



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, March 14, 2023

6:00 PM

North Conference Room

Agenda

1) Call to Order, Roll Call

2) Approve Meeting Minutes

Action requested: review and approve

a. February 14, 2023 Finance-Personnel Meeting Minutes

3) License Applications

Action requested: review and approve

a. March, 2023 Licenses

4) Vouchers Paid

a. February 2023 Vouchers Paid List

5) Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 4024** A Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2021

b. **RESOLUTION 4023** A Resolution Approving an Amendment to a Development Agreement with P2 Development, in Connection with Completion of a Planned Unit Development Project Located at 11040 and 11110 North Buntrock Avenue

c. **RESOLUTION 4025** A Resolution Approving a Three-Year Professional Services Agreement for Commercial Plan Review and Consultation Services, with E-Plan Exam of Brookfield, Wisconsin

d. **RESOLUTION 4034** A Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2023, Related to State of Wisconsin Commercial Plan Review Fees

6) Information Items

a. Finance & Personnel Work Plan

7) Adjourn

Dated: March 14, 2023

/s/ Andrew Nerbun, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, February 14, 2023

6:15 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman Glenn Bushee
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also present: William Jones, City Administrator, Justin Schoenemann, Assistant City Administrator, Jennifer Engroff, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk, Kimberly Tollefson, Community Development Director and Brian Sajdak, City Attorney.

2) Approve Meeting Minutes

a. January 10, 2023 Finance-Personnel Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Bushee

AYES:	Bushee, Parrish, Strzelczyk
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3) License Applications

a. February, 2023 Licenses

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES:	Bushee, Parrish, Strzelczyk
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4) Vouchers Paid

a. January 2023 Vouchers Paid List

RESULT: **Approved by Voice Acclamation [Unanimous]**

Attachment: 021423 (8170 : February 14, 2023 Finance-Personnel Meeting Minutes)

MOVED BY: Alderman Bushee
SECONDED BY: Alderman Parrish

AYES: Bushee, Parrish, Strzelczyk

5) Resolutions

- a. **RESOLUTION 4014** A Resolution Authorizing the Purchase and Implementation of Electronic Poll Books, Supplies and Training in an Amount Not-to-Exceed \$90,000

City Clerk Fochs explained this is the first project before the Committee from the ARPA spending plan that was approved by Council last fall. The City wants to purchase 32 electronic poll books. This would allow for four at each polling site. The total cost of the electronic poll books will not only include the hardware, but employee training, a four-year warranty and software support as well. Ms. Fochs explained that if this were to pass Council tonight, staff would look to implement in 2024. Electronic poll books streamline the check in process on election days, enhance the absentee ballot process, reduce the number of poll workers needed for each election site and streamline the voter registration process. Efficiencies are also gained post-election when staff manually records every voter and every new registrant. Badger Books uses an import file and all information is recorded within minutes versus about two weeks.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES: Bushee, Parrish, Strzelczyk

- b. **RESOLUTION 4015** A Resolution Approving a Town Center Business Loan Between Bank Five Nine and Tamatito in the Amount of \$25,000, for a Restaurant Located at 6300 West Mequon Road

Community Development Director Tollefson stated this program was used twice in the past. One time Ruby Tap expanded their outdoor dining area, and most recently Mammoth Fitness used it for building improvements and equipment purchase. This is different than any Revolving Loan Fund or TIF incentive. This is a program that other communities use in conjunction with Bank Five Nine. The bank works with municipalities on specific objectives the City would like to accomplish and they develop a loan program geared towards meeting those objectives. This is a conventional, private loan between the bank and business entity. The City is not loaning any of its money for this program. The City is acknowledging that the use of this loan does meet the City objectives. Tamatito will be using the money for new equipment and general business startup costs. The Economic Development Board did approve this on January 24.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Bushee

SECONDED BY: Alderman Parrish

AYES: Bushee, Parrish, Strzelczyk

6) Information Items

a. 2022 YTD Investment Report as of 12/31/2022

Assistant Director Keyser shared the City's cash position and investment position at the end of Quarter 4, 2022. The majority of the increase in cash is due to the December property tax collection. The money is disbursed to the other taxing authorities in mid-January. Other inflows of cash were general city business, utility payments, cell tower leasing payments, state shared revenue and the money market interest. Outflows of cash included payroll/benefits and accounts payable. Both were similar to prior quarters.

The investments at both Dana and Ehlers saw a positive return for the three months ending December 31, 2022. On a year-to-date basis, the City did recognize investment loss, however investment interest as well as money market account interest have seen a significant increase since the beginning of 2022 and the future appears positive. Also due to the conservative nature of the portfolios, the City does not realize any of these losses since the securities are held until maturity.

b. Finance & Personnel Work Plan

Alderman Strzelczyk asked for a review of the City debt portfolio and the outlook of future borrowing in a high inflation environment since there are and will be new Council members.

7) Adjourn

A motion to adjourn was made at 6:43 PM by Alderman Bushee, seconded by Alderman Strzelczyk. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

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Office of City Clerk

TO: Finance-Personnel Committee
FROM: Caroline Fochs, City Clerk
DATE: March 9, 2023
SUBJECT: March, 2023 Licenses

Following are recommended approvals:

NEW VENDING DISTRIBUTOR - NEW - For the period March 16, 2023 to June 30, 2023

Lake States Vending, Inc.
N173 W21298 Northwest Passage
Jackson, WI 53037
Owner: Chad Robert Goeman
Machines Located at: X-Golf

NEW PEDDLER'S, CANVASSER'S, SOLICITOR'S OR TRANSIENT MERCHANT'S LICENSES

Renewal by Andersen
1300 S. Lynndale Dr.
Appleton, WI 54914
Request door-to-door soliciting of free in-home design services and free estimates for windows and patio doors.
Period: March 16, 2023 - June 16, 2023

Applicant Names- Renewal by Andersen

Chase Allen Wallace
Isaiah Nicholas Moore
Talon Abraham Lloyd
Jason Douglas Gomulkiewicz
Masen Patrick Passehl

CLASS B BEER AND CLASS C WINE LICENSE - NEW - For the period April 1, 2023 to June 30, 2023 - Contingent on passing all inspections

GDG Sport & Hospitality Group LLC DBA
Mee-Kwon Park Golf Course
6333 W. Bonniwell Road
Agent: Gregory Nikolai

Following are recommended denials:

None.

City of Mequon
11333 N. Cedarburg Rd.
Mequon, WI 53092
Phone 262-242-3100
Fax 262-242-9655

THE FOLLOWING VOUCHERS PAYABLE:

GENERAL FUND (0110)	270,624.92
SPECIAL REVENUE FUND (0210)	0.00
PARKS & OPEN SPACE (0220)	0.00
REVOLVING LOAN FUND (0230)	0.00
SPECIAL FEDERAL GRANT FUND (0250)	59,668.16
DEBT SERVICE FUND (0310)	700.00
DEBT SERVICE TIF 2 FUND (0320)	0.00
DEBT SERVICE TIF 3 FUND (0330)	100.00
CAPITAL PROJECT FUND (0410)	83,320.31
SEWER UT FUND (0610)	412,272.36
WATER UT FUND (0620)	107,642.82
TAX FIDUCIARY FUND (0810)	27,278.40
TOTAL	<u>961,606.97</u>

IN THE AMOUNT OF \$ **961,606.97** IS HEREBY CERTIFIED AS CORRECT
AND PROPERLY CHARGEABLE TO ACCOUNTS WITH FUNDS AVAILABLE THEREIN.

3/14/2023

WILLIAM JONES
CITY ADMINISTRATOR

Attachment: Voucher List (8220 : February 2023 Vouchers Paid List)

				Grand Total	961,606.97
Processed by Department	Vendor Number	Vendor Name	Invoice Description		Line item amount
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - PUBLIC SAFETY		2,891.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - CITY HALL		2,635.00
Building Maintenance	10115	BELL TAPE INC	JANITORAIL SUPPLIES - CITY BUILDINGS		2,357.96
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	PREVENTATIVE MAINTENANCE HVAC		1,764.00
Building Maintenance	13057	SAINT CROIX MANAGEMENT INC	CLEANING - DPW		1,250.00
Building Maintenance	11177	UNITED DISPOSAL SERVICES LLC	DUMSPTR FEES		581.60
Building Maintenance	10691	MENARDS	SUPPLIES		381.59
Building Maintenance	12311	JOHN A. GUETZKE & ASSOCIATES, INC.	ANNUAL WIRELESS MONITORING FIRE ALARM SYSTEM		365.00
Building Maintenance	12124	PACKERLAND RENT-A-MAT, INC.	MAT CONTRACT		318.69
Building Maintenance	11859	DILLETT MECHANICAL SERVICES, INC	REPLACE BROKEN GAS PRESSURE REGULATOR		317.00
Building Maintenance	10622	LAKEWOOD FILTERS INC	AIR FILTERS		275.24
Building Maintenance	10622	LAKEWOOD FILTERS INC	AIR FILTERS		250.00
Building Maintenance	10622	LAKEWOOD FILTERS INC	AIR FILTERS		250.00
Building Maintenance	10115	BELL TAPE INC	JANITORAIL SUPPLIES - CITY BUILDINGS		244.63
Building Maintenance	10798	NEHER ELECTRIC SUPPLY INC	BULBS & BALLASTS		217.80
Building Maintenance	12651	AMAZON CAPITAL SERVICES, INC	SUPPLIES		190.30
Building Maintenance	10691	MENARDS	SUPPLIES		179.84
Building Maintenance	10691	MENARDS	SUPPLIES		179.84
Building Maintenance	10073	AT&T CORP	TELEPHONE SERVICES - CITY HALL		176.30
Building Maintenance	10472	HALLMAN/LINDSAY PAINTS INC	FIREHOUSE BASEMENT		143.97
Building Maintenance	10886	PEST ARREST EXTERMINATING	PEST ARREST EXTERMINATING		115.00
Building Maintenance	10115	BELL TAPE INC	JANITORAIL SUPPLIES - CITY BUILDINGS		111.42
Building Maintenance	10115	BELL TAPE INC	JANITORAIL SUPPLIES - CITY BUILDINGS		111.42
Building Maintenance	10691	MENARDS	SUPPLIES		101.21
Building Maintenance	10798	NEHER ELECTRIC SUPPLY INC	BULBS & BALLASTS		72.60
Building Maintenance	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING		60.02
Building Maintenance	12883	PB HAHN & CO INC	SUPPLIES		4.48
Building Maintenance Total					15,545.91
City Administrator	12663	MIDWEST LEADERSHIP INSTITUTE	SPRING 2023 SEMINAR REGISTRATION JENNIFER ENGROFF		2,700.00
City Administrator	13087	BYB SPORTS INVESTMENTS GROUP LLC	2023 CHINOOKS EMPLOYEE BASEBALL OUTTING		1,925.00
City Administrator	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING		37.53
City Administrator Total					4,662.53
City Clerk	10898	PITNEY BOWES	POSTAGE ACCT 17061995		4,000.00
City Clerk	10158	BUBBRICK'S COMPLETE OFFICE OF WISCONSIN INC	35 CASES COPY PAPER		1,505.00
City Clerk	10230	CONLEY PUBLISHING GROUP LTD	1/1/23-1/28/23 PUBLICATIONS		347.72
City Clerk	11022	SCHWAAB INC	2 MULTI YR STAMPS		142.49
City Clerk	10192	CENTRAL ENGRAVING LLC	BILL GEBHARDT NAME PLATE		20.25
City Clerk Total					6,015.46
Common Council	10221	COMMUNITY FUN EVENTS INC	PARADE PLUS SPONSOR FAMILY FUN BEFORE THE 4TH 2023		7,500.00
Common Council	12904	MIDWEST PROMOTIONAL GROUP	ALDERMAN GEBHARDT POLO		66.33
Common Council Total					7,566.33
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		76.95
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		62.97
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		58.85
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		49.37
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		27.19
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		26.95
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		20.39
Communications	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R		14.37
Communications	12651	AMAZON CAPITAL SERVICES, INC	INTEL CORE I3 PROCESSOR RETURN QTY 2		-275.36
Communications Total					58.68
Community Development	11012	SCG & ASSOCIATES, LLC	PC LANDSCAPE CONSULTANT		487.50
Community Development	11012	SCG & ASSOCIATES, LLC	PC LANDSCAPE CONSULTANT		487.50
Community Development	11012	SCG & ASSOCIATES, LLC	PC LANDSCAPE CONSULTANT		487.50
Community Development	10230	CONLEY PUBLISHING GROUP LTD	PC PUBLIC NOTICES IN NEWSPAPER		226.93
Community Development	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING		50.90
Community Development Total					1,740.33
Debt Service Fund	12380	BOND TRUST SERVICES CORP	GEN OBL PROM NOTES SERIES 2019A PAYING AGENT FEE		400.00
Debt Service Fund	12380	BOND TRUST SERVICES CORP	GEN OBL PROM NOTES SERIES 2022A PAYING AGENT FEE		300.00
Debt Service Fund Total					700.00
Debt Service TIF 3 Fund	12380	BOND TRUST SERVICES CORP	GEN OBL PROM NOTES SERIES 2022A PAYING AGENT FEE		100.00
Debt Service TIF 3 Fund Total					100.00
Elections	10290	DIGITAL EDGE COPY & PRINT CENTERS	VOTER PADS FOR 11/8/22		483.00
Elections	90004	POLL WORKER	REIMBURSEMENT ELECTION DAY PER DIEM 11/8/2022		100.00
Elections	12651	AMAZON CAPITAL SERVICES, INC	4 FILE ORGANIZERS		95.96
Elections	10834	OFFICE DEPOT *	TAPE, PENS, CALCULATOR, ETC		51.94
Elections Total					730.90
Engineering	12658	SYMBIONT SCIENCE, ENGINEERING AND CONSTRUCTION INC	GIS: SIGN INVENTORY AND STREETLIGHT/TRAFFIC SIGNAL		2,225.00
Engineering	11744	MASTER GRAPHICS INC	PLOTWAVE PLOTTER LEASE		297.26
Engineering	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING		145.46
Engineering	11211	VERIZON WIRELESS SERVICES LLC	IPAD DATA CHARGES		53.03
Engineering	12651	AMAZON CAPITAL SERVICES, INC	ROVER PROTECTIVE TUBING		10.59
Engineering Total					2,731.34
Fire / EMS	12349	MACQUEEN EQUIPMENT INC	GEAR-PRICE/BECK		6,473.95
Fire / EMS	10683	MATC	FF EXAMS FALL 2022		720.00
Fire / EMS	12694	AT&T MOBILITY LLC	CELL SERVICE		512.45
Fire / EMS	10691	MENARDS	M&R		412.25
Fire / EMS	10691	MENARDS	M&R		379.57
Fire / EMS	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	2012 INTERNATIONAL 7600 VEHICLE REPAIRS		349.70
Fire / EMS	10428	GILLITZER ELEC CO LTD, FRANK	FIRE STATION EAST COMPRESSOR COIL REPAIR		155.00
Fire / EMS	12883	PB HAHN & CO INC	HARDWARE SUPPLIES		104.27
Fire / EMS	12651	AMAZON CAPITAL SERVICES, INC	PAGER BATTERIES		89.05
Fire / EMS	10418	GENERAL FIRE EQUIPMENT CO	PARTS		39.95
Fire / EMS	10691	MENARDS	M&R		32.98
Fire / EMS	12883	PB HAHN & CO INC	HARDWARE SUPPLIES		16.72
Fire / EMS	12883	PB HAHN & CO INC	HARDWARE SUPPLIES		16.18
Fire / EMS	10968	RELIANT FIRE APPARATUS INC	MIRRORS		14.92
Fire / EMS Total					9,316.99
Fleet Services	13013	EDWARD H WOLF & SONS INC	FUEL/LUBRICANTS		23,804.88
Fleet Services	11280	GOODYEAR COMMERCIAL TIRE	TIRES		3,634.51
Fleet Services	10360	JFTCO, INC	CHIPPER REPAIRS		2,913.94
Fleet Services	10990	ROLAND MACHINERY COMPANY	PLOW CUTTING EDGES		2,454.16
Fleet Services	11004	SAFETY-KLEEN SYSTEMS INC	OIL, FILTERS, ANTIFREEZE RECYC		1,451.88
Fleet Services	10451	GRAY'S INC	110355		1,250.00
Fleet Services	10475	HALRON LUBRICANTS INC	LUBRICANTS		1,233.28
Fleet Services	11280	GOODYEAR COMMERCIAL TIRE	TIRES		1,228.28
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES		1,128.73
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS		1,064.08
Fleet Services	10753	MILWAUKEE SPRING & ALIGNMENT INC	TRUCK SPRINGS		923.15
Fleet Services	10621	LAKESIDE INTERNATIONAL TRUCKS, LLC	TRUCK REPAIRS		793.27
Fleet Services	10536	INDUSTRIAL MARKETING AND CONSULTING INC	CUTTING EDGE FOR 363		761.09
Fleet Services	11497	LF GEORGE INC	CHIPPER PARTS		758.98
Fleet Services	10389	FORCE AMERICA DISTRIBUTING INC	SALTER CONTROL PARTS		736.15
Fleet Services	12889	CHICAGO PARTS & SOUND LLC	CAR PARTS		683.53
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTOLTRUCK PARTS		579.36
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTOLTRUCK PARTS		579.36
Fleet Services	12992	GORDIE BOUCHER FORD OF MENOMONEE FALLS INC	MENOMONEE FALLS VENDOR BATTERY FOR 601		569.06
Fleet Services	12390	ADVANCE AUTO PARTS	WORK SUPPLIES		536.35
Fleet Services	11280	GOODYEAR COMMERCIAL TIRE	TIRES		528.80
Fleet Services	10389	FORCE AMERICA DISTRIBUTING INC	SALTER CONTROL PARTS		525.91
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES		505.36
Fleet Services	11263	WEST BEND ELEVATOR INC	FLOOR DRY		502.50
Fleet Services	10102	BAUM HYDRAULICS CORPORATION	WORK SUPPLIES		421.02
Fleet Services	10579	K & M PRODUCTS & SERVICES INC	HD TRUCK PARTS		360.78
Fleet Services	10426	GIERACH'S SERVICE INC	TOWING		320.00
Fleet Services	10389	FORCE AMERICA DISTRIBUTING INC	SALTER CONTROL PARTS		295.84
Fleet Services	10523	APPLIED US, L.P.	HYD FITTINGS		292.91
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTOLTRUCK PARTS		266.43
Fleet Services	10523	APPLIED US, L.P.	HYD FITTINGS		257.36
Fleet Services	10389	FORCE AMERICA DISTRIBUTING INC	SALTER CONTROL PARTS		254.34
Fleet Services	12651	AMAZON CAPITAL SERVICES, INC	OFFICE CHAIR FLEET		222.44

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Fleet Services	10540	INTERSTATE POWER SYSTEMS, INC	BATTERIES FOR 327	212.28
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTOL/TRUCK PARTS	176.00
Fleet Services	12889	CHICAGO PARTS & SOUND LLC	CAR PARTS	172.27
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	166.00
Fleet Services	12967	KLINGSPOR ABRASIVES INC	SANDING DISCS	156.45
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	149.94
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	149.71
Fleet Services	12390	ADVANCE AUTO PARTS	WORK SUPPLIES	147.39
Fleet Services	10523	APPLIED US, L.P.	HYD FITTINGS	137.10
Fleet Services	12228	GORDIE BOUCHER VILLAGE FORD	AUTOL/TRUCK PARTS	131.48
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	107.14
Fleet Services	12542	FPR INVESTMENTS, LLC	HYDRAULIC SUPPLIES	94.05
Fleet Services	10360	JFTCO, INC	WORK SUPPLIES - EQUIPMENT	86.64
Fleet Services	10579	K & M PRODUCTS & SERVICES INC	HD TRUCK PARTS	79.50
Fleet Services	12390	ADVANCE AUTO PARTS	WORK SUPPLIES	70.48
Fleet Services	11067	SOMMER'S INC	SENSORS FOR 208	67.02
Fleet Services	10516	HUMPHREY SERVICE PARTS INC	FILTERS	66.84
Fleet Services	13081	ABOX INC	HYD. FITTINGS	56.43
Fleet Services	10621	LAKE SIDE INTERNATIONAL TRUCKS, LLC	INTERNATIONAL TRUCK PARTS	53.88
Fleet Services	10360	JFTCO, INC	WORK SUPPLIES - EQUIPMENT	50.96
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	STEVE S. TOOL ALLOWANCE	42.75
Fleet Services	10360	JFTCO, INC	WORK SUPPLIES - EQUIPMENT	39.46
Fleet Services	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	38.50
Fleet Services	12400	BRAKE & EQUIPMENT CO INC	WORK SUPPLIES	24.44
Fleet Services	10368	FASTENAL COMPANY	FASTNERS	24.31
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	18.69
Fleet Services	10362	ELLIOT AUTO SUPPLY CO INC	TRUCK/AUTO PARTS	17.54
Fleet Services	10364	FALLS AUTO PARTS AND SUPPLIES INC	BRAKE LINE	12.99
Fleet Services	10523	APPLIED US, L.P.	HYD FITTINGS	8.50
Fleet Services	10475	HALIRON LUBRICANTS INC	BARREL RETURN	-20.00
Fleet Services	12390	ADVANCE AUTO PARTS	CORE RETURNS	-136.00
Fleet Services	11280	GOODYEAR COMMERCIAL TIRE	TIRES RETURN	-629.60
Fleet Services Total				53,610.87
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES	115.77
Forestry	10909	PORT-A-JOHN, INC.	BRUSH SITE RESTROOM	91.00
Forestry	10909	PORT-A-JOHN, INC.	BRUSH SITE RESTROOM	91.00
Forestry	10321	EGELHOFF LAWN MOWER SERVICE INC	WORK SUPPLIES	39.75
Forestry	11211	VERIZON WIRELESS SERVICES LLC	iPAD DATA CHARGES	30.04
Forestry Total				367.56
General Fund - General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 3/1/23-3/31/23	2,870.23
General Fund - General Activities	10707	MEQUON POLICE ASSOCIATION	UNION DUES 2/3/2023	2,220.00
General Fund - General Activities	10865	OZAUKEE COUNTY TREASURER	DOG TAGS SOLD #3001-#3520	1,646.75
General Fund - General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 2/3/2023	1,240.09
General Fund - General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 2/17/23	1,240.09
General Fund - General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 2/17/2023	816.00
General Fund - General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 2/3/2023	816.00
General Fund - General Activities	12651	AMAZON CAPITAL SERVICES, INC	WORK SUPPLIES	598.91
General Fund - General Activities	90002	PARK REFUNDS	CANCELLATION REFUND PARK RENTAL RIVER BARN 5/27/23	575.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND DUPLICATE PERMIT #P42617	419.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 12800 N LAKE SHORE DRIVE	286.00
General Fund - General Activities	90002	PARK REFUNDS	REFUND PARK RENTAL NORTH REUTER CANCELLED 9/16/23	281.28
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 10298 N WILDWOOD COURT	250.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 12200 N CORPORATE PKWY	201.00
General Fund - General Activities	90002	PARK REFUNDS	REFUND PARK RENTAL RIVER BARN PAVILION 2/4/23	200.00
General Fund - General Activities	90002	PARK REFUNDS	REFUND PARK RENTAL NORTH REUTER CANCELLED 9/16/23	200.00
General Fund - General Activities	90002	PARK REFUNDS	CANCELLATION REFUND PARK RENTAL RIVER BARN 5/27/23	200.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 7701 W PRESERVE PKWY	196.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 2023 & 2027 WOODSIDE LN	180.00
General Fund - General Activities	90006	PERMIT REFUNDS	2826 W GRACE/3821 W FAIRWAY HEIGHTS/11403 W ALWATOWA	180.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 3750 W PINE VIEW CT	176.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 6100 EXEC DR #B/6140 #E	159.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 9941 N RIVER ROAD	156.00
General Fund - General Activities	90006	PERMIT REFUNDS	7795 W MOURNING DOVE/4012 W LE MONT BLVD REFUND	120.00
General Fund - General Activities	90006	PERMIT REFUNDS	4949 W KATHLEEN LN/11921 N SOLAR AVE REFUND	120.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEP 3321 W BURGUNDY/10902 N CEDARBURG	120.00
General Fund - General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 3/1/23-3/31/23	108.00
General Fund - General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT MARCH 2023	91.60
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 11610 N LAKE SHORE DR	61.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 10906 N LAKEVIEW ROAD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 9724 N ASH COURT	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 3710 W MARSEILLES DRIVE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 1832 W WOODSIDE LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 10200 N ASTER LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 11618 N BOBOLINK LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 11112 N SUTTON RIDGE DR	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 11704 N EUGENE AVENUE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 4420 W COUNTRY VIEW DRIVE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 10610 N TURNBERRY DRIVE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 11620 N EUGENE AVE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 11300 N LAKEVIEW PL	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 12078 N LAKE SHORE DRIVE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 12616 N PARK DRIVE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 13148 N WEST SHORELAND	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 8140 W KNIGHTSBRIDGE DR	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 714 W MCINTOSH LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 11237 N ORIOLE LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 12231 N RIDGE ROAD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 11526 N BOBOLINK LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 10226 N TRILLIUM ROAD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 13128 N FOX HOLLOW RD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 9948 N OTTO ROAD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 4823 W WESTFIELD ROAD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 10879 N WILDCAT WAY	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 12327 N WOODFIELD COURT	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 11725 N PORT WASHINGTON	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 3626 W NORMANDY COURT	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 2231 W GLENBROOK LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 8900 W BONNIWELL RD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 10428 N GAZEBO HILL PKWY EAST	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 131 W GLENVIEW COURT	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 9837 N RANGE LINE ROAD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 1013 W EL PATIO LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 1732 W WOODSIDE LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 1930 W RIVER BEND CT	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 2023 W WOODSIDE LANE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 11019 N WILTON ROAD	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	REFUND SEC DEPOSIT 12800 N LAKE SHORE DRIVE	60.00
General Fund - General Activities	90006	PERMIT REFUNDS	INSPECTION SEC DEP REFUND 10309 N KENILWORTH CIR	60.00
General Fund - General Activities	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	58.61
General Fund - General Activities	90002	PARK REFUNDS	CANCELLATION REFUND PARK RENTAL RIVER BARN 5/27/23	31.63
General Fund - General Activities	90007	MISC REFUNDS	REFUND PAYMENT FOR ROAD PROGRAM CULVERT/DRIVEWAY	28.67
General Fund - General Activities	90002	PARK REFUNDS	REFUND PARK RENTAL NORTH REUTER CANCELLED 9/16/23	15.47
General Fund - General Activities	90007	MISC REFUNDS	OVERPAYMENT REFUND FOR BARTENDERS LICENSE	15.00
General Fund - General Activities	10610	L A W HEALTH BENEFIT TRUST	MEQUON PAYROLL 2/17/2023 GRAYCAREK	10.00
General Fund - General Activities	90002	PARK REFUNDS	REFUND PARK RENTAL RIVER BARN PAVILION 2/4/23	1.87
General Fund - General Activities Total				18,289.20
Highway	12230	COMPASS MINERALS AMERICA INC.	STATE CONTRACT ROAD SALT	35,647.07
Highway	12230	COMPASS MINERALS AMERICA INC.	STATE CONTRACT ROAD SALT	26,653.83
Highway	12230	COMPASS MINERALS AMERICA INC.	STATE CONTRACT ROAD SALT	25,153.83
Highway	10428	GILLITZER ELEC CO LTD, FRANK	REPAIR OF STREET LIGHTS	1,839.10
Highway	12111	CONTREE SPRAYER AND EQUIPMENT CO, LLC	BRINE SYSTEM PARTS	640.78
Highway	11109	SUPERIOR CHEMICAL CORP	TRUCK CLEANING SOLUTION	619.96

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Highway	10172	CARLIN SALES CORP	DE-ICING CHEMICALS	485.10
Highway	10625	LANNON STONE PRODUCTS, INC.	AGGREGATE	426.93
Highway	11248	WE ENERGIES	SIRENS	296.32
Highway	11248	WE ENERGIES	SIRENS	294.09
Highway	11248	WE ENERGIES	SIRENS	291.28
Highway	11248	WE ENERGIES	SIRENS	289.11
Highway	10428	GILLITZER ELEC CO LTD, FRANK	REPAIR OF STREET LIGHTS	285.96
Highway	10446	GRAINGER	SALT PIT JAN	228.88
Highway	11248	WE ENERGIES	SIRENS	221.01
Highway	3080	ANDERSON LANDSCAPE & MAINTENANCE LLC	CONTRACTED SERVICES FOR CKD PICKUP & DISPOSAL	200.00
Highway	12861	WRANGLER HOLDCO CORP	RECYCLING FEES	157.73
Highway	12651	AMAZON CAPITAL SERVICES, INC	OFFICE CHAIR - SEWER	149.99
Highway	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	79.28
Highway	11211	VERIZON WIRELESS SERVICES LLC	iPAD DATA CHARGES	75.10
Highway	11006	SAFETYMART	SAFETY SUPPLIES	66.02
Highway	10691	MENARDS	STREET MAINTENANCE SUPPLIES	39.88
Highway	12651	AMAZON CAPITAL SERVICES, INC	CDL STUDY SUPPLIES	29.99
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	26.36
Highway	10321	EGELHOFF LAWN MOWER SERVICE INC	PARTS AND SUPPLIES	23.85
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	19.79
Highway	11248	WE ENERGIES	NEW LIGHTING IN BUSINESS PARK	19.04
Highway	12883	PB HAHN & CO INC	STREET MAINTENANCE SUPPLIES	14.37
Highway	12768	BONUS INC	TRAINING ROOM SUPPLIES	12.58
Highway	10287	DIGGERS HOTLINE INC	LOCATING	3.48
Highway	11248	WE ENERGIES	SIRENS	2.96
Highway	10691	MENARDS	SUPPLIES RETURN	-233.94
Highway Total				94,064.10
Human Resources	12882	AURORA MEDICAL GROUP INC	Aurora: Pre-Employment Testing	830.00
Human Resources	11830	ORGANIZATION DEVELOPMENT CONSULTANTS INC	ODC: Pre-Employment & Promotional Psychologists	700.00
Human Resources	10292	DIVERSIFIED BENEFIT SERVICES INC	Diversified Benefits Systems: FSA	595.88
Human Resources	13014	GOVHR USA LLC	Class & Comp Study	401.19
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	Amazon: HR Specific Supplies	40.90
Human Resources	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	28.55
Human Resources	12651	AMAZON CAPITAL SERVICES, INC	Amazon: HR Specific Supplies	27.46
Human Resources	10226	CONCENTRA MEDICAL CENTERS	Concentra: Random DOT Screening	10.00
Human Resources Total				2,633.98
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Security, Monitoring, Backup Systems, and Support	7,505.00
Information Services	12971	SYSAID TECHNOLOGIES, INC	Ticketing - Patching, Remote Assist Systems	6,324.00
Information Services	12589	MARCO HOLDINGS, LLC	Marco Mitel Phone Licensing	2,228.99
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	1,157.00
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	995.94
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber Network 3 Buildings	895.00
Information Services	12448	THE OFFICE TECHNOLOGY GROUP	Printer Contract	813.29
Information Services	12405	TELECOM ONE, INC	PHONE BILL 2/1-2/28/2023 ACCT 10000501831	312.35
Information Services	12651	AMAZON CAPITAL SERVICES, INC	Hardware, Equipment, Parts and Tools	286.99
Information Services	12301	INTEGRATED SYSTEMS CORPORATION	Internet - ISCORP	200.00
Information Services	12616	MIDWEST FIBER NETWORKS LLC	Midwest Fiber for FS2	150.13
Information Services	10182	CDW GOVERNMENT INC	TRIPP 6IN CAT6 SNAGLESS MOLDED YLW	16.28
Information Services Total				20,884.97
Inspections	12523	LAKE COUNTRY INSPECTIONS LLC	January Invoice for Bob Blankenheim	7,400.00
Inspections	11288	WIS DEPT OF ADMINISTRATION	State Seals- 20	665.86
Inspections	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	125.34
Inspections Total				8,191.20
Legal Counsel	12754	VON BRIESEN & ROPER, S.C.	Legal Fees	5,386.50
Legal Counsel	12754	VON BRIESEN & ROPER, S.C.	Legal Fees	3,749.90
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2023 PROSECUTION LEGAL FEES	2,000.00
Legal Counsel	10511	HOUSEMAN & FEIND LLP	2023 PROSECUTION LEGAL FEES	1,386.45
Legal Counsel Total				12,522.85
Local Road Projects	90007	MISC REFUNDS	REFUND PAYMENT FOR ROAD PROGRAM CULVERT/DRIVEWAY	521.33
Local Road Projects Total				521.33
Parks	12651	AMAZON CAPITAL SERVICES, INC	REPLACEMENT WATER FOUNTAIN	1,296.54
Parks	12498	ZW USA INC	DOG WATE BAGS	622.41
Parks	12651	AMAZON CAPITAL SERVICES, INC	PROJECT SUPPLIES	521.38
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	242.21
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	189.20
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	160.55
Parks	10691	MENARDS	PARK WORK SUPPLIES	159.60
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	131.36
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	128.29
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	102.36
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	90.28
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	88.48
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	83.66
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	69.25
Parks	10691	MENARDS	PARK WORK SUPPLIES	67.47
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	64.38
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	63.98
Parks	10691	MENARDS	PARK WORK SUPPLIES	52.44
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	51.99
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	47.99
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	47.08
Parks	10691	MENARDS	PARK WORK SUPPLIES	44.20
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	43.66
Parks	10691	MENARDS	PARK WORK SUPPLIES	40.29
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	39.59
Parks	12651	AMAZON CAPITAL SERVICES, INC	PROJECT SUPPLIES	38.73
Parks	11165	UNITED STATES CELLULAR CORPORATION	CELL PHONE MONTHLY BILLING	38.50
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	36.49
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	34.37
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	26.08
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	25.05
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	24.45
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	24.44
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	23.19
Parks	10472	HALLMAN/LINDSAY PAINTS INC	PAINT	21.89
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	21.05
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	20.84
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	15.46
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	14.38
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	12.76
Parks	12883	PB HAHN & CO INC	TOOLS - PARKS	12.59
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	11.69
Parks	12883	PB HAHN & CO INC	HARDWARE & SUPPLIES	11.32
Parks	10691	MENARDS	HARDWARE AND SUPPLIES	7.98
Parks	12651	AMAZON CAPITAL SERVICES, INC	PAPER TOWEL DISPENSER RETURN	-35.95
Parks	10691	MENARDS	3" EXT DECK, 2x8 JOIST HANGER RETURN	-111.54
Parks Total				4,722.41
Police	12596	MAGNET FORENSICS USA INC	SMARTPHONE FORENSICS	1,480.00
Police	11778	AXON ENTERPRISE INC	TASER EQUIPMENT	1,134.40
Police	12694	AT&T MOBILITY LLC	CELL PHONE SERVICES	933.75
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ TIME SYSTEM ACCESS	677.25
Police	11211	VERIZON WIRELESS SERVICES LLC	CELL PHONE SERVICES	565.43
Police	11529	LIVE VIEW GPS, INC	LIVEVIEW GPS ANNUAL SUBSCRIPTION	479.40
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	459.98
Police	12405	TELECOM ONE, INC	PHONE BILL 2/1-2/28/2023 ACCT 10000501831	312.36
Police	11137	THOMSON REUTERS - WEST	CLEAR INVESTIGATIVE SERVICES	165.57
Police	11153	TRANS UNION LLC	CREDIT HISTORIES	89.68
Police	12891	CBC PHARMA HOLDCO LLC	K9 VET CARE	75.24
Police	12891	CBC PHARMA HOLDCO LLC	K9 VET CARE	75.24
Police	10708	MEQUON POLICE-PETTY CASH	REIMBURSEMENT OF POLICE PETTY CASH	68.06
Police	11056	SIRCHIE FINGER PRINT LAB INC	POLICE SUPPLIES/EQUIPMENT	63.00
Police	11211	VERIZON WIRELESS SERVICES LLC	PHONE RECORDS #9022313401	50.00

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Police	1211	VERIZON WIRELESS SERVICES LLC	PHONE RECORDS #9022312978	50.00
Police	1211	VERIZON WIRELESS SERVICES LLC	PHONE RECORDS #9022312979	50.00
Police	1211	VERIZON WIRELESS SERVICES LLC	PHONE RECORDS	50.00
Police	10827	NOTARY BOND RENEWAL SERVICE	\$500 BOND PURCHASE (CHURCH)	30.00
Police	90001	TEMP STAFF REIMB	REIMBURSEMENT TRAINING 2/6-2/7/2023	28.02
Police	11295	WIS DEPT OF JUSTICE 2718	WI DOJ RECORDS CHECK	28.00
Police	10866	WISCONSIN HUMANE SOCIETY	STRAY ANIMAL SERVICES	20.00
Police	11029	WISCONSIN DEPT OF FINANCIAL INSTITUTIONS	4 YEAR NOTARY APPLICATION (CHURCH)	20.00
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	18.99
Police	12651	AMAZON CAPITAL SERVICES, INC	OFFICE/WORK SUPPLIES, M&R	18.28
Police	12768	BONUS INC	HOSPITALITY	16.91
Police	13085	ROBERTSON, ANSCHUTZ, SCHNEID, CRANE	RECORDS	8.75
Police Total				6,969.31
Public Safety Equipment	13084	RIDGE CREEK DISTRIBUTING LLC	POLICE EQUIPMENT	4,994.00
Public Safety Equipment	11094	LAWRENCE F FILO	K9 TRAINING AND BOARDING	300.00
Public Safety Equipment Total				5,294.00
Public Works Other	12658	SYMBIONT SCIENCE, ENGINEERING AND CONSTRUCTION INC	GIS: SIGN INVENTORY AND STREETLIGHT/TRAFFIC SIGNAL	4,019.25
Public Works Other Total				4,019.25
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 3/1/23-3/31/23	259.34
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 2/17/23	111.46
Sewer General Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 2/3/2023	111.46
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 2/17/2023	60.00
Sewer General Activities	10810	NORTH SHORE BANK FSB	DEFERRED COMP 2/3/2023	60.00
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 76038 ACCIDENT MARCH 2023	13.76
Sewer General Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 3/1/23-3/31/23	10.40
Sewer General Activities Total				626.42
Sewer UT Operations	10743	MILW METRO SEWERAGE DIST	QUARTERLY SANITARY UTILITY BILL (#3263)	376,125.78
Sewer UT Operations	10585	KAPUR & ASSOCIATES INC	SMH INSPECTIONS (3501-22) RES	11,607.00
Sewer UT Operations	11062	RASMITH, INC	SEWER LATERAL CONTRACTS #3566-	4,927.00
Sewer UT Operations	10428	GILLITZER ELEC CO LTD, FRANK	MISC ELECTRICAL WORK	4,586.50
Sewer UT Operations	10428	GILLITZER ELEC CO LTD, FRANK	MISC ELECTRICAL WORK	2,530.45
Sewer UT Operations	10428	GILLITZER ELEC CO LTD, FRANK	MISC ELECTRICAL WORK	1,764.00
Sewer UT Operations	10585	KAPUR & ASSOCIATES INC	SMH INSPECTIONS (3501-22) RES	1,644.00
Sewer UT Operations	10428	GILLITZER ELEC CO LTD, FRANK	MISC ELECTRICAL WORK	1,498.56
Sewer UT Operations	10428	GILLITZER ELEC CO LTD, FRANK	MISC ELECTRICAL WORK	1,498.56
Sewer UT Operations	11062	RASMITH, INC	SAN FLOW ETS MONITORING	959.75
Sewer UT Operations	11062	RASMITH, INC	SEWER LATERAL WORK (#3566-23-E)	775.00
Sewer UT Operations	10585	KAPUR & ASSOCIATES INC	SMH INSPECTIONS (3501-22) RES	636.00
Sewer UT Operations	11177	UNITED DISPOSAL SERVICES LLC	DUMSPTR FEES	581.60
Sewer UT Operations	10585	KAPUR & ASSOCIATES INC	SAN SYSTEM EVAL	477.00
Sewer UT Operations	10428	GILLITZER ELEC CO LTD, FRANK	MISC ELECTRICAL WORK	465.08
Sewer UT Operations	11556	BLOOM COMPANIES LLC	SEWER LATERAL WORK (#3566)	333.50
Sewer UT Operations	10230	CONLEY PUBLISHING GROUP LTD	'23 ADS-SANITARY WORK/3491, 3566, 3616, 3760, 3804	310.45
Sewer UT Operations	12232	BAVYSIDE PRINTING INC.	'23 ADS-SANITARY WORK/3491, 3566, 3616, 3760, 3804	233.19
Sewer UT Operations	10691	MENARDS	'23 WATER & SEWER FLAT BILLS	171.45
Sewer UT Operations	10722	MID-AMERICAN RESEARCH CHEMICAL	MISC SUPPLIES	155.22
Sewer UT Operations	12651	AMAZON CAPITAL SERVICES, INC	MID AMERICAN RESEARCH CHEMICAL	149.99
Sewer UT Operations	10368	FASTENAL COMPANY	OFFICE CHAIR - SEWER	83.34
Sewer UT Operations	11211	VERIZON WIRELESS SERVICES LLC	MISC SUPPLIES	60.08
Sewer UT Operations	11165	UNITED STATES CELLULAR CORPORATION	iPAD DATA CHARGES	50.38
Sewer UT Operations Total				411,645.94
Special Federal Grant Fund	12672	ZOLL MEDICAL CORPORATION	DEFIBRILATOR	43,090.66
Special Federal Grant Fund	13083	MED-PACKS LLC	NARCBX SUBSCRIPTION, VIAL STICKERS, & POWERSUPPLY	11,330.00
Special Federal Grant Fund	13083	MED-PACKS LLC	HQ CONTROL PANEL W / LOCKER	2,900.00
Special Federal Grant Fund	12672	ZOLL MEDICAL CORPORATION	CASE REVIEW SUBSCRIPTION	2,260.00
Special Federal Grant Fund	13083	MED-PACKS LLC	NARCBX VIAL STICKERS	87.50
Special Federal Grant Fund Total				59,668.16
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 142110065000	9,234.12
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150280700300	4,495.43
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140840505000	2,886.96
Tax Fiduciary Fund	10698	MEQUON CITY OF-PETTY CASH	CASH TO RECPT IN FINASTRA CHK FOR TAXES-FALESEALAR	2,000.00
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151110102000	1,947.79
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151530001000	1,021.02
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140241100500	846.73
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150081100600	415.16
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 142050040000	400.00
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150070900100	257.59
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141640006000	236.52
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140250601000	204.66
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 142040069000	197.44
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150600215000	197.44
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 142050048000	178.97
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140030300100	123.69
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140251600100	117.01
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141250019000	112.77
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150051500400	107.27
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151780024000	98.57
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140820428001	83.84
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 142050036000	82.92
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151140205000	76.74
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 142040083000	73.86
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151540031000	72.85
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140790009400	72.26
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140790005000	72.14
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141380111000	64.25
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151540028000	63.65
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140730040000	62.38
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140560506000	62.11
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150051500800	62.07
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150790010000	61.02
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140990004000	59.28
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141400023000	58.33
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140700090000	53.25
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151230608000	47.54
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151280036000	42.49
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140772111000	42.39
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151001201000	42.21
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140830604000	42.15
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140700101000	41.36
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140501205000	39.16
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150540511000	37.83
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151280107000	37.59
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140940221000	37.39
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150900210000	37.17
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140830409000	37.13
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150180100600	36.87
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140670023000	35.74
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141031008000	35.48
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140881704000	35.36
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140241100600	34.99
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140510104000	34.96
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140280200900	33.92
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141071101000	32.81
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141200118000	32.28
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150070900200	31.77
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140250600500	31.52
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140620403000	30.46
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140870707000	28.11
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150500207000	26.69
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140881406000	25.91
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150740120000	24.49
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151070208000	24.03

Processed by Department	Vendor Number	Vendor Name	Invoice Description	Line item amount
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140610055000	19.54
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140311600300	18.51
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140860404000	16.40
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151120204000	15.13
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 141140727000	14.75
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140031200300	9.94
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 140000753380	5.78
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 150670219000	4.56
Tax Fiduciary Fund	90005	TAX CHECK REFUNDS	2022 TAX OVERPAYMENT REFUND 151400070000	4.00
Tax Fiduciary Fund Total				27,278.40
TIF 3	12879	R.H. BATTERMAN & CO INC	MEQUON RD/OIT XING DESIGN (RES	71,089.50
TIF 3	12526	MICHAEL BEST & FRIEDRICH LLP	PROFESSIONAL SERVICES THROUGH 12/31/2022 FOXTOWN	2,015.00
TIF 3	10229	CONLEY MEDIA, LLC	LEAGAL AD FOR BID	381.23
TIF 3 Total				73,485.73
Water general Activities	12734	UNITED SYSTEMS & SOFTWARE, INC.	OPENWAY RIVA PIT MODULE/PROGRAMMED	5,571.88
Water general Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 2/3/2023	111.46
Water general Activities	11331	WIS SUPPORT COLLECTIONS TRUST	SUPPORT # 5956557 7532298 7844747 7657807 2/17/23	111.46
Water general Activities	13086	KOLOWITH, STEVEN	UB REFUND #105801	26.55
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 3/1/23-3/31/23	25.91
Water general Activities	10757	SECURIAN LIFE INSURANCE COMPANY	POLICY 002832L UNIT 33302 3/1/23-3/31/23	1.60
Water general Activities Total				5,848.86
Water UT Operations	10755	CITY OF MILWAUKEE	PURCHASED WATER	54,814.16
Water UT Operations	12734	UNITED SYSTEMS & SOFTWARE, INC.	OPENWAY RIVA PIT MODULE/PROGRAMMED	26,085.17
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	PURCHASED WATER	14,695.11
Water UT Operations	10994	ROZGA PLUMBING & HEATING CORP	8915 N IROQUOIS ROAD	5,343.52
Water UT Operations	10815	NORTH SHORE WATER COMMISSION	WATER TESTING BACT	300.00
Water UT Operations	10287	DIGGERS HOTLINE INC	LOCATING	261.00
Water UT Operations	12232	BAYSIDE PRINTING INC.	2023 WATER & SEWER FLAT BILLS	155.46
Water UT Operations	12734	UNITED SYSTEMS & SOFTWARE, INC.	OPENWAY RIVA PIT MODULE/PROGRAMMED	64.21
Water UT Operations	11193	USA BLUEBOOK	WATER CHEMICALS AND SAMPLING EQUIPMENT	38.04
Water UT Operations	12883	PB HAHN & CO INC	HYDRANTS	22.27
Water UT Operations	11211	VERIZON WIRELESS SERVICES LLC	iPAD DATA CHARGES	15.02
Water UT Operations Total				101,793.96



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Office of Finance

TO: Finance-Personnel Committee
FROM: Jennifer Engroff, Finance Director
DATE: February 27, 2023
SUBJECT: RESOLUTION 4024 A Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2021

Background

Delinquent personal property taxes are cleared from the City's tax roll after the end of a two-year collection cycle, as they are unlikely to be paid if collection efforts to date have not resulted in payment. Collection efforts include issuing monthly statements as well as third party efforts through the City's ongoing contract with Waukesha County as approved by Council in April of 2021. In addition, coordination continues with the City Clerk's Office to prevent the issuance of liquor licenses if any outstanding obligations exist. Unfortunately, there is currently no other administrative recourse for businesses that do not require these licenses, except for referral to the City Attorney's Office for possible small claims action.

Analysis

Presented below is a table showing summary information by tax year.

	2020	2021
Original Delinquent PP Balance Assumed	\$62,220.14	\$76,591.21
Collections to Date	\$50,577.28	\$70,501.23
Amount to Clear	\$11,642.86	\$6,089.98
City Share of Total	\$2,584.64	\$1,379.02

The attached listing of outstanding 2021 accounts shows the name and address of the business, the status of the account, as well as the total outstanding principal broken down by taxing jurisdiction. Status is defined as follows:

- Open - Business is still a going concern in Mequon.
- Closed - Business reported to the Assessor that it is no longer operating in Mequon.
- Doomage - The owner did not file a Statement of Personal Property Status report timely. Therefore, the City Assessor estimated, or doomed, the account's value.

As some businesses still remain active, City staff will continue working to recover these written-off amounts.

Fiscal Impact

The other taxing jurisdictions have been charged back for their proportionate share of the

uncollectible account balances leaving the City's share of 2021 write-offs at \$1,379.02. On an annual basis, the City typically budgets \$3,000-\$5,000 to account for personal property tax revenue that is deemed to be uncollectible.

Recommendation

Staff recommends the Committee favorably recommend the attached resolution to the Common Council in order to clear the remaining delinquent personal property taxes from the 2021 tax roll.

Attachments:

2021 Delinquent Personal Property (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4024

A Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed
Uncollectible for Tax Roll Year 2021

RECITALS

- A. The City of Mequon Finance Department has after considerable collection efforts determined that certain delinquent personal property taxes are deemed uncollectible.
- B. Delinquent personal property taxes for tax roll year 2021 have been charged back to the other taxing entities, thereby limiting the City's exposure to just the City portion of delinquent balances for the years being charged back.
- C. The attached list to clear delinquent taxes for tax roll year 2021 totals \$6,089.98.
- D. Continuing efforts will be made to collect such taxes as appropriate.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that the attached list of delinquent personal property taxes for tax roll year 2021 be cleared from the personal property tax rolls by the City Treasurer.

Approved by: Andrew Nerbun, Mayor

Date Approved: March 14, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on March 14, 2023.

Caroline Fochs, City Clerk

2021 Outstanding Personal Property Tax												
Parcel Number	Owner	Address	City	State	Zip Code	Status	County	City	School	MATC	Sewer	Total Tax
140000000660	9Round Fitness	827N Cheyenne Ave	Grafton	WI	53024	Open	46.33	94.98	202.08	31.20	50.13	424.72
140000018750	Acuity Revenue Consulting	1009 W Glen Oaks Ln, Unit 110	Mequon	WI	53092	Doomage	5.25	10.77	22.92	3.54	5.69	48.17
140000054600	Analog Classics	1200 W Sierra Ln Unit F	Mequon	WI	53092	Closed	5.25	10.77	22.92	3.54	5.69	48.17
140000120500	Better Bidders	10650 N Baehr Rd Ste E	Mequon	WI	53092	Doomage	1.77	3.63	7.73	1.19	1.92	16.24
140000180450	Carjo Attn Deb Binder	10750 N O'Connell Ln	Mequon	WI	53097	Doomage	8.26	16.93	36.01	5.56	-	66.76
140000283451	Devine Lash And Beauty Bar	10144 N Port Washington Rd, Unit LL-G	Mequon	WI	53092	Doomage	15.73	32.26	68.63	10.60	17.02	144.24
140000285030	Diamond'S Gems	1424 W Mequon Rd, Unit 121	Mequon	WI	53092	Closed	1.80	3.69	7.86	1.21	1.95	16.51
140000337100	European Auto House	11020 N Buntrock Ave	Mequon	WI	53092	Closed	15.01	30.78	65.48	10.11	16.24	137.62
140000345500	F Green Lawnsprinklers & Landscape	4901 W Pioneer Rd	Mequon	WI	53097	Doomage	2.30	4.71	10.02	1.55	-	18.58
140000370950	Five Star Painting of Mequon	11512 N Port Washington Rd	Mequon	WI	53092	Closed	3.75	7.70	16.38	2.53	4.06	34.42
140000440000	Great Frame Up	1400 W Mequon Rd	Mequon	WI	53092	Closed	22.52	46.17	98.23	15.16	24.37	206.45
140000463100	Happy Dough Lucky	6300 W Mequon Rd, Unit 107	Mequon	WI	53092	Doomage	4.50	9.23	19.65	3.03	4.87	41.28
140000499060	Home Health Managers Llc	10750 N O'Connell Ln	Mequon	WI	53097	Doomage	60.06	123.12	261.94	40.44	-	485.56
140000522500	Integrity Roofing & Restoration	1001 W Glen Oaks Ln, Unit 207	Mequon	WI	53092	Closed	5.25	10.77	22.92	3.54	5.69	48.17
140000544680	Jane E Miller Attorney	1001 W Glen Oaks Ln, Unit 242	Mequon	WI	53092	Doomage	18.02	36.94	78.59	12.13	19.49	165.17
140000560700	Kark'S Tree Service	8000 W Donges Bay Rd	Mequon	WI	53097	Open	7.51	15.39	32.74	5.05	8.12	68.81
140000572000	Ker-Mor K-9 Barber Shop	10000 N Port Washington Rd	Mequon	WI	53092	Closed	4.53	9.30	19.78	3.05	4.91	41.57
140000639610	Little Sprout'S Play Cafe	1406 W Mequon Rd	Mequon	WI	53092	Open	25.37	52.02	110.68	17.09	27.45	232.61
140000639900	Livlosh Style Co	1516 W Mequon Rd	Mequon	WI	53092	Closed	7.81	16.01	34.06	5.26	8.45	71.59
140000644250	Lush Well Collective	11019 N Towne Square Rd	Mequon	WI	53092	Doomage	7.51	15.39	32.74	5.05	8.12	68.81
140000740800	Moro Performance	10410 N Baehr Rd	Mequon	WI	53092	Open	110.11	225.74	480.27	74.14	119.14	1,009.40
140000817610	Ovation Hand Institute	737 N Michigan Ave, Ste 2270	Chicago	IL	60611	Closed	200.36	410.76	873.92	134.91	216.78	1,836.73
140000864800	Precise Cbrf Training Llc	11512 N Port Washington Rd	Mequon	WI	53092	Closed	5.25	10.77	22.92	3.54	5.69	48.17
140000990500	Silver Springs Of Mequon Inc	11840 N Silver Ave	Mequon	WI	53092	Doomage	5.24	10.74	22.85	3.53	5.67	48.03
140001193000	Sullivan Mfg Corp	10201 N Enterprise Dr	Mequon	WI	53092	Open	3.90	8.00	17.03	2.63	4.22	35.78
140001119161	Westpoint Cleaners & Tailoring Llc	6617 W Mequon Rd	Mequon	WI	53092	Closed	2.58	5.29	11.26	1.74	2.79	23.66
140001144600	Xzia	11055 N Port Washington Rd	Mequon	WI	53092	Closed	1.59	3.26	6.95	1.07	1.72	14.59
140001146110	Yama Yoga Studio	6400 W Mequon Rd	Mequon	WI	53092	Closed	75.07	153.90	327.43	50.55	81.22	688.17
			Total Delinquent Personal Property				\$ 672.63	\$ 1,379.02	\$ 2,933.99	\$ 452.94	\$ 651.40	\$ 6,089.98
			Closed Chargedback to Jurisdictions				\$ 350.77	\$ 719.17	\$ 1,530.11	\$ 236.21	\$ 379.56	\$ 3,215.82
			Open/Doomage Send to Waukesha County				\$ 321.86	\$ 659.85	\$ 1,403.88	\$ 216.73	\$ 271.84	\$ 2,874.16



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Office of Community Development

TO: Finance-Personnel Committee
FROM: Kim Tollefson, Director of Community Development
DATE: March 14, 2023
SUBJECT: RESOLUTION 4023 A Resolution Approving an Amendment to a Development Agreement with P2 Development, in Connection with Completion of a Planned Unit Development Project Located at 11040 and 11110 North Buntrock Avenue

Background

Resolution No. 3916 approved in February 2022, authorized a Development Agreement for infrastructure improvements and a Town Center TID incentive for the P2 Planned Unit Development currently under construction on Buntrock Avenue. The agreement outlines construction timelines, occupancy timelines and values. An amendment to the Development Agreement is requested by P2 Development, adjusting the contingency of timing associated with project completion from June 1, 2023, to September 1, 2023.

Analysis

The residential project includes 42 townhomes located on Buntrock Avenue, immediately south of the Artesa residential site. The original agreement requires project completion on June 1, 2023. According to the developer, an additional 90 days is needed to complete the project for the following reasons:

- DNR approval for changes required for the public water main extension.
- MMSD approval for changes required for the sanitary sewer laterals.
- Delay in construction due to delivery of electrical meter bases.
- Supply chain delays related to certain building materials.
- COVID issues for selected sub-contractors.

The development has been under continuous construction. To date, over 20 homes are constructed with approved rough inspections completed. Additionally, the community center has completed a rough inspection.

Staff supports the extension of an additional 90 days to complete the project because the project is progressing and the proposed project completion date does not negatively impact the final project value or assessment for January 1, 2024, as contemplated and detailed in the originally approved development agreement.

Fiscal Impact

The amendment does not impact the expected redevelopment project value at full build-out and

assessment as of January 1, 2024.

Recommendation

The Economic Development Board recommended approval at their meeting on February 21, 2023, by a vote of 6-0. A recommendation from the Finance-Personnel Committee is forthcoming on March 14, 2023.

Attachments:

Zoning Map (PDF)

DA No 1 Extension Project Narrative (PDF)

Elevations (PDF)

Site Plan (PDF)

First Amendment to Development Agreement (DOCX)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4023

A Resolution Approving an Amendment to a Development Agreement with P2 Development, in Connection with Completion of a Planned Unit Development Project Located at 11040 and 11110 North Buntrock Avenue

RECITALS

A. The Economic Development Board approved an incentive for the P2 Development Town Center residential development, including 42 townhomes located at 11040 and 11110-11112 North Buntrock Avenue on January 18, 2022.

B. The Developer has sought Development Agreement approval to address certain financial and timing aspects of the development.

C. The Finance-Personnel Committee and Common Council approved Resolution 3916 of the Development Agreement and corresponding incentive to P2 Development for the property on February 8, 2022.

D. The Development Agreement provides for the installation of improvements and the payment of fees as well as incentives for a specified development value and indicates an original project completion as of June 1, 2023.

E. The Developer seeks an amendment to the Development Agreement to extend the project completion date to September 1, 2023.

F. The Economic Development Board approved the project completion extension to September 1, 2023, at their meeting on February 21, 2023.

G. The Finance & Personnel Committee approved the project completion extension to September 1, 2023, at their meeting on March 14, 2023.

H. All contingencies placed on the Developer, Owner and City as part of the Development Agreement remain in effect.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. An Amendment to the Development Agreement for the P2 townhome residential development is approved, subject to any technical, clerical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: March 14, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on March 14, 2023.

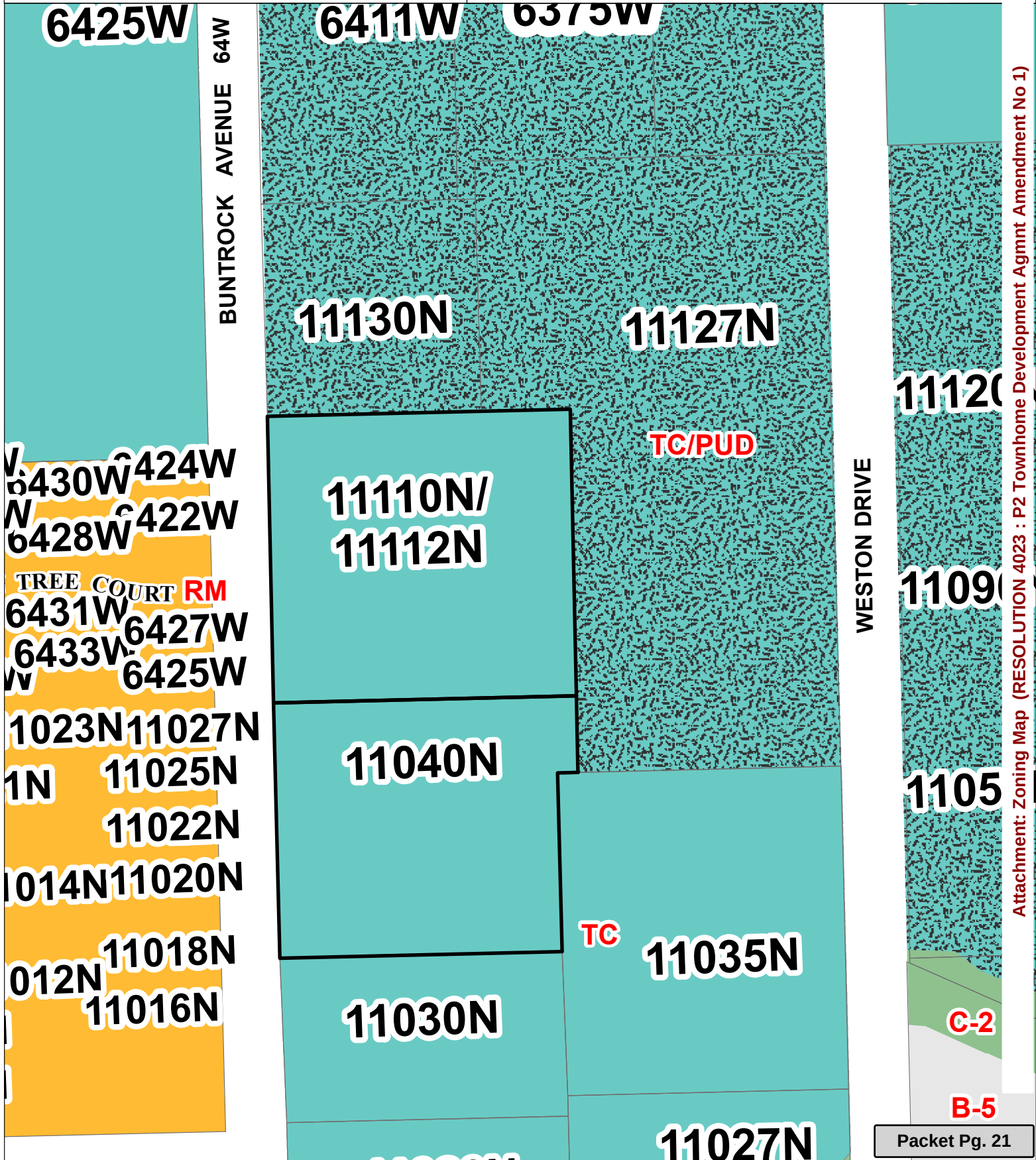
Caroline Fochs, City Clerk

P2 Development Co., LLC

AC Arrival Corridor
 A-1 Agricultural Preserve
 A-2 General Agricultural
 B-1 Neighborhood Business
 B-2 Community Business
 B-3 Office & Service Business
 B-4 Business Park
 B-5 Light Industrial
 B-6 Rural Industrial
 B-7 Rural Business
 C-1 Shoreland/Wetland Conservancy
 C-2 General Conservancy
 CGO Central Growth Overlay
 FFO Flood Fringe Overlay
 FW Floodway
 IPS Institutional & Public Service

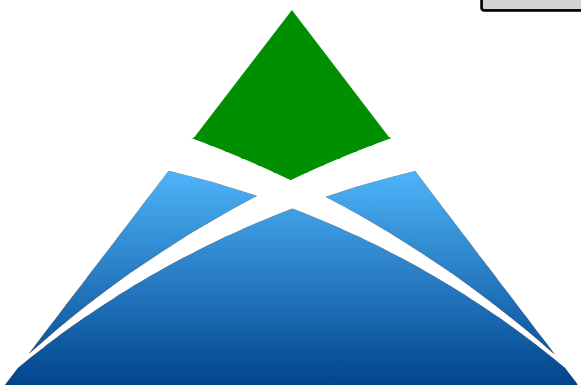
LTD Limited Use
 OA Agricultural Overlay
 PUD Planned Unit Development Overlay
 P-1 Park & Recreation
 R-1 Single-Family Residential (5 Ac. Min.)
 R-1B Single-Family Residential (2.5 Ac. Min.)
 R-2 Single-Family Residential (2.0 Ac. Min.)
 R-2B Single-Family Residential (1.5 Ac. Min.)
 R-3 Single-Family Residential (1.0 Ac. Min.)
 R-4 Single-Family Residential (3/4 Ac. Min.)
 R-5 Single-Family Residential (1/2 Ac. Min.)
 R-6 Single-Family Residential (4 du/Ac)
 RM Multi-Family Residential
 TC Town Center
 TDR Transfer of Development Rights

5.b.a



Below are issues resulting in delay of the Project Completion Date of June 1, 2023. We are asking for a 90 day extension to the Project Completion Date.

- Resubmittal to DNR for changes required on the public water main extension on Buntrock Ave.
- Resubmittal to MMSD because of sanitary sewer laterals having to have been changed
- Delay in construction due to delayed delivery on electrical meter bases. Causing WE Energies to have to change their installation schedule to install transformers and energize services.
- Delay in numerous building materials due to supply chain issues.
- Covid delays/issues with sub-contractors

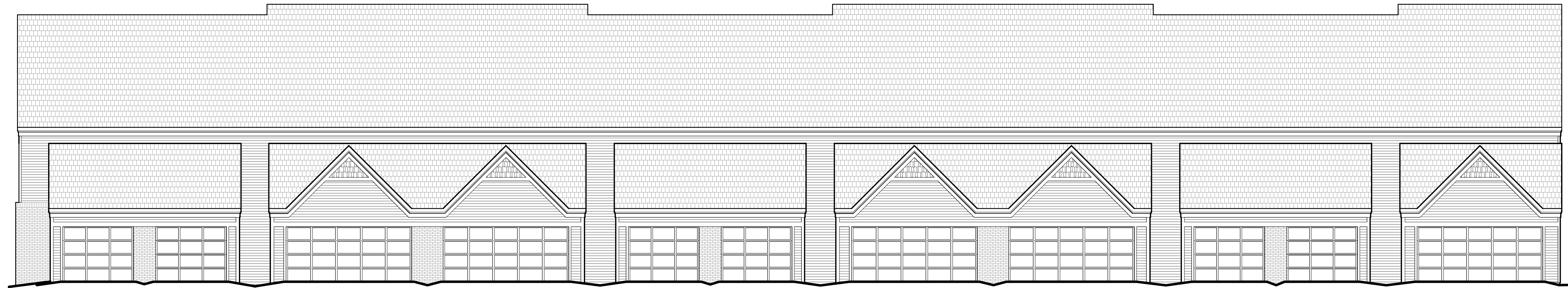


P2 DEVELOPMENT &
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Saukville, WI 53080-1677
www.p2development.com
(262) 377-7259



WEST ELEVATION

1/8" = 1'-0"



EAST ELEVATION

1/8" = 1'-0"



SOUTH ELEVATION

1/8" = 1'-0"



NORTH ELEVATION

1/8" = 1'-0"

PROPOSED RESIDENTIAL DEVELOPMENT
FOXTOWN TOWNHOMES

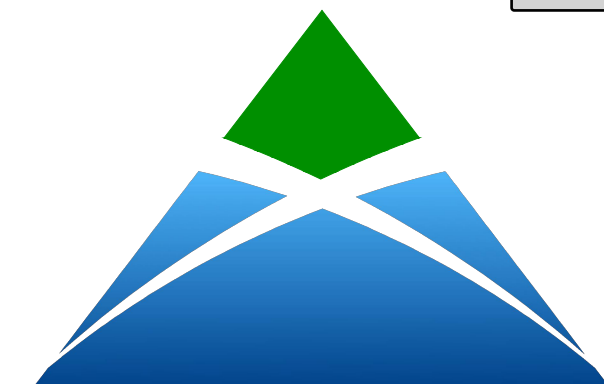
11040-11112 BUNTROCK AVENUE
CITY OF MEQUON, OZAUKEE COUNTY

Issue:

Document Date:
27 OCTOBER 2021
Project Number:
21P205
Sheet Title:
CONCEPT ELEVATIONS

Sheet Number:

A-202



**P2 DEVELOPMENT &
PROPERTY MANAGEMENT**
524 Technology Way
Saukville, WI 53080-1677
www.p2development.com
(262) 377-7259

PROPOSED RESIDENTIAL DEVELOPMENT
FOXTOWN TOWNHOMES
11040-11112 BUNTROCK AVENUE
CITY of MEQUON, OZAUKEE COUNTY

Attachment: Site Plan (RESOLUTION 4023 : P2 Townhome Development Agmnt Amendment No 1)

Issue:

Document Date:
22 December 2021

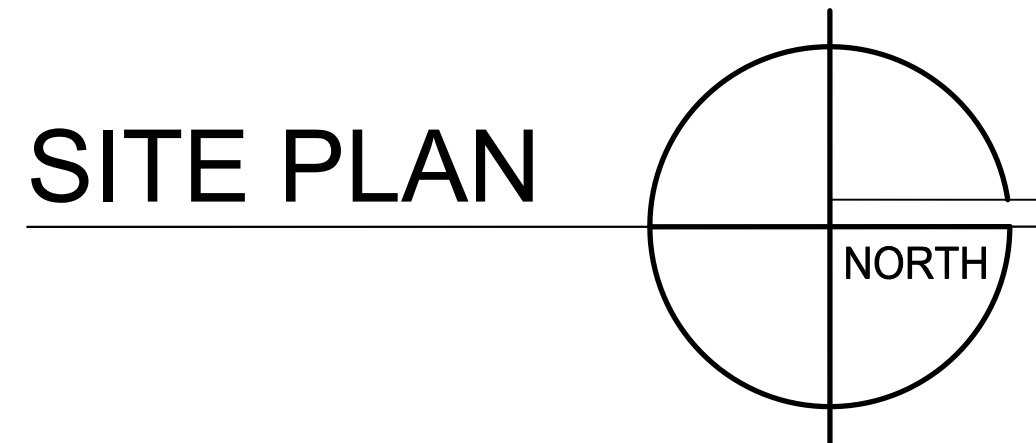
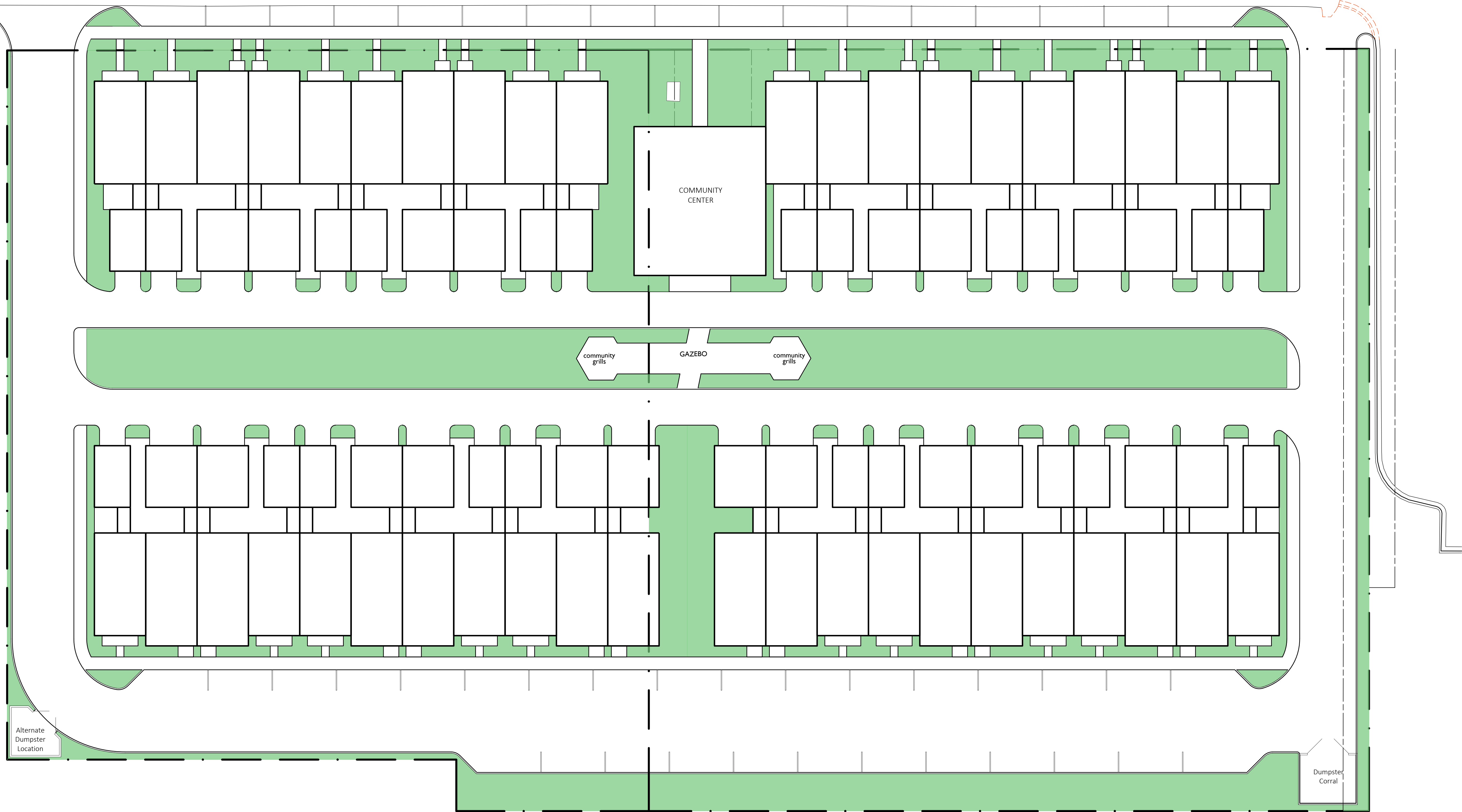
Project Number:
21P205

Sheet Title:
CONCEPT 5

Sheet Number:

A-100

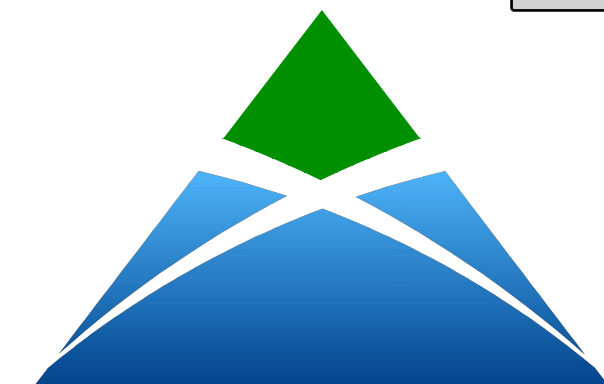
BUNTROCK AVENUE



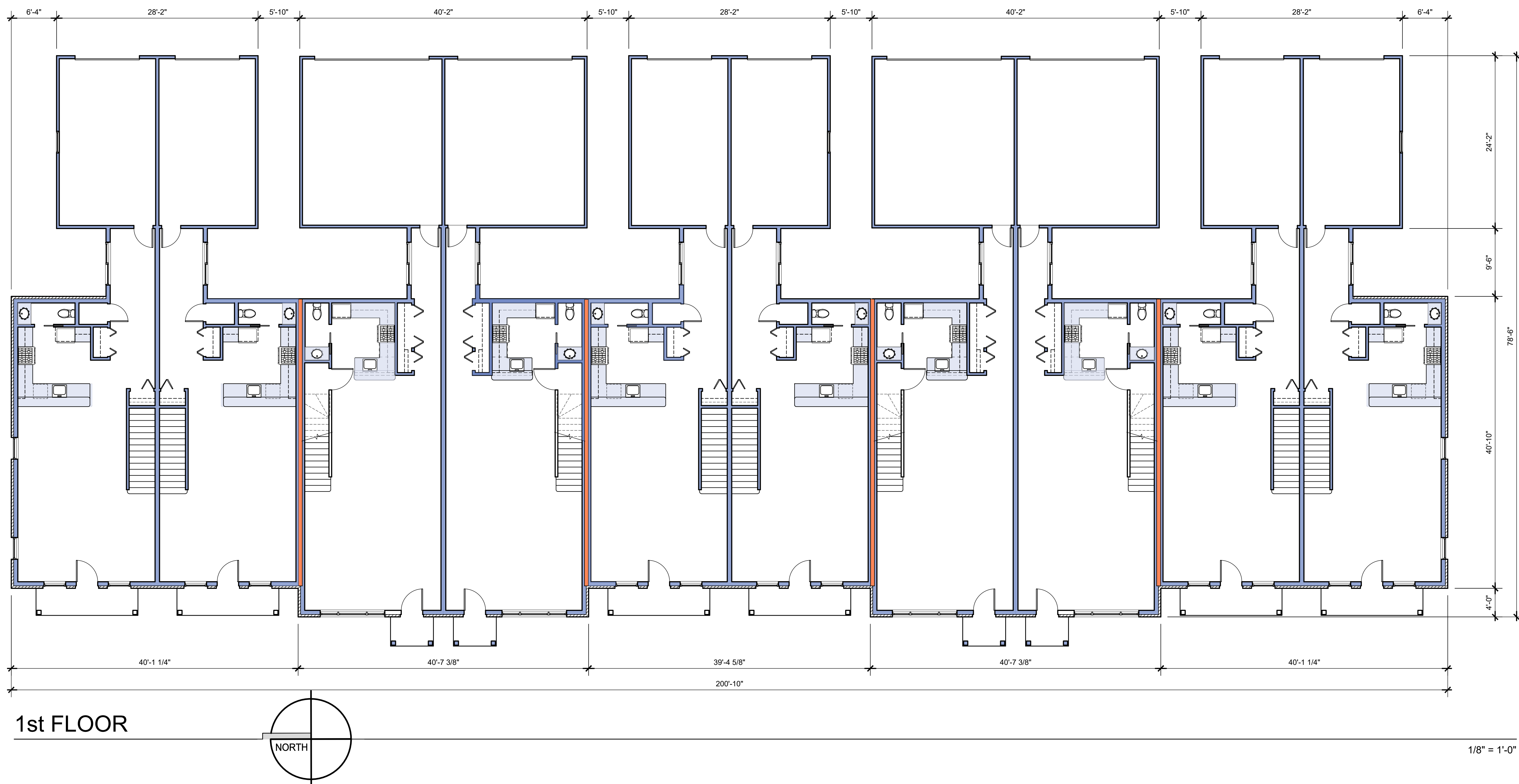
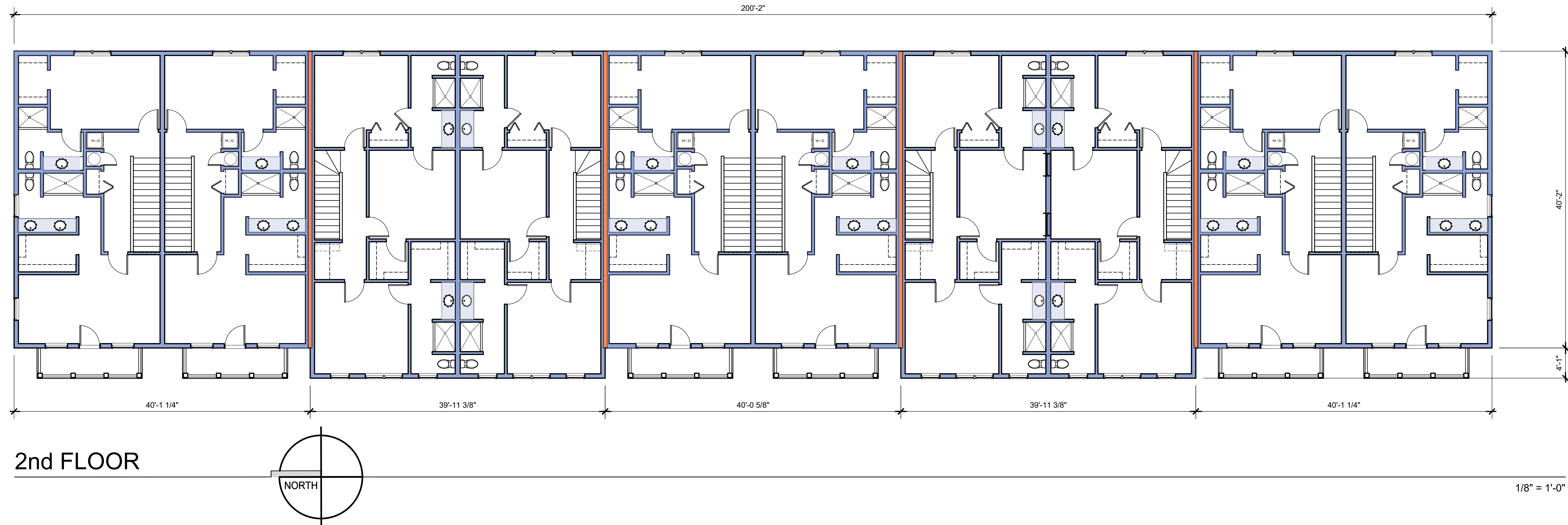
SITE PLAN

1" = 20.00'

PARCEL AREA: 153,891.69 sq.ft. (3.53 Acres)
UNITS: (20)3BR+(22)2BR=42
BUILDING FOOTPRINT: 57,269.33 sq.ft.
GREEN AREA: 29,783.75 sq.ft.



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PROPOSED RESIDENTIAL DEVELOPMENT

FOXTOWN TOWNHOMES

11040-11112 BUNTROCK AVENUE
CITY of MEQUON, OZAUKEE COUNTY

Issue:

Document Date:
13 JANUARY 2022

Project Number:
21P205

Sheet Title:
CONCEPT PLANS

Sheet Number:

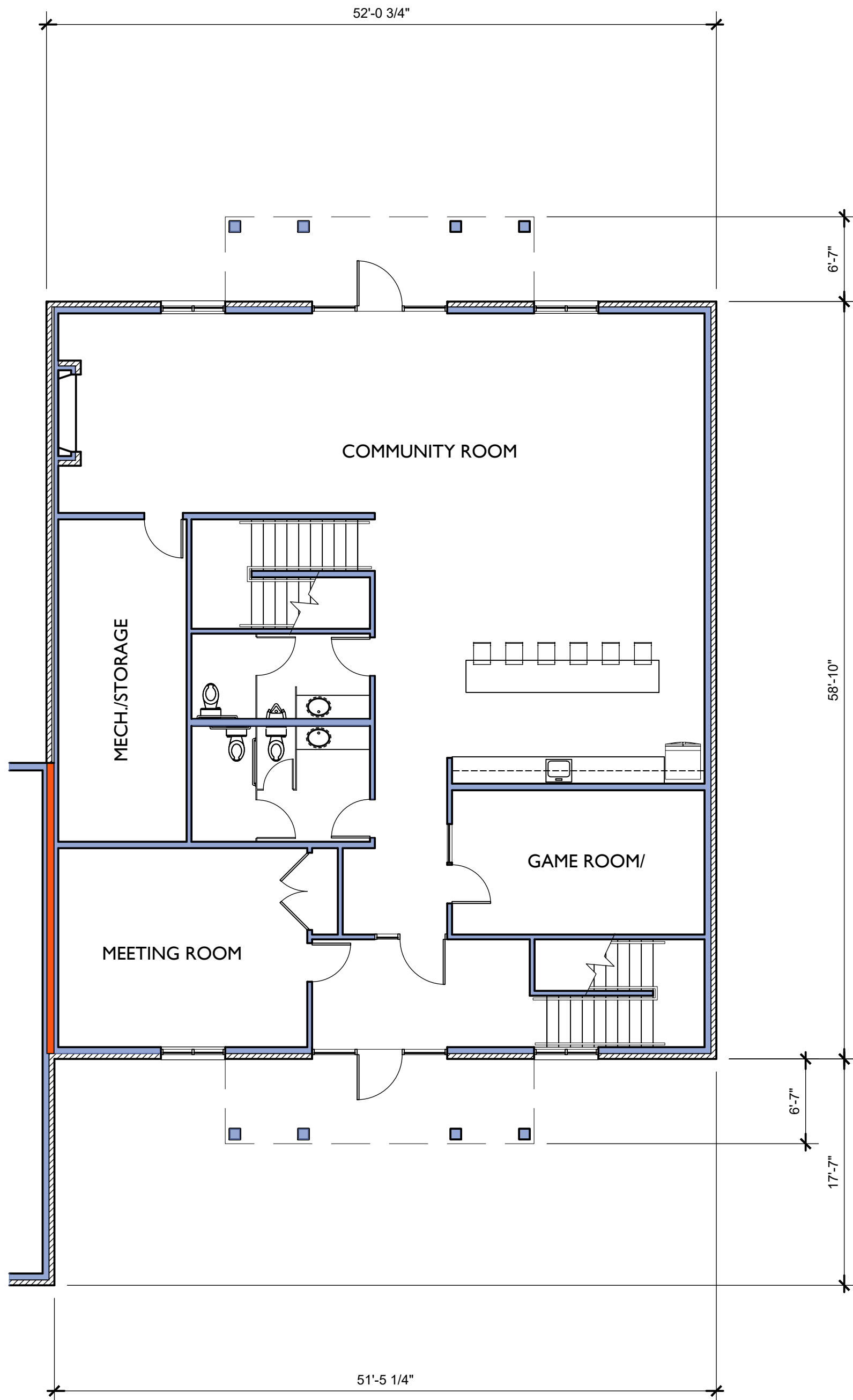
A-101



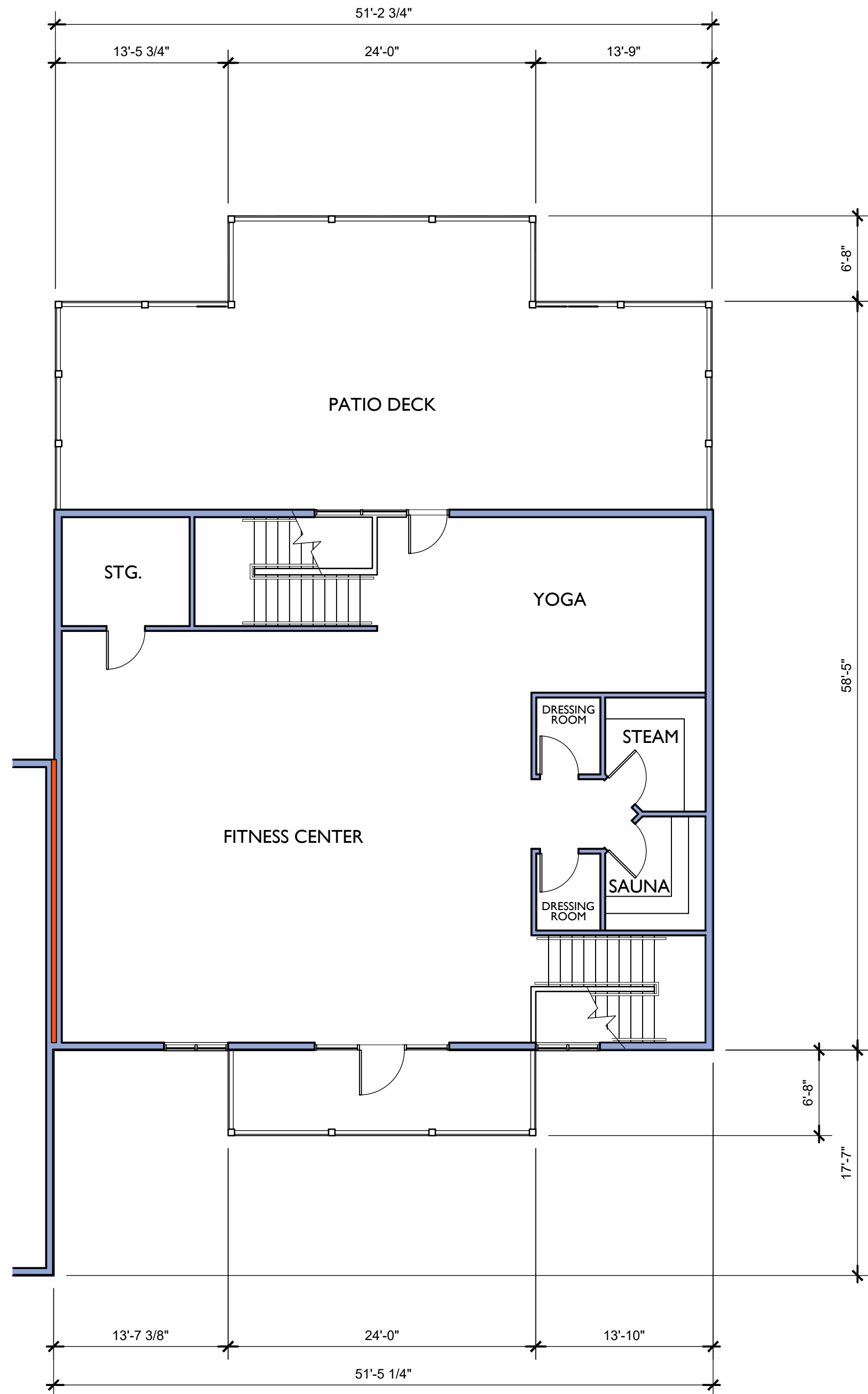
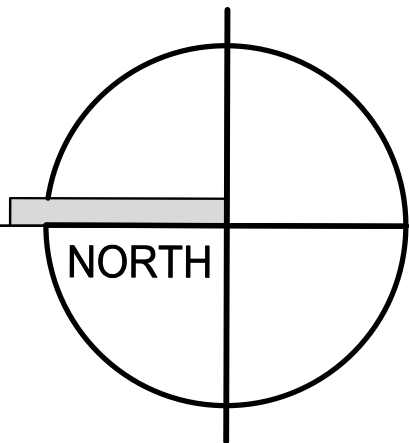
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PROPOSED RESIDENTIAL DEVELOPMENT
FOXTOWN TOWNHOMES
11040-11112 BUNTROCK AVENUE
CITY of MEQUON, OZAUKEE COUNTY

Attachment: Site Plan (RESOLUTION 4023 : P2 Townhome Development Agmnt Amendment No 1)



1st FLOOR

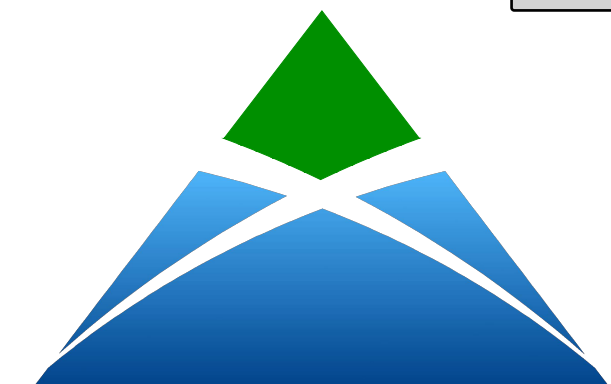


2nd FLOOR

1/8" = 1'-0"

Document Date:
13 JANUARY 2022
Project Number:
21P205
Sheet Title:
CONCEPT PLANS
COMMUNITY CENTER

Sheet Number:
A-102



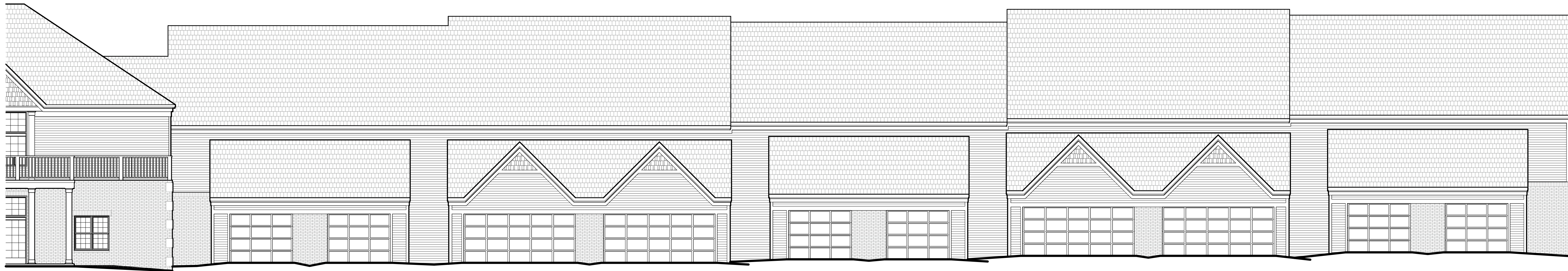
P2 DEVELOPMENT &
PROPERTY MANAGEMENT

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Saukville, WI 53080-1677
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(262) 377-7259



WEST ELEVATION

1/8" = 1'-0"



EAST ELEVATION

1/8" = 1'-0"



SOUTH ELEVATION

1/8" = 1'-0"



NORTH ELEVATION

1/8" = 1'-0"

PROPOSED RESIDENTIAL DEVELOPMENT
FOXTOWN TOWNHOMES
11040-11112 BUNTROCK AVENUE
CITY OF MEQUON, OZAUKEE COUNTY

Issue:

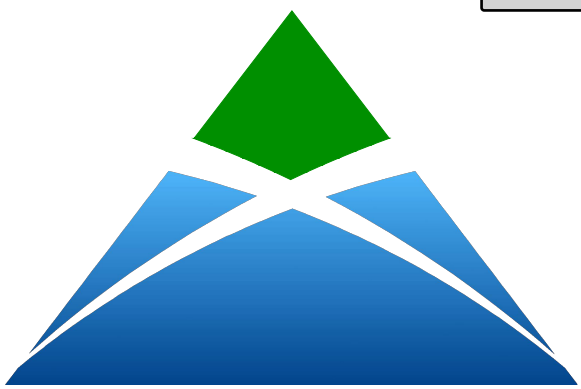
Document Date:
13 JANUARY 2022

Project Number:
21P205

Sheet Title:
CONCEPT ELEVATIONS

Sheet Number:

A-201

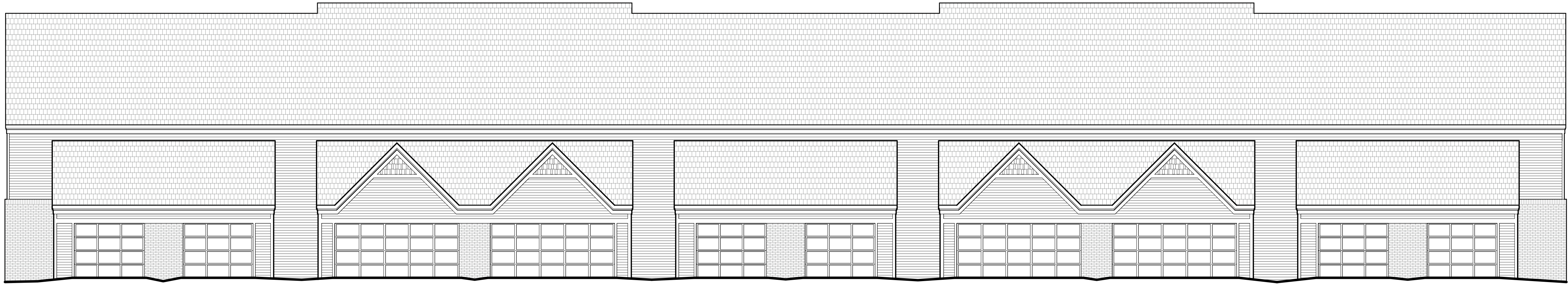


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PROPERTY MANAGEMENT
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Saukville, WI 53080-1677
www.p2development.com
(262) 377-7259



WEST ELEVATION

1/8" = 1'-0"



EAST ELEVATION

1/8" = 1'-0"



SOUTH ELEVATION

1/8" = 1'-0"



NORTH ELEVATION

1/8" = 1'-0"

PROPOSED RESIDENTIAL DEVELOPMENT
FOXTOWN TOWNHOMES

11040-11112 BUNTROCK AVENUE
CITY of MEQUON, OZAUKEE COUNTY

Issue:

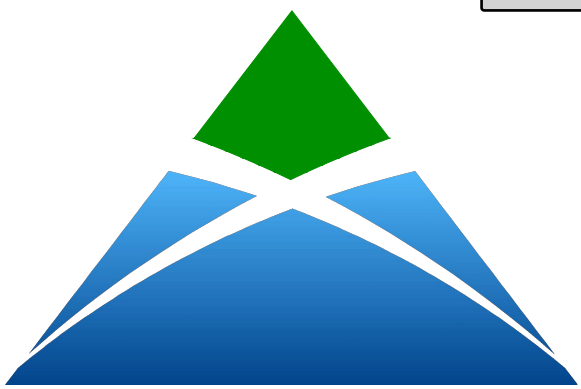
Document Date:
13 JANUARY 2022

Project Number:
21P205

Sheet Title:
CONCEPT ELEVATIONS

Sheet Number:

A-202

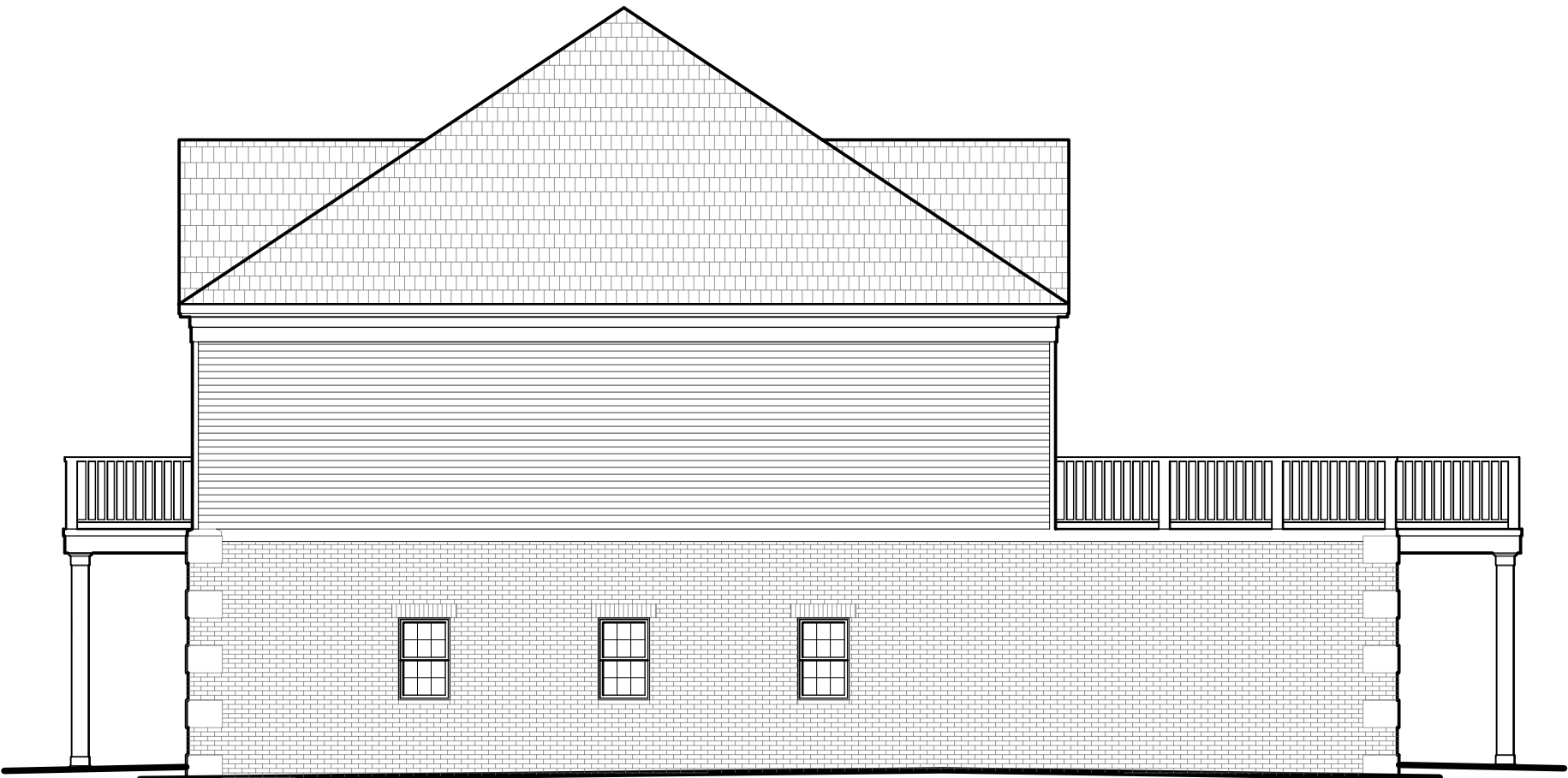


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WEST ELEVATION

1/8" = 1'-0"



SOUTH ELEVATION

1/8" = 1'-0"



EAST ELEVATION

1/8" = 1'-0"

PROPOSED RESIDENTIAL DEVELOPMENT
FOXTOWN TOWNHOMES
11040-11112 BUNTROCK AVENUE
CITY of MEQUON, OZAUKEE COUNTY

Issue:

Document Date:
13 JANUARY 2022
Project Number:
21P205
Sheet Title:
CONCEPT ELEVATIONS

Sheet Number:
A-203

FIRST AMENDMENT TO DEVELOPMENT AGREEMENT

WHEREAS, the parties to this First Amendment to Development Agreement executed a Development Agreement in February, 2022 (“the Development Agreement”).

WHEREAS, the parties are desirous of amending said Development Agreement, in order to amend and restate certain terms and obligations, as follows.

NOW THEREFORE, the parties to this Amendment to Development Agreement, agree that the following shall modify and amend certain provisions of the Development Agreement, as follows:

1. All references to and meaning of Project shall remain as defined in the development agreement and all references related to Project Completion Date shall remain as defined.
2. The Project Completion Date shall be amended to no later than September 1, 2023.
3. Except as hereby amended, all other terms and provisions of the Development Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties to the Development Agreement and this Amendment to Development Agreement have caused this to be signed in duplicate originals this _____ day of _____, 2023, which shall be the effective date of this First Amendment to Development Agreement.

CITY OF MEQUON

Andrew Nerbun, Mayor

Carline Fochs, City Clerk

IN WITNESS WHEREOF, the parties to the Development Agreement and this Amendment to Development Agreement have caused this to be signed in duplicate originals this _____ day of _____, 2023, which shall be the effective date of this First Amendment to Development Agreement.

P2 Development

By: _____

Dated: _____.

Robert Bach

Notary



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Finance-Personnel Committee
FROM: Jac Zader, Assistant Director Community Development
DATE: March 14, 2023
SUBJECT: RESOLUTION 4025 A Resolution Approving a Three-Year Professional Services Agreement for Commercial Plan Review and Consultation Services, with E-Plan Exam of Brookfield, Wisconsin

Background

For the past 10 years, the City of Mequon has partnered with Architect John Eagon as an alternative to the State for required plan reviews for commercial building, plumbing, HVAC, sprinklers, and fire alarms. Currently, the State is over 30 business days out on their plan reviews. Mr. Eagon has been turning reviews around in 10 days. Mr. Eagon is retiring and will no longer be able to perform this service. He has recommended an option for the City to partner with E-Plan Exam, a private contractor approved by the State, as an alternative to State plan reviews.

Analysis

Community Development staff has met with E-Plan Exam owner D.A. Mattox and Director of Operations, John Cunningham. Staff believes that a partnership with E-Plan Exam will benefit the City of Mequon, the contractors who do work in the City as well as the Community Development Inspections Division. Contractors will have plans reviewed within 15 business days after full submission to E-Plan Exam; this will allow projects to proceed in a timely manner. Through the partnership, the Inspections Division will also have unlimited access to the E-Plan Exam staff for questions related to construction and code enforcement, at no cost to the City of Mequon. E-Plan Exam currently provides this service for the communities of Cudahy, Greenfield, Pewaukee, Waukesha and West Bend, among others.

Fiscal Impact

The fiscal impact is positive. For every plan review performed by E-Plan Exam, 10% of the plan review fee is returned to the City on a monthly basis. The revenue will vary based on the number of contractors who choose to use E-Plan Exam, versus sending their plans to the State for review. In no circumstance will there be a cost to the City of Mequon for the plan reviews or consultation with staff. Of note, a corresponding resolution incorporating the State's commercial plan review fees into the City's annual fee schedule, which is required per terms within the proposed agreement, is also on the Common Council's agenda for consideration on March 14, 2023.

Staff Summary

The City Attorney has reviewed the proposed contract and has no objections. Community Development staff supports and recommends a partnership with E-Plan Exam as an alternative to the State for the completion of State-required plan reviews.

Recommendation

The Finance & Personnel Committee recommendation is forthcoming on March 14, 2023.

Attachments:

EPLEX Plan Review Professional Services Agreement (DOCX)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4025

A Resolution Approving a Three-Year Professional Services Agreement for Commercial Plan Review and Consultation Services, with E-Plan Exam of Brookfield, Wisconsin

RECITALS

A. John Eagon has been performing State required plan reviews for the City of Mequon as an alternative to the State Department of Safety and Professional Services (DSPS).

B. Community Development staff met with representatives from E-Plan Exam as a successor to services previously provided by Mr. Eagon, post-retirement, and are satisfied with the proposal.

C. Staff recommends the City contract with E-Plan Exam as an alternative option to the State for State-required commercial plan reviews.

D. The fiscal impact to the City of Mequon results in 10% of all plan review fees collected by E-Plan Exam returned to the City on a monthly basis.

E. The Finance & Personnel Committee took action to approve the contract at their meeting on March 14, 2023.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The contract to perform State required commercial plan reviews be awarded to E-Plan Exam of Brookfield, Wisconsin, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: March 14, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on March 14, 2023.

Caroline Fochs, City Clerk

This Professional Services Agreement (“Agreement”) is entered into by and between the City of Mequon (“Client”) and EPLEX, LLC (DBA as E-Plan Exam) (“Consultant”). The Client and the Consultant shall be collectively referred to as the “Parties.”

RECITALS

WHEREAS the Client is seeking the Consultant to perform services listed in Exhibit A – Plan Review Services and Fee Schedule, (“Services”);

NOW THEREFORE, in consideration of the mutual agreements, benefits and responsibilities outlined herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Client and Consultant agree as follows:

1. SCOPE OF SERVICES

Consultant will provide the Services to the Client using qualified professionals licensed in the State of Wisconsin to perform work outlined both in this Agreement and Exhibit A.

Consultant will perform Plan Examination services in accordance with the Adopted Building Codes that are enforced by the State of Wisconsin as well as the Authority Having Jurisdiction’s municipal building codes in accordance with Services.

Consultant will perform work at a level of competency in accordance with industry standards, applicable in the State and Municipality for which the Services are proposed.

It shall be up to the sole discretion of the Client as the Authority Having Jurisdiction as to what will be required for the ability to have any building project commence. This includes any potential additional documentation, approvals, permits, bonds, compliance with local zoning, historical review, architectural review board requirements, and/or other requirements not herein specified but otherwise required by the Client as the Authority Having Jurisdiction.

Due to the nature of the delegated agent/appointed agent program as set forth by the State of Wisconsin Department of Safety and Professional Services, any plan review exceeding the size thresholds for a “Certified Municipality” for Building and HVAC reviews, as well as any and all other types of reviews that rely upon the licensure of Consultant (i.e. Fire Alarm, Fire Sprinkler, Plumbing, etc.), shall be reviewed by Consultant. Client retains the right, should they desire, to perform plan review services of essential drawings, calculations, and specifications for buildings that the Client would have been able to examine without the existence of this agreement.

Due to the nature of the delegated agent/appointed agent program as set forth by the State of Wisconsin Department of Safety and Professional Services, Client may at any point in time request that the State of Wisconsin perform any plan review in lieu of Consultant. Client is not bound to accept Consultants approval or disapproval of plans and at its sole discretion may seek another entity, such as the State of Wisconsin Department of Safety and Professional Services, to perform such services. In any event, Consultant shall be entitled to full payment for plan review services for all plans Consultant reviewed, regardless of whether the Client accepts the review preformed or not.

Consultant is not obligated to perform services beyond what is required by this agreement.

2. TIMELINE FOR EXECUTION OF SERVICES

Proposed services as part of this Agreement and outlined in Exhibit A, shall be go into full effect at the time and date of this fully executed Agreement.

3. CHANGES TO SCOPE OF SERVICES

Any Changes to Services that are mutually agreed upon between the Client and Consultant shall be made in writing, which shall specifically designate any changes in compensation for the Services and be made as a signed and fully executed amendment to this Agreement.

4. FEE STRUCTURE

In consideration of the Consultant providing services, the Client shall pay the Consultant for the services performed in accordance with Exhibit A – List of Plan Review Services and Fee Schedule.

5. ADMINISTRATIVE AND LOGISTICS INCIDENTAL CHARGES

While review of paper plans as well as shipping and handling of paper plans shall be acceptable, it is the underlying goal of this agreement to ensure, to the maximum extent possible, the best possible service delivery for code reviews to constituents of the City of Mequon. To accommodate this, the following methods shall be utilized:

1. Electronic Submission of Documents

- a. The Client shall allow for, and encourage the submission of, electronic documents (at a minimum in pdf format). At the time of fully executed contract, Client shall work with Consultant to determine the best method that allows for electronic submission of documents.
- b. Electronic submission of documents shall be the preferred method to be utilized wherever and whenever possible.

2. Paper Submission of documents

- a. Consultant shall be responsible for any and all direct charges and expenses associated with shipping and handling of documents to Client via a designated courier and/or approved logistics vendor. Consultant shall not be responsible for charges from Client to Consultant.
- b. Any indirect charges associated with labor, material, or other costs incurred by Client for delivery of documents to an approved third-party courier to ship materials to Consultant shall be the responsibility of the Client.

3. Alternate Means and Methods

- a. Nothing shall prevent the Client and Consultant from making alternate arrangements aside from the methods outlined above for delivery of submissions to the appropriate parties.

6. INVOICE & PAYMENT STRUCTURE

When fees outlined in Exhibit A are to be collected by the Consultant, the Consultant will invoice the Client on a monthly basis and provide all supporting documentation and render payment as appropriate. All payments are due to Client as appropriate within thirty (30) days of invoice date. The Client may request additional information before approving the invoice. When additional information is requested, the Client will identify specific disputed item(s) and give specific reasons for any request. If additional information is requested, the appropriate party will submit payment to the other party within thirty (30) days of resolution of the inquire/dispute.

7. TERM

This Agreement shall be effective on the latest date on which the Agreement is fully executed by both Parties ("Effective Date"). The Initial term of this Agreement shall commence on the Effective Date and be thirty-six (36) months. This Agreement will be automatically renewed for successive annual periods unless either party provides notice of nonrenewal at least 30 days prior to the end of the then-current term.

8. TERMINATION

Either party may terminate this Agreement, or any part of this Agreement upon thirty (30) days written notice, with or without cause at any time, including during the initial Term of the Agreement. In case of such termination, Consultant shall be entitled to receive payment for work completed up to and including the termination and within thirty (30) days after the termination.

All projects that have had plans submitted, or re-submitted, for review but that are not completed at the time of termination may be returned without comments, with an appropriate refund in initial fees rendered based on services provided. In the event that either condition as set forth in paragraph 5 are met, fees shall be invoiced for as specified in this Agreement.

9. CLIENT OBLIGATIONS

The Client shall take necessary measures to follow procedures as set forth from the State of Wisconsin to seek approval to obtain Delegated Municipality or Appointed Agent Status as required. Consultant will assist in this process to the maximum extent possible however it shall be the primary responsibility of the Client to obtain final authorization to proceed.

The Client shall provide all data, information, plans, specifications, municipal forms, structural calculations, and all other documentation required by Consultant to perform services in an electronic pdf file format or paper submission in a timely manner.

The Client shall allow through ordinance, if required, the ability for electronic plan submission documents as required by the State of Wisconsin to be submitted and reviewed.

The Client shall maintain licensed credentialed staff of Inspectors at no cost to Consultant to the extent as required by the State of Wisconsin for the Delegated Agent / Appointed Agent plan review program.

10. PERFORMANCE STANDARDS

Consultant shall use that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services with respect to the category of services being performed. Consultant represents to the Client that it retains and will only utilize employees that possess the skills, knowledge, and ability to perform the Services in accordance with this Agreement in a competent, timely, and professional manner.

11. INDEMNIFICATION

To the fullest extent permitted by law, Consultant shall be indemnified and held harmless from any and all claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities by reason of personal injury, including bodily injury or death and/or property damage except to the extent that any such injury, loss or damage is caused by the negligence, intentional acts, or

breach of duty of Consultant or any officer, employee, representative, or agent of Consultant. If either party becomes aware of any incident likely to give rise to a claim under the above indemnities, it shall notify the other and both parties shall cooperate fully in investigating the incident. Nothing contained within this Agreement is intended to be a waiver or estoppel of the contracting municipality Client or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the municipality Client or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

It is up to the sole discretion of the municipality to choose whether to accept, utilize or deny use of any or all documentation provided by Consultant.

12. ASSIGNMENT

Consultant is permitted to subcontract portions of services to be provided with or without notice. Consultant shall remain responsible for the performance of the Services, and the performance of any subcontractor performing the Services. Subcontractors shall be subject to the same performance, certification and professionalism criteria as expected of the Consultant. Performance clauses shall be included in agreements with all subcontractors to assure quality levels and agreed upon schedules are met.

A listing of all personnel utilized in the completion of the Services, regardless of whether they are subcontractors or not, shall be provided upon completion of reviews by Consultant including applicable license information for personnel and scope of work reviewed by any subcontractor(s).

13. INSURANCE

- A. Consultant agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Consultant pursuant to this Agreement. Such insurance shall be in addition to any other insurance requirements imposed by law.
- B. At a minimum, the Consultant shall procure and maintain the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to the Client. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.
- C. At a minimum, the Consultant shall procure and maintain the minimum insurance coverages listed below for the scope of services Consultant Subcontracts to other parties. These insureds shall be covered by Consultant's insurance as named insureds for the sole purpose and scope of services rendered for this Agreement.
- D. Commercial general liability insurance with minimum combined single limits of one million dollars (\$1,000,000.00) each occurrence and two million dollars (\$2,000,000.00) general aggregate. The policy shall be applicable to all premises and operations of Consultant. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts) blanket contractual independent Consultant's products and completed operations.
- E. Professional liability insurance with minimum limits of one million dollars (\$1,000,000) each claim and two million dollars (\$2,000,000) general aggregate.
- F. Umbrella insurance coverage of five million dollars (\$5,000,000).

- G. Prior to commencement of the Services, Consultant shall submit endorsements of insurance acceptable to the Client.

14. INDEPENDENT CONTRACTOR

The Consultant is an independent contractor, and neither the Consultant, nor any employee or agent thereof, shall be deemed for any reason to be an employee or agent of the Municipality or Client. As the Consultant is an independent contractor, the Client shall have no liability or responsibility for any direct payment of any salaries, wages, payroll taxes, or any and all other forms or types of compensation or benefits to any personnel performing services for the Client under this Agreement. The Consultant shall be solely responsible for all compensation, benefits, insurance, and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with the Consultant, as well as all legal costs including attorney's fees incurred in the defense of any conflict or legal action resulting from such employment or related to the corporate amenities of such employment.

15. OWNERSHIP OF DOCUMENTS

The Client shall retain ownership of all work product and deliverables created by Consultant pursuant to this Agreement. All records, documents, notes, data and other materials required for or resulting from the performance of the Services hereunder shall not be used by the Consultant for any purpose other than the performance of the Services hereunder without the express prior written consent of the Client. All such records, documents, notes, data and other materials shall become the exclusive property of the Client when the Consultant has been compensated for the same as set forth herein, and the Client shall thereafter retain sole and exclusive rights to receive and use such materials in such manner and for such purposes as determined by it. If this Agreement expires or is terminated for any reason, all records, documents, notes, data, and other materials maintained or stored in Consultant's secure proprietary software pertaining to the Client will be exported into a XLS, CSV, DOC, or PDF file and become property of the Client.

The Municipality or the Authority Having Jurisdiction, where the project is located shall have the right to request access to any documents, papers and records that the Consultant has related to this project for the purposes of Audit or examination, except for Consultant's financial records and contractual records, and may make excerpts and transcriptions of the same.

16. SEVERABILITY

If any part of this Agreement shall be held to be invalid for any reason, the remainder of this Agreement shall be valid to the fullest extent permitted by law.

17. DISCRIMINATION & ADA COMPLIANCE

Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability, national origin, or any other protected class. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity Law.

Consultant shall comply with the appropriate provision of the Americans with Disabilities Act (the "ADA"), as enacted and as from time to time amended, and any other applicable federal and State of Wisconsin Law or regulations.

18. PROHIBITION AGAINST EMPLOYING ILLEGAL ALIENS

Consultant shall not knowingly employ or contract with an illegal alien to perform work under Agreement and will verify immigration status to confirm employment eligibility. Consultant shall not enter into an agreement with a subcontractor that fails to certify to the Consultant that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Consultant is prohibited from using the program or the Department program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

19. NOTICES

Any Notice under this Agreement shall be in writing and shall be deemed sufficient when directly present or sent pre-paid, first-class United States Mail, addressed as follows:

If to the Client:	If to the Consultant:
City of Mequon Attn: Kim Tollefson 11333 N Cedarburg Rd. Mequon, WI 53092	EPLEX, LLC Attn: David Adam (DA) Mattox 12605 W North Ave., #189 Brookfield, WI 53005

20. DISPUTE RESOLUTION

In the event a dispute arises out of or related to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute through mediation, before resorting to litigation.

21. GOVERNING LAW

This Agreement shall be construed under and governed by the Laws of the State of Wisconsin and all services to be provided will be provided in accordance with applicable federal, local state, and local municipal law.

22. COUNTERPARTS

This Agreement and any amendments may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. For the purposes of executing this Agreement, scanned signatures shall be as valid as the original.

23. MISCELLANEOUS

This Agreement, along with attached exhibits, constitutes the complete, entire and final agreement of the parties hereto with respect to the subject matter hereof, and shall supersede any and all previous communications, representations, whether oral or written, with respect to the subject matter hereof. This Agreement may only be amended by written instrument signed by both parties. Invalidity of any of the provisions of this Agreement or any paragraph, sentence, clause, phrase, or word herein or in the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

IN WITNESS HEREOF, the undersigned have caused this Agreement to be executed in their respective names on the dates hereinafter enumerated.

Client: _____

Consultant: _____

Authorized
Signature: _____

Authorized
Signature: _____

Printed
Name: _____

Printed
Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A – Plan Review Services

1. PLAN REVIEW SERVICES

Plan review is limited to Structural, Building, Mechanical, Plumbing, Fire Alarm, and Fire Sprinkler trades/disciplines.

Each discipline will be reviewed by a plan examiner holding certifications as required by the local jurisdiction and/or licensed Architect and/or Professional Engineer holding licensure in the State of Wisconsin.

- ✓ Disciplines are defined as follows:
 - Building (architectural / structural)
 - Mechanical (HVAC)
 - Plumbing
 - Fire (Sprinkler, Fire Alarm, etc.)
- ✓ Post final comprehensive conditional plan approval – required if requested by Jurisdiction of Authority.
 - Delegated Component Submittal(s)
 - Shop Drawings

2. PLAN REVIEW FEE:

- Building, HVAC, Plumbing, Fire Alarm and Fire Sprinkler Plan Review Fees shall be based upon the fee schedule adopted by the Municipality.
- Plan Review Fees will be split with the Client.
 - 90% of plan review fees are retained by Consultant and 10% are retained by Client.
 - Out of Consultant's retained fees, Consultant shall be responsible for fees due to the State of Wisconsin as applicable for plan reviews Consultant perform as specified in Wisconsin Administrative Code.

COMMERCIAL PLAN REVIEW FEE SCHEDULE – BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION				
1. New construction, additions, alterations and parking lots fees are computed per this table.				
2. New construction and additions are calculated based on total gross floor area of the structure.				
3. A separate plan review fee is charged for each type of plan review.				
Area (Square Feet)	Building Plans	HVAC Plans	Fire Alarm System Plans	Fire Suppression System Plans
Less than 2,500	\$250	\$150	\$30	\$30
2,500 - 5,000	\$300	\$200	\$60	\$60
5,001 - 10,000	\$500	\$300	\$100	\$100
10,001 - 20,000	\$700	\$400	\$150	\$150

20,001 - 30,000	\$1,100	\$500	\$200	\$200
30,001 - 40,000	\$1,400	\$800	\$350	\$350
40,001 - 50,000	\$1,900	\$1,100	\$500	\$500
50,001 - 75,000	\$2,600	\$1,400	\$700	\$700
75,001 - 100,000	\$3,300	\$2,000	\$1,000	\$1,000
100,001 - 200,000	\$5,400	\$2,600	\$1,200	\$1,200
200,001 - 300,000	\$9,500	\$6,100	\$3,000	\$3,000
300,001 - 400,000	\$14,000	\$8,800	\$4,400	\$4,400
400,001 - 500,000	\$16,700	\$10,800	\$5,600	\$5,600
Over 500,000	\$18,000	\$12,100	\$6,400	\$6,400
Note:	1. A Plan Entry Fee of \$100.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.			
	2. At the sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.			
Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.			
Structural Plans and other Component Submittals	When submitted separately from the general building plans, the review fee for structural plans, precast concrete, laminate wood, beams, cladding elements, other facade features or other structural elements, the review fee is \$250.00 per plan with an additional \$100.00 plan entry fee per each plan set.			
Accessory Buildings	The plan review fee for accessory buildings less than 500 square feet shall be \$125.00 with the plan entry fee waived.			
Early Start	The plan review fee for permission to start construction shall be \$75.00 for all structures less than 2,500 sf. All other structures shall be \$150.00. The square footage shall be computed as the first floor of the building or structure.			
Plan Examination Extensions	The fee for the extension of an approved plan review shall be 50% of the original plan review fee, not to exceed \$3,000.00.			
Resubmittals & revisions to approved plans	When deemed by the reviewer to be a minor revision from previously reviewed and/or approved plans, the review fee shall be \$75.00. Any significant changes or alterations beyond minor amendments as determined by the Plans Examiner and Building Inspection Department may result in additional charges as appropriate.			

Submittal of plans after construction	Where plans are submitted after construction, the standard late submittal fee of \$250.00 will be assessed per each review type that occurred after construction. This is in addition to any other plan entry fees, structural components and base fees applied to a project.
Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.

COMMERCIAL PLAN REVIEW FEE SCHEDULE – PLUMBING				
1. New construction, alterations and remodeling fees are computed per the following table				
2. New construction fee is calculated based on square footage of the area constructed.				
3. Alterations and remodeling fee is based on the number of plumbing fixtures.				
Area (Square Feet) (New Construction & Additions)	Plumbing Plan Review Fee		Number of Fixtures (Alteration, Remodeling, and Site Work)	Plumbing Plan Review Fee
Less than 3,000	\$300		<15	\$200
3,001 - 4,000	\$400		16-25	\$300
4,001 - 5,000	\$550		26-35	\$450
5,001 – 6,000	\$650		36-50	\$550
6,001 – 7,500	\$700		51-75	\$800
7,501 – 10,000	\$850		76-100	\$900
10,001 – 15,000	\$900		101-125	\$1,050
15,001 – 20,000	\$950		126-150	\$1,150
20,001 – 30,000	\$1,100		>151	\$1,150
30,001 – 40,000	\$1,250		Plus \$160 for each additional 25 fixtures (rounded up) beyond 150 Fixtures	
40,001 – 50,000	\$1,550			
50,001 – 75,000	\$2,100			
Over 75,000	\$2,500			
Plus \$0.0072 per each additional sq. ft. over 75,000 sq. ft.				
Note:	1. A Plan Entry Fee of \$100.00 shall be submitted with each submittal of plans in addition to the plan review and inspection fees.			
	2. At the Sole discretion of the Supervisor of Building Inspection and Plans Examiner; Fees may be modified, reduced or waived based on scope of services, project type, or other relevant factors.			

Determination of Area	The area of a floor is the area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. Area includes all floor levels such as subbasements, basements, ground floors, mezzanines, balconies, lofts, all stories, and all roofed areas including porches and garages, except for cantilevered canopies on the building wall. Use the roof area for free standing canopies.
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Expedited Priority Plan Review	The fee for a priority plan review, which expedites completion of the plan review in less than the normal processing time when the plan is considered ready for review, shall be 200% of the fees specified in these provisions.

3. Supplemental Services as required by municipality:

- Hourly rate for services beyond what is specified in this Agreement shall be rendered at \$200.00 per hour. This shall only be assessed when prior written consent is provided by the Client to the Consultant and agreed to by the Consultant in writing.
 - This hourly rate is not intended for plan review services, but rather for incidental supplemental “on call” professional engineering services as required beyond the scope as outlined in services defined throughout the balance of Exhibit A.
 - If transit or other expenses are required as part of this service, time for travel and expenses shall be itemized and limits agreed upon prior to being incurred.

4. PLAN REVIEW FEE – includes the following services:

- ✓ One optional remote code consultation meeting after conclusion of the first review
- ✓ Consultation via phone during duration of project regarding reviews performed.
- ✓ Three (3) reviews of all disciplines to verify that all comments have been addressed.
 - Subsequent reviews may result in resubmittal plan examination fees to be assessed.
- ✓ Changes to plans after conditional approval is granted may result in resubmittal plan examination fees to be assessed.
- ✓ Free code consultation with all inspectors/City staff, both employed directly and under contract, serving the City of Mequon for entirety of duration of any project reviewed by E-Plan Exam, regardless of any contract in place with that entity and the City of Mequon. This free consultation period shall extend prior to any formal submission of any plan documents to the conclusion of any project reviewed or termination of this agreement (whichever occurs first).

5. TIME OF PERFORMANCE

- ✓ Plan review turnaround time shall be fifteen (15) business days after full receipt by Consultant of all required documents as required by the Department of Safety and professional services as well as the City of Mequon Municipal Code.
 - Plan Review turnaround time is defined as time frame from date of full receipt of plans to conclusion of plan review. Conclusion of plan review date will be determined by date that plans are listed as one of the following as dictated by best practices with the State of Wisconsin Department of Safety and Professional Services such as:
 - Conditionally Approved
 - Hold – Request for Additional Information
 - Denied / Void / Abandoned

6. CONSULTANT CONTACT

Consultant will provide qualified professionals to oversee this project. They are available by phone and email using the contact information listed below.

Plan Review Management Contact

David Adam Mattox, P.E.

414-736-4721

damattox@eplanexam.com

Plan Review Management Contact

John Cunningham

414-336-4470

Johncunningham@eplanexam.com



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Finance-Personnel Committee
FROM: Kim Tollefson, Director of Community Development
DATE: March 14, 2023
SUBJECT: RESOLUTION 4034 A Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2023, Related to State of Wisconsin Commercial Plan Review Fees

Background

The proposed amendment to the City's current fee schedule includes the fee schedule associated with the requirement for certain commercial plan reviews to be conducted by E-Plan Exam in lieu of plan reviews conducted by the State of Wisconsin Department of Safety and Professional Services.

Analysis

E-Plan Exam offers City of Mequon customers the alternative option for a State of Wisconsin Commercial Plan Review. E-Plan Exam can provide the same service and plan review approval in a quicker timeframe than the State. E-Plan Exam charges the same State Plan Review fees and that schedule is adopted within the proposed contract between the City of Mequon and E-Plan Exam. Therefore, the State of Wisconsin Plan Review Fee Schedule requires adoption by the City of Mequon. Please see the attached document including only those fees that are proposed for modification.

The use of E-Plan Exam in lieu of the state review is completely voluntary.

Fiscal Impact

The State of Wisconsin Commercial Plan Review Fees are adopted in accordance with the state. The City, through the contract with E-Plan Exam, will receive 10% of the commercial plan review charges in accordance with the State of Wisconsin Plan Review Fee schedule.

Recommendation

A recommendation is forthcoming from the Finance-Personnel Committee on March 14, 2023.

Attachments:

State of Wisconsin Commercial Plan Review Fee Schedule (DOCX)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4034

A Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2023,
Related to State of Wisconsin Commercial Plan Review Fees

RECITALS

A. The City established a fee schedule to memorialize the fees across various City services.

B. City staff identified an alternative option for State of Wisconsin Commercial Plan Review through a contract with E-Plan Exam.

C. The proposed amendment includes the adoption of the State of Wisconsin's Commercial Plan Review Fee Schedule to memorialize the fee schedule utilized by E-Plan Exam as referenced in the contract agreement between the City of Mequon and E-Plan Exam.

D. City staff has reviewed the schedule and recommends the attached amendment to the fee schedule for implementation on March 15, 2023.

E. The Finance & Personnel Committee has reviewed the attached fee schedule and has recommended its adoption to the Common Council.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED, by the Common Council of the City of Mequon, Wisconsin, that the attached amendment to fees within the City's Annual Fee Schedule are approved and authorized for implementation, subject to final review and approval by the City Attorney.

Approved by: Andrew Nerbun, Mayor

Date Approved: March 14, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on March 14, 2023.

Caroline Fochs, City Clerk

STATE OF WISCONSIN COMMERCIAL PLAN REVIEW FEE SCHEDULE – BUILDING/HVAC/FIRE ALARM/FIRE SUPPRESSION				
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2023 Finance-Personnel Monthly Work Plan

Current Agenda Topics

Month	Agenda Topics
March	• Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2021 • Resolution Approving an Amendment to a Development Agreement with P2 Development, in Connection with Completion of a Planned Unit Development Project Located at 11040 and 11110 North Buntrock Avenue • Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2023, Related to State of Wisconsin Commercial Plan Review Fees • Resolution Approving a Professional Services Agreement for Commercial Plan Review and Consultation Services with E Plan Exam, Brookfield, Wisconsin for the Period of Three Years

Future Agenda Topics

• Financial Policy and City Ordinance Reconciliation • Compensation Plan Analysis • GASB 87 Update	• Comprehensive Fee Schedule Review • Life Insurance Review • Credit Card Processing Discussion • Library Review
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2023 Completed Items

• Resolution Authorizing a Transfer of \$36,661 from the Information Technology Division's 2022 Budget to the Division's Capital Account, in Connection with the Completion of Planned City Network Upgrades in 2023	• Resolution Authorizing the Purchase and Implementation of Electronic Poll Books, Supplies and Training in an Amount not to Exceed \$90,000 • Resolution Authorizing a Town Center Business Loan for Tamatito's, a Restaurant, Located at 6400 West Mequon Road, the Public Market at Spur 16
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