 4 Total				**4,805.00**
TIF 5	90007	MISC REFUNDS	TID #5 INCENTIVE REIMBURSEMENT	77,969.15
TIF 5	90007	MISC REFUNDS	TID #5 INCENTIVE REIMBURSEMENT	28,741.14
TIF 5	13528	REDEVELOPMENT RESOURCES, LLC	PORT ROAD MARKET ANALYSIS	4,805.00
TIF 5 Total				**111,515.29**
Water General Activities	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	1,200.00
Water General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 10/1/2024-10/31/2024	11.62
Water General Activities Total				**1,211.62**
Water UT Operations	10755	CITY OF MILWAUKEE	PURCHASED WATER	90,948.47
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	PURCHASED WATER	23,127.26
Water UT Operations	10091	BADGER METER INC	WATER METERS	12,155.40
Water UT Operations	11144	D.F. TOMASINI CONTRACTORS INC	HYDRANT VALVE LEAK AT RANGE LINE TERRACE	11,000.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	7,766.16
Water UT Operations	11693	BUDIAC PLUMBING, INC	9215 N PELHAM PARKWAY - WATER MAIN CONNECTION	6,225.00
Water UT Operations	10556	ITRON INC	METER READING SOFTWARE UPGRADE (TEMETRA)	5,773.50
Water UT Operations	10091	BADGER METER INC	WATER METERS	5,231.84
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	4,290.00
Water UT Operations	10091	BADGER METER INC	WATER METERS	4,186.44
Water UT Operations	10341	ENERGENECS INC	SCADA MAINTENANCE	3,820.72
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	3,580.61
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	2,717.34
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	2,338.02
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	2,300.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	2,100.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	1,765.78
Water UT Operations	13188	HEIDEN PLUMBING COMPANY INC	REPLACE 3" METER TEST VALVE - MILWAUKEE METER PIT	1,721.42
Water UT Operations	10489	CORE & MAIN LP	SERVICES	1,703.18
Water UT Operations	12225	PRIMADATA	Q3 2024 UTILITY BILL POSTAGE	1,400.00
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	CONSTRUCTION SAMPLES	1,380.00
Water UT Operations	10489	CORE & MAIN LP	SERVICES	1,271.76
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	964.64
Water UT Operations	10938	PUBLIC SERVICE COMMISSION OF	MWW SECOND METER PIT REVIEW	943.16
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	850.19
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	700.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	600.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	500.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	470.87
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	440.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	350.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	327.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	310.65
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	310.65
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	CONSTRUCTION SAMPLES	300.00
Water UT Operations	12883	PB HAHN & CO INC	MISCELLANEOUS MAIN SUPPLIES	289.99
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	250.00
Water UT Operations	10341	ENERGENECS INC	TIMER FAIL	145.00
Water UT Operations	12667	ETNA DISTRIBUTORS LLC	SERVICE MATERIALS	67.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	65.40
Water UT Operations	10691	MENARDS	MAINS	49.72
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 8/2024	32.70
Water UT Operations	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	22.91
Water UT Operations	12883	PB HAHN & CO INC	MISCELLANEOUS MAIN SUPPLIES	14.38
Water UT Operations	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	12.60
Water UT Operations	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	11.25
Water UT Operations Total				**204,831.01**

11333 N. Cedarburg Road
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Phone: 262-236-2902
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www.ci.mequon.wi.us **Office of Community Development**

TO:	**Finance-Personnel Committee**
FROM:	**Kim Tollefson, Director of Community Development**
DATE:	**October 8, 2024**
SUBJECT:	**RESOLUTION 4143 A Resolution Approving an Amendment to a Pay-As-You-Go Incentive Development Agreement Between the City of Mequon and Blue Ribbon Self Storage III, Authorizing a Change in Ownership to Extra Space Properties Two, LLC**

Background

In June of 2021, the Common Council authorized a TID No. 5 incentive through a Development Agreement between the City of Mequon and Blue Ribbon Self Storage III, LLC for the redevelopment of the property located at 10448 N. Port Washington Road. The redevelopment included the Life Storage facility. Blue Ribbon Self Storage III, LLC has requested a minor change to the agreement regarding the property's ownership, as Blue Ribbon is now under contract to sell the property to Extra Space Properties Two, LLC.

Analysis

The Development Agreement provides a pay-as-you-go TID No. 5 incentive for partial demolition and clearing of the site. The project met the Fast Track incentive provisions executed through the TID, providing new development valued at $5.6M (January 1, 2024) and eligible for a total incentive of $462K. The first full incentive was executed in 2024 for $77,969.

Extra Space Properties Two, LLC, is the current property manager of the site under the Life Storage brand. The ownership change is a result of a merger between Life Storage and Extra Space Storage that occurred in 2023. Extra Space Storage is the largest operator of self-storage facilities in the country, founded in 1977 and includes more than 3,500 locations in the United States. The company is a publicly traded Real Estate Investment Trust (REIT).

All other terms and provisions of the Development Agreement shall remain in full force and effect.

Fiscal Note

The resolution amendment is fiscal neutral.

Recommendation

On September 24, the Economic Development Board approved a recommendation in favor of approving the amendment by a vote of 8-0. A recommendation from the Finance-Personnel Committee is forthcoming on October 8, 2024.

Attachments:

First Amendment DA Change of Ownership (DOCX)
Zoning Map (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4143

A Resolution Approving an Amendment to a Pay-As-You-Go Incentive Development Agreement Between the City of Mequon and Blue Ribbon Self Storage III, Authorizing a Change in Ownership to Extra Space Properties Two, LLC

RECITALS

A. The Life Storage commercial development is located in the TID No. 5 North Port Washington Road neighborhood at 10448 N. Port Washington Road.

B. The Common Council approved a Development Agreement for the property on June 28, 2021.

C. The Developer and Owner wish to amend the Development Agreement authorizing new ownership of the project by Extra Space Properties Two, LLC.

D. The Development Agreement provides for the installation of improvements and the payment of fees, as well as incentives for achieving a specified development value.

E. All contingencies placed on the Developer, Owner and City as part of the Development Agreement remain in effect under the amendment.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. A First Amendment to the Development Agreement for Life Storage commercial development is approved subject to any technical, clerical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and City Clerk are authorized and directed to execute and deliver the same.

____
Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

FIRST AMENDMENT TO DEVELOPMENT AGREEMENT

WHEREAS, the City of Mequon, Wisconsin, a Wisconsin municipal corporation and Blue Ribbon Self Storage III, LLC, a Wisconsin limited liability company executed that certain Development Agreement of June 3, 2021 (the "Development Agreement").

WHEREAS, Blue Ribbon Self Storage III, LLC is under contract to sell the Project to Extra Space Properties Two LLC.

WHEREAS, the parties are desirous of amending said Development Agreement, in order to amend and restate certain terms and obligations, as follows.

NOW THEREFORE, the parties to this Amendment to Development Agreement, agree that the following shall modify and amend certain provisions of the Development Agreement, as follows:

1. All references to and meaning of Developer shall be defined as Extra Space Properties Two LLC and all references to and meaning of Owner shall be defined as Extra Space Properties Two LLC.

2. It is therefore authorized that the Developer approved to operate and manage the Project is Extra Space Properties Two LLC.

3. Except as hereby amended, all other terms and provisions of the Development Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties to the Development Agreement and this Amendment to Development Agreement have caused this to be signed in duplicate originals this _______ day of ______________, 2024, which shall be the effective date of this First Amendment to Development Agreement.

[SIGNATURE PAGES FOLLOW]

CITY OF MEQUON

____
Andrew Nerbun, Mayor

____
Caroline Fochs, City Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY OF OZAUKEE)

Personally came before me this __ day of April, 2023, the above named Andrew Nerbun and Caroline Fochs, Mayor and Clerk of the City of Mequon, respectively, to me known to be such officers and acknowledge that they executed the foregoing instrument in such capacity.

____
Notary Public, State of Wisconsin
My Commission_________________________.

BLUE RIBBON SELF STORAGE III, LLC

By: Blue Ribbon Storage Manager, LLC
Its: Manager

By:____________________________________
Name: Michael W. Kelly
Its: Manager
Date:____________________

ACKNOWLEDGMENT

STATE OF _________________)
) ss.
COUNTY OF _______________)

Personally came before me this __ day of October, 2024, the above named Michael W. Kelly, to me known to be such person and acknowledge that they executed the foregoing instrument.

____
Notary Public, State of Wisconsin
My Commission________________________________.

EXTRA SPACE PROPERTIES TWO LLC

By:______________________________________Dated:_________________________

Name: _______________________________, Title: ____________________________

ACKNOWLEDGMENT

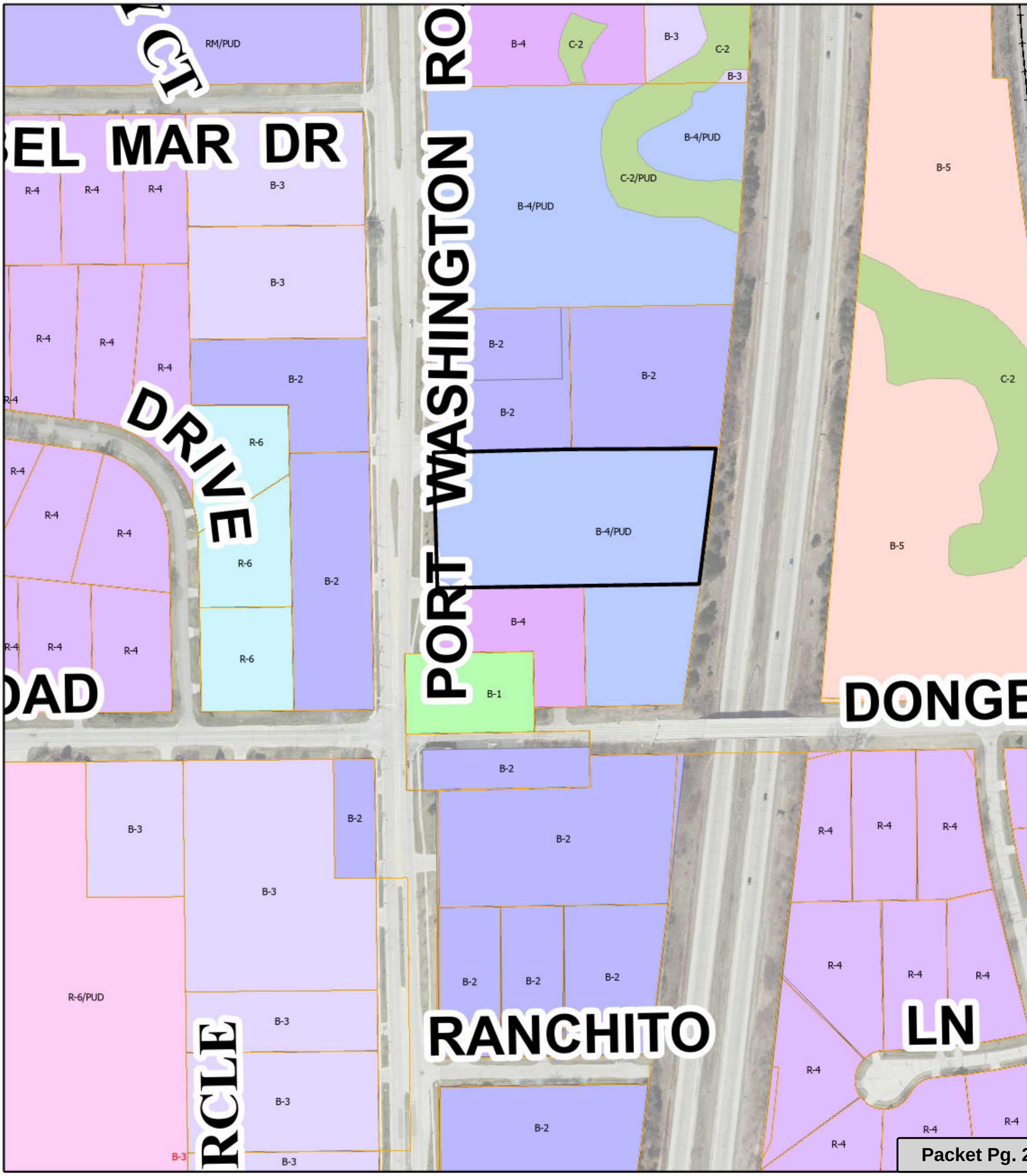
STATE OF ______________)
) ss.
COUNTY OF ____________)

Personally came before me this __ day of October, 2024, the above named ______________________, to me known to be such person and acknowledge that they executed the foregoing instrument.

____
Notary Public, State of Wisconsin
My Commission_________________________.

LIFE STORAGE

AC	Arrival Corridor	IPS	Institutional & Public Service
A-1	Agricultural Preserve	NC	Neighborhood Commercial
A-2	General Agricultural	OA	Agricultural Overlay
B-1	Neighborhood Business	PUD	Planned Unit Development Overlay
B-2	Community Business	P-1	Park & Recreation
B-3	Office & Service Business	R-1	Single-Family Residential (5 Ac. Min.)
B-4	Business Park	R-1B	Single-Family Residential (2.5 Ac. Min.)
B-5	Light Industrial	R-2	Single-Family Residential (2 Ac. Min.)
B-6	Rural Industrial	R-2B	Single-Family Residential (1.5 Ac. Min.)
B-7	Rural Business	R-3	Single-Family Residential (1 Ac. Min.)
C-1	Shoreland/Wetland Conservancy	R-4	Single-Family Residential (3/4 Ac. Min.)
C-2	General Conservancy	R-5	Single-Family Residential (1/2 Ac. Min.)
CGO	Central Growth Overlay	R-6	Single-Family Residential (4 DU/Ac.)
FFO	Flood Fringe Overlay	RM	Multi-Family Residential
FW	Floodway	TC	Town Center
IPS	Institutional & Public Service	TDR	Transfer of Development Rights



Attachment: Zoning Map (RESOLUTION 4143 : DA Amendment TID 5 Incentive Life Storage)

11333 N. Cedarburg Road
Mequon, WI 53092-1930
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Fax: 262-242-9655

www.ci.mequon.wi.us **Office of City Clerk**

TO:	**Finance-Personnel Committee**
FROM:	**Caroline Fochs, City Clerk**
DATE:	**September 30, 2024**
SUBJECT:	**ORDINANCE 2024-1666 An Ordinance Amending Chapter 14 of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors**

Background

Peddlers, sellers and solicitors are regulated by Chapter 14 of the Mequon Municipal Code. Recently, the Finance-Personnel Committee voiced interest in revisit this section of the Code, and took the opportunity to review amendments recommended by the City Clerk's Office that appear on a track-changes version of this Code section, attached as Exhibit A.

Analysis

Many of the suggested revisions are clarifications or housekeeping in nature. However, there are several impactful revisions that are recommended for adoption, as follows:

- A new requirement that each seller must acknowledge in writing that they have read and understand the restrictions outlined in Section 14-122, and that such acknowledgment will include fines that can be assessed if the rules and restrictions are not followed.

- An increase in the amount of the bond for out-of-state peddlers from $500 to $1,000. This amount was set in 2006 and has not changed since its inception. The bond secures payment of forfeitures and ensures that the merchandise/service purchased will be delivered according to the representations of the applicant.

- Creates a process by which a resident can file a grievance if harmed by a peddler or transient merchant.

- A new requirement that traveling salespersons must obtain a certificate of registration from the Department of Workforce Development, prior to selling.

- Creates the ability to fine the business entity as well as the employee, when either repeatedly violates Section 14-116.

Fiscal Impact

But for any revenue derived from the enforcement of provisions that otherwise are tied to enforcement of the provisions as outlined within the proposed amendments, there is no direct fiscal impact to the recommended changes.

Recommendation
A recommendation is forthcoming from the Finance-Personnel Committee on October 8, 2024.

Attachments:
Exhibit A (DOCX)

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2024-1666

An Ordinance Amending Chapter 14 of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors

RECITALS

A. The Common Council previously adopted Chapter 14, Article V of the Mequon Municipal Code related to the regulation of peddlers, transient merchants and solicitors

B. The Common Council finds that the regulation of peddlers, impacts the safety and welfare of the community and that appropriate guidelines and processes are necessary to ensure safety and welfare.

C. The Common Council desires to update and amend these policies and procedures.

D. On October 8, 2024, the Finance-Personnel Committee recommended approval of the proposed ordinance amendments.

BASED UPON THE FOREGOING RECITALS, the Common Council of the City of Mequon, Wisconsin, do ordain as follows:

SECTION I

Sections 14-114 through 14-128 of the Mequon Municipal Code related to the regulation of peddlers, transient merchants and solicitors are amended to read as attached in Exhibit A.

SECTION II

The terms and provision of this ordinance are severable. Should any term of provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

Published: ________________________

ARTICLE V. REGULATION OF PEDDLERS, TRANSIENT MERCHANTS AND SOLICITORS[1]

Sec. 14-114. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

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Charitable organization shall include any benevolent, philanthropic, political, patriotic or eleemosynary person, partnership, association or corporation, or one purporting to be such.

Clerk shall mean the City of Mequon Clerk.

License shall mean a license to engage in peddler, transient merchant and solicitation activity within the City of Mequon, as regulated hereunder.

Merchandise shall include personal property of any kind, and shall include merchandise, goods, or materials provided incidental to services offered or sold. The sale of merchandise includes donations required by the seller for the retention of goods by a donor or prospective customer. Merchandise does not include perishable products.

Peddler means any natural person or entity who engages in the retail sale of merchandise by the direct selling, door-to door method. For purposes of this Section, sale of merchandise includes a sale in which the personal services rendered upon or in connection with the merchandise constitutes the greatest part of value for the price received.~~, but does not include a farm auction sale conducted by or for a resident farmer of personal property used on the farm, or the sale of produce or other perishable products at retail or wholesale by a resident of this state.~~

Permanent merchant means any person who, for at least one year prior to the consideration of the application of this chapter to said merchant:

(1) Has continuously operated an established place of business in this city or in the local trade area among the communities in the vicinity of the City of Mequon; or

(2) Has continuously resided in this city and now does business from his/her residence.

Person or *individual* shall mean all natural persons of any age or sex, partnerships, corporations, associations, groups, or organizations working in concert or for the same purpose or objective.

Solicitor includes any person who goes from place to place within the city for the purpose of soliciting donations for charitable, religious, political, patriotic, philanthropic or eleemosynary purposes or activities.

Transient merchant means a person who engages in the temporary business of selling merchandise at a fixed location in the city.

[1]Editor's note(s)—Ord. No. 2006-1191, § I, adopted Oct. 10, 2006, amended Art. V in its entirety to read as herein set out. Former Art. V, §§ 14-114—14-128, pertained to similar subject matter, and derived from Code 1957, § 18-06(1)—(15); Ord. No. 82-518, adopted May 19, 1982; Ord. No. 87-625, adopted Apr. 14, 1987; Ord. No. 94-829, adopted Nov. 9, 1994; Ord. No. 95-860, adopted Nov. 14, 1995; and Ord. No. 2003-1073, § XIII, adopted June 18, 2003.

State law reference(s)—Authority to regulate transient merchants, Wis. Stats. § 66.0423.

Transient merchants, charitable organizations or *solicitors* shall be construed to include any employee, agent, member or volunteer thereof.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-115. Application and license required; fees.

It shall be unlawful for any peddler, transient merchant or solicitor to engage in sales or sales activities or to solicit donations within the City of Mequon without first applying and obtaining a license as set forth herein.

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The application for a license to peddle, canvass, sell or solicit within the corporate limits of the City of Mequon shall be made in person to the clerk, with approval by the clerk and the committee on finance-personnel of the city. At the time of filing the permit application, the applicant for a peddler, transient merchant or solicitor's permit shall pay to the city clerk administrative processing fees as shall be determined by the common council by resolution from time to time. Charitable organizations which are registered with the State of Wisconsin pursuant to Wis. Stat. § ~~440.41, Wisconsin Statutes~~202.12, or which are exempt from such registration requirements shall register and pay the criminal investigation portion of such fees, but shall be exempt from the balance of said administrative fees. In addition to the fees provided hereinabove, the applicant shall pay the required administrative fees for each individual who shall engage in peddler, transient merchant or solicitor activities in the city, to defray the cost of licensure and criminal investigation of each such peddler, transient merchant or solicitor.

(1) Class A license. Any applicant who has a permanent residence or place of business in the state may apply for and be granted a license which shall be valid for a period of three (3) months from issuance, and which shall be renewable for a like period at no additional charge.~~.~~

(2) Class B license. All other applicants may apply for and be granted a license which shall be valid for a period of up to thirty (30) days from issuance, and which shall be renewable for a like period at no additional charge.

(3) The prospective licensee must further obtain a permit for each additional individual person peddling, soliciting, or carrying on transient merchant activity.

(4) The application must identify the name, permanent address, social security number, age and driver's license of each permittee and such other information as the city may from time to time require.

(5) Each peddler, transient merchant or solicitor must provide a government issued identification card as proof of identity when applying.

(6) There shall be a waiting period of seventy-two (72) hours excluding weekends and holidays from the time of the ~~issuance~~ granting of the license to the prospective licensee, to the time that the licensee may begin the peddling, soliciting, or transient merchant activity within the corporate limits of the city.

(7~~6~~) Each applicant must acknowledge in writing that they have reviewed and understand the rules and restrictions outlined in sec. 14-122 and such acknowledgment shall describe the penalties that can be assessed to those that do not adhere to said rules and restrictions and as adopted by the common council by resolution from time to time,.

(8) Upon expiration of the initial class B license to peddle, canvass, or solicit within the corporate limits of the city, the licensee may make application in person to the clerk for renewal of the license. The clerk shall ~~grant~~ issue the requested renewal and the renewed license shall remain in effect, only providing:

a. At the time of request for renewal the licensee shall execute and provide a certified statement attesting that the information in the initial application and license is current, and correct, and to the extent applicable shall provide the clerk with changes to any information which was provided in the initial application;

b. There have been no bona fide citizen complaints regarding the peddling, canvassing, soliciting, or selling activities of the applicant or the applicant's agents, employees, or affiliates; and

c. There has been no objection to the renewal by the committee on finance-personnel of the city.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-116. Exemptions.

The following shall be exempt from all provisions of this article:

(1) Any person delivering newspapers, fuel, dairy products or bakery goods to regular customers on established routes, or any other person making a regular delivery of goods ordered by a customer;

(2) Any person selling agricultural products which the person has grown;

(3) Any person who takes orders away from or delivers goods to an existing established place of business, for merchandise regularly offered for sale by the merchant within this city and who delivers such merchandise in their regular course of business;

(4) Any person who has an existing established place of business where the merchandise being sold is offered for sale on a regular basis, and in which the buyer has initiated contact with, and specifically requested or consented to a home visit by, said person;

(5) Any person who has had, or one who represents a company which has had, a prior business transaction, such as a prior sale or credit arrangement, with the prospective customer, and in which the customer has specifically requested or consented to a home visit by said person;

(6) Any person holding a sale required by statute or by order of any court and any person conducting a bona fide auction sale pursuant to law;

(7) Any person permitted to do business at special events authorized by the common council.

(8) Any person doing business with the permission of, and upon the premises of, existing retail establishments, which establishments are located within zoning districts allowing retail sales, and having occupancy permits allowing retail sales operations, provided such transient merchants does business within the enclosed building structure. This exemption shall apply only to establishments and buildings wherein any sales conducted pursuant to this exemption are of the same type and nature as sales generally occurring therein, and provided further that the primary business of the establishment is retail sales. This exemption specifically shall not apply to hotels and motels.

(9) Any person engaging in proselytizing on behalf of any bona fide religion or religious group, or campaigning, or otherwise engaging in political activity, including pamphleteering.

(10) Any persons under the age of eighteen (18) who are residents of the city, or pupils in the Mequon-Thiensville School District or a private or parochial school located within the city, and who are engaging in occasional door-to-door sales in order to raise funds for school, school-related, school extra-curricular -related, scouting-related, athletic or religious activities.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-117. Reserved.

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Sec. 14-118. Investigation.

(a) Upon receipt of a completed registration form, the clerk shall promptly refer it to the chief of police, who shall forthwith make an investigation of the statements made in such registration, and the individuals who it is proposed will carry out peddler, transient merchant ~~of~~ or solicitor activities in the city. The chief of police, or his/her designee, shall endorse his/her approval or disapproval in a report to the clerk within three (3) business days after the investigation has been completed.

(b) The clerk and committee on finance-personnel shall refuse to issue the permit to the applicant if it is determined, pursuant to the investigation provided for hereinabove, that the registration contains any material omission or materially inaccurate statement; applicant was convicted of a crime, statutory violation or ordinance violation with the last five (5) years, the nature of which is directly related to the applicant's fitness to engage in transient merchant or solicitor activities; or the applicant failed to comply with any applicable provision of this article.

(Ord. No. 2006-1191, § I, 10-10-2006)

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Sec. 14-119. Reserved.

Sec. 14-120. Reserved.

Sec. 14-121. Bond.

After approval, but prior to issuance of the license regulated herein for a peddler or transient merchant, every applicant whose principal place of business is located outside of the state shall file with the city clerk a bond in the sum of ~~five hundred dollars ($500.00)~~ one thousand dollars ($1,000.00) in the form of cash or irrevocable letter of credit, upon which the city may draw, securing full compliance with the ordinances of the city and laws of the state relating to peddlers and transient merchants, securing payment of any forfeiture for the violation thereof, and guaranteeing to any citizen of the City of Mequon doing business with the applicant that the property purchased will be delivered according to the representations of the applicant. Action on such bond may be brought by any person aggrieved, provided that action to recover on any such bond shall be commenced within sixty (60) days after the expiration of the license issued to the applicant by the clerk. Any resident that has been harmed or encountered a misrepresentation of service/product may file a claim with the City Clerk with a written description of the grievance. The City Clerk will forward the grievance to the Finance-Personnel Committee to determine if the claim is verifiable and if the bond or a portion thereof shall be dispersed to the applicant.

(Ord. No. 2006-1191, § I, 10-10-2006)

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Sec. 14-122. Prohibited practices.

Peddlers, transient merchants, charitable organizations and solicitors shall be prohibited from:

(1) Calling at any dwelling or other place on Sunday, or on any other day after 7:00 p.m. or before 9:00 a.m., except by appointment.

(2) Calling at the rear door of any dwelling, unless expressly requested by the occupant.

(3) Calling at any dwelling or other place where a sign is displayed bearing the words "no peddlers," "no solicitors" or words of similar meaning.

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(4) Remaining on premises after being asked to leave by the owner, occupant, or any other person having authority over such premises.

(5) Misrepresenting or making false, deceptive or misleading statements concerning the quality, quantity or character of any goods offered for sale, the purpose of his/her visit, his/her identity or the identity of the organization he/she represents. A licensee soliciting on behalf of a charitable organization shall specifically disclose what portion of the sale price of goods being offered will actually be used for the charitable purpose for which the organization is soliciting. Said portion shall be expressed as a percentage of the sale price of the merchandise.

(6) Impeding the free use of sidewalks and streets by pedestrians and vehicles.

(7) Failing to observe all traffic and parking regulations where sales are made from vehicles, or a neighborhood is accessed by means of a vehicle.

(8) Making or employing any loud noises or using any sound amplifying device to attract customers if the noise produced is capable of being plainly heard outside a one hundred-foot radius of the source.

(9) Allowing rubbish or litter to accumulate in or around the area in which he/she is conducting business.

(10) No person may employ, offer to employ, or otherwise recruit an individual to work as a traveling sales crew worker without first obtaining a certificate of registration from the Department of Workforce Development per Wis Stat §103.34.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-123. Reserved.

Sec. 14-124. Display of license.

During actual peddler, transient merchant or solicitation activity, each licensed peddler, transient merchant or solicitor shall wear or otherwise visibly exhibit a picture identification issued by the entity or organization with which he or she is affiliated, and shall also carry the license issued by the clerk, evidencing the fact that the peddler, transient merchant or solicitor is licensed to solicit within the city, and shall produce the license for inspection upon request.

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(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-125. Revocation of license.

(a) A license may be revoked by the finance-personnel committee after notice and hearing if the registrant made any material omission or materially inaccurate statement in the application for registration; made any fraudulent, false, deceptive ~~of~~ or misleading statement or representation in the ~~court~~ course of engaging in transient sales; violated any provision of this section, or was convicted of any crime or ordinance or statutory violation which is directly related to the registrant's fitness to engage in peddler, transient merchant or solicitation activity.

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(b) Written notice of the hearing shall be served personally on the applicant, or by registered mail - return receipt requested, sent postage pre-paid to the registrant at the address provided in the application at least seventy-two (72) hours prior to the time set for the hearing. Such notice shall contain the time and place of hearing and a statement of the acts or omissions alleged which form the basis for the proposed revocation of license.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-126. Reserved.

Sec. 14-127. Penalty.

(a) Any person, corporation, partnership, organization or entity who shall violate any provision of this article shall suffer a forfeiture for each violation, plus costs of prosecution and penalty assessments according to law. Each day of violation shall constitute a separate offense.

(b) Any person, corporation, partnership, organization or entity who employs any person or persons that repeatedly violate sec. 14-116 shall be in violation of this Article V and shall suffer a forfeiture for each violation, plus costs of prosecution and penalty assessments according to law. Each day of violation shall constitute a separate offense.

(Ord. No. 2006-1191, § I, 10-10-2006; Ord. No. 2010-1336, § I, 11-9-2010)

Sec. 14-128. Appeal.

Any applicant denied a license or whose license is revoked may appeal the denial by filing a request for appeal hearing before the board of appeals, with the clerk, within fifteen (15) days of the date of the denial.

(Ord. No. 2006-1191, § I, 10-10-2006)

Secs. 14-129—14-154. Reserved.

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2024 Finance-Personnel Monthly Work Plan

Current Agenda Topics

Month	Agenda Topics
October	• A Resolution Approving an Amendment to a Pay-As-You-Go Incentive Development Agreement Between the City of Mequon and Blue Ribbon Self Storage III, Authorizing a Change in Ownership to Extra Space Properties Two, LLC • Peddlers, Transient Merchants and Solicitors Ordinance Discussion. Recommendation Forthcoming by Finance-Personnel

Future Agenda Topics

• Life Insurance Review • Library Review	• Payment in Lieu of Tax (PILOT) Agreements • City Ordinance Reconciliation

2024 Completed Items

• Denial of Sybaris Liquor License Agreement Revision Request • Resolution Authorizing a Contract with Redevelopment Resources in the Amount of $69,710 for a Mequon Port Washington Road Market Analysis • Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2022 • DANA Investment Advisors Portfolio Review/Market Update, Quarter 1 Investment and Cash Report • Resolution Appointing Marie A. Keyser to the Position of Acting Finance Director/City Treasurer • Q1 Budget Report • Resolution Disallowing the Claim of Zachariah Anderson Dated May 21, 2024 • Resolution Appointing Brenda Arnett to the Position of Finance Director/City Treasurer • Review of City's Financial Policies • Resolution Adopting Proposed Updates to the City's Financial Policies	• Approving a Development & Dedication Agreement with Mequon-Thiensville Little League/Mequon Heat for Batting Cage Improvements at Rennicke Field • Resolution Amending the City's FY2024 Compensation Plan and Allocation of Funding Received through the American Rescue Plan Act, in Connection with the Establishment of a Full-Time Management Intern During 2024-2025 • Resolution Dissolving Tax Incremental District No. 2 and Authorizing the Distribution of Excess Incremental Revenue to Taxing Jurisdictions • Resolution Approving a Development and Dedication Agreement For A Replacement Storage Shed at Rotary Park • An Ordinance Creating Section 2-183(1) of the Mequon Municipal Code Relating to Informed Consent Concerning Certain Actions of the City's Legal Counsel • Acceptance of FY 2023 Annual Comprehensive Financial Report and Report on Internal Control • Assessment Revaluation Discussion • FY 2023 Popular Annual Financial Report • Community Survey Input

• Resolution Approving a contract with CivicPlus Civic Select of Manhattan, KS in the Amount of $34,582 for the Initial Year of Agenda Management Services • Q2 Cash & Investment Report	• Resolution Approving the First Amendment to a License Agreement for the Location of Equipment Upon the Cellular Tower Located at 11300 North Buntrock Avenue with SprintCom, LLC of Overland Park, Kansas