



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2941
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www.ci.mequon.wi.us

FESTIVALS COMMITTEE
Wednesday, May 17, 2023
6:30 PM
North Conference Room

Agenda

- 1) Call to Order, Roll Call
- 2) Approval of Meeting Minutes
Action requested: review and approve
 - a. March Meeting Minutes
- 3) Vendor & Sponsor Update
 - a. Current Vendor List
- 4) Music Update
 - a. Band Contracts
- 5) Children's Area & Stage
- 6) Photo Op & Other Decor
 1. Backdrop Ideas
 2. Balloons
- 7) Next Meeting Date and Time
 - A. July 19, 2023 at 6:30 PM
- 8) Adjourn

Dated: May 17, 2023

/s/ Vanessa Nerbun, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM



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FESTIVALS COMMITTEE
Wednesday, March 15, 2023
6:30 PM
North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
 Committee Member Deanna Conaty
 Committee Member Jenne Hohn
 Committee Member Tracy Johnson
 Committee Member Lisa Liljegren
 Committee Member Christine McLean
 Vice Chair Miranda White
 Committee Member Moshe Luchins -- **Absent**

Also Present: Carrie Enea, Executive Assistant

2) Approval of Meeting Minutes

a. February Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Member Conaty
SECONDED BY: Committee Member Hohn

AYES:	Nerbun, Conaty, Hohn, Johnson, Liljegren, McLean, White
ABSENT:	Luchins

3) Vendor/Music/Sponsor Updates

Executive Assistant Enea gave the Committee an update on sponsors and vendors. Piggly Wiggly and Richmond Investments will once again be sponsors. Hiawatha Wood indicated interest in returning. Let's Celebrate, That Taco Guy, and The Ladle Lady submitted applications. Committee Member Liljegren provided a music update. The Vee Three is available for the opening act, The Panoptics is available for the middle act, and she provided the Sainted Patrons and Matt Tyner as other options. She also provided several options for the

Attachment: Festival Minutes 031523 (8439 : March Meeting Minutes)

headliner. Committee Member Johnson suggested Hot Rod Huey and the B Sides. The Committee voted by Voice Acclamation to move forward with booking the bands.

a. S & T Cuisine Application

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member White

SECONDED BY: Committee Member McLean

AYES:	Nerbun, Conaty, Hohn, Johnson, Liljegren, McLean, White
ABSENT:	Luchins

4) Stage Quote

1. Area Rental Invoice

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member Hohn

SECONDED BY: Member Conaty

AYES:	Nerbun, Conaty, Hohn, Johnson, Liljegren, McLean, White
ABSENT:	Luchins

5) Yard Signs

a. Yard Sign Design

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Member Conaty

SECONDED BY: Board Member Johnson

AYES:	Nerbun, Conaty, Hohn, Johnson, Liljegren, McLean, White
ABSENT:	Luchins

b. Yard Sign and Cup Quote

The Committee liked the cups, but decided to move forward with fireworks instead.

6) 10 Year Anniversary

a. Fireworks Quote

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member Liljegren

SECONDED BY: Committee Member Hohn

AYES:	Nerbun, Conaty, Hohn, Johnson, Liljegren, McLean, White
ABSENT:	Luchins

7) Next Meeting Date and Time: April 19 at 6:30PM

8) Adjourn

Committee Member Liljegren moved to adjourn at 7:02 PM and Committee Member Hohn seconded

Respectfully Submitted,

Carrie Enea
Executive Assistant

Vendor	Participated in 2022	Participated in 2021	Liquor License	2023	
Artist/Craftsman Vendors					
Beyond the Design LLC	Yes				
Black Birch	No	No		Yes	125
C Squared Wood Products	No	Yes			
Created by Kimberly	Yes	No			
Lana Voskoboynik		No			
JLEE Studio - Wearable Art	Yes	Yes			
Dog Gone Great LLC	Yes			Yes	125
Dynami Couture		No			
Elegant Henna Tattoo	No	Yes		Yes	75
Full Circle Healing Farm at MNP	Yes				
Hiawatha Wood LLC	Yes	Yes		Yes (\$)	
Honey Down Farm	Yes				
Garden Art by Dave	Yes	No			
Jen's Nifty Creations	Yes				
Jimmies Dog Gone Treats	Yes	Yes		Yes	75
Lake Country Growers				Yes	75
MB By Design	Yes	Yes			
The Prpl Swan	Yes			Yes	75
Tobin Jewelers	Yes	Yes		Yes	75
Total Artist/Craftsman Vendors	13	5		8	
Non-Food Beverage Vendors					
Advanced Wildlife & Pest Control	Yes	Yes			

Alzheimer's Assoc. of Wisconsin	Yes			
Board & Brush	Yes			Wants to
Cricket Academy	Yes			
D & D Cards and Gifts		Yes		
Feed Bag Pet Supply Co.		No		
Supercuts	No	Canceled		
Let's Celebrate	Yes			Yes
Mequon Community Foundation	Yes	Yes		Yes
Mequon Nature Preserve		Interested		
Mequon Thiensville Chamber of Commerce	Yes	Yes		
M-T Education Foundation	Yes			
Mequon Thiensville Historical Society	Yes	Yes		Yes
Missing Links	Yes			
Christ Alone Evangelical Lutheran Church	Yes	Yes		
BE Martial Arts, LLC	Yes	Yes		
Renewal by Andersen		Yes		
StretchLab		Yes		
Knowledge Edge		Yes		
Little Sprouts Play Café	Yes			

125

Attachment: Taste of Mequon 2023 Vendors (8452 : Current Vendor List)

Winkie's	Yes			
Mathnasium of Mequon	Yes	Yes		
Total Non-Food/Beverage Vendors	15	12		3
Food Beverage Vendors				
Appe Thai	Yes	Yes		
Arby's				
Armon's Catering	Yes			
Bartolotta Mr. B's Steakhouse Mequon		No		
Blue Cow Creperie	Yes	No		
MIL-WOK-EE Asian Street Food	Yes	Canceled week of		Yes
Café Hollander	No	Declined		No
Cocoa Tree Confectionery (Gelato)	Yes	Yes		No
Colectivo Coffee	Canceled			
Delicately Delicious		No		
Dr Dawg	No	Yes		
Vendor	Participated in 2022	Application Received for 2023	Liquor License	2023
Drift		No		
Falafel Guys, LLC	Yes	Yes		Yes
Fiddlehead's				
Foxtown Brewing	Yes			Said Yes
Foxtown Heritage Meats				
Frankies Food Truck (Caribbean & BBQ)	Yes			
glaze, LLC	Yes	Yes		
Good City Brewing				

250

250

Attachment: Taste of Mequon 2023 Vendors (8452 : Current Vendor List)

Greek Street Eats				Yes	250
Happy Dough Lucky		No		Said Yes	
Immy's African Cuisine	Canceled	Yes		Said Yes	
Infinity Brewing					
Julie's Blue Ribbon Cookies		Canceled week of		Yes	150
Kha Sushi Land	Yes				
Leonardo's Pizza	Yes	Yes			
Little's BBQ	No				
Mequon Chancery		No			
Mequon-Milwaukee Diversity Rotary Club	Yes	No			
North Shore Boulangerie					
Pete's Pops	Yes			Yes	150
S & T Cuisine				Yes	250
Say Cheese Curd Company	Yes				
Sendik's	Yes	No			
Shully's Cuisine	No	No			
SIP MKE	Yes	Yes			
Stilt House	No	Canceled day of		Said Yes	
Strolling Donuts	Yes			Said Yes	
T. BEST Kettle Corn Co.	Yes	Unable to Attend			
That Taco Guy	Yes	Unable to Attend		Yes	250

Attachment: Taste of Mequon 2023 Vendors (8452 : Current Vendor List)

The Cheel	Yes	Yes		Yes	
The Ladle Lady				Yes	150
Baaree	Yes	Yes		Yes	
Daily Taco & Cantina	Yes	Yes		Yes	250
eeat.us	Yes	Yes		Yes	
The Nutman Company USA, Inc.	Yes	Yes		Yes	250
The Ruby Tap	Yes	Yes			
The Smokin' C's BBQ	No	No		Yes	250
Thiensville-Mequon Lion's Club	Yes	Yes			
Tots on the Street				Said Yes	
Uyghur Grill	Yes			Pending	
Yummy Bones		Yes			
Total Food/Beverage Vendors	27	17		14	3200

AGREEMENT

This Agreement is made between The Taste of Mequon-City of Mequon ("Customer") and the musical group, The Vee Three Band, LLC ("Band").

1. The following person is the authorized contact person for Customer. This is the person with whom the Band will communicate regarding the event.

Name: Carrie Enea
Executive Assistant
Address: Mequon City Hall
11333 NCedarburg Rd
Mequon, WI 53092
Phone: (262) 236-2941
Email: cenea@ci.mequon.wi.us

The following person is the authorized contact person for the Band. This is the person with whom the Customer will communicate regarding the event.

Name: Brian Bruendl
Address: 11543 St. James Lane, Mequon WI 53092
Mequon, WI 53012
Mobile: 414-750-7158
Email: brianbruendl@gmail.com

2. Customer agrees to retain the Band to perform musical entertainment ("Services") on Saturday, September 9, 2023 from the approximate hours of 12:30 PM to 2:30 PM at The Taste of Mequon in Mequon, WI ("the Event").
3. The cost for the Band's Services for the above Event is \$600 ("Service Fee") to support the event's budget.
4. In order to reserve the Band for the Event, Customer has signed this contract agrees to pay the \$600 Service Fee to the Band by check made out to Brain Pan Sound LLC at the conclusion of the event.
5. Customer (through the Event) will be providing a safe performance area and a Sound Company. The Sound Company will be providing a PA system adequate to amplify the band in the performance area and stage lighting. The Band will be provided with a performance area for the exclusive use of the band while performing that is a minimum of 16' wide by 12' deep.
6. Customer will allow the Band access to the performance area with adequate time to setup and sound check on the day of the event.

Attachment: 20230508_132956 (8442 : Band Contracts)

7. The Customer shall provide the band with access to complimentary, chilled bottled water at the event.
8. The Band will arrange all musical equipment and will be responsible for set up and take down of all equipment.
9. Cancellation -if the Event is canceled through no fault of the Band at anytime prior to 168 hours (one week) before the Event, Customer's obligation to the Band is \$0.00.

If the Event is cancelled through no fault of the Band at anytime from 168 hours until 24 hours before the Event, Customer is obligated to pay the Band one half of the Service Fee (the Service Fee divided in half).

If the Event is cancelled through no fault of the Band at anytime from 24 hours before the Event until prior to the conclusion of the Event, Customer is obligated to pay the Band the full Service Fee.

Examples of occurrences that are not the fault of the Band include but are not limited to: inclement weather, faulty electricity, failure of Customer to obtain or to be granted any permits or approvals by local authorities, noise complaints, an unsafe performance area, and unruly Event participants.

If the Band fails to perform for the Event due to circumstances solely within the control of the Band and through no fault of the Customer, the Band's liability to the Customer is limited to the forfeit of the Service Fee.

x Carrie Ennis
Customer Service Representative

Date: 4/27/23

x J. M. [Signature] (Ver Three)
Band

Date: 4-21-23

AGREEMENT

This Agreement is made between The Taste of Mequon – City of Mequon ("Customer") and the musical group, FallBack Band, LLC ("Band").

1. The following person is the authorized contact person for Customer. This is the person with whom the Band will communicate regarding the event.

Name: Carrie Enea
 Executive Assistant
 Address: Mequon City Hall
 11333 NCedarburg Rd
 Mequon, WI 53092
 Phone: (262) 236-2941
 Email: cenea@ci.mequon.wi.us

The following person is the authorized contact person for the Band. This is the person with whom the Customer will communicate regarding the event.

Name: Tim Prasch
 Address: 1330 N. Glenwood Circle

 West Bend, WI 53090
 Mobile: 414-659-1069
 Email: fallbackrocks@gmail.com

2. Customer agrees to retain the Band to perform musical entertainment ("Services") on Saturday, September 9, 2023 from the approximate hours of 3 PM to 5 PM at The Taste of Mequon in Mequon, WI ("the Event").
3. The cost for the Band's Services for the above Event is \$850 ("Service Fee") to support the event's budget.
4. In order to reserve the Band for the Event, Customer has signed this contract agrees to pay the \$850 Service Fee to the Band by check made out to Fall Back, LLC at the conclusion of the event.
5. Customer (through the Event) will be providing a safe performance area and a Sound Company. The Sound Company will be providing a PA system adequate to amplify the band in the performance area and stage lighting. The Band will be provided with a performance area for the exclusive use of the band while performing that is a minimum of 16' wide by 12' deep.
6. Customer will allow the Band access to the performance area with adequate time to setup and sound check on the day of the event.

Attachment: 20230508_132956 (8442 : Band Contracts)

7. The Customer shall provide the band with access to complimentary, chilled bottled water at the event.
8. The Band will arrange all musical equipment and will be responsible for set up and take down of all equipment.
9. Cancellation - if the Event is canceled through no fault of the Band at anytime prior to 168 hours (one week) before the Event, Customer's obligation to the Band is \$0.00.

If the Event is cancelled through no fault of the Band at anytime from 168 hours until 24 hours before the Event, Customer is obligated to pay the Band one half of the Service Fee (the Service Fee divided in half).

If the Event is cancelled through no fault of the Band at anytime from 24 hours before the Event until prior to the conclusion of the Event, Customer is obligated to pay the Band the full Service Fee.

Examples of occurrences that are not the fault of the Band include but are not limited to: inclement weather, faulty electricity, failure of Customer to obtain or to be granted any permits or approvals by local authorities, noise complaints, an unsafe performance area, and unruly Event participants.

If the Band fails to perform for the Event due to circumstances solely within the control of the Band and through no fault of the Customer, the Band's liability to the Customer is limited to the forfeit of the Service Fee.

x Carrie Enea
Customer Service Representative

Date: 4/12/23

x [Signature]
Band

Date: 4/13/23

Hot Rod Huey & The B Sides DBA ANS Entertainment, LLC Performance Booking Contract

This document outlines the Terms & Conditions for the event on Saturday, September 9th, 2023 from 6:00pm - 9:00pm for **Taste of Mequon**.

1. Agreement between

Booking contracts are negotiated by **ANS Entertainment (Hot Rod Huey & The B Sides)** of 3945 S. Johns Drive, New Berlin, WI 53146, and **Taste of Mequon event (Mequon Festivals Committee)** hereinafter referred to as the Client.

2. Confirming the booking

Confirmation will mean any electronic, verbal, or written acceptance of this booking by the Client. All bookings take effect immediately upon confirmation.

3. Payment

~~A non-refundable deposit of 25% of the total agreed event fee will be paid by the Client at time of booking. The remaining payment of 75% is to be paid by the Client to the owner no later than 30 days prior to the event date.~~

On Day of Event Cash or Check made payable to: ANS Entertainment, LLC in the amount of, **\$1,500.00.**

SOUND & LIGHTS:

☒ Client shall provide Sound and Lights at Client's expense to meet with Artist's specifications set forth below.

☐ Artist to provide Sound and Lights at Artist's expense.

4. Cancellations

In the event of the Client cancelling the contract after the booking has been confirmed, charges will be levied as follows:

If Client cancels with 14-29 days' notice provided prior to event date, Client is responsible for 25% of total event fee.

If Client cancels with 6 hours-13 days' notice provided prior to event date, Client is responsible for 50% of total event fee.

If Client cancels with less than 6 hours' notice provided prior to start of event, Client is responsible for 100% of total event fee.

5. Changes on the day

Where possible, changes to the agreed schedule which are unavoidable on the day of the event should first be discussed and agreed with **ANS ENTERTAINMENT, LLC**. Any changes will be subject to these terms and conditions. If changes negotiated between the Client and **ANS ENTERTAINMENT, LLC** on the

day of the event, are agreed to incur additional costs to the Client, **ANS ENTERTAINMENT, LLC** accept full responsibility for arranging the collection of additional fees.

6. Standard artist requirements:

Power: It is the responsibility of the Client to ensure that a safe source of power is provided for **ANS ENTERTAINMENT, LLC**, and that all local authority regulations are adhered to. For further information regarding power requirements please contact **ANS ENTERTAINMENT, LLC**.

Venue constraints: It is the responsibility of the Client to ensure that the performance venue will provide a safe performance area, and to ensure that the venue is happy to accommodate the performance of such live music, including any live music licenses. Other considerations, such as noise limitations, should be mutually agreed between **ANS ENTERTAINMENT, LLC** and the Client prior to booking. Any relevant information should be disclosed to **ANS ENTERTAINMENT, LLC** prior to booking confirmation.

Performance Area: It is the responsibility of the Client to ensure that a suitable performance area is provided. From the point of view of the performance and the overall look, this should ideally be a raised stage to distinguish the staging area from the dancing/seating area. However, **ANS ENTERTAINMENT, LLC** can perform without raised staging if necessary.

Parking: It is the responsibility of the Client to ensure that parking must also be available for the duration of the event otherwise the Client will be liable for any parking charges. **ANS ENTERTAINMENT, LLC** will inform the Client of the number of vehicles in advance of the event.

Security: It is the responsibility of the Client to provide adequate supervision and/or security at all times. In the event of unruly or threatening behaviour from any person, **ANS ENTERTAINMENT, LLC** are entitled to cease the performance, but you will still be liable for the fee in full.

7. Performers

If one or more of the standard group of performers should be unable to perform due to prior commitments or illness, **ANS ENTERTAINMENT, LLC** will provide another performer. **ANS ENTERTAINMENT, LLC** agree that any replacement performer used will be of the same standard and professional competence as the performer who is to be replaced, and that they will have a good knowledge of the repertoire and will represent the band to the same high standard. There will be no reduction in fee if a replacement performer is used.

8. Equipment

The equipment and instruments provided by **ANS ENTERTAINMENT, LLC** are not available for use by other performers or persons except by specific written permission of **ANS ENTERTAINMENT, LLC**.

9. Force Majeure

In cases of 'force majeure' (which shall be known as war, fire, death, illness or other capacity certified by a properly qualified medical practitioner, epidemic, accident, civil commotion, national calamity, order of Government or Local Authority having jurisdiction in the matter, changes in law, foreign government policy, act of God), which are not attributable to any act or failure to take preventive action by **ANS ENTERTAINMENT, LLC** or Client, then the **ANS ENTERTAINMENT, LLC** or Client may cancel this booking without penalty other than loss of deposit/Fee Due.

10. Complaints

In the event you have any complaints and as a condition precedent to any compensation claim, the issue must be put in writing and forwarded to ANS ENTERTAINMENT, LLC within 48 hours of the event taking place.

By signing below, I the Client agree to the terms and conditions outlined in this document. If you are agreeing on behalf of a company, then you are confirming that you are authorized by the company to enter into this agreement.

PRINT NAME Carrie Enea

SIGNATURE Carrie Enea DATE 04/05/23

END OF DOCUMENT

Attachment: 20230508_132956 (8442 : Band Contracts)

6.1.a



Attachment: CB72DA64-A11C-4990-892B-9B44144F5B1F (8440 :







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Description	Balloon - 9" Metallic Colors - Low Qty
Item #	28901-M-LQ
Item Color	Purple
QTY	100
Total	\$115.00

[Price Details](#)

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Description	Balloon - 9" Standard Colors - Low Qty
Item #	28901-LQ
Item Color	Orange
QTY	100
Total	\$112.00

[Price Details](#)

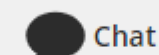
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Order Summary

B1023 Applied Remove	(\$22.70)
Subtotal (2 products)	\$204.30

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