



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

FESTIVALS COMMITTEE
Wednesday, November 16, 2022
6:30 PM
North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
Committee Member Deanna Conaty
Committee Member Jenne Hohn
Committee Member Tracy Johnson
Committee Member Christine McLean
Vice Chair Miranda White
Committee Member Lisa Liljegren -- **Absent**
Committee Member Moshe Luchins -- **Absent**

Also Present: Executive Assistant Enea

2) Approval of Meeting Minutes

a. October Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Member Conaty
SECONDED BY: Committee Member Hohn

AYES:	Nerbun, Conaty, Hohn, Johnson, McLean, White
ABSENT:	Liljegren, Luchins

3) Winter Wonderland Updates

The Committee was concerned that the street would be too dark, so agreed to rent two light towers (for north and south end) and to get lights around the bandshell. Kim Guibord will be contacted for sound/lighting services, trees and lights will be purchased to be placed by IDH, bathrooms at the front of City Hall will be used for festival guests, foldable chairs will be placed in front of the bandshell, DPW will make sure to have enough trash cans, the photo-op arch will be staked down, Committee member Johnson will bring a speaker, Committee member McLean will bring a fire pit, and a podium will be used at Santa check-in. Member assignments were

given for day of the festival: Vanessa, Tracy, and Miranda will be at the IDH for Santa check-in, Deanna will be at the wagon check-in, Christine will be at the ornament tent, Jenne will be at volunteer check-in/cookie tent, and Carrie & Lisa will be by the choirs. Committee members will be emailed when the flyers are ready for pick-up and available members will decorate the Isham Day House on Friday, December 9 during the day. The Committee then toured the Isham Day House and determined that pipe & drape needed to be ordered, as well as carpet mats.

4) Adjourn

Committee Member McLean moved to adjourn at 7:30 PM and Vice Chair White seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant