



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2914
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Clerk
Taped and Televised

COMMON COUNCIL
Regular Meeting
Tuesday, December 12, 2023 - 7:30 PM
Christine Nuernberg Hall

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 7:34 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun
Alderman Robert Strzelczyk
Alderman Kelly Tolocko - Excused
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Kathleen Schneider
Alderman William Gebhardt

Also present: City Administrator Jones, City Attorney Sajdak, City Clerk Fochs, Finance Director Engroff, City Engineer/Public Works Director Lundeen, City Forester Gies, City Assessor-Elect, Lester Ahrens, press and interested public.

4) Personal Appearances and Public Comment:

5) Public Officials' Reports:

- a) Mayor: Mayor Nerbun announced that Winter Wonderland was a big success and thanked the Festivals Committee for their efforts in planning this year's event. He extended Happy Holiday wishes to all.
- b) City Administrator: Mr. Jones announced that property tax bills were mailed last week to all residents and businesses. There are four options to pay: online at the city web site, Port Washington State Bank at the Mequon and Thiensville locations, in-person at City Hall, and by mail. City Hall will be closed December 22nd, December 25th and January 1st. December 29th City Hall will close at noon.

6) Consent Agenda:

- a) Common Council meeting minutes of November 14, 2023.
- b) Economic Development Board meeting minutes of October 31, 2023.
- c) Festivals Committee meeting minutes of October 18, 2023.
- d) Finance-Personnel Committee meeting minutes of October 10, 2023.
- e) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of October 12, 2023.
- f) Park and Open Space Board meeting minutes of August 16 and September 20, 2023.
- g) Planning Commission meeting minutes of October 23, 2023.
- h) Public Safety Committee meeting minutes of October 10, 2023.
- i) Public Welfare Committee meeting minutes of October 10, 2023.
- j) Public Works Committee meeting minutes of October 10, 2023.
- k) Zoning Enforcement and Site Compliance Report through December 1, 2023.
- l) **RESOLUTION 4094** - A Resolution Authorizing the Final Plat for an 11-Lot Single-Family Residential Subdivision Located at 10766 Torrey Drive.
- m) Ordinance First Readings

NOTE: First reading of Ordinances will not be acted upon unless a suspension of the rules is approved by a recorded vote of two-thirds majority of all aldermen.

- 1) **ORDINANCE 2023-1657** - An Ordinance Amending Chapter 58 of the Mequon Municipal Code to Rezone the Property Located at 11743 N. Port Washington Road from R3 (Single-Family 1-Acre) to R5 (Single-Family 1/2 Acre) with a PUD (Planned Unit Development) Overlay and Amend the City's Land Use Plan Map from Residential (1-1.5 Acre) to Residential Plex, in Connection with the Development of a 19-Lot Cluster Subdivision.

RESULT: First Reading

The Common Council draft minutes of November 14, 2023 should read Alderman Strzelczyk attended virtually, not Mayor Nerbun.

Motion to approve the Consent Agenda, as amended, Items A-L.

RESULT: Approved as Amended by Voice Acclamation [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt
--

7) Ordinances: None.

8) Resolutions:

- a) **RESOLUTION 4095** - A Resolution Approving the City of Mequon's Insurance Program for Fiscal Year 2024 with the League of Wisconsin Municipalities Mutual Insurance, in the Estimated Amount of \$395,308.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- b) **RESOLUTION 4096** - A Resolution Appointing Lester Ahrens as the Statutory City Assessor through December 31, 2025.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Bach
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- c) **RESOLUTION 4097** - A Resolution Awarding a Contract for Long Term Disability Insurance and Employee Assistance Program Services to Sun Life Assurance Company of Canada for an Annual Estimated Premium of \$23,690.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- d) **RESOLUTION 4098** - A Resolution Approving Award of a Contract for Construction of the Combined Concession and Restroom Facility at Lemke Park to Altius Building Company of Milwaukee, Wisconsin in an Amount Not-to-Exceed \$984,500.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

9) Specified Unfinished Business From Prior Meetings: None.

10) Specified New Business:

- a) Appointment of Election Inspectors for the Period of January 1, 2024 - December 31, 2025

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

11) Potential Closed Session:

- a) Personnel Evaluation of City Administrator: The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene into open session to take such action as deemed appropriate.

Motion to go into Closed Session at 7:46 PM to Discuss the Personnel Evaluation of the City Administrator.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Bach

AYES: Strzelczyk, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt, Nerbun

12) Adjourn

Hearing no objection, the meeting adjourned at 8:45 PM.

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk
Approved 01-09-24