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FESTIVALS COMMITTEE
Wednesday, September 7, 2022
6:30 PM
North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
Committee Member Deanna Conaty
Committee Member Jenne Hohn
Committee Member Tracy Johnson
Committee Member Moshe Luchins
Committee Member Christine McLean
Committee Member Lisa Liljegren -- **Absent**
Committee Member Miranda White -- **Absent**

Also Present: Executive Assistant Enea

2) Approval of Meeting Minutes

a. August 17 Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Committee Member Hohn
SECONDED BY: Board Member Johnson

AYES:	Nerbun, Conaty, Hohn, Johnson, Luchins, McLean
ABSENT:	Liljegren, White

3) Contract Additions

1. Bounce House Agreement

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Committee Member Hohn
SECONDED BY: Committee Member Luchins

AYES:	Nerbun, Conaty, Hohn, Johnson, Luchins, McLean
ABSENT:	Liljegren, White

2. Kim Guibord Updated Agreement

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Committee Member Hohn
SECONDED BY: Committee Member Luchins

AYES:	Nerbun, Conaty, Hohn, Johnson, Luchins, McLean
ABSENT:	Liljegren, White

4) Final Festival Map and Vendor List

There will be enlarged maps of the vendor spaces ready for each member on Saturday morning. Committee Chair Nerbun reminded everyone to report if you see anything suspicious during the festival. It was suggested to give color-coded parking passes in the future so that it is obvious if vendors are entering at the wrong entrance. Committee Member Luchins suggested contacting Piggly Wiggly for a water donation for staff & volunteers. He also suggested a local photographer that would come for 2 hours for \$150. Committee Chair Nerbun moved to hire the photographer and Committee Member Hohn seconded. It was passed by voice acclamation. Committee Member Johnson created an event page on Facebook.

5) Winter Wonderland Update

a. New Date: December 11

Committee Member Hohn moved to approve the Kettle Moraine Carriage Contract for \$700 and Committee Member Luchins seconded. It was passed by voice acclamation. The Committee agreed to move forward with food trucks like Gouda Girls, Ruby Tap, or Drift. Also, to reach out to Shully's for hot chocolate and Sam Cutler for use of the Isham Day House. It was also agreed to still have people sign-up on-line for times with Santa even though a professional photographer would not be taking the pictures.

6) Saturday Work Plan

A. Meet at City Hall at 8am

Committee Member Johnson notified the Committee that she needed to leave before the end of the event on Saturday, but Committee Member Luchins said he could come at the end to help clean-up. Taste of Mequon t-shirts were handed out for everyone to wear.

7) Next Meeting Date and Time

A. October 19, 2022 at 6:30 P.M.

8) Adjourn

Committee Member Hohn moved to adjourn at 7:29 P.M. and Committee Member Luchins seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant