



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, April 9, 2024

6:00 PM

North Conference Room

Agenda

1) Call to Order, Roll Call

2) Approve Meeting Minutes

Action requested: review and approve

a. March 12, 2024 Finance-Personnel Meeting Minutes

3) License Applications

Action requested: review and approve

a. April, 2024 Licenses

4) Vouchers Paid

a. March 2024 Vouchers Paid List

5) Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 4110** A Resolution Dissolving Tax Incremental District No. 2, and Authorizing Distribution of Excess Incremental Revenue to the Affected Taxing Jurisdictions

6) Discussion Items

Action requested: discuss and take action as needed

a. Review of Proposed Financial Policy Change Recommendations

b. Finance & Personnel Work Plan

7) Adjourn

Dated: April 9, 2024

/s/ Andrew Nerbun, Chair

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Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, March 12, 2024

6:00 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also Present: William Jones, City Administrator, Jennifer Engroff, Finance Director, Marie Keyser, Assistant Finance Director, Kimberly Tollefson, Community Development Director, Jac Zader, Assistant Community Development Director and Kristen Fish-Peterson, Redevelopment Resources.

2) Approve Meeting Minutes

a. February 13, 2024 Finance-Personnel Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Gebhardt

AYES:	Gebhardt, Parrish, Strzelczyk
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3) Vouchers Paid

a. February 2024 Vouchers Paid List

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES:	Gebhardt, Parrish, Strzelczyk
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Attachment: 0312242 (9222 : March 12, 2024 Finance-Personnel Meeting Minutes)

4) Resolutions

- a. **RESOLUTION 4104** A Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2022

Director Engroff informed the Committee that delinquent personal property taxes are cleared from the City's tax roll after the end of a two-year collection cycle, as collection efforts to date have not resulted in payment. All closed businesses will be written off and charged back to the proper taxing jurisdictions. All open or doomsday businesses will be sent to Waukesha County for further collection efforts.

Wisconsin personal property was repealed effective January 1, 2024. As a result, the annual process of clearing the personal property tax roll will end after next year with the writing off of the 2023 tax bills.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Strzelczyk

AYES:	Gebhardt, Parrish, Strzelczyk
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- b. **RESOLUTION 4105** A Resolution Authorizing Execution of a Professional Services Agreement for Completion of a Real Estate Market Analysis of the Port Washington Road Corridor Between County Line Road and Glen Oaks Lane with Redevelopment Resources of Madison, Wisconsin, in an Amount Not-to-Exceed \$69,710

Assistant Director of Community Development Zader informed the Committee that back in September 2023, the Economic Development Board (EDB) directed staff to develop a RFP for a market analysis for the Port Washington Road commercial corridor. One proposal (Redevelopment Resources) was received after staff extended the RFP deadline to modify the scope of the project. EDB members and staff met with the firm to discuss the proposal in late January. After the discussion, Redevelopment Resources drafted a final version of their proposal based on further learning the needs of the City.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Gebhardt

AYES:	Gebhardt, Parrish, Strzelczyk
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- c. **RESOLUTION 4106** A Resolution Amending the City's FY2024 Compensation Plan, in Connection with Establishment of a Full-Time Management Intern Position During 2024-2025

City Administrator Jones reminded the Committee of the Strategic Plan that was adopted by the Common Council in mid-2022. The plan includes several identified priorities, goals and objectives. With the wide range of initiatives, staff is recommending the City serve as a host community for the 2024-2025 Management Fellow Program administered by the International City County Management Association (ICMA). Under the program, the City would hire a recently graduated student with a master's degree in public administration to work in the community for one year. The Management Intern would receive broad exposure to City operations and provide support to all departments.

Committee members encouraged staff to think about a more narrow focus should the City want to complete some larger projects instead of the scope of work/deliverables being too broad.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish, Strzelczyk

5) Information Items

a. Review of Proposed Financial Policy Change Recommendations

One suggestion was proposed to have language in the purchasing policy to not approve contracts that have "automatic renewals" stated in them.

b. Finance & Personnel Work Plan

6) Adjourn

A motion to adjourn was made at 6:31 PM by Alderman Parrish, seconded by Alderman Gebhardt. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser

Assistant Finance Director



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of City Clerk

TO: Finance-Personnel Committee
FROM: Caroline Fochs, City Clerk
DATE: April 4, 2024
SUBJECT: April, 2024 Licenses

Following are recommended approvals:

Class B Beer and Class B Liquor License - New for the period of April 10, 2024 through June 30, 2024 - contingent upon passing all inspections

F.C. Ventures LLC DBA
Greenside Grill
6333 W. Bonniwell Rd.
Agent: Gia Merce' Fazal

Class A Beer and Class A Liquor License - Change of Agent Name only for the period April 10, 2024 through June 30, 2024

Kwik Trip Inc. DBA
Kwik Trip #325
10360 N. Cedarburg Rd.
Agent: Alyssa C. Kegel

Peddler Class A License - New for the period of April 11, 2024 through July 11, 2024

TruGreen Lawn Care
8120 W. Bradley Ave.
Milwaukee, WI 53223
Request to provide lawn care, tree and shrub care, mosquito defense and perimeter pest control quotes door-to-door

Applicant Names:

Loyanehse Worden
Tanner Aaron-Roy Blok
Zachary Bryan Lewitzke
Jacob Lawrence Perry

Following are recommended denials:

None.

Attachments:

Greenside Grill applicaion (PDF)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 04/01/2024 ending: 12/30/2024
(month day year) (month day year)

To the Governing Body of the: ☐ Town of Milwaukee
☐ Village of Milwaukee
☒ City of Milwaukee

County of Ozaukee Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Sotor's Permit Number 1031579712-02	
FEIN Number 99-1202397	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$ <u>25.00</u>
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (older only)	\$ N/A
☒ Class B liquor	\$ <u>125.00</u>
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>20.00</u>
TOTAL FEE	\$ <u>170.00</u>

(prorated)

Name (Individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

F.C. VENTURES LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.

President / Member Last Name <u>Fazal</u>	(First) <u>Debra</u>	(Middle Name) <u>Lynn</u>
Vice President / Member Last Name <u>Fazal</u>	(First) <u>Gina</u>	(Middle Name) <u>Nene</u>
Secretary / Member Last Name	(First)	(Middle Name)
Treasurer / Member Last Name	(First)	(Middle Name)
Agent Last Name <u>Fazal</u>	(First) <u>Gina</u>	(Middle Name) <u>Nene</u>
Directors / Managers Last Name	(First)	(Middle Name)

1. Trade Name Greenside Grill Business Phone Number (262) 242-1664

2. Address of Premises 6338 W. Bonniwell Rd. Post Office & Zip Code 53097, Milwaukee

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Milwaukee Park Golf Course: Kitchen / Patio /
Bar area / Clubhouse / Storage Room,
Beverage carts, halfway house / turn
to best serve clientele

4. Legal description (omit if street address is given above): above

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? G.O.G. Sport Hospitality Group LLC

AT-103 (R. 3-19)

Wisconsin Department of Revenue

Call for P/O Gina

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☒ Yes ☐ No

Currently holds approved server training course

7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No

9. (a) Corporate/limited liability company applicants only: Insert state WI and date 12/6/23 of registration.

- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.

We also run the clubhouse restaurant + bar operations at Hawthorne Hills Golf course.

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 268-2776] ☒ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Fazal, Gaur, M</u>	Title/Member <u>Member</u>	Date <u>3/12/2024</u>
Signature <u>[Signature]</u>		

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R. 3-18)

CITY OF MEQUON
11333 N CEDARBURG ROAD
MEQUON, WI 53092

THE FOLLOWING VOUCHERS PAID:

GENERAL FUND (0110)	\$ 476,641.67
SPECIAL REVENUE FUND (0210)	16,592.88
PARKS & OPEN SPACE (0220)	0.00
REVOLVING LOAN FUND (0230)	0.00
SPECIAL FEDERAL GRANT FUND (0250)	10,449.79
DEBT SERVICE FUND (0310)	0.00
DEBT SERVICE TIF 2 FUND (0320)	0.00
DEBT SERVICE TIF 3 FUND (0330)	0.00
CAPITAL PROJECT FUND (0410)	1,853,417.04
SEWER UT FUND (0610)	488,136.04
WATER UT FUND (0620)	190,639.46
TAX FIDUCIARY FUND (0810)	0.00
 TOTAL	 <u>\$ 3,035,876.88</u>

IN THE AMOUNT OF \$ 3,035,876.88 IS HEREBY CERTIFIED
AS CORRECT AND PROPERLY CHARGEABLE TO ACCOUNTS WITH FUNDS AVAILABLE THEREIN.

WILLIAM JONES
CITY ADMINISTRATOR 4/9/2024

Attachment: Voucher List (9250 : March 2024 Vouchers Paid List)

			Grand Total	\$3,035,876.88
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Arterial Road Projects	10230	CONLEY PUBLISHING GROUP LTD	2023 ROAD MAINTENANCE CRACK SEAL ADVERTISEMENT	171.52
Arterial Road Projects Total				171.52
Assessor	11303	WISCONSIN DEPARTMENT OF REVENUE 8971	ANNUAL FEE ASSESSING FOR MANUFACTURING PROPERTIES	7,381.94
Assessor	12392	AMERICAN BUSINESS TECHNOLOGIES, INC	2024 ASSESSOR OFFICE MAILINGS	219.40
Assessor	12392	AMERICAN BUSINESS TECHNOLOGIES, INC	2024 ASSESSOR OFFICE MAILINGS	147.40
Assessor Total				7,748.74
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - SAFETY BUILDING	2,891.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - CITY HALL	2,635.00
Building Maintenance	13178	LANGER ROOFING & SHEET METAL INC	ROOF REPAIRS @ SAFETY BUILDING	2,215.00
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	REPLACE BROKEN VALVE ON AHU @ SAFETY BUILDING	1,881.95
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	PREVENTATIVE MAINTENANCE HVAC CONTRACT	1,817.00
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	WATER BOTTLE FILLER FOR PD	1,266.05
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - DPW	1,250.00
Building Maintenance	10115	BELL TAPE INC	JANITORIAL SUPPLIES - CITY BLDGS	1,142.01
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	WORK SUPPLIES	980.88
Building Maintenance	10798	NEHER ELECTRIC SUPPLY INC	BULBS AND BALLASTS	812.50
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	REPAIR HEATER IN SEWER GARAGE @ DPW BUILDING	804.28
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	WORK SUPPLIES	753.42
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	REPALCE SEAL ON BOILER PUMP @CITY HALL	674.00
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	REPAIRS FOR ROTARY PAV. (DOORSTOPS/ADA PLUMBING)	663.06
Building Maintenance	11468	CEDARBURG OVERHEAD DOOR LLC	GARAGE DOOR REPAIRS - SAFETY BLDG	560.00
Building Maintenance	11468	CEDARBURG OVERHEAD DOOR LLC	GARAGE DOOR SERVICES - DPW BLDGS	520.00
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	V-BELT REPLACEMENT @ SAFETY BUILDING	455.20
Building Maintenance	10691	MENARDS	WORK SUPPLIES	445.88
Building Maintenance	10428	FRANK GILLITZER ELECTRIC CO LTD	REPAIRS - SAFETY BLDG	415.00
Building Maintenance	10428	FRANK GILLITZER ELECTRIC CO LTD	REPAIRS - DPW BLDGS	359.98
Building Maintenance	12124	PACKERLAND RENT-A-MAT, INC.	MAT CONTRACT	324.79
Building Maintenance	10691	MENARDS	WORK SUPPLIES	300.00
Building Maintenance	10691	MENARDS	WORK SUPPLIES	291.15
Building Maintenance	10428	FRANK GILLITZER ELECTRIC CO LTD	REPAIRS - CITY BLDGS	290.00
Building Maintenance	10428	FRANK GILLITZER ELECTRIC CO LTD	REPAIRS - CITY BLDGS	290.00
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES	255.00
Building Maintenance	10691	MENARDS	WORK SUPPLIES	207.76
Building Maintenance	10691	MENARDS	WORK SUPPLIES	197.77
Building Maintenance	11468	CEDARBURG OVERHEAD DOOR LLC	GARAGE DOOR REPAIRS - SAFETY BLDG	138.00
Building Maintenance	10886	PEST ARREST EXTERMINATING	PEST CONTROL CONTRACT	135.00
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	WORK SUPPLIES	86.06
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	WORK SUPPLIES	84.84
Building Maintenance	10074	AT & T CORP	ALARM CIRCUITS	84.30
Building Maintenance	10074	AT & T CORP	ALARM CIRCUITS	84.30
Building Maintenance	10691	MENARDS	WORK SUPPLIES	83.40
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	PAINT SUPPLIES	76.98
Building Maintenance	10691	MENARDS	WORK SUPPLIES	64.14
Building Maintenance	10691	MENARDS	WORK SUPPLIES	52.46
Building Maintenance	10691	MENARDS	WORK SUPPLIES	47.96
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	PAINT SUPPLIES	38.49
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	PAINT SUPPLIES	32.76
Building Maintenance	10691	MENARDS	WORK SUPPLIES	29.95
Building Maintenance	10691	MENARDS	WORK SUPPLIES	29.00
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	FUSE FOR FLOOR SCRUBBER REPAIR	23.65
Building Maintenance	10691	MENARDS	WORK SUPPLIES	23.45
Building Maintenance	12883	PB HAHN & CO INC	WORK SUPPLIES	8.99
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	PAINT SUPPLIES	7.45
Building Maintenance	10691	MENARDS	WORK SUPPLIES	2.99
Building Maintenance	10691	MENARDS	RETURN VALVES FOR SAFETY BUILDING	-87.92
Building Maintenance Total				25,744.93
Building Projects	11790	CARRICO AQUATIC RESOURCES INC	POOL FILTER REPLACEMENT FOR DE SYSTEM	3,372.87
Building Projects Total				3,372.87
City Administrator	12663	MIDWEST LEADERSHIP INSTITUTE	MIDWEST LEADERSHIP INSTITUTE REGISTRATION-M.KEYSER	2,850.00
City Administrator	12651	AMAZON CAPITAL SERVICES, INC	2024 EMPLOYEE LEAP DAY BREAKFAST	6.99
City Administrator Total				2,856.99
City Clerk	10898	PITNEY BOWES	POSTAGE ACCT 17061995	4,000.00
City Clerk	12532	GRANICUS, LLC	MARCH SUBSCRIPTION FEE	1,289.93
City Clerk	10894	PITNEY BOWES 371887	POSTAL MACH 1/18/24-4/17/24	916.17
City Clerk	10894	PITNEY BOWES 371887	INSERTER FEE 12/28/23-3/27/24	385.89
City Clerk	10230	CONLEY PUBLISHING GROUP LTD	PUBLICATIONS 1/28/24-2/24/24	86.60
City Clerk	12651	AMAZON CAPITAL SERVICES, INC	BINDER DIVIDERS	8.19
City Clerk Total				6,686.78

Attachment: March 2024 AP Vendor Listing by Dept (15) (9250 : March 2024 Vouchers Paid List)

			Grand Total	\$3,035,876.88
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Common Council	10221	COMMUNITY FUN EVENTS INC	PARADE PLUS SPONSOR FAMILY FUN BEFORE THE 4TH 2024	7,500.00
Common Council	10856	OZAUKEE COUNTY ECONOMIC DEVEL	2024 MEMBERSHIP DUES	1,500.00
Common Council	13134	T&G THIENSVILLE INC	EMPLOYEE WELLNESS/APPRECIATION BREAKFAST	800.00
Common Council Total				9,800.00
Communications	10307	DEPARTMENT OF WORKFORCE DEVELOPMENT	UNEMPLOYMENT INSURANCE 2/1/2024-2/29/2024	1,089.24
Communications	12990	CORO MEDICAL LLC	AED PURCHASE	715.50
Communications	13072	SOUTHERN OZAUKEE FIRE AND EMERGENCY SERVICES	AED BATTERY	323.00
Communications	13026	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	110.43
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	76.90
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	39.32
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	17.98
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	8.29
Communications Total				2,380.66
Community Development	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	1,512.00
Community Development	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	1,512.00
Community Development	10862	OZAUKEE COUNTY REGISTER/DEEDS	FUNDS FOR RECORDING DCD/ENG DOCUMENTS	500.00
Community Development	12883	PB HAHN & CO INC	OFFICE SUPPLY - GLASS TOP FOR FILE CABINET	124.74
Community Development	90001	TEMP STAFF REIMB	REIMBURSEMENT-STAFF LUNCH FOR NEW EMPLOYEE	92.58
Community Development	12694	AT&T MOBILITY LLC	2 MONTH CELL SERVICE - DCD ASSISTANT DIR	29.12
Community Development	11581	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	10.77
Community Development Total				3,781.21
Elections	10290	DIGITAL EDGE COPY & PRINT CENTERS	MAPS & VOTER PADS	526.50
Elections	10834	OFFICE DEPOT *	10 BOXES BALLOT LABELS	247.14
Elections	12651	AMAZON CAPITAL SERVICES, INC	LANYARDS, MARKERS, NAMETAGS	149.35
Elections	90001	TEMP STAFF REIMB	REIMBURSEMENT MILEAGE AND COPYING KEYS	56.26
Elections	12651	AMAZON CAPITAL SERVICES, INC	20 LANYARDS	11.98
Elections Total				991.23
Engineering	11517	SOUTHEASTERN WISCONSIN WATERSHEDS TRUST, INC	2024 STORMWATER COMPLIANCE	20,000.00
Engineering	10585	KAPUR & ASSOCIATES INC	NEWCASTLE SWMP REVIEW	2,920.00
Engineering	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	1,750.00
Engineering	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	562.50
Engineering	10862	OZAUKEE COUNTY REGISTER/DEEDS	FUNDS FOR RECORDING DCD/ENG DOCUMENTS	500.00
Engineering	90001	TEMP STAFF REIMB	REIMBURSEMENT HOTEL-ANNUAL LAND SURVEYORS CONF.	424.32
Engineering	12658	SYMBIONT SCIENCE, ENGINEERING AND CONSTRUCTION INC	GIS TRAINING - SIGN INVENTORY	315.00
Engineering	11744	MASTER GRAPHICS INC	PLOTWAVE 345 PLOTTER LEASE	298.50
Engineering	12651	AMAZON CAPITAL SERVICES, INC	Office Supplies	23.07
Engineering Total				26,793.39
Finance	12651	AMAZON CAPITAL SERVICES, INC	FINANCE DEPT RECEIPT BOOK FOR CASH REGISTER	7.89
Finance Total				7.89
Fleet Services	13013	EDWARD H WOLF & SONS INC	FUEL	22,399.80
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	FUEL SYSTEM REPAIRS 302	6,410.01
Fleet Services	10475	HALRON LUBRICANTS INC	LUBRICANTS	4,960.00
Fleet Services	12856	PERFECT CIRCLE TIRE LLC	TRUCK TIRES	2,038.19
Fleet Services	10475	HALRON LUBRICANTS INC	LUBRICANTS	1,678.50
Fleet Services	10908	POMPS TIRE SERVICE INC	TIRES	1,258.44
Fleet Services	11280	GOODYEAR COMMERCIAL TIRE	TIRES	1,237.00
Fleet Services	11676	TRUCK COUNTRY OF WISCONSIN	COOLANT TUBES 312	1,208.37
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS	1,193.59
Fleet Services	11497	LF GEORGE INC	CHIPPER PARTS	807.11
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	775.56
Fleet Services	11004	SAFETY-KLEEN SYSTEMS INC	OIL FILTER RECYCLE	737.85
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	718.86
Fleet Services	11280	GOODYEAR COMMERCIAL TIRE	TIRES	563.16
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	549.94
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS	530.67
Fleet Services	12856	PERFECT CIRCLE TIRE LLC	TRUCK TIRES	376.00
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	365.78
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS	353.78
Fleet Services	10102	BAUM HYDRAULICS CORPORATION	HYDRAULIC SUPPLIES	349.71
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	296.19
Fleet Services	12967	KLINGSPOR ABRASIVES INC	SAND DISCS	270.22
Fleet Services	10990	ROLAND MACHINERY COMPANY	CURB SHOES	261.78
Fleet Services	10579	K & M PRODUCTS & SERVICES INC	HD TRUCK PARTS	253.88
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	246.76
Fleet Services	10523	APPLIED US, L.P.	FITTINGS	242.26
Fleet Services	11122	TERMINAL SUPPLY INC	ELECTRICAL SUPPLIES	230.33
Fleet Services	10990	ROLAND MACHINERY COMPANY	CURB SHOES	229.30
Fleet Services	11004	SAFETY-KLEEN SYSTEMS INC	OIL FILTER RECYCLE	226.00

Attachment: March 2024 AP Vendor Listing by Dept (15) (9250 : March 2024 Vouchers Paid List)

			Grand Total	\$3,035,876.88
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	222.53
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	218.19
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	213.73
Fleet Services	10523	APPLIED US, L.P.	FITTINGS	203.72
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS	196.46
Fleet Services	10402	BSOCH AUTOMOTIVE SERVICE SOLUTIONS INC	WORK SUPPLIES-EQUIPMENT	194.07
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	192.58
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	192.07
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS	191.84
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	182.89
Fleet Services	10092	BADGER TRUCK CENTER INC	TRUCK PARTS	169.24
Fleet Services	10092	BADGER TRUCK CENTER INC	TRUCK PARTS	169.24
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS	167.16
Fleet Services	10389	FORCE AMERICA DISTRIBUTING LLC	SALTER CONTROL PARTS	139.17
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	129.09
Fleet Services	12103	BROOKS TRACTOR, INC.	EQUIPMENT PARTS	128.47
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTO/LT TRUCK PARTS	123.60
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	118.05
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	AUTO/TRUCK PARTS	99.98
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	91.61
Fleet Services	10102	BAUM HYDRAULICS CORPORATION	HYDRAULIC SUPPLIES	87.50
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	84.24
Fleet Services	10639	SCHOESSOW, CARY A.	LETTERS & SIGNS	80.00
Fleet Services	10582	KAESTNER AUTO ELECTRIC CO	AUTOMOTIVE ELECTRICAL	77.80
Fleet Services	12624	MATHESON TRI-GAS INC	TANK RENTAL	75.33
Fleet Services	12253	MCMMASTER-CARR SUPPLY COMPANY	HARDWARE	74.24
Fleet Services	12624	MATHESON TRI-GAS INC	TANK RENTAL	70.47
Fleet Services	11067	SOMMER'S INC	MONITOR FOR SQUAD 7	63.22
Fleet Services	11067	SOMMER'S INC	MONITOR FOR SQUAD 7	58.25
Fleet Services	10135	BOBCAT PLUS INC	WORK SUPPLIES-EQUIPMENT	55.46
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	55.37
Fleet Services	10402	BSOCH AUTOMOTIVE SERVICE SOLUTIONS INC	WORK SUPPLIES-EQUIPMENT	49.79
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	43.40
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	HD TRUCK PARTS	35.96
Fleet Services	10650	LOCHEN CO INC, JOHN P	U-JOINT FOR 434	35.18
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	33.42
Fleet Services	12624	MATHESON TRI-GAS INC	TANK RENTAL	32.62
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	AUTO/TRUCK PARTS	30.23
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	29.29
Fleet Services	10321	EGELHOFF LAWN MOWER SERVICE INC	SMALL ENGINE MOWER	26.20
Fleet Services	13073	BOEHLKE HARDWARE & PLUMBING	SHOP SUPPLIES	18.57
Fleet Services	10360	JFTCO, INC	WORK SUPPLIES- EQUIPMENT	16.66
Fleet Services	10582	KAESTNER AUTO ELECTRIC CO	AUTOMOTIVE ELECTRICAL	13.40
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	12.87
Fleet Services	12336	AIRGAS USA, LLC	WELDING GAS AND TANK RENTAL	11.74
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	11.14
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	10.01
Fleet Services	10360	JFTCO, INC	WORK SUPPLIES- EQUIPMENT	9.15
Fleet Services	12390	ADVANCE AUTO PARTS	AUTO AND TRUCK PARTS	8.67
Fleet Services	12390	ADVANCE AUTO PARTS	CORE RETURN	-10.00
Fleet Services	12390	ADVANCE AUTO PARTS	CORE RETURN	-10.00
Fleet Services	12390	ADVANCE AUTO PARTS	CORE RETURN	-10.00
Fleet Services	12390	ADVANCE AUTO PARTS	CREDIT FOR FILTER RETURN	-10.01
Fleet Services	12390	ADVANCE AUTO PARTS	RETURN OCTANE BOOSTER	-11.49
Fleet Services	12390	ADVANCE AUTO PARTS	CORE RETURN	-40.00
Fleet Services	12390	ADVANCE AUTO PARTS	CREDIT FOR FILTER RETURN	-55.20
Fleet Services	12390	ADVANCE AUTO PARTS	BRAKE CORE RETURN	-68.00
Fleet Services	12390	ADVANCE AUTO PARTS	BRAKE CORE RETURN	-140.00
Fleet Services	10475	HALRON LUBRICANTS INC	TOTE RETURN	-150.00
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	SENSOR CORE RETURN	-282.63
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	BATTERY CORE RETURN	-360.00
Fleet Services Total				54,175.58
Forestry	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES	942.40
Forestry	11973	DIAMOND MOWERS, INC.	BRUSH MOWER BLADES	507.79
Forestry	12658	SYMBIONT SCIENCE, ENGINEERING AND CONSTRUCTION INC	GIS TRAINING - SIGN INVENTORY	270.00
Forestry	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES	173.97
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES	155.95
Forestry	10824	NORTHSTAR PRINTING & GRAPHICS	2024 BRUSH PERMITS	93.34

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			Grand Total	\$3,035,876.88
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Forestry	10909	PORT-A-JOHN, INC.	BRUSH SITE RESTROOM	91.00
Forestry	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES	46.61
Forestry	12883	PB HAHN & CO INC	TOOLS - FORESTRY	40.07
Forestry	12883	PB HAHN & CO INC	TOOLS - FORESTRY	12.92
Forestry Total				2,334.05
General Fund - General Activites	10950	R&R INSURANCE SERVICES INC	2024 LIABILITY INSURANCE INSTALLMENT	46,142.50
General Fund - General Activites	10950	R&R INSURANCE SERVICES INC	2024 WORKERS COMPENSATION INSTALLMENT	35,953.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 4/1/2024-4/30/2024	3,049.43
General Fund - General Activites	10707	MEQUON POLICE ASSOCIATION	UNION DUES 3/1/2024	2,100.00
General Fund - General Activites	10865	OZAUKEE COUNTY TREASURER	DELINQUENT REAL ESTATE TAX PAYMENT #150170700200	1,342.96
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7844747 7657807 3/15/2024	1,240.09
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7844747 7657807 3/1/2024	1,240.09
General Fund - General Activites	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7844747 7657807 3/29/2024	1,240.09
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND CANCELLED PERMIT#36434-S	605.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 3/15/2024	525.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 3/1/2024	525.00
General Fund - General Activites	10810	NORTH SHORE BANK FSB	DEFERRED COMP 3/29/2024	525.00
General Fund - General Activites	10707	MEQUON POLICE ASSOCIATION	UNION DUES 3/29/2024	480.00
General Fund - General Activites	10707	MEQUON POLICE ASSOCIATION	UNION DUES 3/15/2024	480.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 10232 W BONNIWELL	282.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND RIVER BARN PARK SECURITY DEPOSIT 3/12/2024	200.87
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND #36236/36378/36394	180.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 596 W BONNIWELL	178.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 12075 CORPORATE #100	160.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 8020 W PRESERVE	148.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 1501 W MARKET	133.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND #36214 & 36371	125.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND #36144 & 36145	120.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND #36139 & 36209	120.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND #36298 & 36299	120.00
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 4/1/2024-4/30/2024	107.20
General Fund - General Activites	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT APRIL 2024	103.66
General Fund - General Activites	90002	PARK REFUNDS	REFUND SOUTH ROTARY PAVILION PARK DEPOSIT	100.00
General Fund - General Activites	90002	PARK REFUNDS	REFUND SOUTH ROTARY PAVILION PARK DEPOSIT	100.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECT SEC DEP REFUND 10910 PORT WASHINGTON #61	88.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 10945 N PORT WASHINGTON	66.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 11147 N SAN MARINO	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 1954 HIDDEN RESERVE	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 10524 GAZEBO HILL	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 11411 RIVERLAND	65.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 10942 N PORT WASHINGTON	63.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 9919 ARROWWOOD	61.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 10062 N SUNNYCREST	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 12825 N WEST SHORELAND	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 11014 MEQUON SQ	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 10635 N IVY #67	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SEC DEPOSIT 9749 N GRANVILLE RD	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 8610 W HOLLY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 12901 N COLONY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 10414 BITTERSWEET	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 2643 LAKE ISLE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 909 CEDAR RIDGE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 12403 N GOLF	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 10062 N SUNNYCREST	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 2409 PLUM TREE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 11352 N SHORECLIFF	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 10025 KIRKLAND	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 2336 CUMBERLAND CT	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 9837 RANGELINE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 2818 VILLE DU PARC	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 8610 W HOLLY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 7269 HERON POND	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 8539 W HOLLY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 3910 W GAZEBO HILL	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 13774 PINEVIEW	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SEC DEPOSIT REFUND 7690 W PRESERVE PKWY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 12243 FARMDALE	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 2633 W NORWAY	60.00

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Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 5417 W PARKVIEW	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 6306 EASTWOOD	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	REFUND INSPECTION SECURITY DEPOSIT 10733 N RIVER	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 10117 HUNT CLUB	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 4829 W HIAWATHA	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 12110 RIDGEWAY	60.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEP REFUND 11027 N BENNINGTON	50.00
General Fund - General Activites	90006	PERMIT REFUNDS	INSPECTION SECURITY DEPOSIT REFUND 1313 W FIESTA	40.00
General Fund - General Activites	10610	LA W HEALTH BENEFIT TRUST	MEQUON PAYROLL 3/15/2024	10.00
General Fund - General Activites	10610	LA W HEALTH BENEFIT TRUST	MEQUON PAYROLL 1/19/2024 GRAYCAREK	10.00
General Fund - General Activites	90005	TAX CHECK REFUNDS	OVERPAYMENT 2023 BUSINESS PP TAX #1400007988750	7.39
General Fund - General Activites	90002	PARK REFUNDS	REFUND SOUTH ROTARY PAVILION PARK DEPOSIT	5.50
General Fund - General Activites Total				100,206.78
Highway	12352	ENNIS PAINT, INC	TRAFFIC PAINT FOR ROAD PROGRAM	21,195.00
Highway	12607	GREAT LAKES TV SEAL INC	CLEAN STORM SEWER/ ROOTS AND CLAY	7,223.76
Highway	12137	POTTERS INDUSTRIES LLC	ROAD PAINT REFLECTIVE BEADS FOR ROAD PROGRAM	4,140.00
Highway	11266	WESTERN CULVERT & SUPPLY INC	CULVERT SUPPLIES	3,454.61
Highway	11266	WESTERN CULVERT & SUPPLY INC	CULVERT SUPPLIES	2,282.80
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL	1,543.95
Highway	11044	SHERWIN INDUSTRIES INC	ROAD SUPPLIES	722.10
Highway	13080	ANDERSON LANDSCAPE & MAINTENANCE LLC	CONTRACTED SERVICES FOR CKD	700.00
Highway	10321	EGELHOFF LAWN MOWER SERVICE INC	PADDLE BROOM	667.98
Highway	13080	ANDERSON LANDSCAPE & MAINTENANCE LLC	CONTRACTED SERVICES FOR CKD	600.00
Highway	10625	LANNON STONE PRODUCTS, INC.	GRAVEL	461.72
Highway	10172	CARLIN SALES CORP	DE-ICING CHEMICALS	429.20
Highway	12658	SYMBIONT SCIENCE, ENGINEERING AND CONSTRUCTION INC	GIS TRAINING - SIGN INVENTORY	315.00
Highway	10698	MEQUON CITY OF-PETTY CASH	REIMBURSEMENT DPW PETTY CASH	191.65
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES	187.04
Highway	12861	WRANGLER HOLDCO CORP	RECYCLING FEES	186.40
Highway	11248	WE ENERGIES	STREETLIGHT ELECTRICITY AT MEQUON RD AND WESTON DR	185.98
Highway	11006	SAFETYMART	SAFETY SUPPLIES	167.52
Highway	10428	FRANK GILLITZER ELECTRIC CO LTD	SERVICE	160.00
Highway	12694	AT&T MOBILITY LLC	MONTHLY CELL PHONE BILLING	111.58
Highway	90007	MISC REFUNDS	REIMBURSEMENT PLOW MAILBOX DAMAGE-8000 W PRESERVE	100.00
Highway	12651	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	90.46
Highway	10101	BATTERY PRODUCTS INC	BATTERIES	80.07
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES	62.91
Highway	12883	PB HAHN & CO INC	STREET MAINTENCE SUPPLIES	61.12
Highway	12253	MCMASTER-CARR SUPPLY COMPANY	BRINE FILL HOSE	54.79
Highway	90007	MISC REFUNDS	REIMBURSEMENT FOR CITY PLOW MAILBOX DAMAGE	50.00
Highway	10698	MEQUON CITY OF-PETTY CASH	REIMBURSEMENT DPW PETTY CASH	46.98
Highway	10647	LINCOLN CONTRACTORS SUPPLY INC	COME ALONG	33.99
Highway	10698	MEQUON CITY OF-PETTY CASH	REIMBURSEMENT DPW PETTY CASH	33.95
Highway	10321	EGELHOFF LAWN MOWER SERVICE INC	PARTS AND SUPPLIES	24.99
Highway	10321	EGELHOFF LAWN MOWER SERVICE INC	PARTS AND SUPPLIES	23.85
Highway	10287	DIGGERS HOTLINE INC	LOCATING	1.74
Highway Total				45,591.14
Human Resources	11830	ORGANIZATION DEVELOPMENT CONSULTANTS INC	ODC: Pre-Employment & Promotional Psychologists	2,150.00
Human Resources	10292	DIVERSIFIED BENEFIT SERVICES INC	Diversified Benefits Services: FSA	421.64
Human Resources	10226	CONCENTRA MEDICAL CENTERS	Concentra: Random DOT Screening	285.00
Human Resources	12882	AURORA MEDICAL GROUP INC	Aurora: Pre-Employment Testing	160.00
Human Resources	90001	TEMP STAFF REIMB	REIMBURSEMENT MILEAGE/LUNCH-WELL WISCONSIN EVENT	111.89
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	Amazon - HR Specific Supplies	43.66
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	Amazon - HR Specific Supplies	39.96
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	Amazon - HR Specific Supplies	36.76
Human Resources	90001	TEMP STAFF REIMB	REIMBURSEMENT MILEAGE/LUNCH-WELL WISCONSIN EVENT	16.68
Human Resources Total				3,265.59
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	OTG - Security, Monitoring, Backup, & Serveries	9,885.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	OTG - 2024 3 Host Warranty Renewal	9,213.00
Information Services	12971	SysAID TECHNOLOGIES, INC	SysAid Software Fee	3,162.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Print Services Contract	1,157.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	OTG - 2024 5 Switch Warranty Renewal	1,128.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings	895.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Print Services Contract	825.54
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Print Services Contract	762.90
Information Services	12589	MARCO HOLDINGS, LLC	Macro Phone System Support Services	540.00
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	313.39
Information Services	13175	LEGACY RECYCLING LLC	Legacy - IT Equipment Recycling	289.00

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Information Services	12616	MIDWEST FIBER NETWORKS LLC	Internet Services - MWF	200.00
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP	200.00
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP	200.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network for 4 Buildings	150.10
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	41.27
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	35.95
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	24.00
Information Services Total				29,022.15
Inspections	13104	ROBERT J BLANKENHEIM	February Inspections	5,390.00
Inspections	13104	ROBERT J BLANKENHEIM	March Invoice for Bob Blankenheim	3,850.00
Inspections	13104	ROBERT J BLANKENHEIM	INSPECTION SERVICES ANNUAL PAYMENT 4/1/24-3/31/25	3,060.00
Inspections	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	488.00
Inspections	11978	SCOTT J. PINZER	CODE ENFORCEMENT OFFICER	488.00
Inspections	10824	NORTHSTAR PRINTING & GRAPHICS	Business Cards for Chris Butchke	38.80
Inspections Total				13,314.80
Legal Counsel	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	GENERAL LEGAL FEES 1/1/2021-12/31/2022	100,708.00
Legal Counsel	12080	WESOLOWSKI REIDENBACH & SAJDAK SC	2024 LEGAL FEES 2/1/2024-2/29/2024	6,650.00
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2024 PROSECUTION LEGAL FEES 2/1/2024-2/29/2024	2,500.00
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2024 PROSECUTION LEGAL FEES 2/1/2024-2/29/2024	400.00
Legal Counsel Total				110,258.00
Local Road Projects	10623	LALONDE CONTRACTORS INC	BUNTROCK SIGNALS RES 4013	165,347.20
Local Road Projects	10209	CLARK DIETZ INC	2024 ROAD PROGRAM DESIGN RES 4073	14,647.06
Local Road Projects	10209	CLARK DIETZ INC	2024 ROAD PROGRAM DESIGN RES 4073	6,812.50
Local Road Projects	10155	BROWN DEER, VILLAGE OF	2024 ROAD PROGRAM DESIGN SERVICES (RES 4091)	6,280.00
Local Road Projects	11151	TRAFFIC & PARKING CONTROL CO, INC	SCHOOL ZONE BEACON SIGN - TRINITY LUTERAN SCHOOL N	5,477.39
Local Road Projects	12352	ENNIS PAINT, INC	TRAFFIC PAINT FOR ROAD PROGRAM	2,400.00
Local Road Projects	12351	PROFESSIONAL SERVICE INDUSTRIES INC	2024 ROAD PROGRAM PAVEMENT CORING	2,100.00
Local Road Projects	11151	TRAFFIC & PARKING CONTROL CO, INC	SCHOOL ZONE BEACON SIGN - TRINITY LUTERAN SCHOOL N	967.61
Local Road Projects	12137	POTTERS INDUSTRIES LLC	ROAD PAINT REFLECTIVE BEADS FOR ROAD PROGRAM	460.00
Local Road Projects	10230	CONLEY PUBLISHING GROUP LTD	2023 ROAD MAINTENANCE CRACK SEAL ADVERTISEMENT	198.49
Local Road Projects Total				204,690.25
Parks	13177	THE AF COLLECTIVE CORP	BLINDS FOR PAVILIONS	611.90
Parks	10691	MENARDS	PARK WORK SUPPLIES	489.32
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	349.26
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	206.51
Parks	12883	PB HAHN & CO INC	TOOLS - PARKS	200.99
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	121.17
Parks	10691	MENARDS	PARK WORK SUPPLIES	78.99
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	72.97
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	39.92
Parks	10647	LINCOLN CONTRACTORS SUPPLY INC	COME ALONG	33.99
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS	30.98
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS	26.95
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-COMPKS	23.91
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	17.99
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS	14.36
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS	11.68
Parks	10691	MENARDS	PARK WORK SUPPLIES	10.96
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS	10.58
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES WS-NGBDPKS	8.02
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	6.98
Parks Total				2,367.43
Police	12944	FLOCK GROUP INC	TRAFFIC CAMERAS	16,500.00
Police	12291	NORTHWESTERN UNIVERSITY	POLICE TRAINING	4,200.00
Police	13180	MAGNET FORENSICS LLC	SMARTPHONE FORENSICS	1,620.00
Police	12694	AT&T MOBILITY LLC	CELL PHONE SERVICE	907.59
Police	10182	CDW GOVERNMENT INC	SOFTWARE SUBSCRIPTION	818.55
Police	10937	PUBLIC SAFETY EQUIPMENT, LLC	POLICE EQUIPMENT AND MAINTENANCE	817.00
Police	11835	EWALD'S HARTFORD FORD LLC	SQUAD MAINTENANCE AND REPAIR	575.49
Police	11211	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICE	524.50
Police	13172	VILLAGE OF JACKSON	TRAINING	400.00
Police	10950	R&R INSURANCE SERVICES INC	2023 W/C AUDIT ADJUSTMENT	392.00
Police	10426	GIERACH'S SERVICE INC	TOWING SERVICE	385.00
Police	10866	WISCONSIN HUMANE SOCIETY	STRAY ANIMAL SERVICES	245.00
Police	10708	MEQUON POLICE-PETTY CASH	POLICE DEPT PETTY CASH REIMBURSEMENT	228.84
Police	10608	KUSTOM SIGNALS INC	RADAR EQUIPMENT AND REPAIR	225.92
Police	11766	LOU'S GLOVES, INC.	OFFICER EQUIPMENT / SUPPLIES	212.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 2/19/24-2/23/24	198.00

Attachment: March 2024 AP Vendor Listing by Dept (15) (9250 : March 2024 Vouchers Paid List)

			Grand Total	\$3,035,876.88
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Police	11137	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SERVICES	185.44
Police	11236	WAUKESHA COUNTY TECHNICAL COLLEGE DISTRICT	POLICE TRAINING	170.00
Police	10931	PROSHRED SECURITY	SHREDDING SERVICE	148.80
Police	10059	APPLIED CONCEPTS	RADAR EQUIPMENT AND REPAIRS	107.50
Police	13172	VILLAGE OF JACKSON	TRAINING	100.00
Police	11153	TRANS UNION LLC	CREDIT HISTORIES	89.68
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ RECORDS CHECK	56.00
Police	13173	OLD NATIONAL BANK	RECORDS	42.40
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 2/21/24 & 2/27/24	29.46
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	29.45
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	22.79
Police	12466	LANGUAGE LINE SERVICES INC	TRANSLATION SERVICES	20.16
Police	11298	WISCONSIN DEPT OF NATL RESOURCES	BOAT PATROL TRAINING REGISTRATION FEE-M.KRANZ	19.00
Police	10708	MEQUON POLICE-PETTY CASH	POLICE DEPT PETTY CASH REIMBURSEMENT	16.01
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	13.98
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	12.77
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	11.99
Police	13173	OLD NATIONAL BANK	RECORDS	10.00
Police	12651	AMAZON CAPITAL SERVICES, INC	PD RETURNED USB FLASH DRIVE 1TB	-20.99
Police Total				29,314.33
Police Seized Assets	11067	SOMMER'S INC	UNDERCOVER / DRUG UNIT VEHICLE	15,000.00
Police Seized Assets Total				15,000.00
Public Safety Equipment	13072	SOUTHERN OZAUKEE FIRE AND EMERGENCY SERVICES	RESOLUTION 4103 CAPITAL BALANCE & FUNDING TO SOFD	39,647.87
Public Safety Equipment	13186	MOTOROLA SOLUTIONS INC	ANNUAL MAINTENANCE	5,644.67
Public Safety Equipment	11828	TKK ELECTRONICS LLC	SQUAD COMPUTER EQUIPMENT	1,176.94
Public Safety Equipment Total				46,469.48
Public Safety Vehicles	13072	SOUTHERN OZAUKEE FIRE AND EMERGENCY SERVICES	RESOLUTION 4103 CAPITAL BALANCE & FUNDING TO SOFD	953,849.69
Public Safety Vehicles	13182	EWALD MOTORS OF OCONOMOWOC	SQUAD CARS	40,348.00
Public Safety Vehicles	13182	EWALD MOTORS OF OCONOMOWOC	SQUAD CARS	40,348.00
Public Safety Vehicles	13182	EWALD MOTORS OF OCONOMOWOC	SQUAD CARS	40,348.00
Public Safety Vehicles	13182	EWALD MOTORS OF OCONOMOWOC	SQUAD CARS	40,348.00
Public Safety Vehicles	10417	GENERAL COMMUNICATIONS INC	NEW SQUAD EQUIPMENT & INSTALL	7,270.00
Public Safety Vehicles	10417	GENERAL COMMUNICATIONS INC	NEW SQUAD EQUIPMENT & INSTALL	7,270.00
Public Safety Vehicles	10417	GENERAL COMMUNICATIONS INC	NEW SQUAD EQUIPMENT & INSTALL	7,270.00
Public Safety Vehicles	10417	GENERAL COMMUNICATIONS INC	NEW SQUAD EQUIPMENT & INSTALL	7,270.00
Public Safety Vehicles	13072	SOUTHERN OZAUKEE FIRE AND EMERGENCY SERVICES	RESOLUTION 4103 CAPITAL BALANCE & FUNDING TO SOFD	6,010.00
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 7-24 TITLE & PLATE TRANSFER REGISTRATION	165.50
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 8 TITLE & PLATE TRANSFER REGISTRATION	165.50
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 18-17 TITLE & PLATE TRANSFER REGISTRATION	165.50
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 5 TITLE & PLATE TRANSFER REGISTRATION	165.50
Public Safety Vehicles	11311	WIS DEPT OF TRANSPORT 7949	SQUAD 4 TITLE & PLATE TRANSFER REGISTRATION	165.50
Public Safety Vehicles Total				1,151,159.19
Public Works Other	12644	BRANCH OUT LAND CLEARING LLC	LEMKE PARK ASH REMOVAL	9,000.00
Public Works Other Total				9,000.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 4/1/2024-4/30/2024	263.34
Sewer General Activities	13179	ESTATE OF MALACHY TOAL	REFUND UB ACCOUNT 117100, CUSTOMER 52016	113.72
Sewer General Activities	13179	ESTATE OF MALACHY TOAL	REFUND UB ACCOUNT 117100, CUSTOMER 52016	81.90
Sewer General Activities	13179	ESTATE OF MALACHY TOAL	REFUND UB ACCOUNT 117100, CUSTOMER 52016	79.56
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 3/1/2024	60.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 3/29/2024	60.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 3/15/2024	60.00
Sewer General Activities	13179	ESTATE OF MALACHY TOAL	REFUND UB ACCOUNT 117100, CUSTOMER 52016	47.60
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT APRIL 2024	9.04
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 4/1/2024-4/30/2024	8.00
Sewer General Activities Total				783.16
Sewer UT Operations	10743	MILWAUKEE METROPOLITAN SEWERAGE DISTRICT	QUARTERLY SANITARY UTILITY BILLING (#3263)	417,171.20
Sewer UT Operations	12690	APPLIED TECHNOLOGIES INC	DESIGN LS E REPLACEMENT (3616-23-E) RES#4033	18,026.50
Sewer UT Operations	11062	RASMITH, INC	INSPECTION SERVICES (#3566-23-E) RES 4069	15,752.58
Sewer UT Operations	12690	APPLIED TECHNOLOGIES INC	DESIGN LS E REPLACEMENT (3616-23-E) RES#4033	11,476.00
Sewer UT Operations	11062	RASMITH, INC	INSPECTION SERVICES (#3566-23-E) RES#4069	9,701.73
Sewer UT Operations	90007	MISC REFUNDS	SEWER BACKUP CLAIM PYMT-CODE SECT 2-183(i)(1)(b)	3,560.05
Sewer UT Operations	11049	SHORT ELLIOTT HENDRICKSON INC	INSPECTION FOR LS O (#3491)	3,069.93
Sewer UT Operations	11049	SHORT ELLIOTT HENDRICKSON INC	INSPECTION FOR LS O (#3491) RES 4093	2,465.73
Sewer UT Operations	12225	PRIMADATA	Q1 2024 UTILITY BILL POSTAGE	2,100.00
Sewer UT Operations	13181	GASVODA & ASSOCIATES INC	NEW SEAL LS "N"	870.83
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700	803.09
Sewer UT Operations	11307	WIS DEPT OF TRANSPORT 7366	SANITARY RELAY STH 57 (#1953-I-18) RES#3700	497.79
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMPSTER FEES	255.00

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			Grand Total	\$3,035,876.88
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Sewer UT Operations	10446	GRAINGER	STATION SUPPLIES	229.91
Sewer UT Operations	12651	AMAZON CAPITAL SERVICES, INC	STATION SUPPLIES	204.23
Sewer UT Operations	10115	BELL TAPE INC	CLEANING CHEMICALS	190.86
Sewer UT Operations	12651	AMAZON CAPITAL SERVICES, INC	LIFT STATION OFFICE SUPPLIES	186.80
Sewer UT Operations	13098	HD SUPPLY INC	USA BLUE BOOK	140.30
Sewer UT Operations	11925	HEAVY DUTY RADIATOR REPAIR INC	STATION A RADIATOR	128.95
Sewer UT Operations	10426	GIERACH'S SERVICE INC	602 ALIGNMENT	110.00
Sewer UT Operations	10348	BOGIE ENTERPRISES INC	MISC. JET, RODDER SUPPLIES	107.72
Sewer UT Operations	12651	AMAZON CAPITAL SERVICES, INC	STATION SUPPLIES	75.04
Sewer UT Operations	10647	LINCOLN CONTRACTORS SUPPLY INC	MISC SUPPLIES	73.08
Sewer UT Operations	12651	AMAZON CAPITAL SERVICES, INC	STATION SUPPLIES	33.00
Sewer UT Operations	10647	LINCOLN CONTRACTORS SUPPLY INC	MISC SUPPLIES	29.98
Sewer UT Operations	10192	CENTRAL ENGRAVING LLC	NAME PLATE	28.15
Sewer UT Operations	12651	AMAZON CAPITAL SERVICES, INC	STATION SUPPLIES	20.82
Sewer UT Operations	12883	PB HAHN & CO INC	STATION SUPPLIES	17.99
Sewer UT Operations	12883	PB HAHN & CO INC	STATION SUPPLIES	13.49
Sewer UT Operations	10446	GRAINGER	STATION SUPPLIES	12.12
Sewer UT Operations	13131	NEW RESTORATION AND RECOVERY SERVICES LLC	SEWER LATERAL WORK (3566-23-G2(1)) RES#4067	0.01
Sewer UT Operations Total				487,352.88
Special Events	12321	MICHAEL LANDEY	DEPOSIT-2024 TASTE OF MEQUON TENT, STAGE, TABLES	856.89
Special Events	13095	SPIELBAUER FIREWORKS COMPANY INC	DEPOSIT-2024 TASTE OF MEQUON FIREWORKS	720.00
Special Events	12651	AMAZON CAPITAL SERVICES, INC	2024 TASTE OF MEQUON SUPPLIES	15.99
Special Events Total				1,592.88
Special Federal Grant Fund	12944	FLOCK GROUP INC	TRAFFIC CAMERAS	4,800.00
Special Federal Grant Fund	12887	AVERO LLC	ARPA: LMS - Avero Consulting	2,605.00
Special Federal Grant Fund	13152	FGM ARCHITECTS INC	PUBLIC SAFETY SPACE NEEDS - ANALYSIS	986.00
Special Federal Grant Fund	13152	FGM ARCHITECTS INC	PUBLIC SAFETY SPACE NEEDS - ANALYSIS	928.00
Special Federal Grant Fund	12887	AVERO LLC	ARPA: LMS - Avero Consulting	590.00
Special Federal Grant Fund	12651	AMAZON CAPITAL SERVICES, INC	ARPA: DYMO LABELS FOR LABEL WRITER PRINTER	448.56
Special Federal Grant Fund	12651	AMAZON CAPITAL SERVICES, INC	ARPA: BADGER BOOKS SUPPLIES	49.94
Special Federal Grant Fund	12651	AMAZON CAPITAL SERVICES, INC	ARPA: BADGER BOOKS SUPPLIES	42.29
Special Federal Grant Fund Total				10,449.79
TIF 3	10623	LALONDE CONTRACTORS INC	BUNTROCK SIGNALS RES 4013	438,553.73
TIF 3 Total				438,553.73
Water general Activities	90007	MISC REFUNDS	REFUND OVERPAYMENT UTILITY ACCT# 185301	1,340.22
Water general Activities	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	1,260.00
Water general Activities	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	840.00
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 4/1/2024-4/30/2024	10.65
Water general Activities Total				3,450.87
Water UT Operations	10755	CITY OF MILWAUKEE	PURCHASED WATER	54,854.91
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	PURCHASED WATER	19,318.21
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	PURCHASED WATER	16,182.06
Water UT Operations	10091	BADGER METER INC	2023 METERS, MATCHES WITH CREDIT MEMO 90045320	11,504.88
Water UT Operations	10091	BADGER METER INC	2023 METERS	7,935.48
Water UT Operations	10091	BADGER METER INC	2023 METERS	7,527.42
Water UT Operations	10091	BADGER METER INC	2023 METERS	6,149.16
Water UT Operations	10091	BADGER METER INC	2023 METERS, CORRESPONDS WITH CM 90045323	6,138.31
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	5,778.13
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	5,264.83
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	5,056.09
Water UT Operations	11547	MID CITY CORPORATION	WATER MAIN REPAIRS	4,871.40
Water UT Operations	13061	UPI LLC	CONTRACT 3584-23 HYDRANT REPLACEMENTS	4,315.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	4,081.98
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	3,762.50
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	3,583.33
Water UT Operations	10938	PUBLIC SERVICE COMMISSION OF	ANNUAL FEE	3,182.18
Water UT Operations	10091	BADGER METER INC	2023 METERS	2,886.18
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	2,504.85
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	2,365.70
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	2,300.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	2,300.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	2,194.79
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	2,100.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	2,100.00
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	2,024.20
Water UT Operations	10091	BADGER METER INC	2023 METERS, ITEM#100-1831 2023, LESS TAX	1,710.16
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	1,657.50
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	1,612.50

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			Grand Total	\$3,035,876.88
Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	1,553.94
Water UT Operations	12225	PRIMADATA	Q1 2024 UTILITY BILL POSTAGE	1,400.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	1,343.75
Water UT Operations	11195	USIC LOCATING SERVICES INC	LOCATING	1,332.96
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	1,075.00
Water UT Operations	10091	BADGER METER INC	2023 METERS	878.76
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	780.00
Water UT Operations	10938	PUBLIC SERVICE COMMISSION OF	ANNUAL FEE	765.64
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	716.67
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	700.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	700.00
Water UT Operations	10091	BADGER METER INC	2023 METERS	685.70
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	627.08
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	600.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	600.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	500.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	500.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	447.92
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	358.33
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	350.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	350.00
Water UT Operations	10820	NORTHERN LAKE SERVICE INC	DBP AND LEAD&COPPER SAMPLING	340.74
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	330.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	330.00
Water UT Operations	10938	PUBLIC SERVICE COMMISSION OF	MWW SECOND METER PIT REVIEW	316.95
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	301.51
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	CONSTRUCTION SAMPLES	300.00
Water UT Operations	10287	DIGGERS HOTLINE INC	LOCATING	288.84
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	250.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	250.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 1/2024	225.00
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	208.74
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	115.97
Water UT Operations	10091	BADGER METER INC	2023 METERS, CORRESPONDS WITH CREDIT MEMO 90045324	66.12
Water UT Operations	10206	CITY WATER LLC	MANAGEMENT & OPERATIONS SERVICES 2/2024	46.39
Water UT Operations	12883	PB HAHN & CO INC	MISCELLANEOUS MAIN SUPPLIES	17.98
Water UT Operations	10091	BADGER METER INC	2023 METERS, MATCHES WITH INV #1567981, LESS TAXES	-66.12
Water UT Operations	10091	BADGER METER INC	2023 METERS, PAID INV ON 07/20/23, OVERPAID TAX	-70.69
Water UT Operations	10091	BADGER METER INC	2023 METERS CREDIT OWED FOR PD INV #1562850, 3/31/23	-742.07
Water UT Operations	10091	BADGER METER INC	2023 METERS, MATCHES WITH INV 1564211, LESS TAXES	-3,769.51
Water UT Operations	10091	BADGER METER INC	2023 METERS, OVERPAID THIS INVOICE ON 05/11/23	-4,694.52
Water UT Operations	10091	BADGER METER INC	2023 METERS, MATCHES WITH INV #1569043, LESS TAXES	-8,860.08
Water UT Operations	10091	BADGER METER INC	2023 METERS, CREDIT FOR PD INV#1561601 3/16/23	-9,524.16
Water UT Operations Total				187,188.59

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11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2956
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Finance

TO: Finance-Personnel Committee
FROM: Jennifer Engroff, Finance Director
DATE: February 28, 2024
SUBJECT: RESOLUTION 4110 A Resolution Dissolving Tax Incremental District No. 2, and Authorizing Distribution of Excess Incremental Revenue to the Affected Taxing Jurisdictions

Background

Tax Increment District (TID) No. 2 was created in September of 2002 in order to facilitate the development and expansion of the Mequon Business Park. In 2023, TID 2 reported a current value of over \$40M compared to its base value of \$5.9M, realizing an almost 600% increase in value over its lifespan. The original project plan was comprised of numerous activities including Sanitary Sewer, Storm Water Management, Water, Street, Street Lighting, Landscaping, Grading, Electrical, and Gas improvements totaling an estimated \$4.9M, excluding any debt service interest.

Analysis

A TID closes or terminates when one of three of the following occur:

- 1) The municipality receives aggregate tax increments in an amount equal to the aggregate of all project costs under the project plan and any amendments to the project plan.
- 2) The TID reaches its maximum life. Maximum life varies and is determined by the TID type and resolution date.
- 3) A municipality chooses to dissolve the district early.

Per the timetable within the project plan established at the TID's inception, TID 2 can have a maximum life of twenty-three (23) years, or sixteen (16) years past the final expenditure, whichever occurs first. Therefore, its mandatory termination date is September 17, 2025, twenty-three (23) years after its creation date of September 17, 2002. At the Joint Review Board Meeting held November 16, 2023, it was determined that based on positive cash flow projections due to all expenditures (including debt) having been paid in 2023, TID 2 will close one year earlier. Accordingly, the municipality governing body must approve the termination via resolution. Additionally, the City Code requires a recommendation from the Economic Development Board.

In addition to the approved resolution, the City will also need to facilitate the following:

- 1) Written notice to the Wisconsin Department of Revenue (DOR) prior to the deadline of April 15, 2024. Notice should include the Final Accounting for Terminated TID Agreement (Form PE-223) and the adopted municipal termination resolution.

- 2) Notification to the Property Lister, Municipal Assessor, and all overlying Taxing Jurisdictions for the TID.
- 3) Completion of the TID Final Audit by the submission date established on Form PE-223.
- 4) Electronic filing of the TID Final Accounting Report (Form PE-110) with the DOR by the date established in #3 above.

Fiscal Impact

After the audit is finalized, the City Treasurer will distribute the estimated 2024 excess increment to the affected taxing districts. Based on the enclosed cash flow projections, the estimated amount to distribute is \$343,382. The proportional share to the City and Sewer Utility District is estimated to be approximately 20% and 10% of this total respectively. Beginning with the 2024 tax bills/2025 budget year, the incremental increase in property tax revenue will go directly to the affected taxing districts.

Additionally, with this increase in the tax base, the City can potentially expect to see a slight decrease in its tax rate moving forward. Also, there will be a one-time levy limit adjustment available the year after closure which is a base building adjustment that can increase the City's allowable levy moving forward.

Recommendation

On March 19, 2024, the Economic Development Board approved a recommendation in favor of approving the proposed resolution by a vote of 5-0. A recommendation is forthcoming from the Finance-Personnel Committee on April 9, 2024.

Attachments:

TID 2 Annual Report (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4110

A Resolution Dissolving Tax Incremental District No. 2, and Authorizing Distribution of Excess Incremental Revenue to the Affected Taxing Jurisdictions

RECITALS

A. The City of Mequon created Tax Increment District (TID) 2 on September 17, 2002, and adopted a project plan in the same year.

B. All TID 2 projects were completed within the statutorily allowed time limit.

C. Sufficient increment was collected as of the 2023 tax roll, payable in 2024, to cover TID project costs and debt payments.

BASED ON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The City of Mequon terminates TID 2.
2. The City Clerk shall notify the Wisconsin Department of Revenue (DOR), within sixty (60) days of this resolution or prior to the deadline of April 15, 2024, whichever comes first.
3. The City Clerk shall sign the required DOR Final Accounting Submission Date Form (PE-223) agreeing on a date by which the City shall submit final accounting information to DOR.
4. The City Treasurer shall distribute any excess increment collected after providing for ongoing expenses of the TID, to the affected taxing districts with proportionate shares as determined in the final audit by the City's auditor, Baker Tilly US, LLP.
5. The City of Mequon shall accept all remaining debts for TID 2 as determined in the final audit by the City's auditor, Baker Tilly US, LLP.

Approved by: Andrew Nerbun, Mayor

Date Approved: April 9, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on April 9, 2024.

Caroline Fochs, City Clerk

November 16, 2023

ANNUAL TAX INCREMENT DISTRICT REPORT FOR:

City of Mequon, WI

Tax Increment District No. 2



Prepared by:

Ehlers
N19W24400 Riverwood Drive,
Suite 100
Waukesha, WI 53188

Phil Cosson, Senior Municipal Advisor
Brian Roemer, Senior Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

Annual Tax Increment District Report

City of Mequon, Wisconsin Tax Increment District No. 2

Purpose:	State law requires municipalities with an active Tax Incremental District (TID) to electronically file an Annual Report for each TID by July 1 of each calendar year. This is a summary of that filing to be used at the annually required meeting of the standing Joint Review Board.	
District Summary:	Tax Increment District No. 2 ("District") was proposed to facility the development and expansion of the Mequon Business Park and was created on September 17, 2002 as an Industrial District. The District has not been amended. The TID has an expenditure period that ended on September 17, 2020 and has a mandatory termination date of September 17, 2025.	
Background Data:	Base Value	\$5,911,600
	Incremental Value (as of January 1, 2022)	\$25,108,000
	Incremental Value (as of January 1, 2023)	\$34,110,000
	Year End Fund Balance (2021)	\$-150,401
	Projected Closure (based on current cash flow*)	2024
	* The projected closure year identified is based on current cash flow projections only	
Notes:	Minimal value change is expected	
Joint Review Board Action:	Resolution acknowledging filing of Annual TID Report and compliance with annual meeting requirements.	
Attachments:	• TID Boundary Map • TID Increment Projection • TID Cash Flow Projection (Detail) • State Submittal (DOR Form PE-300)	



City of Mequon, Wisconsin

Tax Increment District #2

Tax Increment Projection Worksheet

Type of District	Ind (Pre 10-1-04)	Base Value	5,911,600
District Creation Date	September 17, 2002	Appreciation Factor	0.00%
Valuation Date	Jan 1, 2002	Base Tax Rate	\$13.59
Max Life (Years)	23	Rate Adjustment Factor	
Expenditure Period/Termination	18 9/17/2020		
Revenue Periods/Final Year	23 2026		
Extension Eligibility/Years	Yes 3		
Eligible Recipient District	No		

	Construction			Inflation	Total			
	Year	Value Added	Valuation Year	Increment	Increment	Revenue Year	Tax Rate	Tax Increment
14	2015	-2,980,400	2016	0	12,115,500	2017	\$14.31	173,372
15	2016	2,116,700	2017	0	14,232,200	2018	\$15.87	225,861
16	2017	688,200	2018	0	14,920,400	2019	\$15.44	230,875
17	2018	1,793,100	2019	0	16,713,500	2020	\$15.02	250,962
18	2019	2,112,700	2020	0	18,826,200	2021	\$15.50	291,759
19	2020	2,090,300	2021	0	20,916,500	2022	\$14.91	311,881
20	2021	4,191,500	2022	0	25,108,000	2023	\$13.59	341,186
21	2022	9,002,000	2023	0	34,110,000	2024	\$13.59	463,512
22	2023	0	2024	0	34,110,000	2025	\$13.59	463,512
23	2024	0	2025	0	34,110,000	2026	\$13.59	463,512
Totals						Future Value of Increment		1,731,721

Notes:

City of Mequon, Wisconsin

Tax Increment District #2

Cash Flow Projection

Year	Projected Revenues				Expenditures						Balances			Yr
					2020 GO Refunding Bonds 2020A									
	Tax	Other Tax	Total	Dated Date:	02/06/20		Total		Principal					
	Increments	Computer Aid	revenue	Revenues	Principal	Est. Rate	Interest	Prof. Services	Admin.	Expenditures	Annual	Cumulative	Outstanding	
2021	291,759	3,528		295,287	290,000	3.00%	22,880	1,750	250	314,880	(19,593)	(158,885)	580,000	2021
2022	311,881	3,528	25	315,434	290,000	3.00%	15,050	1,750	150	306,950	8,484	(150,401)	290,000	2022
2023	341,186	3,352		344,538	290,000	3.00%	8,700	1,750	250	300,700	43,838	(106,563)	0	2023
2024	463,512	3,184		466,696				1,750	15,000	16,750	449,946	343,382	0	2024
2025	463,512	3,025		466,537						0	466,537	809,919	0	2025
2026	463,512	2,874		466,385						0	466,385	1,276,304	0	2026
Total	2,335,361	19,490	3,466	2,354,876	870,000		46,630	7,000	15,650	939,280				Total

Notes:

Projected TID Closure

TID Closure Definitely Happening - DOR Report in April & Resolution.

Levy limit worksheet - TID Closure Adj in 2025

Dropping tax rates as a result as well - something to be aware of

Audit end of 2024. Payout of ~ 343k. Then full amount in 2025. News

Graphic - Advertise the good success. OED & Bulletin as well.



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Office of Finance-Personnel Committee

TO: Finance-Personnel Committee
FROM: Jennifer Engroff, Finance Director
DATE: March 22, 2024
SUBJECT: Review of Proposed Financial Policy Change Recommendations

At the January 9th Finance-Personnel Committee meeting, staff introduced the commencement of the project to review the City's financial policies. In accordance with the plan presented, the budgeting and purchasing policies were reviewed in February and March respectively.

In preparation for the April meeting, staff as reviewed the three policies related to Long-Range Planning which include Capital Planning, Long-term Financial Planning, and Debt Management. Feedback was accumulated from City leadership which has been enclosed in this memo. City staff will be prepared to discuss the recommendations contained along with any others recommended by the Committee.

Attachments:

2024 CITY FINANCIAL POLICIES Change Recommendations Apr24 (PDF)

POLICY STATEMENT 7 CAPITAL PLANNING

To assist in facilitating long-term planning for capital expenditures and resources that will be necessary to meet the future needs the City, the Common Council shall review and adopt a comprehensive 5-year capital plan on an annual basis.

Process overview:

Prior to ~~the~~ consideration of the annual operating budget, the Common Council will be presented with a capital improvement plan for all pending or proposed capital projects that may be needed within the next 5 years. This plan is called the 5-Year Capital Improvement Plan (CIP).

Under the direction of the City Administrator, proposed projects will be submitted by department heads for consideration and inclusion in the 5-Year CIP. This plan will include a detailed description of ~~the~~~~each~~ project, a timeframe of when the project needs to be completed, an estimate of the project's cost and useful life, and any information on proposed funding sources other than property tax revenues.

~~Based on this information, staff and the Common Council will then prioritize projects and align funding requirements for approved projects over the 5-year period with the amount of capital funding that the City anticipates will be available during each year.~~

The City will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to the Common Council for approval. The City will use intergovernmental assistance and other outside funding sources whenever possible. ~~Based on this information, staff and the Common Council will then prioritize projects and align funding requirements for approved projects.~~

The approved projects and funding levels for the following year will then be transferred from the CIP to the capital budget for the next fiscal year unless further modified by the Common Council, as part of the ~~annual~~~~operations~~ budgeting and ~~appropriations~~ development process. In addition to the new annual capital budget funding, any remaining balance at the end of the year within each project will automatically carry forward to the next fiscal year.

**POLICY STATEMENT 8
LONG-TERM FINANCIAL PLANNING**

To assist the Common Council in developing strategies to achieve the long-term financial goals of the City, the Common Council shall evaluate on an annual basis, a 5-Year Financial Plan forecasting the financial resources that will be required to support the future operations of the City.

Process overview:

Each year, in advance of the annual budget **development** process, **City** staff shall prepare a 5-Year Financial Forecast of ~~the~~ projected revenues and expenditures needed to support the planned future operations of the City.

This forecast will include all known and planned activities included in the Capital Improvement Plan, as well as forecasts for future debt costs, operating costs, and non-property tax revenue estimates.

POLICY STATEMENT 9 DEBT MANAGEMENT

The City acknowledges that certain costs incurred on an annual basis reflect an investment in the future of the City. These types of costs include development, acquisition, and replacement of assets that will be used by the residents of the City over a long period of time. Financing of these long-term assets is often appropriately accomplished through the issuance of long-term debt instruments, special assessments, or any such combination thereof.

It is the responsibility of the Common Council and City staff to monitor the financial health of the City. A significant portion of the City's financial health is determined by its ability to manage its debt.

It is the responsibility of the ~~City Administrator and/or~~ Director of Finance or ~~their~~~~his~~~~her~~ designees to regularly monitor the City's outstanding debt and to recommend issuance, replacement and retirement of outstanding debt to the Finance-Personnel Committee and Common Council.

Process overview:

A. Financing Considerations

1. The City will confine long-term borrowing to capital improvements or other long-term projects which cannot and, appropriately should not, be financed from current revenues and/or funds established for equipment replacement.
2. The City will not use long-term debt to finance current operations, nor will long-term debt be used to finance the cost of short-lived (less than seven years) depreciable assets.
3. In general, the final maturity of bonds and notes issued by the City should not exceed the expected useful life of the underlying project for which it is being issued.
4. The City will retire bond anticipation debt within six (6) months after completion of the underlying project or upon the next general debt issuance.

B. Debt Limits

1. The City will keep the maturity of all outstanding general obligation bonds at or below 20 years, ~~unless such a limit would otherwise inhibit consideration and/or completion of a project.~~
2. Total general obligation debt, including any such proceeds allocated to the sewer and water utilities, will not exceed fifty percent (50%) of the State equalized valuation limitation of taxable property within the City.

3. Additionally, the City Council will utilize the following two guidelines to ensure general obligation indebtedness is maintained within constitutional debt limitations and non-self-supporting (net) tax-supported debt outstanding is maintained within a targeted range:

- —General Obligation Debt Outstanding as a Percent of Assessed Valuation $0 < 1\%$
- Net Tax-Supported Debt Service as a Percent of General Fund Revenue $0 < 20\%$

C. Financial Advisors

1. The City will utilize the services of a qualified financial advisor in monitoring its debt and debt service.
2. The City should strive to maintain a long-term relationship with a financial advisor to allow for continuity and consistency in services provided by the advisor. However, the arrangement between the financial advisor and the City should be examined every three (3) to five (5) years or as deemed necessary by City staff, the Finance-Personnel Committee and/or the Common Council.
3. All feasible alternatives (for example, State Trust Fund loans and private placements with local financial institutions) for borrowing funds should be considered by the City and the financial advisor, depending on the uniqueness of the items or projects being financed by long-term debt.
4. All costs related to the issuance of ~~issuing~~ long-term debt, including fees for professional services, underwriting fees, and the interest costs over the term of the debt issue, must be considered and carefully evaluated for each borrowing.
5. The City will work with its financial advisor to ensure that long-term debt issues are structured to protect the interest of the City for the present and in the future (for example, the inclusion of call provisions to protect the City against future interest rate fluctuations or other circumstances).

D. Other Considerations

1. The City will maintain consistent, accurate, and timely~~good~~ communications with bond rating agencies regarding its financial condition.
2. The City will follow a policy of full disclosure in all financial reporting, including bond prospectuses and continuing disclosure agreements required under SEC Rule 15c2-12(b)(5).
3. This policy will be reviewed by the Finance-Personnel Committee every three (3)

to five (5) years, or as deemed necessary by City staff, the Finance-Personnel Committee, and/or the Common Council, ~~sooner at the discretion of the Finance-Personnel Committee or the Common Council.~~

2024 Finance-Personnel Monthly Work Plan

Current Agenda Topics

Month	Agenda Topics
April	- Resolution Dissolving Tax Incremental District No. 2 and Authorizing the Distribution of Excess Incremental Revenue to Taxing Jurisdictions - Review of City's Budgeting Financial Policies

Future Agenda Topics

- Financial Policy Review - Investments Asset Allocation Review - Life Insurance Review	- Library Review - Payment in Lieu of Tax (PILOT) Agreements - City Ordinance Reconciliation
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2024 Completed Items

- Denial of Sybaris Liquor License Agreement Revision Request - Resolution Authorizing a Contract with Redevelopment Resources in the Amount of \$69,710 for a Mequon Port Washington Road Market Analysis - Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2022	- Approving a Development & Dedication Agreement with Mequon-Thiensville Little League/Mequon Heat for Batting Cage Improvements at Rennie Field - Resolution Amending the City's FY2024 Compensation Plan and Allocation of Funding Received through the American Rescue Plan Act, in Connection with the Establishment of a Full-Time Management Intern During 2024-2025
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