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Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, July 13, 2021

6:30 PM

Virtual Meeting

Minutes

1) Call to Order, Roll Call

Present:

Alderman Jeffrey Hansher
Alderman Glenn Bushee
Alderman Robert Strzelczyk
Mayor John Wirth

Also Present: Will Jones, City Administrator, Marie Keyser, Acting Finance Director, Kim Tollefson, Director of Community Development, Caroline Fochs, City Clerk, Brian Sajdak, City Attorney, Julia Klimkovich, Aleksa Learning Center, Kathleen Schilling, Ozaukee County, Jennifer Engroff, and other interested persons.

2) Approve Meeting Minutes

a. June 8, 2021 Finance & Personnel Meeting Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Hansher

AYES: Hansher, Strzelczyk

NOT PRESENT:

Bushee

3) License Applications

a. July 2021 Licenses

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Strzelczyk

AYES: Hansher, Strzelczyk

NOT PRESENT:

Bushee

4) Vouchers for Payment

a. June 2021 Voucher Approval List

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Hansher

AYES: Hansher, Strzelczyk

NOT PRESENT:

Bushee

5) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 3857** A Resolution Approving a Revolving Loan Fund Application for Aleksa Learning Center, Located at 1415 Donges Bay Road, in the Amount of \$100,000

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Hansher

AYES: Hansher, Bushee, Strzelczyk

- b. **RESOLUTION 3858** A Resolution Appointing Jennifer Engroff to the Position of Director of Finance/City Treasurer

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Strzelczyk

AYES: Hansher, Bushee, Strzelczyk

- c. **RESOLUTION 3859** A Resolution Approving the Award of a Contract for Development of an Organizational Strategic Plan with Better Dash Faster Consulting of Madison, Wisconsin in the Amount of \$8,500

City Administrator Jones explained the process taken to reach a decision on which firm was awarded the contract. Mayor Wirth shared how he spoke with a few other communities that had worked with Better Dash Faster Consulting and they were pleased with the final results.

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Bushee

SECONDED BY: Alderman Hansher

AYES: Hansher, Bushee, Strzelczyk

- d. **RESOLUTION 3860** A Resolution Approving a Waiver of Repurchase and Right of First Refusal Under the Mequon Business Park Covenants and Restrictions for Copps Industries, Inc.

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Strzelczyk

AYES: Hansher, Bushee, Strzelczyk

- e. **RESOLUTION 3866** A Resolution Increasing Compensation for the Position of Mayor

Mayor Wirth provided background for why he is proposing a salary increase for Mayor position. If the increase does pass, it will not go in effect until the next Mayor takes office. There has not been an increase to the Mayor's salary in 30 years. Within that time frame, the City has grown significantly, and the job requires more time to complete responsibilities. In researching other like-size cities with part-time Mayors, Mequon's Mayor is paid the least. A discussion then pursued of the pros and cons of increasing the salary.

RESULT: **Approved by Roll Call Vote [2 to 1]**

6) Discussion Items

a. Finance & Personnel Work Plan

7) Adjourn

Motion to Adjourn at 6:52 PM.

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Hansher

AYES: Hansher, Bushee, Strzelczyk.

Respectfully Submitted,

Carrie Enea