



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
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www.ci.mequon.wi.us

FESTIVALS COMMITTEE
Thursday, October 14, 2021
6:30 PM
South Conference Room

Agenda

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes
Action requested: review and approve
 - a. September Meeting Minutes
- 3) Recap Taste of Mequon
 - a. Thank you notes
 - b. Feedback Received
 - c. Strengths
 - d. Opportunities for Improvement
- 4) Winter Wonderland
 - a. Date and Time
 - b. Isham Day House
 - c. Hire Santa/Get Menorah
 - d. Photographer
 - e. Refreshments
 - f. Other Things Done in Past Years
 1. Lighting of Christmas Tree
 2. Choirs
- 5) Next Meeting Date and Time: November 11 at 6:30 P.M.
- 6) Adjourn

Dated: October 14, 2021

/s/ Vanessa Nerbun, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



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FESTIVALS COMMITTEE
Thursday, September 2, 2021
6:30 PM
South Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
Committee Member Janet Fussell
Committee Member Moshe Luchins
Committee Member Christine McLean
Committee Member Miranda White
Vice Chair Kirsten Hildebrand -- **Absent**
Committee Member Jenne Hohn -- **Absent**
Committee Member Tracy Johnson -- **Absent**
Committee Member Lisa Liljegren -- **Absent**

Also Present: Staff Liaison Enea

2) Approval of Meeting Minutes

a. August 11 Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member Fussell

SECONDED BY: Committee Member McLean

AYES: Nerbun, Fussell, Luchins, McLean, White

ABSENT: Hildebrand, Hohn, Johnson, Liljegren

3) Vendor Updates

New vendors since last time are Yummy Bones, Homestead Boosters, and Mequon Nature Preserve will be providing us with a butterfly take-home craft.

- a. Space Numbers
- b. Vendor Spaces

4) Review Map Layout

Chair Nerbun and Staff Liaison Enea will meet with City Staff next Friday to review the final map, set-up, and the Emergency Response Plan that was put together by the Sheriff's Office.

- a. Map

5) Schedule and Duties

We still need volunteers. We'll plan for an 8am arrival and we will all get radios and yellow safety vests to wear. We can maybe look into a yellow neon hat to wear next time.

- a. Volunteer Signup
- b. Event Schedule

6) Children's Area

Bridget King will be bringing art area supplies and will work the 1st hour to train other volunteers. Piggly Wiggly mascot is available. Committee member Luchins will contact and see if they can fill the 2-4pm time slot.

7) 9-11 Remembrance

Still have not heard back from the American Legion. Hoping to open the ceremony with the Color Guard, then Mayor's remarks, and then the Homestead Band will play Star Spangled Banner and God Bless America.

8) Next Meeting Date and Time

October 14, 2021 at 6:30 PM

9) Adjourn

Chair Nerbun moved to adjourn at 7:16 PM. Committee Member Fussell seconded.

Respectfully Submitted,

Carrie Enea