



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
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www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, May 14, 2024

5:45 PM

North Conference Room

Agenda

1) Call to Order, Roll Call

2) Approve Meeting Minutes

Action requested: review and approve

a. April 9, 2024 Finance-Personnel Meeting Minutes

3) License Applications

Action requested: review and approve

a. May, 2024 Licenses

4) Vouchers Paid

a. April 2024 Vouchers Paid List

5) Presentation

a. 2024 YTD Cash & Investment Report as of 03/31/2024

6) Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 4117** A Resolution Appointing Marie A. Keyser to the Position of Acting Finance Director/City Treasurer

7) Discussion Items

Action requested: discuss and take action as needed

- a. Review of Proposed Financial Policy Change Recommendations
- b. 2024 YTD Budget Report as of March 31, 2024
- c. Finance & Personnel Work Plan

8) Adjourn

Dated: May 14, 2024

/s/ Andrew Nerbun, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, April 9, 2024

6:00 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also Present: William Jones, City Administrator, Jennifer Engroff, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk and Brian Sajdak, City Attorney.

2) Approve Meeting Minutes

a. March 12, 2024 Finance-Personnel Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

3) License Applications

a. April, 2024 Licenses

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk
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4) Vouchers Paid

a. March 2024 Vouchers Paid List

It was asked of staff members to be more descriptive in the voucher report regarding larger purchases to vendors such as "Amazon." Many of those descriptions show "work supplies" or "materials" and it is difficult for elected officials to determine what those purchases are.

Staff will talk with their respective managers and administrative personnel to address this concern when entering payables into the computer system.

Attachment: 040924 (9276 : April 9, 2024 Finance-Personnel Meeting Minutes)

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk

5) Resolutions

- a. **RESOLUTION 4110** A Resolution Dissolving Tax Incremental District No. 2, and Authorizing Distribution of Excess Incremental Revenue to the Affected Taxing Jurisdictions

Committee members were pleased with the success of TID 2 and commended staff on this positive news.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Strzelczyk

AYES: Gebhardt, Parrish, Strzelczyk

6) Discussion Items

- a. Review of Proposed Financial Policy Change Recommendations

There were no recommendations for changing any of the proposed amendments to the three financial policy statements included in the agenda packet.

Further discussion was had around the Capital Improvement Planning (CIP) process and its relevance to the budgeting process as well as long-term financial planning process.

- b. Finance & Personnel Work Plan

7) Adjourn

A motion to adjourn was made at 6:30PM by Alderman Strzelczyk, seconded by Alderman Gebhardt. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of City Clerk

TO: Finance-Personnel Committee
FROM: Caroline Fochs, City Clerk
DATE: May 9, 2024
SUBJECT: May, 2024 Licenses

Following are recommended approvals:

Vending Distributor Licenses - Renewals for the period of July 1, 2024 through June 30, 2025 - Contingent upon passing all background checks

Wisconsin P & P Amusement
12565 W. Lisbon Rd.
Brookfield, WI 53215
Owner: Michael Weigel
Machines Located at: Homeplate Asylum at
7520 W. Donges Bay Rd., Ozaukee Ice Center at
5505 W. Pioneer Rd., Mequon Pizza Company
12020 N. River Rd., Korner Q's Eatery, Bar and
Grill at 10631 W. Freistadt Rd., Spanky's
Hideaway at 5208 W. County Line Rd. and White
Rabbit Bar and Grill at 14015 N. Cedarburg Rd.

Red's Novelty Ltd.
1921 S. 74th St.
West Allis, WI 53219
Owner: Jay G. Jacomet
Machines Located at: Crave Bar & Food, 10401
N. Port Washington Rd., River Club of Mequon,
12400 N. Ville du Parc Dr.

Mitchell Novelty Company
3506 W. National Avenue
Milwaukee, WI 53215
Owner: Ralph A. Fleege
Machines Located at: Libby Montana's, 5616 W.
Donges Bay Rd., The Landmark Inn, 10634 W.
Freistadt Rd.

Lake States Vending Inc.
N173 W21298 Northwest Passage
Jackson, WI 53037
Owner: Chad Robert Goeman
Machines Located at: X-Golf Mequon, 11043 N.
Port Washington Rd.

Peddler Class A License - New for the period of May 16, 2024 through August 16, 2024 - Contingent upon passing all background checks

Aptive Environmental, LLC
16610 W. Rogers Dr.
New Berlin, WI 53151
Request to provide door-to-door solicitation of pest control services.

Applicant Names:
Juan Carlos Diaz
Eric Eduardo Diaz

Nikolas Anthony Logan
 August Mitchell Johnson
 Mauricio Rodriguez Burckhardt
 Adrian Alexis Lopez Espinosa
 Jacob Luke Mageno
 Kadin Dean Wheeler
 Jonathan Alexis Guillen Malpica
 Marcos Alejandro Larranaga Contreras
 Jahaziel Moises Diaz

Richmond Investment Services
 7702 W. Mequon Rd.
 Mequon, WI 53097
 Request to provide financial services door-to-door.

Applicant Name: Marcus J. Mrugala

Class B Beer and Class B Liquor License - Change of Agent Only - For the period May 15, 2024 to June 30, 2024

Newcastle Place LLC DBA
 Newcastle Estates
 1100 W. Estates Drive
 Agent: Dodie A. Novak

Newcastle Place LLC DBA
 Newcastle Place
 12600 N. Port Washington Rd.
 Agent: Dodie A. Novak

Class A Beer and Class A Liquor License - Renewal - For the period July 1, 2024 to June 30, 2025 - Contingent upon passing all inspections.

Center for Jewish Life, Inc. DBA
 Crown Judaica
 2233 W. Mequon Rd.
 Agent: Menachem Rapoport

Bonus Inc. DBA
 Olsen's Piggly Wiggly #200
 6111 W. Mequon Rd.
 Agent: Ryan L. Olsen

Kwik Trip Inc. DBA
 Kwik Trip 325
 10360 N. Cedarburg Rd.
 Agent: Alyssa Kegel

Class B Beer and Class C Wine License - Renewal/New - For the period July 1, 2024 to June 30, 2025 - Contingent upon passing all inspections and proper publication.

Barthel's Bakery LLC DBA
 Barthel's Bakery LLC
 12246 N. Farmdale Rd.
 Agent: Suzanne M. Knudsen
 Class B Beer renewal Class C Wine New

Shreeji Ventures LLC DBA
Taco Pros
10942 N. Port Washington Rd.
Agent: Hailey Patel
Renewal

Santorini Grill LLC DBA
Santorini Grill
6300 W. Mequon Rd., Unit 104
Agent: Angela Pagoulatos

Class B Beer and Class B Liquor License - Renewal - For the period July 1, 2024 to June 30, 2025 - Contingent upon passing all inspections.

Family Entertainment, LLC DBA
North Shore Cinema
11700 N. Port Washington Rd.
Agent: Mark A. Peterson, Sr.

Sendiks-Mequon, LLC DBA
Sendik's Food Markets
10930 N. Port Washington Rd.
Agent: Theodore T. Balistreri

Olivers Food LLC DBA
Boca Rica
6300 W. Mequon Rd., Unit 103
Agent: Oliver L. Hunt

Newcastle Place LLC DBA
Newcastle Estates
1100 W. Estates Drive
Agent: Dodie A. Novak

Newcastle Place LLC DBA
Newcastle Place
12600 N. Port Washington Rd.
Agent: Dodie A. Novak

Hong Anh Inc. DBA
Hong Anh Palace
10046 N. Port Washington Rd.
Agent: Hong T. Duong

Harvey's Central Grille Inc. DBA
Harvey's Central Grille
1340 W. Town Square Rd.
Agent: Amelia C. Betzhold

Burger Joint LLC DBA
Crave Bar and Food
10401 N. Port Washington Rd.
Agent: Angela Pagoulatos

BRG 11120 Cedarburg Road, LLC DBA
Mr. B's - A Bartolotta Steakhouse
11120 N. Cedarburg Rd.
Agent: Christian M. Damiano

SER R.Z. 3 LLC DBA
Mexico Grill and Bar
10352 N. Port Washington Rd.
Agent: Jose O. Guzman

Chancery Restaurant of Mequon, Inc. DBA
Chancery Pub & Restaurant
11046 N. Port Washington Rd.
Agent: George N. Flees

Howard J. Schroeder Legion Club, Inc. DBA
American Legion Post 457
6050 W. Mequon Rd.
Agent: April Wilks

Outpost Natural Foods Cooperative DBA
Outpost Natural Foods
7590 W. Mequon Rd.
Agent: Edward J. Senger

DeMarsh Brothers, Inc. DBA
Highland House
12741 N. Port Washington Rd.
Agent: Frank L. Stemper

Kelmar LLC DBA
 Spanky's Hideaway
 5208 W. County Line Rd.
 Agent: Kellie K. Klein-Hitchcock

Ozaukee Country Club
 10823 N. River Rd.
 Agent: William D. Norem

Korner Q's LLC DBA
 Korner Q's Eatery Bar and Grill
 10631 W. Freistadt Rd.
 Agent: Gina A. Wright

Screaming Tuna Restaurant Mequon LLC DBA
 Screaming Tuna Mequon
 6300 W. Mequon Rd., Unit 102
 Agent: Jeffrey T. Bronstad

Z Mequon LLC DBA
 Zarletti Mequon
 1515 W. Mequon Rd.
 Agent: Brian C. Zarletti

Big Shots Sports, LLC DBA
 Pin High Golf Center
 10328 N. Wauwatosa Rd.
 Agent: I Lan Hang

Class B Beer and Class B Reserve Liquor License - Renewal - For the period July 1, 2024 to June 30, 2025 - Contingent upon passing all inspections.

Mequon Spur 16 LLC DBA
 Spur 16
 6300 W. Mequon Rd.
 Agent: Brittany Mattson

First Watch Restaurants, Inc. DBA
 First Watch #6009
 11032 N. Port Washington Rd.
 Agent: Bryce J. Kingsbury

Following are recommended denials:

None.

CITY OF MEQUON
11333 N CEDARBURG ROAD
MEQUON, WI 53092

THE FOLLOWING VOUCHERS PAID:

GENERAL FUND (0110)	\$ 871,544.69
SPECIAL REVENUE FUND (0210)	0.00
PARKS & OPEN SPACE (0220)	4,200.00
REVOLVING LOAN FUND (0230)	1,320.00
SPECIAL FEDERAL GRANT FUND (0250)	14,132.17
DEBT SERVICE FUND (0310)	0.00
DEBT SERVICE TIF 2 FUND (0320)	0.00
DEBT SERVICE TIF 3 FUND (0330)	0.00
CAPITAL PROJECT FUND (0410)	260,740.95
SEWER UT FUND (0610)	489,849.89
WATER UT FUND (0620)	39,587.09
TAX FIDUCIARY FUND (0810)	0.00
 TOTAL	 <u>\$ 1,681,374.79</u>

IN THE AMOUNT OF \$ 1,681,374.79 IS HEREBY CERTIFIED
AS CORRECT AND PROPERLY CHARGEABLE TO ACCOUNTS WITH FUNDS AVAILABLE THEREIN.

WILLIAM JONES
CITY ADMINISTRATOR 5/14/2024

Attachment: Voucher List (9330 : April 2024 Vouchers Paid List)

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Grand Total	\$1,681,374.79
Arterial Road Projects	10230	CONLEY PUBLISHING GROUP LTD	2024 ROAD MAINTENANCE GSB-88 ADVERTISEMENT		Line item amount 174.13
Arterial Road Projects Total					174.13
Assessor	13129	CATALIS TAX & CAMA INC	2024 ASSESSOR CONTRACT-INSTALLMENT #3		12,000.00
Assessor	13129	CATALIS TAX & CAMA INC	2024 ASSESSOR CONTRACT INSTALLMENT #2		12,000.00
Assessor	13129	CATALIS TAX & CAMA INC	2024 ASSESSOR CONTRACT INSTALLMENT #4		12,000.00
Assessor	13129	CATALIS TAX & CAMA INC	2024 ASSESSOR CONTRACT INSTALLMENT #1		12,000.00
Assessor Total					48,000.00
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	BOILER 2 REPAIR SAFETY BUILDING		3,318.01
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - SAFETY BUILDING		2,891.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - CITY HALL		2,635.00
Building Maintenance	10115	BELL TAPE INC	JANITORIAL SUPPLIES - CITY BLDGS		2,191.50
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	PREVENTATIVE MAINTENANCE HVAC CONTRACT		1,817.00
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	REPLACEMENT BLOW MOWER MOTOR IN BOILER ROOM @ PSB		1,536.80
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - DPW		1,250.00
Building Maintenance	11145	TOTAL ENERGY SYSTEMS LLC	GENERATOR CONTRACT		1,101.00
Building Maintenance	11145	TOTAL ENERGY SYSTEMS LLC	FILTERS, OIL AND SPARK PLUGS		1,002.00
Building Maintenance	11145	TOTAL ENERGY SYSTEMS LLC	GENERATOR CONTRACT		860.01
Building Maintenance	13011	TK ELEVATOR CORPORATION	ELEVATOR CONTRACT		622.86
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	SERVICE CALL DAMPER NOT OPENING DUE TO FAILED AIR		589.00
Building Maintenance	12524	WISCONSIN STEAM CLEANER SALES COMPANY INC	DPW PRESSURE WASHER CONTRACT		556.43
Building Maintenance	11145	TOTAL ENERGY SYSTEMS LLC	FILTERS, OIL, SPARK PLUG REPAIR		536.97
Building Maintenance	11145	TOTAL ENERGY SYSTEMS LLC	GENERATOR CONTRACT		350.00
Building Maintenance	12124	PACKERLAND RENT-A-MAT, INC.	MAT CONTRACT		324.79
Building Maintenance	10073	AT&T CORP	TELEPHONE SERVICE CITY HALL		317.34
Building Maintenance	12524	WISCONSIN STEAM CLEANER SALES COMPANY INC	DPW PRESSURE WASHER CONTRACT		305.00
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	FOUR REPLACEMENT BATHROOM FAUCETS AT SAFETY BUILDING		275.96
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES		255.00
Building Maintenance	11145	TOTAL ENERGY SYSTEMS LLC	FILTERS, OIL AND SPARK PLUGS		240.00
Building Maintenance	11109	SUPERIOR CHEMICAL CORP	FLOOR BUFF DPW/CITY HALL/SAFETY BUILDING		214.02
Building Maintenance	11109	SUPERIOR CHEMICAL CORP	FLOOR BUFF DPW/CITY HALL/SAFETY BUILDING		214.02
Building Maintenance	10115	BELL TAPE INC	JANITORIAL SUPPLIES - CITY BLDGS		196.76
Building Maintenance	13082	PERFORMANCE ELEVATOR CONSULTING LLC	REPLACEMENT ELEVATOR KEY SB PD		190.00
Building Maintenance	10886	PEST ARREST EXTERMINATING	PEST CONTROL CONTRACT		135.00
Building Maintenance	11145	TOTAL ENERGY SYSTEMS LLC	FILTERS, OIL, SPARK PLUG REPAIR		109.03
Building Maintenance	10074	AT & T CORP	ALARM CIRCUITS		84.30
Building Maintenance	11109	SUPERIOR CHEMICAL CORP	FLOOR BUFF DPW/CITY HALL/SAFETY BUILDING		71.34
Building Maintenance	11109	SUPERIOR CHEMICAL CORP	FLOOR BUFF DPW/CITY HALL/SAFETY BUILDING		71.34
Building Maintenance	11109	SUPERIOR CHEMICAL CORP	FLOOR BUFF DPW/CITY HALL/SAFETY BUILDING		71.34
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	PAINT SUPPLIES		48.99
Building Maintenance	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		34.68
Building Maintenance	10691	MENARDS	WORK SUPPLIES		33.96
Building Maintenance	10691	MENARDS	WORK SUPPLIES		28.25
Building Maintenance	13082	PERFORMANCE ELEVATOR CONSULTING LLC	REPLACEMENT ELEVATOR KEY SB PD		27.94
Building Maintenance	11006	SAFETY MART	FIRST AID SAFETY PRODUCTS CITY HALL		17.06
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - SAFETY BUILDING		-125.48
Building Maintenance Total					24,398.22
Building Projects	13135	FIRST SUPPLY LLC	PIPE FITTING, BALL VALVE, STRAIGHT PIPE TEE, PIPE		212.11
Building Projects Total					212.11
City Administrator	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		31.51
City Administrator Total					31.51
City Clerk	12532	GRANICUS, LLC	APRIL MONTHLY SUBSCR		1,289.93
City Clerk	10230	CONLEY PUBLISHING GROUP LTD	2/25/24-3/30/24 PUBLICATIONS		245.94
City Clerk Total					1,535.87
Communications	10307	DEPARTMENT OF WORKFORCE DEVELOPMENT	UNEMPLOYMENT INSURANCE 3/1/2024-3/31/2024		816.93
Communications Total					816.93
Community Development	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER		1,512.00
Community Development	90001	TEMP STAFF REIMB	REIMBURSEMENT APA NATIONAL CONFERENCE 4/12-4/16/24		594.43
Community Development	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		71.36
Community Development	10230	CONLEY PUBLISHING GROUP LTD	PUBLIC NOTICES FOR PC		42.76
Community Development	90001	TEMP STAFF REIMB	REIMBURSEMENT MILEAGE TO OZ CO REGISTER OF DEEDS		21.44
Community Development Total					2,241.99
Elections	10182	CDW GOVERNMENT INC	4 ELECTION VIP LAPTOPS		3,862.52
Elections	13048	GORDON LEE WOOD	VIP HELP 3/19-3/29/2024 & ELECTION HELP 4/2/2024		170.00
Elections	13166	HEIDI LOMAN	VIP HELP 3/19/24-3/29/24 & ELECTION HELP 4/2/2024		165.00
Elections	12945	GARY BALCERZAK	VIP HELP 3/19/24-3/29/24 & ELECTION HELP 4/2/2024		165.00
Elections	12812	SALLY LYNE	SVD TRAINING & ELECTION HELP 4/2/2024		135.00
Elections	12821	THOMAS MARLETT	VIP HELP 3/19/2024-3/21/2024		130.00
Elections	11641	MARY K MELROSE	ELECTION HELP 4/2/2024		125.00
Elections	13062	MELISSA JEANINE WILSON	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		125.00
Elections	13163	JANE KEILY	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		125.00
Elections	12200	GIFFORD, THOMAS M.	ELECTION HELP 4/2/2024		125.00
Elections	12720	MICHAEL KRCHMA	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		125.00
Elections	12960	KIM NELSON	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		125.00
Elections	12835	DAVID HARDER	ELECTION HELP 4/2/2024		125.00
Elections	11667	LAURIE A ARNOLD	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		125.00
Elections	12434	SHARON M KING	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		125.00
Elections	12803	LYNN CLARK	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		125.00
Elections	13156	VICTORIA ARNOLD	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		125.00
Elections	11992	KAREN D. KRCHMA	ELECTION HELP 4/2/2024		125.00
Elections	12706	NANCY JACOBS	ELECTION HELP 4/2/2024		125.00
Elections	12975	MARGARET KNITTER	ELECTION HELP 4/2/2024		125.00
Elections	12819	NANCY GUY	ELECTION HELP 4/2/2024		125.00
Elections	12779	ERIC NEUSEN	ELECTION HELP 4/2/2024		125.00
Elections	12782	CASEY O'BRIEN	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		125.00
Elections	12709	DIANA LYNN LEVY	ELECTION HELP 4/2/2024		125.00
Elections	13162	PATRICK KEILY	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		125.00
Elections	12206	TITUS, GRETCHEN Z.	ELECTION HELP 4/2/2024		125.00
Elections	12194	BARNES, RICHARD E.	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		125.00
Elections	13044	SIMON SALAMA	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		125.00
Elections	11714	BARNES, ROANNE L.	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		125.00
Elections	13164	MICHAEL KOFISKY	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		125.00
Elections	12954	DAVID HILL	ELECTION HELP 4/2/2024		125.00
Elections	11600	CARLA C BARTLETT	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		125.00
Elections	12712	LEE WUESTHOFF	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		125.00
Elections	12809	NEIL GLASSTEIN	ELECTION HELP 4/2/2024		125.00
Elections	11646	SUSAN G GEBHARDT	VIP HELP 3/19/24-3/29/24 & ELECTION HELP 4/2/2024		105.00
Elections	13099	CLIFFORD LEE JOHNSON III	VIP HELP 3/19/24-29/24 & ELECTION HELP 4/2/2024		102.50
Elections	13100	JANE KELLEY	VIP HELP 3/19/24-2/29/24 & ELECTION HELP 4/2/2024		102.50
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		100.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		100.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		100.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		100.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		93.36
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		87.22
Elections	90001	TEMP STAFF REIMB	REIMBURSEMENT 4/2/2024 ELECTION MILEAGE		80.40
Elections	12958	KATHLEEN MILLER	VIP HELP 3/19/2024-3/29/2024		80.00
Elections	11667	LAURIE A ARNOLD	VIP HELP 3/19/2024-3/29/2024		80.00
Elections	12953	BARBARA HERNANDEZ	VIP HELP 3/19/2024-3/29/2024		77.50
Elections	12093	BUCHAN, MARTHA S.	SVD TRAINING & ELECTION HELP 4/2/2024		72.50
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		71.25
Elections	12132	SCHMALE, LINDA L.	BADGER BOOK TRAINING 3/7/24 & VIP HELP 3/19-29/24		70.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION 4/2/2024 PER DIEM		65.52
Elections	12676	SARAH ELIZABETH RIEMER	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		62.50

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Grand Total	\$1,681,374.79 Line item amount
Elections	13169	JESSIE LYNN SCHWADE	ELECTION HELP 4/2/2024		62.50
Elections	11594	VALERIE A LUTZEN	ELECTION HELP 4/2/2024		62.50
Elections	13034	BARBARA JEAN BEHM	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		62.50
Elections	12958	KATHLEEN MILLER	ELECTION HELP 4/2/2024		62.50
Elections	13185	ROGER PILLSBURY	ELECTION HELP 4/2/2024		62.50
Elections	12825	MAURINA PARADISE	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		62.50
Elections	12775	MARTHA MANSKE	ELECTION HELP 4/2/2024		62.50
Elections	12953	BARBARA HERNANDEZ	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		62.50
Elections	12977	COLLEEN WITTERHOLT	ELECTION HELP 4/2/2024		62.50
Elections	11582	MARY J THORNBURG	ELECTION HELP 4/2/2024		62.50
Elections	12701	LAURA RECHCYGL	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		62.50
Elections	12808	WALTER GEILFUSS	ELECTION HELP 4/2/2024		62.50
Elections	12721	SUELLEN M. DOMENCICH	ELECTION HELP 4/2/2024		62.50
Elections	13038	LISA MARIE KLOOSTER	ELECTION HELP 4/2/2024		62.50
Elections	13033	BARBARA APPEL	ELECTION HELP 4/2/2024		62.50
Elections	11718	MYERS, JOANN L	ELECTION HELP 4/2/2024		62.50
Elections	12438	MARILYN K HART	ELECTION HELP 4/2/2024		62.50
Elections	12678	LUCINDA CHRISTENSEN SHALLOCK	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		62.50
Elections	11615	CAROL E BUTZKE	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		62.50
Elections	13160	ANTHONY IMPELLITTERI	ELECTION HELP 4/2/2024		62.50
Elections	12987	NEENA FLORSHEIM	ELECTION HELP 4/2/2024		62.50
Elections	12725	BARRY S. WERNER	ELECTION HELP 4/2/2024		62.50
Elections	12238	WALDEN, SUE A.	ELECTION HELP 4/2/2024		62.50
Elections	12957	TOBY LUKOFF	ELECTION HELP 4/2/2024		62.50
Elections	13161	COLLEEN IMPELLITTERI	ELECTION HELP 4/2/2024		62.50
Elections	12827	MIKELENE RAY	ELECTION HELP 4/2/2024		62.50
Elections	12501	BRIAN LAWLESS	ELECTION HELP 4/2/2024		62.50
Elections	12680	MARK R JACOBSON	ELECTION HELP 4/2/2024		62.50
Elections	12723	SHERYL ANN REED	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		62.50
Elections	12976	GREG WITTERHOLT	ELECTION HELP 4/2/2024		62.50
Elections	12877	MARSHA MILLER	ELECTION HELP 4/2/2024		62.50
Elections	12818	PATRICIA ZAMORA	ELECTION HELP 4/2/2024		62.50
Elections	13168	JAN SABELLA	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		62.50
Elections	13158	JANET BUCHLER	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		62.50
Elections	12950	SHARON HALL	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		62.50
Elections	12826	SUSAN HOHN	ELECTION HELP 4/2/2024		62.50
Elections	11998	JEAN HALE JOHNSON	ELECTION HELP 4/2/2024		62.50
Elections	12591	ELEANOR L PIPKORN	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		62.50
Elections	12831	MICHAEL KENNEY	ELECTION HELP 4/2/2024		62.50
Elections	13167	EMIL MEUCCI	ELECTION HELP 4/2/2024		62.50
Elections	12272	NOWAK, LYNN EDWARD	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		62.50
Elections	13034	BARBARA JEAN BEHM	VIP HELP 3/19/2024-3/29/2024		42.50
Elections	13163	JANE KEILY	VIP HELP 3/19/2024-3/29/2024		40.00
Elections	13158	JANET BUCHLER	VIP HELP 3/19/2024-3/29/2024		40.00
Elections	13161	COLLEEN IMPELLITTERI	VIP HELP 3/19/2024-3/29/2024		40.00
Elections	13156	VICTORIA ARNOLD	VIP HELP 3/19/2024-3/29/2024		40.00
Elections	12975	MARGARET KNITTER	VIP HELP 3/19/2024-3/29/2024		40.00
Elections	13162	PATRICK KEILY	VIP HELP 3/19/2024-3/29/2024		40.00
Elections	13160	ANTHONY IMPELLITTERI	VIP HELP 3/19/2024-3/29/2024		40.00
Elections	90001	TEMP STAFF REIMB	REIMBURSEMENT MILEAGE APRIL 2024 ELECTION		34.34
Elections	90003	POLICE RESERVE	ELECTION HELP 4/2/2024		25.00
Elections	90003	POLICE RESERVE	ELECTION HELP 4/2/2024		25.00
Elections	12812	SALLY LYNE	ELECTION HELP 3/12/2024 NEWCASTLE CARE CENTER		25.00
Elections	12093	BUCHAN, MARTHA S.	ELECTION HELP 3/12/2024 NEWCASTLE CARE CENTER		25.00
Elections	90001	TEMP STAFF REIMB	REIMBURSEMENT MILEAGE APRIL 2024 ELECTION		14.59
Elections	12975	MARGARET KNITTER	SVD TRAINING 12/8/2023 OR 1/11/2024		10.00
Elections	12958	KATHLEEN MILLER	SVD TRAINING 12/8/2023 OR 1/11/2024		10.00
Elections	13165	KRISTI LEACH	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13156	VICTORIA ARNOLD	NEW POLL WORKER ORIENTATION 1/25/2024		10.00
Elections	13164	MICHAEL KOFISKY	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13185	ROGER PILLSBURY	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	12803	LYNN CLARK	SVD TRAINING 12/8/2023 OR 1/11/2024		10.00
Elections	13162	PATRICK KEILY	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13157	SARA BAUER	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13169	JESSIE LYNN SCHWADE	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13160	ANTHONY IMPELLITTERI	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13159	LISA DAVIS	NEW POLL WORKER ORIENTATION 1/25/24		10.00
Elections	13167	EMIL MEUCCI	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13161	COLLEEN IMPELLITTERI	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13163	JANE KEILY	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	11641	MARY K MELROSE	SVD TRAINING 12/8/2023 OR 1/11/2024		10.00
Elections	13168	JAN SABELLA	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections	13166	HEIDI LOMAN	NEW POLL WORKER ORIENTATION 1/25/2024		10.00
Elections	13158	JANET BUCHLER	NEW POLL WORKER ORIENTATION 12/4/2023		10.00
Elections Total					12,901.70
Engineering	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		1,500.00
Engineering	13146	MEAD AND HUNT INC	ROAD RATINGS UPDATE		860.00
Engineering	11744	MASTER GRAPHICS INC	PLOTWAVE 345 PLOTTER LEASE		300.50
Engineering	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		153.95
Engineering Total					2,814.45
Finance	10096	BAKER TILLY VIRCHOW KRAUSE,LLP	YE 2023 AUDIT SERVICES		23,686.00
Finance Total					23,686.00
Fire / EMS	13072	SOUTHERN OZAUKEE FIRE AND EMERGENCY SERVICES	2024 SOFD ANNUAL FUNDING		350,430.75
Fire / EMS Total					350,430.75
Fleet Services	10360	JFTCO, INC	336 SERVICE CALL EMISSION REPAIR - EXCAVATOR		6,308.71
Fleet Services	10990	ROLAND MACHINERY COMPANY	PLOW BLADES		2,690.16
Fleet Services	11676	TRUCK COUNTRY OF WISCONSIN	FUEL SYSTEM REPAIR ON PLOW TRUCK 312		1,698.95
Fleet Services	11280	GOODYEAR COMMERCIAL TIRE	TIRES		1,237.00
Fleet Services	11676	TRUCK COUNTRY OF WISCONSIN	DIAGNOSTICS & TOWING FOR FORETRUCK 964		1,223.59
Fleet Services	10092	BADGER TRUCK CENTER INC	TRUCK PARTS		698.49
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		578.40
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		515.51
Fleet Services	12980	TEREX USA LLC	MAINTENANCE - BUCKET TRUCK		475.00
Fleet Services	10647	LINCOLN CONTRACTORS SUPPLY INC	370 SHAFT REPAIR - WACKER ROLLER		450.00
Fleet Services	10965	REINDERS INC	444 WHEEL BEARING - TORO		388.92
Fleet Services	10965	REINDERS INC	444 WHEEL BEARING - TORO		370.95
Fleet Services	10908	POMPS TIRE SERVICE INC	TIRES		370.00
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		353.78
Fleet Services	10621	LAKE SIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS		312.65
Fleet Services	11497	LF GEORGE INC	CHIPPER PARTS		225.00
Fleet Services	11004	SAFETY-KLEEN SYSTEMS INC	OIL FILTER RECYCLE		217.00
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		206.53
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		189.66
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS		183.58
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS		175.08
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		159.29
Fleet Services	10135	BOBCAT PLUS INC	WORK SUPPLIES-EQUIPMENT		149.76
Fleet Services	10582	KAESTNER AUTO ELECTRIC CO	AUTOMOTIVE ELECTRICAL		139.52
Fleet Services	10426	GIERACH'S SERVICE INC	ALIGNMENT PD		135.00
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		129.16
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		96.88
Fleet Services	12624	MATHESON TRI-GAS INC	TANK RENTAL		75.33
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		75.00

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Grand Total	\$1,681,374.79 Line item amount
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS		74.36
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS		72.83
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS		70.69
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS		70.34
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		63.25
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS		58.90
Fleet Services	10135	BOBCAT PLUS INC	WORK SUPPLIES-EQUIPMENT		55.99
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS		40.34
Fleet Services	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		34.68
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		31.53
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS		28.68
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS		16.97
Fleet Services	13073	BOEHLKE HARDWARE & PLUMBING	SHOP SUPPLIES		10.77
Fleet Services	10321	EGELHOFF LAWN MOWER SERVICE INC	SMALL ENGINE MOWER		8.20
Fleet Services	13073	BOEHLKE HARDWARE & PLUMBING	SHOP SUPPLIES		4.54
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	RETURN SHOCK ABSORB & CORE		-189.16
Fleet Services	10990	ROLAND MACHINERY COMPANY	RETURN QTY 2 BLADES		-405.26
Fleet Services Total					19,876.55
Forestry	10859	OZAUKEE COUNTY LWM DEPT	ARBOR DAY TREES/SEEDLINGS		1,775.36
Forestry	10582	KAESTNER AUTO ELECTRIC CO	BUTT CONNECTORS AND LIGHTS		877.00
Forestry	12980	TEREX USA LLC	MAINTENANCE - BUCKET TRUCK		595.00
Forestry	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES		269.99
Forestry	10582	KAESTNER AUTO ELECTRIC CO	BUTT CONNECTORS AND LIGHTS		176.54
Forestry	10909	PORT-A-JOHN, INC.	BRUSH SITE RESTROOM		91.00
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES		81.78
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES		79.96
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	LANDSCAPING TOOLS		44.99
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES		39.75
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES		30.59
Forestry	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		10.95
Forestry Total					4,072.91
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 5/1/2024-5/31/2024		3,054.35
General Fund - General Activites	10707	MEQUON POLICE ASSOCIATION	UNION DUES 4/12/2024		2,220.00
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7844747 7657807 4/26/2024		1,240.09
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7844747 7657807 4/12/2024		1,240.09
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 4/26/2024		525.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 4/12/2024		525.00
General Fund - General Activites	10714	MEQUON TREASURER-PETTY CASH	2024 SEASON POOL BAG CASH		450.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 4/13/2024		200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 4/20/2024		200.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 3/16/24		200.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 5/1/2024-5/31/2024		106.40
General Fund - General Activites	12920	CHARTER COMMUNICATIONS HOLDINGS LLC	SAFETY BUILDING DESK TELEPHONES		101.31
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT MAY 2024		101.01
General Fund - General Activites	90002	PARK REFUNDS	REIMBURSE CANCELLED ROTARY PARK DEPOSIT 6/30/24		100.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND FOR ELECTRICAL PERMIT #E43632		85.00
General Fund - General Activites	90007	MISC REFUNDS	REFUND OVERPAYMENT FOR 11 PEDDLERS		15.00
General Fund - General Activites	10610	L A W HEALTH BENEFIT TRUST	MEQUON PAYROLL 4/26/2024 GRAYCAREK		10.00
General Fund - General Activites Total					10,373.25
General Government Other	13187	STRANG INC	DESIGN CONTRACT FOR CITY HALL HVAC & OTHER UPGRADE		86,025.00
General Government Other Total					86,025.00
Highway	12230	COMPASS MINERALS AMERICA INC.	STATE CONTRACT ROAD SALT		17,811.90
Highway	12230	COMPASS MINERALS AMERICA INC.	STATE CONTRACT ROAD SALT		12,843.60
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL		1,906.64
Highway	10172	CARLIN SALES CORP	LANDSCAPING/TOOLS		1,302.53
Highway	10202	CHOICE CUTS TREE SERVICE LLC	TREE REMOVAL		700.00
Highway	11109	SUPERIOR CHEMICAL CORP	TRUCK CLEANING SOLUTION		619.96
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL		475.16
Highway	13080	ANDERSON LANDSCAPE & MAINTENANCE LLC	CONTRACTED SERVICES FOR CKD		400.00
Highway	10645	LIESENER SOILS INC	LANDSCAPE SUPPLIES		315.00
Highway	10428	FRANK GILLITZER ELECTRIC CO LTD	TRAFFIC SIGNAL & SIGNAL REPAIR		299.95
Highway	10428	FRANK GILLITZER ELECTRIC CO LTD	TRAFFIC SIGNAL & SIGNAL REPAIR		179.19
Highway	12861	WRANGLER HOLDCO CORP	RECYCLING FEES		175.45
Highway	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		139.73
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES		94.47
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES		93.51
Highway	10691	MENARDS	STREET MAINTENCE SUPPLIES		83.91
Highway	10321	EGELHOFF LAWN MOWER SERVICE INC	PARTS AND SUPPLIES		74.40
Highway	12115	JUNIORS TOOLS LLC	TOOLS		47.16
Highway	11248	WE ENERGIES	TRAFFIC SIGNAL ELECTRIC AT MEQUON RD & WESTON DR.		42.66
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES		34.14
Highway	11195	USIC LOCATING SERVICES INC	LOCATES		30.81
Highway	13073	BOEHLKE HARDWARE & PLUMBING	SUPPLIES/REFILLS/INSPECTIONS		23.95
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES		21.53
Highway Total					37,715.65
Human Resources	10292	DIVERSIFIED BENEFIT SERVICES INC	Diversified Benefits Services: FSA		417.23
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	WELL WISCONSIN GRANT PURCHASE		331.12
Human Resources	10230	CONLEY PUBLISHING GROUP LTD	RECRUITMENT AD		273.54
Human Resources	10226	CONCENTRA MEDICAL CENTERS	Concentra: Random DOT Screening		192.00
Human Resources	12882	AURORA MEDICAL GROUP INC	Aurora: Pre-Employment Testing		160.00
Human Resources	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		31.51
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	WELL WISCONSIN GRANT PURCHASE		24.56
Human Resources	90001	TEMP STAFF REIMB	REIMBURSEMENT WELL WISCONSIN GRANT PURCHASE		23.94
Human Resources Total					1,453.90
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	OTG - Security, Monitoring, Backup, & Serveries		9,885.00
Information Services	10182	CDW GOVERNMENT INC	Replacement Computers and Warranties		2,741.01
Information Services	10182	CDW GOVERNMENT INC	Replacement Computers and Warranties		1,240.42
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Print Services Contract		1,157.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings		895.00
Information Services	10182	CDW GOVERNMENT INC	4 Lenovo 3 Year PC Warranties		600.00
Information Services	12920	CHARTER COMMUNICATIONS HOLDINGS LLC	CITY HALL DESK TELEPHONES		309.04
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools		205.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings		200.00
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP		200.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings		150.00
Information Services	10182	CDW GOVERNMENT INC	Replacement Computers and Warranties		150.00
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools		52.95
Information Services	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		31.51
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools		29.59
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools		8.99
Information Services Total					17,855.51
Inspections	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER		488.00
Inspections	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		128.28
Inspections	10192	CENTRAL ENGRAVING LLC	Nameplate for Chris Butschke		20.25
Inspections Total					636.53
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2024 PROSECUTION LEGAL FEES		2,500.00
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2024 PROSECUTION LEGAL FEES		2,320.00
Legal Counsel	12754	VON BRIESEN & ROPER, S.C.	von Briesen & Roper Legal Services		1,311.00
Legal Counsel	12754	VON BRIESEN & ROPER, S.C.	von Briesen & Roper Legal Services		379.50
Legal Counsel	12754	VON BRIESEN & ROPER, S.C.	von Briesen & Roper Legal Services		138.00
Legal Counsel Total					6,648.50
Library Services Grant	11133	THIENSVILLE, VILLAGE OF	2024 LIBRARY SUPPORT-2ND QUARTER		282,929.00

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Grand Total	\$1,681,374.79
Library Services Grant Total					Line item amount
Local Road Projects	11151	TRAFFIC & PARKING CONTROL CO, INC	SCHOOL ZONE BEACON SIGN - TRINITY LUTERAN SCHOOL N		282,929.00
Local Road Projects	11307	WIS DEPT OF TRANSPORT 7366	MEQUON ROAD RESURFACING (RES 3903)		5,280.00
Local Road Projects	11307	WIS DEPT OF TRANSPORT 7366	MEQUON ROAD RESURFACING (RES 3903)		2,512.26
Local Road Projects	11307	WIS DEPT OF TRANSPORT 7366	HIGHLAND ROAD INTERCHANGE (RES 3213)		1,512.77
Local Road Projects Total					3.94
Parks	10107	BEACON ATHLETICS LLC	BALLFIELD MATERIALS WS-NGBDPKS		9,308.97
Parks	12991	HOMESTYLE CUSTOM UPHOLSTERY LLC	CUSTOM UPHOLSTERY		2,589.00
Parks	12498	ZW USA INC	DOG WASTE BAGS		1,345.25
Parks	10107	BEACON ATHLETICS LLC	BALLFIELD MATERIALS WS-NGBDPKS		1,046.55
Parks	10172	CARLIN SALES CORP	LANDSCAPE SUPPLIES		1,000.00
Parks	10691	MENARDS	HARDWARE AND SUPPLIES		630.00
Parks	10909	PORT-A-JOHN, INC.	PORTABLE TOILETS		521.29
Parks	13092	SOLITUDE LAKE MANAGEMENT LLC	COMPRESSOR		245.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		225.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		192.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		192.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		192.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		192.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		192.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		192.00
Parks	11245	WAYSIDE NURSERIES INC	CHOCOLATE MULCH		160.00
Parks	10909	PORT-A-JOHN, INC.	PORTABLE TOILETS		135.00
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES WS-COMPKS		117.25
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES		113.33
Parks	10569	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	LANDSCAPE SUPPLIES WS-COMPKS		100.34
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT		67.99
Parks	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		45.93
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS		45.85
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES		32.63
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES		24.97
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS		23.38
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS		5.38
Parks Total					9,626.14
Parks Nature Preserve	11538	MEQUON NATURE PRESERVE, INC	Q1 2024 RENT REBATE		4,200.00
Parks Nature Preserve Total					4,200.00
Police	12989	SUNSET LAW ENFORCEMENT LLC	AMMUNITION		4,114.00
Police	11835	EWALD'S HARTFORD FORD LLC	SQUAD MAINTENANCE AND REPAIR		1,312.01
Police	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE		988.05
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ TIME SYSTEM ACCESS		677.25
Police	11211	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE		524.50
Police	11236	WAUKESHA COUNTY TECHNICAL COLLEGE DISTRICT	POLICE TRAINING		400.70
Police	11137	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SERVICES		185.44
Police	12466	LANGUAGE LINE SERVICES INC	TRANSLATION SERVICES		158.88
Police	12920	CHARTER COMMUNICATIONS HOLDINGS LLC	SAFETY BUILDING DESK TELEPHONES		151.96
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 3/18/2024-3/20/2024		113.17
Police	10417	GENERAL COMMUNICATIONS INC	SQUAD EQUIPMENT AND REPAIRS		104.00
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ RECORDS CHECK		98.00
Police	11153	TRANS UNION LLC	CREDIT HISTORIES		89.68
Police	10931	PROSHRED SECURITY	SHREDDING SERVICE		74.40
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 4/10/2024-4/12/2024		60.95
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 4/15/24-4/16/24		34.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 4/15/24-4/16/24		34.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 3/21/2024-3/24/2024		34.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 4/15/2024-4/16/2024		33.70
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 4/15/24-4/16/24		33.27
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 4/15/24-4/16/24		32.29
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 4/15/24-4/16/24		28.01
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 3/18/2024 & 3/22/2024		26.31
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		11.74
Police Total					9,320.31
Public Safety Equipment	11828	TKK ELECTRONICS LLC	SQUAD COMPUTER EQUIPMENT		1,176.94
Public Safety Equipment	90001	TEMP STAFF REIMB	REIMBURSEMENT K9 IRON VET/CREMATION		977.97
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	PD SQUAD IT EQUIPMENT - MOTHERBOARD & MEMORY		391.90
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	PD SQUAD IT EQUIPMENT - PROCESSOR		187.00
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	PD SQUAD IT EQUIPMENT - HARD DRIVE		185.98
Public Safety Equipment	90001	TEMP STAFF REIMB	REIMBURSEMENT K9 BASEBALL CARDS		158.00
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	PD SQUAD IT EQUIPMENT		109.99
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	PD SQUAD IT EQUIPMENT - CACHE		43.49
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	PD SQUAD IT EQUIPMENT - POWER CABLE		14.99
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	RETURN-TEAMGROUP M30 512GB		-32.99
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	RETURN-DEWEDRT HTTPC COMPUTER CASE		-38.75
Public Safety Equipment	12651	AMAZON CAPITAL SERVICES, INC	RETURN-GIGABYTE H610I		-109.99
Public Safety Equipment Total					3,064.53
Public Safety Vehicles	11835	EWALD'S HARTFORD FORD LLC	NEW SQUAD PURCHASE		41,894.00
Public Safety Vehicles	11835	EWALD'S HARTFORD FORD LLC	NEW SQUAD PURCHASE		41,894.00
Public Safety Vehicles	11835	EWALD'S HARTFORD FORD LLC	NEW SQUAD PURCHASE		41,894.00
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 6-24 VEHICLE REGISTRATION, TITLE, PLATE TSFR		165.50
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 2-24 VEHICLE REGISTRATION, TITLE, PLATE TSFR		165.50
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 3-24 VEHICLE REGISTRATION, TITLE, PLATE TSFR		165.50
Public Safety Vehicles Total					126,178.50
Public Works Vehicles	13183	STERTIL-KONI USA INC	DPW & SOFD SHARE OF TWO MOBILE COLUMN LIFTS PER RE		28,175.72
Public Works Vehicles	12228	GORDIE BOUCHER VILLAGE FORD	REPAIR OF UNIT #101		7,601.99
Public Works Vehicles Total					35,777.71
Revolving Loan CD Grant	10856	OZAUKEE COUNTY ECONOMIC DEVEL	ASSISTANCE TO RLF APPLICANTS 7/1/23-12/31/23		1,320.00
Revolving Loan CD Grant Total					1,320.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 5/1/2024-5/31/2024		263.32
Sewer General Activities	13192	RANKIN, JAMES P	UB ACCOUNT 444900 BILL 439004		78.00
Sewer General Activities	13192	RANKIN, JAMES P	UB ACCOUNT 444900 BILL 420207		78.00
Sewer General Activities	13192	RANKIN, JAMES P	UB ACCOUNT 444900 BILL 448459		78.00
Sewer General Activities	13192	RANKIN, JAMES P	UB ACCOUNT 444900 BILL 429595		78.00
Sewer General Activities	13192	RANKIN, JAMES P	UB ACCOUNT 444900 BILL 410853		74.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 4/12/2024		60.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 4/26/2024		60.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT MAY 2024		11.69
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 5/1/2024-5/31/2024		8.80
Sewer General Activities Total					789.81
Sewer UT Operations	10743	MILWAUKEE METROPOLITAN SEWERAGE DISTRICT	Q1MMSD USER CHARGES		437,054.89
Sewer UT Operations	11842	MJ CONSTRUCTION, INC.	SANITARY LATERAL REPAIR		18,802.50
Sewer UT Operations	11062	RASMITH, INC	INSPECTION SERVICES (#3566-23-E) RES#4069		18,096.10
Sewer UT Operations	13183	STERTIL-KONI USA INC	DPW & SOFD SHARE OF TWO MOBILE COLUMN LIFTS PER RE		2,817.57
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700		2,158.52
Sewer UT Operations	12349	MACQUEEN EQUIPMENT INC	CABLE RETERMINATION		1,615.19
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700		1,136.20
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700		1,131.06
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700		1,103.35
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700		961.56
Sewer UT Operations	10647	LINCOLN CONTRACTORS SUPPLY INC	MILWAUKEE POWER TOOLS		888.00
Sewer UT Operations	11049	SHORT ELLIOTT HENDRICKSON INC	INSPECTION FOR LS O (#3491) RES 4093		801.36
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700		610.83
Sewer UT Operations	10803	NEWMAN CHEVROLET INC	MIRROR FOR 409		404.54
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES		255.00
Sewer UT Operations	12232	BAYSIDE PRINTING INC.	Q1 2024 WATER/SEWER BILLS		201.04

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Grand Total	\$1,681,374.79 Line item amount
Sewer UT Operations	12232	BAYSIDE PRINTING INC.	Q1 2024 SEWER FLAT BILLS		195.21
Sewer UT Operations	10647	LINCOLN CONTRACTORS SUPPLY INC	MILWAUKEE POWER TOOLS		194.40
Sewer UT Operations	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		150.12
Sewer UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		130.00
Sewer UT Operations	11925	HEAVY DUTY RADIATOR REPAIR INC	RADIATOR PRESSURE TEST		98.95
Sewer UT Operations	12482	CITY OF MILWAUKEE-DPW	Q1 2024 SEWER AGREEMENT #2531		83.00
Sewer UT Operations	10647	LINCOLN CONTRACTORS SUPPLY INC	MISC SUPPLIES		73.49
Sewer UT Operations	90001	TEMP STAFF REIMB	REIMBURSEMENT SEWER DIVISION OVERTIME FOOD 4/2/24		37.94
Sewer UT Operations	12390	ADVANCE AUTO PARTS	SEWER PUMP DIESEL TREATMENT		20.23
Sewer UT Operations	10691	MENARDS	MISC SUPPLIES		13.98
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700		13.17
Sewer UT Operations	10321	EGELHOFF LAWN MOWER SERVICE INC	LOCK FOR HAND SNIPS		6.20
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	I43 WM RELOCATE (APP 6/8/21)		5.68
Sewer UT Operations Total					489,060.08
Special Federal Grant Fund	10059	APPLIED CONCEPTS	ARPA: RADAR UNITS - SQUADS AND SIGNS		9,980.00
Special Federal Grant Fund	12944	FLOCK GROUP INC	ARPA: TRAFFIC CAMERAS RELOCATION		1,500.00
Special Federal Grant Fund	11307	WIS DEPT OF TRANSPORT 7366	I43 WM RELOCATE (APP 6/8/21)		1,422.17
Special Federal Grant Fund	11701	TYLER TECHNOLOGIES INC	ARPA: Munis ERP System Business Licensing Implemen		775.00
Special Federal Grant Fund	12887	AVERO LLC	ARPA: LMS - Avero Consulting		135.00
Special Federal Grant Fund	12591	ELEANOR L PIPKORN	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12953	BARBARA HERNANDEZ	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	13156	VICTORIA ARNOLD	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12132	SCHMALE, LINDA L	BADGER BOOK TRAINING 3/7/24 & VIP HELP 3/19-29/24		10.00
Special Federal Grant Fund	13164	MICHAEL KOFSKY	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	11821	PETERSON, JOANNE KAY	BADGER BOOK TRAINING 3/7/2024		10.00
Special Federal Grant Fund	12434	SHARON M KING	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	13162	PATRICK KEILY	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	11667	LAURIE A ARNOLD	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12272	NOWAK, LYNN EDWARD	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12803	LYNN CLARK	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	13034	BARBARA JEAN BEHM	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12825	MAURINA PARADISE	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12720	MICHAEL KRCHMA	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12723	SHERYL ANN REED	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12782	CASEY O'BRIEN	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	13062	MELISSA JEANNE WILSON	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12678	LUCINDA CHRISTENSEN SHALLOCK	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	13168	JAN SABELLA	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12950	SHARON HALL	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12712	LEE WUESTHOFF	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12676	SARAH ELIZABETH RIEMER	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	11615	CAROL E BUTZKE	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12775	MARTHA MANSKE	BADGER BOOK TRAINING 3/7/2024		10.00
Special Federal Grant Fund	13044	SIMON SALAMA	BADGER BOOK TRAINING 3/7/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12960	KIM NELSON	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	13158	JANET BUCHLER	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12194	BARNES, RICHARD E.	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	11600	CARLA C BARTLETT	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	13163	JANE KEILY	BADGER BOOK TRAINING 3/8/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	12701	LAURA RECHCYGL	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund	11714	BARNES, ROANNE L	BADGER BOOK TRAINING 3/9/24 & ELECTION HELP 4/2/24		10.00
Special Federal Grant Fund Total					14,132.17
Swimming Pool	11790	CARRICO AQUATIC RESOURCES INC	POOL MAINTENANCE CONTRACT		3,460.00
Swimming Pool	10691	MENARDS	ROOF & DOOR REPAIR POOL HOUSE		290.81
Swimming Pool	10691	MENARDS	URINAL REPAIR POOL HOUSE		263.88
Swimming Pool	10691	MENARDS	URINAL REPAIR POOL HOUSE		73.31
Swimming Pool	10647	LINCOLN CONTRACTORS SUPPLY INC	WATER LATERAL REPAIR		73.03
Swimming Pool	12883	PB HAHN & CO INC	POOL HOUSE VALVE REPLACEMENT		17.99
Swimming Pool Total					4,179.02
Water general Activities	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		600.00
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 5/1/2024-5/31/2024		10.65
Water general Activities Total					610.65
Water UT Operations	13174	UTILIS INC	WATER LEAK AUDIT		9,250.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		4,861.15
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		4,273.90
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		3,197.27
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		2,740.52
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		2,349.01
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		2,300.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		2,185.89
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		2,100.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		700.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		600.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		587.25
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		500.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		424.13
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		358.88
Water UT Operations	10287	DIGGERS HOTLINE INC	LOCATING		356.70
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		350.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		326.25
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		250.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		220.00
Water UT Operations	11307	WIS DEPT OF TRANSPORT 7366	I43 WM RELOCATE (APP 6/8/21)		210.06
Water UT Operations	13120	DAVID A PAYNE	METER GASKETS		203.70
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 3/2024		195.75
Water UT Operations	10647	LINCOLN CONTRACTORS SUPPLY INC	MARKING PAINT		160.56
Water UT Operations	12232	BAYSIDE PRINTING INC.	Q1 2024 WATER/SEWER BILLS		134.03
Water UT Operations	12232	BAYSIDE PRINTING INC.	Q1 2024 SEWER FLAT BILLS		130.14
Water UT Operations	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING		11.25
Water UT Operations Total					38,976.44

PORTFOLIO AND ECONOMIC UPDATE

City of
MEQUON
W I S C O N S I N


Mek-wahn

AS OF APRIL 30, 2024

Contact



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Matthew Slowinski, CFA

Senior Vice President – Portfolio Manager

(262) 782-6091

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Dana Investment Advisors was built on the belief that adhering to a defined investment process allows our professionals to focus on the fundamentals of consistent outperformance through security selection.

Pensions&Investments ★★ 2023 ★★
BEST PLACES TO WORK
IN MONEY MANAGEMENT

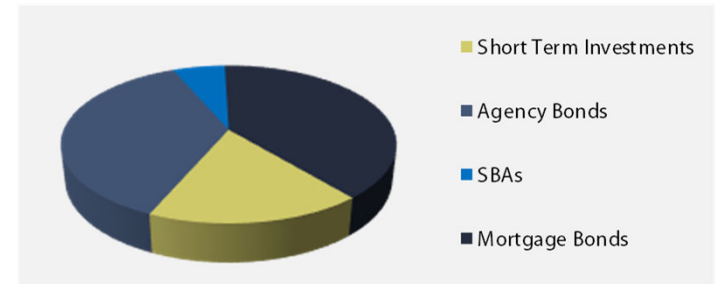
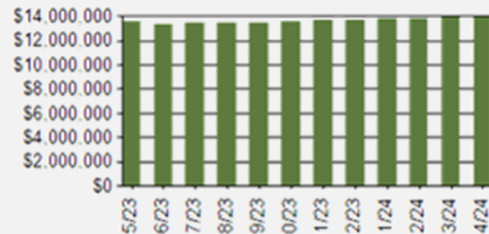
- Founded in 1980
- Employee-owned
- Equity, taxable and tax-exempt fixed income, and ESG asset manager
- \$ 8.013billion of assets under advisement as of March 31, 2024
- Headquartered in Brookfield, Wisconsin

We've never wavered
from our goal of
providing above-
market returns while
reducing volatility for
our clients.

City of Mequon Activity 04/10/2019 to 04/30/2024		
	@ Market	@ Cost
Portfolio Value on 04/10/2019	\$ 8,820,754	\$ 8,745,188
Contributions/Withdrawals	4,105,287	4,105,287
Investment Income	1,325,156	1,325,156
Unrealized Gain/Loss	(243,249)	0
Realized Gain/Loss	(112,125)	(135,166)
Change in Accrued Income	47,692	47,692
Portfolio Value on 04/30/2024	\$ 13,943,515	\$ 14,088,158
Total Gain after Fees	948,971	1,169,179

Portfolio Allocation (@ market)	City of Mequon		
Data as of 04/30/2024	Market Value	% Assets	Income
Short Term Investments	2,457,322	17.6	76,848
Agency Bonds	5,162,005	37.0	165,880
Small Business Administration Bonds	840,274	6.0	66,442
Mortgage Bonds	5,483,914	39.3	283,554
Total Portfolio	\$13,943,515	100.0	\$592,724

City of Mequon Value (\$) Over Last 12 Months



Data as of 04/30/2024	Total Return (net of fees)					Bond Characteristics (gross of fees)			
	Unannualized April '24	YTD	Last 12 Months	Average Annual 3 Year	Since Inc.	Credit Quality	Yield to Worst	Average Coupon	Effective Duration
3876ma - City of Mequon Limited Volatility	0.296	1.544	4.944	1.046	1.626	Aaa	5.960	4.528	0.951
3876mb - City of Mequon ARF	0.358	1.403	4.468	-	3.344	Aaa	5.590	-	0.242
ICE BofA 1-3 Year Treasury Index	-0.324	-0.029	2.385	-0.039	1.083	Aaa	5.092	2.593	1.814
ICE BofA 1 Year Treasury Index	0.214	1.045	4.344	1.500	1.677	Aaa	5.256	3.875	0.963

ECONOMIC & MARKET UPDATE

MACROECONOMIC BACKGROUND

GDP Growth Keeps Surprising to the Upside:

- U.S. GDP growth has beat expectations the last several quarters. 2023 full year growth moved higher throughout the year to finish at +2.5%.
- Full Year 2024 GDP has also been revised higher and is now projected to grow 2.2%, as fears of a recession continue to recede.

1st Quarter 2024 Summary:

- Similar to the previous quarter, most markets rallied but not everything. The S&P 500 recorded a second straight double-digit quarterly gain. New highs were posted in gold and Bitcoin while oil and the US dollar were also higher.
- However, the fixed income markets moved lower as interest rates moved higher on the back of the repricing of the Fed pivot. The market started the year expecting 5 rate cuts to now expecting 3 cuts in-line with the Federal Reserve's forecast. Treasury yields moved higher with the 2-year yields up 37 bps to 4.62% and the 10-year yields up 40 bps to 4.20%.
- Tailwinds for equities included better than expected economic growth, continued enthusiasm for Artificial Intelligence and a supportive earnings season.

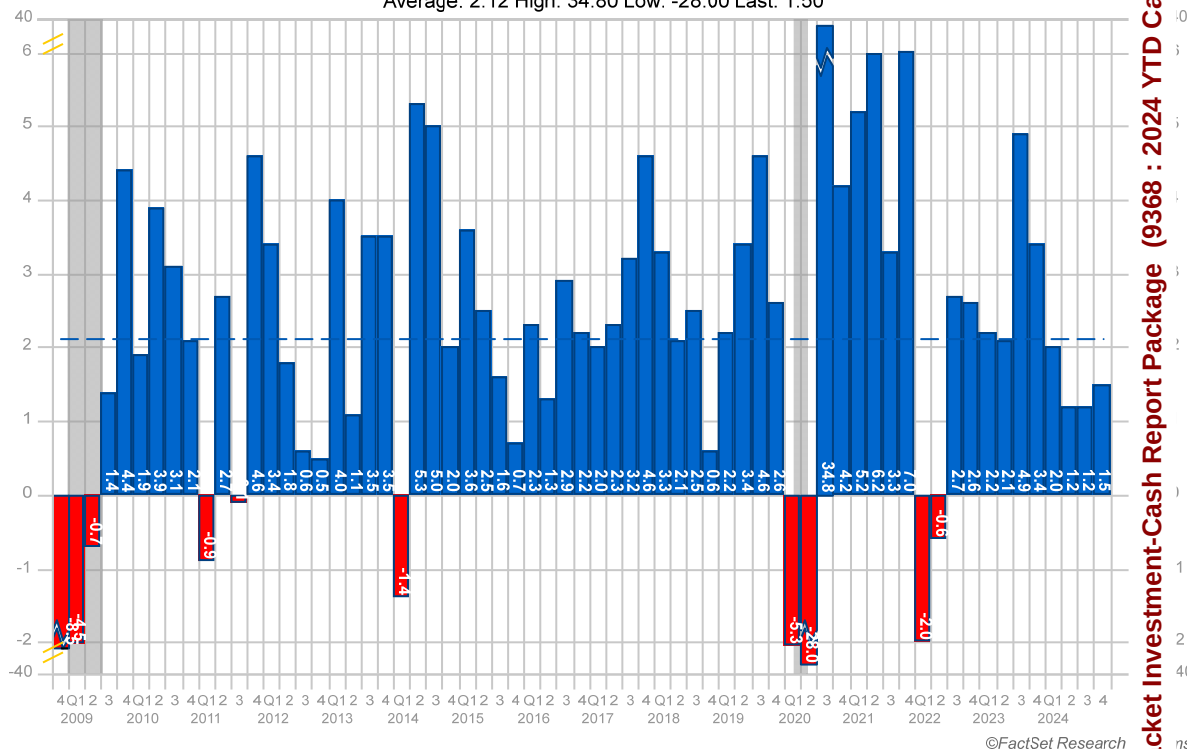
Discussions In The Market:

- Questions still linger over inflation and its path to the Fed's target of 2.0% and as a result the implications for the Fed funds rate.
- Does the improving market breadth continue moving markets higher? And is there anything left in the tank with the Mega-cap tech names? And what about earnings and valuations, can they keep pace with investor's optimism?
- Several geopolitical risks remain, can the markets continue to look past them or does something need to escalate for the market to be concerned?

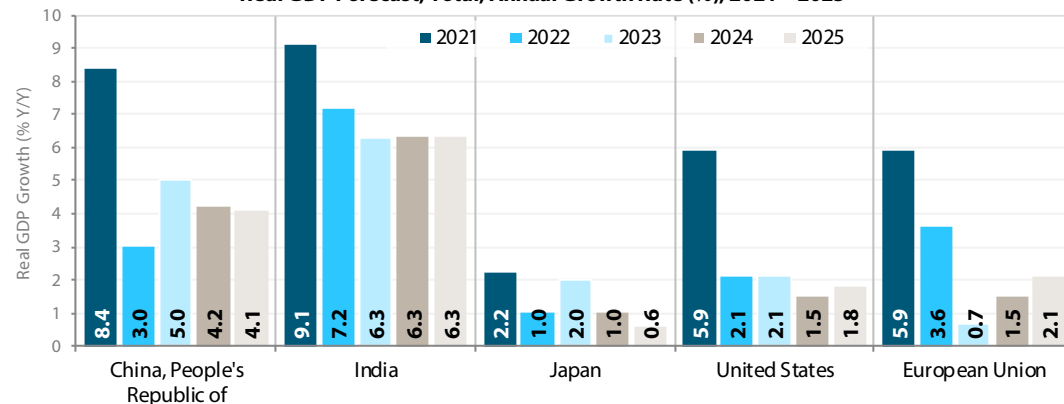
US Real GDP (q/q) Actual and Estimates

12/31/2008 through 12/31/2024

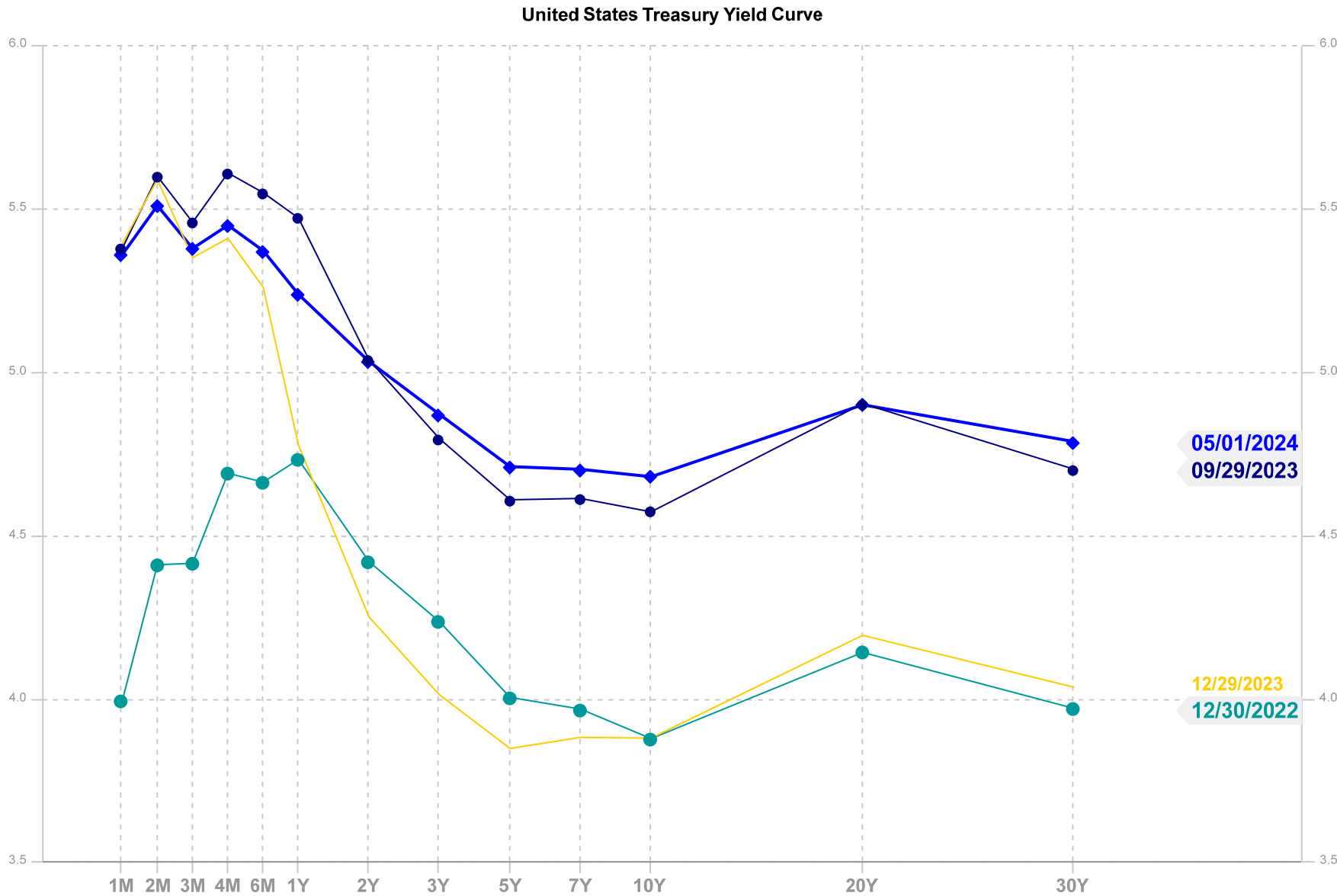
Average: 2.12 High: 34.80 Low: -28.00 Last: 1.50



Real GDP Forecast, Total, Annual Growth Rate (%), 2021 – 2025



Source: ©IMF, 2024 https://www.imf.org/external/datamapper/NGDP_RPCH@WEO/CHN/IND/JPN/USA/EU?year=2025 (accessed 04/01/2024). All data is subject to adjustments, 2023 forward are estimates.



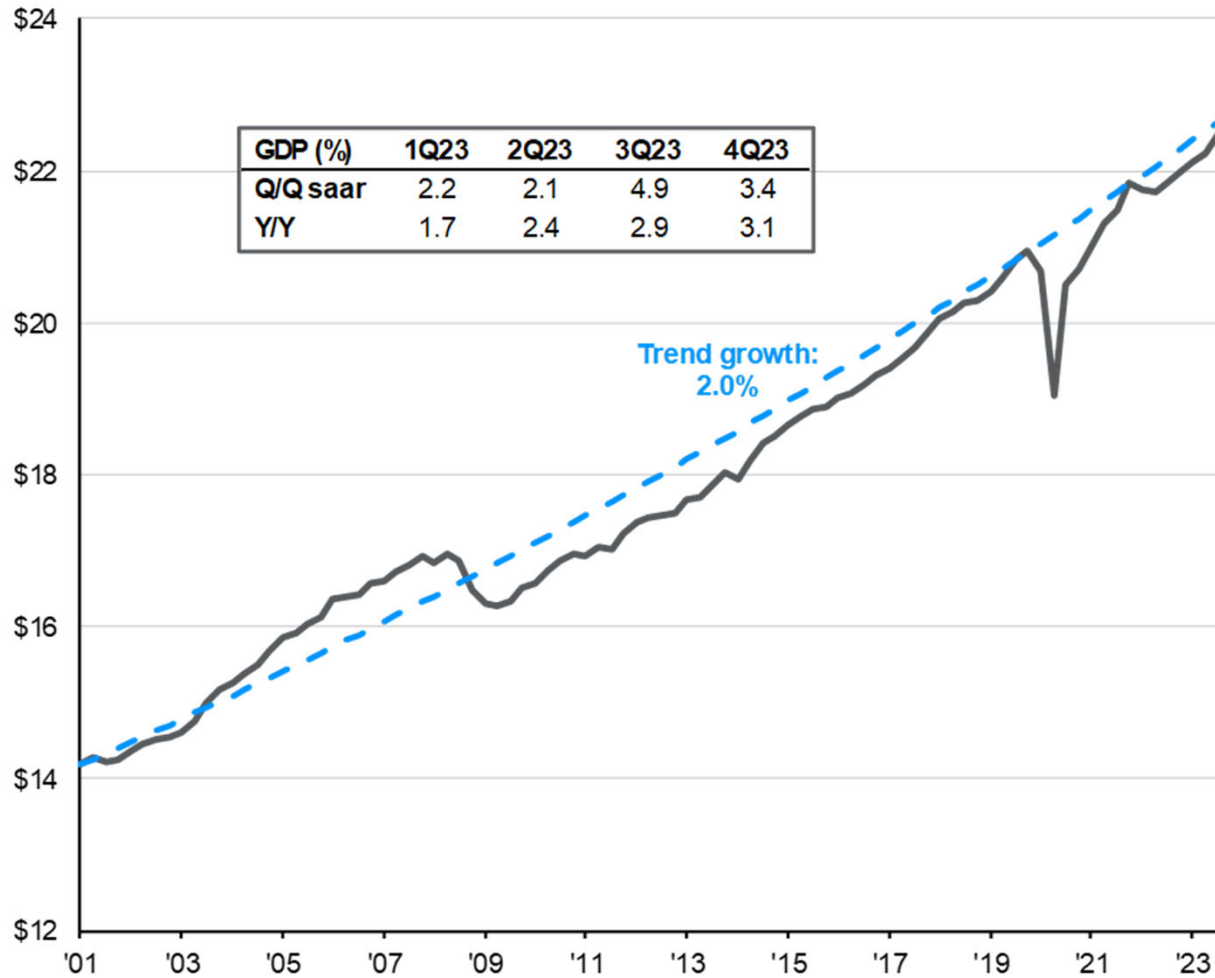
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ECONOMIC & MARKET UPDATE

ECONOMIC GROWTH AND THE COMPOSITION OF GDP

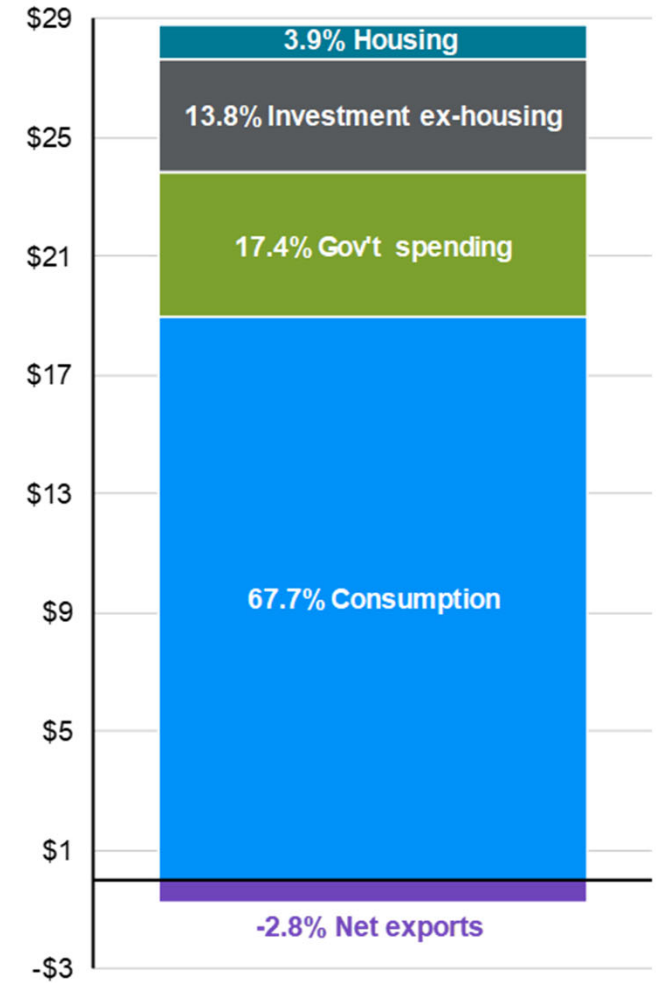
Real GDP

Trillions of chained (2017) dollars, seasonally adjusted at annual rates



Components of GDP

4Q23 nominal GDP, USD trillions



Source: BEA, FactSet, J.P. Morgan Asset Management. Values may not sum to 100% due to rounding. Trend growth is measured as the average annual growth rate from business cycle peak 1Q01 to business cycle peak 4Q19.

Source: J.P. Morgan Asset Management Guide to the Markets – U.S. Data are as of March 31, 2024 (p. 17).

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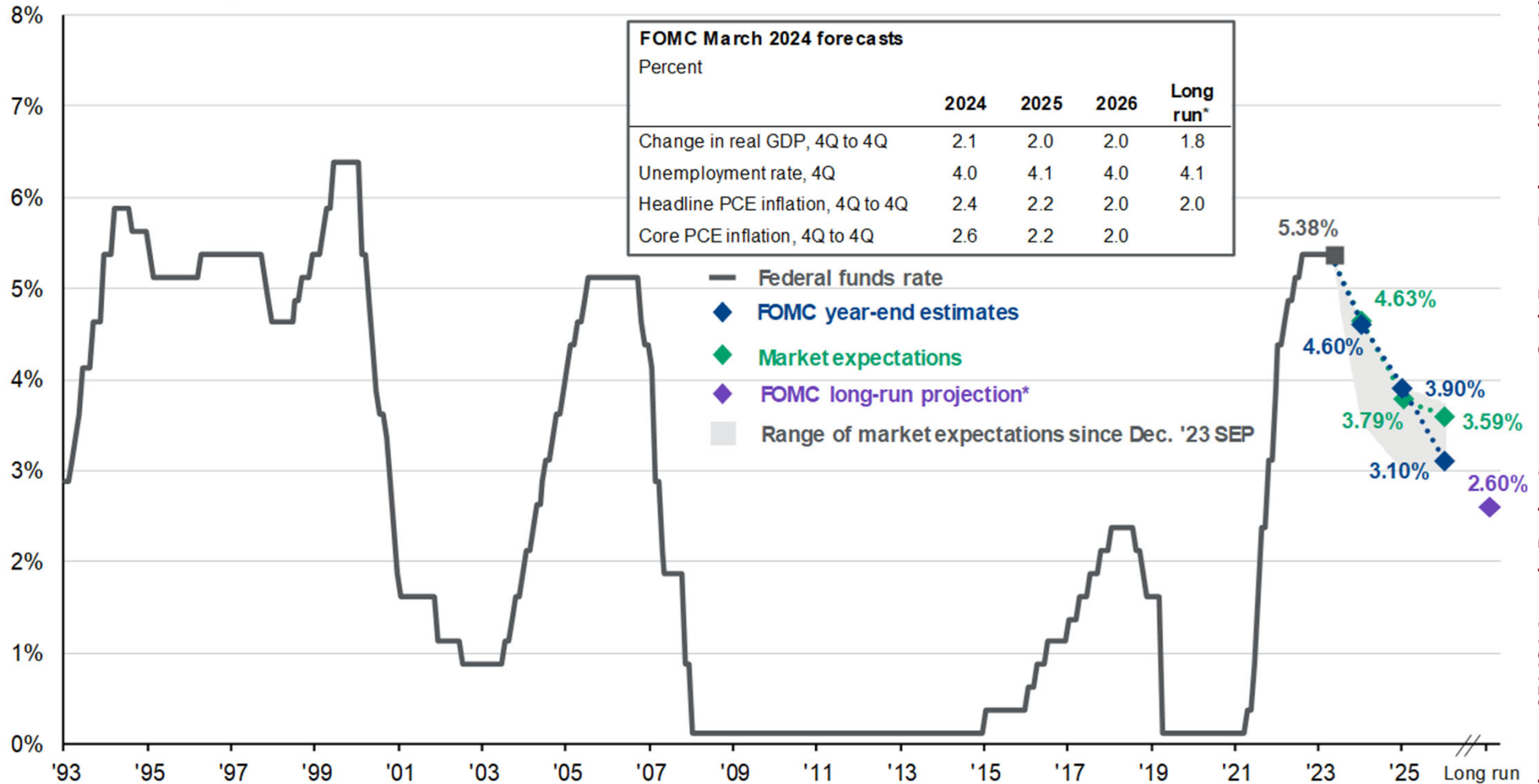
Definition: Chained dollars: A measure used to approximate the chained-type index level and is calculated by taking the current-dollar level of a series in the base period (2012) and multiplying it by the change in the index number for the series since the base period. Chained-dollar estimates correctly show growth rates for a series, but are not additive in periods other than the base period. <https://www.bea.gov/help/glossary/chained-dollar-estimate>

ECONOMIC & MARKET UPDATE

THE FED AND INTEREST RATES

Federal funds rate expectations

FOMC and market expectations for the federal funds rate



Source: Bloomberg, FactSet, Federal Reserve, J.P. Morgan Asset Management. Market expectations are based off of USD Overnight Index Swaps. *Long-run projections are the rates of growth, unemployment and inflation to which a policymaker expects the economy to converge over the next five to six years in absence of further shocks and under appropriate monetary policy. Forecasts are not a reliable indicator of future performance. Forecasts, projections and other forward-looking statements are based upon current beliefs and expectations.

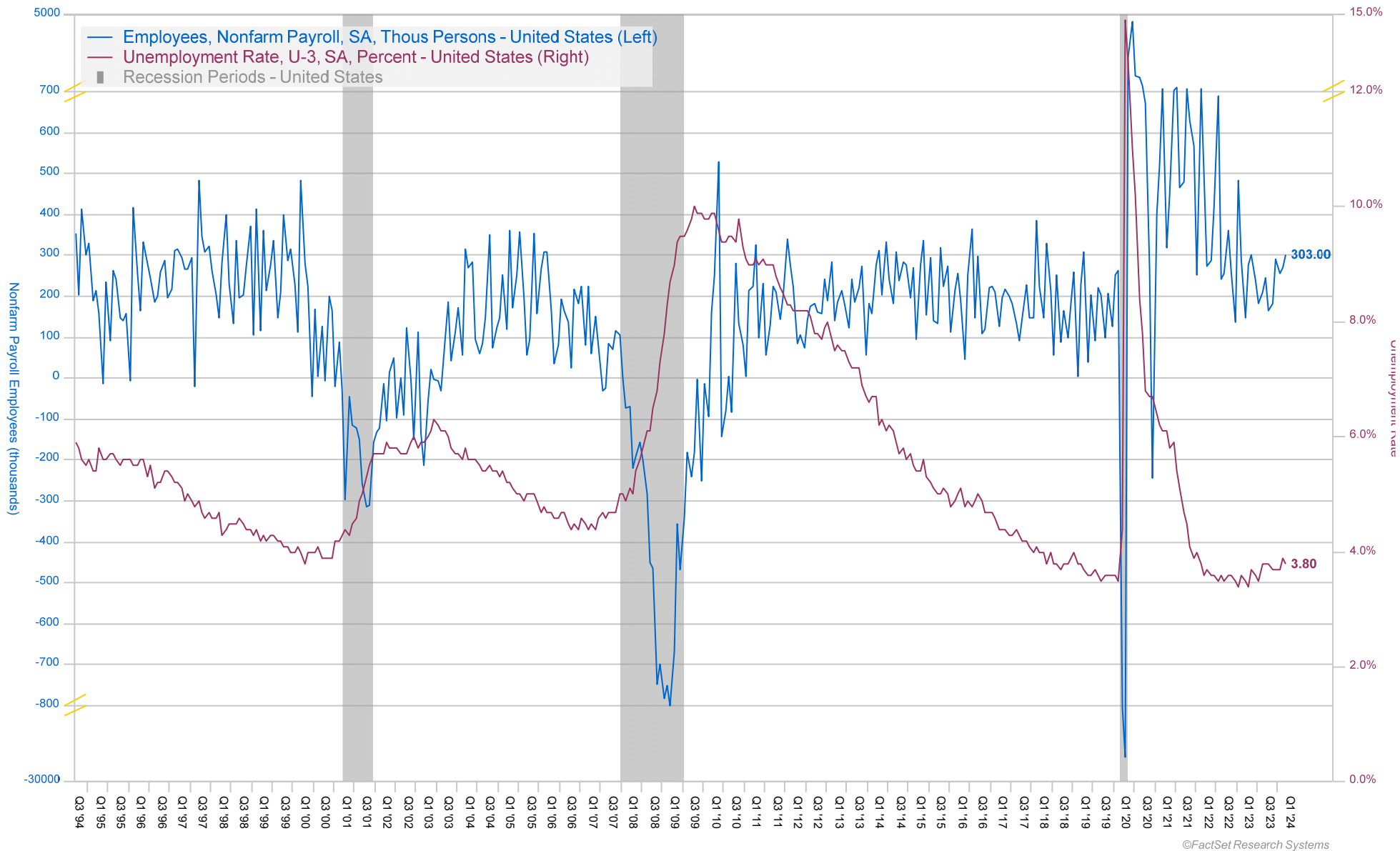
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They are for illustrative purposes only and serve as an indication of what may occur. Given the inherent uncertainties and risks associated with forecasts, projections or other forward-looking statements, actual events may differ materially from those reflected or contemplated. Guide to the Markets – U.S. Data are as of March 31, 2024. (p. 29).

ECONOMIC & MARKET UPDATE

NET NEW JOB FORMATION AND THE UNEMPLOYMENT RATE

U.S. Change in Nonfarm Employment (thous) and Unemployment Rate (%): 9/30/1994 through 3/29/2024



Attachment: 051424 Agenda Packet Investment-Cash Report Package (9368 : 2024 YTD Cash &

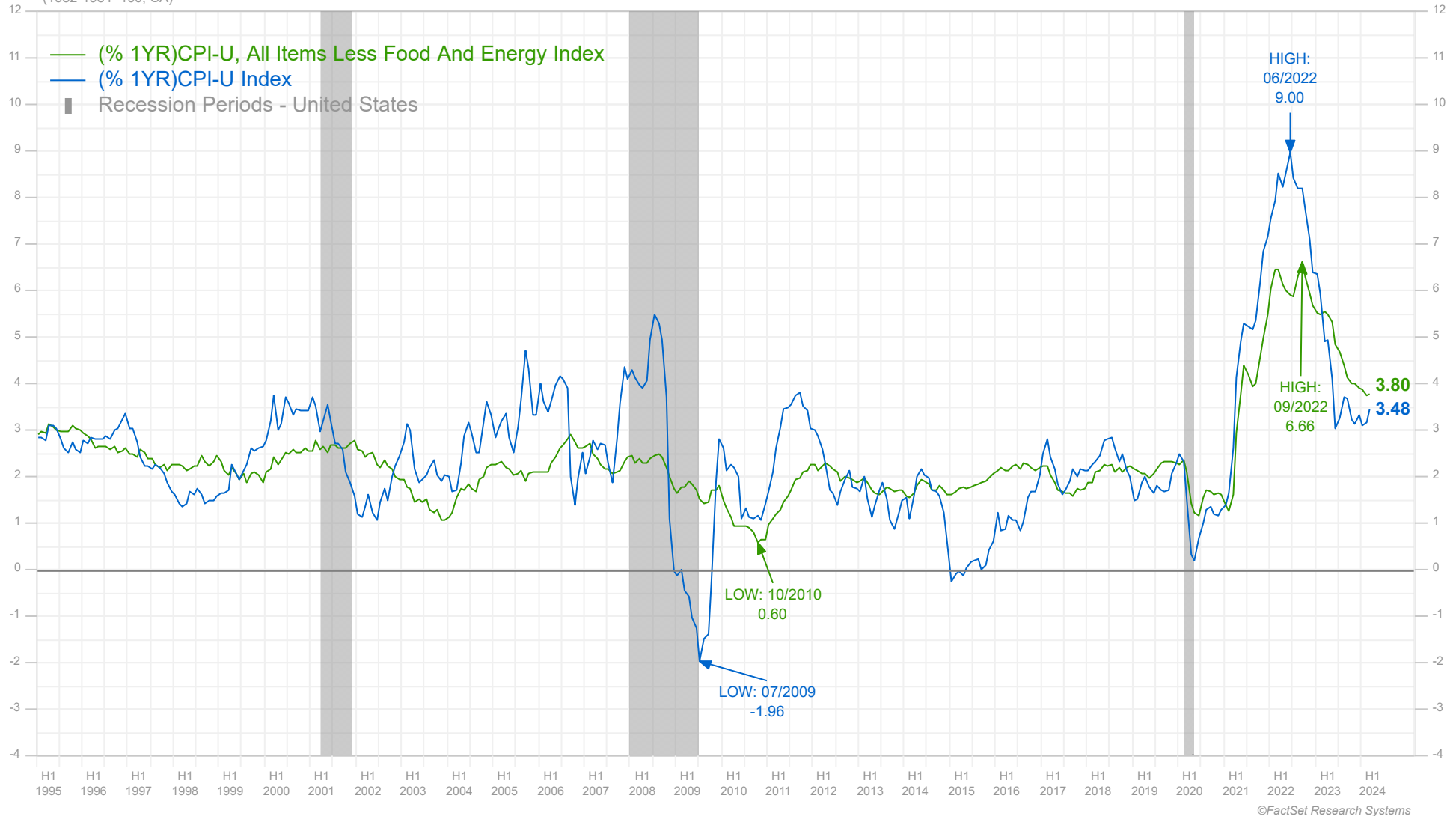
ECONOMIC & MARKET UPDATE

CPI – HEADLINE AND CORE

Inflation: Consumer Price Index (CPI-U) Index

1/31/1995 Through 3/29/2024

(1982-1984=100, SA)



Consumer Price Index (CPI) is the most widely cited indicator of U.S. inflation or deflation. CPI-U is most often simply called CPI and is the index referenced by headlines in the news. The Consumer Price Index For All Urban Consumers measures the month change in consumer prices for a representative basket of goods and services. CPI-U is the headline Consumer Price Index, which covers 93% of the U.S. population. This metric measures inflation and is an indicator of the effectiveness of government fiscal and monetary policies. The index is used in a variety of areas of finance and economics, including those in the financial markets, the Federal Reserve, business executives, and labor leaders. The prices are adjusted for changes in product quality or features, and CPI indexes for each category of product or service are calculated in a way that allows for substitution effects—the tendency of consumers to seek alternatives as prices rise.” <https://www.investopedia.com/terms/c/cpiu.asp> (accessed 01/12/2023)

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“H1” first half of year (01/01 to 06/30); “H2” second half of year (07/01 to 12/31). Update Schedule: <https://www.bls.gov/cpi/> Next Release 05/15/2024. FactSet graph/data refreshed on 04/15/2024.

Dana Investment Advisors, Inc.

PORTFOLIO HOLDINGS



5.a.a

Report as of: 04/30/2024

Portfolio: 3876ma - City of Mequon - Lim Vol

Shares/ PAR	Identifier	Description	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
Cash							
Short Term Investments							
	000009	Cash - Money Fund		245,049.29	2.05	.00	.45
277,586.75	SNVXX	Schwab Govt Money Fund	1.00	277,586.75	2.32	.00	5.02
Total Short Term Investments				522,636.04	4.36	.00	2.88
Total Cash				522,636.04	4.36	.00	2.88
Bonds							
Agency Bonds							
500,000	3130ASNT2	FEDERAL HOME LOAN BANK 3.625% Due 07/25/2024	99.58	497,913.50	4.16	4,782.99	3.64
500,000	3130ASN47	FEDERAL HOME LOAN BANK 3.32% Due 07/26/2024	99.51	497,539.50	4.15	4,334.44	3.34
450,000	3130ANTP5	FEDERAL HOME LOAN BANK 0.5% Due 09/16/2024	98.15	441,674.10	3.69	275.00	.51
400,000	3130ALVJ0	FEDERAL HOME LOAN BANK 1% Due 10/15/2024	97.95	391,780.00	3.27	166.67	1.02
400,000	3130AXDJ4	FEDERAL HOME LOAN BANK 5.43% Due 10/29/2024	100.01	400,035.60	3.34	60.33	5.43
500,000	3133EPV36	FEDERAL FARM CREDIT BANK 5.27% Due 01/16/2025	99.79	498,954.00	4.17	7,612.22	5.28
400,000	3130ANGN4	FEDERAL HOME LOAN BANK 1% Due 02/18/2025	96.67	386,679.60	3.23	800.00	1.03
400,000	3130AMQU9	FEDERAL HOME LOAN BANK 1% Due 06/16/2025	95.56	382,258.80	3.19	1,488.89	1.05
450,000	3130AKV78	FEDERAL HOME LOAN BANK 0.75% Due 08/12/2025	94.57	425,546.55	3.55	731.25	.79
600,000	3130AYH25	FEDERAL HOME LOAN BANK 5.4% Due 01/12/2026	99.70	598,191.00	4.99	9,720.00	5.42
600,000	3130AY4S2	FEDERAL HOME LOAN BANK 5.51% Due 01/13/2026	99.81	598,879.20	5.00	12,581.17	5.52
Total Agency Bonds				5,119,451.85	42.74	42,552.96	3.24
Mortgage Bonds							
29,143.73	31300L7C3	FH 848991 7.509% Due 12/01/2042	101.82	29,674.09	.25	359.30	7.37
40,200.53	31300MJE4	FH 849261 5.965% Due 02/01/2043	100.45	40,380.63	.34	395.97	5.94
64,214.88	3140JAPE2	FN BM5820 5.86% Due 03/01/2043	102.41	65,764.19	.55	322.01	5.72
60,076.08	3140JAW61	FN BM6068 6.255% Due 03/01/2044	102.44	61,544.52	.51	302.56	6.11
82,823.13	31288QEZ9	FH 841052 5.676% Due 07/01/2044	100.47	83,212.40	.69	796.58	5.65
118,909.30	3140JBCJ3	FN BM6372 5.799% Due 10/01/2044	101.67	120,897.58	1.01	574.25	5.70
53,817.06	31288QCL2	FH 840975 5.802% Due 11/01/2044	100.65	54,168.16	.45	538.52	5.76
41,295.44	31300M4X8	FH 849838 5.858% Due 10/01/2045	101.77	42,024.59	.35	400.25	5.76
68,281.48	31347A7L2	FH 840899 5.91% Due 11/01/2045	101.62	69,387.02	.58	651.59	5.82
91,197.81	3140JAWW4	FN BM6060 5.85% Due 01/01/2046	101.37	92,445.49	.77	429.77	5.77
83,239.07	3140J9TD3	FN BM5047 5.95% Due 03/01/2046	101.78	84,723.22	.71	411.31	5.85
144,613.47	3140JBQN9	FN BM6760 6.138% Due 08/01/2046	101.69	147,062.50	1.23	735.78	6.04
66,355.27	31347APT5	FH 840434 7.397% Due 10/01/2046	101.55	67,383.38	.56	809.45	7.28
42,210.06	31288QBZ2	FH 840956 5.757% Due 11/01/2046	101.80	42,969.29	.36	398.80	5.66
51,446.96	3140JAW53	FN BM6067 5.881% Due 11/01/2046	101.82	52,380.83	.44	245.68	5.78
124,166.95	31288QGA2	FH 841093 5.883% Due 01/01/2047	101.00	125,412.84	1.05	1,199.80	5.82
53,157.70	3140JAV62	FN BM6036 5.83% Due 04/01/2047	100.73	53,543.57	.45	251.66	5.79
118,300.15	31288QFZ8	FH 841084 7.045% Due 08/01/2047	101.65	120,248.91	1.00	1,391.32	6.93
84,613.96	31288QET3	FH 841046 5.803% Due 10/01/2047	101.57	85,939.43	.72	805.46	5.71
77,002.98	31288QGX2	FH 841114 3.703% Due 11/01/2047	100.90	77,699.32	.65	459.61	3.67
127,339.19	31288QJV3	FH 841176 5.672% Due 11/01/2047	101.62	129,404.88	1.08	1,178.09	5.58
149,924.37	3140JBGL4	FN BM6502 6.452% Due 09/01/2048	101.50	152,166.34	1.27	787.19	6.36
161,328.14	3140JBWW2	FN BM6960 6.99% Due 09/01/2048	100.84	162,680.88	1.36	917.77	6.93
77,677.75	3140JBD60	FN BM6424 5.973% Due 10/01/2048	101.25	78,647.40	.66	395.53	5.90
142,634.22	3140JBHC3	FN BM6526 3.743% Due 10/01/2048	99.42	141,812.08	1.18	448.11	3.76
439,927.66	31288QZN3	FH 841649 5.891% Due 01/01/2049	101.83	447,958.97	3.74	4,229.77	5.79
475,486.06	3140JCGA6	FN BM7392 6.139% Due 04/01/2049	101.91	484,590.66	4.05	2,390.11	6.02
15,153.21	3622AAGQ1	G2 784807 3.579% Due 08/20/2049	96.36	14,602.10	.12	43.69	3.71
200,960.68	3140JBN36	FN BM6709 4.903% Due 11/01/2049	100.32	201,605.56	1.68	804.89	4.89
423,383.21	3140JCCH5	FN BM7271 3.19% Due 11/01/2049	100.30	424,658.44	3.54	1,087.98	3.18
169,411.79	3140JBSR8	FN BM6827 5.663% Due 02/01/2050	101.83	172,505.76	1.44	827.28	5.56
243,688.47	3140JBUQ7	FN BM6890 4.564% Due 03/01/2050	99.00	241,259.63	2.01	905.16	4.61

Attachment: 051424 Agenda Packet Investment-Cash Report Package (9368 : 2024 YTD Cash & Investment Report as of 03/31/2024)

Dana Investment Advisors, Inc.

PORTFOLIO HOLDINGS



5.a.a

Report as of: 04/30/2024

Portfolio: 3876ma - City of Mequon - Lim Vol

Shares/ PAR	Identifier	Description	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
494,186.59	3140JCJJ4	FN BM7464 3.32% Due 05/01/2050	101.34	500,793.37	4.18	1,321.67	3.28
438,817.23	3140JCD35	FN BM7321 5.255% Due 06/01/2050	101.29	444,467.00	3.71	1,857.60	5.19
330,352.23	3140JBWU6	FN BM6958 5.117% Due 10/01/2050	102.86	339,797.99	2.84	1,426.65	4.97
Total Mortgage Bonds				5,453,813.02	45.53	30,101.16	5.20
Small Business Administration Bonds							
403,625.87	8316A8BP7	SBA 540045 8.795% Due 03/25/2032	105.26	424,853.37	3.55	5,839.69	8.36
360,152.99	8316A0H94	SBA 530255 8% Due 04/25/2033	102.27	368,327.38	3.07	4,768.67	7.82
36,117.74	83164MER6	SBA 510044 5.9% Due 08/25/2039	100.05	36,134.86	.30	349.84	5.90
Total Small Business Administration Bonds				829,315.61	6.92	10,958.20	8.01
Total Bonds				11,402,580.48	95.19	83,612.32	4.52
Total Portfolio				11,925,216.52			
Paydown Receivable				53,879.99			
Interest Accrued				83,612.32			
Dividends Accrued				0.00			
Total Portfolio with Accruals & Receivables				12,062,708.83			

Attachment: 051424 Agenda Packet Investment-Cash Report Package (9368 : 2024 YTD Cash & Investment Report as of 03/31/2024)

Dana Investment Advisors, Inc.

PORTFOLIO HOLDINGS



5.a.a

Report as of: 10/31/2023

Portfolio: 3876mb - City of Mequon - American Rescue Funds

Shares/ PAR	Identifier	Description	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
Cash							
Short Term Investments							
	000009	Cash - Money Fund		453,279.91	24.73	.00	.45
Total Short Term Investments				453,279.91	24.73	.00	.45
Bonds							
Agency Bonds							
250,000	3130ASP94	FEDERAL HOME LOAN BANK 3.25% Due 11/27/2023	99.84	249,591.50	13.62	2,121.53	3.26
200,000	3130AWXH8	FEDERAL HOME LOAN BANK 5.45% Due 08/21/2024	99.80	199,595.00	10.89	2,119.44	5.46
Total Agency Bonds				449,186.50	24.51	4,240.97	4.24
Treasury Bonds							
250,000	9128285U0	US TREASURY N/B 2.625% Due 12/31/2023	99.53	248,828.13	13.57	2,193.44	2.64
700,000	912797HG5	TREASURY BILL 0% Due 04/25/2024	97.39	681,742.45	37.19	.00	.00
Total Treasury Bonds				930,570.58	50.77	2,193.44	.71
Total Bonds				1,379,757.08	75.27	6,434.41	1.85
Total Portfolio				1,833,036.99			
Paydown Receivable				0.00			
Interest Accrued				6,434.41			
Dividends Accrued				0.00			
Total Portfolio with Accruals & Receivables				1,839,471.40			

Attachment: 051424 Agenda Packet Investment-Cash Report Package (9368 : 2024 YTD Cash & Investment Report as of 03/31/2024)

DANA INVESTMENT ADVISORS

FIXED INCOME TEAM BIOGRAPHIES



J. JOSEPH VERANTH, CFA

Chief Investment Officer and Portfolio Manager

Joe joined Dana Investment Advisors in December 1994. He graduated from Northwestern University with a BA in Humanities in 1984. Joe earned an MBA in

Finance and International Business from the Stern School of Business at New York University in 1991. He is a CFA® charterholder and a member of the CFA Institute and the CFA Society of Milwaukee.



BRIAN V. LEHKY

Senior Vice President, Portfolio Manager

Brian joined Dana Investment Advisors in June 2008. He graduated from Marquette University with a BS in Finance in 1999. Brian has been in the investment industry since 2006, with credit analysis experience with a

focus on municipal credits. Prior to joining Dana, he worked for Stifel, Nicolaus & Company as a Vice President in their Fixed Income Group.



MATTHEW R. SLOWINSKI, CFA

Senior Vice President, Portfolio Manager

Matt joined Dana Investment Advisors in March 2008. He graduated from the University of Wisconsin-Milwaukee with a BBA in Finance in 2003 and earned an MBA from The Pennsylvania State University in

2009. Matt has been in the investment industry since 2003. Prior to joining Dana, he worked for Wells Fargo Funds Management Group and Wells Capital Management. He is a CFA® charterholder and a member of the CFA Institute and the CFA Society of Milwaukee.



ROBERT LEUTY, CFA

Director of Fixed Income and Portfolio Manager

Rob joined Dana Investment Advisors in October 2002. He graduated from the University of Wisconsin-Madison with a BB in Accounting in 1988. Rob earned an MBA in

Finance from the University of St. Thomas in 1994. He is a CFA® charterholder and a member of the CFA Institute and the CFA Society of Milwaukee.



NOAMAN SHARIEF

Senior Vice President, Portfolio Manager

Noaman joined Dana Investment Advisor in June 2008 and is currently a Senior Vice President and Portfolio Manager. Noaman graduated from the University of Illinois at Urbana-Champaign with a BS and earned an

MBA in Finance from the University of Wisconsin-Milwaukee (UWM). Noaman has been in the investment industry since 2000. Prior to joining Dana, he worked for Sovereign Advisers and Credit Suisse First Boston. He serves as an adjunct professor at the Lubar College of Business at UWM where he teaches the graduate level courses Fixed Income Securities and Portfolio Management. Outside of his career and family, he spends a great deal of time serving his community by mentoring young adults, teaching, and is a present/past member of various service organizations, including Rotary International and Lions Clubs International. He currently serves on the Boards of ShelterBoxUSA Milwaukee Habitat for Humanity, Waukesha County Crimestoppers, and the Investment Management Certificate Program at UWM.

Dana Investment Advisors, Inc. is an independent federally registered investment adviser providing equity and fixed income investment management service to a broad range of clients. All data is presented in U.S. Dollars. Portfolio Characteristics, Performance Report, Portfolio Holdings, and Sector Distributions reflect applicable investment holdings as of market close on the date indicated. Returns presented are exclusive of investment management and custodial fees, and net of transaction costs. Investment management fees would reduce the returns presented, for example: on a one-million dollar portfolio with an advisory fee of 0.75% earning a 10% return, the total compounded advisory fee over a five year period would be \$50,368. The resulting average annual return for the period would therefore be 9.17%. All returns were calculated on a time weighted total return basis. Performance does include the accrual of income and the reinvestment of dividends and interest received. ***Each account is unique and the signed contract should be reviewed to find the account's specific management fee rate charged for each account.***

During various market cycles, the strategies discussed herein have demonstrated portfolio characteristics and returns that have been both more and less volatile than that of the comparable index. Indices shown were selected because they demonstrated a broad range of characteristics, some of these characteristics being deemed useful for limited comparison purposes only. Historical performance results for investment indices and/or categories have been provided for general comparison purposes only, and generally do not reflect the deduction of transaction and/or custodial charges, the deduction of an investment management fee nor the impact of taxes, the incurrence of which would have the effect of decreasing historical performance results. It should not be assumed that your account holdings do or will correspond directly to any comparative indices.

While data contained herein was gathered from sources deemed reliable, the accuracy of the data presented cannot be guaranteed. Please remember that past performance may not be indicative of future results. Different types of investments involve varying degrees of risk, and there can be no assurance that the future performance of any specific investment or investment strategy made reference to directly or indirectly in this report, will be profitable, equal any corresponding indicated historical performance level(s), or will continue to be suitable for your portfolio. Due to various factors, including changing market conditions, the content of this report may no longer be reflective of current opinions, positions, investments or account allocations. Moreover, you should not assume that any discussion or information contained in this report serves as the receipt of, or as a substitute for, personalized investment advice from Dana Investment Advisors Inc.

Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s). The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors, Inc. While the prices are obtained from sources we consider reliable, we cannot guarantee them.

Please remember to contact Dana Investment Advisors, Inc. at (800) 765-0157, or P.O. Box 1067 Brookfield, WI 53008 with any questions or if there are any changes in your personal financial situation or investment objectives for the purpose of reviewing, evaluating, and revising any previous recommendations or investment services. Please also advise Dana if you would like to impose, add, or modify any reasonable restrictions to your account. A copy of Dana's current Form ADV Brochure detailing a complete list of Dana's advisory services and fees continues to remain available for your review upon request.

Current List of Holdings: The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).



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Office of Finance-Personnel Committee

TO: Finance-Personnel Committee
FROM: Marie Keyser, Assistant Finance Director
DATE: May 14, 2024
SUBJECT: Quarterly Investment Report (January 1, 2024 - March 31, 2024)

Background

The City of Mequon Investment Policy requires that the Finance - Personnel Committee receive quarterly investment reports. The purpose of this report is to provide a means for committee members and staff to regularly review and monitor the City's investment position, and to demonstrate compliance with the City's Investment Policy.

The City is continuing to invest pursuant to the Investment Policy. The City's long-term funds are invested in a variety of instruments managed by Dana Investment Advisors. These investment instruments include US Agencies, US Treasuries, and mortgage-backed securities. The primary focus and order of priority is safety and preservation of principal, liquidity, and attaining a market rate of return. Starting in May 2022, the City invested the 2022A G.O. Note proceeds with Ehlers Public Finance Advisors. The primary focus is the same as Dana Investment Advisors in terms of safety and preservation of principal and liquidity but with shorter maturities.

The investments controlled by Dana saw a quarter-end market value of \$13,902,553 with \$165,757 of investment revenue in Quarter 1. The investments controlled by Ehlers saw a quarter-end market value of \$938,918 with \$15,235 of investment revenue. \$9,536,388 was initially invested in May 2022. \$8,821,263 has been liquidated from the portfolio since inception to fund the Highland Road Interchange project, Road Program and Town Center projects.

The three-year treasury at the end of the first quarter was 4.40%. The quarter-end weighted averages for the City's Dana portfolio are as follows:

	Qtr 2 2023	Qtr 3 2023	Qtr 4 2023	Qtr 1 2024
Average Yield to Maturity (%)	5.79	5.97	5.71	5.41
Average Maturity (Years)	1.67	1.71	1.79	2.17
Average Coupon (%)	3.16	3.76	4.10	4.25

During Quarter 1 2024, the City recognized \$713,501 of investment profit of which \$532,509 was bank account interest, \$15,235 was Ehlers investment revenue, and \$165,758 was Dana investment revenue. Year to date, bank interest and investment profit totals \$626,501, as \$87,000 was allocated to fund the HVAC project in the Council Chambers.

It is staff's determination that for the quarter ended March 31, 2024, the City's individual portfolios and the combined portfolio continue to comply with both the City's investment policy and Wisconsin State Statue 66.0603.

Recommendation

None



Cash/Money Market Accounts for the Quarter Ending 03/31/24

	General Fund	Sewer Fund	Water Fund	Capital Project Fund	ARPA Fund	Revolving Loan Fund	Debt Svc/Other Funds	Total
Beg Cash 01/01/24	2,176,951	1,412,496	3,120,021	244,688	217,429	469,305	45,604,621	53,245,511
Receipts								
Property Tax	4,221,576	7,322,282	28,683	1,828,970	-	-	(33,123,379)	(19,721,869)
City Generated	1,089,825	1,281,732	911,536	155,825	-	21,046	377,545	3,837,510
State/Fed Funding	351,238	-	-	4,636	-	-	11,082	366,956
Investment	275,376	74,158	48,892	19,126	3,983	1,192	109,769	532,496
Total Receipts	5,938,015	8,678,171	989,111	2,008,557	3,983	22,238	(32,624,983)	(14,984,907)
Expenditures								
Payroll & Benefits	(3,005,941)	(171,732)	(10,550)	-	-	-	-	(3,188,224)
Accounts Payable	(1,956,820)	(5,721,987)	(387,126)	(2,079,680)	(105,721)	-	(86,481)	(10,337,816)
Other/Transfer	(7,500)	(184,175)	(0)	566,000	-	-	(2,040,076)	(1,665,751)
Total Expenditures	(4,970,261)	(6,077,894)	(397,676)	(1,513,680)	(105,721)	-	(2,126,557)	(15,191,791)
End Cash 03/31/24	3,144,705	4,012,772	3,711,456	739,565	115,691	491,543	10,853,081	23,068,814

Notes:

PROPERTY TAX: Settled with other taxing jurisdictions in Jan & Feb. General Fund will receive a settlement in August from Ozaukee County ~ \$7.2M.

CITY GENERATED: Gen- Cell Tower Lease Revenue, Cable TV Revenue, Developer Escrows, Court Revenue, Building Permits, Park Reservations, etc. Sewer/Water-Utility Bill Revenue.

STATE/FED FUNDING: \$351K Hwy & Transportation Aid.

INVESTMENT: Money market and investment portfolio yields have increased significantly since FY 2022. \$532K Bank Interest. \$181K Investment revenue (not reflected here).

PAYROLL & BENEFITS: Total is about 21% of budget. This is due to seasonal employees not yet working or vacancies within a couple departments.

ACCOUNTS PAYABLE: General Fund - Support payment to Library \$282K, \$350K to SOFD. Capital Projects - Transfer Fire Capital Balances to SOFD \$1M, \$162K (4) Squad cars, \$600K TC Improvements & Buntrock signals, Sewer - Quarterly MMSD & Annual Capital Charge & Purchase of 2010 Ranch Road Parcel \$5.4M.

OTHER/TRANSFER: \$7500 to Festivals, \$2M GO Debt, \$184K Sewer Bond Interest, \$566K transfer from Ehlers Investments to Capital Projects Fund to fund the Road Program.

Dana Investment Advisors, Inc.

PORTFOLIO SUMMARY

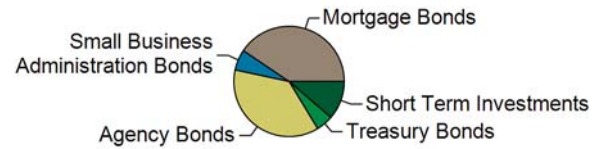


From: February 29, 2024 to March 28, 2

Portfolio: 3876m - City of Mequon

Portfolio Allocation Summary

	Market 03/28/24	% of Assets	Estimated Income	Current Yield
Short Term Investments	1,562,863	11.3	69,650	4.46
Treasury Bonds	697,545	5.0	0	.00
Agency Bonds	5,157,467	37.0	165,380	3.23
Small Business Administration Bonds	851,262	6.1	67,271	8.00
Mortgage Bonds	5,633,416	40.5	282,214	5.04
Total Portfolio	13,902,553	100.0	584,515	4.23

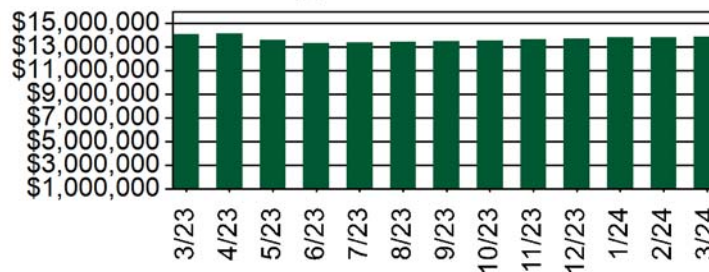


	Market	Cost	YTD MKT	YTD Cost
Portfolio Value on 02/29/2024	\$13,844,840.33	\$13,978,595.51	\$13,736,795.31	\$13,899,817.83
Contributions/Withdrawals	\$0.00	\$0.00	(\$4,121.04)	(\$4,121.04)
Interest	\$39,827.42	\$39,827.42	\$130,044.31	\$130,044.31
Dividends	\$0.00	\$0.00	\$0.00	\$0.00
Unrealized Gain/Loss	\$14,548.49	\$0.00	\$39,407.25	\$0.00
Realized Gain/Loss	(\$1,725.27)	\$6,216.75	(\$2,456.05)	\$1,077.39
Change in Accrued Income	\$5,061.99	\$5,061.99	\$2,883.18	\$2,883.18
Portfolio Value on 03/28/2024	\$13,902,552.96	\$14,029,701.67	\$13,902,552.96	\$14,029,701.67
Total Gain	\$57,712.63	\$51,106.16	\$169,878.69	\$134,004.88
Unannualized Returns For the Period	0.42 %	0.37 %	1.24 %	0.96 %

Performance Summary (%) Gross of Fees

	Latest Month	Year To Date
Total	0.42	1.24

Account Value (\$) Over Last 12 Months



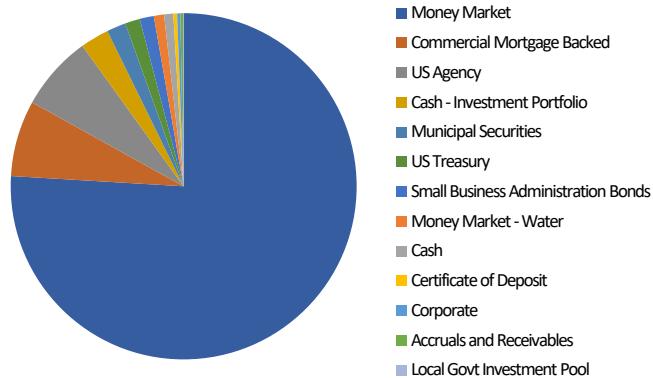
Attachment: 051424 Agenda Packet Investment-Cash Report Package (9368 : 2024 YTD Cash & Investment Report as of 03/31/2024)

City of Mequon

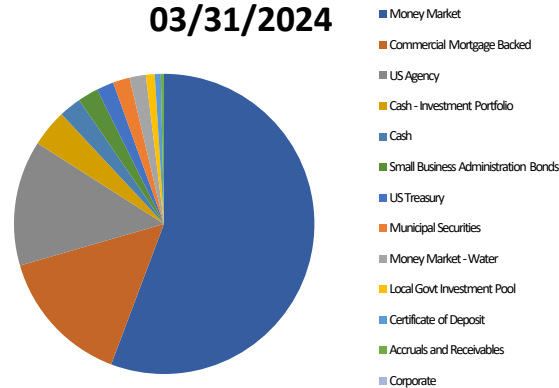
Distribution by Security Sector - Market Value

Security Sector	Market Value 12/31/2023	% of Portfolio 12/31/2023	Market Value 3/31/2024	% of Portfolio 3/31/2024
Cash - Investment Portfolio	1,831,716.86	2.26%	1,521,784.67	4.01%
Certificate of Deposit	248,826.61	0.73%	251,938.60	0.66%
Municipal Securities	1,239,148.40	4.68%	678,684.74	1.79%
US Agency	4,799,744.00	22.03%	5,117,025.55	13.50%
US Treasury	938,489.69	3.04%	697,545.33	1.84%
Corporate	199,408.00	0.58%	-	0.00%
Commercial Mortgage Backed	4,868,935.71	12.13%	5,604,886.83	14.78%
Small Business Administration Bonds	905,692.03	3.13%	840,531.23	2.22%
Accruals and Receivables	194,517.12	0.58%	129,073.89	0.34%
Cash	585,210.42	1.84%	909,522.21	2.40%
Money Market	52,010,681.72	44.82%	21,129,364.75	55.74%
Local Government Investment Pool	3,288.12	1.39%	359,857.64	0.95%
Money Market - Water	663,725.44	2.80%	670,069.01	1.77%
Total	68,489,384.12	100.00%	37,910,284.45	100.00%

Portfolio Holdings as of 12/31/2023



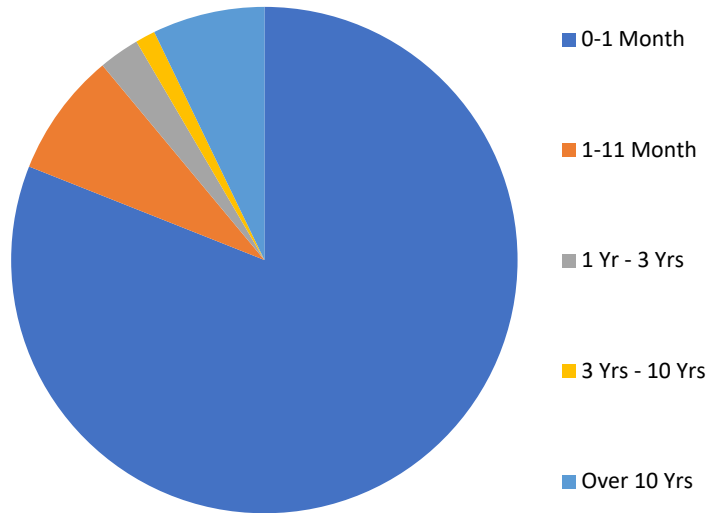
**Portfolio Holdings as of
03/31/2024**



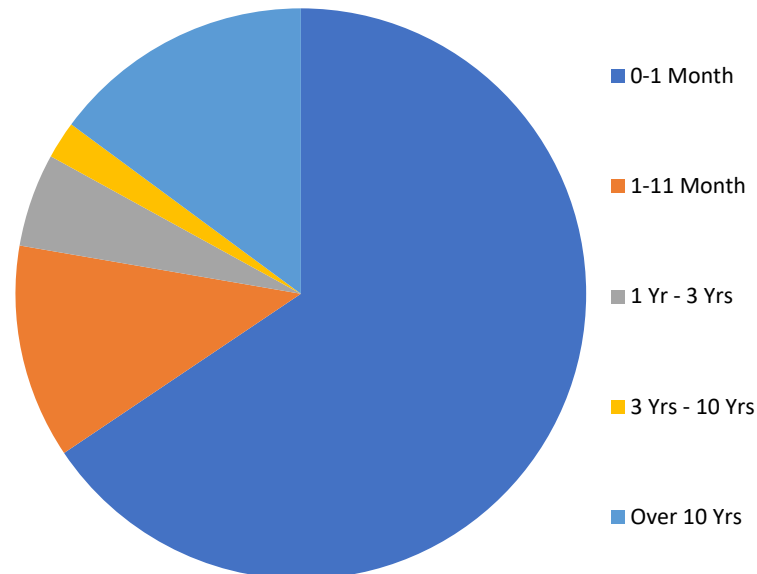
City of Mequon Distribution by Maturity - Market Value

Security Sector	Market Value 12/31/2023	% of Portfolio 12/31/2023	Market Value 3/31/2024	% of Portfolio 3/31/2024
0-1 Month	55,492,198.96	81.02%	24,861,760.50	65.58%
1-11 Month	5,435,235.42	7.94%	4,596,470.84	12.12%
1 Yr - 3 Yrs	1,787,322.00	2.61%	2,006,635.05	5.29%
3 Yrs - 10 Yrs	869,007.65	1.27%	804,239.30	2.12%
Over 10 Yrs	4,905,620.09	7.16%	5,641,178.76	14.88%
Total	68,489,384.12	100.00%	37,910,284.45	100.00%

**Portfolio Holdings as of
12/31/2023**



Portfolio Holdings as of 03/31/2024





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Office of Administration

TO: Finance-Personnel Committee
FROM: Carrie Enea, Executive Assistant
DATE: May 14, 2024
SUBJECT: RESOLUTION 4117 A Resolution Appointing Marie A. Keyser to the
Position of Acting Finance Director/City Treasurer

Background

After a nearly three-year career with the City of Mequon, Finance Director Jennifer Engroff left the organization to accept a position as Senior ERP Consultant with Heartland Business Systems. Ms. Engroff began her duties as City Finance Director on August 23, 2021. Her last day with the City was May 2, 2024.

Analysis

Upon Director Engroff's departure, the City's current Assistant Finance Director, Marie Keyser, has assumed the role of Acting Finance Director. Ms. Keyser has been with the City since February of 2020. Presently, the City Administrator's Office is working to fill the vacant Finance Director position, prior to the onset of the 2025 budget development process later this year.

Recommendation

A recommendation is forthcoming from the Finance-Personnel Committee on May 14, 2024.

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4117

A Resolution Appointing Marie A. Keyser to the Position of Acting Finance Director/City
Treasurer

RECITALS

A. Pursuant to Wis. Stats. § 62.09, the City of Mequon is required to have certain statutory officers, including a Treasurer.

B. In Mequon, the City's Director of Finance is also the City Treasurer.

C. The office of the City Treasurer was vacated on May 2, 2024, as a result of the incumbent's resignation.

D. The City Administrator recommends the appointment of Marie A. Keyser to the position of the Acting Director of Finance and Acting City Treasurer, retroactive to May 3, 2024.

E. The Common Council, based upon the recommendation of the City Administrator, desires to make an appointment to the office of City Treasurer pursuant to § 2-63(b) of the Mequon Municipal Code.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED, by the Common Council of the City of Mequon, Wisconsin, that:

1. Marie A. Keyser is appointed as the City of Mequon's Acting Director of Finance and the Acting City Treasurer pursuant to § 2-63(b) of the Municipal Code, retroactive to May 3, 2024.

2. Resolution 3824 Designating Port Washington State Bank as the Public Depository for the City of Mequon is amended to replace Jennifer Engroff as an authorized signatory on withdrawal or disbursement checks with Marie Keyser, retroactive to May 3, 2024.

Approved by: Andrew Nerbun, Mayor

Date Approved: May 14, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on May 14, 2024.

Caroline Fochs, City Clerk



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Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Finance-Personnel Committee

TO: Finance-Personnel Committee
FROM: Marie Keyser, Assistant Finance Director
DATE: May 14, 2024
SUBJECT: Review of Proposed Financial Policy Change Recommendations

At the January 9th Finance-Personnel Committee meeting, staff introduced the commencement of the project to review the City's financial policies. In accordance with the plan presented, the budgeting, purchasing and long-range planning policies were reviewed in February, March and April respectively.

In preparation for the May meeting, staff reviewed the Cash Management/Investments and Public Surplus Property policies. Feedback was accumulated from City leadership which has been enclosed in this memo. City staff will be prepared to discuss the recommendations contained along with any others recommended by the Committee.

Attachments:

2024 CITY FINANCIAL POLICIES Change Recommendations May24 (PDF)

POLICY STATEMENT 5
CASH MANAGEMENT / INVESTMENTS

General: The purpose of this investment policy is to formalize the framework for the City's daily investment activities to include scope, objectives, authority, standards of prudence, authorized institutions, investment type, collateralization and diversification. The policy is intended to be broad enough to allow the investment officer to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment of assets.

Scope: This investment policy applies to all financial assets of the City of Mequon. These funds are accounted for in the City's [Comprehensive Annual Comprehensive](#) Financial Report and include, [for example](#):

- A. General Fund
- B. Special Revenue Funds
- C. Capital Project Funds
- D. Enterprise Funds
- E. Trust and Agency Funds
- F. Debt Service Funds
- G. Internal Service Funds

This policy is limited in its application to funds that are not immediately needed and are available for investment. Unless prohibited by law or contract, the City may pool cash from several different funds for investment purposes should it meet the objectives of the investment program. Other funds, the investment of which is subject to special federal and/or state laws and regulations, may be invested in accordance with such ~~provisions~~[laws and regulations](#).

Objectives: The primary objectives, in order of priority, of all investment activities involving the financial assets of the City of Mequon shall be the following:

A. Safety

Safety and preservation of principal in the overall portfolio is the foremost investment objective. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

B. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature

concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

C. Return

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account ~~the~~ investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

Authority:

Authority to manage the City's investment program is derived from State of Wisconsin Statutes and City ordinances. The Director of Finance/City Treasurer or his/her designee is the investment officer and is responsible for investment decisions and activities. The Director of Finance/City Treasurer shall be responsible for all transactions undertaken, and shall establish investment procedures consistent with this policy, and a system of controls to regulate the activities of subordinate officials and employees. The investment portfolio will be managed by a designated investment advisor in accordance with the City's established financial policy. The investment officer or designee will receive notification or approval requests of all transactions prior to execution. The Director of Finance/City Treasurer shall submit a report of all the City's investment activities to the Finance-~~&~~ Personnel Committee on a quarterly basis.

Prudence:

The standard of prudence to be used by City investment officials and investment advisors shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Institutions:

The ~~investment advisor~~~~Director of Finance/Treasurer~~ shall select and maintain a list of financial institutions authorized to be public depositories and/or provide investment services. In addition, a list of approved security broker/dealers will be maintained. The ~~investment advisor~~~~Director of Finance/Treasurer~~ shall qualify institutions by applying generally accepted industry standards (i.e., capital requirements, asset quality, earnings, liquidity, management, and local community development) using available public agency and private rating services as appropriate.

Safekeeping
& Custody:

Trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by an independent third-party custodian selected by the City as evidenced by safekeeping receipts in the City's name. The investment officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Investment
Types:

The investment of City funds shall be in accordance with Wisconsin Statutes Section 66.0603 ~~(see excerpt attached as Exhibit A)~~, further limited as follows:

A. Government Bonds & Securities

City funds may be invested in United States Government Bonds or Securities with maturities less than ten years from the date of investment. Such investments may also include securities of open-end management investment companies (as further defined in Wisconsin Statutes), without limitation to maturity of the underlying investments in the investment portfolio.

B. Repurchase Agreements

City funds may be invested in repurchase agreements with financial institutions approved as public depositories, provided that the underlying collateral consist of obligations of the United States Government, its agencies and instrumentalities, and the City of Mequon takes delivery of the collateral either directly or through an authorized custodian. The City shall be informed of the specific collateral and investments in repurchase agreements shall be collateralized at 102% of the value of the City's investment.

C. Prohibited Investments

In addition to the limitations on investment types according to Wisconsin Statutes, City funds will not be invested in derivative type investments such as collateralized mortgage obligations, strips, floaters, etc. Certain types of such investments may qualify under State Statute but are not deemed appropriate for use by the City of Mequon.

D. Competitive Bids

The City shall obtain competitive bids from at least two brokers or financial institutions on all purchases of investment instruments purchased on the secondary market.

Collateralization & Insurance:

The Federal Deposit Insurance Corporation (FDIC) protects deposits up to \$250,000. In addition, public deposits are protected against losses by Wisconsin general-purpose revenues under Statutes 20.144 (1) (a) and 34.08 (2) up to \$400,000 for any one public depositor in any individual public depository. The City will seek to collateralize certificates of deposit or any other time deposit in an amount equal to 100% of the investment less the amount (\$650,000) insured by the State of Wisconsin and the FDIC with appropriate collateral instruments and at levels ~~per~~ recommended ~~by practices of~~ the Government Finance Officers Association. Where practicable, collateral shall be held by the City or an independent third-party custodian with whom the City has a current custodial agreement. Where this is not practicable, verifiable evidence of specific pledged securities must be supplied to the City.

Diversification:

It is the policy of the City of Mequon to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss and balance the effect of interest rate changes affecting different types of securities. Investments will be diversified by:

- Limiting investments to avoid over-concentration in securities from a specific issuer or business sector;
- Limiting investments in securities with higher credit risks;

- Investing in securities with varying maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as the Local Government Investment Pool, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

Maximum
Maturities:

To the extent possible, the City of Mequon will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase.

Reserve funds may be invested in securities exceeding five (5) years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds. Any intent to invest in securities with longer maturities will be reported to the Finance-Personnel Committee.

Performance
Standards:

The investment portfolio will be designed to obtain a market average rate of return during a market/economic environment of stable interest rates and consider the City's investment risk constraints and cash flow needs. Given the passive nature of the City's investment strategy, the basis used to determine whether market yields are being achieved shall be the average Federal Funds rate.

Reporting:

The Director of Finance/~~City Treasurer or designee~~ shall submit a quarterly investment report to the Finance-Personnel Committee. The report shall summarize securities held, investment transactions that occurred during the reporting period, and shall discuss the current portfolio in terms of maturity, rates of return, market values, and other features.

Investment
Advisor:

~~Should the City deem it appropriate to retain an investment advisor, the~~ following procedures will be followed with respect to the investment advisor relationship:

A. Selection Process

The investment advisor will be selected by a competitive process whereby proposals will be requested from a listing of qualified advisors. The firm(s) from whom advisory services will be received will be selected by a committee consisting of the Director of Finance/~~City~~ Treasurer, an additional Finance Department staff member, one or more non-Finance Department staff members, and one or more Alder~~persons~~~~men~~ from the

Finance-Personnel Committee. The selected advisor(s) will be recommended to the Finance-Personnel Committee and Common Council for approval.

B. Investment Procedures

Once an investment advisor is selected, the City will always be responsible for establishing the investment objectives to be accomplished. The investment advisor will be responsible for providing advice and developing and implementing strategies for carrying out such objectives. The investment advisor will have no authority to take possession of City monies or investment securities, nor to execute investment transactions on behalf of the City, except where investment authority may be delegated (e.g., "discretionary" authority) as per Wisconsin Statutes 66.0603 (2). For those investments under management in a "non-discretionary" account, all investment transactions shall be approved by City staff.

C. Periodic Reporting

The investment advisor shall provide periodic reports regarding the composition, performance level and accounting treatment of the City's investment portfolio. Such reports shall be made quarterly to the Director of Finance/City Treasurer for inclusion in the quarterly investment report to the Finance-Personnel Committee which also includes (a) investment performance and (b) the agreement under which the City has delegated investment authority (if applicable). At a minimum, the investment advisor will present a portfolio review to the Finance-Personnel Committee annually. ~~Annually the Director of Finance/Treasurer shall provide a report to the Finance Personnel Committee and Common Council for review of (a) investment performance and (b) the agreement under which the City has delegated investment authority (if applicable).~~

D. Portfolio Maturities

Certain strategies recommended by the investment advisor(s) may involve purchase of U.S. Government Securities with stated maturities longer than 10 years, which conflicts with Section 7 of this policy. Specific examples include mortgage-backed securities issued by certain U.S. agencies supported by adjustable rate mortgages. For these securities, the effective maturity will be defined as the time to coupon reset. For any other proposed securities with maturities in excess of the limits established elsewhere in this policy, any such intent will be reported to the Finance-Personnel Committee for its review and approval.

E. Compensation and Term of Agreement

Investment advisory fees shall be established in advance. All compensation shall be disclosed in a written agreement. The relationship between the advisor and the City may be terminated at any time at the discretion of the City.

Investment Policy
Considerations:

The investment policy will be reviewed periodically by the Finance-
Personnel Committee or sooner at the discretion of the Common Council.

POLICY STATEMENT 13 PUBLIC SURPLUS PROPERTY

The City of Mequon has adopted this policy for the purpose of establishing guidelines for the disposition of public surplus property. Surplus Property is defined as property [\(individual or in the aggregate\)](#) owned by the City that has become obsolete, been replaced, or has generally outlived its useful service to the City of Mequon. The objective of this policy is to maximize the value received upon disposal of surplus property of the City.

Process overview:

- A. Surplus property with an estimated value of more than \$1,000:
 - 1. Public sale (external auction, set price or negotiated price). The City Administrator may approve the disposal of surplus property with a value estimated to be in excess of \$1,000 through external public auction, public posting at a set price, or through negotiated sale. The Common Council will be notified of the sale of any surplus property with a value in excess of \$1,000.
 - 2. Trade-in. For certain types of surplus property, it may be customary for a vendor to offer a trade-in discount or credit for the surplus property when purchasing new or replacement equipment. Trade-ins are allowable when the purchase price of the new equipment is at the lowest competitive purchase price, and the value of the discount or credit for the surplus property meets or exceeds the estimated fair market sale value. This protocol may be utilized if: 1) the discount from trade-in is stated clearly within the purchase agreement; and 2) the trade-in and subsequent purchase have been provided for within the budget.
- B. Surplus property with an estimated value of more than \$250:
 - 1. Department Heads may make recommendations to the City Administrator concerning property which should be dismantled or scrapped for salvage value if such value exists. This decision shall be made having considered the possibility of obtaining a fair market value by other means.
- C. Surplus property with an estimated value of less than \$250:
 - 1. Certain surplus property may have no readily convertible value and may be discarded under the following conditions:
 - a. If the property is valued under \$250, it may be disposed of summarily if it is not possible or practical to bring them to public sale, trade-in, or dismantle/scrap. This distinction will be made by the Department Head or his/her designee.

- D. This policy does not apply to firearms and ammunition which are handled under § 968.20, Wis. Stats., or to any other surplus property specifically excluded pursuant to applicable federal or state law.
- E. No surplus property shall be sold or given to any employee, employee's family member, or employee's designee without the expressed consent of the City Administrator.
- F. The proceeds from the sale of City assets shall be deposited in official City bank accounts.
- G. City employees are prohibited from accepting cash payments in exchange for the sale of City assets.
- H. If the property cannot be sold, it may be donated to another government agency or not-for-profit entity. A record shall be created of the date, description, condition of the asset and recipient and forwarded to the Finance Director.
- I. If the property cannot be sold or donated, it shall be recycled in an environmentally friendly manner when ~~never~~ possible.



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Office of Finance-Personnel Committee

TO: Finance-Personnel Committee
FROM: Marie Keyser, Assistant Finance Director
DATE: May 14, 2024
SUBJECT: 2024 YTD Budget Report as of March 31, 2024

Attached please find a year to date General Fund Budget to Actual Report for the three months ending March 31, 2024. The values shown are unaudited. Commentary is included in the report to provide explanations regarding expenditure overages or revenue shortfalls. Most departmental budgets are tracking at or below the twenty-five percent benchmark. Revenue that is represented as being under budget is largely due to revenue streams that are recorded only at the end of the year or are recorded unevenly throughout the year. Staff will continue to monitor the budget throughout the remainder of the year and explore opportunities for additional revenues and cost savings.

Attachments:
2024 Q1 YTD Budget Report (Unaudited) (PDF)



GENERAL FUND REVENUES	FY 2024 - Quarter 1					PRIOR YRS COMPARISON		
	Original	Amended	Actual	YTD %	% of Total	FY 23	FY 22	FY 21
	Budget	Budget				ACTUALS	ACTUALS	ACTUALS
Taxes	12,364,689	12,364,689	4,478,154	36.22%	80.1%	5,624,079	5,423,450	5,474,814
State Shared Revenue	954,047	954,047	-	0.00%	0.0%	-	-	-
Intergovernmental	1,579,773	1,579,773	351,840	22.27%	6.3%	362,902	378,820	392,264
Licenses	61,300	61,300	2,335	3.81%	0.0%	3,512	2,667	15,596
Permits - Inspection	792,872	792,872	157,411	19.85%	2.8%	143,965	173,211	180,229
Permits - Other	54,000	54,000	10,908	20.20%	0.2%	7,449	12,765	15,220
General Fees	127,500	127,500	35,236	27.64%	0.6%	24,704	22,569	18,318
Public Safety Fees	161,000	161,000	19,598	12.17%	0.4%	(131,290)	5,837	(7,746)
DPW Fees	110,750	110,750	5,653	5.10%	0.1%	8,546	3,161	6,008
Pool & Park Fees	175,000	175,000	30,582	17.48%	0.5%	5,709	9,850	10,810
Development Fees	73,200	73,200	12,463	17.03%	0.2%	20,400	17,710	25,976
Special Assessments	3,000	3,000	(60)	-2.01%	0.0%	(831)	1,143	995
Internal Service Fees	482,000	482,000	-	0.00%	0.0%	-	-	-
Other Revenue	861,221	861,221	232,169	26.96%	4.2%	15,518	22,676	92,840
Investment Revenue	215,500	215,500	257,162	119.33%	4.6%	190,873	(53,145)	15,800
Total General Fund Revs	18,015,853	18,015,853	5,593,451	31.05%	100.0%	6,275,535	6,020,715	6,241,123

Key:

	Postive variance vs. year-to-date budget, or timing difference not anticipated to result in a year-end variance
	Negative variance of .01% to 4.99% vs. year-to-date budget
	Negative variance ≥ 5% vs. year-to-date budget

Notes: Over Budget

TAXES: Second installment will be settled by Ozaukee County in August

INVESTMENT REVENUE: Investment revenue has continued to remain favorable since FY2023

Under Budget

STATE SHARED & INTERGOVERNMENTAL: Revenues are recognized unevenly throughout the year

LICENSES: Q2 is when licenses are typically renewed

PERMITS INSPECTION: Naturally picks up as the summer months approach

PERMITS OTHER: Brush Site opened April 1st and expect sales to pick up in Q2

PUBLIC SAFETY FEES: Public safety fees deal with the timing of the year

DPW FEES: Many are pass through (if revenue is low, so is expense, therefore net zero impact)

POOL & PARK FEES: Pool open only in the summer months and parks will also pick up as the weather improves

DEVELOPMENT FEES: Zoning fees are main source of revenue for this category

SPECIAL ASSESSMENTS: Delinquent Personal Property Tax booked here

INTERNAL SERVICE FEES: Year end process, no revenue recorded until Q1 if the following year

OTHER REVENUE: Cell Leasing, Cable TV, Insurance Dividend and PILOT revenue all recognized unevenly throughout the year



GENERAL FUND EXPENDITURES	FY 2024 - Quarter 1					PRIOR YRS COMPARISON		
	Original	Amended	Actual	YTD %	% of Total	FY 23	FY 22	FY 21
	Budget	Budget				ACTUALS	ACTUALS	ACTUALS
Common Council	105,745	105,745	47,645	45.06%	1.2%	44,270	42,813	25,222
City Administrator	398,616	398,616	83,724	21.00%	2.1%	74,700	65,047	55,934
City Clerk	284,812	284,812	70,023	24.59%	1.7%	69,624	52,477	64,634
Elections	94,476	94,476	13,298	14.08%	0.3%	27,632	25,657	17,250
Information Services	489,887	489,887	129,875	26.51%	3.2%	109,694	135,735	101,099
Finance	576,107	576,107	102,867	17.86%	2.5%	97,087	88,745	86,738
Assessor	253,287	253,287	10,168	4.01%	0.3%	9,682	112,204	101,270
Human Resources	265,206	265,206	57,529	21.69%	1.4%	55,785	56,203	45,608
Legal Counsel	136,800	136,800	19,390	14.17%	0.5%	(91,876)	(56,008)	(70,137)
Police	6,415,995	6,415,995	1,334,042	20.79%	32.8%	1,286,335	1,131,949	1,017,750
Fire/EMS	1,409,925	1,409,925	352,354	24.99%	8.7%	674,629	406,513	413,604
Communications	350,212	350,212	70,013	19.99%	1.7%	65,069	108,793	145,191
Inspections	527,852	527,852	112,371	21.29%	2.8%	129,849	101,782	90,530
Building Maintenance	742,903	742,903	183,502	24.70%	4.5%	168,060	156,068	189,200
Fleet Services	541,356	541,356	175,012	32.33%	4.3%	192,878	181,663	148,409
Engineering	660,239	660,239	151,873	23.00%	3.7%	129,326	96,222	70,716
Highway	2,130,985	2,130,985	590,899	27.73%	14.5%	473,454	437,700	410,516
Forestry	210,186	210,186	42,909	20.41%	1.1%	35,788	32,601	26,305
Library Grant	1,131,716	1,131,716	282,929	25.00%	7.0%	553,358	530,500	529,000
Swimming Pool	141,266	141,266	2,920	2.07%	0.1%	3,061	2,467	2,867
Parks	645,226	645,226	119,854	18.58%	2.9%	125,739	103,879	106,626
Planning	503,053	503,053	113,145	22.49%	2.8%	123,050	85,974	108,178
Total General Fund Exp	18,015,853	18,015,853	4,066,341	22.57%	100.0%	4,357,195	3,898,981	3,686,511
Net Surplus (Loss)	-	-	1,527,109			1,918,340	2,121,734	2,554,611
Fund Balance - Beg of Year	2,278,789	2,278,789	2,278,789					
Fund Balance - End of Year	2,278,789	2,278,789	3,805,898					

Notes: Over Budget

COMMON COUNCIL - Largely overbudget due to the League annual membership fee and Festivals Sponsorships \$7.5k (timing)

FLEET SERVICES: Largely overbudget in Materials/Repairs due to experiencing some unanticipated costs

Under Budget

ELECTIONS: Elections begin in Quarter 2

FINANCE: Business insurance booked semi-annually

ASSESSOR: Timing lag of receiving monthly assessment contract invoicing

LEGAL: Timing lag of receiving and processing invoices

COMMUNICATIONS: Salaries/benefits tracking below budget

FORESTRY: Brush Site opens Q2 - which will then increase expenses

SWIMMING POOL: Season will begin in Q2

PARKS: Expect expenditures to pick up as weather gets warmer

2024 Finance-Personnel Monthly Work Plan

Current Agenda Topics

Month	Agenda Topics
May	• DANA Investment Advisors Portfolio Review/Market Update, Quarter 1 Investment and Cash Report • Resolution Appointing Marie A. Keyser to the Position of Acting Finance Director/City Treasurer • Review of City's Financial Policies • Q1 Budget Report

Future Agenda Topics

• Financial Policy Review • Investments Asset Allocation Review • Life Insurance Review	• Library Review • Payment in Lieu of Tax (PILOT) Agreements • City Ordinance Reconciliation
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2024 Completed Items

• Denial of Sybaris Liquor License Agreement Revision Request • Resolution Authorizing a Contract with Redevelopment Resources in the Amount of \$69,710 for a Mequon Port Washington Road Market Analysis • Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2022	• Approving a Development & Dedication Agreement with Mequon-Thiensville Little League/Mequon Heat for Batting Cage Improvements at Rennieke Field • Resolution Amending the City's FY2024 Compensation Plan and Allocation of Funding Received through the American Rescue Plan Act, in Connection with the Establishment of a Full-Time Management Intern During 2024-2025 • Resolution Dissolving Tax Incremental District No. 2 and Authorizing the Distribution of Excess Incremental Revenue to Taxing Jurisdictions
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