



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, August 8, 2023

6:00 PM

North Conference Room

Agenda

1) Call to Order, Roll Call

2) Approve Meeting Minutes

Action requested: review and approve

- a. June 13, 2023 Finance-Personnel Meeting Minutes
- b. July 17, 2023 Finance-Personnel Meeting Minutes

3) License Applications

Action requested: review and approve

- a. August, 2023 Licenses

4) Vouchers Paid

- a. June 2023 Vouchers Paid List
- b. July 2023 Vouchers Paid List

5) Ordinances

Action requested: review and recommend approval

- a. **ORDINANCE 2023-1653** An Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,576

6) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 4058** A Resolution Approving a Second Amendment to the Development Agreement Between the City of Mequon and P2 Development, Extending the Completion Date for the Town Center Townhomes Development Project Located at 11110-11112 and 11040 N. Buntrock Avenue to October 27, 2023

7) Information Items

- a. 2023 YTD Budget Report as of June 30, 2023
- b. 2023 YTD Investment Report as of June 30, 2023
- c. Finance & Personnel Work Plan

8) Adjourn

Dated: August 8, 2023

/s/ Andrew Nerbun, Chair

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Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



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Mequon, WI 53092
Phone: 262-236-2941
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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, June 13, 2023

6:15 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also present: William Jones, City Administrator, Jennifer Engroff, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk, Kristen Lundeen, Director of Public Works, Wendi Unger, Partner at Baker Tilly and Sarah Plohocky, Key Benefit Concepts.

2) Approve Meeting Minutes

a. May 9, 2023 Finance-Personnel Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Gebhardt

AYES:	Gebhardt, Parrish, Strzelczyk
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3) License Applications

a. June 2023 Licenses

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES:	Gebhardt, Parrish, Strzelczyk
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b. 2024 Waste Hauler Permits

Director Lundeen noted to the Committee that in 2021-2022, the City discovered three waste haulers that did not have a permit, thus were non-compliant. They have since worked with

Attachment: 061323 (8620 : June 13, 2023 Finance-Personnel Meeting Minutes)

those haulers to bring them into compliance. Alderman Strzelczyk noted Ozaukee Disposal driving on the wrong side of the road to pick up waste. He asked if a letter could be sent with their waste permit to comply with all traffic laws. Director Lundeen said she will notify the police department since that is a traffic violation.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Strzelczyk

AYES: Gebhardt, Parrish, Strzelczyk

4) Vouchers Paid

a. May 2023 Vouchers Paid List

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk

5) Presentation

a. Review of Post-Employment Benefit Valuation Studies Addressing Liabilities with a Measurement Date of December 31, 2021, as Included in the December 31, 2022 Annual Comprehensive Financial Report and Prepared by Key Benefit Concepts, LLC

Sarah Plohocky from Key Benefit Concepts was at the meeting to explain to Committee members about "Other Post-Employment Benefits" (OPEB). The Governmental Accounting Standards Board (GASB) develops and issues accounting standards to improve the financial accounting and reporting of U.S. state and local governments.

GASB has finalized Statement No. 74 (Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans) and Statement No. 75 (Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions). These Statements establish standards for the measurement, recognition, and display of Other Post-Employment Benefits (OPEB) expense/expenditures.

GASB has finalized Statement No. 67 (Financial Reporting for Pension Plans), Statement No. 68 (Accounting and Financial Reporting for Pensions), and Statement No. 73 (Accounting and Financial Reporting for Pensions That Are Not within the Scope of GASB Statement No. 68). These Statements establish standards for the measurement, recognition, and display of pension expense/expenditures.

Ms. Plohocky explained the two reports (GASB 75 OPEB Report and GASB 73 Stipend Report). The valuations are certified by an actuary and as of January 1, 2022, the unfunded OPEB liability is about \$988,000 and the unfunded post-employment stipend liability is just over \$370,000.

b. Acceptance of the FY2022 Annual Comprehensive Financial Report and Report on Internal Control

Wendi Unger, Partner at Baker Tilly was present to explain the FY2022 financials, audit results and report on internal controls. She also explained GASB 87, the new leasing standard for FY2022.

She noted for the general fund, the City ended the year using \$309,000 of fund balance. This equates to a deficit position. Actual revenues were 98% of the budgeted total and actual expenditures were 100% of the budgeted amount. Intergovernmental revenue, permitting, investments and PILOT contributed to the shortfall (approximately \$23,000). The other \$286,000 of the deficit was due to the use of available fund balance within the City's General Fund, approved by Common Council, to finance various one-time expenses. (Inflation bonus, network equipment recommended by the 2021 IT strategic plan, assessing revaluation final payment, Land Management System consulting, Police Flock camera system and new median plantings). Ms. Unger noted both utilities ended the year with a surplus.

Ms. Unger also explained to the Committee that the statutory debt limit is 5% of equalized value. In Mequon, that is approximately \$299 million. Taking into account the City's current debt obligations, the City could borrow an additional \$260 million.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Strzelczyk

AYES:	Gebhardt, Parrish, Strzelczyk
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6) Information Items

a. Finance & Personnel Work Plan

Alderman Parrish asked to add PILOT's (payment in lieu of taxes) to the work plan for a future discussion topic.

7) Adjourn

A motion to adjourn was made at 6:51 PM by Alderman Parrish, seconded by Alderman Strzelczyk. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser

Assistant Finance Director



draft

11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE
Monday, July 17, 2023
8:00 AM
Administration Conference Room

Minutes

1) Call to Order, Roll Call

The meeting was called to order at 8:00 AM.

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk -- **Absent**

Also present: City Clerk Caroline Fochs.

2) License applications

July Licenses

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish

3) Adjourn

Motion to adjourn at 8:02 AM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk

Attachment: 071723_draft (8621 : July 17, 2023 Finance-Personnel Meeting Minutes)



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of City Clerk

TO: Finance-Personnel Committee
FROM: Caroline Fochs, City Clerk
DATE: August 3, 2023
SUBJECT: August, 2023 Licenses

Following are recommended approvals:

Class B Beer License - New - For the Taste of Mequon only, September 9, 2023

Mark A. Mollenhauer DBA
Leonardo's Pizza
11051 N. Port Washington Rd.
Agent: Mark A. Mollenhauer

Class B Beer and Class C Wine Liquor License - New - For the Taste of Mequon only, September 9, 2023

GG & KR LLC DBA
The Stilt House
W62N630 Washington Ave.
Cedarburg, WI 53012
Agent: Andrew J. Miller

Class B Beer and Class B Liquor License - New for the period of August 9, 2023 through June 30, 2024

SER R.Z. 3 LLC DBA
Mexican Bar and Grill
10352 N. Port Washington Rd.
Agent: Jose O. Guzman

Big Shots Sports, LLC DBA
Pin High Golf Center
10328 N. Wauwatosa Rd.
Agent: I Lan Hang

Class B Beer and Class C Wine Liquor License -New for the period of August 9, 2023 through June 30, 2024

Bawi Inc. DBA
Bawi Korean BBQ
6107 W. Mequon Rd.
Agent: Gong Yong Ma

Following are recommended denials: None.

Attachments:
Mexico Bar and Grill (PDF)
Pin High Golf Center (PDF)
Bawi Korean BBQ (PDF)

COPY 3.a.a 1/3/23

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: _____
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of } Mequon
☐ Village of }
☒ City of }

County of Ozaukee Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1031428700-04</u>	
FEIN Number <u>92-3993232</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☐ Class B beer	\$ <u>91.66</u>
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$ <u>458.33</u>
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>10.00</u>
TOTAL FEE	\$ <u>559.99</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Guzman Jose O. SER R.Z. 3 LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Guzman</u>	<u>Jose</u>	<u>O.</u>	[REDACTED]
Vice President / Member Last Name	(First)	(Middle Name)	
<u>Rodriguez</u>	<u>Sergio</u>		[REDACTED]
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Mexico bar and Grill Business Phone Number [REDACTED]
2. Address of Premises 10352 N. Port Washington Rd. Post Office & Zip Code Mequon WI. 53092

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Alcohol beverages are to be sold and stored
in storage room, fridges, bar coolers,
serving in bar area, serving in dinner area
and patio area.

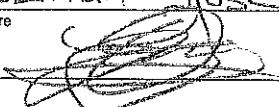
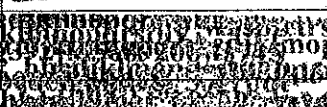
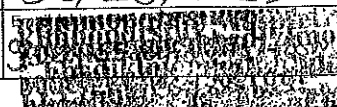
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date 05/18/2023 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.
Pacific Grill 3 LLC, 820 Indiana Ave, Sheboygan WI 53081
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Guzman Jose O.</u>	Title/Member <u>Co-Owner</u>	Date <u>06/26/2023</u>
Signature 		

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 09/01/2023 ending: 06/30/2024
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Megun

County of Ozaukee Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1028989302-02</u>	
FEIN Number <u>81-1182433</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☒ Class B liquor	\$ <u>416.67</u>
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>10.00</u>
TOTAL FEE	\$ <u>426.67</u>

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

BIG SHOTS SPORTS, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence for each person.

President / Member Last Name <u>HANG</u>	(First) <u>I</u>	(Middle Name) <u>LAN</u>	Home Address (Street, City or Post Office, & Zip Code) <u>[REDACTED]</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>HANG</u>	(First) <u>I</u>	(Middle Name) <u>LAN</u>	Home Address (Street, City or Post Office, & Zip Code) <u>[REDACTED]</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name PIN HIGH GOLF CENTER Business Phone Number 262-242-6468 / cell 715-304
2. Address of Premises 10328 N Wauwatosa Rd. Megun Post Office & Zip Code 53097

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

In the Clubhouse, storage room, lounge, indoor simulator Bays, Outdoor range, outdoor patio, extra storage in the Bar.

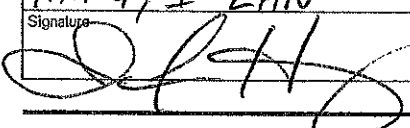
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☒ No

(b) If yes, under what name was license issued? Same as Above

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>HANG, I LAN</u>	Title/Member <u>President/owner</u>	Date <u>11/2/2011</u>
Signature 	Phone Number <u>715-531-1111</u>	Email <u>lanhang@hangbrewery.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

August 9, 2023

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 05/01/2023 ending: 06/30/2023
(mm dd yyyy) (mm dd yyyy)To the Governing Body of the: ☐ Town of
☐ Village of } Mequon
☒ City ofCounty of Ozaukee Aldermanic Dist. No. _____
(if required by ordinance)Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number <u>456-1031289531-04</u>	
FEIN Number <u>88-1280126</u>	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$ <u>91.66</u>
☒ Class C wine	\$ <u>91.66</u>
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>10.00</u>
TOTAL FEE	\$ <u>193.32</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

BAWI INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Lin</u>	(First) <u>Tina</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>10000 N. Lincoln Ave. Mequon, WI 53092</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Ma</u>	(First) <u>Gang Yang</u>	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code) <u>10000 N. Lincoln Ave. Mequon, WI 53092</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Bawi Korean BBQ Business Phone Number _____
2. Address of Premises 6107 Mequon Rd. Post Office & Zip Code Mequon, 53092

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Variety of Soju, wine, + Beer will be sold and served on premises. Behind the counter on racks in the entryway area. Dining Room area.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain. ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Tina Lim	Title/Member Manager	Date 4/13/23
Signature <i>[Signature]</i>	Phone [REDACTED]	Mail Address [REDACTED]

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

CITY OF MEQUON
11333 N CEDARBURG ROAD
MEQUON, WI 53092

THE FOLLOWING VOUCHERS PAID:

GENERAL FUND (0110)	267,749.61
SPECIAL REVENUE FUND (0210)	0.00
PARKS & OPEN SPACE (0220)	0.00
REVOLVING LOAN FUND (0230)	0.00
SPECIAL FEDERAL GRANT FUND (0250)	13,881.65
DEBT SERVICE FUND (0310)	0.00
DEBT SERVICE TIF 2 FUND (0320)	0.00
DEBT SERVICE TIF 3 FUND (0330)	0.00
CAPITAL PROJECT FUND (0410)	236,849.18
SEWER UT FUND (0610)	40,404.91
WATER UT FUND (0620)	131,907.30
TAX FIDUCIARY FUND (0810)	0.00
 TOTAL	 <u>690,792.65</u>

IN THE AMOUNT OF \$ 690,792.65 IS HEREBY CERTIFIED AS CORRECT
AND PROPERLY CHARGEABLE TO ACCOUNTS WITH FUNDS AVAILABLE THEREIN.

WILLIAM JONES
CITY ADMINISTRATOR

7/11/2023

Attachment: Voucher List (8631 : June 2023 Vouchers Paid List)

			Grand Total	\$690,792.65
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Assessor	12392	AMERICAN BUSINESS TECHNOLOGIES, INC	2023 ASSESSOR OFFICE MAILINGS	237.42
Assessor Total				237.42
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - PUBLIC SAFETY	2,891.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - CITY HALL	2,635.00
Building Maintenance	10115	BELL TAPE INC	JANITORAIL SUPPLIES - CITY BUILDINGS	1,298.68
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - DPW	1,250.00
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMSPSTER FEES	510.00
Building Maintenance	10073	AT&T CORP	TELEPHONE SERVICES - CITY HALL	352.60
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMSPSTER FEES	255.00
Building Maintenance	12124	PACKERLAND RENT-A-MAT, INC.	MAT CONTRACT	133.29
Building Maintenance	10691	MENARDS	SUPPLIES	122.21
Building Maintenance	10074	AT & T CORP	ALARM CIRCUITS	84.30
Building Maintenance	12883	PB HAHN & CO INC	SUPPLIES	46.08
Building Maintenance	12883	PB HAHN & CO INC	SUPPLIES	24.28
Building Maintenance	12883	PB HAHN & CO INC	SUPPLIES	23.38
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CREDIT 4 DAYS 5/23-5/26/23 UNABLE TO SERVICE	-502.78
Building Maintenance Total				9,123.04
Building Projects	12217	GLOBAL EQUIPMENT COMPANY INC	WATER FOUNTAIN / BOTTLE FILLER AT COMMUNITY POOL	1,220.95
Building Projects Total				1,220.95
City Administrator	90007	MISC REFUNDS	FUN BEFORE THE 4TH PARADE CANDY	228.70
City Administrator Total				228.70
City Clerk	10898	PITNEY BOWES	POSTAGE ACCT 17061995	4,000.00
City Clerk	12532	GRANICUS, LLC	JUNE 2023 SUBSCRIPTION FEE	1,228.50
City Clerk	10834	OFFICE DEPOT *	15 CASES COPY PAPER	598.35
City Clerk	10894	PITNEY BOWES 371887	INSERTER 3/28/23-6/27/23 FEE	385.89
City Clerk	10230	CONLEY PUBLISHING GROUP LTD	4/30/23-5/27-23 PUBLICATIONS	380.38
City Clerk	10834	OFFICE DEPOT *	SHEET PROTECTORS/11X17 PAPER	84.53
City Clerk	10192	CENTRAL ENGRAVING LLC	3 NAME PLATES-REDECKER FRAME & AHRENS	40.15
City Clerk	10834	OFFICE DEPOT *	GREEN 3 RING	19.07
City Clerk Total				6,736.87
Common Council	12651	AMAZON CAPITAL SERVICES, INC	CREDIT DAMAGED FRAME FOR MAYORAL PROCLAMATION	-29.25
Common Council Total				-29.25
Communications	10928	CHENOSA SYSTEMS CORPORATION	POLICE TRAINING	745.00
Communications	10708	MEQUON POLICE-PETTY CASH	POLICE DEPT PETTY CASH REIMBURSEMENT	15.00
Communications Total				760.00
Community Development	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	1,512.00
Community Development Total				1,512.00
Elections	10834	OFFICE DEPOT *	LABELS & MOISTENERS	62.21
Elections Total				62.21
Engineering	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	6,884.00
Engineering	10995	RUEKERT & MIELKE INC	ENCLAVE PH VI UTILITY INSPECTION-RES 4020	3,448.91
Engineering	11298	WISCONSIN DEPT OF NATL RESOURCES	WPDES STORMWATER PERMIT	3,000.00
Engineering	11163	CLIFFORD J DETEMPLE	SURVEY ROBOT RENTAL	400.00
Engineering	11744	MASTER GRAPHICS INC	PLOTWAVE PLOTTER LEASE	297.08
Engineering	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	53.03
Engineering	12883	PB HAHN & CO INC	BATTERIES	15.29
Engineering Total				14,098.31
Finance	12651	AMAZON CAPITAL SERVICES, INC	AMAZON BUSINESS PRIME MEMBERSHIP FEE	499.00
Finance	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAVEL EXPENSES GFOA CONFERENCE	182.18
Finance Total				681.18
Fleet Services	13013	EDWARD H WOLF & SONS INC	FUEL/LUBRICANTS	20,202.81
Fleet Services	10908	POMPS TIRE SERVICE INC	TIRES FOR 339	2,077.24
Fleet Services	11004	SAFETY-KLEEN SYSTEMS INC	OIL, FILTERS, ANTIFREEZE RECYCLING	1,881.58
Fleet Services	10908	POMPS TIRE SERVICE INC	TIRES FOR 339	1,564.96
Fleet Services	12472	PROTANIC INC	CONTAINMENT TEST	1,410.00
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS	924.25
Fleet Services	11675	GIELOW'S LAWN & GARDEN	LAWN MOWER PARTS	663.78
Fleet Services	11676	TRUCK COUNTRY OF WISCONSIN	WORK SUPPLIES/PARTS	595.36
Fleet Services	10639	SCHOESSOW, CARY A.	LETTERS AND SIGNS	452.00
Fleet Services	11675	GIELOW'S LAWN & GARDEN	LAWN MOWER PARTS	274.76
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	268.28
Fleet Services	12115	JUNIORS TOOLS LLC	TOOLS	254.95
Fleet Services	10639	SCHOESSOW, CARY A.	LETTERS AND SIGNS	240.00
Fleet Services	10579	K & M PRODUCTS & SERVICES INC	HD TRUCK PARTS	192.30
Fleet Services	10330	ELLSWORTH CO INC, JOHN M	FUEL HOSE SWIVELS	187.03
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	186.95
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	183.89
Fleet Services	10716	METAL FINISHING SUPPLY CO INC	SAND BLAST SAND	180.00
Fleet Services	10321	EGELHOFF LAWN MOWER SERVICE INC	SMALL ENGINE MOWER	160.70
Fleet Services	10803	NEWMAN CHEVROLET INC	502 REPAIR	160.28
Fleet Services	12542	FPR INVESTMENTS, LLC	HYDRAULIC SUPPLIES	158.70
Fleet Services	12651	AMAZON CAPITAL SERVICES, INC	INVERTER FOR 337	147.93
Fleet Services	10691	MENARDS	SHOP SUPPLIES	142.89
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES	141.72
Fleet Services	12651	AMAZON CAPITAL SERVICES, INC	INVERTER FOR 337	141.00
Fleet Services	10579	K & M PRODUCTS & SERVICES INC	HD TRUCK PARTS	139.94
Fleet Services	12889	CHICAGO PARTS & SOUND LLC	CAR PARTS	132.96
Fleet Services	10417	GENERAL COMMUNICATIONS INC	RADIO PARTS	129.00

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Fleet Services	11729	WIPER TECHNOLOGIES INC	SHOP TOWELS	120.00
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	100.00
Fleet Services	13073	BOEHLKE HARDWARE & PLUMBING	WORK SUPPLIES	95.49
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES	86.44
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	85.97
Fleet Services	10389	FORCE AMERICA DISTRIBUTING INC	SALTER CONTROL PARTS	55.78
Fleet Services	11006	SAFETYMART	SAFETY SUPPLIES	38.07
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	22.31
Fleet Services	10360	JFTCO, INC	WORK SUPPLIES - EQUIPMENT	16.34
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	12.49
Fleet Services	10360	JFTCO, INC	WORK SUPPLIES - EQUIPMENT	8.97
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BATTERY CORE DEPOSIT	-10.00
Fleet Services	11676	TRUCK COUNTRY OF WISCONSIN	SENSOR CORE	-135.00
Fleet Services Total				33,692.12
Forestry	12982	ASSURANCE SAFETY LLC	2023 FORKLIFT TRAINING & CERTIFICATION	350.00
Forestry	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES	138.59
Forestry	10909	PORT-A-JOHN, INC.	BRUSH SITE RESTROOM	91.00
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	LANDSCAPING TOOLS	85.91
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES	71.98
Forestry	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	30.04
Forestry Total				767.52
General Fund - General Activites	10950	R&R INSURANCE SERVICES INC	2023 LIABILITY, WORK COMP, & CRIME INSURANCE	44,748.00
General Fund - General Activites	10950	R&R INSURANCE SERVICES INC	2023 LIABILITY, WORK COMP, & CRIME INSURANCE	34,029.00
General Fund - General Activites	11809	M3 INSURANCE SOLUTIONS	2022 AUDIT GEN LIABILITY/WORK COMP	14,825.00
General Fund - General Activites	90007	MISC REFUNDS	ESCROW REFUND FOR SPECIMEN TREE REPLANT	6,675.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 7/1/23-7/31/23	3,008.81
General Fund - General Activites	10707	MEQUON POLICE ASSOCIATION	UNION DUES 6/9/2023	2,220.00
General Fund - General Activites	11809	M3 INSURANCE SOLUTIONS	2022 AUDIT GEN LIABILITY/WORK COMP	1,883.00
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 6/9/23	1,240.09
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 6/23/23	1,240.09
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 6/9/2023	816.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 6/23/2023	525.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND #35337/35696/35697/35698	321.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSP SEC DEP REFUND 7827 & 7690 W PRESERVE PKWY	257.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSP SEC DEP REF 7951 W HIGHLANDER/2218 W RANCH RD	245.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SEC DEPOSIT 6/11/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SEC DEPOSIT 5/20/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND NORTH REUTER PARK SEC DEPOSIT 5/20/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SEC DEPOSIT 6/10/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 6/2/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 6/3/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 6/18/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 6/3/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SEC DEPOSIT 6/6/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 6/4/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 6/16/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND FOR ROTARY PARK CANCELLATION 6/17/23	130.23
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 9631 N DALEWOOD LANE	126.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSP SEC DEP REFUND 930 W SHAKER/11941 N RIDGEWAY	120.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 11430 N VALLEY DRIVE	117.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 7/1/23-7/31/23	106.40
General Fund - General Activites	90002	PARK REFUNDS	REFUND SOUTH ROTARY PARK SEC DEPOSIT 5/23/2023	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND FOR ROTARY PARK CANCELLATION 6/17/23	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND SEC DEPOSIT ROTARY PARK 6/10/2023	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND SOUTH ROTARY PARK SEC DEPOSIT 5/20/2023	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND ROTARY PARK SEC DEPOSIT 6/11/2023	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND ROTARY PARK SEC DEPOSIT 5/28/2023	100.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT JULY 2023	89.42
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 10413 N RIVERVIEW CT	76.00
General Fund - General Activites	90007	MISC REFUNDS	REFUND FIREWORKS APPLICATION/PERMIT DENIED	75.00
General Fund - General Activites	12405	TELECOM ONE, INC	PHONE BILL 6/1-6/30/2023 ACCT 10000501831	68.71
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 10312 N ADAMS COURT	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 11055 N BONNIE LYNN	62.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12931 N COLONY DRIVE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 1400 W MEQUON ROAD	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 9903 N VALLEY HILL	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12327 N GOLF DRIVE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 215 W ZEDLER LANE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 3602 W NORMANDY CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 12583 N MEADOW CIRCLE W	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 8626 W POPLAR DRIVE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 10542 GAZEBO HILL	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 10860 N WILDCAT WAY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12346 N WOODFIELD CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 11237 N ULAC LANE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 10235 N RANGE LINE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 3127 W GRACE AVENUE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 11513 N CANTERBURY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12618 N YVONNE DRIVE	60.00

Attachment: June 2023 AP Vendor Listing by Dept (8631 : June 2023 Vouchers Paid List)

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 3604 W BRITTANY CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 11557 N PARKVIEW DR	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12642 N YVONNE DRIVE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 8600 W HIGHLANDER DR	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12559 N WOODBERRY DR	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 2427 W PLUM TREE CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 1639 W BRADFORD DR	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 7500 W RIDGEVIEW CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 9719 N DALEWOOD LANE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12108 RIVER GLEN LN	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12618 N YVONNE DRIVE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 10787 N WHITETAIL CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 4548 W GRACE AVENUE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 231 W WHITE OAK WAY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 2030 W SUNNYDALE LN	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 12050 N MARYHILL CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 9633 N LAMPLIGHTER	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 10510 N PORT WASHINGTON	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 11133 W PIONEER ROAD	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 2312 W BANCROFT CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 4214 W HILANDS COURT	60.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND LEMKE PARK SECURITY DEPOSIT 5/21/2023	50.00
General Fund - General Activites	90007	MISC REFUNDS	REFUND OVERPAYMENT FOR BARTENDERS LICENSE	15.00
General Fund - General Activites	10610	L A W HEALTH BENEFIT TRUST	MEQUON PAYROLL 6/23/2023 GRAYCAREK	10.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND FOR ROTARY PARK CANCELLATION 6/17/23	7.15
General Fund - General Activites Total				118,170.90
General Government Other	13106	ALOIS ROOFING & SHEET METAL LLC	CITY HALL ROOF REPLACEMENT (#4019)	141,003.83
General Government Other	13106	ALOIS ROOFING & SHEET METAL LLC	CITY HALL ROOF REPLACEMENT (#4019)	30,000.00
General Government Other	12153	NOFFKE ROOFING CO. LLC	SETTLEMENT/RETURN OF BID SECURITY	20,000.00
General Government Other Total				191,003.83
Highway	11266	WESTERN CULVERT & SUPPLY INC	CULVERTS/SUPPLIES	11,895.70
Highway	10625	LANNON STONE PRODUCTS, INC.	AGGREGATE	2,022.18
Highway	11044	SHERWIN INDUSTRIES INC	ROAD SUPPLIES	1,383.30
Highway	11151	TRAFFIC & PARKING CONTROL CO, INC	2023 TRAFFIC SIGNAL PM SERVICE	774.00
Highway	10172	CARLIN SALES CORP	LANDSCAPING/TOOLS	478.85
Highway	10172	CARLIN SALES CORP	LANDSCAPING/TOOLS	372.07
Highway	12982	ASSURANCE SAFETY LLC	2023 FORKLIFT TRAINING & CERTIFICATION	355.00
Highway	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPPING SUPPLIES	189.31
Highway	10172	CARLIN SALES CORP	LANDSCAPING/TOOLS	186.13
Highway	12861	WRANGLER HOLDCO CORP	RECYCLING FEES	157.73
Highway	10368	FASTENAL COMPANY	SUPPLIES - SIGNS	154.21
Highway	90001	TEMP STAFF REIMB	REIMBURSEMENT FOR CDL TESTING	150.00
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	123.99
Highway	10101	BATTERY PRODUCTS INC	BATTERIES	110.35
Highway	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	75.10
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	70.17
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	62.91
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	54.81
Highway	10287	DIGGERS HOTLINE INC	LOCATING	38.28
Highway	10321	EGELHOFF LAWN MOWER SERVICE INC	PARTS AND SUPPLIES	35.99
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	2.86
Highway Total				18,692.94
Human Resources	10292	DIVERSIFIED BENEFIT SERVICES INC	Diversified Benefits Systems: FSA	316.85
Human Resources	10226	CONCENTRA MEDICAL CENTERS	Concentra: Random DOT Screening	275.00
Human Resources	12882	AURORA MEDICAL GROUP INC	Aurora: Pre-Employment Testing	252.00
Human Resources	10226	CONCENTRA MEDICAL CENTERS	Concentra: Random DOT Screening	110.00
Human Resources Total				953.85
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Security, Monitoring, Backup Systems, and Support	9,645.00
Information Services	10167	CABLECOM LLC	Fiber Mapping, Cleaning, & Configuration	2,276.80
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	1,157.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network 3 Buildings	895.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber for FS2	895.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	800.56
Information Services	12405	TELECOM ONE, INC	PHONE BILL 6/1-6/30/2023 ACCT 10000501831	343.54
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	IT Special Projects and Hourly Services	274.00
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP	200.00
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP	200.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber for FS2	150.13
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber for FS2	150.13
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	99.00
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	89.42
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	74.99
Information Services	10824	NORTHSTAR PRINTING & GRAPHICS	BUSINESS CARDS FOR M. FORTINI NEW IT EMPLOYEE	36.86
Information Services	10192	CENTRAL ENGRAVING LLC	NAME PLATE FOR MATTHEW FORTINI NEW IT EMPLOYEE	28.25
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	14.99
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	8.44
Information Services Total				17,339.11
Inspections	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	488.00
Inspections Total				488.00

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Legal Counsel	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	2023 LEGAL FEES	6,650.00
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2023 PROSECUTION LEGAL FEES	3,386.45
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2023 PROSECUTION LEGAL FEES	2,052.50
Legal Counsel	12754	VON BRIESEN & ROPER, S.C.	Von Briesen & Roper	1,701.00
Legal Counsel Total				13,789.95
Local Road Projects	10625	LANNON STONE PRODUCTS, INC.	GRAVEL FOR ROAD PROGRAM	1,153.10
Local Road Projects	10625	LANNON STONE PRODUCTS, INC.	GRAVEL FOR ROAD PROGRAM	1,028.90
Local Road Projects	10172	CARLIN SALES CORP	SEED FOR ROAD PROGRAM	1,003.64
Local Road Projects	10625	LANNON STONE PRODUCTS, INC.	GRAVEL FOR ROAD PROGRAM	761.65
Local Road Projects	10625	LANNON STONE PRODUCTS, INC.	GRAVEL FOR ROAD PROGRAM	600.46
Local Road Projects	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	MAT FOR ROAD PROJECT	589.51
Local Road Projects	11307	WIS DEPT OF TRANSPORT 7366	HIGHLAND ROAD INTERCHANGE	3.83
Local Road Projects Total				5,141.09
Parks	10428	GILLITZER ELEC CO LTD, FRANK	ELECTRICAL FIX AT RENNICK FIELD	8,725.72
Parks	10819	NORTHERN EXPOSURE LANDSCAPING, INC	CONTRACT MEDIAN AND CITY HALL PARKING LOT-RES 3836	6,250.00
Parks	10909	PORT-A-JOHN, INC.	PORTABLE TOILETS	373.00
Parks	12982	ASSURANCE SAFETY LLC	2023 FORKLIFT TRAINING & CERTIFICATION	240.00
Parks	10428	GILLITZER ELEC CO LTD, FRANK	ELECTRICAL FIX AT RENNICK FIELD	217.50
Parks	11326	WIS PUMP AND SUMP INC	PUMP ROTARY PAVILIONS	165.00
Parks	10428	GILLITZER ELEC CO LTD, FRANK	ELECTRICAL FIX AT RENNICK FIELD	160.00
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	159.56
Parks	10172	CARLIN SALES CORP	LANDSCAPE SUPPLIES	139.07
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	137.52
Parks	10172	CARLIN SALES CORP	LANDSCAPE SUPPLIES	121.99
Parks	10172	CARLIN SALES CORP	LANDSCAPE SUPPLIES	121.99
Parks	10909	PORT-A-JOHN, INC.	PORTABLE TOILETS	110.00
Parks	10172	CARLIN SALES CORP	LANDSCAPE SUPPLIES	76.63
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH	64.00
Parks	13073	BOEHLKE HARDWARE & PLUMBING	SUPPLIES	43.73
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH	43.50
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	31.36
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	24.18
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	10.79
Parks	13073	BOEHLKE HARDWARE & PLUMBING	SUPPLIES	8.99
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	4.13
Parks Total				17,228.66
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ RECORDS CHECK	1,344.00
Police	12694	AT&T MOBILITY LLC	CELL PHONE SERVICES	970.44
Police	10928	CHENOSA SYSTEMS CORPORATION	POLICE TRAINING	745.00
Police	11766	LOU'S GLOVES, INC.	POLICE SUPPLIES/EQUIPMENT	585.00
Police	11211	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICES	526.91
Police	11236	WAUKESHA COUNTY TECHNICAL COLLEGE DISTRICT	POLICE TRAINING	475.00
Police	13117	FIRST RESPONDERS PSYCHOLOGICAL SERVICES LLC	COUNSELING SERVICES	300.00
Police	12405	TELECOM ONE, INC	PHONE BILL 6/1-6/30/2023 ACCT 10000501831	274.84
Police	10426	GIERACH'S SERVICE INC	TOWING SERVICES	230.00
Police	10426	GIERACH'S SERVICE INC	TOWING SERVICES	200.00
Police	10426	GIERACH'S SERVICE INC	TOWING SERVICES	190.00
Police	11137	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SERVICES	185.44
Police	10708	MEQUON POLICE-PETTY CASH	POLICE DEPT PETTY CASH REIMBURSEMENT	172.90
Police	11153	TRANS UNION LLC	CREDIT HISTORIES	154.33
Police	10866	WISCONSIN HUMANE SOCIETY	STRAY ANIMAL SERVICES	150.00
Police	10230	CONLEY PUBLISHING GROUP LTD	NEWS GRAPHIC SUBSCRIPTION	126.00
Police	10100	BATTERIES PLUS LLC	BATTERIES	111.37
Police	12466	LANGUAGE LINE SERVICES INC	TRANSLATION SERVICES	83.37
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	71.96
Police	11098	STOP STICK LTD	STOP STICKS	62.00
Police	10931	PROSHRED SECURITY	SHREDDING SERVICE	57.24
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT UMHOEFER RETIREMENT CAKE/SUPPLIES	44.97
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 5/24-5/26/2023	42.97
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 5/24/2023-5/26/2023	42.23
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 5/24/2023-5/26/2023	41.84
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 5/24-5/26/2023	39.80
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 6/5-6/7/2023	39.11
Police	10708	MEQUON POLICE-PETTY CASH	POLICE DEPT PETTY CASH REIMBURSEMENT	32.76
Police	11056	SIRCHIE FINGER PRINT LAB INC	POLICE SUPPLIES/EQUIPMENT	31.50
Police	11056	SIRCHIE FINGER PRINT LAB INC	POLICE SUPPLIES/EQUIPMENT	31.50
Police	10827	NOTARY BOND RENEWAL SERVICE	4 YEAR NOTARY BOND - GENSRIK	30.00
Police	10827	NOTARY BOND RENEWAL SERVICE	4 YEAR NOTARY BOND RENEWAL - SCHILLER	30.00
Police	12883	PB HAHN & CO INC	HARDWARE	23.29
Police	11029	WISCONSIN DEPT OF FINANCIAL INSTITUTIONS	4 YEAR NOTARY RENEWAL - GENSRIK	20.00
Police	11029	WISCONSIN DEPT OF FINANCIAL INSTITUTIONS	4 YEAR NOTARY RENEWAL - SCHILLER	20.00
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	17.99
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	11.96
Police Total				7,515.72
Public Safety Equipment	12186	ADVANTAGE POLICE SUPPLY, INC.	POLICE EQUIPMENT	517.90
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	96.29
Public Safety Equipment Total				614.19
Public Safety Vehicles	10417	GENERAL COMMUNICATIONS INC	SQUAD EQUIPMENT / MAINTENANCE / REPAIR	1,026.75
Public Safety Vehicles Total				1,026.75

Attachment: June 2023 AP Vendor Listing by Dept (8631 : June 2023 Vouchers Paid List)

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Public Works Other	13119	WILLIAM B AND JANET FAY HENNING	STORMWATER EASEMENT AGREEMENT COMPENSATION	24,900.00
Public Works Other	90007	MISC REFUNDS	ESCROW REFUND FOR SPECIMEN TREE REPLANT	-1,125.00
Public Works Other Total				23,775.00
Public Works Vehicles	13116	PRECISE MRM LLC	ROAD TEMP SENSOR FOR 200 ENTERPRISE PICKUP	767.70
Public Works Vehicles Total				767.70
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 7/1/23-7/31/23	339.38
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 6/9/23	111.46
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 6/23/23	111.46
Sewer General Activities	13115	MEINOLF, MICHAEL	REFUND UB 088200 OVERPAYMENT	70.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 6/9/2023	60.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 6/23/2023	60.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT JULY 2023	13.76
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 7/1/23-7/31/23	10.40
Sewer General Activities Total				776.46
Sewer UT Operations	12690	APPLIED TECHNOLOGIES INC	DESIGN LS E REPLACEMENT (3616-23-E) Res#4033	14,606.66
Sewer UT Operations	11556	BLOOM COMPANIES LLC	PPII INSPECTIONS (3566-22-I)-RES 3947 & 4006	14,266.17
Sewer UT Operations	10428	GILLITZER ELEC CO LTD, FRANK	GENERATOR CORD END FOR STATION "A"	3,548.33
Sewer UT Operations	11062	RASMITH, INC	ETS MONITORING (#3780-23)	2,212.41
Sewer UT Operations	10797	NEENAH FOUNDRY COMPANY	8 MANHOLE COVERS	1,912.00
Sewer UT Operations	12872	IHN PLUMBING COMPANY INC	SEWER LATERAL WORK	1,025.00
Sewer UT Operations	10341	ENERGENECS INC	MISC. COMPUTER, SCADA, STATION WORK	692.50
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMSPTR FEES	510.00
Sewer UT Operations	12982	ASSURANCE SAFETY LLC	2023 FORKLIFT TRAINING & CERTIFICATION	315.00
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMSPTR FEES	255.00
Sewer UT Operations	13114	UEMSI/HTV INC	JET VAC INCREASER	102.53
Sewer UT Operations	13026	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	71.18
Sewer UT Operations	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	60.08
Sewer UT Operations	13093	EUROFINS MICROBIOLOGY LABORATORIES INC	SSO SAMPLING (E. COLI)	36.00
Sewer UT Operations	13026	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	15.59
Sewer UT Operations Total				39,628.45
Special Federal Grant Fund	11133	THIENSVILLE, VILLAGE OF	LIBRARY ARPA PROJECT FUNDING	13,283.19
Special Federal Grant Fund	12651	AMAZON CAPITAL SERVICES, INC	ARPA: ERGONOMIC STUDY ASSESSOR TECH STANDING DESK	446.25
Special Federal Grant Fund	12651	AMAZON CAPITAL SERVICES, INC	ARPA: E POLL BOOK SUPPLIES	84.21
Special Federal Grant Fund	12664	PARAGON DEVELOPMENT SYSTEMS INC	ARPA: E POLL BOOKS-ROUTER	68.00
Special Federal Grant Fund Total				13,881.65
Swimming Pool	11790	CARRICO AQUATIC RESOURCES INC	POOL MANAGEMNET CONTRACT	2,550.00
Swimming Pool	10691	MENARDS	SUPPLIES FOR POOL LATERAL REPAIR	676.00
Swimming Pool	11869	JACKSON CONCRETE, INC	POOL LATERAL REPAIR -CONCRETE	542.00
Swimming Pool	10428	GILLITZER ELEC CO LTD, FRANK	REPLACE FAN DELAY ON FILTER HOUSE	384.45
Swimming Pool	10135	BOBCAT PLUS INC	RENTAL FOR CONCRETE BREAKER FOR POOL REPAIR	285.00
Swimming Pool	90007	MISC REFUNDS	REFUND LIFEGUARD CLASS PAYMENT	250.00
Swimming Pool	12651	AMAZON CAPITAL SERVICES, INC	INFLATABLE SCREEN MOVIE NIGHT	199.99
Swimming Pool	10691	MENARDS	SUPPLIES FOR POOL LATERAL REPAIR	156.24
Swimming Pool	10691	MENARDS	SUPPLIES FOR POOL LATERAL REPAIR	130.72
Swimming Pool	10766	INDELCO PLASTICS CORPORATION	REPAIR FOR POOL LATERAL PARTS	130.44
Swimming Pool	90007	MISC REFUNDS	REFUND LIFEGUARD CLASS PAYMENT	125.00
Swimming Pool	12651	AMAZON CAPITAL SERVICES, INC	REPLACEMENT OF APPLIANCES FROM BREAK IN	99.57
Swimming Pool	10691	MENARDS	SUPPLIES FOR POOL LATERAL REPAIR	64.06
Swimming Pool	10691	MENARDS	SUPPLIES FOR POOL LATERAL REPAIR	55.92
Swimming Pool	11790	CARRICO AQUATIC RESOURCES INC	POOL SUPPLIES	32.65
Swimming Pool	12883	PB HAHN & CO INC	STAINLESS DIVING BOARD NUTS AND BOLTS	18.32
Swimming Pool Total				5,700.36
TIF 3	10811	NORTH SHORE ENGINEERING INC	TC TIF EXPENDITURE	8,000.00
TIF 3	10819	NORTHERN EXPOSURE LANDSCAPING, INC	TC TIF EXPENDITURE - ESCROW	3,800.00
TIF 3	11307	WIS DEPT OF TRANSPORT 7366	TC TIF EXPENDITURE	1,024.47
TIF 3	11248	WE ENERGIES	TC TIF EXPENDITURE - ESCROW	475.20
TIF 3 Total				13,299.67
Water general Activities	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	2,400.00
Water general Activities	10604	KRUCZEK CONSTRUCTION	REFUND DEPOSIT LESS WATER USAGE FOR HYDRANT METER	1,500.00
Water general Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 6/23/23	111.46
Water general Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 6/9/23	111.46
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 7/1/23-7/31/23	37.78
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 7/1/23-7/31/23	1.60
Water general Activities Total				4,162.30
Water UT Operations	10755	CITY OF MILWAUKEE	PURCHASED WATER	78,649.85
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	PURCHASED WATER	17,164.47
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	11,306.63
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	2,504.85
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	2,300.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	2,100.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	1,843.85
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	1,495.95
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	1,495.95
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	1,113.27
Water UT Operations	10287	DIGGERS HOTLINE INC	LOCATING	1,026.60
Water UT Operations	10938	PUBLIC SERVICE COMMISSION OF	PSC REVIEW RIVER HILLS CA	912.19
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	700.00
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	WATER TESTING BACT	660.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	626.21

Attachment: June 2023 AP Vendor Listing by Dept (8631 : June 2023 Vouchers Paid List)

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	600.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	550.01
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	500.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	487.06
Water UT Operations	10489	CORE & MAIN	HYDRANTS	470.89
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	350.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	278.32
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	278.32
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	250.00
Water UT Operations	10489	CORE & MAIN	HYDRANTS	212.64
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	100.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 5/2023	69.58
Water UT Operations	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	15.02
Water UT Operations	10604	KRUCZEK CONSTRUCTION	REFUND DEPOSIT LESS WATER USAGE FOR HYDRANT METER	-316.66
Water UT Operations Total				127,745.00

CITY OF MEQUON
11333 N CEDARBURG ROAD
MEQUON, WI 53092

THE FOLLOWING VOUCHERS PAID:

GENERAL FUND (0110)	672,587.75
SPECIAL REVENUE FUND (0210)	0.00
PARKS & OPEN SPACE (0220)	6,200.00
REVOLVING LOAN FUND (0230)	0.00
SPECIAL FEDERAL GRANT FUND (0250)	179.38
DEBT SERVICE FUND (0310)	0.00
DEBT SERVICE TIF 2 FUND (0320)	100.00
DEBT SERVICE TIF 3 FUND (0330)	300.00
CAPITAL PROJECT FUND (0410)	175,982.31
SEWER UT FUND (0610)	46,876.36
WATER UT FUND (0620)	192,591.77
TAX FIDUCIARY FUND (0810)	0.00
 TOTAL	 <u>1,094,817.57</u>

IN THE AMOUNT OF \$ 1,094,817.57 IS HEREBY CERTIFIED AS CORRECT
AND PROPERLY CHARGEABLE TO ACCOUNTS WITH FUNDS AVAILABLE THEREIN.

WILLIAM JONES
CITY ADMINISTRATOR

8/8/2023

Attachment: Voucher List (8630 : July 2023 Vouchers Paid List)

			Grand Total	\$1,094,817.57
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Arterial Road Projects	10639	SCHOESSOW, CARY A.	2023 ROAD PROGRAM MAINTENANCE GSB-88 SIGNAGE	45.00
Arterial Road Projects Total				45.00
Assessor	11365	ASSESSMENT TECHNOLOGIES OF WISCONSIN LLC	ASSESSOR 2023 CONTRACT	12,000.00
Assessor	11365	ASSESSMENT TECHNOLOGIES OF WISCONSIN LLC	ASSESSOR 2023 CONTRACT	12,000.00
Assessor Total				24,000.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - PUBLIC SAFETY	2,891.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - CITY HALL	2,635.00
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	PREVENTATIVE MAINTENANCE HVAC CONTRACT	1,817.00
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	PREVENTATIVE MAINTENANCE HVAC CONTRACT	1,817.00
Building Maintenance	10115	BELL TAPE INC	JANITORAIL SUPPLIES - CITY BUILDINGS	1,778.99
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	WALL SENSOR FAILURE/ REPLACEMENT IN CHN	1,519.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - DPW	1,250.00
Building Maintenance	10204	CINTAS	SPRINKLER INSPECTION DPW	812.00
Building Maintenance	13011	TK ELEVATOR CORPORATION	ELEVATOR CONTRACT	593.20
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMSPTEER FEES	255.00
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	FIREHOUSE BASEMENT	187.45
Building Maintenance	10073	AT&T CORP	TELEPHONE SERVICES - CITY HALL	176.30
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	FIREHOUSE BASEMENT	141.66
Building Maintenance	12124	PACKERLAND RENT-A-MAT, INC.	MAT CONTRACT	133.29
Building Maintenance	12883	PB HAHN & CO INC	SUPPLIES	122.36
Building Maintenance	10691	MENARDS	SUPPLIES	119.97
Building Maintenance	10691	MENARDS	POOL WORK SUPPLIES	116.17
Building Maintenance	10886	PEST ARREST EXTERMINATING	PEST ARREST EXTERMINATING	115.00
Building Maintenance	10886	PEST ARREST EXTERMINATING	PEST ARREST EXTERMINATING	115.00
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	FIREHOUSE BASEMENT	97.98
Building Maintenance	13082	PERFORMANCE ELEVATOR CONSULTING LLC	REINSPECTION FOR REPAIRS	95.00
Building Maintenance	10074	AT & T CORP	ALARM CIRCUTS	84.30
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	FIREHOUSE BASEMENT	76.98
Building Maintenance	10691	MENARDS	POOL WORK SUPPLIES	53.35
Building Maintenance	10691	MENARDS	POOL WORK SUPPLIES	49.59

Attachment: July 2023 AP Vendor Listing by Dept (7) (8630 : July 2023 Vouchers Paid List)

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	FIREHOUSE BASEMENT	38.49
Building Maintenance	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	35.09
Building Maintenance	12883	PB HAHN & CO INC	SUPPLIES	32.36
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES	21.35
Building Maintenance	10691	MENARDS	POOL WORK SUPPLIES	15.56
Building Maintenance	12883	PB HAHN & CO INC	SUPPLIES	12.59
Building Maintenance	10691	MENARDS	POOL WORK SUPPLIES	1.72
Building Maintenance	10691	MENARDS	POOL WORK SUPPLIES	0.73
Building Maintenance Total				17,210.48
Building Projects	10472	HALLMAN/LINDSAY PAINTS INC	EPOXY FOR BATH HOUSE FLOOR	5,932.20
Building Projects	11248	WE ENERGIES	NEW 200 AMP SEVICE NEAR 11312 CEDARBURG ROAD FOR F	3,225.00
Building Projects Total				9,157.20
City Administrator	13087	BYB SPORTS INVESTMENTS GROUP LLC	2023 CHINOOKS EMPLOYEE BASEBALL OUTTING	1,925.00
City Administrator	12904	MIDWEST PROMOTIONAL GROUP	STAFF & ALDERMAN SHIRT ORDER	1,887.94
City Administrator	10713	MEQUON THIENSVILLE SUNRISE ROTARY CLUB	WILL JONES MEMBERSHIP DUES	140.00
City Administrator	12651	AMAZON CAPITAL SERVICES, INC	FUN BEFORE THE 4TH PARADE SUPPLIES	134.80
City Administrator	12651	AMAZON CAPITAL SERVICES, INC	FUN BEFORE THE 4TH PARADE SUPPLIES	133.50
City Administrator	90001	TEMP STAFF REIMB	REIMBURSEMENT WCMA CONFERENCE 6/21-6/23/2023	62.10
City Administrator	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	33.49
City Administrator Total				4,316.83
City Clerk	12532	GRANICUS, LLC	BLANKET-MONTHLY SUBSCRIPTION	1,228.50
City Clerk	10894	PITNEY BOWES 371887	BLANKET-POSTAL MACH & INSERTER QTR FEES	916.17
City Clerk	10230	CONLEY PUBLISHING GROUP LTD	PUBLICATION 5/28/23-7/1/23	452.48
City Clerk Total				2,597.15
Common Council	12904	MIDWEST PROMOTIONAL GROUP	STAFF & ALDERMAN SHIRT ORDER	50.00
Common Council	12651	AMAZON CAPITAL SERVICES, INC	MAYORAL PROCLAMATION	29.95
Common Council Total				79.95
Communications	10393	FOX VALLEY TECHNICAL COLLEGE	TRAINING	295.00
Communications Total				295.00
Community Development	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	1,512.00
Community Development	11012	SCG & ASSOCIATES, LLC	PC LANDSCAPE CONSULTANT	425.00
Community Development	10230	CONLEY PUBLISHING GROUP LTD	PC PUBLIC NOTICES IN NEWSPAPER	233.14

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Community Development	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	50.90
Community Development Total				2,221.04
Debt Service TIF 2 Fund	12380	BOND TRUST SERVICES CORP	GENERAL OBLIGATION REFUNDING BONDS SERIES 2020A	100.00
Debt Service TIF 2 Fund Total				100.00
Debt Service TIF 3 Fund	12380	BOND TRUST SERVICES CORP	GENERAL OBLIGATION REFUNDING BONDS SERIES 2020A	300.00
Debt Service TIF 3 Fund Total				300.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 7/18/23 PER DIEM	100.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 7/18/23 PER DIEM	100.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 7/18/23 PER DIEM	97.63
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 7/18/23 PER DIEM	92.28
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 7/18/23 PER DIEM	33.41
Elections Total				423.32
Engineering	10995	RUEKERT & MIELKE INC	ENCLAVE PH VI UTILITY INSPECTION-RES 4020	12,039.01
Engineering	10585	KAPUR & ASSOCIATES INC	TRINITY SWMP REVIEW	2,920.00
Engineering	11744	MASTER GRAPHICS INC	PLOTWAVE PLOTTER LEASE	294.60
Engineering	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	156.70
Engineering	11163	CLIFFORD J DETEMPLE	LASER LEVEL CALIBRATION	75.00
Engineering	10718	METROCOUNT USA INC	TRAFFIC COUNTER REPLACEMENT BATTERIES	68.00
Engineering	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	53.03
Engineering	12651	AMAZON CAPITAL SERVICES, INC	POST IT NOTES	18.99
Engineering Total				15,625.33
Finance	10096	BAKER TILLY VIRCHOW KRAUSE,LLP	2022 AUDIT & TAX REPORT	3,250.00
Finance Total				3,250.00
Fleet Services	13013	EDWARD H WOLF & SONS INC	FUEL/LUBRICANTS	23,795.53
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	JACK STANDS	619.92
Fleet Services	10360	JFTCO, INC	EQUIPMENT REPAIRS	364.00
Fleet Services	10582	KAESTNER AUTO ELECTRIC CO	AUTOMOTIVE ELECTRICAL	364.00
Fleet Services	10135	BOBCAT PLUS INC	WORK SUPPLIES	337.09
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	329.99
Fleet Services	10769	MONTAGE ENTERPRISES INC	MOWER PARTS	296.21
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES	265.36

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Fleet Services	12651	AMAZON CAPITAL SERVICES, INC	INVERTER FOR 337	245.00
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	235.97
Fleet Services	11280	GOODYEAR COMMERICAL TIRE	TIRES	213.97
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LTTRUCK PARTS	206.12
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES	194.48
Fleet Services	11675	GIELOW'S LAWN & GARDEN	LAWN MOWER PARTS	158.39
Fleet Services	11973	DIAMOND MOWERS, INC.	MOWER PARTS	139.51
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES	123.06
Fleet Services	11503	MID-STATE GROUP, INC.	TRACTOR PARTS	122.91
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES	105.00
Fleet Services	12390	ADVANCE AUTO PARTS	WORK SUPPLIES	99.04
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	90.06
Fleet Services	10582	KAESTNER AUTO ELECTRIC CO	AUTOMOTIVE ELECTRICAL	80.64
Fleet Services	10135	BOBCAT PLUS INC	WORK SUPPLIES	72.06
Fleet Services	10523	APPLIED US, L.P.	HYD FITTINGS	64.99
Fleet Services	12390	ADVANCE AUTO PARTS	WORK SUPPLIES	36.00
Fleet Services	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	33.49
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	19.99
Fleet Services	10691	MENARDS	BATTERY RECYCLING DEPOSIT CREDIT	-10.00
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	BATTERY CORE RETURN	-20.00
Fleet Services	12390	ADVANCE AUTO PARTS	PIPE RETURN	-105.00
Fleet Services	10582	KAESTNER AUTO ELECTRIC CO	AUTOMOTIVE ELECTRICAL	-419.97
Fleet Services Total				28,057.81
Forestry	10321	EDELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES	114.95
Forestry	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	30.04
Forestry	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	0.86
Forestry Total				145.85
General Fund - General Activites	13072	SOUTHERN OZAUKEE FIRE AND EMERGENCY SERVICES	2023 FIRE DUES FROM THE STATE-PASS THRU TO SOFD	217,350.89
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 8/1/23-8/31/23	3,101.30
General Fund - General Activites	10707	MEQUON POLICE ASSOCIATION	UNION DUES 7/7/2023	2,100.00
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 7/7/23	1,240.09

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 7/21/23	1,240.09
General Fund - General Activites	90007	MISC REFUNDS	PLANNING COMM APP REFUND FOR NORTH SHORE BANK	717.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 7/7/2023	525.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 7/21/2023	525.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND LEMKE PARK CANCELLATION 7/1/2023	250.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN SECURITY DEPOSIT 6/2023	200.00
General Fund - General Activites	10865	OZAUKEE COUNTY TREASURER	WILLIAM JOHN AGREEMENT #140501009000	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 6/30/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND REUTER PARK SECURITY DEPOSIT 7/1/2023	200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 7/15/23	200.00
General Fund - General Activites	12904	MIDWEST PROMOTIONAL GROUP	STAFF & ALDERMAN SHIRT ORDER	175.00
General Fund - General Activites	90007	MISC REFUNDS	REFUND MEQUON POOL FAMILY SUPER PASS 2023	160.00
General Fund - General Activites	10713	MEQUON THIENSVILLE SUNRISE ROTARY CLUB	KURT ZELLMANN MEMBERSHIP DUES	140.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 8/1/23-8/31/23	106.40
General Fund - General Activites	90002	PARK REFUNDS	REFUND ROTARY PARK SECURITY DEPOSIT 7/2/2023	100.00
General Fund - General Activites	10708	MEQUON POLICE-PETTY CASH	ADD MONEY TO PD CASH DRAWER-STARTING BALANCE \$300	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND ROTARY PARK SECURITY DEPOSIT 7/1/2023	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND ROTARY PARK SECURITY DEPOSIT 7/4/2023	100.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT AUGUST 2023	89.42
General Fund - General Activites	12405	TELECOM ONE, INC	PHONE BILL 7/1-7/31/2023 ACCT 10000501831	68.74
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 9400 W DONGES BAY ROAD	60.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND LEMKE PARK CANCELLATION 7/1/2023	50.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND LEMKE PARK SECURITY DEPOSIT 7/15/2023	50.00
General Fund - General Activites	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	48.92
General Fund - General Activites	90007	MISC REFUNDS	REFUND FOR 2023 BRUSH PERMIT #0797	25.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND LEMKE PARK CANCELLATION 7/1/2023	13.75
General Fund - General Activites	10610	L A W HEALTH BENEFIT TRUST	MEQUON PAYROLL 7/21/2023 GRAYCAREK	10.00
General Fund - General Activites Total				229,446.60
General Government Equipment	12448	THE OFFICE TECHNOLOGY GROUP	Network Project	31,660.29
General Government Equipment Total				31,660.29
General Government Other	13106	ALOIS ROOFING & SHEET METAL LLC	CITY HALL ROOF REPLACEMENT (#4019)	85,983.38

Attachment: July 2023 AP Vendor Listing by Dept (7) (8630 : July 2023 Vouchers Paid List)

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
General Government Other Total				85,983.38
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	945.72
Highway	10955	RAILROAD MANAGEMENT CO LLC	CULVERT FEE	784.77
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	677.82
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	538.38
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	508.47
Highway	13080	ANDERSON LANDSCAPE & MAINTENANCE LLC	CONTRACTED SERVICES FOR CKD PICKUP & DISPOSAL	500.00
Highway	10172	CARLIN SALES CORP	DE-ICING CHEMICALS	485.10
Highway	10625	LANNON STONE PRODUCTS, INC.	AGGREGATE	359.67
Highway	11151	TRAFFIC & PARKING CONTROL CO, INC	2023 TRAFFIC SIGNAL PM SERVICE	325.00
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	269.19
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	239.28
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	209.37
Highway	11729	WIPER TECHNOLOGIES INC	WIPES FOR SHOP	206.00
Highway	12861	WRANGLER HOLDCO CORP	RECYCLING FEES	157.73
Highway	10172	CARLIN SALES CORP	LANDSCAPING/TOOLS	152.27
Highway	13073	BOEHLKE HARDWARE & PLUMBING	SUPPLIES/REFILLS/INSPECTIONS	123.68
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	119.64
Highway	12651	AMAZON CAPITAL SERVICES, INC	LANDSCAPE RAKE	99.98
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	98.05
Highway	10624	LANGE ENTERPRISES OF WISCONSIN INC	SIGNS	93.71
Highway	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	75.10
Highway	11163	CLIFFORD J DETEMPLE	SURVEY EQUIPMENT	75.00
Highway	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	67.48
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	59.82
Highway	10691	MENARDS	STREET MAINTENANCE SUPPLIES	54.99
Highway	10321	EGELHOFF LAWN MOWER SERVICE INC	PARTS AND SUPPLIES	54.95
Highway	11500	JAMES HEIDEN	STRAW	50.00
Highway	10287	DIGGERS HOTLINE INC	LOCATES	36.54
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	29.91
Highway	11195	USIC LOCATING SERVICES INC	LOCATES	29.91
Highway Total				7,427.53

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Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Human Resources	12882	AURORA MEDICAL GROUP INC	Aurora: Pre-Employment Testing	519.00
Human Resources	10292	DIVERSIFIED BENEFIT SERVICES INC	Diversified Benefits Systems: FSA	312.25
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	Amazon: HR Specific Supplies	53.63
Human Resources	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	36.10
Human Resources Total				920.98
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Security, Monitoring, Backup Systems, and Support	9,645.00
Information Services	11701	TYLER TECHNOLOGIES INC	Munis SaaS Part I	8,892.90
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	1,157.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network 3 Buildings	895.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	787.30
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	717.04
Information Services	12405	TELECOM ONE, INC	PHONE BILL 7/1-7/31/2023 ACCT 10000501831	343.68
Information Services	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	207.43
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP	200.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber for FS2	150.13
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	130.00
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	89.00
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	89.00
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	84.08
Information Services	90001	TEMP STAFF REIMB	REIMBURSEMENT POWER EXTENSION CORD FIRE STATION 2	14.76
Information Services Total				23,402.32
Inspections	13104	ROBERT J BLANKENHEIM	Inspections (Blanket PO)	825.00
Inspections	13104	ROBERT J BLANKENHEIM	Inspections (Blanket PO)	550.00
Inspections	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	488.00
Inspections	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	120.90
Inspections Total				1,983.90
Legal Counsel	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	2023 LEGAL FEES	6,657.33
Legal Counsel	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	2023 LEGAL FEES	6,650.00
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2023 PROSECUTION LEGAL FEES	2,163.10
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2023 PROSECUTION LEGAL FEES	1,361.00

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Legal Counsel	12754	VON BRIESEN & ROPER, S.C.	Von Briesen & Roper	1,197.00
Legal Counsel	13121	DARNIEDER & SOSNAY	JEAN CUSTER - GENERAL REVIEW	390.00
Legal Counsel Total				18,418.43
Library Services Grant	11133	THIENSVILLE, VILLAGE OF	LIBRARY SUPPORT PAYMENT 2023	276,679.00
Library Services Grant Total				276,679.00
Local Road Projects	10428	GILLITZER ELEC CO LTD, FRANK	LIBRARY PARKING LOT LIGHT REPL	17,000.00
Local Road Projects	10645	LIESENER SOILS INC	TPSOIL FOR ROAD PROJECTS	2,271.00
Local Road Projects	10625	LANNON STONE PRODUCTS, INC.	GRAVEL FOR ROAD PROGRAM	1,813.90
Local Road Projects	10625	LANNON STONE PRODUCTS, INC.	GRAVEL FOR ROAD PROGRAM	1,717.54
Local Road Projects	10625	LANNON STONE PRODUCTS, INC.	GRAVEL FOR ROAD PROGRAM	1,053.88
Local Road Projects	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	MAT FOR ROAD PROJECT	949.56
Local Road Projects	11266	WESTERN CULVERT & SUPPLY INC	CULVERTS FOR ROAD PROGRAM	891.25
Local Road Projects	11266	WESTERN CULVERT & SUPPLY INC	CULVERTS FOR ROAD PROGRAM	492.80
Local Road Projects Total				26,189.93
Parks	11326	WIS PUMP AND SUMP INC	PUMP ROTARY PAVILIONS	165.00
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES	159.56
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	103.98
Parks	10624	LANGE ENTERPRISES OF WISCONSIN INC	SIGN FOR VILLA GROVE (PER PD REQUEST)	53.94
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	46.59
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	44.95
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	40.63
Parks	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	33.49
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	22.28
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	8.95
Parks Total				679.37
Parks Nature Preserve	11538	MEQUON NATURE PRESERVE, INC	Q2 2023 MEQUON NATURE PRESERVE RENT REBATE	6,200.00
Parks Nature Preserve Total				6,200.00
Police	12989	SUNSET LAW ENFORCEMENT LLC	AMMUNITION	2,888.40
Police	12694	AT&T MOBILITY LLC	CELL PHONE SERVICES	945.88
Police	10354	EVIDENT	EVIDENCE SUPPLIES	925.00
Police	12358	NAVAL SURFACE WARFARE CENTER, CRANE DIVISION	NIGHT VISION	900.00
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ TIME SYSTEM ACCESS	677.25

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Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Police	10393	FOX VALLEY TECHNICAL COLLEGE	TRAINING	590.00
Police	11211	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICES	527.17
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ RECORDS CHECK	455.00
Police	13117	FIRST RESPONDERS PSYCHOLOGICAL SERVICES LLC	COUNSELING SERVICES	300.00
Police	12405	TELECOM ONE, INC	PHONE BILL 7/1-7/31/2023 ACCT 10000501831	274.94
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	262.99
Police	11137	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SERVICES	185.44
Police	10866	WISCONSIN HUMANE SOCIETY	STRAY ANIMAL SERVICES	180.00
Police	11349	WORZELLA PHOTOGRAPHY INC	DEPARTMENT PHOTOGRAPHS	175.00
Police	10426	GIERACH'S SERVICE INC	TOWING SERVICES	165.00
Police	11153	TRANS UNION LLC	CREDIT HISTORIES	153.20
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT FUEL TRAVEL FROM FBI NA VIRGINIA	126.88
Police	11236	WAUKESHA COUNTY TECHNICAL COLLEGE DISTRICT	POLICE TRAINING	101.22
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 6/13-6/15/2023	94.20
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	79.99
Police	10909	PORT-A-JOHN, INC.	PORT A JOHN RENTAL	76.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 6/21-6/23/2023	73.61
Police	10417	GENERAL COMMUNICATIONS INC	SQUAD EQUIPMENT / MAINTENANCE / REPAIR	70.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 6/26/2023-6/30/2023	64.95
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 6/26/2023-6/30/2023	64.16
Police	10931	PROSHRED SECURITY	SHREDDING SERVICE	57.24
Police	12920	CHARTER COMMUNICATIONS HOLDINGS LLC	RECORDS	50.00
Police	10885	PERSONNEL EVALUATIONS INC	POLICE TESTING	50.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT FUEL TRAVEL WAI BOARD MEETING	50.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT FUEL & LUNCH MT. HOREB AUCTION	39.37
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	31.98
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	31.12
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	29.16
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	27.99
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 6/14/2023-6/26/2023	27.15

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Police	12882	AURORA MEDICAL GROUP INC	LEGAL BLOOD DRAWS	25.00
Police	12466	LANGUAGE LINE SERVICES INC	TRANSLATION SERVICES	21.60
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT FUEL & LUNCH MT. HOREB AUCTION	9.35
Police Total				10,806.24
Public Works Other	11062	RASMITH, INC	FIESTA LANE DRAINAGE STUDY RES. 4044	5,739.75
Public Works Other	12551	WALLACE TREE LANDSCAPE INC	ASH REMOVAL	4,400.00
Public Works Other Total				10,139.75
Public Works Vehicles	10841	OLSON TRAILER & BODY LLC	LIFTGATE FOR 209	3,250.00
Public Works Vehicles	11952	LAKELAND SPORTS CENTER INC	TWO TRUCK CAPS FOR NEW ENTERPRISE F150 PICKUPS	3,058.00
Public Works Vehicles	11952	LAKELAND SPORTS CENTER INC	TWO TRUCK CAPS FOR NEW ENTERPRISE F150 PICKUPS	2,399.00
Public Works Vehicles	11732	TRUCK OUTFITTERS, LLC	ACCESSORIES FOR NEW ENTERPRISE F250 PICKUP - UNIT	2,339.76
Public Works Vehicles Total				11,046.76
Sewer General Activities	13122	TALAYA J SCOTT	REFUND UB ACCT 325100	510.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 8/1/23-8/31/23	339.38
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 7/21/23	143.96
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 7/7/23	111.46
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 7/21/2023	60.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 7/7/2023	60.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT AUGUST 2023	13.76
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 8/1/23-8/31/23	10.40
Sewer General Activities Total				1,248.96
Sewer UT Operations	12690	APPLIED TECHNOLOGIES INC	DESIGN LS E REPLACEMENT (3616-23-E) Res#4033	27,737.34
Sewer UT Operations	11062	RASMITH, INC	SEWER LATERAL WORK (3566-23-E) RES 3973	6,525.75
Sewer UT Operations	11556	BLOOM COMPANIES LLC	PPII INSPECTIONS (3566-22-I)-RES 3947 & 4006	6,368.13
Sewer UT Operations	11049	SHORT ELLIOTT HENDRICKSON INC	INSPECTION FOR LS O (#3491)	3,124.61
Sewer UT Operations	10341	ENERGENECS INC	MISC. COMPUTER, SCADA, STATION WORK	1,004.91
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMSPTER FEES	255.00
Sewer UT Operations	12232	BAYSIDE PRINTING INC.	Q2 2023 UTILITY OUTREACH FORM INCLUDED W/BILLS	223.42
Sewer UT Operations	10348	BOGIE ENTERPRISES INC	MISC. JET, RODDER SUPPLIES	107.72
Sewer UT Operations	12482	CITY OF MILWAUKEE-DPW	Q2 2023 SEWER AGREEMENT #2531	78.00
Sewer UT Operations	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	67.29
Sewer UT Operations	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	60.08

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Sewer UT Operations	11729	WIPER TECHNOLOGIES INC	STATION RINGS	50.00
Sewer UT Operations	10100	BATTERIES PLUS LLC	MISC. BATTERIES	25.15
Sewer UT Operations Total				45,627.40
Special Federal Grant Fund	12651	AMAZON CAPITAL SERVICES, INC	E POLL BOOKS	179.38
Special Federal Grant Fund Total				179.38
Swimming Pool	11790	CARRICO AQUATIC RESOURCES INC	POOL MANAGEMNET CONTRACT	2,550.00
Swimming Pool	10624	LANGE ENTERPRISES OF WISCONSIN INC	POOL SIGNS	472.17
Swimming Pool	10691	MENARDS	POOL WORK SUPPLIES	419.83
Swimming Pool	12651	AMAZON CAPITAL SERVICES, INC	POOL CUTRAINS FOR LOCKER ROOM	247.35
Swimming Pool	11790	CARRICO AQUATIC RESOURCES INC	POOL SUPPLIES	218.05
Swimming Pool	11859	DILLETT MECHANICAL SERVICES, INC	REPAIR PARTS FOR POOL	207.48
Swimming Pool	10691	MENARDS	POOL WORK SUPPLIES	100.96
Swimming Pool	10691	MENARDS	POOL WORK SUPPLIES	91.08
Swimming Pool	11790	CARRICO AQUATIC RESOURCES INC	POOL SUPPLIES	88.57
Swimming Pool	12651	AMAZON CAPITAL SERVICES, INC	CANNON BALL COMPETITION MEDALS FOR POOL	80.69
Swimming Pool	10691	MENARDS	POOL WORK SUPPLIES	51.71
Swimming Pool	10691	MENARDS	POOL WORK SUPPLIES	34.56
Swimming Pool	12883	PB HAHN & CO INC	BUCKET TO PUT UP SHADE SAILS	30.58
Swimming Pool	12651	AMAZON CAPITAL SERVICES, INC	TALLY COUNTING TOOL	7.59
Swimming Pool Total				4,600.62
TIF 3	11151	TRAFFIC & PARKING CONTROL CO, INC	TC TIF EXPENDITURE - ESCROW	1,760.00
TIF 3 Total				1,760.00
Water general Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 7/21/23	143.96
Water general Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 7/7/23	111.46
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 8/1/23-8/31/23	37.78
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 8/1/23-8/31/23	1.60
Water general Activities Total				294.80
Water UT Operations	10755	CITY OF MILWAUKEE	PURCHASED WATER	106,669.29
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	PURCHASED WATER	22,335.95
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	7,164.46
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	7,154.29
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	7,024.88
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	6,809.41

Attachment: July 2023 AP Vendor Listing by Dept (7) (8630 : July 2023 Vouchers Paid List)

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	5,290.36
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	5,009.08
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	4,414.48
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	4,037.46
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	3,955.60
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	1,630.27
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	1,611.18
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	1,595.46
Water UT Operations	10091	BADGER METER INC	METERS AND REGISTERS	1,355.95
Water UT Operations	10938	PUBLIC SERVICE COMMISSION OF	PSC REVIEW RIVER HILLS CA	1,287.45
Water UT Operations	10287	DIGGERS HOTLINE INC	LOCATES	965.70
Water UT Operations	11869	JACKSON CONCRETE, INC	SLURRY	848.00
Water UT Operations	13098	HD SUPPLY INC	REPLACEMENT CHLORIMETER	670.66
Water UT Operations	13098	HD SUPPLY INC	WATER CHEMICALS AND SAMPLING EQUIPMENT	370.65
Water UT Operations	10820	NORTHERN LAKE SERVICE INC	DISINFECTANT BYPRODUCT AND LEAD AND COPPER, UCMRS	340.74
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	SAFE SAMPLE TESTING (CONSTRUCTION)	330.00
Water UT Operations	10489	CORE & MAIN	MAINS	263.17
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	SAFE SAMPLE TESTING (CONSTRUCTION)	240.00
Water UT Operations	13097	CLIFF BERGIN & ASSOCIATES INC	VALVE REPAIR	183.57
Water UT Operations	10489	CORE & MAIN	MAINS	159.48
Water UT Operations	12232	BAYSIDE PRINTING INC.	Q2 2023 UTILITY OUTREACH FORM INCLUDED W/BILLS	148.95
Water UT Operations	13098	HD SUPPLY INC	WATER CHEMICALS AND SAMPLING EQUIPMENT	112.38
Water UT Operations	13120	DAVID A PAYNE	METER GASKETS	111.80
Water UT Operations	10489	CORE & MAIN	MAINS	106.32
Water UT Operations	10489	CORE & MAIN	MAINS	84.96
Water UT Operations	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES	15.02
Water UT Operations Total				192,296.97

Attachment: July 2023 AP Vendor Listing by Dept (7) (8630 : July 2023 Vouchers Paid List)



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Office of Public Works

TO: Finance-Personnel Committee
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: August 8, 2023
SUBJECT: ORDINANCE 2023-1653 An Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,576

Background

After a review of the first six months' worth of expenditures within the Department of Public Works, staff noted several accounts that will exceed the budgeted amount at the close of the fiscal year. As a matter of transparency and to ensure sufficient funding for anticipated expenses, staff is requesting both reallocation of budgeted funds and a budget amendment to address funding shortfalls.

Analysis

Just more than halfway through the fiscal year, several unanticipated repairs resulted in projected expenditures beyond the allocated budget amounts:

<i>Account #</i>	<i>Division/Account</i>	<i>2023 Budget</i>	<i>Amount Currently Over Budget</i>	<i>YE Estimate to be Over Budget</i>	<i>YE Percent over Budget</i>
110474-686550	Parks M&R* - Rennie Lights (Repair costs \$9,103.22)	\$9,480	\$4,190	\$12,100	188.8%
110474-686550	Parks M&R - Rennie Irrigation (Repair costs \$3,000)				
110474-686550	Parks M&R - Lemke Park Sign (Destroyed by Vehicle - \$5,800)				
110326-686501	Buildings - M&R City Hall (Emergency HVAC repair \$16,050)	\$8,250		\$16,000	193.9%
110326-686503	Buildings - M&R DPW (Air handle motor replacement \$7,000)	\$9,125		\$1,000	11.0%
110355-686550	Fleet M&R Account (DEF system repair - plow truck 312)	\$19,000		\$20,000	105.3%

	\$20,000)				
110472-686550	Pool M&R Account (main motor & pump \$9,677.76)	\$4,000		\$9,000	225.0%
TOTAL				\$58,100	

*M&R = Maintenance and Repair

In addition to unanticipated repairs, material, salary, and contract cost increases exceed the budgeted amounts:

<i>Account #</i>	<i>Division/Account</i>	<i>2023 Budget</i>	<i>Amount Currently Over Budget</i>	<i>YE Estimate to be Over Budget</i>	<i>YE Percent over Budget</i>
110472-670101	Pool - Salary/Benefits - (Increase in salary)	\$72,000		\$16,000	22.2%
110326-686201	Buildings - Gas/City Hall	\$12,750		\$550	4.3%
110326-686202	Buildings - Gas/Safety Building	\$36,400		\$1,600	4.4%
110326-686203	Buildings - Gas/East Side Fire	\$3,300	\$172	\$725	22.0%
110326-686301	Buildings - Sewer/City Hall	\$670	\$573	\$950	141.8%
110326-686302	Buildings - Sewer/Safety Building	\$1,545		\$120	7.8%
110326-686401	Buildings - Water/City Hall	\$1,637	\$61	\$600	36.7%
110359-680320	Highway - Snow/Ice (Salt - 10% increase in contract cost \$13,000)	\$235,320		\$13,000	5.5%
110359-686303	Highway - Sewer/DPW	\$2,200		\$800	36.4%
110359-686403	Highway - Water/DPW	\$4,600		\$1,570	34.1%
110355-680402	Fleet DPW Fuel Account	\$147,000		\$8,000	5.4%
TOTAL				\$43,915	

While staff routinely utilizes budget rollup groups and available balances in other accounts for minor expenditure overages, the scale of the anticipated budget expenditure exceedance warrants Common Council approval, in combination with the need for additional funding. Staff endeavors to be fiscally responsible, but the amount of unanticipated repairs and projected material increases necessitates the transparency of a budget amendment.

Fiscal Impact

To date, staff has identified \$65,439 within budgets across the Public Works Department that is available for reallocation, in order to offset the described overages. This available funding was originally allocated for staffing that was either vacant or underutilized for the fiscal year and is therefore available for redistribution. The proposed accounting to transfer available funding between the accounts is detailed in the attached ordinance.

Staff recommends that the \$5,800 repair for the Lemke Park sign be dismissed, and that a new monument sign be installed as a part of the Lemke Park Pavilion expansion project.

Combined with the anticipated \$102,015 in expenditures overages, the net budget deficit across the budget areas administered by the Department of Public Works at the mid-point of 2023 is presently estimated to be \$36,576.

Recommendation

A recommendation from the Finance-Personnel Committee is forthcoming on August 8, 2023.

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2023-1653

An Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,576

RECITALS

A. On November 9, 2022, the City of Mequon adopted its Operating Budget for Fiscal Year 2023, in a total amount of \$21,473,099, by approving Ordinance No. 2022-1631.

B. The City of Mequon Department of Public Works requires reallocation of distributed funding to address anticipated and incurred expenditures.

C. After the reallocation, additional funding is required to supplement the accounts which results in an expenditure amendment to the Fiscal Year 2023 Operating budget in the amount of \$36,576.

BASED UPON THE FOREGOING RECITALS, the Common Council of the City of Mequon, Wisconsin, do ordain as follows:

SECTION I

Ordinance No. 2022-1631, which adopted the City of Mequon Operating Budget for the Fiscal Year 2023 is hereby amended to reflect the reallocation of \$65,439 from the following accounts to the named accounts:

From account:	To account:	Amount
110326-670101 Buildings - Salary/Benefits	110326-686501 Buildings - M&R City Hall	\$16,000
	110326-686502 Buildings - M & R Safety Bldg.	\$263
110326-673101 Buildings - Social Security	110326-686502 Buildings - M & R Safety Bldg.	\$737
	110326-686201 Gas-City Hall	\$510
110326-673102 Buildings - Retirement	110326-686201 Gas-City Hall	\$40
	110326-686202 Gas-Safety Bldg.	\$1,066
110326-673201 Buildings - Health Insurance	110326-686202 Gas-Safety Bldg.	\$534
	110326-686203 Gas-E.S. Firehouse	\$725
	110326-686301 Sewer-City Hall	\$950

		110326-686302	Sewer-Safety Bldg.	\$120
		110326-686401	Water-City Hall	\$600
		110359-686303	Sewer - DPW Buildings	\$91
110326-673202	Buildings - Dental Insurance	110359-686303	Sewer - DPW Buildings	\$347
110359-670101	Highway - Salary	110359-686303	Sewer - DPW Buildings	\$362
		110359-686403	Water - DPW Bldgs.	\$1,570
		110472-670101	Pool - Salary	\$16,000
		110355-680402	Fleet - Fuel	\$4,468
110359-673101	Highway - Social Security	110355-680402	Fleet - Fuel	\$1,712
110358-670101	Engineering - Salary	110355-680402	Fleet - Fuel	\$1,820
		110474-686550	Parks - M&R	\$3,773
110358-673101	Engineering - Social Security	110474-686550	Parks - M&R	\$342
110358-673102	Engineering - Retirement	110474-686550	Parks - M&R	\$380
110358-673201	Engineering - Health Insurance	110474-686550	Parks - M&R	\$7,605
		110355-686550	Fleet - M&R	\$5,268
110358-673202	Engineering - Dental Insurance	110355-686550	Fleet - M&R	\$125
110358-673203	Engineering - Life Insurance	110355-686550	Fleet - M&R	\$31

SECTION II

Ordinance No. 2022-1631, which adopted the City of Mequon Operating Budget for the Fiscal Year 2023 is hereby amended to reflect the inclusion of an additional \$36,576 total expenditure allocated to the following accounts:

110359-680320	Highway - Work Supplies: Snow & Ice	\$13,000
110355-686550	Fleet - M&R	\$14,576
110472-686550	Pool - M&R	\$9,000

SECTION III

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION IV

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION V

This Ordinance shall become effective immediately upon its approval and adoption, as provided by law.

Approved by: Andrew Nerbun, Mayor

Date Approved: August 8, 2023

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on August 8, 2023.

Caroline Fochs, City Clerk

Published: _____



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Office of Community Development

TO: Finance-Personnel Committee
FROM: Kim Tollefson, Director of Community Development
DATE: August 8, 2023
SUBJECT: RESOLUTION 4058 A Resolution Approving a Second Amendment to the Development Agreement Between the City of Mequon and P2 Development, Extending the Completion Date for the Town Center Townhomes Development Project Located at 11110-11112 and 11040 N. Buntrock Avenue to October 27, 2023

Background

Resolution No. 3916 approved in February 2022 authorized a Development Agreement for infrastructure improvements and a Town Center TID incentive for the P2 Planned Unit Development, in connection with the townhome development currently under construction on Buntrock Avenue. The agreement outlines construction timelines, occupancy timelines and values. An amendment to the Development Agreement was approved in March 2023, adjusting the contingency of timing associated with project completion from June 1, 2023, to September 1, 2023.

The developer, P2 Development, is requesting a second amendment to extend the timing contingency by an additional 75 days (to November 15, 2023).

Analysis

The residential project includes 42 townhomes located on Buntrock Avenue, immediately south of the Artesa residential site. The original agreement requires project completion on June 1, 2023, and the approved amendment requires project completion by September 1, 2023. According to the developer, an additional 75 days is needed to complete the project for the following reasons:

- Delay in delivery of electrical equipment, appliances, and fireplaces
- Delay of other, numerous building materials due to supply chain factors.

The Developer details the following project to date:

July 1, 2023: a) first 10 units at 11100 N. Buntrock Avenue received their occupancy permit, b) first lift of asphalt was installed on the entire site and c) landscaping was completed around this building.

August 1, 2023: a) expected occupancy at 11080 N. Buntrock Avenue Community Center and 11050 N. Buntrock Avenue of 10 units, b) all landscaping will be completed along Buntrock Avenue and 90% will be completed around the perimeter of the site.

September 1, 2023: expected occupancy at 11060 N. Buntrock Avenue of 10 units.

October 1, 2023: a) expected occupancy at 11110 N. Buntrock Avenue of 12 units and b) balance of landscaping completed and final lift of asphalt installed.

Staff supports the extension because the project has been under continuous construction and occupancy of some units has been achieved. However, staff recommends a deadline of October 27, 2023, which is 56 days. The shortened extension allows the developer and staff adequate time to address a possible extension past December 31, 2023, should it be needed. If the project is not progressing and at risk of not being completed by year end 2023, a development agreement amendment would be necessary to contemplate loss of tax base in 2024 as planned for the Town Center TID #3. This could impact the financial health of the TID, and the incentive offered to the developer at the time of project approval. The October 27th deadline allows the following timeline with appropriate negotiation time between staff, the developer and any legal representatives.

- Site Inspection for compliance on October 30th.
- Application of additional amendment by Developer due on November 3rd.
- Economic Development Board recommendation on November 28th.
- Common Council action on December 12th.

The Developer-proposed project completion date creates potential risk to timing for resolution of any financial implications related to the assessment for January 1, 2024, as contemplated and detailed in the development agreement.

Fiscal Impact

The requested amendment, with a staff recommended deadline of October 27th does not impact the expected redevelopment project value at full build-out and assessment as of January 1, 2024.

Recommendation

On July 25, 2023, the Economic Development Board recommended approval of the project completion date extension to October 27, 2023, by a vote of 8-0.

A recommendation from the Finance-Personnel Committee is forthcoming on August 8, 2023.

Attachments:

DEVELOPMENT AGREEMENT Amendment No 2 (DOCX)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4058

A Resolution Approving a Second Amendment to the Development Agreement Between the City of Mequon and P2 Development, Extending the Completion Date for the Town Center Townhomes Development Project Located at 11110-11112 and 11040 N. Buntrock Avenue to October 27, 2023

RECITALS

A. The Economic Development Board approved an incentive for the P2 Development Town Center residential development, including 42 townhomes located at 11040 and 11110-11112 North Buntrock Avenue on January 18, 2022.

B. The Developer has sought Development Agreement approval to address certain financial and timing aspects of the development.

C. The Finance-Personnel Committee and Common Council approved Resolution 3916 of the Development Agreement and corresponding incentive to P2 Development for the property on February 8, 2022.

D. The Development Agreement provides for the installation of improvements and the payment of fees as well as incentives for a specified development value and indicates an original project completion as of June 1, 2023.

E. The Developer sought an amendment to the Development Agreement to extend the project completion date to September 1, 2023.

F. The Economic Development Board approved the project completion extension to September 1, 2023, at their meeting on February 21, 2023.

G. The Finance & Personnel Committee and Common Council approved the same project completion extension to September 1, 2023, at their meeting on March 14, 2023.

H. The Developer is seeking a second amendment to the Development Agreement to extend the project completion date to October 27, 2023.

I. The Economic Development Board approved the project completion extension to October 27, 2023, at their meeting on July 25, 2023.

J. The Finance & Personnel Committee and Common Council approved the same project completion extension to October 27, 2023, at their meeting on August 8, 2023.

K. All contingencies placed on the Developer, Owner and City as part of the Development Agreement remain in effect.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. A Second Amendment to the Development Agreement for the P2 Townhome Residential Development is approved, subject to any technical, clerical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: August 8, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on August 8, 2023.

Caroline Fochs, City Clerk

SECOND AMENDMENT TO DEVELOPMENT AGREEMENT

WHEREAS, the parties to this Second Amendment to Development Agreement executed an Initial Amendment to the Original Development Agreement in March 2023 (“First Amendment to Development Agreement”) and an Original Development Agreement in February 2022 (“Development Agreement”); and

WHEREAS, the parties are desirous of amending said Development Agreement, in order to amend and restate certain terms and obligations;

NOW THEREFORE, the parties to this Amendment to Development Agreement, agree that the following shall modify and amend certain provisions of the Development Agreement, as follows:

1. All references to and meaning of Project shall remain as defined in the development agreement and all references related to Project Completion Date shall remain as defined.
2. The Project Completion Date shall be amended to no later than October 27, 2023.
3. Except as hereby amended, all other terms and provisions of the Development Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties to the Development Agreement and this Second Amendment to Development Agreement have caused this to be signed in duplicate originals this _____ day of _____, 2023, which shall be the effective date of this Second Amendment to Development Agreement.

CITY OF MEQUON

Andrew Nerbun, Mayor

Carline Fochs, City Clerk

IN WITNESS WHEREOF, the parties to the Development Agreement and this Amendment to Development Agreement have caused this to be signed in duplicate originals this _____ day of _____, 2023, which shall be the effective date of this Second Amendment to Development Agreement.

P2 Development

By: _____

Robert Bach

Dated: _____

Notary



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Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

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Office of Finance-Personnel Committee

TO: Finance-Personnel Committee
FROM: Jennifer Engroff, Finance Director
DATE: August 1, 2023
SUBJECT: 2023 YTD Budget Report as of June 30, 2023

Attached please find a year to date General Fund Budget to Actual Report for the six months ending June 30, 2023. The values shown are unaudited. Commentary is included in the report to provide explanations regarding expenditure overages or revenue shortfalls. Most departmental budgets are tracking at or below the fifty percent benchmark. Revenue that is represented as being under budget is largely due to revenue streams that are recorded only at the end of the year or are recorded unevenly throughout the year. The Amended Budget column reflects the Inspections Contractor Budget Amendment Ordinance which was approved by Common Council in Q2. Staff will continue to monitor the budget throughout the remainder of the year and explore opportunities for additional revenues and cost savings.

Attachments:
2023 Q2 YTD Budget Report (Unaudited) (PDF)



REVENUES	FY 2023 - Quarter 2					PRIOR YRS COMPARISON		
	Original	Amended	Actual	YTD %	% of Total	FY 22	FY 21	FY 20
	Budget	Budget				ACTUALS	ACTUALS	ACTUALS
Taxes	12,388,047	12,388,047	6,138,529	49.55%	76.4%	5,948,983	5,824,465	7,210,704
State Shared Revenue	367,128	367,128	-	0.00%	0.0%	-	-	-
Intergovernmental	1,792,946	1,792,946	812,773	45.33%	10.1%	827,882	831,292	878,315
Licenses	60,700	60,700	45,489	74.94%	0.6%	54,876	54,214	40,997
Permits - Inspection	881,000	881,000	294,753	33.46%	3.7%	404,561	510,630	300,017
Permits - Other	51,000	51,000	43,060	84.43%	0.5%	47,295	50,240	48,290
General Fees	132,500	132,500	55,787	42.10%	0.7%	92,084	66,509	48,205
Public Safety Fees	179,000	179,000	(338)	-0.19%	0.0%	255,238	186,005	216,264
DPW Fees	65,250	65,250	57,398	87.97%	0.7%	17,321	55,897	14,155
Pool & Park Fees	172,200	172,200	117,595	68.29%	1.5%	134,324	87,171	23,321
Development Fees	74,400	74,400	34,744	46.70%	0.4%	46,559	41,174	30,696
Special Assessments	5,000	5,000	1,078	21.57%	0.0%	335	2,097	2,263
Internal Service Fees	420,000	420,000	-	0.00%	0.0%	-	-	-
Other Revenue	640,472	731,992	198,223	27.08%	2.5%	99,386	199,802	191,482
Investment Revenue	115,456	115,456	230,809	199.91%	2.9%	(64,042)	17,512	104,042
Total General Fund Rev	17,345,099	17,436,619	8,029,900	46.05%	100.0%	7,864,801	7,927,009	9,108,750

Key:

	Postive variance vs. year-to-date budget, or timing difference not anticipated to result in a year-end variance
	Negative variance of .01% to 4.99% vs. year-to-date budget
	Negative variance ≥ 5% vs. year-to-date budget

Over Budget

LICENSES: Liquor, Tavern, Business, Cigarette and Amusement all tracking over 50%

PERMITS - OTHER: Brush permits (majority of this category) tracking at 93%

DPW FEES: Many are pass through (if revenue is low, so is expense, therefore net zero impact)

POOL & PARK FEES: Both pool and park fees tracking above 60%

INVESTMENT REVENUE: Investments are recorded at fair market value and has seen a significant increase since FY 2022

Under Budget

TAXES: Taxes will be settled in August with Ozaukee County

STATE SHARED REVENUE & INTERGOVERNMENTAL: Revenues are recognized unevenly throughout the year

PERMITS - INSPECTION: Building, Plumbing and HVAC permits lagging

GENERAL FEES: Culverts are installed in the summer months

PUBLIC SAFETY FEES: Ambulance fees lag several months, so the YTD % is actually well over 50%

SPECIAL ASSESSMENTS: Delinquent Personal Property Tax booked here

INTERNAL SERVICE FEES: Recognized as part of year-end process

OTHER REVENUE: Cell Leasing, Cable TV, Insurance Divided and PILOT revenue all recognized unevenly throughout the year



EXPENDITURES

	FY 2023 - Quarter 2					PRIOR YRS COMPARISON		
	Original Budget	Amended Budget	Actual	YTD %	% of Total	FY 22 ACTUALS	FY 21 ACTUALS	FY 20 ACTUALS
Common Council	107,082	107,082	66,521	62.12%	0.8%	67,162	41,666	52,057
City Administrator	360,971	360,971	153,525	42.53%	1.8%	147,806	135,748	126,785
City Clerk	293,522	293,522	142,387	48.51%	1.7%	138,201	150,332	156,714
Elections	47,110	47,110	42,800	90.85%	0.5%	42,942	27,188	55,786
Information Services	457,411	457,411	183,253	40.06%	2.2%	213,476	151,562	147,640
Finance	554,679	554,679	303,418	54.70%	3.6%	220,567	299,135	337,528
Assessor	243,788	243,788	117,181	48.07%	1.4%	154,768	162,030	160,467
Human Resources	259,048	259,048	117,439	45.34%	1.4%	124,378	106,641	85,716
Legal Counsel	117,982	117,982	(55,851)	-47.34%	-0.7%	(49,648)	(63,711)	(31,226)
Police	6,142,069	6,142,069	2,655,339	43.23%	31.2%	2,649,069	2,574,836	2,472,305
Fire/EMS	1,352,374	1,352,374	1,022,389	75.60%	12.0%	1,011,594	939,327	813,967
Communications	382,103	382,103	130,447	34.14%	1.5%	265,215	294,166	308,243
Inspections	537,516	629,036	270,337	42.98%	3.2%	235,384	234,766	251,628
Building Maintenance	711,109	711,109	339,755	47.78%	4.0%	341,320	384,577	312,403
Fleet Services	560,867	560,867	311,925	55.61%	3.7%	333,820	279,426	242,277
Engineering	597,348	597,348	305,837	51.20%	3.6%	238,610	220,983	272,178
Highway	2,051,377	2,051,377	945,594	46.10%	11.1%	882,933	887,003	918,188
Forestry	201,318	201,318	80,483	39.98%	0.9%	77,773	63,414	48,415
Library Grant	1,106,716	1,106,716	830,037	75.00%	9.8%	795,750	793,500	806,250
Swimming Pool	125,496	125,496	40,053	31.92%	0.5%	36,838	42,088	29,111
Parks	613,429	613,429	276,654	45.10%	3.3%	235,402	266,837	263,986
Planning	521,785	521,785	229,011	43.89%	2.7%	199,046	255,987	221,777
Total General Fund Exp	17,345,099	17,436,619	8,508,535	48.80%	100.0%	8,362,406	8,247,503	8,052,194
Net Surplus (Loss)	0	0	(478,635)			(497,605)	(320,494)	1,056,556
Fund Balance - Begin of Year	2,269,709	2,269,709	2,269,709					
Fund Balance - End of Year	2,269,709	2,269,709	1,791,074					

Over Budget

COMMON COUNCIL: Largely overbudget due to the League annual membership fee and Festivals Sponsorships \$7.5k (timing)

ELECTIONS: Election number three of four total took place in April -Only three budgeted

FINANCE: Allocated half year business insurance-chargeback to utilities isn't booked until end of year

FIRE/EMS: Third quarterly support payment was sent to SOFD this quarter

FLEET SERVICES: Fuel and Materials/Repairs over budget due to higher costs

LIBRARY: Third quarterly support payment was sent this quarter

Under Budget

LEGAL COUNSEL: Timing issue between receiving and processing invoices

COMMUNICATIONS: Salaries/benefits tracking below budget

FORESTRY: Brush site opened Q2 and continues through November

SWIMMING POOL: Pool season starts the very end of Q2



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Office of Finance-Personnel Committee

TO: Finance-Personnel Committee
FROM: Marie Keyser, Assistant Finance Director
DATE: August 8, 2023
SUBJECT: Quarterly Investment Report (April 1, 2023 – June 30, 2023)

Background

The City of Mequon Investment Policy requires that the Finance - Personnel Committee receive quarterly investment reports. The purpose of this report is to provide a means for committee members and staff to regularly review and monitor the City's investment position, and to demonstrate compliance with the City's Investment Policy.

The City is continuing to invest pursuant to the Investment Policy. The City's long-term funds are invested in a variety of instruments managed by Dana Investment Advisors. These investment instruments include US Agencies, corporate bonds, and mortgage-backed securities. The primary focus and order of priority is safety and preservation of principal, liquidity, and attaining a market rate of return. Starting in May 2022, the City invested the 2022A G.O. Note proceeds with Ehlers Public Finance Advisors as a way to compare the two investment advisors. The primary focus is the same as Dana Investment Advisors in terms of safety and preservation of principal and liquidity but with shorter maturities.

The investments controlled by Dana saw a quarterly end market value of \$13,357,620. We booked \$78,035 of investment revenue in Quarter 2 and redeemed \$835,740 from the portfolio to deposit into the money market account to fund ARPA expenditures. The investments controlled by Ehlers saw a quarter-end market value of \$3,115,166. We booked \$29,579 in investment revenue and redeemed \$2,789,463 to fund various projects. \$9,536,388 was initially invested in May 2022. \$6,555,463 has been liquidated from the portfolio since inception to fund the Highland Road Interchange project, Road Program and Town Center projects.

The three-year treasury at the end of the second quarter was 4.49%. The quarter-end weighted averages for the City's Dana portfolio are as follows:

	Qtr 3 2022	Qtr 4 2022	Qtr 1 2023	Qtr 2 2023
Average Yield to Maturity (%)	4.48	5.12	5.18	5.79
Average Maturity (Years)	2.09	2.02	1.82	1.67
Average Coupon (%)	2.34	2.65	2.96	3.16

During Quarter 2 2023, the City recognized \$341,751 of investment profit of which \$234,137 was bank account interest, \$29,579 was Ehlers investment revenue, and \$78,035 was Dana investment revenue.

It is staff's determination that for the quarter ended June 30, 2023, the City's individual portfolios and the combined portfolio continue to comply with both the City's investment policy and Wisconsin State Statue 66.0603.

Recommendation

None



Cash/Money Market Accounts for the Quarter Ending 06/30/23

	General Fund	Sewer Fund	Water Fund	Capital Project Fund	ARPA Fund	Revolving Loan Fund	Debt Svc/Other Funds	Total
Beg Cash 04/01/23	3,415,351	3,055,431	3,639,406	2,253,654	61,183	405,868	7,572,847	20,403,740
Receipts								
Property Tax	515,436	-	-	-	-	-	-	515,436
City Generated	870,737	1,018,795	813,442	47,442	-	22,278	889,791	3,662,483
State/Fed Funding	423,150	-	-	50,835	67,138	-	32,064	573,186
Investment	31,634	35,255	32,949	36,727	2,280	1,053	94,240	234,137
Total Receipts	1,840,956	1,054,049	846,391	135,004	69,417	23,331	1,016,095	4,985,242
Expenditures								
Payroll & Benefits	(2,774,864)	(142,803)	(24,683)	-	-	-	-	(2,942,350)
Accounts Payable	(1,481,118)	(1,211,653)	(365,464)	(2,133,813)	(109,668)	-	(4,902)	(5,306,619)
Other/Transfer	388,211	(211,331)	(1,120,600)	2,666,735	540,000	-	(563,792)	1,699,224
Total Expenditures	(3,867,771)	(1,565,786)	(1,510,747)	532,922	430,332	-	(568,694)	(6,549,744)
End Cash 06/30/23	1,388,536	2,543,694	2,975,049	2,921,580	560,932	429,199	8,020,247	18,839,238

Notes:

PROPERTY TAX: \$514K Lottery Credit received in April. General Fund will receive a settlement in August from Ozaukee County - \$6.25M.

CITY GENERATED: \$873,199 PCB/Monsanto Class Action check received

STATE/FED FUNDING: \$363K Hwy & Transportation Aid in April, \$80K Personal Property Aid in May, \$55K Safer Community Grant, \$67K 2nd Installment of EMS Flex Grant

INVESTMENT: Money market and investment portfolio yields have increased significantly since the beginning of 2022. \$234K Bank Interest, \$107K Investment Revenue

PAYROLL & BENEFITS: Total has decreased since FY2022 - expected with Fire/EMS now SOFD.

ACCOUNTS PAYABLE: General Fund - Support payment to SOFD and the Library. Capital Projects - TIF 3 Expenditures \$1.5M, City Hall Roof Replacement \$257K, and Two Squad Cars \$76k

OTHER/TRANSFER: \$2.7M Ehlers Draw for TIF 3 Expenditures, \$800K Dana Draw for ARPA Expenditures, \$100K Fire Dept Donation offset by \$1.9M of Debt P&I Payments

Dana Investment Advisors, Inc.

PORTFOLIO SUMMARY



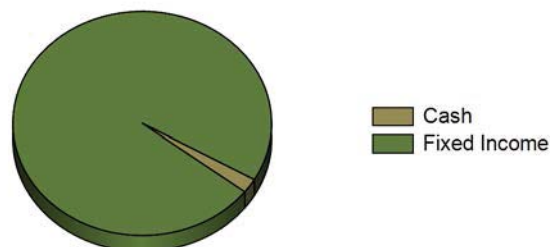
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From: March 31, 2023 to June 30, 2

Portfolio: 3876m - City of Mequon

Portfolio Allocation Summary

	Market 06/30/23	% of Assets	Estimated Income	Current Yield
Short Term Investments	276,848	2.1	1,091	.39
Treasury Bonds	246,719	1.9	6,563	2.66
Agency Bonds	7,971,818	59.6	198,855	2.52
Small Business Administration Bonds	649,263	4.8	43,460	6.77
Mortgage Bonds	4,013,415	30.1	155,736	3.90
Corporate Bonds	199,558	1.5	6,600	3.35
Total Portfolio	13,357,620	100.0	412,304	3.11



Account Activity Summary (Market Value Basis)

Portfolio Value on 03/31/2023	\$14,115,554.86
Contributions/Withdrawals	(\$839,974.67)
Investment Income	\$56,782.81
Unrealized Gain/Loss	(\$21,488.57)
Realized Gain/Loss	\$577.81
Change in Accrued Income	\$46,167.47
Portfolio Value on 06/30/2023	\$13,357,619.71
Total Gain	\$82,039.52

Equity markets continued to move higher in the second quarter of 2023. Waning inflation, the resolution of the looming debt ceiling, and resilient corporate earnings provided a positive backdrop for stocks. The S&P 500 Index was up 8.74%, driven by a handful of mega cap growth names. The 3.99% quarterly return of the equal-weighted S&P 500 Index better reflects the market's average strength. Small cap and international stocks also participated in the more muted rally as the Russell 2000 Index gained 5.21% and the EAFE Index advanced 2.95% for the quarter. Artificial Intelligence (AI) oriented names provided a strong tailwind for Technology, and biotech boosted Health Care, while Energy and Utility sectors were negative for the quarter.

Fixed income markets were moderately negative for the quarter as interest rates rose 21-87 basis points across the yield curve. Rates moved higher as the FOMC raised the Fed Funds rate by 25 basis points at their May meeting and then remained hawkish after deciding to "skip" raising rates at their June meeting. The 1-5 Year Govt/Corp Index was down -0.57%, and the 1-5 Year Municipal Index lost -0.39%. Despite muted quarterly returns, fixed income markets are positive year to date and offer attractive high-quality yields over 5%. Preferred stocks continued to perform well as the S&P High Quality Preferred Stock Index gained 0.64% for the quarter and is up 4.86% year to date.

Performance Summary-Time Weighted Returns

Portfolio Performance (%) Gross of Fees

	Quarter To Date	Year To Date
Total	0.59	1.78

Fixed Income Characteristics

Credit Rating	Avg Maturity	Yield to Worst	Effective Duration
Aaa	1.677	5.793	1.026

While markets have strong momentum heading into the second half 2023, there are concerns that elevated equity valuations might stress stock markets if corporate earnings disappoint. Persistent inflation with strong job growth is also raising concerns that the FOMC may continue their aggressive tightening policy despite known lags in policy impact. Given this backdrop, we expect equity markets to follow the magnitude and direction of corporate earnings and for fixed income markets to watch for the Fed's recognition that inflation is abating. We will continue to monitor the markets and communicate any material developments or changes to our outlook.

Thank you for the confidence you have placed in Dana Investment Advisors, and please contact us with any questions or changes to your investment objectives.

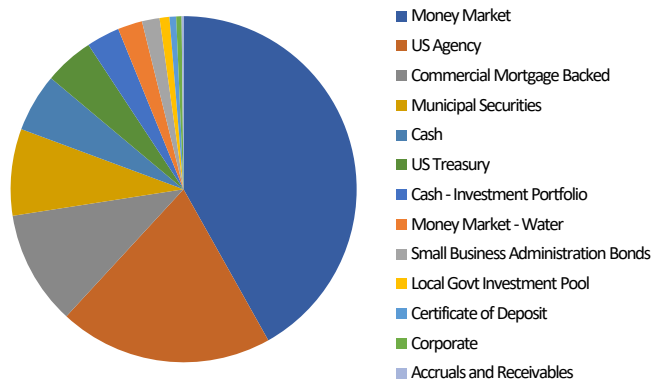
Attachment: Q2 Investment Report for Packet (8636 : 2023 YTD Investment Report as of 06/30/2023)

City of Mequon

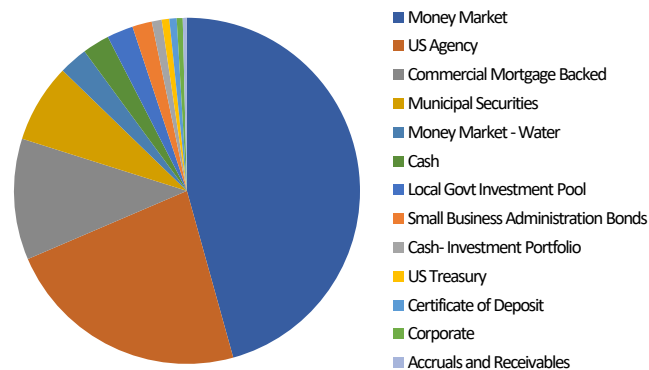
Distribution by Security Sector - Market Value

Security Sector	Market Value 3/31/2023	% of Portfolio 3/31/2023	Market Value 6/30/2023	% of Portfolio 6/30/2023
Cash - Investment Portfolio	1,257,024.15	3.11%	328,996.71	0.93%
Certificate of Deposit	246,704.63	0.61%	245,518.57	0.70%
Municipal Securities	3,280,994.06	8.12%	2,604,750.92	7.38%
US Agency	8,075,005.01	19.99%	8,076,001.62	22.87%
US Treasury	1,874,954.33	4.64%	246,718.75	0.70%
Corporate	196,316.00	0.49%	196,900.00	0.56%
Commercial Mortgage Backed	4,310,511.06	10.67%	3,997,012.63	11.32%
Small Business Administration Bonds	667,911.00	1.65%	642,112.74	1.82%
Accruals and Receivables	80,954.14	0.20%	134,774.24	0.38%
Cash	2,193,850.04	5.43%	889,772.88	2.52%
Money Market	16,911,423.65	41.87%	16,136,100.23	45.70%
Local Govt Investment Pool	368,529.42	0.91%	876,576.92	2.48%
Money Market - Water	929,903.34	2.30%	936,987.51	2.65%
Total	40,394,080.83	100.00%	35,312,223.72	100.00%

Portfolio Holdings as of 3/31/2023



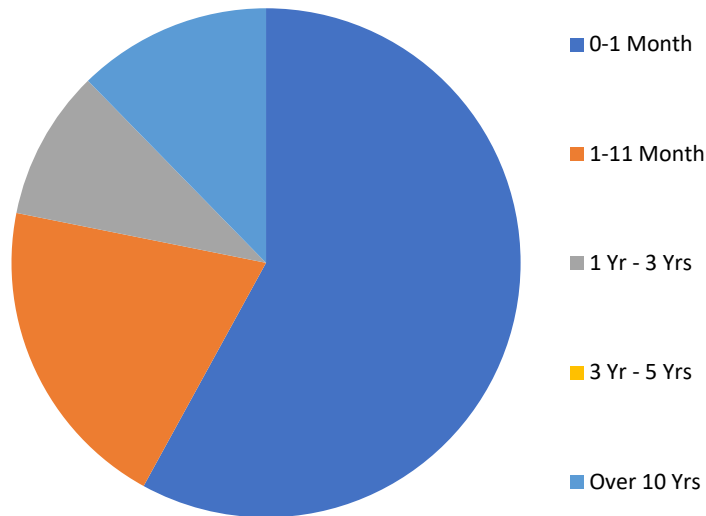
Portfolio Holdings as of 6/30/2023



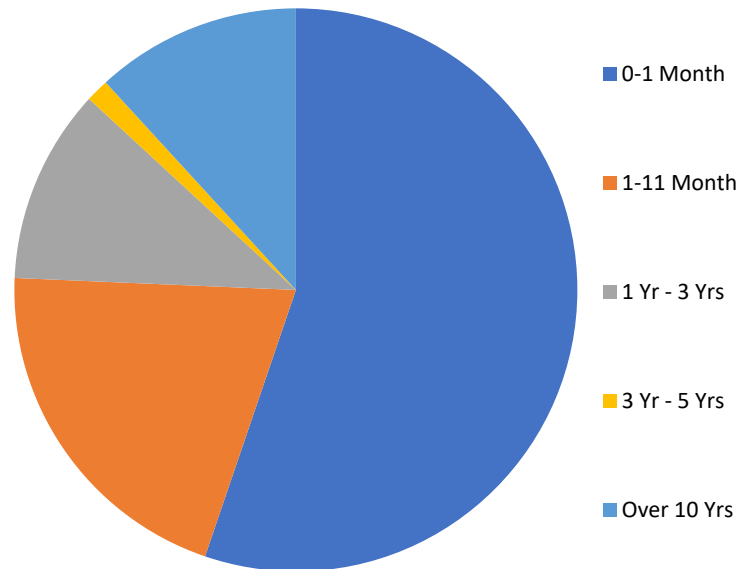
City of Mequon Distribution by Maturity - Market Value

Security Sector	Market Value 3/31/2023	% of Portfolio 3/31/2023	Market Value 6/30/2023	% of Portfolio 6/30/2023
0-1 Month	23,422,742.98	57.99%	19,504,586.79	55.23%
1-11 Month	8,139,286.62	20.15%	7,217,114.30	20.44%
1 Yr - 3 Yrs	3,853,629.17	9.54%	3,951,397.26	11.19%
3 Yr - 5 Yrs	-	0.00%	467,076.37	1.32%
Over 10 Yrs	4,978,422.06	12.32%	4,172,049.00	11.81%
Total	40,394,080.83	100.00%	35,312,223.72	100.00%

Portfolio Holdings as of 3/31/2023



Portfolio Holdings as of 6/30/2023



2023 Finance-Personnel Monthly Work Plan

Current Agenda Topics

Month	Agenda Topics
August	• Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,57 • Resolution Authorizing a Second Amendment to the Development Agreement for P2 Development Town Center Townhomes Located at 11110-11112 and 11040 N Buntrock Avenue for an Extension of Project Completion to October 27, 2023 • 2023 Q2 YTD Budget Report • 2023 Q2 YTD Investment Report

Future Agenda Topics

• Credit Card Processing Discussion • Comprehensive Fee Schedule Review • Library Review • Life Insurance Review	• Financial Policy and City Ordinance Reconciliation • Payment in Lieu of Tax (PILOT) Agreements
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2023 Completed Items

- | | |
|--|---|
| <ul style="list-style-type: none"> • Resolution Authorizing a Transfer of \$36,661 from the Information Technology Division's 2022 Budget to the Division's Capital Account, in Connection with the Completion of Planned City Network Upgrades in 2023 • Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2021 • Resolution Approving an Amendment to a Development Agreement with P2 Development, in Connection with Completion of a Planned Unit Development Project Located at 11040 and 11110 North Buntrock Avenue • Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Provide Supplemental Building Inspection services, in an Amount Not-to-Exceed \$91,520 • Resolution Authorizing Contract Inspection Services with Bella Consulting, LLC through December 31, 2023, at an Annual Estimated Cost of \$91,520 • Ordinance Amending Chapter 2 of the Mequon Municipal Code, Adjusting the Per Diem for Employee Travel & Training to \$60 per Day • Resolution Approving Revisions to the City's Family Medical Leave Act Policy • Resolution Amending the City of Mequon Policies and Procedures Manual Regarding City Sponsored Cell Phone Usage | <ul style="list-style-type: none"> • Resolution Authorizing the Purchase and Implementation of Electronic Poll Books, Supplies and Training in an Amount not to Exceed \$90,000 • Resolution Authorizing a Town Center Business Loan for Tamatito's, a Restaurant, Located at 6400 West Mequon Road, the Public Market at Spur 16 • Resolution Approving a Professional Services Agreement for Commercial Plan Review and Consultation Services with E Plan Exam, Brookfield, Wisconsin • Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2023, Related to State of Wisconsin Commercial Plan Review Fees • Resolution Adopting a New Compensation Plan for Non-Represented Employees During Fiscal Year 2023, and Allocating \$49,215 to Adjust Various Salaries to Align with the New Pay Grade Contained Therein • Resolution Approving an Agreement for Commercial Building Fire Alarm and Fire Suppression Plan Review Services Between the City of Mequon and the Southern Ozaukee Fire and Emergency Medical Services Department • Acceptance of the FY2022 Annual Comprehensive Financial Report and Report on Internal Control |
|--|---|