



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
Fax: 262-242-9655

www.ci.mequon.wi.us

FESTIVALS COMMITTEE
Wednesday, May 18, 2022
6:30 PM
North Conference Room

Agenda

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes
Action requested: review and approve
 - a. April Meeting Minutes
- 3) Welcome New Member
 - a. Conaty Talent Bank Application
- 4) Canopies Contract
 - a. Tent and Stage Contract
- 5) Vendor/Sponsor/Music Updates
 - a. Upcoming Early Bird Deadline: 6/3
- 6) Children's Area
 1. Inflatable Options
- 7) Other Updates
- 8) Next Meeting Date and Time
 - a. June 15 at 6:30 P.M.
- 9) Adjourn

Dated: May 18, 2022

/s/ Vanessa Nerbun, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



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 Mequon, WI 53092
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 Fax: 262-242-9655

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FESTIVALS COMMITTEE
Wednesday, April 20, 2022
6:15 PM
North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
 Committee Member Tracy Johnson
 Committee Member Christine McLean
 Committee Member Miranda White
 Committee Member Jenne Hohn -- **Absent**
 Committee Member Lisa Liljegren -- **Absent**
 Committee Member Moshe Luchins -- **Absent**

Also Present: Executive Assistant Enea

2) Approval of Meeting Minutes

a. March Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Committee Member McLean
SECONDED BY: Committee Member White

AYES:	Nerbun, Johnson, McLean, White
ABSENT:	Hohn, Liljegren, Luchins

3) Vendor, Music, and Sponsor Updates

Froedert & the Medical College have signed on as sponsors. Richmond Investments will also be a sponsor again. Kohler Credit Union inquired about being a sponsor.

The Committee discussed having a dog area and encouraging pet businesses to participate. They also discussed Central Standard Distillery participating, Executive Assistant Enea will ask the City Clerk if that is allowable. Committee Member Johnson will reach out to Good City Brewing.

a. FallBack

Attachment: Festival Mtg Mins 042022 (7344 : April Meeting Minutes)

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Committee Member White
SECONDED BY: Committee Member McLean

AYES: Nerbun, Johnson, McLean, White
ABSENT: Hohn, Liljegren, Luchins

b. WhiskeyBelles

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Committee Member White
SECONDED BY: Committee Member McLean

AYES: Nerbun, Johnson, McLean, White
ABSENT: Hohn, Liljegren, Luchins

c. Orange Whip

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Committee Member White
SECONDED BY: Committee Member McLean

AYES: Nerbun, Johnson, McLean, White
ABSENT: Hohn, Liljegren, Luchins

4) Shuttle and Parking

Executive Assistant Enea had contacted Homestead High School and received approval to use their lot for festival guests to park. Also, Johnson Bus Company agreed to provide a bus again for \$160.

5) Tent and Stage Contract

1. Area Rental Contract

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Committee Member White
SECONDED BY: Committee Member McLean

AYES: Nerbun, Johnson, McLean, White
ABSENT: Hohn, Liljegren, Luchins

6) Sound and Lighting Contract

1. Kim Guibord DBA Event Services

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Board Member Johnson
SECONDED BY: Committee Member White

AYES:	Nerbun, Johnson, McLean, White
ABSENT:	Hohn, Liljegren, Luchins

7) Children's Area

Little Sprouts Play Cafe was contacted and were interested in doing a booth, maybe rainbow noodle necklaces. Also, Board & Brush was contacted about possibly doing a board paint area.

8) Discussion Items

It was decided that non-selling vendors will need to pay the extra \$200 for a children's area entertainer. A list of entertainers will be available for them to choose from. Committee Member White provided other festival applications for comparison. Some said to allow extra time for jury acceptance, as the volunteer committee does not meet regularly. Others said they would not be contacted, when your check is cashed that meant you were accepted.

9) Next Meeting Date and Time

A. May 18 at 6:30 P.M.

The next meeting will be virtual.

10) Adjourn

Committee Member McLean moved to adjourn at 7:13 P.M. and Committee Chair Nerbun seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant



11333 N. Cedarburg Road, 60W
Mequon, Wisconsin 53092

CITY OF MEQUON

BOARD, COMMISSION AND/OR COMMITTEE TALENT BANK APPLICATION

Please complete and return to the Administration Office, Mequon City Hall

Application also available at www.ci.mequon.wi.us

3.a.a

RECEIVED

MAY 04 2022

City Administrator
Mequon, Wisconsin

Name: DEANNA CONATY

Address: 12250 N. RIDGE RD Zip Code: 53092

Cell Home Phone Number: 262-328-7372 Years of Residence in Mequon: 7

Employer (or School): INFO PRO LENDER SERVICES

Address: 1325 S. MAIN ST. FOND DU LAC, WI Occupation: REMOTE PART-TIME TAX RESEARCHER

Can you be reached during working hours: YES Work Phone: N/A-USE CELL NUMBER

E-mail Address (es): theconatys@gmail.com

Would you be able to attend scheduled evening meetings on a regular basis: YES

What qualifications would contribute to your role as a Board, Commission or and/or Committee member (use additional paper if necessary):

EXCELLENT COMMUNICATION SKILLS & INTERPERSONAL SKILLS.
EXPERIENCE WORKING WITH BUDGETS & LARGE SCALE EVENTS

Have you been active in organized community groups in the past such as homeowners associations, referenda, and/or special interest groups (use additional paper if necessary):

I HAVE BEEN A POLL WORKER FOR SEVERAL YEAR. I WAS
V.P. & PRES OF THE DSHA PARENT ASSOCIATION. AVID PARENT

Periodically, the City may convene a committee on a temporary basis for a specific project. Do you possess any special skills that could be applied to a specific project (i.e. health care, benefits administration, human resources, economic development, communications, technologies):

MEETING PLANNING -I WORKED FOR 13 YEARS AT
ALPHA GAMMA DELTA INTERNATIONAL HQ IN INDIANAPOLIS
IN AND MY PRIMARY ROLE WAS EVENT PLANNER. COORDINATE
PLANNING CONVENTIONS, REGIONAL TRAININGS & NEW
CHAPTER INSTALLATIONS

Revised: November 2017

Attachment: Deanna Conaty for Festivals Committee (7345 : Conaty Talent Bank Application)

<u>SCHOOL</u>	<u># OF YEARS ATTENDED</u>	<u>AREAS OF STUDY</u>	<u>WHERE</u>
High School	<u>4</u>	<u>N/A</u>	<u>ANDERSON CO. HIGH SCHOOL</u>
College	<u>4</u>	<u>BS - FASHION MERCH</u>	<u>LAWRENCE BURG, KY</u>
Post Graduate	<u>N/A</u>		<u>EASTERN KY. UNIV</u>
Trade/Specialty	<u>N/A</u>		<u>RICHMOND, KY</u>

Rate the Board(s), Commission(s) and/or Committee(s) in order of preference -#1 being first choice:

<u> </u> Architectural Board	<u>3</u> Hiram Schmidt Fund
<u> </u> Board of Appeals	<u> </u> Joint Mequon-Thiensville Bike & Pedestrian Way
<u>5</u> Board of Police & Fire Commissioners	<u> </u> Commission
<u> </u> Board of Review	<u> </u> Landmarks Commission
<u> </u> Economic Development Board	<u> </u> Mequon Nature Preserve Advisory Committee
<u>6</u> Ethics Board	<u> </u> Milwaukee River Advisory Committee
<u>1</u> Festivals Committee	<u>4</u> Park and Open Space board
<u>2</u> Frank L. Weyenberg Library	<u> </u> Planning Commission
<u> </u> Board of Trustee	<u> </u> Tree Board

The following information will be held in confidence and is for review if considered for the Board of Police and Fire Commission. Have you ever been convicted of a criminal offense? N/D

Would you be willing to allow the Police Department to conduct a background investigation? YES

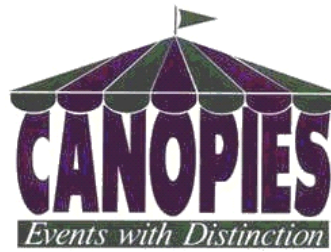
I understand that the information provided to the City of Mequon contained herein becomes public upon submittal of this application.

[Signature]
Signature

4/30/22
Date

Revised: November 2017

Attachment: Deanna Conaty for Festivals Committee (7345 : Conaty Talent Bank Application)



Invoice to:		Delivery Address:		Job # 705
City of Mequon 11333 N Cedarburg Rd Mequon, Wisconsin, 53092 Contact: Carrie Enea Phone: 2622362941 Email: senea@ci.mequon.wi.us		City of Mequon 11333 N Cedarburg Rd, Mequon Wisconsin 53092 Room: Contact: Carrie Enea Phone: Cell: Email: cenea@ci.mequon.wi.us		Order Status: Quote Only
				Sales Person: Margo Hudak
				Customer # 1280813 Terms: [terms]
Order Date: 05/02/2022 Event Date/Time: 9/10/2022,		Delivery 9/9/2022,		Pickup 9/12/2022,
Event Name: QUOTE ONLY				

Quantity	Description	Duration	Price	Subtotal
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NOTES

1	DEPOSIT NOTES	1 Days	\$0.00	\$0.00
Note: Orders are confirmed after a 25% deposit has been received by check or cash. We do not accept credit or debit cards. Final payment is due prior to delivery.				

Total NOTES:	\$0.00
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RENTAL EQUIPMENT

1	"Fiesta" Frame Party Tent, 20' x 30'	1 Days	\$450.00	\$450.00
Note: Prestige White				
28	4'x4' Bil-Jax Stage Section	1 Days	\$24.00	\$672.00
Note: 16'x28'x16"				
448	Astro Turf, per square foot	1 Days	\$0.51	\$228.48
88	Stage Skirting, Black, per foot 16"	1 Days	\$1.25	\$110.00
2	Stage Step, 8" Carpet (16" Stage Height)	1 Days	\$17.00	\$34.00
12	Table, Cabaret, 30"x42"h	1 Days	\$12.00	\$144.00

Total RENTAL EQUIPMENT:	\$1,638.00
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Total :	\$1,638.00
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Delivery/Misc

Quantity	Description	Price	Subtotal
1	Delivery	\$300.00	\$300.00
Total Delivery/Misc:			\$300.00

(invoice totals on page 2)

Product Total:	\$1,638.4
Delivery/Misc:	\$300.
Subtotal:	\$1,938.4
TAX EXEMPT %:	\$0.
Job Total:	\$1,938.4

Attachment: Job #705311 - (7346 : Tent and Stage Contract)



[Oak Creek Winterfest](#)



[St. Bernadette's Parish Festival](#)

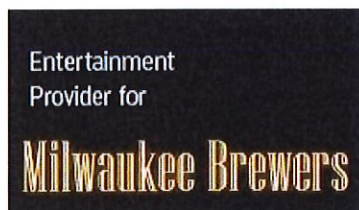


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\$945

- The ball balance challenge is a wipeout style [obstacle course](#) unlike any other! Designed to challenge and entertain, this giant [obstacle course](#) features four huge red inflatable balls surrounded by a blue ball pit resembling a moat filled with water. Players start on one side and must jump or run across the big balls to make it to the platform on the opposite side without falling in the 'moat'. The ball pit is cushioned with patented Zero Shock technology and feels like you are falling into water. The sides of this red and blue [obstacle course](#) are cushioned and designed to make sure players who fall off the big balls fall safely into the Zero Shock zones. As much fun to watch as it is to play, the ball balance challenge [obstacle course](#) will make your next event fun for everyone!

Ball Balance Challe...



Dimensions: 39' L X 21' W X 12' H

Category: Birthday Rentals,Kids Stuff,Obstacle Course Rentals,Recreational Games,Spring Rentals,Summer Rentals,Team Building Adventures

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\$850



- A must at your next picnic or retail promotion! 30 feet tall inflatable giant slide of bouncing thrills for the young and young at heart! This is our most requested inflatable so be sure to reserve it early or you'll miss out on all the fun!

Dimensions: 19'W X 46'L X 30'H Other sizes available

Category: Birthday Rentals, Inflatable Slide Rentals, Kids Stuff, Spring Rentals, Summer Rentals

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Attachment: 20220512113452721 (7347 : Inflatable Options)



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\$850



- Because of high demand, we've taken our incredible Wild One Roller Coaster obstacle and shrunk it down for a version coaster-goers will enjoy! Perfectly sized for an indoor facility, this convenient, amazing one-piece unit sets up within minutes for non-stop action your patrons will love, Just be sure to remind them to "keep their hands inside the ride at all times!"

Dimensions: 16'H X 11'W X 44'3"L

Category: Inflatable Slide Rentals, Kids Stuff, Obstacle Course Rentals, Recreational Games, Team Building Adventures

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Attachment: 20220512113452721 (7347 : Inflatable Options)



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We deliver to all of Wisconsin Also serving all of Northern Illinois and Chicago.



\$950



- This 360 degree Adrenaline Rush inflatable [obstacle course](#) rental offers 8 challenging elements. Two Competitors Jump, Crawl, Climb, Squeeze, and Slide their way through the series of blockades. Inflatable obstacle course party rentals are great for [team building](#) events, school functions and picnics!

Dimensions: 26' W X 38' L X 16' H

Category: Birthday Rentals, Kids Stuff, Obstacle Course Rentals, Recreational Games, Spring Rentals, Summer Rentals, Team Building Adventures

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MUSIC ON THE MOVE NOW!**