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FESTIVALS COMMITTEE
Wednesday, December 8, 2021
6:30 PM
South Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
Committee Member Janet Fussell
Committee Member Lisa Liljegren
Committee Member Moshe Luchins
Committee Member Christine McLean
Committee Member Miranda White
Vice Chair Kirsten Hildebrand -- **Absent**
Committee Member Jenne Hohn -- **Absent**
Committee Member Tracy Johnson -- **Absent**

Also Present: Executive Assistant Enea

2) Approval of Meeting Minutes

a. November Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member Liljegren

SECONDED BY: Committee Member Luchins

AYES: Nerbun, Fussell, Liljegren, Luchins, McLean, White

ABSENT: Hildebrand, Hohn, Johnson

3) Tent Rental

a. Tent Quote

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member Liljegren

SECONDED BY: Committee Member Luchins

AYES: Nerbun, Fussell, Liljegren, Luchins, McLean, White

ABSENT: Hildebrand, Hohn, Johnson

4) Flyer

A few flyers have been hung around town. Committee opted not to distribute any more since there are only a few sign-up spots left.

5) Sign-up Update

All spots are filled except for 9.

6) Children's Area

1. Christmas Rocks

Committee opted to use the Mequon-Thiensville Rock Facebook page to direct people to post their rock pictures at #MTROCKS.

2. Reindeer Food Labels

Committee member White took the food labels to cut out.

7) Food/Beverage

Shully's will cater the hot chocolate and cider. Committee member Hildebrand's law firm is supplying the cookies and will send 2 people to hand out.

8) Day of Assignments

There will be 4 tables in the tent. Committee member Fussell will bring gloves, tongs, double-sided tape and 1-64 cards. Committee member McLean will bring Christmas music and Committee member Luchins will bring speakers. Executive Assistant will bring firewood and Bret Liljegren will tend the fire pits. Committee Chair Nerbun will bring paper roll to cover the tables. A rocking chair will be used for Santa. The Committee liked the idea of Santa arriving by fire truck and Executive Assistant will find out if that is possible. Committee member White will go to City Hall on Friday to see what Christmas decorations can be used. The Committee should arrive at City Hall at 2:45pm on 12/12 to set-up. Committee Chair Nerbun asked the committee to think about being the next Chair.

9) Next Meeting Date and Time

January 19, 2022 at 6:30 P.M.

10) Adjourn

Committee member Liljegren moved to adjourn at 7:12 P.M. Committee Chair Nerbun seconded.

Respectfully Submitted,

Carrie Enea