



11333 N. Cedarburg Road
Mequon, WI 53092
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www.ci.mequon.wi.us

Office of the City Clerk
Taped and Televised

COMMON COUNCIL
Regular Meeting
Tuesday, December 12, 2023 - 7:30 PM
Christine Nuernberg Hall

Agenda

1) Call to Order

2) Pledge of Allegiance

3) Roll Call

4) Personal Appearances and Public Comment:

Citizens wishing to address the Council on any matter **not** on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. Please speak into the microphone at the podium. The time limit is **FIVE** minutes. **To speak or to have your opinion recorded, please complete a registration slip found on the table in the lobby and return it to the bin in the Council Chambers.**

5) Public Officials' Reports:

- a) Mayor
- b) City Administrator

6) Consent Agenda:

- a) Common Council meeting minutes of November 14, 2023
- b) Economic Development Board meeting minutes of October 31, 2023
- c) Festivals Committee meeting minutes of October 18, 2023
- d) Finance-Personnel Committee meeting minutes of October 10, 2023
- e) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of October 12, 2023
- f) Park and Open Space Board meeting minutes of August 16 and September 20, 2023
- g) Planning Commission meeting minutes of October 23, 2023
- h) Public Safety Committee meeting minutes of October 10, 2023
- i) Public Welfare Committee meeting minutes of October 10, 2023
- j) Public Works Committee meeting minutes of October 10, 2023

- k) Zoning Enforcement and Site Compliance Report through December 1, 2023
- l) **RESOLUTION 4094** - A Resolution Authorizing the Final Plat for an 11-Lot Single-Family Residential Subdivision Located at 10766 Torrey Drive; **Recommended by Planning Commission December 4, 2023.**

m) Ordinance First Readings

NOTE: First reading of Ordinances will not be acted upon unless a suspension of the rules is approved by a recorded vote of two-thirds majority of all aldermen.

- 1) **ORDINANCE 2023-1657** - An Ordinance Amending Chapter 58 of the Mequon Municipal Code to Rezone the Property Located at 11743 N. Port Washington Road from R3 (Single-Family 1-Acre) to R5 (Single-Family 1/2 Acre) with a PUD (Planned Unit Development) Overlay, and Amend the City's Land Use Plan Map from Residential (1-1.5 Acre) to Residential Plex, in Connection with the Development of a 19-Lot Cluster Subdivision; **Recommended by Planning Commission December 4, 2023.**

7) **Ordinances:** None.

8) **Resolutions:**

- a) **RESOLUTION 4095** - A Resolution Approving the City of Mequon's Insurance Program for Fiscal Year 2024 with the League of Wisconsin Municipalities Mutual Insurance, in the Estimated Amount of \$395,308; **Recommendation Forthcoming by Finance-Personnel Committee December 12, 2023.**
- b) **RESOLUTION 4096** - A Resolution Appointing Lester Ahrens as the Statutory City Assessor through December 31, 2025; **Recommendation Forthcoming by Finance-Personnel Committee December 12, 2023.**
- c) **RESOLUTION 4097** - A Resolution Awarding a Contract for Long Term Disability Insurance and Employee Assistance Program Services to Sun Life Assurance Company of Canada for an Annual Estimated Premium of \$23,690; **Recommendation Forthcoming by Finance-Personnel Committee November 12, 2019.**
- d) **RESOLUTION 4098** - A Resolution Approving Award of a Contract for Construction of the Combined Concession and Restroom Facility at Lemke Park to Altius Building Company of Milwaukee, Wisconsin in an Amount Not-to-Exceed \$984,500; **Recommended by Park and Open Space Board November 28, 2023; Further Recommendation Forthcoming by Public Works Committee December 12, 2023.**

9) **Specified Unfinished Business From Prior Meetings:** None.

10) **Specified New Business:**

- a) Appointment of Election Inspectors for the Period of January 1, 2024 - December 31, 2025

11) Potential Closed Session:

- a) Personnel Evaluation of City Administrator: The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene into open session to take such action as deemed appropriate.

12) Adjourn

Dated: December 7, 2023

/s/ Andrew Nerbun, Mayor

.....
Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodation for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM



draft

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**COMMON COUNCIL
Regular Meeting
Tuesday, November 14, 2023 - 7:30 PM
or Immediately Following the
Sewer Utility District Commission Meeting
Christine Nuernberg Hall**

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 7:37 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun (virtually)
Alderman Robert Strzelczyk
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Kathleen Schneider
Alderman William Gebhardt

Also present: City Administrator Jones, Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Finance Director Engroff, Police Chief Pryor, Fire Chief Bialk, City Engineer/Public Works Director Lundeen, Community Development Director Tollefson, Assistant Community Development Director Zader, press and interested public.

4) Convene as Appropriations Committee

The Common Council convened as the Appropriations Committee at 7:37 PM.

a) Approve Appropriations Committee meeting minutes of October 9, 2023

Motion to approve the Appropriations Committee meeting minutes of October 9, 2023.

Attachment: 11-14-23_draft minutes (8998 : Common Council meeting minutes of November 14, 2023)

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

b) Reconvene as the Common Council

The Appropriations Committee reconvened as the Common Council at 7:37 PM.

5) **Public Hearing:**

- a) **ORDINANCE 2023-1655** - An Ordinance Adopting the Annual Budget and Appropriating Funds for the Operation of the Government and Administration of the City of Mequon for the Year 2024 and Levying for the Same; **Recommended by Appropriations Committee October 9, 2023; First Reading.**

Motion to open the public hearing for **ORDINANCE 2023-1655.**

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Motion to close the public hearing for **ORDINANCE 2023-1655.**

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

6) **Consideration of Resolutions and Ordinances (Potential waiver of rules related to second readings.)**

- a) **RESOLUTION 4079** - A Resolution Authorizing an Exception to the Levy Limit for Charges for the Southern Ozaukee Fire & Emergency Medical Services Department, Pursuant to Wisconsin Statute § 66.0602(3)(h) for the 2024 Fiscal Year.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- b) **RESOLUTION 4080** - A Resolution Approving the Fiscal Year 2024 Operating and Capital Budgets for the Southern Ozaukee Fire & Emergency Medical Services Department.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Schneider

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Motion to suspend the rules and take action on **ORDINANCE 2023-1655**.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Schneider

SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- c) **ORDINANCE 2023-1655** - An Ordinance Adopting the Annual Budget and Appropriating Funds for the Operation of the Government and Administration of the City of Mequon for the Year 2024 and Levying for the Same.

Motion to approve **ORDINANCE 2023-1655**.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

7) **Personal Appearances and Public Comment:** None.

8) **Public Officials' Reports:**

a) Mayor

- 1) WisDOT Update: I-43 Expansion Project: Rachel Andreoli and Atoni Keegan of HNTB Consulting provided a progress update on the I-43 expansion project. Highlights are: 1) work south of Brown Deer Road is ongoing; 2) the Mequon interchange segment has just begun, 3) the northend segment is getting paved in both directions, 4) Highway C bridge is being built and southbound ramps are completed and the northbound ramps and bridge should be opening by year end; 5) work at Hwy 60 and Highland Road work is ongoing; 6) Highland Road northbound ramps will be closed again in December in order to pave the road near the ramps; 7) utility work at Mequon Road and Port Washington Road is on-going; 8) there will be one lane open under the Mequon Road bridge until the project

is done; 9) Mid-2025 the project will be substantially complete; 10) Brown Deer interchange is open during reconstruction; and 11) final layer of asphalt is needed at Highland Road interchange. The project website is a valuable tool to view the updates of each segment.

Discussion and questions ensued, particularly concerning the Highland Road interchange and the 3-way stop sign and the number of signs.

- 2) Proclamation for America Recycles Day: To continue, Mayor Nerbun read a proclamation commemorating America Recycles Day on November 15th and he also announced that the Wisconsin Policy Forum will present an Intergovernmental Cooperation Award to the City of Mequon and Village of Thiensville on November 15th for the creation of the Southern Ozaukee Fire and Emergency Medical Services Department.

b) City Administrator: None.

9) Consent Agenda:

- a) Common Council meeting minutes of October 10, 2023.
- b) Architectural Board meeting minutes of September 11, 2023.
- c) Board of Appeals meeting minutes of March 2, 2023.
- d) Festivals Committee meeting minutes of September 6, 2023.
- e) Finance-Personnel Committee meeting minutes of September 12, 2023.
- f) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of September 14 and October 12, 2023.
- g) Mequon Municipal Water Utility Commission meeting minutes of September 12 and October 10, 2023.
- h) Public Safety Committee meeting minutes of August 8, 2023.
- i) Public Welfare Committee meeting minutes of September 12, 2023.
- j) Public Works Committee meeting minutes of September 12, 2023.
- k) Sewer Utility District Commission meeting minutes of August 8 and October 10, 2023.
- l) Zoning Enforcement and Site Compliance Report Through November 1, 2023.
- m) **RESOLUTION 4081** - A Resolution Approving a Certified Survey Map and Accepting the Dedication of 1.17 Acres of Public Right-of-Way Along West Highland Road, Abutting the Frontage of 12650 North Wasaukee Road.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- n) **RESOLUTION 4082** - A Resolution Approving a Certified Survey Map and Accepting the Dedication of 0.36 Acres of Public Right-of-Way Along 9832 North Range Line Road.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- o) **RESOLUTION 4083** - A Resolution Approving a Development Agreement for The Enclave at Mequon Preserve - Phase VII.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Tolocko

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Motion to approve the Consent Agenda, Items A-O.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- p) Ordinance First Readings

NOTE: First reading of Ordinances will not be acted upon unless a suspension of the rules is approved by a recorded vote of two-thirds majority of all aldermen.

- 1) **ORDINANCE 2023-1656** - An Ordinance Appropriating the Necessary Funds from the City of Mequon's Sewer Utility District for the Year 2024 for Capital Charge Payments to the Milwaukee Metropolitan Sewerage District (MMSD) and City of Mequon Capital Debt Service Requirements.

- a. Consideration of Ordinance (Potential waiver of rules related to second readings.)

Motion to suspend the rules and take action on **ORDINANCE 2023-1656**.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Motion to approve **ORDINANCE 2023-1656**.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

10) Ordinances: None.

11) Resolutions:

- a) **RESOLUTION 4084** - A Resolution Adopting an Incentive Policy for Tax Increment Financing Districts #4 and #5.

RESULT: **Approved by Roll Call Vote [7 to 1]**
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Schneider, Gebhardt
NAYS: Parrish

- b) **RESOLUTION 4085** - A Resolution Adopting the City of Mequon's Annual Fee Schedule for Fiscal Year 2024.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Bach
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Alderman Strzelczyk left the meeting for a brief moment.

- c) **RESOLUTION 4086** - A Resolution Amending the Allocation of \$2,552,000 in Funding Received through the American Rescue Plan Act.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Hansher

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt
NOT PRESENT: Strzelczyk

Alderman Strzelczyk returned to the meeting.

- d) **RESOLUTION 4087** - A Resolution Adopting the 2024 Pay Plan for Non-Represented Employees.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- e) **RESOLUTION 4088** - A Resolution Authorizing a Development Agreement with DJS Land Management LLC for a Tax Increment District No. 5 Development Incentive (Tier 2) in the Estimated Amount of \$808,500, for the Property Located at 10404 North Port Washington Road.

Motion to approve **RESOLUTION 4088** contingent upon Planning Commission's satisfaction of the building and site plan and to clarify that \$808,500 is an estimated amount of the incentive.

RESULT: **Approved as Amended by Roll Call Vote [5 to 3]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Schneider

AYES: Mayr, Hansher, Bach, Schneider, Gebhardt
NAYS: Strzelczyk, Tolocko, Parrish

- f) **RESOLUTION 4089** - A Resolution Approving an Intergovernmental Agreement Between the City of Mequon and the Frank L. Weyenberg Library, in Connection with Relocation of the District 3 Polling Site Beginning in 2024.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- g) **RESOLUTION 4090** - A Resolution Authorizing Execution of a Memorandum of Understanding Between the City of Mequon and the Wisconsin Elections Commission, Regarding the Purchase and Use of Electronic Poll Books.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- h) **RESOLUTION 4091** - A Resolution Authorizing Execution of a Memorandum of Understanding Between the City of Mequon and the Village of Brown Deer, in Connection with Completing Design Services for a Portion of County Line Road in the Amount of \$33,600.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- i) **RESOLUTION 4092** - A Resolution Approving an Agreement for the Deployment of Eight (8) Automated License Plate Reader Cameras with Flock Safety of Atlanta, Georgia in the Amount of \$101,300, for the Period January 1, 2024 - December 31, 2028.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Bach
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- j) **RESOLUTION 4076** - A Resolution Amending City of Mequon Financial Policy Statement 3: Reserve Requirements to Include the City of Mequon Sewer Utility.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- k) **RESOLUTION 4077** - A Resolution Reassigning Undesignated Cash Reserves of \$1,950,000 within the Sewer Utility Fund to One-Time Capital Projects, in Accordance with City of Mequon Financial Policy Statement 3: Reserve Requirements.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- l) **RESOLUTION 4078** - A Resolution Adopting the Fiscal Year 2024 Sanitary Sewer Utility Budget and Establishing the 2024 Sanitary Sewer User Fee Schedule.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- m) **RESOLUTION 4093** - A Resolution Ratifying an Estimated Final Contract Amount of \$55,000 with S.E.H. of Sheboygan, Wisconsin, for Inspection Services in Connection with the Tamerlane Drive Lift Station O Parallel Sanitary Force Main and Pump Replacement Projects.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Bach
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

12) Specified Unfinished Business From Prior Meetings: None.

13) Specified New Business: None.

14) Potential Closed Sessions:

- a) Aqueous Film-Forming Foam Products Liability Litigation, Multi-District Litigation No. 2:18-mn-02873 (3M & Dupont PFAS litigation class action settlement): The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and then may reconvene into open session to take such action as deemed appropriate.

Motion to go into Closed Session to discuss the Aqueous Film-Forming Products Liability Litigation, Multi-District Litigation No. 2:18-mn-02873.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt, Nerbun

- b) Request to Transfer a Reserve Liquor License to the Village of Thiensville: The Common Council may convene into closed session pursuant to Wis. Stat. §19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining

reasons require a closed session, and then may reconvene into open session to take such action as deemed appropriate.

The Common Council did not go into Closed Session to discuss the Request to Transfer a Reserve Liquor License to the Village of Thiensville.

Council is tasked with deciding whether they want to approve the transfer and then if so, what the cost would be. The discussion of the cost would be done in a Closed Session. Council discussion ensued on whether to transfer a reserve license. City Clerk Fochs provided some background on the request. A transfer is permanent, and there are some particular circumstances under the law that Thiensville could in the future gain more licenses.

Motion to disallow the transfer of a Reserve License to the Village of Thiensville.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt, Nerbun

The Common Council convened into Closed Session at 8:45 PM.

15) Adjourn

Motion to adjourn at 9:20 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk



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ECONOMIC DEVELOPMENT BOARD

Tuesday, October 31, 2023

8:00 AM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Timothy Carr
 Alternate Alderman Jeffrey Hansher
 Board Member Dennis Engel
 Board Member Colin Boyd
 Board Member Daniel Gannon
 Board Member Tracy Johnson
 Board Member Michael Kramer
 Board Member Jeff McLean
 Board Member Bruce Sipiora
 Board Member Inge Plautz – **Absent**

Chairman Carr called the meeting to order at 8:00 a.m.

2) Approval of Meeting Minutes from September 19, 2023

Action

Board Member Boyd made a motion to approve the meeting minutes from September 19, 2023.

Board Member McLean seconded the motion.

Board Member Gannon made an amendment to the minutes.

Board Member Sipiora made a request for an amendment to be included in the minutes.

A voice vote was taken; vote passed (8-0)

RESULT: **Approved with Amendments [Unanimous]**
MOVED BY: Board Member Boyd
SECONDED BY: Board Member McLean
AYES: Carr, Hansher, Boyd, Gannon, Johnson, Kramer, McLean, Sipiora
ABSENT: Plautz

3) TIF Policy Item

Assistant Director Zader stated that the TIF policy was reviewed by the Common Council in October. The Council added a condition that solely residential housing is not eligible. The final Resolution form will be presented to the Council in November for approval. This is the last chance for the EDB to review and recommend any changes prior to adoption of the Resolution; he requested that the Board primarily review the uses listed on page 8 of the Board packet.

There was some discussion, the Board is supportive of the proposed policy.

Action

Board Member Johnson made a motion to approve the revised policy.

Board Member Kramer seconded the motion.

A voice vote was taken; vote passed (8-0)

4) Refresh Aesthetic Center TID No.5 Tier 2 Incentive

Director Tollefson introduced the new business Refresh Aesthetic Center and owner Jon Sagrillo. She stated that the Planning Commission approved the use of the business but tabled the approval of the architecture of the building. She explained the applicant is eligible for a TIF #5, Tier 2 Incentive. They are eligible for the 15% incentive because the parcel is identified as a high priority site. The proposed building is valued at approximately \$4.8M, which is a substantial increase in value for the proposed development. Under the Fast Track Formula, they are eligible for just over \$1M, but due to the limitation of the payback period for the life of the TIF, and the estimated tax base; they would receive an estimated \$808,500.00.

She talked through the process and approvals needed from the various governing bodies. She reminded the Board about different checks and balances included in the Development Agreement.

There was discussion among the Board.

Action

Board Member Johnson made a motion to recommend the TIF incentive be approved.

Board Member McLean seconded the motion.

A voice vote was taken; vote passed (8-0)

RESULT: **Approved with Amendments [Unanimous]**
MOVED BY: Board Member Johnson
SECONDED BY: Board Member McLean
AYES: Carr, Hansher, Boyd, Gannon, Johnson, Kramer, McLean, Sipiora
ABSENT: Plautz

5) Staff Updates

Director Tollefson and Assistant Director Zader gave the Board an overview of the feedback from the Committee of the Whole discussion regarding their review of the Port Washington Road zoning and non-conformities recommendations from the EDB:

- Not supportive of industrial uses in this area.
- Open to multi-family with lower densities (4 units per building).
- Supportive of the market analysis.
- Supportive of the reduction of the non-conforming uses.

Staff will work on preparing the RFP draft for the market analysis and it will be back in front of this Board for approval. There are costs that are coming out of the 2023 budget that need to be utilized.

The Board and staff discussed the status of various developments and businesses in the city:

The Board requested an annual update on the RLF loans.

Asst. Dir. Zader stated that he had a meeting with a marketing company, Pacer.ai, and inquired if the Board would like a demo from them. The company tracks the movement of consumer behaviors through personal phones. The Board were supportive of a demo from Pacer.ai.

The JBR meeting is November 16, 2023.

Staff is working to secure a date for a tour of Super Steel.

6) Announcements

The next meeting is Tuesday, November 28, 2023, at 8:00 a.m.

7) Adjourn

Action

Board Member Sipiora made a motion to adjourn the meeting.

Board Member Engel seconded the motion.

A voice vote was taken; vote passed (8-0)

The meeting concluded at 9:15 a.m.

Respectfully Submitted,

Kim Tollefson
Director of Community Development



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2941
 Fax: 262-242-9655

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FESTIVALS COMMITTEE
Wednesday, October 18, 2023
6:30 PM
North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
 Vice Chair Miranda White
 Committee Member Brett Benson
 Committee Member Tracy Johnson
 Committee Member Lisa Liljegren
 Committee Member Laeh McHenry
 Committee Member Christine McLean
 Committee Member Deanna Conaty -- **Absent**
 Committee Member Jenne Hohn -- **Absent**
 Committee Member Moshe Luchins -- **Absent**

Also Present: Executive Assistant Enea

2) Approval of Meeting Minutes

a. September Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member Liljegren

SECONDED BY: Committee Member McLean

AYES:	Nerbun, White, Benson, Johnson, Liljegren, McHenry, McLean
ABSENT:	Conaty, Hohn, Luchins

3) Welcome New Members

Chair Nerbun welcomed new members Brett Benson and Laeh McHenry.

4) Election of Chair/Vice-Chair

Attachment: Festivals Min_10-18-23 (9018 : Festivals Committee meeting minutes of October 18, 2023)

Committee Member Johnson nominated Miranda White as Chair and Deanna Conaty as Vice Chair. Committee Member Liljegren seconded. The nominations were confirmed by voice acclamation.

5) Taste of Mequon Recap

Committee Member McLean had sent surveys to the vendors after Taste of Mequon. She recapped the results for the Committee. She reported they were overwhelmingly positive and vendors were pleased with the more orderly check-in and check-out. The Committee discussed creating a food court and putting all food trucks together. Also, requesting the trucks approximate size next year would be a good idea. The Committee further discussed the Children's Area (dancer addition, volunteers, inflatables), vendors leaving early, and the number of desired vendors moving forward.

6) Winter Wonderland

a. Sponsorships

The Committee decided to ask new sponsors for Winter Wonderland and not ask the same companies from Taste of Mequon.

b. Music/Food & Beverage Update

Executive Assistant Enea reported that the same choirs would be returning this year, with the addition of CrossRoads Presbyterian. Also, Smokin' C's BBQ will come as the food truck and busy B tea will sell beverages. Ruby Tap and SIP MKE were both unavailable.

c. Bandshell/Light Tower Quote

Committee Member Liljegren moved to accept the bandshell quote from Area Rental and Committee Chair White seconded. It was passed by voice acclamation.

d. Cookie Quote

1. Julie's Blue Ribbon Cookies

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Committee Member McHenry

SECONDED BY: Committee Member Liljegren

AYES: Nerbun, White, Benson, Johnson, Liljegren, McHenry, McLean

ABSENT: Conaty, Hohn, Luchins

e. Inflatables

The Committee decided that an inflatable was not needed after the inflatable issues with misbehaving/unsupervised children at Taste of Mequon.

f. Marketing/Other Items

The Committee also discussed ordering ornaments again from Beyond the Design and going with a Winter Wonderland/Snowflake theme. Also, the Committee can put the beads and ribbon on the ornaments to save on cost. The Committee discussed lighting options and Committee Member Benson said that Blingle Lighting can provide the lighting in the Library Parking Lot.

7) Next Meeting Date and Time

A. November 15 at 6:30 P.M.

8) Adjourn

Committee Chair White moved to adjourn at 7:35 P.M. and Committee Member Liljegren seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant

Attachment: Festivals Min_10-18-23 (9018 : Festivals Committee meeting minutes of October 18, 2023)



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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, October 10, 2023

5:45 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk -- **Excused**

Also present: William Jones, City Administrator, Justin Schoenemann, Assistant City Administrator, Jennifer Engroff, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk, Patrick Pryor, Police Chief and Kristen Lundeen, DPW Director/City Engineer.

2) Approve Meeting Minutes

a. September 12, 2023 Finance-Personnel Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish

DEEMED NO: Strzelczyk

3) License Applications

a. October, 2023 Licenses

Clerk Fochs explained that after the agenda packet was generated, she discovered Ozaukee Youth Hockey Association Inc. dba Ozaukee Ice Center applied for a Class C Wine License and Class B Beer License. According to state statute, the establishment has to be a restaurant in order to hold a Class C Wine License. This is a concession stand, thus would not be in compliance with the license. Alderman Parrish moved in favor of all licenses listed with the exception of the Class C Wine License to Ozaukee Ice Center. Alderman Gebhardt was the

Attachment: F & P minutes_10-10-23 (8976 : Finance-Personnel Committee meeting minutes of October 10, 2023)

seconder. All voted in favor "aye."

RESULT: **Approved as Amended [Unanimous]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish
DEEMED NO: Strzelczyk

4) Vouchers Paid

a. September 2023 Vouchers Paid List

Alderman Parrish asked Director Lundeen how the Hawthorne Road project went. She expressed it went well and all parties are happy at this time.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish
DEEMED NO: Strzelczyk

5) Resolutions

a. **RESOLUTION 4072** A Resolution Awarding a Contract for Fiscal Year 2023 Auditing Services to Baker Tilly US LLP, Milwaukee, Wisconsin in the Amount of \$32,750

Director Engroff told the Committee that the contract with Baker Tilly (City's auditor for the last 15 years) expired in June 2023. Staff is recommending a one year renewal of services. The Village of Thiensville and Weyenberg Library both contract with Baker Tilly for their audit services as well, and both have contracts expiring in 2024. At that time, the three jurisdictions and possibly Southern Ozaukee Fire & EMS can explore if there is any potential cost savings or synergies with a multi-year contract. The fee proposed by Baker Tilly remains flat from fiscal year 2022. There are additional fees associated with newly established GASB standards as well as additional reporting for municipalities over 25,000 in population.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish
DEEMED NO: Strzelczyk

6) Information Items

a. Review of Proposed Fee Adjustments for Fiscal Year 2024

Administrator Jones briefed the Committee on the fee schedule review that staff started earlier this year. Department Heads made a list of fees which were appropriate to compare to

other communities. Executive Assistant Enea gathered data from twelve municipalities which were of a population size equal to or greater than Mequon. Ms. Enea compiled the data and generated a table to calculate the average fee amount for each line item on the fee schedule. Staff reviewed the data and the Engineering, Public Works, Police and Finance Departments recommendations are included in the packet for consideration. Mr. Jones explained this is a workshop style meeting, as such all suggestions and comments are welcome.

Director Lundeen noted the Engineering Division charges an hourly rate for plan reviews, as such updated the fee schedule to reflect current staff labor rates which were calculated by the Finance Department. Also, based on other jurisdictions, the erosion control commercial permit fees were found to be lower than average. Finally, a recommendation of adding two new fees is listed in the packet documents: erosion permit extension fee and fill permit extension fee. This is for projects that do not close out in a relatively timely manner.

Director Lundeen explained to the Committee that the only Parks Division fee schedule change is to the Portable Restroom Service at Rotary to reflect the City's actual cost. Staff will recommend the Field Usage fees be adjusted after the Fall sports season wraps up later this year so they can calculate the final numbers. Finally, no changes to Lemke Park/Pavilion until the park upgrades are complete.

Director Lundeen noted six changes to the Public Works fee schedule. Those include: Staff rate for repairs after an accident, new culverts, culvert replacements, culvert replacements in conjunction with the road program, temporary culvert and culvert relay.

Director Engroff told the Committee she looked at the Real Estate Status Letter fee from a "recoup our cost" standpoint. She explained that this document goes to four different departments (Finance, Engineering, Planning and Inspections) to fill out before it gets signed and sent back to the requesting closing company. Based on the time the document is in every department, the calculation equated to \$60. Salaries and benefits were used in the calculation of that number.

Chief Pryor explained to the Committee that his only recommended fee schedule change was the finger printing fee. It takes about 30 minutes to complete a request. He said the Department completes a couple hundred per year. The professions they see a lot are educators, stockbrokers, parents looking to adopt some state employees and occasionally military personnel.

Staff will bring forward a resolution of the recommended fee schedule changes based on the last two Committee meetings to the November 14, 2023 Finance-Personnel Committee meeting.

b. Finance & Personnel Work Plan

7) Adjourn

A motion to adjourn at 6:29 PM was made by Alderman Parrish, seconded by Alderman Gebhardt. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director



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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission
Thursday, October 12, 2023
9:00 AM
North Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Commissioner Kenneth Maciolek
 Chair T. Azinger
 Commissioner Jim Doornek
 Commissioner Ron Heinritz
 Commissioner Rob Holyoke
 Commissioner John Liegeois

Absent:

Commissioner Kristin Wade

City Engineer/Director of Public Works Lundeen, Assistant City Engineer McCraw, and Administrative Assistant Redeker were also in attendance.

2. Approval of Meeting Minutes

a. September 14, 2023 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Commissioner Heinritz

SECONDED BY: Holyoke

AYES: Maciolek, Azinger, Doornek, Heinritz, Holyoke, Liegeois

3. Discussion/Action Items

a. River Road Paved Shoulder Discussion

Commissioners discussed the newly paved shoulder on River Rd in the Village of Thiensville as well as the new paved path at the intersection of River Rd and Freistadt Rd in the Village of Thiensville. During the discussion, the commission decided to add a discussion item to the November agenda to discuss bike routes and signage in the Village of Thiensville. It was suggested to invite Thiensville Director of Community Services/Public Works LaFond to the meeting.

b. Railroad Crossing between Bonniwell and Highland Discussion

Safety concerns about the railroad crossing on the Ozaukee Interurban Trail between Bonniwell Rd and Highland Rd were discussed. A motion to make a formal recommendation to the Interurban Advisory Committee to discuss safety at the crossing was made by Commissioner Heinritz and seconded by Commissioner Doornek. All present were in favor and the motion passed.

RESULT: **Approved [Unanimous]**

MOVED BY: Commissioner Heinritz

SECONDED BY: Commissioner Doornek

AYES: Maciolek, Azinger, Doornek, Heinritz, Holyoke, Liegeois

c. Mequon-Thiensville Planning Study Scope - Inclusion of Adjacent Studies

Through a discussion, the commission chose to include plans from adjacent communities in the Mequon-Thiensville Planning Study scope and to let the hired consultant gather the information rather than having the commission provide it.

4. Adjourn

a. Motion to Adjourn at 10:08

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Maciolek

SECONDED BY: Commissioner Heinritz

AYES: Maciolek, Azinger, Doornek, Heinritz, Holyoke, Liegeois

Respectfully Submitted,

Kaye Redeker



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Office of Parks and Operations

PARK AND OPEN SPACE BOARD

Wednesday, August 16, 2023

6:30 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

Meeting called to order at 6:30 PM

Present:

Chair Jason Cain
 Vice Chair Breanne Plier
 Alderman Brian Parrish
 Alternate Alderman Jeffrey Hansher
 Board Member Peter Bratt
 Board Member James Lysaught
 Board Member Anton Usowski
 Board Member Gerald Vite
 Board Member David Wolfson

Also present: Parks and Forestry Superintendent Gies, Administrative Assistant Schlereth, John Rice and Chris Korjenek of the Thiensville Mequon Pickleball Association.

2) Approval of Meeting Minutes

a. June 21, 2023, Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Lysaught

SECONDED BY: Board Member Vite

AYES: Cain, Plier, Parrish, Hansher, Bratt, Lysaught, Usowski, Vite, Wolfson

3) Discussion

a. Pickleball Presentation

John Rice and Chris Korjenek gave a presentation on behave of the Thiensville Mequon Pickleball Association.

Board agreed to add 6 pickleball courts to the 2024 Riverbarn Park Master Plan.

b. Parking Lot/Fence at Katherine Kearney Carpenter Park

The board concluded that consideration of a fence should be included in the scope of services for the parking lot reconstruction.

c. Parks Priority Top Final 2023

Discussion ensued about adding a budget column, update descriptions, and email it to the board for review before September 11, 2023.

d. Lemke

e. Budget Calendar

Staff was asked to let the board members know which Common Council meetings would be appropriate to attend.

4) Parks and Forestry Superintendent Report

a. Work Plan (8.16.23)

5) Adjourn

a. Motion to Adjourn at 8:25 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Board Member Lysaught

AYES: Cain, Plier, Parrish, Hansher, Bratt, Lysaught, Usowski, Vite, Wolfson

Respectfully Submitted,

Ren Schlereth



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Office of Parks and Operations

PARK AND OPEN SPACE BOARD
Wednesday, September 20, 2023
6:30 PM
South Conference Room

Minutes

1) Call to Order, Roll Call

Meeting called to order at 6:30 PM

Present:

Chair Jason Cain
 Alderman Brian Parrish
 Alternate Alderman Jeffrey Hansher
 Board Member Peter Bratt
 Board Member James Lysaught
 Board Member Anton Usowski
 Board Member David Wolfson
 Vice Chair Breanne Plier -- **Excused**
 Board Member Gerald Vite -- **Excused**

Also present were Parks and Forestry Superintendent Gies and Administrative Assistant Schlereth.

2) Approval of Meeting Minutes

a. August 16, 2023, Minutes

August minutes to be approved at the next meeting.

3) Discussion Item

a. Parks Priority Top Final 2023

\$50,000 capital funding the board received in 2023 will roll over into 2024 to go towards Lemke pavilion.

The plans for Lemke will go for approval to Park and Open Space Board in November and at the Common Council meeting in December.

b. Equipment Checklist & Report

Discussion ensued on including a playground analysis as part of the 2024 comprehensive plan.

c. 2023 Annual Report

Board members will review the report and provide feedback to staff.

d. 2024 Park Open Space Compensation Park Plan Update

4) Parks and Forestry Superintendent Report

a. Work Plan (9/20/23)

5) Adjourn

a. Motion to Adjourn at 7:41 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Cain
SECONDED BY: Board Member Lysaught

AYES: Cain, Parrish, Hansher, Bratt, Lysaught, Usowski, Wolfson
DEEMED NO: Plier, Vite

Respectfully Submitted,

Ren Schlereth
Administrative Assistant



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Department of Community Development
Taped and Televised

PLANNING COMMISSION
Regular Meeting
Monday, October 23, 2023
6:00 PM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Present:

Chair Andrew Nerbun
Commissioner Nancy Urbani
Alderman Robert Strzelczyk
Commissioner Bruce Barnes
Commissioner Martin Choren
Commissioner Stephanie Hawley
Commissioner Rebecca Schaefer
Commissioner Dan Gentges - **Absent**
Commissioner John Stoker - **Absent**

Mayor Nerbun called the meeting to order at 6:00 p.m.

a) Approval of Meeting Minutes from September 18, 2023

Action

Ald. Strzelczyk made a motion to approve the meeting minutes from September 18, 2023.

Commissioner Urbani seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT:	APPROVED [7 TO 0]
MOVER:	Robert Strzelczyk, Alderman
SECONDER:	Nancy Urbani, Commissioner
AYES:	Urbani, Nerbun, Strzelczyk, Barnes, Choren, Hawley, Schaefer
ABSENT:	Gentges, Stoker

2) Regular Business

- a) James Hoffman. The applicant is seeking fill permit approval to allow for 89,000 C.Y. for fill and berm construction for the parcel located immediately north of 13062 N. Port Washington Road.

Assistant Director of Engineering, Cole McCraw, explained that he broke down the item into three parts to better understand the requests and vote accordingly (pg.16):

1. 18,000 C.Y. of fill for the entire site, grading will be up 1-2 feet for the entire parcel.
2. East Berm – 20-ft berm along the 1-43 corridor.
3. 25-ft berm along the Port Washington Road corridor.

He explained that the applicant submitted a narrative citing a state statute stating that local zoning ordinances are not applicable regarding fill and its placement along a transportation project for the state. The City Attorney did not provide a letter in response, but staff is proceeding as though the state statute is not applicable.

Staff recommendations of the three items:

1. Approve with the condition of requiring the submittal of a grading plan for staff review of adjacent draining patterns as well as to ensure that the applicant is obtaining NOI from the state.
2. Approve per the 3 conditions listed on page 12 of the packet requiring a final berm design and landscaping plan to be submitted for staff review.
3. Table of the proposed 25-foot berm due to the fact that staff does not believe it is an appropriate fit to scale on that corner.

The applicant, Jim Hoffman, explained some of the time sensitive issues and date constrictions he is facing between approvals from the city and working with the DOT to obtain the fill.

There was discussion, and questions asked, from the Commission regarding water flow and impervious surface. There was discussion regarding the dates in the report and whether the dates need to be amended due to the applicant's request. Mayor Nerbun suggested the fill could be allowed until the end of 2024 and that the landscaping should be completed by the middle of 2025. Ald. Strzelczyk stated his concern about the condition of the roads due to the amount of fill hauls to this site and requested that the road condition be monitored.

Action

Ald. Strzelczyk made a motion to approve items 1 & 2, with the new dates of landscape completion by 6/30/25 and fill completion by 12/31/24.

Commissioner Choren made a friendly amendment to the motion that the average slope does not exceed 3:1.

Ald. Strzelczyk accepted the friendly amendment.

Commissioner Barnes seconded the motion as amended.

A voice vote was taken; vote passed (7-0)

Asst. Dir. Zader gave some history on berms in the city and commented that without a

development agreement staff do not support the height of the proposed berm.

The Commission expressed hesitation about the height of the proposed berm and are supportive of tabling this portion of the requested approval. The Commission is supportive and appreciative of the applicant's interest in developing this parcel and suggest they would possibly be supportive of a shorter berm.

Action

Ald. Strzelczyk made a motion to table item #3

Commissioner Schaefer seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT:	APPROVED WITH CONDITIONS [7 TO 0]
MOVER:	Robert Strzelczyk, Martin Choren
SECONDER:	Bruce Barnes, Commissioner
AYES:	Urbani, Nerbun, Strzelczyk, Barnes, Choren, Hawley, Schaefer
ABSENT:	Gentges, Stoker

- b) Enclave Phase VII. The applicant is seeking development agreement and fill permit approval to allow for 25,000 C.Y. for fill and 12-lots for the parcel located immediately north of 8200 W. Donges Bay Road.

Eng. Asst. Dir. McCraw stated that this request is for development agreement and fill approval for Phase VII of the Enclave subdivision, for 12-lots and will eventually connect the Preserve Parkway street to the older section of the subdivision.

Action

Commissioner Barnes made a motion to approve the development agreement and fill permit request per staff recommendations.

Ald. Strzelczyk seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT:	APPROVED [7 TO 0]
MOVER:	Bruce Barnes, Commissioner
SECONDER:	Andrew Nerbun, Chair
AYES:	Urbani, Nerbun, Strzelczyk, Barnes, Choren, Hawley, Schaefer
ABSENT:	Gentges, Stoker

- c) Dennis Bush for Kellaher. The applicant is seeking certified survey map approval to allow for a 2-lot division for the property located at 9832 N. Range Line Road and land immediately to the east.

Asst. Dir. Zader stated that the CSM request is for 2-lot land division. There is an existing home located on Lot 1 and there are two outbuildings on Lot 2 which will be razed. Creation of this CSM includes property purchased from the adjacent neighbor, dedication of about 50-feet for

ultimate ROW to the city, a shared driveway easement and sanitary & water easement. The applicant is requesting a deferral to connect to city water. Staff does recommend approval per the conditions in the report.

The applicant submitted a letter to staff based on the staff report recommendations and Eng. Asst. Dir. McCraw provided answers to the questions:

- Staff approves the waiver request for the driveway width as there are trees close by and has approved this width for other driveways.
- Utility easements – if the lateral is to be shared an easement would be requested.
- Water connection – the applicant has a water deferral request submitted which they do quality for given the distance to the connection. This will be processed at staff level.
- The wetland delineation report has been submitted.

There was a question regarding the existing width of the driveway and the Commission discussed previous waiver approvals.

Action

Ald. Strzelczyk made a motion to approve the CSM including the driveway waiver to remain as existing (approx.14-feet).

Commissioner Barnes seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT:	APPROVED WITH CONDITIONS [7 TO 0]
MOVER:	Robert Strzelczyk, Alderman
SECONDER:	Bruce Barnes, Commissioner
AYES:	Urbani, Nerbun, Strzelczyk, Barnes, Choren, Hawley, Schaefer
ABSENT:	Gentges, Stoker

- d) Caulfield. The applicant is seeking certified survey map approval to allow for a 2-lot land division for the property located at 12650 N. Wasaukee Road.

City Planner, Evan Hoier, stated that this is a request for a 2-lot land division. Lot 1 contains existing farmstead buildings, and the City Forester confirmed that no specimen trees will be impacted. Lot 1 would retain the agricultural overlay as it would obtain over 10-acres (29.61 acres).

Eng. Asst. Dir. McCraw stated that staff does support the driveway waiver (condition #11 in the staff report). There is currently no driveway on site.

Staff and the Commission discussed the driveway conditions they would like to require.

Action

Commissioner Barnes made a motion to approve the CSM per staff recommendation including the approval of a 14-foot driveway with 2-foot shoulders on each side.

Ald. Strzelczyk seconded the motion.
A voice vote was taken; vote passed (7-0)

RESULT:	APPROVED WITH CONDITIONS [7 TO 0]
MOVER:	Bruce Barnes, Commissioner
SECONDER:	Robert Strzelczyk, Alderman
AYES:	Urbani, Nerbun, Strzelczyk, Barnes, Choren, Hawley, Schaefer
ABSENT:	Gentges, Stoker

- e) Walter Buildings for Mark Eskuche. The applicant is seeking building and site plan approval to allow for a 1,920 square foot storage building for the property located at 6728 W. Donges Bay Road.

Planner Hoier stated that the proposed building would replace a deteriorating 30 x 64 sq. ft. building in the same location. The building will be used for the applicant's classic car restoration and racing business. The applicant received CUG approval for this use in 1994. Planner Hoier reviewed the building materials that will be used. He commented that a site visit was conducted, and several tires and materials were piled on the western side of the warehouse near the garbage bins. It was also noted that a recreational vehicle was parked on the property as well as a tractor trail parked in the driveway.

There was feedback from the Commission regarding the truck parked in the ROW on site during load and unloading, as it is believed to impose an impediment for traffic and pose a public safety issue. Discussion ensued and feedback supports the truck only being allowed to unload on site during non-peak traffic hours and for all the trucks to be parked further back on the site. The Commission supports the business use at this site.

Action

Ald. Strzelczyk made a motion to approve this item with an amendment to condition #3 that the tractor trailer may be parked in the rear of the site but the loading and unloading shall not occur during peak traffic hours or be located in the ROW.

Commissioner Barnes seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT:	APPROVED WITH CONDITIONS [7 TO 0]
MOVER:	Robert Strzelczyk, Alderman
SECONDER:	Bruce Barnes, Commissioner
AYES:	Urbani, Nerbun, Strzelczyk, Barnes, Choren, Hawley, Schaefer
ABSENT:	Gentges, Stoker

- f) Kathy Burghardt for Delish Delivered. The applicant is seeking building and site plan approval to allow for a 2,300 square foot catering services facility for the property located at 6340 W Industrial Road.

Planner Hoier stated that the applicant is proposing to open and operate a food catering business

and due to it being located in the Town Center zoning district, a building and site review was conducted. The use is permitted but there are some disparities with the existing building as it predates the creation of the Town Center zoning requirements, such as:

- The building is setback more than 50 feet, and the code requires it to be only 10 feet.
- The offset is currently 7 feet, and the code requires it to be at least 10 feet.
- There are not enough parking spaces on site (9 existing, 35 required).
- Parking lots are prohibited between buildings and street frontage.
- Street lighting needs to be installed.
- Landscaping, street trees and screening are lacking on site.

The applicant is not proposing any changes to the building façade or the site at the time of submittal.

Eng. Asst. Dir. McCraw stated that ROW dedication is being requested by the city for future street improvements and potential sidewalk installation.

The applicant, Kathy Burghardt, stated that she does not wish to make improvements to the building or site at this time, but based on staff recommendations, she agreed to the following:

- Landscape 4 shrubs by the parking lot as screening.
- Landscape 3 shrubs on the east elevation to shield the equipment.
- Install awnings on the 2 small windows on the west elevation.

She would like to paint the garage door and garage entry door black instead of replacing it. She does not feel that it is her responsibility to provide the streetlight. She does not feel comfortable with the ROW dedication.

Staff stated that an ordinance was recently adopted that places the onus of public improvements on the owner as the TIF district monies have been spent. Lighting is required for the entire area and there should not be a gap in placement of the streetlamps. Staff is willing to work with the applicant on timing of the recommended improvements.

Commission discussed the ROW and streetlight recommendations. The Commission expressed sympathy for the applicant while also considering the requirements of the zoning district.

Planner Hoier commented that the garage door is not damaged, but it is quite dated and needs improvement. Staff recommend a glass door or black door for both the garage door and the adjacent entry door.

Action

Commissioner Choren made a motion to approve the landscape for #1, install awnings on the west elevation, painting of the garage door and entrance door and deferral of purchasing and installation of the streetlight until the land is divided, the building is expanded or the properties to the north or east create connectivity and lighting to the south.

Commissioner Barnes seconded the motion.

More discussion ensued.

Commissioner Choren amended his motion to exclude the requirement of the dedication of the ROW (condition #4).

Commissioner Barnes seconded the amended motion.

A roll call taken; vote passed (5-2) (No: Schaefer, Urbani).

RESULT:	APPROVED WITH CONDITIONS [5 TO 2]
MOVER:	Martin Choren, Commissioner
SECONDER:	Bruce Barnes, Commissioner
AYES:	Nerbun, Strzelczyk, Barnes, Choren, Hawley
NAYS:	Urbani, Schaefer
ABSENT:	Gentges, Stoker

g) Lemberg Electric for BMO Bank. The applicant is seeking sign design approval for drive-thru vinyl signage for the property located at 1425 W. Mequon Road.

Planner Hoier stated that this request is for signage on the drive-thru at BMO bank. This was originally a decal intended for all 3 drive-thru windows and was included in the sign package but was denied due to its size (exceeded 2 sq. ft). It was redesigned without the vinyl strip, but it was denied by staff based on design size and legibility from all the drive-thru lanes. The existing signage is non-conforming, but it is large in size and legible from all 3 lanes.

Commission feedback is that this is not a bothersome issue and that all signage needs to be a legible size. Some Commissioners support staff recommendations.

The applicant was represented by a Lemberg Electric representative, who commented that BMO wants a reliable process to display their brand colors but can be changed when needed for changing communication.

Action

Commissioner Urbani made a motion to approve this item.

Commissioner Hawley seconded the motion.

A roll call vote was taken; vote passed (4-3) (No: Schaefer, Strzelczyk, Nerbun)

RESULT: **APPROVED [4 TO 3]**
MOVER: Nancy Urbani, Stephanie Hawley
AYES: Urbani, Barnes, Choren, Hawley
NAYS: Nerbun, Strzelczyk, Schaefer
ABSENT: Gentges, Stoker

- h) United Image Group for Story Point Mequon. The applicant is seeking sign waiver approval to allow for a setback waiver for a monument sign for the property located at 6751 W. Mequon Road.

Asst. Dir. Zader stated this request is for a new sign to be place in a new location with a brick base. Two waivers have been requested:

1. Height waiver for a 7' sign which staff does not support as the sign height restriction has been steadfastly observed in the Town Center.
2. Setback waiver – about 2 feet from the ROW.

Staff recommends that the sign base match the brick base of the wall and come off 5 feet from the property line and be more integrated into the existing architecture. Staff recommend denial of the sign waiver.

The Commissioners like the idea of the sign being integrated into the wall, having a 4-5 foot offset and matching the architecture.

Action

Ald. Strzelczyk made a motion to table this item.

Commissioner Choren seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT: **TABLED [7 TO 0]**
MOVER: Robert Strzelczyk, Alderman
SECONDER: Martin Choren, Commissioner
AYES: Urbani, Nerbun, Strzelczyk, Barnes, Choren, Hawley, Schaefer
ABSENT: Gentges, Stoker

3) Announcements

The next meeting is Monday, December 4, 2023, at 6:00 p.m.

4) Adjourn

Action

Ald. Strzelczyk made a motion to adjourn the meeting.

Commissioner Urbani seconded the motion.

A voice vote was taken; vote passed (7-0)

The meeting was adjourned at 8:28 p.m.

Respectfully Submitted,

Jac Zader



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Police and Fire Departments

PUBLIC SAFETY COMMITTEE

Tuesday, October 10, 2023

5:15 PM

Lower Conference Room

Minutes

1) Call to Order and Roll Call

Present:

Chair Gregg Bach

Alderman Dale Mayr

Alderman Kelly Tolocko

Also Present: Police Chief Pryor, City Attorney Brian Sajdak (arrived at 5:31 PM), Administrative Coordinator Bowen, Deborah Gollin.

4) Discussion

The rules were suspended to act on the false alarm waiver first.

The Committee made a motion to move the false alarm waiver request ahead of other agenda items due to the resident being present. The motion was approved by unanimous voice acclamation.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Mayr

AYES: Bach, Mayr, Tolocko

a. False Alarm Waiver Request 2618 W. Lake Forest Ct.

Deborah Gollin requested that the Committee waive the false alarm fee. After discussing the alarm with the Committee, Gollin advised she would contact her alarm company for reimbursement. The waiver request was denied unanimously by voice acclamation.

RESULT: **Denied [Unanimous]**

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

2) Approve Meeting Minutes

a. Public Safety Committee - Regular Meeting - Aug 8, 2023, 5:15 PM

RESULT: Accepted [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 4074** A Resolution Approving the Purchase of Four (4) 2024 Dodge Durango Sport Utility Vehicles from Ewald Automotive Group, Hartford, Wisconsin, and the Purchase and Installation of Associated Equipment from General Communications, Milwaukee, Wisconsin in an Amount Not-to-Exceed \$213,234
 Chief Pryor discussed the proposed purchase of four new squad cars.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

- b. **RESOLUTION 4075** A Resolution Amending Resolution #4065 to Change the Model Year of the Squad Purchase Order from 2024 to 2025
 Chief Pryor discussed the proposed amendment, changing the model year of the squad cars purchased.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Tolocko
SECONDED BY: Alderman Mayr

AYES: Bach, Mayr, Tolocko

4) Discussion

- b. A discussion about the Administrative Window Service hours at the Public Safety Building.
 Chief Prior discussed the possibility of altering the hours of the lobby being staffed by an administrative specialist. Committee members were supportive of the adjustments discussed as the need is/continues to be determined by the department. Alderman Mayr suggested using the weekly bulletin to announce any changes in window hours.

5) Adjourn

- a. Motion to adjourn the meeting.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

Respectfully Submitted,

Melina Bowen



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Office of the City Administrator

PUBLIC WELFARE COMMITTEE

Tuesday, October 10, 2023

5:45 PM

Lower Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Dale Mayr
Alderman Gregg Bach
Alderman Kathleen Schneider

Also Present: Assistant City Administrator Schoenemann, City Attorney Sajdak, Mequon Water Utility Operations Manager Voight, and Executive Assistant Enea

2) Approval of Meeting Minutes

a. Meeting Minutes 091223

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Mayr

AYES: Mayr, Bach, Schneider

3) Discussion Items

Alderman Mayr moved to suspend the rules and to have the aquifer discussion first. Mequon Water Utility Operations Manager Voight started the discussion with some background information. Since the inception of the Water Utility in 1998, nearly 3,500 homes (70% of properties in Mequon) with pre-existing wells migrated to the water utility for service. That means that 200 million gallons of water are now not being taken from the aquifer and rather from Lake Michigan by using the Water Utility. Alderwoman Schneider inquired how the aquifer repletes itself and the answer was from rain. Alderman Bach inquired about the Concordia area and was told that all the new development on campus is on the Water Utility. The Committee had a brief discussion about the depth and layers of the aquifer and how water comes through the rocks from Canada before being satisfied that the Mequon aquifer is in good shape.

Next, the Committee discussed the Community Survey. Assistant City Administrator Schoenemann provided some background regarding the surveys conducted in 2012 and 2019.

Strategic Research Institute was used and nearly \$40,000 was spent, plus additional expenses to drive a high return. Assistant City Administrator asked the Committee to brainstorm possible topics for him to include in the memo that will be presented to the COTW for the discussion in December. Alderwoman Schneider mentioned pickleball because it only showed moderate interest in the 2019 survey. She is wondering if the sentiment has changed. Alderman Mayr suggested including that into a broader activity question. Alderman Mayr stated that the previous survey took 1 1/2 years to put together, so we need to start working on it now if we are looking at doing it in late 2024/early 2025. Assistant City Administrator Schoenemann thought it may go faster this time since a consultant would be brought in right away. During the last survey process, the consultant was brought in later in the process, resulting in redoing work previously completed. If the consultant is brought in on the front end, it would go smoother. Also, the survey got delayed because of elections and snowbirds. The Committee discussed opening it up to other Committees that may want to ask questions. Alderman Mayr suggested asking if residents prefer higher taxes, more development, or less services. The Committee also discussed if the survey would be digital or paper. Alderman Bach suggested asking COTW if they want to do the survey, when they want to do it, if it should be electronic, and if they have any question suggestions.

5) Adjourn

Alderman Bach moved to adjourn at 6:07 PM and Alderman Mayr seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant



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Public Works Department

PUBLIC WORKS COMMITTEE

Tuesday, October 10, 2023

6:00 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

Meeting called to order by Chair Schneider at 6:00 PM.

Present:

Chair Kathleen Schneider
 Alderman Jeffrey Hansher
 Alderman Kelly Tolocko

Also present: Director of Public Works/City Engineer Lundeen, Assistant City Engineer McCraw, Deputy Director of Public Works Weyker, Fleet Superintendent Zeller, Administrative Assistant Schlereth, Enterprise Program Coordinator Walljasper, Enterprise Senior Client Strategy Manager Stiegman, and Main Masli (12900 N. Highgate Ct.)

2) Consent Agenda Minutes/Reports

Chair Schneider requested the removal of items B- **RESOLUTION 4073** and C -**Approval of a Streetlight at the Intersection of Highland Road and Highgate Court /Farmdale Road** from the Consent Agenda.

- a. September 10, 2023, Minutes
- d. Approval of Phase 1 of We Energies Streetlight Conversion to LED
- e. Approval of the Trinity Lutheran School Sign Request with Reimbursement
- f. Public Works Work Plan (10.10.23)
- c. **Approval of a Streetlight at the Intersection of Highland Road and Highgate Court / Farmdale Road**

Chair Schneider requested the removal of items B and C from the Consent Agenda and to take up item C before B.

Attachment: Public Works mins_10-10-23 (9020 : Public Works Committee meeting minutes of October 10, 2023)

Main Masri (12900N Highgate Ct) was present in support of adding a streetlight at Highland Rd and Highgate Ct./Farmdale Rd. intersection.

- b. **RESOLUTION 4073** A Resolution Awarding the 2024 Road Improvements Design Contract for Highland Road and Fiesta Lane to Clark Dietz, Inc., of Milwaukee, Wisconsin, in the Amount of \$58,000

Gentle grading refers to being sensitive to the environment and tailoring the work to each property. Milling is a process of removing the top layer of old asphalt and replacing it with new material. Unlike milling, pulverization is reusing asphalt to re-pave the same area. Pulverization raises the elevation of the road which may impact the ditch line or depth.

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Schneider

AYES: Schneider, Hansher, Tolocko

3) Discussion Items

- a. Enterprise Fleet Management - Review of Performance Standards for Vehicle Leasing (Policy Statement 17)

Enterprise Program Coordinator Walljasper and Enterprise Senior Client Strategy Manager Stiegman gave a brief overview of the City vehicle leasing with Enterprise.

Discussion ensued on the future of leasing electric vehicles. Staff is continuing to factor EV's into the decision making. Currently the City benefits from selling the low mileage vehicles at a high resale value.

4) Adjourn

Motion to adjourn at 6:28 PM.

Respectfully Submitted,

Ren Schlereth
Administrative Assistant

6.k.a										
A	B	C	D	E	F	G	I	J	K	
1			CODE ENFORCEMENT SUMMARY DECEMBER 1, 2023							
2										
3	0	ADDRESS	OWNER		OTC	REQUIREMENT	COURT DATE	COMMENTS (See Key Column)	ACTIVE	
4	DIST.			VIOLATION TYPE/COMPLAINT	ISSUED	DATE			YES/NO	
5	8	151050504000	ABBAS OR FATMA ALI	YARD WASTE LEAVES AND BRANCHES	1/21/2022	6/1/2022		1	NO	
6	4	140341500100	JEFFERY KREITZ	PARKING	12/1/2021	12/15/2021		#5 CITATION 1.2	NO	
7	1	140306000500	JONATHAN SCHLOTTE	PARKING	10/21/2021	11/4/2021			NO	
8	1	140221000600	RICK OR PATRICIA FREYWUTH	TEMPORARY STRUCTURE	10/22/2021	11/5/2021			NO	
9	4	EXEMPT	WILSON SCHOOL	ELECTRONIC MESSAGE SIGN ILLUMINATION	12/8/2021	12/17/2021			NO	
10	1	141550010000	GALINA OR MISHA SHEPHELEVICH	PARKING	ONGOING	ONGOING		#5 CIRCUIT COURT	YES	
11	3	RENTAL	ST PAULS FISH	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO	
12	2	140306480000	DAVID OR ELIZABETH SANDE	HOME BUSINESS	11/22/2021	12/5/2021		1	NO	
13	1	141550011000	MICHAEL OR SHELLEY OLSON	PARKING	11/17/2021	11/9/2021		1	NO	
14	4	140270101200	SUPER STEEL LLC	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO	
15	8	RENTAL	NEARLY NEW CONSIGNMENT SHOP	BANNER	11/17/2021	11/20/2021		1	NO	
16	4	RENTAL	CENTRAL BARK	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO	
17	5	EXEMPT	CHRIST CHURCH	BANNER	11/17/2021	11/20/2021		1	NO	
18	4	140340500100	MEQUON LAWN AND GARDEN	BANNER	11/17/2021	11/20/2021		1	NO	
19	6	150191301600	MEQUON LAWN AND GARDEN	FLAG	11/17/2021	11/20/2021		1	NO	
20	8	RENTAL	KOHLER CREDIT UNION	BANNER	11/17/2021	11/20/2021		1	NO	
21	5	150201001800	SHELL GAS STATION	BANNER	11/17/2021	11/20/2021		1	NO	
22	6	RENTAL	SPINE PAIN DIAGNOSTICS ASSOCIATES SUITE 101	BANNER	11/17/2021	11/20/2021		1	NO	
23	8	RENTAL	SENDIKS	BANNER	11/17/2021	11/20/2021		1	NO	
24	6	RENTAL	WISCONSIN RADIOLOGY SPECIALISTS	BANNER	11/17/2021	11/20/2021		1	NO	
25	8	RENTAL	MARSHALLS	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO	
26	8	RENTAL	DERIAH BOUTIQUE	BANNER	11/17/2021	11/20/2021		1	NO	
27	6	RENTAL	ALSTATE INSURANCE	FLAG	11/17/2021	11/20/2021		1	NO	
28	8	RENTAL	ELITE NUTRITION	BANNER	11/17/2021	11/20/2021		1	NO	
29	6	RENTAL	MEQUON SMILE DESIGN	BANNER	11/17/2021	11/20/2021		1	NO	
30	5	RENTAL	X GOLF MEQUON	FLAG	11/17/2021	11/20/2021		1	NO	
31	8	150290600200	CULVERS	BANNER/SIGN	11/17/2021	11/20/2021		1	NO	
32	4	140270201000	ARTESA APARTMENTS	BANNER/SIGN	11/17/2021	11/20/2021		1	NO	
33	8	RENTAL	GREAT CLIPS	BANNER	11/17/2021	11/20/2021		1	NO	
34	3	RENTAL	SPRIN 16	FLAG	11/17/2021	11/20/2021		1	NO	
35	4	RENTAL	10503 N CEDARBURG ROAD	THE COLOUR BOWL SALON AND WELLNESS	11/17/2021	11/20/2021		1	NO	
36	4	140500612000	5616 W DONGES BAY ROAD	LIBBY MONTANA	11/17/2021	11/20/2021		1	NO	
37	6	150300600500	2635 W MEQUON ROAD	BANNER	11/17/2021	11/20/2021		1	NO	
38	6	151530001000	1505 W MEQUON ROAD	BANNER/SIGN	11/17/2021	11/20/2021		1	NO	
39	6	RENTAL	1339 W MEQUON ROAD	SOVEREIGN SELECT LLC	11/17/2021	11/20/2021		1	NO	
40	3	RENTAL	7602 W MEQUON ROAD	BANNER	11/17/2021	11/20/2021		1	NO	
41	6	RENTAL	1340 W MEQUON ROAD	IN BALANCE YOGA	11/17/2021	11/20/2021		1	NO	
42	6	RENTAL	1350 W MEQUON ROAD	AC ZUKERMAN JEWELERS	11/17/2021	11/20/2021		1	NO	
43	6	RENTAL	1424 W MEQUON ROAD	PANERA BREAD	11/17/2021	11/20/2021		1	NO	
44	6	RENTAL	1402 W MEQUON ROAD	NORTH SHORE COMPUTER	11/17/2021	11/20/2021		1	NO	
45	8	RENTAL	10530 N PORT WASHINGTON ROAD	KUMON MATH AND READING	11/17/2021	11/20/2021	4/6/2022	#5 CITATION 1	NO	
46	6	RENTAL	11525 N PORT WASHINGTON ROAD	FIDDLEHEADS COFFEE	11/17/2021	11/20/2021	3/2/2022	#5 CITATION 1	NO	
47	6	RENTAL	11511 N PORT WASHINGTON ROAD	JIMMY JOHNS	11/17/2021	11/20/2021	4/6/2022	#5 CITATION 1.2	NO	
48	4	140500903002	10360 N CEDARBURG ROAD	TACO BELL	12/23/2021	12/21/2021	4/6/2022	#5 CITATIONS 1,2,3	NO	
49	4	140500903002	10360 N CEDARBURG ROAD	KWIK TRIP	11/17/2021	11/20/2021	3/2/2022	#5 CITATIONS 1,2,3	NO	
50	8	150291100500	10500 N PORT WASHINGTON ROAD	KWIK TRIP	4/14/2021	4/23/2021	4/6/2022	#5 CITATIONS 1,2,3	NO	
51	4	140840107000	9712 N MEQUON PLACE	HOLD HOLDINGS	10/25/2021	11/9/2021	4/6/2022	#5 CITATIONS 1,2,3,4,5,6	YES	
52	7	140250600600	11050 N RIVER ROAD	TOUA YANG	11/17/2021	11/24/2021		#5 CITATION 1	NO	
53	4	140501204000	10056 N CEDARBURG ROAD	ROBERT STERN	11/17/2021	11/24/2021		#5 CITATION 1	YES	
54	3	140870805000	11715 N SILVER AVENUE	WILLIAM WISHT	ONGOING	ONGOING		#5 CITATION 1	YES	
55	6	151000203000	12339 N SI LAND DRIVE	LUJESS	ONGOING	ONGOING		#5 CITATION 1	YES	
56	8	151070412000	819 W SIERRA LANE	WILLIAM WISHT	ONGOING	ONGOING		#5 CITATION 1	YES	
57	8	151070412000	819 W SIERRA LANE	WILLIAM WISHT	ONGOING	ONGOING		#5 CITATION 1	YES	
58	2	140241201000	11249 N RIVERLAND ROAD	YVANN FAMILY TRUST	2/25/2022	3/11/2022		1	NO	
59	2	140241201000	11249 N RIVERLAND ROAD	PAUL FREDERICK	2/25/2022	3/11/2022		#5 CITATION 1	NO	
60	1	140121200300	3500 W HIGHLAND ROAD	THOMAS LEMENS	2/25/2022	3/11/2022		1	NO	
61	1	140121200300	3500 W HIGHLAND ROAD	THOMAS LEMENS	2/25/2022	3/11/2022		1	NO	

6.k.a										
A	B	C	D	E	F	G	I	J	K	
1	140191500200	11206-11210 W MEQLON ROAD	JORDON OR KRISTY LARSON	PARKING	2/25/2022	3/11/2022		1	NO	
63	140191500200	11206-11210 W MEQLON ROAD	JORDON OR KRISTY LARSON	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO	
64	140191500200	11206-11210 W MEQLON ROAD	JORDON OR KRISTY LARSON	OUTSIDE MAINT/VANCE	2/25/2022	3/30/2022		1	NO	
65	140390607000	3033 W RENEE COURT	IGOR OR MARGARITA LETKIN	PARKING	3/8/2022	3/22/2022		1	NO	
66	150308000400	10841 N ORIOLE LANE	NICHOLAS OR LAURA MEIER	OUTSIDE STORAGE	3/14/2022	3/31/2022		1	NO	
67	150308000400	10841 N ORIOLE LANE	NICHOLAS OR LAURA MEIER	GENERAL MAINT/VANCE	3/14/2022	5/30/2022		1	NO	
68	140390607000	2030 W SUNNIDALE LANE	DIANNE MCCLELLAN	PARKING	3/14/2022	3/31/2022		1	NO	
69	140390607000	2030 W SUNNIDALE LANE	DIANNE MCCLELLAN	OUTSIDE STORAGE	3/14/2022	3/31/2022		1	NO	
70	140271200400	6926 W DONGES BAY ROAD	GO RITEWAY	PARKING	3/17/2022	3/21/2022		1	NO	
71	140271200400	6926 W DONGES BAY ROAD	GO RITEWAY	ADVERTISING FLAG	3/17/2022	3/21/2022		1	NO	
72	140940205000	9612 W MEQLON PLACE	LEWIS OR JEAN BIRKE	OUTSIDE MAINT/VANCE	3/23/2022	6/1/2022		1	NO	
73	150850000002	3100 W COUNTRY CLUB DRIVE	WILLIAM CONLEY	LANDSCAPING	3/23/2022	6/1/2022		1	NO	
74	140300709001	1863/461 N 1/2 LOT 9 BLK 7 CEDARBURG ROAD	MESCAL DEVELOPMENT CORPORATION	BUSINESS OCCUPANCY PERMIT	3/31/2022	4/6/2022		1	NO	
75	140240701200	11610 N RIVER ROAD	MARLYN MAWKE	OUTSIDE STORAGE	3/31/2022	4/7/2022		1	NO	
76	140240701200	11610 N RIVER ROAD	MARLYN MAWKE	LITTER	4/6/2022	4/13/2022		1	NO	
77	RENTAL	11720 N PORT WASHINGTON ROAD	MARCUS NORTH SHORE CINEMA	LITTER	4/6/2022	4/13/2022		1	NO	
78	150200701300	11558 N PORT WASHINGTON ROAD	ELITE HIGHLANDER MEQLON INC	LITTER	4/6/2022	4/13/2022		1	NO	
79	RENTAL	11558 N PORT WASHINGTON ROAD	METRO MARKET	PARKING	4/21/2022	4/28/2022		#5 CITATION 1,2	NO	
80	140860207000	11345 N SOLAR AVE	JEFFREY MCCLONE	PARKING	4/21/2022	4/28/2022		1	NO	
81	140892402000	11425 N VEGA AVE	DENNIS HERBERA	PARKING	4/21/2022	4/28/2022		1	NO	
82	140210101000	11932 N VEGA AVE	JOHN OR STACEY MURRAY	PARKING	4/21/2022	4/28/2022		#5 CITATION 1,2	NO	
83	141220004000	11912 N SOLAR AVE	JAMES MCNICHO	PARKING	4/21/2022	4/28/2022		1	NO	
84	140870709000	11625 N VEGA AVE	ROBERT MACGIEWICZ	PARKING	4/21/2022	4/28/2022		1	NO	
85	140884020200	8509 W POPLAR DR	WILLIAM BLATZ	PARKING	4/21/2022	4/28/2022		1	NO	
86	140840509000	4808 W HIWATIA DR	PAUL SCHUMACHER	HOOP HOUSE	4/21/2022	5/5/2022		1	NO	
87	141160010000	12335 N WOODFIELD CT	JEFFREY OR SUSAN POMERANTZ	OUTSIDE STORAGE	4/23/2022	4/29/2022		1	NO	
88	140500102002	6714 W MEQLON ROAD	MICHAEL OR TRACY LAONDE	OUTSIDE STORAGE	4/28/2022	5/13/2022		#5 CITATION 1,2	NO	
89	150560205000	1425 W ZEDLER LANE	BRADFORD PIGG	GARAGE	5/10/2022	5/13/2022		#5 CITATION 1	NO	
90	141160010000	12335 N WOODFIELD COURT	JEFFREY OR SUSAN POMERANTZ	PARKING	5/17/2022	5/24/2022		1	NO	
91	RENTAL	11740 N PORT WASHINGTON ROAD	BANK FIRST	BANNER	5/17/2022	5/21/2022		1	NO	
92	EXEMPT	13800 N PORT WASHINGTON ROAD	UNITARIAN CHURCH	BANNER/FLAG	5/17/2022	5/21/2022		1	NO	
93	RENTAL	8008 W MEQLON ROAD	SPUR 16	BANNER/FLAG	5/17/2022	5/21/2022		1	NO	
94	RENTAL	10900 N PORT WASHINGTON ROAD	THE FEED BAG	BANNER	5/17/2022	5/21/1955		1	NO	
95	EXEMPT	3906 W MEQLON ROAD	ST BONIFACE CHURCH	BANNER	5/17/2022	5/21/2022		1	NO	
96	151600224000	1630 W DOROTHY PLACE	DAVID OR SHELLY HAUGH	OUTSIDE MAINT/VANCE	5/25/2022	6/18/2022		1	NO	
97	1516001214000	1630 W DOROTHY PLACE	DAVID OR SHELLY HAUGH	OUTSIDE STORAGE	5/25/2022	7/1/2022		1	NO	
98	140870504001	11733 N WALWATOSA ROAD	DE LORES FILATER	OUTSIDE STORAGE	5/25/2022	6/15/2022		1	NO	
99	140870504001	11733 N WALWATOSA ROAD	DE LORES FILATER	OUTSIDE MAINT/VANCE	6/7/2022	7/5/2022		1	NO	
100	140341600200	BAEHR AND COUNTRY LINE/NO ADDRESS	BILL FINE/COUNTRY LINE HOLDINGS	PARKING	6/13/2022	6/29/2022		#5 CITATION 1,2	NO	
101	150570602000	1424 W ZEDLER LANE	ROSEMARY KOLLER	GRASS	6/15/2022	6/22/2022		1	NO	
102	151070412000	819 SIERRA LANE	VANN FAMILY TRUST	GRASS	6/15/2022	6/22/2022		1	NO	
103	141510000500	9833 N RANGE LINE ROAD	CYNTHIS COAKLEY	OUTSIDE STORAGE	6/15/2022	6/29/2022		1	NO	
104	151090214001	12731 N EAST SHORELAND DRIVE	GARMAN LIVING TRUST	PARKING	6/15/2022	6/29/2022		1	NO	
105	151090214000	12731 N EAST SHORELAND DRIVE	TED RUEHL	OUTSIDE STORAGE	6/15/2022	6/29/2022		1	NO	
106	140640202000	10811 N SHEWOD DRIVE	CHARLES CONRAD	YARD WASTE BRANCHES	6/21/2022	6/28/2022		1	NO	
107	151070412000	819 W SIERRA LANE	VANN FAMILY TRUST	TRASH/LITTER	6/21/2022	6/28/2022		1	NO	
108	150710411000	11604 N HILLSIDE LANE	MICHAEL GRIMMER OR SUZANNE PERLINSKI	TURF GRASS	6/21/2022	6/28/2022		1	NO	
109	150710405000	11433 N COUNTRY LANE	WILLIAM GENSCHICK	TEMPORARY STRUCTURE	6/21/2022	6/28/2022		1	NO	
110	150710405000	11433 N COUNTRY LANE	WILLIAM GENSCHICK	PARKING	6/21/2022	6/28/2022		1	NO	
111	150630108000	11320 N VALLEY DRIVE	JONATHAN SCHULTZ	PARKING	6/21/2022	6/28/2022		1	NO	
112	140700083000	3327 BURGANDY COURT	LYNN VORBECK	PARKING	6/21/2022	6/28/2022		1	NO	
113	150990701000	12345 N EAST SHORELAND DRIVE	ANDREW OR WENDY PETZOLD	OUTSIDE MAINT/VANCE	6/23/2022	7/29/2022		1	NO	
114	150990701000	12345 N EAST SHORELAND DRIVE	ANDREW OR WENDY PETZOLD	TURF GRASS	6/23/2022	7/14/2022		1	NO	
115	150060901900	13804 N MARTIN WAY SUITE 2400	13804 N MARTIN WAY LLC	POOL FENCE	7/17/2022	7/29/2022		#5 CITATION 1	YES	
116	150061505000	1908 W BONNIVILL ROAD	RAVI NARAYAN OR SOMNVA SUBRAMANIAN	POOL FENCE	8/11/2021	8/26/2022		1	NO	
117	150911001000	2517 W CHESTNUT ROAD	TKOFKI OR KERRY ALABI	PARKING	7/15/2022	7/22/2022		1	NO	
118	140501305007	9807 N CEDARBURG ROAD	RYAN OR KATHERINE KAUTZER	TURF GRASS	7/15/2022	7/22/2022		1	NO	
119	XXXXXXX	NORTH SHORE ESTATES	DEBRA MEWEL PRESIDENT	OUTSIDE STORAGE	7/14/2022	8/5/2022		1	NO	
120	142010051000	10879 N WILDCAT WAY	AMBER SCHROEDER	FENCE	5/16/2022	5/27/2022		#5 CITATION 1,2	YES	
121	140860205000	11413 N SOLAR AVENUE	DYLAN OR LUIE WAGNER	PARKING	7/21/2022	8/4/2022		1	NO	
122	RENTAL	10930 N PORT WASHINGTON ROAD	SENDKS	BANNERS	7/21/2022	7/28/2022		1	NO	

6.k.a										
A	B	C	D	E	F	G	I	J	K	
1229	1	XXXXXXX	HIGHLANDS LOT 8	OUTSIDE MAINTENANCE	7/22/2022	7/29/2022		1	NO	
124	4	140270201500	8833 W MEQUON ROAD	LANDSCAPING	7/22/2022	8/16/2022		1	NO	
125	4	140270202000	RESERVE FRONT LOT	SIGNS	7/22/2022	8/19/2022		1	NO	
126	7	150850000002	STREYPOINT SENIOR LIVING	LANDSCAPING	7/22/2022	10/5/2022		1	NO	
127	8	XXXXXXX	NORTH SHORE CLUB DRIVE	LANDSCAPING	7/22/2022	7/29/2022		1	NO	
128	2	10830 N PORT WASHINGTON ROAD	MEQUON PAVILIONS	FLAGS	7/22/2022			1	NO	
129	5	140820210001	3016 W SHOLES DRIVE	2 SHEDS	8/13/2022	9/11/2022		1	NO	
130	5	151120209000	18897 N LAKE SHORE DRIVE	OUTDOOR STORAGE	8/13/2022	8/26/2022		1	NO	
131	6	150300802300	2212 W SUNNDALE LANE	POOL FENCE	8/13/2022	8/26/2022		1	NO	
132	8	RENTAL	AARON OR PETER KINNEY	BANNER	8/19/2022	8/25/2022		1	NO	
133	6	RENTAL	NORTH SHORE BANK	FLAGS	8/19/2022	8/25/2022		1	NO	
134	6	RENTAL	EAST TOWNE SQUARE MALL	FLAGS	8/19/2022	8/25/2022		1	NO	
135	6	RENTAL	FAYES MEQUON	FLAGS	8/19/2022	8/25/2022		1	NO	
136	6	RENTAL	THE LEMON TREE	FLAGS	8/19/2022	8/25/2022		1	NO	
137	6	RENTAL	ZARLETTI MEQUON	BANNER	8/19/2022	8/25/2022		1	NO	
138	6	RENTAL	COCOA TREE CONNECTIONARY	BANNER	8/19/2022	8/25/2022		1	NO	
139	6	RENTAL	KUMON MATH AND READING	A FRAME	8/19/2022	8/25/2022		1	NO	
140	4	140271601200	FLETH MAIN	BANNER	8/19/2022	8/25/2022		1	NO	
141	1	141440022001	PICARDY SHOE PARLOUR	SIGNS	7/7/2022	7/29/2022		1	NO	
142	1	141440022001	NORTH SHORE DANCE	PLUMBING PERMIT	8/24/2022	9/7/2022		1	NO	
143	1	141440022001	YOUSSEF BERRADA	ELECTRIC PERMIT	8/24/2022	9/7/2022		1	NO	
144	1	141440022001	YOUSSEF BERRADA	BUILDING PERMIT	8/24/2022	9/7/2022		1	NO	
145	1	141440022001	YOUSSEF BERRADA	FILL PERMIT	8/24/2022	9/7/2022		1	NO	
146	7	150500116000	YOUSSEF BERRADA	SURVEY	8/24/2022	9/7/2022		1	NO	
147	7	140200145000	CHARLES MAYER	GRASS	8/31/2022	9/8/2022		1	NO	
148	4	RENTAL	WILLIAM GRUBER	HOME BUSINESS	9/6/2022	9/16/2022		1	NO	
149	6	RENTAL	GOOD LAND PREMIUM FOODS PROVISIONS INC	BUILDING AND SITE PLAN AMENDMENT	9/6/2022	9/19/2022		1	NO	
150	5	151010106001	REMAX LAKESIDE	WALL SIGN	9/8/2022	10/28/2022		1	NO	
151	5	150970019000	NANCY TOLOCKO	DECK	9/13/2022	12/14/2022		1	NO	
152	5	150970019000	JOHN OR JULIE HENNINGS	PARKING	9/13/2022	9/23/2022		1	NO	
153	8	EXHMT	WARREN BARNETT INTERIORS	OUTSIDE MAINTENANCE	9/14/2022	9/27/2022		1	NO	
154	3	RENTAL	OZAJKEE WASHINGTON COUNTY LAND TRUST	CONDITIONAL USE GRANT	9/14/2022	10/14/2022		1	NO	
155	6	150190400400	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/20/2022	10/4/2022		1	NO	
156	6	150190400500	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO	
157	6	150190400600	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO	
158	6	RENTAL	FIFTH MAIN	MONUMENT SIGN	9/26/2022	10/13/2022		1	NO	
159	8	150740120000	JEFFREY OR JENNIFER PATRUSKI	PARKING	9/26/2022	10/13/2022		1	NO	
160	4	140840306000	SHAWN OR RUTH RUHNSTEIN	SUMP PUMP	9/26/2022	10/13/2022		1	NO	
161	6	RENTAL	DAILY COSMETICS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO	
162	6	RENTAL	EMBRACE YOUR FACE	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO	
163	6	RENTAL	CEAR CHER MASSAGE	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO	
164	6	RENTAL	JANET HALONEN-ACUESTICS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO	
165	6	RENTAL	DRAGON FLY MEDITATION AND WELLNESS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO	
166	6	RENTAL	THEPOTIC MASSAGE AND WELNESS CENTER	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO	
167	6	RENTAL	WYNTER CO. BEAUTY	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO	
168	3	150300609000	NORTH SHORE DENTAL	BANNER	10/6/2022	10/13/2022		1	NO	
169	3	RENTAL	HOMESTED FAMILY DENTISTRY	BANNER	10/6/2022	10/13/2022		1	NO	
170	6	150710405000	WILLIAM OR CAROL GENSBUCK	OUTSIDE STORAGE	10/6/2022	10/27/2022		1	NO	
171	6	150710405000	WILLIAM OR CAROL GENSBUCK	OUTSIDE STORAGE	10/6/2022	11/10/2022		1	NO	
172	6	150910101100	14933 N COUNTRY LANE	OUTSIDE MAINTENANCE	10/12/2022	11/12/2022		1	NO	
173	1	140200606000	10855 N PORT WASHINGTON ROAD	OUTSIDE MAINTENANCE	10/12/2022	11/12/2022		1	NO	
174	1	140171101100	10855 W FREESTADT ROAD	PARKING	10/16/2022	11/11/2022		1	NO	
175	4	140500404000	JENNIFER JOHNSON OR JOSHUA COMFORT	PARKING	10/16/2022	11/11/2022		1	NO	
176	5	150170800500	MEQUON AUTO TECH	WATER TO FACILITY	10/19/2022	11/25/2022		1	NO	
177	4	140271601200	STEVEN OR KIMBERLY BROWN	SHEP PERMIT	10/19/2022	11/4/2022		1	NO	
178	4	RENTAL	NORTH SHORE DANCE STUDIO	MONUMENT SIGN	10/21/2022	11/30/2022		1	NO	
179	5	150920201000	PRESTIGE AUTO SERVICE	PARKING COMMERCIAL	10/26/2022	11/2/2022		1	NO	
180	5	150920201000	US BANK	GRASS	10/27/2022	11/4/2022		1	NO	
181	8	151070111200	MARY JOHNSON	OUTSIDE MAINTENANCE	10/27/2022	11/27/2022		1	NO	
182	6	151260105000	STEFAN OR SARAH GENDELMAN	OUTSIDE MAINTENANCE	10/27/2022	11/27/2022		1	NO	
183	5	151200017000	BARBARA PRATF	BUILDING PERMIT	10/28/2022	11/21/2022		1	NO	
	5		11693 N LAKE SHORE DRIVE	OUTSIDE MAINTENANCE	1/19/2022	5/30/2022		# 5 CITATION 1	YES	

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A	B	C	D	E	F	G	H	I	J	K
185	5	151200017000	11693 N LAKE SHORE DRIVE	OUTSIDE STORAGE	11/9/2022	2/9/2022			#5 CITATION 1	YES
186	1	1400809000200	WHITE RABBIT RESTAURANT	MONUMENT SIGNS	11/9/2022	11/23/2022			1	NO
187	6	150191602200	CONCORD 97 LLC	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022			1	NO
188	8	150320700200	CONCORD 97 LLC	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022			1	NO
189	6	150320700200	PARK AVENUE PLAZA OF MEQUON	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022			1	NO
190	5	150201101000	LAKEVIEW DEVELOPMENT COMPANY	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022			1	NO
191	7	140501403003	(PNS) SCHMIDT MEQUON LLC	OUTSIDE MAINTENANCE	11/15/2022	12/6/2022			EXTENSION NEW OWNER	YES
192	4	140341100400	JEFF OR BETH ASTEMORSKI	OUTSIDE STORAGE	11/17/2022	12/2/2022			1	NO
193	4	140341100400	ANDREW BERGMAN	PARKING	11/17/2022	12/2/2022			1	NO
194	4	140340500080	ROBERT PETZOLD JR	OUTSIDE STORAGE	11/17/2022	12/2/2022			1	NO
195	4	140340500080	ROBERT PETZOLD JR	OUTSIDE STORAGE	11/17/2022	12/2/2022			1	NO
196	1	140181300800	LINENWOOD FARMS	PARKING	11/17/2022	12/2/2022			1	NO
197	1	140181300800	LINENWOOD FARMS	OUTSIDE STORAGE	11/17/2022	12/2/2022			1	NO
198	8	RENTAL	TOBIN JEWELLERS	BANNER	11/30/2022	12/8/2022			1	NO
199	6	151530001000	EAST TOWNE SQUARE MALL	BANNER/FLAGS	11/30/2022	12/8/2022			1	NO
200	3	140860219000	MARK KRUEGER	OUTSIDE STORAGE	12/6/2022	12/20/2022			1	NO
201	3	140860219000	MARK KRUEGER	PARKING	12/6/2022	12/20/2022			1	NO
202	3	140860220000	BEAUMAIN ALINGER	OUTSIDE STORAGE	12/6/2022	12/20/2022			1	NO
203	6	150191500300	REGINALD FLETCHER	OUTSIDE STORAGE	12/6/2022	12/20/2022			1	NO
204	3	140881604000	JEREMY GONZALES	PARKING	12/7/2022	12/14/2022			1	NO
205	3	140881604000	KIMBERLY SCIDMORE OR KERRY HANSEN	PARKING	12/7/2022	12/14/2022			1	NO
206	3	140870807000	DAVID WOZNIAK	PARKING	12/7/2022	12/14/2022			1	NO
207	3	140881708000	GREEN HILL PROPERTIES	PARKING	12/7/2022	12/14/2022			#5 CITATION 1,2	YES
208	3	140870201200	DANIEL MUELLER	PARKING	12/7/2022	12/14/2022			1	NO
209	4	140270201200	SANG WOO NAM	PARKING	12/9/2022	12/16/2022			1	NO
210	5	150830013001	MICHAEL COLE	PARKING	12/13/2022	12/27/2022			1	NO
211	2	150180600500	GRANITT REMODELS LLC	PARKING	12/14/2022	12/29/2022			1	NO
212	8	RENTAL	MOMS ALTERATIONS	BANNER	12/22/2022	12/30/2022			#5 CITATION 1	NO
213	2	140140400100	JOSEPH OR MELANIE DEVORKIN	BUILDING PERMIT	12/22/2022	1/6/2023			#5 CITATION 1	YES
214	1	141440022001	YOUSSEF BERBADA	ACCESSORY STRUCTURE (2)	12/29/2022	1/27/2023			#5 CITATION 1	YES
215	1	141440022001	YOUSSEF BERBADA	SURVEY	12/29/2022	1/12/2023			1	NO
216	6	150600216000	HPA III ACQUISITIONS 1 LLC	PARKING	1/6/2023	1/19/2023			1	NO
217	4	140340600900	ANTOINETTE JACKSON	PARKING	1/11/2023	1/27/2023			1	NO
218	4	140340600900	ANTOINETTE JACKSON	OUTSIDE STORAGE	1/11/2023	1/27/2023			1	NO
219	3	140510104000	CHRISTOPHER BESLER	OUTSIDE MAINTENANCE	1/12/2023	1/19/2023			#5 CITATION #1	NO
220	8	151790001000	CONCORD 94 LLC	ELECTRIC	1/19/2023	2/17/2023			1	NO
221	8	151790001000	CONCORD 94 LLC	DUMPSTER DOORS	1/19/2023	4/15/2023			1	NO
222	8	151790001000	CONCORD 94 LLC	STORAGE CONTAINER	1/19/2023	2/17/2023			1	NO
223	4	140500506000	EM DEVELOPMENT CORP	REFUSE	1/20/2023	2/3/2023			5 CITATION 1	YES
224	4	140500506000	EM DEVELOPMENT CORP	OUTSIDE MAINTENANCE	1/20/2023	5/1/2023			1	NO
225	6	150190400400	SHIELY 2012 RREVOCCABLE TRUST	OUTSIDE MAINTENANCE	1/26/2023	2/7/2023			#5 CITATION 1,2	YES
226	3	140510104000	CHRISTOPHER BESLER	PARKING	2/2/2023	2/9/2023			1	NO
227	6	151290001000	ACE HARDWARE	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN			1	NO
228	6	150390100700	BMO HARRIS BANK	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN			1	NO
229	6	151290001200	MEQUON UNIT 17 LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN			1	NO
230	8	151790001044	SSR LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN			1	NO
231	6	151710002000	PL 10935 LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN			1	NO
232	5	150700600100	GLEN OAKS OFFICE PARK LLC	OUTSIDE STORAGE	2/14/2023	2/29/2023			1	NO
233	3	140500202001	ST PAULS FISH COMPANY	OUTSIDE STORAGE	2/16/2023	3/10/2023			1	NO
234	4	140271600600	JMI LLC	OUTSIDE STORAGE	2/16/2023	OPEN			1	NO
235	4	140261100700	MHTA PROPERTIES LLC	COMMUNITY SPIRIT LETTER	2/16/2023	OPEN			1	NO
236	4	RENTAL	CAFE HOLLANDER	BANNER	2/16/2023	2/29/2023			1	NO
237	6	151001310000	JEAN GORSKI	OUTSIDE MAINTENANCE	2/21/2023	5/31/2023			1	NO
238	1	141440022001	YOUSSEF BERBADA	BUILDING PERMIT	2/27/2023	3/14/2023			EXTENSION	YES
239	3	140893002000	JULS OR ALICE HOLDEN	BUILDING PERMIT	2/28/2023	3/8/2023			1	NO
240	1	140171101200	STEPHANIE WELDON	BUILDING PERMIT	3/1/2023	3/14/2023			EXTENSION	YES
241	6	150291100700	PETU	HVAC AND ELECTRIC PERMITS	3/1/2023	5/1/2023			EXTENSION	YES
242	2	140130600800	GARY OR JUNE GIEGER	BASEBALL COURT	3/9/2023	7/29/2023			1	NO
243	8	150291100300	FERRANTE'S PIZZA	OUTSIDE MAINTENANCE	3/16/2023	3/23/2023			1	NO
244	8	RENTAL	THE JOINT CHIROPRACTIC	SIGN	3/16/2023	3/23/2023			1	NO

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A	B	C	D	E	F	G	I	J	K	
2347	RENTAL	10816 N PORT WASHINGTON ROAD	ELITE NUTRITION	SIGN	3/15/2023	3/23/2023		1	NO	
2348	RENTAL	10902 N PORT WASHINGTON ROAD	NEROLI SALON	SIGN	3/16/2023	3/23/2023		1	NO	
2349	RENTAL	429 W THORNAPPLE LANE	FRANK TRUST	PARKING	4/4/2023	4/11/2023		1	NO	
2350	RENTAL	10984 N PORT WASHINGTON ROAD	MASCHALLS MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO	
2351	RENTAL	10964 N PORT WASHINGTON ROAD	PET SUPPLIES PLUS MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO	
2352	RENTAL	10930 N PORT WASHINGTON ROAD	SPENDS MARKET MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO	
2353	RENTAL	10990 N PORT WASHINGTON ROAD	BRIMFOR MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO	
2354	RENTAL	4807 W ELMDALE ROAD	OLGA KONOVCHIKO	PARKING	4/18/2023	5/31/2023		#5 CITATION 1,2	YES	
2355	RENTAL	12010 N RIVER GLENN LANE	KENNETH R MASON OR LESLEY A SCHWARTZ-MASON	OUTSIDE STORAGE	4/19/2023	4/26/2023		1	1	
2356	RENTAL	14050905004	SYBARIS	OUTSIDE MAINTENANCE	4/19/2023	5/15/2023		1	NO	
2357	RENTAL	10965 N CEDARBURG ROAD	TAYLOR AND DUNNS	OUTSIDE MAINTENANCE	4/26/2023	6/1/2023		1	NO	
2358	RENTAL	9409 W COLETTE COURT	PAWEŁ WYDRA	OUTSIDE STORAGE	5/1/2023	5/15/2023		#5 CITATION 1	YES	
2359	RENTAL	10500 N PORT WASHINGTON ROAD	LIISA HOLDEN	PARKING	5/10/2023	OPEN		#5 CITATION 1	YES	
2360	RENTAL	12323 W MEQUON ROAD	JONATHAN SCHOTTE	PARKING	5/12/2023	5/19/2023		1	NO	
2361	RENTAL	10833 N PORT WASHINGTON ROAD	SOBELMAN'S 10352 LLC	OUTSIDE MAINTENANCE	5/12/2023	EXTENSION		EXTENSION NEW OWNER	YES	
2362	RENTAL	11152 N RIVER ROAD	STROU REAL ESTATE LLC	OUTSIDE MAINTENANCE	5/12/2023	5/22/2023		1	NO	
2363	RENTAL	11805-11807 W MEQUON ROAD	MAS BRELMAIER	PARKING	5/16/2023	5/26/2023		1	NO	
2364	RENTAL	11805-11807 W MEQUON ROAD	MAS BRELMAIER	OUTSIDE STORAGE	5/16/2023	5/26/2023		1	NO	
2365	RENTAL	11761 N RIVER ROAD	EVAN OR SANDRA MORGAN	OUTSIDE STORAGE	5/16/2023	6/2/2023		#5 CITATION	YES	
2366	RENTAL	12531 N LAKE SHORE DRIVE	STEVEN OR KIMBERLY BROWN	GARBAGE	5/23/2023	5/30/2023		1	NO	
2367	RENTAL	12730 N LAKE SHORE DRIVE	FREDRICK REED	GARBAGE	5/23/2023	5/30/2023		1	NO	
2368	RENTAL	109052 N RIVER ROAD	JEFFREY OR JAMMY LEVESQUE	SLUMP PUMP	5/24/2023	6/2/2023		1	NO	
2369	RENTAL	11808 N RIVERLAND ROAD	BONIS PERMITIN	OUTSIDE STORAGE	6/8/2023	7/1/2023		1	NO	
2370	RENTAL	9839 N ARLWOOD ROAD	THOMAS OR MARY CONNOLLY	PARKING	6/8/2023	6/23/2023		1	NO	
2371	RENTAL	2916 W SHOLES DRIVE	DAVID OR ELIZABETH SANDE	PARKING	6/8/2023	6/16/2023		1	NO	
2372	RENTAL	2911 W SHOLES DRIVE	JOHN OR BARBARA MULLIGREW	PARKING	6/8/2023	6/16/2023		1	NO	
2373	RENTAL	11855 N AVER LAKE	JAMES OR JOANNE GUTHRIE PETERSON	PARKING	6/8/2023	6/16/2023		1	NO	
2374	RENTAL	14122007000	BRANDON OR SARAH ZELAZOSKI	PARKING	6/8/2023	6/16/2023		1	NO	
2375	RENTAL	3134 W WOODFIELD DRIVE	SCOTT EDISON	GRASS	6/8/2023	6/16/2023		1	NO	
2376	RENTAL	3931 W LE GRANDE BLVD	LAC DU GRUBER LLC	OUTSIDE MAINTENANCE	6/8/2023	6/29/2023		1	NO	
2377	RENTAL	1425 W ZEDLER LANE	BRADFORD FIGG	GRASS	6/9/2023	6/26/2023		1	YES	
2378	RENTAL	13920 N LAKE SHORE DRIVE	RAHMAEL OR REINE BRUNETTE	OUTSIDE STORAGE	6/12/2023	7/11/2023		1	NO	
2379	RENTAL	14015 N CEDARBURG ROAD	THE WHITE RABBIT	CONDITIONAL USE GRANT	6/21/2023	6/29/2023		EXTENSION	YES	
2380	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	6/28/2023	7/1/2023		1	NO	
2381	RENTAL	1340 W MEQUON ROAD	NORTH SHORE JEWELERS	BANNER	6/28/2023	7/1/2023		1	NO	
2382	RENTAL	1406 W MEQUON ROAD	LITTLE SPROUTS PLAY CAFE	BANNER	6/28/2023	7/1/2023		1	NO	
2383	RENTAL	1330 W MEQUON ROAD	COCOA TREE CONNECTIONARY	BANNER	6/28/2023	7/1/2023		1	NO	
2384	RENTAL	1300 W MEQUON ROAD	PANERA BREAD	BANNER	6/28/2023	7/1/2023		1	NO	
2385	RENTAL	5103 W WESTFIELD ROAD	DAVID KRIEGL	OUTSIDE STORAGE	6/29/2023	7/6/2023		1	NO	
2386	RENTAL	9612 N MEQUON PLACE	JUSTIN BIRKEL	OUTSIDE STORAGE	6/29/2023	7/6/2023		1	NO	
2387	RENTAL	9612 N MEQUON PLACE	JUSTIN BIRKEL	GRASS	6/29/2023	7/6/2023		1	NO	
2388	RENTAL	11541 N LAGUNA DRIVE	JMA PETROWKI	PARKING	7/6/2023	7/20/2023		1	NO	
2389	RENTAL	13418 LAKEWOOD DRIVE	HOWARD DUBOFF	PERMITS	7/19/2023	8/20/2023		EXTENSION	YES	
2390	RENTAL	326 SEACROFT COURT	SAMUAL OR NINA KIRK	OUTSIDE MAINTENANCE	8/4/2023	9/4/2023		1	NO	
2391	RENTAL	10803 N SAN MARINO DRIVE	DANIEL DOMAGALA	PARKING	8/4/2023	8/11/2023		#5 CITATION 1	YES	
2392	RENTAL	4707 W ELMDALE ROAD	KARSTEN OR KELLY HUTTELMAYER	OUTSIDE MAINTENANCE	8/4/2023	8/16/2023		EXTENSION	YES	
2393	RENTAL	140710007000	MALACHY TOL	OUTSIDE MAINTENANCE	8/4/2023	8/18/2023		1	NO	
2394	RENTAL	12750 N SHORELAND PARKWAY	GRAVITI REMODELS LLC	GRASS	8/9/2023	8/19/2023		1	NO	
2395	RENTAL	429 W THORNAPPLE LANE	FRANK TRUST	OUTSIDE STORAGE	8/9/2023	8/19/2023		EXTENSION	YES	
2396	RENTAL	11005 N RIVER ROAD	JUAN OR DANA OZCOCO	PARKING	8/23/2023	9/1/2023		EXTENSION	YES	
2397	RENTAL	11031 N GRANVILLE ROAD	MIROSLAW OR IWONA PAVELIEC	HOME OCCUPATION BUSINESS	8/23/2023	9/1/2023		EXTENSION	YES	
2398	RENTAL	10352 N PORT WASHINGTON ROAD	GIJZAM PROPERTIES LLC	COMMUNITY SPIRIT LETTER	8/31/2023	10/1/2023		1	NO	
2399	RENTAL	9807 N CEDARBURG ROAD	RYAN OR KATHERINE KAUTZER	GRASS	9/1/2023	9/14/2023		1	NO	
2400	RENTAL	10965 N CEDARBURG ROAD	30365 LLC	OUTSIDE STORAGE	9/1/2023	9/14/2023		1	NO	
2401	RENTAL	4428 W TERRY TOWN LANE	THOMAS OR ROBY AHMANN	PARKING	9/1/2023	9/14/2023		1	NO	
2402	RENTAL	11122 N ORIOLE LANE	NICOLAS EDMANN	SHED PERMIT	9/1/2023	9/14/2023		1	NO	
2403	RENTAL	9809 N CEDARBURG ROAD	BONNIEWEL 9807 LLC	GRASS	9/6/2023	9/20/2023		1	NO	
2404	RENTAL	11761 N RIVER ROAD	HUNTMANAGEMENT	COMMUNITY SPIRIT LETTER	10/5/2023	OPEN		1	NO	
2405	RENTAL	6614 W MEQUON ROAD	SANDRA MORGAN	LIGHTING	10/25/2023	11/1/2023		EXTENSION	YES	
2406	RENTAL	6614 W MEQUON ROAD	ERIKA JANIK	LIGHTING	10/25/2023	11/1/2023		EXTENSION	YES	

A	B	C	D	E	F	G	I	J	K
307	15083000002	3100 W COUNTRY CLUB DRIVE	NORTH SHORE COUNTRY CLUB	COMMUNITY SPIRIT LETTER	10/25/2024	OPEN			YES
307	1509000101500	11147 N PORT WASHINGTON ROAD	BP GAS STATION	COMMUNITY SPIRIT LETTER	11/2/2023	OPEN			YES
308	150201101200	11210 N PORT WASHINGTON ROAD	MOBIL GAS STATION	COMMUNITY SPIRIT LETTER	11/2/2023	OPEN			YES
309	150310010100	10355 N PORT WASHINGTON ROAD	CLARK GAS STATION	COMMUNITY SPIRIT LETTER	11/2/2023	OPEN			YES
310	RENTAL	6000 W MECQUON ROAD	RUBY TAP	LETTER WINE TASTING	11/15/2023	OPEN			YES
311	1	5920 W BONNIWELL ROAD	PETER OR KRISTA BEAUDOIN	LETTER WINE TASTING	11/15/2023	OPEN			YES
312	3	11944 N GLENWOOD DRIVE	DEXTER OR CYNTHIA JONES	OUTDOOR LIGHTING	11/15/2023	11/23/2016			YES
313	6	RENTAL	GF SMOOTHIES ALAN MC FADYEN	BANNER	5/1/2023	11/26/2023		#5 CITATION 1	YES
314	6	RENTAL	FIFTH MAIN	BANNER	11/29/2023	12/17/2023			YES
315	5	150920201000	EMMA LASKOWSKI	OUTSIDE MAINTNANCE	11/29/2023	4/1/2024			YES
316	2	140740110000	PATRICK CHARE	GRASS	11/29/2023	5/1/2024			YES
317	2	140740110000	PATRICK CHARE	OUTSIDE STORAGE	11/29/2023	12/10/2023			YES
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11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Common Council
FROM: Kim Tollefson, Director of Community Development
DATE: December 12, 2023
SUBJECT: RESOLUTION 4094 A Resolution Authorizing the Final Plat for an 11-Lot Single-Family Residential Subdivision Located at 10766 Torrey Drive

Background

The applicant, Torrey Drive, LLC, is requesting final plat approval for Torrey Drive Estates, an 11-lot subdivision located at 10766 Torrey Drive.

Analysis

The developer requests final plat approval for this subdivision, which includes 11 single-family lots. The final plat is consistent with the approved preliminary plat. All of the improvements associated with the development have been installed in accordance with the development agreement, other than street trees and landscaping which have been guaranteed through an escrow agreement. Additionally, the developer must certify installation of the electrical service to the lots prior to final plat execution, which is required by the development agreement.

Fiscal Impact

The 11-lot development is estimated to be valued at \$1,300,000 per home/lot package, resulting in estimated annual tax revenue of \$195,000.

Recommendation

The Planning Commission recommended approval by a vote of 8-0 on December 4, 2023.

Attachments:

Zoning Map (PDF)
 Final Plat (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4094

A Resolution Authorizing the Final Plat for an 11-Lot Single-Family Residential Subdivision
Located at 10766 Torrey Drive

RECITALS

A. The preliminary plat for the Torrey Drive Estates subdivision, an 11-lot development, was approved on December 12, 2022.

B. The developer has sought approval of the final plat for the development, which consists of 11 single-family lots.

C. The Planning Commission granted Final Plat approval for the property on December 4, 2023.

D. The development agreement provides for the installation of improvements and the payment of fees in accordance with the City Engineer's report.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that the Final Plat for the Torrey Drive Estates Subdivision is approved, that the appropriate City officials are hereby authorized to execute the same, and upon completion of all required conditions of the Planning Commission on December 4, 2023, the Final Plat shall be recorded with the Ozaukee County Register of Deeds.

Approved by: Andrew Nerbun, Mayor

Date Approved: December 12, 2023

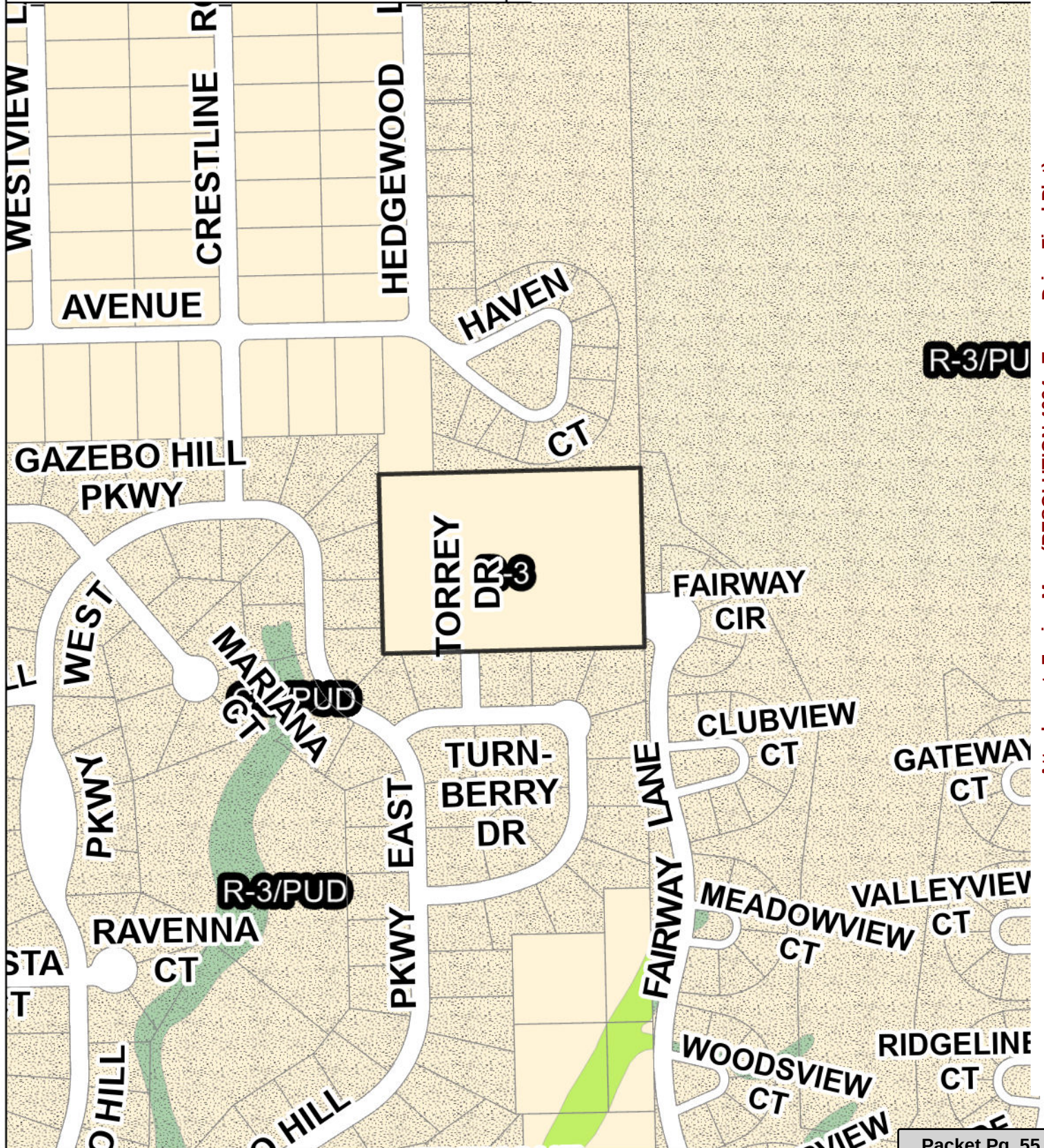
I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on December 12, 2023.

Caroline Fochs, City Clerk

TORREY DRIVE, LLC -
DEVELOPMENT AGREEMENT,
PRELIMINARY PLAT,
FILL PERMIT

AC	Arrival Corridor
A-1	Agricultural Preserve
A-2	General Agricultural
B-1	Neighborhood Business
B-2	Community Business
B-3	Office & Service Business
B-4	Business Park
B-5	Light Industrial
B-6	Rural Industrial
B-7	Rural Business
C-1	Shoreland/Wetland Conservancy
C-2	General Conservancy
CGO	Central Growth Overlay
FFO	Flood Fringe Overlay
FW	Floodway
IPS	Institutional & Public Service

LTD	Limited Use
NC	Neighborhood Commercial
OA	Agricultural Overlay
PUD	Planned Unit Development Overlay
P-1	Park & Recreation
R-1	Single-Family Residential (5 Ac. Min.)
R-1B	Single-Family Residential (2.5 Ac. Min.)
R-2	Single-Family Residential (2 Ac. Min.)
R-2B	Single-Family Residential (1.5 Ac. Min.)
R-3	Single-Family Residential (1 Ac. Min.)
R-4	Single-Family Residential (3/4 Ac. Min.)
R-5	Single-Family Residential (1/2 Ac. Min.)
R-6	Single-Family Residential (4 DU/Ac.)
RM	Multi-Family Residential
TC	Town Center
TDR	Transfer of Development Rights



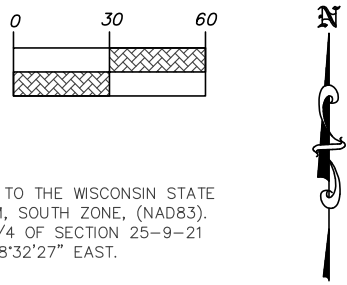
TORREY DRIVE ESTATES

TO DIVIDE PARCEL 1 OF CERTIFIED SURVEY MAP 841, RECORDED AS DOCUMENT NO. 285305, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 25, TOWNSHIP 9 NORTH, RANGE 21 EAST, IN THE CITY OF MEQUON, COUNTY OF OZAUKEE, STATE OF WISCONSIN.

OWNER:
TORREY DRIVE, LLC
N118 W18531 BUNSEN DRIVE
GERMANTOWN, WI 53022

① DEDICATED TO THE PUBLIC
FOR ROAD PURPOSES
45,149 SQ. FT. // 1.0365 ACRES

BEARINGS ARE REFERENCED TO THE WISCONSIN STATE
PLANE COORDINATE SYSTEM, SOUTH ZONE, (NAD83).
THE NORTH LINE OF SW 1/4 OF SECTION 25-9-21
BEARS NORTH 88°32'27" EAST.



WETLANDS BORDERS DELINEATED
BY HEARTLAND ECOLOGICAL
GROUP ON JUNE 6, 2022.

ZONING: R-3
SETBACKS, AS SHOWN:
STREET: 30 FEET
SIDE: 20 FEET
REAR: 20 FEET

LEGEND

- 1" IRON PIPE FOUND,
OR AS NOTED
- 2"x18" IRON PIPE WEIGHING
NOT LESS THAN 3.65 LBS/FOOT SET.
- INDIVIDUAL LOT AND OUTLOT
CORNERS, AS 3/4"x18" REBAR
WEIGHING NOT LESS THAN 11.5
LBS/FOOT, TO BE SET UPON
COMPLETION OF HOUSE
CONSTRUCTION.

SURVEYOR'S CERTIFICATE

I, J. SCOTT HENKEL, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED, AND MAPPED THE FOLLOWING LAND AS DIRECTED BY THE OWNER, TORREY DRIVE, LLC:

PARCEL 1 OF CERTIFIED SURVEY MAP 841, RECORDED AS DOCUMENT NO. 285305 BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 25, TOWNSHIP 9 NORTH, RANGE 21 EAST, IN THE CITY OF MEQUON, COUNTY OF OZAUKEE, STATE OF WISCONSIN.

I FURTHER CERTIFY THAT THIS PLAT IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION OF IT, AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES, AND THE CITY OF MEQUON LAND DIVISION ORDINANCE.

J. SCOTT HENKEL, PLS 2495

OWNER'S CERTIFICATE

AS OWNER, TORREY DRIVE, LLC, WE HEREBY CERTIFY THAT WE CAUSED THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED, AND DEDICATED AS REPRESENTED ON THIS PLAT. WE ALSO CERTIFY THAT THIS PLAT IS REQUIRED BY S. 236.10 OR S. 236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION:

CITY OF MEQUON
WISCONSIN DEPARTMENT OF ADMINISTRATION

JOHN H. STOKER, AGENT

STATE OF WISCONSIN

COUNTY :SS
PERSONALLY CAME BEFORE ME THIS ____ DAY OF ____, 202__,

_____, TO ME KNOWN AS THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT
AND ACKNOWLEDGED SAME.

NOTARY PUBLIC, STATE OF WISCONSIN

MY COMMISSION EXPIRES: _____

COMMON COUNCIL APPROVAL CERTIFICATE

RESOLVED THAT THE PLAT OF **TORREY DRIVE ESTATES** IN THE CITY OF MEQUON, IS HEREBY APPROVED BY THE COMMON COUNCIL.

ALL CONDITIONS HAVE BEEN MET AS OF THIS ____ DAY OF ____, 202__.

ANDREW NERBUN, MAYOR, CITY OF MEQUON

CITY TREASURER'S CERTIFICATE

I, KAITLYN KRUEGER, BEING THE DULY APPOINTED, QUALIFIED, AND ACTING TREASURER OF THE CITY OF MEQUON, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF THIS ____ DAY OF ____, 202__, ON ANY OF THE LANDS INCLUDED IN THE PLAT OF **TORREY DRIVE ESTATES**.

DATE

KAITLYN KRUEGER, CITY TREASURER

COUNTY TREASURER'S CERTIFICATE

I, SANDRA TRETOW, BEING THE DULY ELECTED, QUALIFIED, AND ACTING TREASURER OF OZAUKEE COUNTY, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF THIS ____ DAY OF ____, 202__, AFFECTING THE LAND INCLUDED IN THE PLAT OF **TORREY DRIVE ESTATES**.

DATE

SANDRA TRETOW, COUNTY TREASURER

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

TORREY DRIVE, LLC, Grantor, to

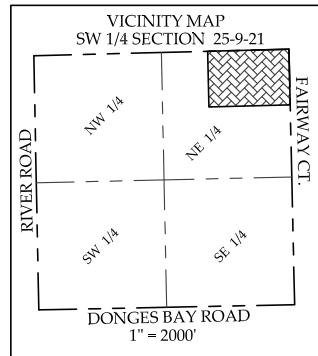
WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC, Wisconsin corporations doing business as We Energies, Grantee,

SPECTRUM MID-AMERICA, LLC, Grantee, and

WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin Corporation, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Buildings shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.



SURVEYED BY JOSEPH W. DAVID
MAPPED BY J. SCOTT HENKEL, PLS

REVISED NOVEMBER 1, 2023

CURVE	LOCATION	LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH	DELTA	TANGENT IN	TANGENT OUT
A	CL	125.66'	80.00'	N 43°32'40" E	113.14'	90°00'07"	N 01°27'16" W	N 88°32'37" E
	R/W NW	172.78'	110.00'	N 43°32'40" E	155.56'	90°00'07"	N 01°27'16" W	N 88°32'37" E
	OUTLOT 1	15.04'	110.00'	N 02°27'52" E	15.04'	7°50'15"	N 01°27'16" W	N 6°22'59" E
	LOT 2	51.57'	110.00'	N 19°48'48" E	51.10'	26°51'38"	N 6°22'59" E	N 33°14'37" E
	LOT 3	52.67'	110.00'	N 46°57'40" E	52.17'	27°26'06"	N 33°14'37" E	N 60°40'43" E
	LOT 4	53.50'	110.00'	N 74°36'40" E	52.97'	27°51'54"	N 60°40'43" E	N 88°32'37" E
	LOT 11	78.54'	50.00'	S 43°32'40" W	70.71'	90°00'07"	S 88°32'37" W	S 01°27'16" E
B	LOT 5	53.62'	65.00'	N 64°54'35" E	52.12'	47°16'04"	N 88°32'37" E	N 41°16'33" E
C	R/W	359.37'	75.00'	S 01°27'23" E	101.79'	274°32'08"	N 41°16'33" E	N 44°11'19" W
	LOT 5	16.29'	75.00'	N 47°29'54" E	16.26'	12°26'43"	N 41°16'33" E	N 53°43'16" E
	LOT 6	103.41'	75.00'	S 86°46'52" E	95.41'	78°59'43"	N 53°43'16" E	S 47°17'00" E
	LOT 7	50.00'	75.00'	S 28°11'06" E	49.08'	38°11'49"	S 47°17'00" E	S 9°05'11" E
	LOT 8	50.00'	75.00'	S 10°00'44" W	49.08'	38°11'49"	S 9°05'11" E	S 29°06'39" W
	LOT 9	62.05'	75.00'	S 52°48'44" W	60.30'	47°24'10"	S 29°06'39" W	S 76°30'49" W
	LOT 10	77.62'	75.00'	N 73°50'15" W	74.20'	59°17'52"	S 76°30'49" W	N 44°11'19" W
D	LOT 10	53.62'	65.00'	N 67°49'21" W	52.12'	47°16'04"	N 44°11'19" W	S 88°32'37" W

PSE
122 Wisconsin Street, West Bend, WI 53095
262.346.7800 kparish@parishse.com
FN: 80-11-22 Date: 9/27/23

SHEET 1 OF 1



11333 N. Cedarburg Road
 Mequon, WI 53092-1930
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Common Council
FROM: Kim Tollefson, Director of Community Development
DATE: December 12, 2023
SUBJECT: ORDINANCE 2023-1657 An Ordinance Amending Chapter 58 of the Mequon Municipal Code to Rezone the Property Located at 11743 N. Port Washington Road from R3 (Single-Family 1-Acre) to R5 (Single-Family 1/2 Acre) with a PUD (Planned Unit Development) Overlay, and Amend the City's Land Use Plan Map from Residential (1-1.5 Acre) to Residential Plex, in Connection with the Development of a 19-Lot Cluster Subdivision

Background

The applicant, Lakeside Development Company, is requesting rezoning and concept plan approval for a 19-unit conservation condominium development on 9.8 acres located at 11743 N. Port Washington Road, along with adjoining lands to the east and west. The property is currently zoned R-3 (Residential 1-Acre). The property is vacant and recently contained a single-family home that has been razed.

Analysis

The concept plan shows 19 single-family condominium units served by a public road with access to Port Washington Road. There is a large, wooded area to the rear that will remain undisturbed with the exception of a community trail system. The proposed condominium units include a 2,700 square foot pad (45 x 60) and a 196 square foot limited common area (14 x 14) for decks and patios. The plan calls for a 20-foot offset to the neighboring parcels and a 50-foot setback from Port Washington Road. There will be a minimum 15-foot distance between building pads and a zero setback off the new public road. The layout is similar to the Highlands of Ville du Parc which is also a single-family condominium development along Fairway Heights Drive. While staff supports the setback reduction of the condominium unit pad from the proposed road, a zero setback to the proposed right-of-way does not provide any margin when transitioning to/from a condominium unit to the right-of-way. Staff recommends a minimum 10-foot front yard setback.

In other previously approved residential developments and in several of the City's newer zoning districts, the City has required the following regulations for location of garage doors:

- No less than 50 percent of residential buildings shall present a side loading garage, a courtyard garage entry or a 15-degree turned garage entry.
- Of the remaining 50 percent that is allowed to present a front loading garage, the following shall apply: 1) no more than two garage stalls shall present on the same linear

plane; 2) all front loading garages shall contain architectural details consistent with the front elevation; 3) none of the front loading garages shall have a consistent setback to that of the habitable portion of the building; and 4) no more than 30 percent of the front loading garages shall project further into the front yard than the habitable portion of the building.

- There shall be no more than three front-loading garage residential buildings in a row.

Staff recommends that the same requirements be applicable to this development as well, with one modification. Staff is supportive of reducing the percentage to 40 percent, due to the narrowness of the development area. That would equate to 8 of the units having a side loading garage, courtyard or 15-degree turned entry.

The proposed concept plan shows access to Port Washington Road at the north end of the site adjacent to the existing driveway. The concept plan provides access to the parcel to the north similar to the requirements to the R-1 conservation subdivision, which shows dedicated right-of-way that is 60 feet wide and runs from the eyebrow to the property line. The developer shall install bollards on each side of the right-of-way. The bollards shall be placed at the property line and halfway to the eyebrow. The owners shall maintain the bollards in good condition and repair and replace them as necessary until such time as a street is constructed over the right-of-way.

The site seems appropriate for a conservation subdivision development in that it contains floodplain, wetlands and a primary environmental corridor that contains a large woodland area. The City Forester has walked the site and has determined there are 2 specimen trees located near the footprint of the recently razed dwelling, a stand of significant trees located at the rear of the site in the proposed common area, and a line of White Pines along the north property line. The only trees that may be impacted by the development are the two trees located to the south of the razed house. There is a 31" Basswood and a 11" Ironwood that are in good condition and are near the location of the proposed pond. Planning Commission approval of any specimen tree removal is required in accordance with the City's tree preservation ordinance.

Proposed Yield Plan:

As part of the PUD process, a yield plan is required to establish the number of achievable lots that are compliant with the Zoning Code. The yield plan shows 19 lots, conforming to the R-5 Zoning District. The plan would include the use of a private road with access from Port Washington Road.

Fiscal Impact

The developer states that home/unit packages will be approximately \$750,000, with annual tax revenue of \$195,000 at full build-out.

Recommendation

On December 4, 2023, the Planning Commission approved a recommendation in favor of adopting the proposed ordinance amendments by a vote of 6-2.

Attachments:

Exhibit A: Zoning Map (PDF)
Exhibit B: Concept Plan (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2023-1657

An Ordinance Amending Chapter 58 of the Mequon Municipal Code to Rezone the Property Located at 11743 N. Port Washington Road from R3 (Single-Family 1-Acre) to R5 (Single-Family 1/2 Acre) with a PUD (Planned Unit Development) Overlay, and Amend the City's Land Use Plan Map from Residential (1-1.5 Acre) to Residential Plex, in Connection with the Development of a 19-Lot Cluster Subdivision

RECITALS

A. The applicant desires to develop a 19-unit conservation condominium development on 9.8 acres located at 11743 N Port Washington Road and lands to the east and west.

B. The property is currently zoned R-3 (Residential 1-Acre).

C. In order to complete the proposed development, the applicant has sought to rezone the property to R5 (Single-Family 1/2-Acre) with a PUD (Planned Unit Development) Overlay and an Amendment to the Land Use Plan Map from Residential 1-1.5 Acre to Residential Plex.

D. The Planning Commission by majority vote adopted a recommendation to approve the rezoning request on the 4th day of December, 2023.

E. Pursuant to Section 62.23(3) of the Wisconsin Statutes, the City of Mequon is authorized to prepare and adopt a comprehensive plan, or amendment thereof, as defined in Section 66.1001(1)(a) and 66.1001(2) and 66.1001(4)(c) and 66.1001(4)(d).

F. Based upon the Planning Commission's recommendation and following a public hearing before the Common Council on January 9, 2024, the Common Council has determined that amendments to the City's Zoning Map and Land Use Plan Map within Chapter 58 of the Mequon Municipal Code, are appropriate.

BASED UPON THE FOREGOING RECITALS, the Common Council of the City of Mequon, Wisconsin, do ordain as follows:

SECTION I

1. The City of Mequon Land Use Plan Map is hereby amended to designate the property illustrated in Exhibit A as "Residential Plex".

2. The City of Mequon Zoning Map is hereby amended so as to change the zoning

classification of the property illustrated in Exhibit A as R-5/PUD subject to the following conditions:

1. Common Council approval of the rezoning.
2. The concept plan shall include the north connection point to Port Washington Road. The access is also subject to Ozaukee County approval.
3. The preliminary condominium plat shall show all delineated wetlands and surveyed floodplain.
4. All existing wetlands shall be contained in common area.
5. The unit pads shall be 2,700 square feet and at least 15 feet from an adjacent unit.
6. All buildings shall maintain a minimum building setback of 50' from the Port Washington Road right-of-way, 20' from adjacent parcels, a minimum 10' setback from the proposed public road, and offsets to wetlands as established by the Department of Natural Resources (DNR).
7. The future road shall be designated as right-of-way, shall be at least 60 feet wide, and the eyebrow shall be within 150' of the property line. The developer shall install bollards on each side of the right-of-way. The bollards shall be placed at the property line and halfway to the eyebrow. The owners shall maintain the bollards in good condition and repair and replace them as necessary until such time as a street is constructed over the right-of-way.
8. No less than 40 percent of residential buildings shall present a side loading garage, a courtyard garage entry or a 15-degree turned garage entry. Of the remaining 60 percent that is allowed to present a front loading garage, the following shall apply: 1) no more than two garage stalls shall present on the same linear plane; 2) all front loading garages shall contain architectural details consistent with the front elevation; 3) none of the front loading garages shall have a consistent setback to that of the habitable portion of the building; and 4) no more than 30 percent of the front loading garages shall project further into the front yard than the habitable portion of the building. There shall be no more than three front-loading garage residential buildings in a row.
9. An open space plan with a natural trail shall be submitted for Planning Commission approval.
10. The development shall comply with preliminary condominium plat, development agreement, and final plat requirements.
11. Architectural design of residential buildings shall comply with the Architectural Board's publication entitled "Guidelines for Residential Structures" and are subject to the Architectural Review Board.
12. Street trees are subject to the approval of the Tree Board and Planning Commission.
13. Street lighting, if proposed, is subject to the approval of the Planning Commission.
14. Entryway signage and landscaping are subject to the approval of Planning Commission.
15. Any substantial change to the general concept plans illustrated in the attached exhibits shall require appropriate amendment to this ordinance.
16. The entire property is subject to the City of Mequon Tree Preservation

Ordinance and necessary preservation easements, if any.

17. The development shall connect to public water and sewer with appropriate road reparations where existing pavement is impacted. Water connection shall adhere to the City of Mequon Water Connection Policy.
18. The wetland delineation report with WDNR concurrence should be submitted with the preliminary plat application. The wetland boundaries and protective areas should be shown on the preliminary plat. Assuming wetland fill is required, the developer shall submit the permitting documents from the WDNR prior to application for preliminary condominium plat.
19. The applicant shall submit a Development Agreement at the time of preliminary plat application.

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All other ordinances or parts of ordinances contravening the terms of this ordinance are hereby and to that extent repealed.

SECTION IV

This ordinance shall take effect and be in full force upon its passage and the day after its publication.

Approved by: Andrew Nerbun, Mayor

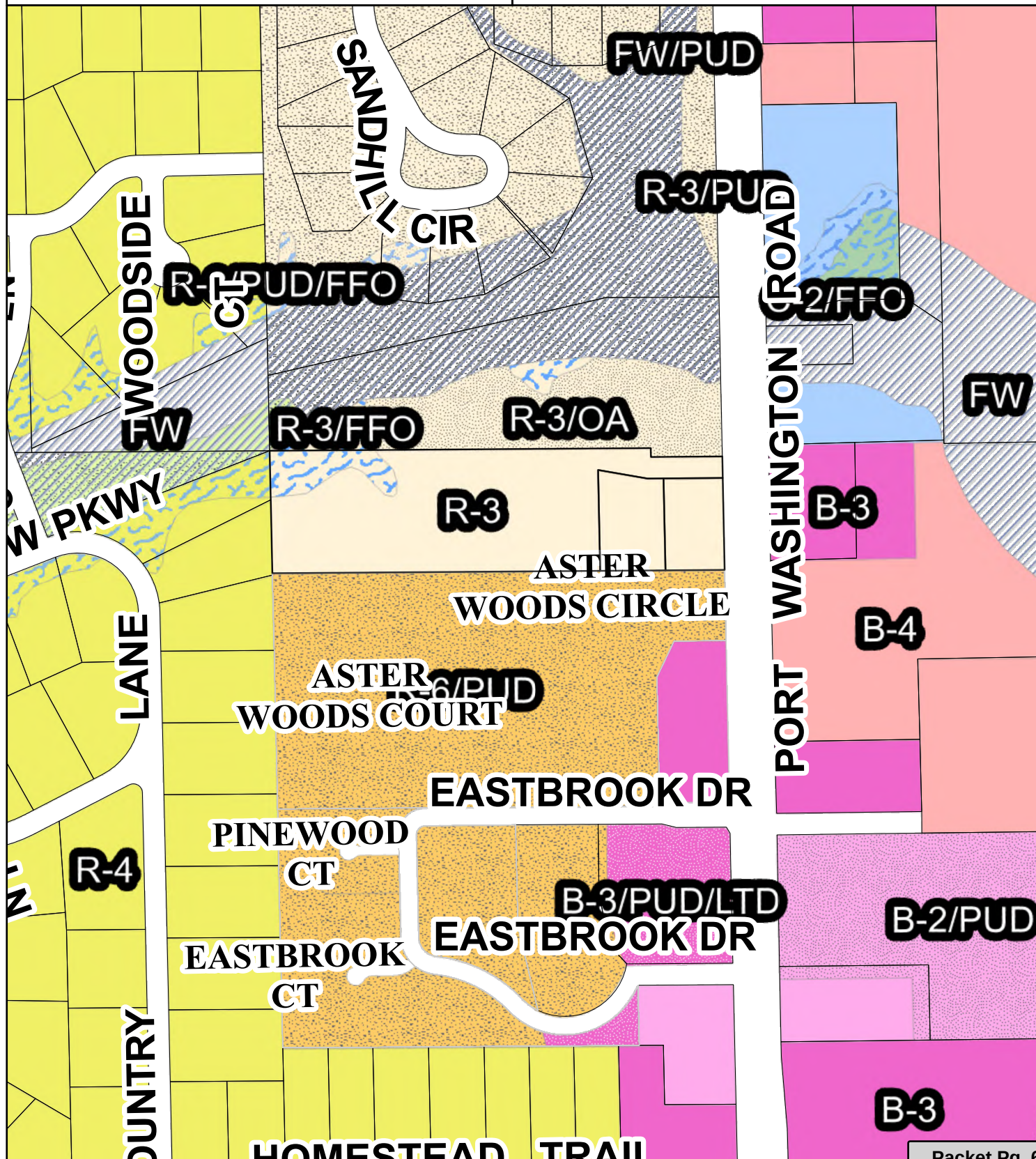
Date Approved: December 12, 2023

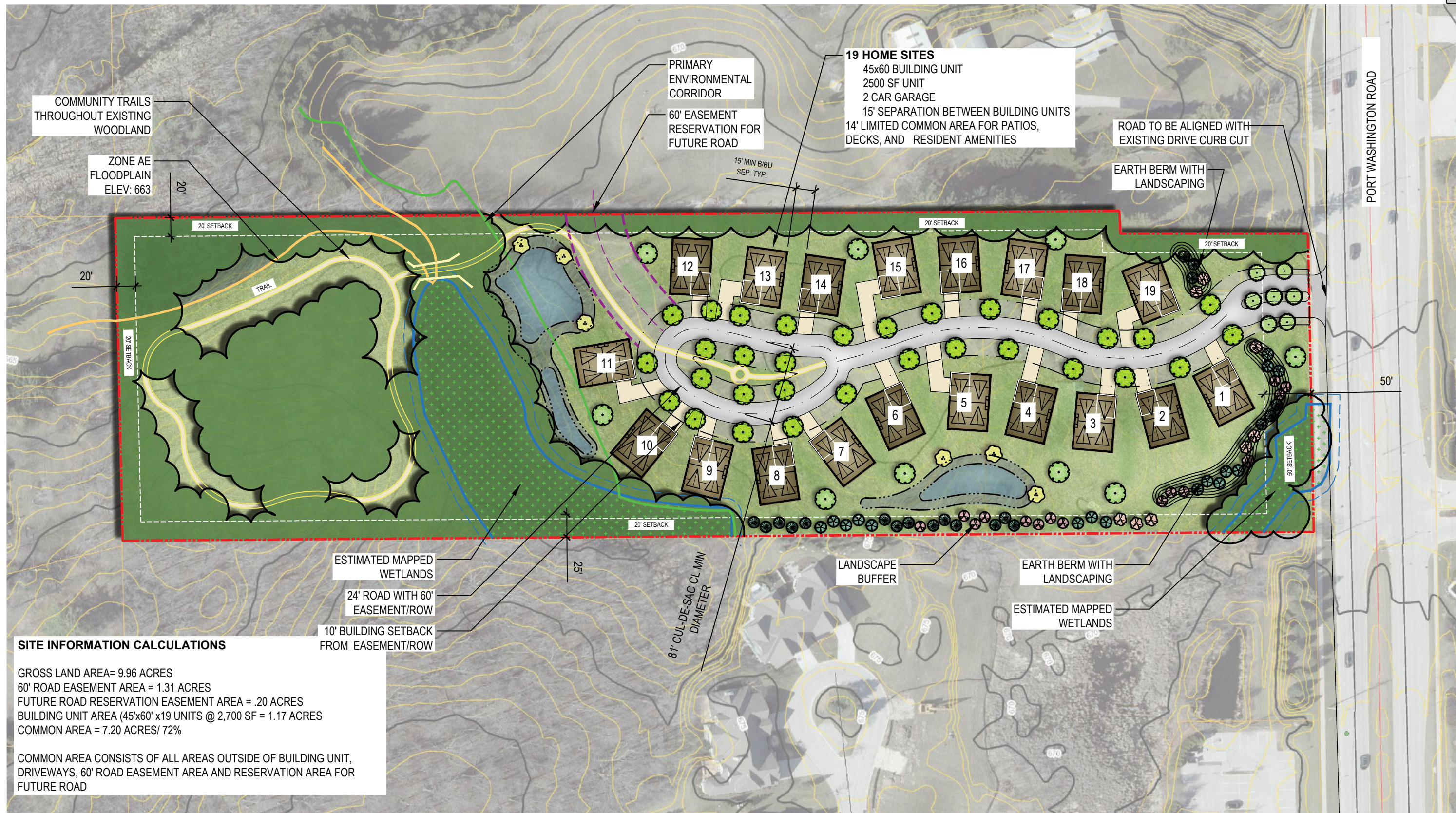
I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on December 12, 2023.

Caroline Fochs, City Clerk

Published: _____

AC	Arrival Corridor	IPS	Institutional & Public Service
A-1	Agricultural Preserve	NC	Neighborhood Commercial
A-2	General Agricultural	OA	Agricultural Overlay
B-1	Neighborhood Business	PUD	Planned Unit Development Overlay
B-2	Community Business	P-1	Park & Recreation
B-3	Office & Service Business	R-1	Single-Family Residential (5 Ac. Min.)
B-4	Business Park	R-1B	Single-Family Residential (2.5 Ac. Min.)
B-5	Light Industrial	R-2	Single-Family Residential (2 Ac. Min.)
B-6	Rural Industrial	R-2B	Single-Family Residential (1.5 Ac. Min.)
B-7	Rural Business	R-3	Single-Family Residential (1 Ac. Min.)
C-1	Shoreland/Wetland Conservancy	R-4	Single-Family Residential (3/4 Ac. Min.)
C-2	General Conservancy	R-5	Single-Family Residential (1/2 Ac. Min.)
CGO	Central Growth Overlay	R-6	Single-Family Residential (4 DU/Ac.)
FFO	Flood Fringe Overlay	RM	Multi-Family Residential
FW	Footway	TC	Town Center
IPS	Institutional & Public Service	TDR	Transfer of Development Rights





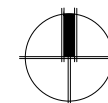
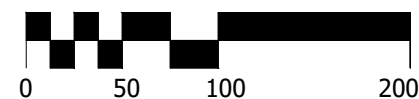
PRELIMINARY SITE PLAN - ALTERNATIVE B - NORTH ENTRANCE

11743 N. PORT WASHINGTON ROAD

MEQUON, WISCONSIN

REISSUED: NOVEMBER 28, 2023

50 SCALE AT 22X34
100 SCALE AT 11X17



LakeSide Development
Company
The finest in architecture & construction management





11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2956
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Finance

TO: Common Council
FROM: Jennifer Engroff, Finance Director
DATE: December 4, 2023
SUBJECT: RESOLUTION 4095 A Resolution Approving the City of Mequon's Insurance Program for Fiscal Year 2024 with the League of Wisconsin Municipalities Mutual Insurance, in the Estimated Amount of \$395,308

Background

Last year, the City initiated a review of the City's business insurance. Proposals were solicited from three insurance providers including R&R Insurance/League of Wisconsin Municipalities Mutual Insurance (League), Cities and Villages Mutual Insurance (CVMIC), and M3 Insurance. Prior to last year, the City had been working with M3 Insurance for over ten years for the provision of various lines of insurance across the City organization.

The League and CVMIC are member-owned municipal insurers uniquely equipped to provide comprehensive insurance as well as customized services specifically designed to serve Wisconsin municipalities. Additionally, proceeds generated by these organizations are redistributed back to the owners in the form of dividends and specialized services. R&R Insurance is the exclusive agent for the League of Wisconsin Municipalities.

While the League provided a slight financial premium benefit in comparison to the CVMIC proposal, it was very clear that M3 simply could not compete with the member-owned municipal insurers with their quote being nearly \$100,000 higher. For various reasons, with the more notable ones listed below, the City selected the League to be the City's insurance provider last year.

- A work injury nurse line, which the City recently implemented, was not available with CVMIC.
- The League has a service called Ready Rebound which allows injured employees and family members to receive expedited high-quality treatment allowing them to return to work sooner.
- The League offers extensive legal services on human resources and claims-related matters, with a 24-hour turnaround time.
- The CVMIC proposal carried more risk with higher deductibles, a self-insurance model for liability coverage, and limitations on coverage. The League coverages and deductibles more closely aligned to what the City was receiving with M3 Insurance. The City also has the ability to move down the self-insurance path with the League in the future.
- The League insures more than 466 cities, villages, and special districts in Wisconsin, of which the City has received numerous recommendations complimenting the League on

its low rates, expansive coverage, ease of claims administration, and customized service and trainings.

Analysis

The City's lines of insurance are shown in the table below. As indicated, premium prices for both 2023 and 2024 are shown, and the carriers recommended for 2024 remain unchanged from 2023.

Coverage	Carrier	2023 Premium	2024 Premium
General Liability	League Insurance	\$40,236	\$39,534
Police Professional	League Insurance	\$32,196	\$32,517
Public Officials	League Insurance	\$63,429	\$62,424
Auto Liability	League Insurance	\$16,621	\$19,421
Auto Physical Damage	League Insurance	\$14,718	\$18,955
Railroad	League Insurance	\$250	\$250
Cyber	League Insurance	\$11,542	\$11,727
Property	Municipal Property Insurance Company (MPIC)	\$48,302	\$64,201
Workers' Compensation	United Heartland	\$136,118	\$143,815
Crime	Hanover Insurance Group	\$1,937	\$1,937*
Storage Tank	Chubb Insurance	\$527	\$527*
Total Annual Premium		\$365,876	\$395,308

**Estimate based on 2023 premium*

Many lines of coverage saw minor premium adjustments which includes Cyber and General, Police, and Public Officials Liability, among others. Here are some of the more notable changes with the 2024 insurance renewal:

- Property insurance shows a premium increase of \$15,899 or 33%. MPIC contracted with HCA Asset Management earlier this year to obtain accurate and complete property records via an appraisal. Through this process, it was identified that a fraction of the City's lift stations and traffic signals were being insured. This resulted in property value of \$13,693,300 (24 lift stations) and \$800,000 (5 traffic signals), with overall property coverage increasing by over 50% from 2023. The premium has been somewhat offset by a 10% rate reduction for Building, Contents, and Property in the Open. The respective premium for the lift stations is assumed by the Sewer Utility.
- While it appears that the worker's compensation premium is increasing by \$7,697, the 2023 premium will be adjusted post-audit in 2024, as the 2023 gross payroll was underestimated. Rates are actually decreasing by 4-10% as determined by employee classification.
- Auto liability and physical damage shows a combined premium increase of \$7,037 or 22%. This is partially due to the timing difference of when a new vehicle is acquired and disposed. Additionally, there was a reconciliation done earlier this year which identified several autos excluded from the 2023 figures. Autos are currently under an internal

review to confirm that the City's vehicle records per insurance reconcile with those maintained by the City's Fleet Division.

Fiscal Impact

The combined premium quote of \$395,308 represents an 8.0% increase from the expired 2023 premium of \$365,876, with more than half of the increase resulting from the property appraisal that was conducted as required by and resulting from the transition to the City's new insurer. Most of the rates either decreased or remained flat in a year when many lines of coverage are experiencing 10-20% rate increases outside of the member-owned municipal insurance market. The full estimated premium is included in the 2024 budget adopted by Common Council last month.

Additionally, the League requires the City to be a member of the League of Municipalities of Wisconsin, which is a \$12,270 commitment for the 2024 membership period. As previously approved by the Council last month, this amount is included in the City's budget for 2024.

Recommendation

A recommendation from the Finance-Personnel Committee is forthcoming on December 12, 2023.

Attachments:

2024-2025 City of Mequon proposal revised 12.4.23 Abbrv (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4095

A Resolution Approving the City of Mequon's Insurance Program for Fiscal Year 2024 with the League of Wisconsin Municipalities Mutual Insurance, in the Estimated Amount of \$395,308

RECITALS

A. City staff has reviewed the insurance proposal received from R&R Insurance and recommends authorization to contract all of the City's lines of business insurance with R&R Insurance for Fiscal Year 2024.

B. Based on its review, the Finance-Personnel Committee has recommended that all of the the City's lines of business insurance be contracted through R&R Insurance, the exclusive insurance agent for The League Mutual Insurance, effective January 1, 2024.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. The contracts for insurance for the 2024 calendar year as proposed by R&R Insurance and recommended by the Finance-Personnel Committee are approved subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.
2. The Mayor and City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: December 12, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on December 12, 2023.

Caroline Fochs, City Clerk

LEAGUE OF WISCONSIN MUNICIPALITIES MUTUAL INSURANCE COMPANY

INSURANCE PROPOSAL FOR MEQUON, CITY OF

1/1/2024 - 1/1/2025
Proposal Number 11832



League Insurance
316 W. Washington Ave., Suite 600
Madison, WI 53703
(608) 833-9595

Matt Becker, CEO
matt@lwwmi.org



R&R Insurance
N14 W23900 Stone Ridge Drive
Waukesha, WI 53188
(800) 566-7007

Rick Kalscheuer
rick.kalscheuer@rrins.com

**Protection for League Members and the communities they call home.
That is our business and we do it well.**

Created in 1984 and governed by a board of your peers, League Insurance insures more than 500 cities, villages, and special districts. We are 100% member owned and our financial security, broad coverages, and customized services are specifically designed to serve Wisconsin municipalities.

City of Mequon

01/01/2024 to 01/01/2025

Proposal

- Premium Comparison
- Proposal
- Statement of Values
- Cyber Liability
- Premier Services

Insured Name: City of Mequon Rick Kalscheuer / Karlie Davis Effective: 01/01/2024-01/01/2025		Premium Comparison			
Company	Prior Year	Current Year - By Companies Quoting			
Year	LWMMI	LWMMI			
Coverages	2023	2024	Difference		
General Liability	\$40,236.00	\$39,534.00	-\$702.00	-1.7%	
Police Prof Liability	\$32,196.00	\$32,517.00	\$321.00	1.0%	
Public Officials Liability	\$63,429.00	\$62,424.00	-\$1,005.00	-1.6%	
Auto Liability	\$16,621.00	\$19,421.00	\$2,800.00	16.8%	
Auto Physical Damage	\$14,718.00	\$18,955.00	\$4,237.00	28.8%	
Railroad	\$250.00	\$250.00	\$0.00	0.0%	
Cyber	\$11,542.00	\$11,727.00	\$185.00	1.6%	
Package Total	\$178,992.00	\$184,828.00	\$5,836.00	3.3%	
Property	\$48,302.00 MPIC	\$64,201.00 MPIC	\$15,899.00	32.9%	
Crime	\$1,937.00 Hanover	\$1,937.00 Hanover	\$0.00	0.0%	
Other Coverages Subtotal	\$50,239.00	\$66,138.00	\$15,899.00	31.6%	
Workers Compensation	\$136,118.00	\$143,815.00	\$7,697.00	5.7%	
Estimated Premium	\$365,349.00	\$394,781.00	\$29,432.00	8.1%	
Exposure changes					
	2023	2024	Difference		
Package Changes					
Total Payroll	\$8,808,391	\$9,491,670	683,279	7.8%	
# of Full Time Police Officers	42	42	-	0.0%	
Number of Vehicle	76	88	12	15.8%	
Total Vehicle Values	\$4,647,223	\$5,613,973	966,750	20.8%	
Population	25,544	25,141	-403	-1.6%	
Property (See Additional Page)					
Work Comp (See additional page)					

Insured Name: City of Mequon Effective: 01/01/2024-01/01/2025		Workers' Compensation Comparison									
Code	Classification	2023 Payroll Exposure	2023 Rate	2023 Premium	2024 Payroll Exposure	2024 Rate	2024 Premium	Exposure Difference	Rate Difference	% Rate Difference	Premium Difference
7704	Fire Dept Non-Volunteer	0	3.18	0	0	3.05	0	0	-0.13	-4.1%	0
7710	Civil Defense Workers	82,758	3.56	2,946	0	3.27	0	(82,758)	-0.29	-8.1%	(2,946)
7720	Police Officers	3,783,985	2.67	101,032	4,164,366	2.42	100,778	380,381	-0.25	-9.4%	(254)
8810	Clerical Office	2,201,754	0.17	3,743	2,339,598	0.17	3,977	137,844	0.00	0.0%	234
9412	Municipal Operations-Cty/Town	2,739,894	3.20	87,677	2,987,706	2.98	89,034	247,812	-0.22	-6.9%	1,357
Totals		8,808,391		195,398	9,491,670		193,789	683,279			(1,609)
Experience Mod			0.76	(46,896)		0.81	(36,820)		0.05		10,076
Premium Discount			8.50%	(12,604)		8.50%	(13,374)		0.00%		(770)
Expense Constant				220			220				0
Terrorism Coverage			0.00	0		0.00	0				0
Total Premium				\$136,118			\$143,815				\$7,697

Attachment: 2024-2025 City of Mequon proposal revised 12.4.23 Abbrv (RESOLUTION 4095 : Resolution Approving a

Insured Name: City of Mequon		Property Comparison			
Effective: 01/01/2024-01/01/2025					
		Prior Year MPIC 2023	Current Year MPIC 2024	Difference	
Building, BPP, PITO					
Premium		\$39,308.00	\$53,716.00	\$14,408.00	37%
Coverage Limit		42,867,005	65,094,701	\$22,227,696.00	52%
Rate		\$0.0917	\$0.083	-\$0.01	-10%
Deductible		\$5,000.00	\$5,000.00	\$0.00	0%
Contractor's Equipment					
Premium		\$5,359.00	\$5,577.00	\$218.00	4%
Coverage Limit		2,690,354	2,799,651	\$109,297.00	4%
Rate		\$0.1992	\$0.1992	\$0.00	0%
Deductible		\$5,000.00	\$5,000.00	\$0.00	0%
Business Income					
Premium		\$163.00	\$163.00	\$0.00	0%
Coverage Limit		500,000	500,000	\$0.00	0%
Rate		\$0.0326	\$0.0326	\$0.00	0%
Deductible		\$5,000.00	\$5,000.00	\$0.00	0%
Equipment Breakdown					
Premium		\$3,472.00	\$4,745.00	\$1,273.00	37%
Coverage Limit		42,867,005	65,094,701	\$22,227,696.00	52%
Rate		\$0.0081	\$0.0073	\$0.00	-10%
Deductible		\$5,000.00	\$5,000.00	\$0.00	0%
Property Total		\$48,302.00	\$64,201.00	\$15,899.00	33%
Deductible options:					
Option #1 - \$10,000 Deductible - New Annual premium \$60,641 - Savings: \$3,560					
Option #2 - \$15,000 Deductible - New Annual premium \$57,929 - Savings \$6,272					
Option #3 - \$25,000 Deductible - New Annual premium \$55,216 - Savings \$8,985					



Proposal

LEAGUE INSURANCE – COVERAGE HIGHLIGHTS

COVERAGE PROVIDED FOR:

- Elected/Appointed Officials
- Commissions
- Departments
- Employees
- Mutual Aid Assistance
- Volunteers

COMPREHENSIVE COVERAGE INCLUDES:

- Auto Liability
- Auto Physical Damage
- Cyber Liability
- Employee Benefits Liability
- Employment Practices Liability
- General Liability
- Law Enforcement
- Public Officials
- Self-Insured Retention Workers' Compensation
- Workers' Compensation

ADDITIONAL COVERAGE ENHANCEMENTS

Liability:

- Airports
- Back Wages in Employment Claims
- Breach of Contract
- Care, Custody, & Control
- Communicable Disease
- Contractual Liability
- Cyber
- Damages to Rented Premises
- Dams
- Defense Costs in Addition to Limit
- Discrimination
- Drones
- EEOC actions
- Failure to Supply
- Land Use, Permits, & Zoning Claims
- Medical Payments
- No Fault Sewer Backup Optional Coverage
- Non-monetary Claims
- Occurrence Based
- Pollution
- Sexual Harassment/Abuse Coverage
- Special Events Included
- Tax Assessment Claims
- Volunteers
- Watercraft
- Wrongful Termination

Auto:

- Automatic New Auto Coverage
- Autos of Others in Your Care, Custody, or Control
- Commandeered Autos
- Hired Auto Physical Damage
- Hired/Non-owned
- Lease Gap
- Personal Auto Physical Damage Deductible Reimbursement
- Temporary Transportation Expense
- Towing Expense
- Uninsured/Underinsured

PREMIER SERVICES – CUSTOMIZED FOR YOU

HUMAN RESOURCES ASSISTANCE

League Insurance has partnered with *Stafford Rosenbaum LLP* to provide the following human resources services:

- HR Hotline – phone assistance with HR-related issues.
- Talent Management – support with recruitment, hiring, background screening, onboarding, performance management, coaching, feedback, disciplinary counseling, termination management, and organizational and staff development.
- Employment Law Compliance – WI and Federal Fair Employment, wage & hour, safety, FMLA, I-9 Employment Verification, and more.
- Documents – development/review of job descriptions, **handbooks, policies, procedures**, and forms customized for the municipality.
- Compliance and HR practices assessments and development of remedial plans.
- Workplace Training – related to compliance and HR-related topics for supervisors and/or employees.
- Workplace investigations.
- Sample handbooks, toolkits addressing various HR subjects and best practices, and online harassment and discrimination training webinars.

EMPLOYEE SAFETY & RISK MANAGEMENT

With loss control resources provided by United Heartland, we can analyze loss trends and municipal operations to **customize a safety program for your community**. Included are comprehensive safety manuals, job site analysis, newsletters, webinars, and information on many topics including:

- | | |
|---|---|
| • Confined Space | • Power Platforms/Aerial Lifts |
| • Excavating/Trenching | • Respiratory Protection |
| • Hearing Conservation | • Rigging/Slings/Hoists |
| • Ladder Safety/Fall Protection | • Tools – Hand Tools/Power Tools |
| • Lawn Care/Mowers/Trimming/Landscaping | • Tree Trimming/Chainsaw & Chipper Safety |
| • Lockout Tagout/Electrical Arc Flash | • Water Hazards – Pools, Ponds, Lakes |
| • Motor Vehicle & Construction Equipment Safety | • Welding, Cutting, or Brazing |
| • Outside Contractor Qualification | • Work Zone Safety/Traffic Control |

LEAGUE INSURANCE UNIVERSITY

League Insurance has partnered with *Lexipol* to provide self-paced online courses *written specifically* for local government and public safety professionals. Courses are available on demand from any computer or mobile device with internet access 24/7.

- League Insurance University offers all employees access to over **200 online training topics** including HR & Management, Safety, Public Works, Law Enforcement, and much more.
- For Water and Wastewater, League Insurance University courses can be used to fulfill annual training hours requirements. Wastewater professionals will simply need to submit their certificate of course completion directly to the DNR for training approval.
- For law enforcement, League Insurance Police University can be used to fulfill 8 of the 24 hours of annual training requirements with Department level approval.

CYBER UNIVERSITY

League Insurance is partnered with leading cyber insurance provider, *Tokio Marine HCC*. With cyber liability coverage from League Insurance, you have **access to state-of-the-art cyber coverage and resources** including:

- Training courses on many topics including ransomware, phishing emails, network security, and more.
- Sample policies and procedures for best practices and breach response plans.
- Cyber security advisors for technical information and scenario planning.

LAW ENFORCEMENT POLICIES/PROCEDURES ASSISTANCE

League Insurance members are **eligible to receive reimbursement** for updating law enforcement and fire department manuals through an accredited policy manual service provider, as well as reimbursement for law enforcement accreditation.

REBOUND RETURN TO WORK PROGRAM

League Insurance has contracted with *Rebound*, a company which specializes in rehabilitation of injured municipal employees. The program gets your employees seen by top specialists quickly, and with better outcomes. This helps employees recover and saves departments money. Under the *Rebound* program, members are **100% reimbursed** by League Insurance for Rebound expenses incurred.

NURSE TRIAGE & TELEHEALTH

League Insurance is partnered with *CorVel* to provide nurse triage and telehealth services. CorVel's proactive healthcare solution offers injured workers the following medical services:

- Nurse Triage – **24-7 access to registered nurse hotline** to evaluate injuries to determine immediate medical needs.
- Telehealth – Provides immediate referral to medical physicians when needed via computer, tablet, or phone.

YOUR LEAGUE INSURANCE TEAM

LEAGUE INSURANCE

316 W. Washington Avenue
Suite 600
Madison, WI 53703
(608) 833-9595

Matt Becker, CPCU
CEO
matt@lwmmi.org

R & R INSURANCE SERVICES

N14 W23900 Stone Ridge Drive
Waukesha, WI 53188
262-236-2912

Rick Kalscheuer
rick.kalscheuer@rrins.com
(262) 953-7215
262-236-2912

WORKERS COMPENSATION CLAIMS ADMINISTRATOR

United Heartland
PO Box 3026
Milwaukee, WI 53201-3026
(800) 258-2667

Denise Kawczynski, Senior Claims Representative
denise.kawczynski@unitedheartland.com
(262) 787-7646

LIABILITY CLAIMS ADMINISTRATOR

Statewide Services, Inc.
PO Box 5555
Madison, WI 53705
(800) 858-1536

Mark Andrews, Attorney at Law
mandrews@statewidesvcs.com
(608) 828-5692

FINANCIAL ADMINISTRATOR

Stroh Ballweg, LLP
9701 Brader Way
Suite 301
Middleton, WI 53562
(608) 821-0600

Tom Dawson, CPA
Partner
tdawson@strohballweg.com

League Insurance Quote Summary

11

8.a.a

Policy Effective Date: 1/1/2024

Proposal Number: 11832

Insured Name: Mequon, City of

Contact Name: Jennifer Engroff

Contact Phone: 262-236-2912

Contact Email: jengroff@ci.mequon.wi.us

Agency: R & R Insurance Services

Agent Name: Kalscheuer, Rick

Agent Email: rick.kalscheuer@rrins.com

Agent Phone: (262) 953-7215

PREMIUM:

	Expiring Policy			Renewal		
	Deductible	Limit	Premium	Deductible	Limit	Premium
General Liability	0	10,000,000	40,236	0	10,000,000	39,534
Police Professional Liability	10,000	10,000,000	32,196	10,000	10,000,000	32,517
Public Official Liability	10,000	10,000,000	63,429	10,000	10,000,000	62,424
Auto Liability	0	10,000,000	16,621	0	10,000,000	19,421
Auto Physical Damage			14,718			18,955
Airport	N/A	N/A	0	N/A	N/A	0
Dam	N/A	N/A	0	N/A	N/A	0
No Fault Sewer						
Railroad	N/A	N/A	250	N/A	N/A	250
UM & UIM Higher Limit	N/A	25,000/50,000	0	N/A	25,000/50,000	0
Crime & Bonds						
Cyber	5,000	1,000,000	11,542	5,000	1,000,000	11,727
Total Premium			178,992.00			184,828.00

EXPOSURES AND LIMITS:

Base Exposures:	Expiring	Renewal
Total Payroll	8,808,391	9,491,670
Number for FTE Police	42.00	42.00
Number of Vehicles (Auto Liability)	76	88
Population	25,544	25,141
APD – Total Original Cost	4,647,223	5,613,973
APD – Total Number of Vehicles	76	88
Number of Employees	N/A	124.00
Supplemental Exposures:		
UM & UIM limit	\$25K Per Person / \$50k Occurrence	\$25K Per Person / \$50k Occurrence
Cyber Limit	1,000,000	1,000,000
Operating Expenditures (Cyber)	25,900,000	30,726,071
Number of Dams		
Number of Railroads	N/A	N/A
Airport Coverage	No	No
Airport Refueling	N/A	N/A
Population Base for No Fault Sewer Coverage	25,544	25,141

ADDITIONAL INSURED:

Name	Reason

League Insurance – Auto Schedule

Municipality: Mequon, City ofEffective Date: 1/1/2024Expiration Date: 1/1/2025Auto Liability Deductible: 0

Year	Make	Model	Vehicle Type	VIN #	Dept. (optional)	Zip Code (Garaged at Night)	Parked Inside (i) or Outside (o)	Is Garage Location in a Flood Zone?	Original Cost New	Is APD Coverage Requested?	APD Deductible	Coverage Type (Replacement Cost or Actual Cash Value)
1971	General	Wrecker	Dump Truck	NL03DEC12711801	DPW - Unit #321	53092	Inside	No	\$23,000	Yes	\$2,500	Actual Cash Value
1995	GMC	Sierra Rodder Truck	Dump Truck	1GDJK34K1SE05266	Sewer - Unit #603	53092	Inside	No	\$47,975	Yes	\$2,500	Actual Cash Value
1999	Ford	F350 Pick Up	Dump Truck	1FTSF31F7XEB73250	DPW - Unit #203	53092	Inside	No	\$21,000	Yes	\$2,500	Actual Cash Value
1999	Ford	F350 Pick Up	Dump Truck	1FDWX37S9XED05620	Fire - Unit #959	53092	Inside	No	\$45,000	Yes	\$2,500	Actual Cash Value
1999	Ford	Aries TV Truck	Dump Truck	1FDXE40S8XHB30186	Sewer - Unit #625	53092	Inside	No	\$145,000	Yes	\$2,500	Actual Cash Value
2003	Ford	F350 Pick Up	Dump Truck	1FDSF34L13EB86406	DPW - Unit #212	530092	Inside	No	\$25,055	Yes	\$2,500	Actual Cash Value
2004	Int'l	7400 Plow Truck	Dump Truck	1HTWDADR84J082835	DPW - Unit #320	53092	Inside	No	\$94,969	Yes	\$2,500	Actual Cash Value
2004	Int'l	7400 Plow Truck	Dump Truck	1HTWDADR64J082834	DPW - Unit #311	53092	Inside	No	\$94,969	Yes	\$2,500	Actual Cash Value
2004	GMC	Sierra Medium Duty	Pickup	1GDE5C1164F505961	DPW - Unit #205	53092	Inside	No	\$37,285	Yes	\$2,500	Actual Cash Value
2005	Int'l	Plow Truck	Dump Truck	1HTWCAZR86J251749	DPW - Unit #314	53092	Inside	No	\$96,028	Yes	\$2,500	Actual Cash Value
2005	Sterling	Plow Truck	Dump Truck	2FZHAWDA05AN85361	DPW - Unit #300	53092	Inside	No	\$90,264	Yes	\$2,500	Actual Cash Value
2006	GMC	3500 Medium Duty	Dump Truck	1GDJK34U06E106243	DPW - Unit #208	53092	Inside	No	\$43,719	Yes	\$2,500	Actual Cash Value
2007	GMC	Dump Truck	Dump Truck	1GDE5C1257F415374	DPW - Unit #204	53092	Inside	No	\$46,512	Yes	\$2,500	Actual Cash Value
2008	Sterling	Plow Truck	Dump Truck	2FZHAWBS88AZ26165	DPW - Unit #303	53092	Inside	No	\$123,300	Yes	\$2,500	Actual Cash Value
2008	Chevrolet	Impala	Passenger	2G1WS553X81357439	City Hall - Unit #505	53092	Inside	No	\$6,000	Yes	\$2,500	Actual Cash Value
2008	Ford	F150	Pickup	1FTPX14V08KE99243	City Hall - Unit #520	53092	Inside	No	\$27,740	Yes	\$2,500	Actual Cash Value
2009	Sterling	Plow Truck	Dump Truck	2FZAAWBSX9AZ72339	DPW - Unit #317	53092	Inside	No	\$110,000	Yes	\$2,500	Actual Cash Value
2009	GMC	Sierra 3500 Pickup	Dump Truck	1GDJK74669E142113	DPW - Unit #403	53092	Inside	No	\$36,100	Yes	\$2,500	Actual Cash Value
2010	IHC	Plow Truck	Dump Truck	1HTWDAZR5AJ241590	DPW - Unit #309	53092	Inside	No	\$141,212	Yes	\$2,500	Actual Cash Value
2011	Int'l	7400 Plow Truck	Dump Truck	1HTWDAZR4BJ323280	DPW - Unit #313	53092	Inside	No	\$142,700	Yes	\$2,500	Actual Cash Value
2011	Chevrolet	Impala	Passenger	2G1WD5EM5B1163203	City Hall - Unit #514	53092	Inside	No	\$6,000	Yes	\$2,500	Actual Cash Value
2012	Int'l	7400 Plow Truck	Dump Truck	1HTWCAZR0CJ641238	DPW - Unit #313	53092	Inside	No	\$142,697	Yes	\$2,500	Actual Cash Value
2012	Honda	SUV	Police	JHLRM4H74CC012551	Police - Unit #23	53092	Inside	No	\$12,500	Yes	\$2,500	Actual Cash Value
2012	GMC	Truck	Pickup	1GD01ZCG5CF143016	City Hall - Unit #512	53092	Inside	No	\$29,300	Yes	\$2,500	Actual Cash Value
2012	Ford	Fusion	Police	3FAHP0JA6CR104363	Police - Unit #17	53092	Inside	No	\$12,686	Yes	\$2,500	Actual Cash Value
2013	Ford	Explorer	Police	1FM5K8AR3DGB84631	Police - Unit #16	53092	Inside	No	\$25,817	Yes	\$2,500	Actual Cash Value
2013	Freightliner	Plow Truck	Dump Truck	1FVAG5BS0DHF85229	DPW - Unit #312	53092	Inside	No	\$143,648	Yes	\$2,500	Actual Cash Value
2014	Western Star	Hauler	Dump Truck	5KK5AXDV3EPFU3704	DPW - Unit #319	53092	Inside	No	\$126,310	Yes	\$2,500	Replacement Cost

2014	Int'l	Plow Truck	Dump Truck	1HTWCAZR2EH776974	DPW - Unit #310	53092	Inside	No	\$160,138	Yes	\$2,500	13	Replacement Cost
2014	Chevrolet	Impala	Passenger	2G1WD5E37E1114483	City Hall - Unit #500	53092	Inside	No	\$6,000	Yes	\$2,500		Actual Cash Value
2014	Chevrolet	Impala	Passenger	2G1WD5E31E1115385	City Hall - Unit #506	53092	Inside	No	\$6,000	Yes	\$2,500		Actual Cash Value
2015	Chevrolet	Silverado	Pickup	1G2C2KUEG7F2110502	DPW - Unit #405	53092	Inside	No	\$36,663	Yes	\$2,500		Actual Cash Value
2015	GMC	Sierra Pick Up	Pickup	1GT22YEG9FZ137935	DPW - Unit #400	53092	Inside	No	\$33,168	Yes	\$2,500		Actual Cash Value
2015	Ford	F250 Pick Up	Pickup	1FT7X2B63FEC87076	DPW - Unit #201	53092	Inside	No	\$33,788	Yes	\$2,500		Actual Cash Value
2015	Ford	F250 Pick Up	Pickup	1FTBF2A6XFEC95724	DPW - Unit #201	53092	Inside	No	\$33,800	Yes	\$2,500		Actual Cash Value
2015	International	Plow Truck	Dump Truck	3HAWNATZ2FL689626	DPW - Unit #302	175663	Inside	No	\$175,663	Yes	\$2,500		Replacement Cost
2015	Ford	Auxiliary Van	Police	1FDWE3FL0FDA05081	Police - Unit #17	53092	Inside	No	\$73,400	Yes	\$2,500		Actual Cash Value
2016	Ford	Explorer	Police	1FM5K8AR3GGA28738	Police - Unit #9	53092	Inside	No	\$27,378	Yes	\$2,500		Actual Cash Value
2016	Dodge	Caravan	Police	2C4RDGBXGR136893	Police - Unit #10	53092	Inside	No	\$21,859	Yes	\$2,500		Actual Cash Value
2016	International	7400 Plow Truck	Dump Truck	3HAWCSTRXGL219158	DPW - Unit #304	53092	Inside	No	\$148,725	Yes	\$2,500		Replacement Cost
2017	Freightliner	Hauler Truck	Dump Truck	1FVMG3DV5HHJC8039	DPW - Unit #306	50392	Inside	No	\$147,706	Yes	\$2,500		Replacement Cost
2017	Ford	F 750 Medium Duty Truck	Pickup	1FDYW7DX3HDB04418	DPW - Unit #206	53092	Inside	No	\$85,747	Yes	\$2,500		Actual Cash Value
2018	Ram	2500	Pickup	3C7WRTAJ8JG213139	DPW - Unit #204	53092	Inside	No	\$37,770	Yes	\$2,500		Actual Cash Value
2018	Chevrolet	3500HD	Dump Truck	1GB5CYCY7JZ201828	DPW - Unit #409	53092	Inside	No	\$72,240	Yes	\$2,500		Actual Cash Value
2018	International	Plow Truck	Dump Truck	3HAWCTARXJL055183	DPW - Unit #305	53092	Inside	No	\$162,067	Yes	\$2,500		Replacement Cost
2018	Ford	Explorer	Police	1FM5K8AR9JGA27133	Police - Unit #16	53092	Inside	No	\$33,327	Yes	\$2,500		Actual Cash Value
2018	Chevrolet	Tahoe	Police	1GNSKDEC8JR220388	Police - Unit #11	53092	Inside	No	\$35,904	Yes	\$2,500		Actual Cash Value
2018	Ford	Explorer	Police	1FM5K8AR4JGC76147	Police - Unit #19	53092	Inside	No	\$33,327	Yes	\$2,500		Actual Cash Value
2019	Freightliner	114SD	Dump Truck	1FVHG3FE9KHKS0863					\$371,090	Yes	\$2,500		Replacement Cost
2019	Ford	Explorer	Police	1FT7X2B61KED50816	Police - Unit #13	50392	Inside	No	\$34,112	Yes	\$2,500		Replacement Cost
2019	Ford	F250	Pickup	1FTBF2B69KEG08948	Sewer - Unit #601	53092	Inside	No	\$162,067	Yes	\$2,500		Replacement Cost
2019	Freightliner	114SD	Dump Truck	1FVAG3FE5KHKP6834	DPW - Unit #307	53092	Inside	No	\$172,500	Yes	\$2,500		Replacement Cost
2020	Chevrolet	Colorado	Pickup	1GCHTCEN3L1100169	Sewer - Unit #600	53092	Inside	No	\$33,859	Yes	\$2,500		Replacement Cost
2020	Chevrolet	Malibu	Passenger	1G1ZC5ST5MF010764	City Hall - Unit #501	53092	Inside	No	\$18,343	Yes	\$2,500		Replacement Cost
2020	Chevrolet	Malibu	Passenger	1G1ZC5ST2MF010981	City Hall - Unit #502	53092	Inside	No	\$18,343	Yes	\$2,500		Replacement Cost
2020	Chevrolet	Malibu	Passenger	1G1ZC5ST8MF010788	City Hall - Unit #503	53092	Inside	No	\$18,343	Yes	\$2,500		Replacement Cost
2020	Chevrolet	Malibu	Passenger	1G1ZC5ST4MF011095	City Hall - Unit #504	50392	Inside	No	\$18,343	Yes	\$2,500		Replacement Cost
2020	Ford	Explorer	Police	1FM5K8AB4LGA97760	Police - Unit #1	53092	Inside	No	\$37,352	Yes	\$2,500		Replacement Cost
2020	Ford	Explorer	Police	1FM5K8AB3LGB23538	Police - Unit #2	53092	Inside	No	\$37,352	Yes	\$2,500		Replacement Cost
2020	Ford	Explorer	Police	1FM5K8AB5LGB23539	Police - Unit #3	53092	Inside	No	\$37,352	Yes	\$2,500		Replacement Cost
2020	Ford	Explorer	Police	1FM5K8AB5LGB23540	Police - Unit #4	53092	Inside	No	\$37,352	Yes	\$2,500		Replacement Cost
2020	Ford	Explorer	Police	1FM5K8AB5LGB23541	Police - Unit #5	53092	Inside	No	\$37,352	Yes	\$2,500		Replacement Cost
2020	Ford	Explorer	Police	1FM5K8AB4LGD00906	Police - Unit #6	53092	Inside	No	\$37,352	Yes	\$2,500		Replacement Cost
2020	Ford	Explorer	Police	1FM5K8AB6LGD00907	Police - Unit #7	53092	Inside	No	\$37,352	Yes	\$2,500		Replacement Cost

2020	Ford	Explorer	Police	1FM5K8AB8LGD00908	Police - Unit #8	53092	Inside	No	\$37,352	Yes	\$2,500 ¹⁴	Replacement Cost
2020	Ford	Explorer	Police	1FM5K8ABXLGD00909	Police - Unit #15	53092	Inside	No	\$37,352	Yes	\$2,500	Replacement Cost
2021	Chevrolet	Silverado 2500HD	Pickup	1GB5YLE75MF156337					\$38,943	Yes	\$2,500	Replacement Cost
2021	Chevrolet	Silverado 2500HD	Pickup	1GB5YLE7XMF156351					\$38,943	Yes	\$2,500	Replacement Cost
2021	Ford	Explorer	Police	1FM5K8AB1MGB18694	Police - Unit #14	53092	Inside	No	\$34,327	Yes	\$2,500	Replacement Cost
2021	Chevrolet	Silverado	Pickup	1GB3YSE73MF176538	DPW - Unit #409	53092	Inside	No	\$71,110	Yes	\$2,500	Replacement Cost
2021	Chevrolet	2500 Silverado	Pickup	1GB2YLE75MF153750	DPW - Unit #101	53092	Inside	No	\$44,751	Yes	\$2,500	Replacement Cost
2022	Chevrolet	Silverado 2500HD	Pickup	1GC5YNE72NF349084	DPW	53092	Inside	No	\$44,751	Yes	\$2,500	Replacement Cost
2022	Ford	Bucket Truck	Dump Truck	1FDXF462ED11899	DPW - Unit #213	53092	Inside	No	\$39,275	Yes	\$2,500	Replacement Cost
2022	Ford	Explorer	Police	1FM5K8AB7NGA00182	Police - Unit #24	53092	Inside	No	\$34,800	Yes	\$2,500	Replacement Cost
2023	Ford	Explorer	Police	1FM5K8AB7PGA33024					\$38,091	Yes	\$2,500	Replacement Cost
2023	Ford	Expl	Police	1FM5K8AB5PGA62375					\$37,658	Yes	\$2,500	Replacement Cost
2023	Ford	F150	Pickup	1FTFW1E58PKD81405	DPW				\$39,523	Yes	\$2,500	Replacement Cost
2023	Ford	F150	Pickup	1FTEX1EB2PKD59396					\$34,392	Yes	\$2,500	Replacement Cost
2023	Ford	F150	Pickup	1FTEX1EB6PKD59434					\$34,826	Yes	\$2,500	Replacement Cost
2023	Ford	F150	Pickup	1FTEW1EB4PKD59175					\$41,893	Yes	\$2,500	Replacement Cost
2023	Ford	F250	Pickup	1FTBF2BA6PEC94509	DPW				\$47,209	Yes	\$2,500	Replacement Cost
2023	International	Plow Truck HV607	Dump Truck	3HAEJTAR8PL138332	DPW - Unit #318	53092	Inside	No	\$203,000	Yes	\$2,500	Replacement Cost
2024	Chevrolet	Equinox	Pickup	3GNAXSEGR8RL157204					\$25,713	Yes	\$2,500	Replacement Cost
2024	Chevrolet	Equinox	Pickup	3GNAXSEG4RL157202					\$25,713	Yes	\$2,500	Replacement Cost
2024	International	HV507	Dump Truck	3HAEJTAR7RL855596	DPW				\$215,529	Yes	\$2,500	Replacement Cost
2024	Chevrolet	Equinox	Passenger	3GNAXSEGR8RL157204	DPW - Unit #501	53092	Inside	No	\$25,713	Yes	\$2,500	Replacement Cost
2024	Chevrolet	Equinox	Passenger	3GNAXSEG4RL157202	DPW - Unit #503	53092	Inside	No	\$25,713	Yes	\$2,500	Replacement Cost
2024	Chevrolet	Equinox	Passenger	3GNAXSEG3RL171284	DPW	53092	Inside	No	\$27,476	Yes	\$2,500	Replacement Cost

Total Vehicles with Auto Liability Count: 88APD Coverage Totals: \$5,613,973Total Vehicles with APD Count: 88

(1) Original Cost New (OCN) is the retail cost the original purchaser paid for the vehicle. This includes the value before any credit for a trade-in.

(2) Coverage Type is determined by underwriting and is based on the vehicle age and value.



Commercial Property

Subjects of Insurance

Subjects of Insurance	Limit	Deductible
Building	\$60,411,200	\$5,000
Business Personal Property	\$2,533,846	\$5,000
Property in the Open	\$2,149,655	\$5,000
Contractors Equipment Over \$25,000 – Replacement cost	\$2,799,651	\$5,000
Contractors Equipment Under \$25,000 – Replacement Cost	\$453,761	\$5,000
Equipment Breakdown	\$65,094,701	\$5,000
Business Income	\$500,000	\$5,000



Crime

Subject of Insurance

Coverage	Limit	Deductible
Employee Dishonesty	\$1,000,000	\$5,000
Forgery or Alteration	\$1,000,000	\$5,000
Inside the Premises – Theft of Money & Securities	\$10,000	\$500
Inside the Premises - Robbery & Safe Burglary of other property	\$10,000	\$500
Outside the Premises	\$10,000	\$500
Computer and Funds Transfer Fraud	\$1,000,000	\$5,000
Money Orders & Counterfeit Money	\$1,000,000	\$5,000

Additional Coverage Information

Coverage	Limit	Deductible
Credit, Debit or Charge Card Fraud	\$1,000,000	\$5,000
Destruction of Electronic Data or Computer Programs	\$50,000	\$1,000
False pretense	\$75,000	\$10,000



Workers Compensation

Employers Liability & Increased Limits

Coverage	Each Accident	Disease Policy	Disease Employee
WC & Employer's liability	\$100,000	\$500,000	\$100,000

Workers Compensation Insurance Quotation

Classification	Code #	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 Of Remuneration	Estimated Annual Premium
Period 01/01/2024 - 01/01/2025				
Wisconsin				
FIREFIGHTERS & D - NON-VOLUNTEER	7704	IF ANY	3.05	0
CIVIL DEFENSE WORKERS	7710	IF ANY	3.27	0
POLICE OFFICERS & DRIVERS	7720	4,164,366	2.42	100,778
CLERICAL OFFICE EMPLOYEES NOC	8810	2,339,598	0.17	3,977
MUNICIPAL OPERATIONS - MISCELLANEOUS CITY	9412	2,987,706	2.98	89,034
Total Manual Premium				193,789
Experience Modification	9898	193,789	0.810	(36,820)
Total Modified Premium				156,969
Total Standard Premium				156,969
Premium Discount	0063	156,969	8.5%	(13,374)
Expense Constant	0900			220
Terrorism		9,491,670		0
Catastrophe (other than Certified Acts of Terrorism)		9,491,670		0
Total Estimated Annual Premium				143,815

The exposures shown above are subject to audit and may result in an additional or return premium depending on your actual exposures for the policy term. The audit could also result in additional classifications not shown in this proposal.



Statement of Values



Municipal Property Insurance Company
 9701 Brader Way, Suite 301
 Middleton, WI 53562
 Telephone: (608) 821-6303
www.mpicwi.com

MPIC Coverage Highlights

As of September 1, 2020 Policy Filing

MPIC has included numerous coverages in our manuscript coverage form that are designed specifically help address coverage concerns that are unique to Wisconsin public entities.

- Blanket Plus coverage - Coverage up to **125%** of your Total Insured Value for any loss
- A single deductible applies to a covered loss that might impact more than one property type
- Contactor's Equipment coverage included for all items up to \$25,000 - Additional coverage in excess of \$25,000 is provided if scheduled and endorsed to the policy.
- Valuable Records coverage with full coverage limits, once deductible is met
- \$10,000,000 extra expense coverage; Additional coverage available
- \$5,000,000 for Asbestos Cleanup, Abatement and Removal from a covered loss
- \$5,000,000 Ordinance and Law Coverage
- \$1,000,000 Coverage for Unscheduled Buildings and Property in the Open
- Newly Acquired Property – Included at no charge during the current policy period. Property must be scheduled before the next renewal for continued coverage in future policy periods
- Coverage for Police Dogs and Horses up to \$25,000; a \$1,000 deductible applies to this coverage
- Automatic Builder's Risk coverage for projects up to \$2,500,000 in value
- \$2,000,000 coverage for Pollutants from a covered peril
- \$5,000,000 Flood Coverage of for property not located in an "A" zoned flood plain per policy period
- \$5,000,000 Earthquake Coverage per policy period
- \$50,000 coverage per Fine Art item or collection included. Additional coverage available
- \$2,500,000 in Builders Risk Coverage; Coverage up to \$30,000,000 available by endorsement
- \$50,000 coverage for Excavation, Grading and Filling
- \$100,000 coverage Building Foundations and Footings
- Coverage for Trees and Shrubs damaged by any covered peril within 100' of a building
- \$25,000 coverage for Fire Department Service Charges
- \$50,000 coverage for Documentation of Loss Coverage
- \$100,000 coverage for Architectural and Engineering Design
- Include \$25,000 coverage for Computer Service Interruption
- Direct Damage from Utilities is a covered peril for Buildings, Personal Property and PITO
- \$50,000 limited coverage for Fungus related to a covered peril, per policy period
- A single deductible applies to a covered loss that might impact more than one property type
- Emergency support equipment contained in/on emergency response vehicles subject to a \$1,000 deductible.
- Coverage available for scheduled Pedestrian Bridges and piers and wharfs
- Terrorism Coverage Included

DECLARATIONS
MUNICIPAL PROPERTY INSURANCE COMPANY
Variable Coverage Schedules

Business Income	
Blanket Business Income	\$500,000
Total	\$500,000

Attachment: 2024-2025 City of Mequon proposal revised 12.4.23 Abbrv (RESOLUTION 4095 : Resolution Approving a Proposal from the League

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - \$65,094,701

Site	Bldg	Description	Year Built	Floors	Square Footage	Building RC	Personal Property RC
001		CITY HALL					
	001	CITY HALL 11333 NORTH CEDARBURG ROAD, MEQUON,WI 53092	1938	2	30,038	\$8,284,200	\$540,700
		Property in the Open					\$510,600
		CITY HALL (001) Total				\$8,284,200	\$1,051,300
002		POOL					
	001	POOL 11339 NORTH CEDARBURG ROAD, MEQUON,WI 53092	2000	1	2,897	\$717,400	\$40,000
	002	POOL (ADD01) 11339 NORTH CEDARBURG ROAD, MEQUON,WI 53092	2000	1	10,091	\$1,180,700	\$0
		POOL (002) Total				\$1,898,100	\$40,000
003		DPW FACILITY					
	002	COLD STORAGE 10800 NORTH INDUSTRIAL ROAD, MEQUON,WI 53092	2000	1	6,300	\$522,900	\$35,000
	001	DPW BUILDING 10800 NORTH INDUSTRIAL ROAD, MEQUON,WI 53092	2000	1	76,097	\$15,078,000	\$608,800
	003	SALT SHED 10800 NORTH INDUSTRIAL ROAD, MEQUON,WI 53092	2018	1	5,026	\$539,300	\$0
		Property in the Open					\$10,000
		DPW FACILITY (003) Total				\$16,140,200	\$653,800

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - \$65,094,701

Site	Bldg	Description	Year Built	Floors	Square Footage	Building RC	Personal Property RC
004	PUBLIC SAFETY BUILDING						
	001	PUBLIC SAFETY BUILDING 11300 NORTH BUNTROCK AVENUE, MEQUON,WI 53092	1985	1	44,280	\$11,804,700	\$944,200
		Property in the Open					\$68,887
		PUBLIC SAFETY BUILDING (004) Total				\$11,804,700	\$1,013,087
005	EASTSIDE FIRE STATION						
	001	EASTSIDE FIRE SATATION 11800 NORTH PORT WASHINGTON ROAD, MEQUON,WI 53092	1974	2	8,470	\$1,409,500	\$0
		Property in the Open					\$5,000
		EASTSIDE FIRE STATION (005) Total				\$1,409,500	\$5,000
006	ROTARY PARK						
	002	REUTER PAVILLION (ADD01) 4100 WEST HIGHLAND ROAD, MEQUON,WI 53092	1993	1	5,200	\$910,400	\$35,000
	001	ROTARY PAVILLION 4100 WEST HIGHLAND ROAD, MEQUON,WI 53092	1993	1	1,672	\$774,700	\$50,000
		Property in the Open					\$337,300
		ROTARY PARK (006) Total				\$1,685,100	\$422,300
007	SETTLERS PARK						
	001	RESTROOM 11312 NORTH CEDARBURG ROAD, MEQUON,WI 53092	1839	1	475	\$59,400	\$1,096
		Property in the Open					\$573
		SETTLERS PARK (007) Total				\$59,400	\$1,669

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - \$65,094,701

Site	Bldg	Description	Year Built	Floors	Square Footage	Building RC	Personal Property RC
008	RIVER BARN PARK						
	001	BARN/PAVILLION 9808 NORTH CEDARBURG ROAD, MEQUON,WI 53092	2000	1	2,880	\$773,600	\$31,800
		Property in the Open					\$45,295
		RIVER BARN PARK (008) Total				\$773,600	\$77,095
009	STAUSS FARM						
	007	GREENHOUSE NORTH 9011 W DONGES BAY ROAD, MEQUON,WI 53092	2020	1	1,920	\$9,200	\$375
	006	GREENHOUSE SOUTH 9011 W DONGES BAY ROAD, MEQUON,WI 53092	2020	1	1,920	\$9,200	\$375
	001	HOUSE 9011 W DONGES BAY ROAD, MEQUON,WI 53092	2000	2	4,119	\$422,600	\$15,000
	003	RED POLE BARN 9011 W DONGES BAY ROAD, MEQUON,WI 53092	1996	1	3,672	\$211,100	\$3,500
	004	RED WOODEN BAR NORTH 9011 W DONGES BAY ROAD, MEQUON,WI 53092	1940	1	1,965	\$76,600	\$2,500
	005	RED WOODEN BARN SOUTH 9011 W DONGES BAY ROAD, MEQUON,WI 53092	1940	1	4,000	\$156,000	\$2,500
	002	SILVER BARN'S AND WORKSHOP 9011 W DONGES BAY ROAD, MEQUON,WI 53092	1982	1	6,575	\$378,100	\$20,000
		STAUSS FARM (009) Total				\$1,262,800	\$44,250

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - \$65,094,701

Site	Bldg	Description	Year Built	Floors	Square Footage	Building RC	Personal Property RC
010		MEQUON NATURE PRESERVE					
	002	GARAGE EDUCATION 8200 W COUNTY LINE ROAD, MEQUON,WI 53092	1992	1	620	\$35,700	\$1,100
	003	GARAGE RESORATION 8200 W COUNTY LINE ROAD, MEQUON,WI 53092	2012	1	600	\$34,500	\$1,100
	005	OBSERVATION PLATFORM 8200 W COUNTY LINE ROAD, MEQUON,WI 53092	2014	1	350	\$65,000	\$3,000
	004	OBSERVATION TOWER 8200 W COUNTY LINE ROAD, MEQUON,WI 53092	2007	1	300	\$140,000	\$6,700
	001	PIERPER POWER ED CENTER 8200 W COUNTY LINE ROAD, MEQUON,WI 53092	2003	1	12,536	\$2,693,800	\$188,100
		Property in the Open					\$172,000
		MEQUON NATURE PRESERVE (010) Total				\$2,969,000	\$372,000
011		STORAGE FACILITY					
	001	METAL SHED 9700 N SWAN RD, MEQUON,WI 53092	2000	1	7,500	\$431,300	\$3,000
		STORAGE FACILITY (011) Total				\$431,300	\$3,000
012		GATEWAY					
		Property in the Open					\$200,000
		GATEWAY (012) Total				\$0	\$200,000

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - \$65,094,701

Site	Bldg	Description	Year Built	Floors	Square Footage	Building RC	Personal Property RC
013		PITO					
	001	LIFT STATION A (ADD01) 5600 W MEQUON RD, MEQUON,WI 53092	1966	1	0	\$635,800	\$0
	001	LIFT STATION B (ADD02) 5000 W PARKVIEW DR, MEQUON,WI 53092	1966	1	0	\$480,000	\$0
	001	LIFT STATION C (ADD03) 11101 N RIVER RD, MEQUON,WI 53092	1966	1	0	\$441,500	\$0
	001	LIFT STATION D (ADD04) 11750 N RIVER RD, MEQUON,WI 53092	1969	1	0	\$637,400	\$0
	001	LIFT STATION E (ADD05) 2020 W RANCH RD, MEQUON,WI 53092	1968	1	964	\$1,531,300	\$0
	001	LIFT STATION F (ADD06) 12439 N CIRCLE DR, MEQUON,WI 53092	1968	1	0	\$624,200	\$0
	001	LIFT STATION G (ADD07) 12735 N FIELDWOOD RD, MEQUON,WI 53092	1968	1	0	\$555,100	\$0
	001	LIFT STATION H (ADD08) 2932 W RIVERLAND DR, MEQUON,WI 53092	1969	1	0	\$485,200	\$0
	001	LIFT STATION I (ADD09) 10800 N PEBBLE LN, MEQUON,WI 53092	1999	1	0	\$657,200	\$0
	001	LIFT STATION J (ADD10) 505 E CEDAR LN, MEQUON,WI 53092	1970	1	0	\$635,400	\$0
	001	LIFT STATION K (ADD11) 9911 N LAKE SHORE DR, MEQUON,WI 53092	1970	1	0	\$514,800	\$0
	001	LIFT STATION L (ADD12) 608 E JUNIPER CT, MEQUON,WI 53092	1970	1	0	\$543,600	\$0
	001	LIFT STATION M (ADD13) 10115 W LE GRANDE BLVD, MEQUON,WI 53092	2005	1	0	\$557,600	\$0

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - \$65,094,701

Site	Bldg	Description	Year Built	Floors	Square Footage	Building RC	Personal Property RC
	001	LIFT STATION N (ADD14) 9754 N RIVER RD, MEQUON,WI 53092	2005	1	0	\$610,300	\$0
	001	LIFT STATION O (ADD15) 9754 N RIVER RD, MEQUON,WI 53092	1970	1	0	\$551,000	\$0
	001	LIFT STATION P (ADD16) 10656 N PORT WASHINGTON RD, MEQUON,WI 53092	1970	1	0	\$480,000	\$0
	001	LIFT STATION Q (ADD17) 5600 W COUNTY LINE RD, MEQUON,WI 53092	1971	1	0	\$499,200	\$0
	001	LIFT STATION R (ADD18) 10240 N CONCORD DR, MEQUON,WI 53092	1980	1	0	\$529,100	\$0
	001	LIFT STATION S (ADD19) 10701 RIVER VALLEY DR, MEQUON,WI 53092	1980	1	0	\$552,700	\$0
	001	LIFT STATION T (ADD20) 112260 N FIELDWOOD RD, MEQUON,WI 53092	1982	1	0	\$545,300	\$0
	001	LIFT STATION U (ADD21) 11459 N GLENWOOD DR, MEQUON,WI 53092	1986	1	0	\$618,800	\$0
	001	LIFT STATION V (ADD22) 4020 W DONGES BAY RD, MEQUON,WI 53092	1990	1	0	\$726,700	\$0
	001	LIFT STATION W (ADD23) 9730 W FREISTADT RD, MEQUON,WI 53092	1990	1	0	\$187,100	\$0
	001	LIFT STATION X (ADD24) 4300 W COUNTY LINE RD, MEQUON,WI 53092	2003	1	0	\$94,000	\$0
		Property in the Open					\$800,000
		PITO (013) Total				\$13,693,300	\$800,000
Building Subtotal							\$60,411,200
Contents Subtotal							\$2,533,846
Property in the Open Subtotal							\$2,149,655
Building, Contents and PITO Total							\$65,094,701

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - \$65,094,701

Site	Bldg	Description	Year Built	Floors	Square Footage	Building RC	Personal Property RC
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PROPERTY IN THE OPEN

MUNICIPAL PROPERTY INSURANCE COMPANY

Site	Description	Quantity	Replacement Cost
001	CITY HALL		
	PITO		\$510,600
	CITY HALL (001) Total		\$510,600
003	DPW FACILITY		
	PITO		\$10,000
	DPW FACILITY (003) Total		\$10,000
004	PUBLIC SAFETY BUILDING		
	PITO		\$68,887
	PUBLIC SAFETY BUILDING (004) Total		\$68,887
005	EASTSIDE FIRE STATION		
	PITO		\$5,000
	EASTSIDE FIRE STATION (005) Total		\$5,000
006	ROTARY PARK		
	PITO		\$337,300
	ROTARY PARK (006) Total		\$337,300
007	SETTLERS PARK		
	PITO		\$573
	SETTLERS PARK (007) Total		\$573
008	RIVER BARN PARK		
	PITO		\$45,295
	RIVER BARN PARK (008) Total		\$45,295
010	MEQUON NATURE PRESERVE		
	PITO		\$172,000
	MEQUON NATURE PRESERVE (010) Total		\$172,000
012	GATEWAY		
	PITO		\$200,000
	GATEWAY (012) Total		\$200,000
013	PITO		
	Traffic Control Signal/Box - Cedarburg Road at Highland Rd		\$160,000
	Traffic Control Signal/Box - Mequon Rd at Buntrock Rd		\$160,000
	Traffic Control Signal/Box - Port Washington Rd at County Line Rd		\$160,000
	Traffic Control Signal/Box - Wauwatosa Rd at Freistadt Rd		\$160,000

PROPERTY IN THE OPEN

MUNICIPAL PROPERTY INSURANCE COMPANY

Site	Description	Quantity	Replacement Cost
	Traffic Control Signal/Box - Wauwatosa Rd at Highland Rd		\$160,000
	PITO (013) Total		\$800,000

PROPERTY IN THE OPEN TOTAL	\$2,149,655
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Attachment: 2024-2025 City of Mequon proposal revised 12.4.23 Abbrv (RESOLUTION 4095 : Resolution Approving a Proposal from the League

CONTRACTORS EQUIPMENT

MUNICIPAL PROPERTY INSURANCE COMPANY

Description (Year/Make/Model/Serial #)	Department	Replacement Cost
1961 BROS ROLLER		\$70,000
1964 WAUSAU SHOULDER MACHINE		\$80,000
1967 ALLIS CHALMERS GRADER		\$130,000
1969 VERMEER STUMP CUTTER		\$30,000
1969 WISCONSIN 1900 TRAILER VIN 3470 DPW UNIT #330		\$14,000
1969 WISCONSIN TRAILER		\$15,000
1975 EMPIRE GAS GENERATOR		\$30,300
1975 EMPIRE GAS GENERATOR		\$30,300
1975 FINN HYDROSEEDER		\$40,000
1978 DYNAWELD SINGLE AXLE 3,500LB. TRAILER VIN TRJ19727 DPW UNIT #411		\$9,850
1978 INTERNATIONAL TRACTOR MOWER		\$15,000
1979 CH & E PUMP 4"		\$25,000
1981 CHAMPION GRADER WITH V PLOW		\$220,000
1985 BOAT BOAT #1		\$10,000
1985 SHORELANDER TRAILER #1		\$1,420
1986 FORD TRACTOR MOWER		\$70,000
1988 SULLIVAN AIR COMPRESSOR/TOOLS		\$16,000
1991 FELLING 10,000 LB TRAILER VIN 1F9FS1626M1072200 DPW UNIT #433		\$9,200
1991 FELLING 4,000 LB TRAILER VIN 1F9FS1222M1072295 DPW UNIT #333		\$4,200
1992 BEFCO FINISHING MOWER 17"		\$15,500
1992 BEVER TAIL SINGLE AXLE TRAILER VIN 3TL7202 DPW UNIT #369		\$2,500
1992 ELGIN-PELICAN STREET SWEEPER		\$71,450
1992 FORD TURF TRACTOR		\$22,000
1992 MB COMPANY STRIPER		\$135,000
1994 CRAFTCO ASPHALT HEATER		\$38,000
1994 DRESSON 8116 TRAILER VIN 4GBFS1625R1000332 DPW UNIT #331		\$7,800
1994 WACKER VIBRATOR/ SMALL ROLLER		\$13,000
1996 DROP DECK 60' 6,000 LB TRAILER VIN HMD4826206M010983W DPW UNIT #440		\$6,650
1996 FORD TRACTOR AND MOWER		\$66,000
1997 ALKOTA PRESSURE WASHER		\$9,500
1997 LANDA PRESSURE WASHER		\$9,500
1998 18' DROP DECK 10,000 LB TRAILER VIN 64782 DPW UNIT #352		\$6,650
1998 ASV POSI-TRACK/MOWER		\$78,300
1998 PACE AMERICAN C5816 TRAILER VIN 40LAB1622YP062779 DPW UNIT #351		\$7,800
1999 FELLING 10,000 LB TRAILER VIN 1F9FSKZ6M1072293 DPW UNIT #332		\$9,600
1999 KOHLER GENERATOR		\$30,300
1999 LEE BOY PAVER		\$57,000
1999 MOBARK BRUSH CHIPPER		\$31,100
2000 BRADCO BACKHOE ATTACHMENT		\$13,000
2000 CATERPILLAR LOADER		\$185,000
2000 MOTOR BOAT WITH MERCURY OUTBOARD		\$6,600
2000 SRECO EASEMENT MACHINE		\$23,500
2001 TORO INFIELD PRO		\$16,000
2002 CATERPILLAR FORKLIFT		\$24,000
2002 FELLING FT10EW TRAILER VIN 5FTEH222121017188 DPW UNIT #451		\$7,600
2002 GEITH JAW BUCKET- EXCAVATOR		\$13,500

MPIC 004CE(1123)

PAGE 1 OF 2

CONTRACTORS EQUIPMENT

MUNICIPAL PROPERTY INSURANCE COMPANY

Description (Year/Make/Model/Serial #)	Department	Replacement Cost
2005 BEFCO WING MOWER		\$15,000
2005 KUBOTA TRACTOR		\$35,000
2006 CATERPILLAR MINI EXCAVATOR		\$65,000
2006 FELLING FT3 3,000 LB TRAILER VIN 5FTUN1213A1034403 DPW UNIT #480		\$3,500
2007 THOMPSON PUMP 6"		\$25,000
2007 TORO MOWER		\$12,000
2014 FELLING FT1 TRAILER VIN 5FTEE2627E1002508 DPW UNIT #350		\$17,500
2016 JOHN DEERE 3YD LOADER		\$137,038
2016 KUBOTA TRACTOR, REAR BLADE & BROOM		\$44,875
2018 BBA 8" TRASH PUMP LC30 #662		\$74,660
2018 BBA 8" TRASH PUMP LC30 #663		\$74,660
2022 ATLAS COPCO 100 KW GENERATOR #632		\$78,827
2022 CAT M320 WHEELED EXCAVATOR		\$360,000
2022 JOHN DEERE 1575 TERRAIN CUT MOWER		\$40,341
2022 REDI HAUL RX1627 TRAILER VIN 47SS162T7N1030214 DPW UNIT #343		\$8,800
4" PORTABLE TRASH PUMP (RIVERSIDE TP4VE) #664	WASTEWATER	\$3,339
ATLAS COPCO CP142 PNEUMATIC ROLLER		\$36,500
CATERPILLAR MODEL M320-07 WHEEL HEX		\$285,000
DPW #467 2023 B&B CS8320072 LOAD TRAIL LANDSCAPE TRAILER		\$8,230
DPW #468 2023 SCAG TURTIGER ZERO TURN MOWER		\$14,296
JOHN DEERE 624 LOADER - BROOKS TRACTOR		\$175,000
TOSHIBA E-STUDIO 520 COPY MACHINE		\$11,726
CONTRACTOR'S EQUIPMENT ≥ \$25,000		\$2,849,651
CONTRACTOR'S EQUIPMENT < \$25,000		\$403,761
CONTRACTOR'S EQUIPMENT TOTAL		\$3,253,412



Cyber Liability



Cyber Quote for the City of Mequon

Cyber Limit:	\$1,000,000
Deductible:	\$5,000
Effective Date:	1/1/2024
Operating Expenditures:	\$30,726,071

Premium:	\$11,727
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Third Party Liability Insuring Agreements:

Multimedia Liability	\$1,000,000
Security and Privacy Liability	\$1,000,000
Privacy Regulatory Defense & Penalties	\$1,000,000
PCI DSS Liability	\$1,000,000
TCPA Defense	\$100,000

First Party Insuring Agreements:

Breach Events Costs	\$1,000,000
BrandGuard®	\$1,000,000
System Failure	\$1,000,000
Cyber Extortion	\$250,000
Cyber Crime	\$250,000
Reward Expenses	\$100,000
Court Attendance Costs	\$100,000
Aggregate Limit of Liability	\$1,000,000

Terms are subject to:

1. Total number of individuals insured would have to notify in the event of a catastrophic breach.
2. Details regarding the "Yes" response to question 9a(5) including date of outage, how long outage lasted, if there was any business interruption, and total amounts paid including legal expenses (if any).

Thank you for your continued support of the League of Wisconsin Municipalities Mutual Insurance!

Strohman Ballweg, LLP



Cyber Liability Insurance Program Renewal Application

THIS IS AN APPLICATION FOR A CLAIMS MADE AND REPORTED POLICY. THIS APPLICATION IS NOT A BINDER.

This application for Cyber Liability Insurance is intended to be used for the preliminary evaluation of a submission. When completed in its entirety, this application will enable League of Wisconsin Municipalities Mutual Insurance (hereinafter, the "Insurer") to decide whether or not to authorize the binding of insurance. Please type or print clearly and answer all questions. If space is insufficient to answer any question fully, attach a separate sheet. Complete all required supplemental forms/applications. "You" and "Your", as used in this application, means the Applicant.

1. GENERAL INFORMATION

Name of Applicant	City of Mequon		
Street Address	11333 N Cedarburg Rd	Phone	262-242-3100
City, State, Zip	Mequon, WI 53092	Fax	
Website	www.ci.mequon.wi.us	Contact e-mail	jengroff@ci.mequon.wi.us
Applicant is a(an):	☐ Individual ☐ Corporation ☐ Partnership ☒ Other: Municipality		

2. REQUIRED ADDITIONAL INFORMATION

a. Current general liability carrier:	Policy number:
b. Total full-time equivalent professionals:	110.5 FTE's
c. Total number of employees:	Only have a couple of part-time employee. Seasonal parks and pool during summer in addition to above.
d. Has the name of the Applicant changed, or has any merger or consolidation taken place, in the past 12 months? If "Yes", please provide details on a separate page.	☐ Yes ☒ No
e. Have there been any material changes in the Applicant's security controls in the past 12 months? If "Yes", please provide details on a separate page.	☐ Yes ☒ No
f. Has the Applicant acquired any subsidiaries, affiliated companies or entities in the past 12 months? If "Yes", please attach a list with a description of (1) the nature of operations of each such subsidiary, affiliated company or entity, (2) its relationship to the Applicant and (3) the percentage of ownership by the Applicant.	☐ Yes ☒ No

3. OPERATING EXPENDITURES

Excluding Sewer/Water Utilities Including General, Debt Svc, Capital, & Non-Major Funds	Current Fiscal Year ending 12 / 2023 (current projected)	Last Fiscal Year ending 12 / 2022
Total gross operating expenditures:	\$ 30,726,071	\$ 31,352,533

4. RECORDS

a. Do you collect, store, host, process, control, use or share any private or sensitive information* in either paper or electronic form? If "Yes" please provide the approximate number of unique records: Paper records: Yes Electronic records: Yes *Private or sensitive information includes any information or data that can be used to uniquely identify a person, including, but not limited to, social security numbers or other government identification numbers, payment card information, drivers' license numbers, financial account numbers, personal identification numbers (PINs), usernames, passwords, healthcare records and email addresses.	☒ Yes ☐ No
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b. Do you collect, store, host, process, control, use or share any biometric information or data, such as fingerprints, voiceprints, facial, hand, iris or retinal scans, DNA, or any other biological, physical or behavioral characteristics that can be used to uniquely identify a person? If "Yes", have you reviewed your policies relating to the collection, storage and destruction of such information or data with a qualified attorney and confirmed compliance with applicable federal, state, local and foreign laws?	35 8.a.a ☐ Yes ☒ No ☐ Yes ☐ No
5. CLOUD PROVIDER	
Do you use a cloud provider to store data or host applications? If "Yes", please provide the name of the cloud provider: <u>Tyler Enterprise ERP</u> If you use more than one cloud provider to store data, please specify the cloud provider storing the largest quantity of sensitive customer and/or employee records (e.g., including medical records, personal health information, social security numbers, bank account details and credit card numbers) for you.	☒ Yes ☐ No
6. INFORMATION AND NETWORK SECURITY CONTROLS	
If the answer to question 6.a. below is "No", coverage cannot be bound under this program. If you desire an indication outside of the program, please provide details for your "No" answer on a separate page.	
a. Do you use anti-virus software and a firewall to protect your network?	☒ Yes ☐ No
If the answer to question 6.b. below is "No", you may not qualify for coverage under this program unless you have both compensating controls described in 6.b.(1) and 6.b.(2) in place.	
b. Do you encrypt all sensitive and confidential information stored on your organization's systems and networks? If "No", are the following compensating controls in place: (1) Segregation of servers that store sensitive and confidential information? (2) Access control with role-based assignments?	☐ Yes ☒ No ☒ Yes ☐ No ☒ Yes ☐ No
7. RANSOMWARE CONTROLS	
If the answer to any question in this section is "No", coverage cannot be bound under this program. If you desire an indication outside of the program, please provide details for any "No" answers on a separate page.	
a. Do you use 2-factor authentication to secure all remote access to your network, including any remote desktop connections?	☒ Yes ☐ No
b. Do you use 2-factor authentication to secure remote access to your email accounts?	☒ Yes ☐ No
c. Do you use Endpoint Detection and Response (EDR) or a Next-Generation Antivirus (NGAV) software (e.g., CrowdStrike, Cylance, Carbon Black) to secure all system endpoints? If "Yes", please list your provider: <u>SentinelOne & Malwarebytes</u>	☒ Yes ☐ No
d. Do you use an email filtering solution designed to prevent phishing or ransomware attacks (in addition to any filtering solution(s) provided by your email provider)? If "Yes", please provide the name of your filtering solution provider: <u>Baracuda</u>	☒ Yes ☐ No
e. Do you use a data backup solution for all critical data? If "Yes": (1) How frequently does it run? ☒ Daily ☐ Weekly ☐ Monthly (2) Is your data backup solution segregated and/or disconnected from your network in such a way to reduce or eliminate the risk of the backup being compromised in a malware or ransomware attack that spreads throughout your network?	☒ Yes ☐ No ☒ Yes ☐ No
8. PHISHING CONTROLS	
If the answer to any question in this section is "No", coverage cannot be bound under this program. If you desire an indication outside of the program, please provide details for any "No" answers on a separate page.	
Do all employees with financial or accounting responsibilities at your company complete social engineering training? If "Yes", does such training include phishing simulation?	☒ Yes ☐ No ☒ Yes ☐ No

9. LOSS HISTORY

8.a.a

If the answer to any question in this section is "Yes", coverage cannot be bound under this program. If you desire an exception outside of the program, please complete a Claim Supplemental Form for each claim, allegation or incident.

a. In the past 12 months, has the Applicant or any other person or organization proposed for this insurance: (1) Received any complaints or written demands or been a subject in litigation involving matters of privacy injury, breach of private information, network security, defamation, content infringement, identity theft, denial of service attacks, computer virus infections, theft of information, damage to third party networks or the ability of third parties to rely on the Applicant's network? (2) Been the subject of any government action, investigation or other proceedings regarding any alleged violation of privacy law or regulation? (3) Notified customers, clients or any third party of any security breach or privacy breach? (4) Received any cyber extortion demand or threat? (5) Sustained any unscheduled network outage or interruption for any reason? (6) Sustained any property damage or business interruption losses as a result of a cyber-attack? (7) Sustained any losses due to wire transfer fraud, telecommunications fraud or phishing fraud?	☐ Yes ☒ No ☐ Yes ☒ No ☐ Yes ☒ No ☐ Yes ☒ No ☒ Yes ☐ No ☐ Yes ☒ No ☐ Yes ☒ No
b. In the past 12 months, has any IT service provider that the Applicant relies on sustained an unscheduled network outage or interruption lasting longer than 4 hours? If "Yes", did the Applicant experience an interruption in business due to such outage or interruption?	☐ Yes ☒ No ☐ Yes ☐ No
c. Has the Applicant notified the Insurer of all incidents or losses occurring, or claims, suits or demands received, in the past 12 months? If "No", please forward complete details to the Insurer immediately.	☐ Yes ☐ No ☒ None to Report

NOTICE TO APPLICANT

The Applicant hereby acknowledges that he/she/it is aware that the limit of liability shall be reduced, and may be completely exhausted, by claim expenses and, in such event, the Insurer shall not be liable for claim expenses or any judgment or settlement that exceed the limit of liability.

I HEREBY DECLARE that, after inquiry, the above statements and particulars are true and I have not suppressed or misstated any material fact, and that I agree that this application shall be the basis of the contract with the Insurer.

CERTIFICATION AND SIGNATURE

The Applicant has read the foregoing and understands that completion of this application does not bind the Insurer or the Broker to provide coverage. It is agreed, however, that this application is complete and correct to the best of the Applicant's knowledge and belief, and that all particulars which may have a bearing upon acceptability as a Cyber Liability Insurance risk have been revealed.

It is understood that this application shall form the basis of the contract should the Insurer approve coverage, and should the Applicant be satisfied with the Insurer's quotation. It is further agreed that, if in the time between submission of this application and the requested date for coverage to be effective, the Applicant becomes aware of any information which would change the answers furnished in response to any question of this application, such information shall be revealed immediately in writing to the Insurer.

This application shall be deemed attached to and form a part of the Policy should coverage be bound.

Must be signed by an officer of the company.

Print or Type Applicant's Name Jennifer Engroff	Title of Applicant Finance Director
Signature of Applicant 	Date Signed by Applicant October 5, 2023

Attachment: 2024-2025 City of Mequon proposal revised 12.4.23 Abbrv (RESOLUTION 4095 : Resolution Approving a Proposal from the League



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2956
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Finance

TO: Common Council
FROM: Jennifer Engroff, Finance Director
DATE: December 1, 2023
SUBJECT: RESOLUTION 4096 A Resolution Appointing Lester Ahrens as the Statutory City Assessor through December 31, 2025

Background

In late 2022, the Common Council approved a 3-year contract for property assessment services during 2023-2025 with Assessment Technologies of Wisconsin, LLC in the amount of \$480,000. The resolution also re-appointed Michael Grota as the City's Statutory Assessor for the same three-year period.

In February of 2021 Grota Appraisals, LLC, under the ownership of Michael Grota, was acquired by Government Brands or Assessment Technologies of Wisconsin, LLC (now d/b/a Catalis LLC). Given that it has been a few years since the merger, Mr. Grota has more recently transitioned to a role whereupon he provides support for special projects only.

Accordingly, Lester Ahrens was promoted to Director of Valuation Services with the change of ownership, and it is now recommended that he serve as the City's Statutory Assessor during the remainder of the contract's current term. Notably, Mr. Ahrens has been assisting the City with assessing related services over the past fourteen years.

Recommendation

Staff recommends that the Finance-Personnel Committee favorably recommend, and Common Council approve, the resolution appointing Lester Ahrens as the City's Statutory Assessor through December 31, 2025.

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4096

A Resolution Appointing Lester Ahrens as the Statutory City Assessor through December 31,
2025

RECITALS

A. In February of 2021 Grota Appraisals, LLC and its sister technology company, Assessment Technologies of Wisconsin, LLC, were acquired by Government Brands or Assessment Technologies of Wisconsin, LLC.

B. In 2023, Assessment Technologies of Wisconsin, LLC rebranded as Catalis LLC.

C. The office of Assessor of the City of Mequon is currently occupied by Catalis LLC.

D. The City's current contract with Catalis LLC expires on December 31, 2025.

E. Lester Ahrens has been promoted to Director of Valuation Services for Catalis LLC and will be serving as the City's Statutory Assessor.

F. The Finance-Personnel Committee forwarded a favorable recommendation to the Common Council.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. City staff is authorized to carry out the commensurate appointment of Lester Ahrens as the City's statutory Assessor through December 31, 2025.

Approved by: Andrew Nerbun, Mayor

Date Approved: December 12, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on December 12, 2023.

Caroline Fochs, City Clerk



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2941
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Administration

TO: Common Council
FROM: Justin Schoenemann, Assistant City Administrator
DATE: November 6, 2023
SUBJECT: RESOLUTION 4097 A Resolution Awarding a Contract for Long Term Disability Insurance and Employee Assistance Program Services to Sun Life Assurance Company of Canada for an Annual Estimated Premium of \$23,690

Background

During the second half of this year, the Human Resources Division began a process to review the City's long-term disability insurance with Ansay & Associates of Port Washington. Ansay & Associates, a brokerage firm, was selected to assist from four firms interviewed three years ago when the City reviewed select lines of non-medical insurance. Ansay & Associates' services were utilized once again for several reasons, such as their track record, level of expertise, and no fee for service other than a commission paid for by the selected provider.

The City provides Long-Term Disability (LTD) insurance to all full-time employees. In 2020, the City transitioned its LTD insurance to MetLife from Anthem, who held the City's LTD contract since 1976 (43 years). The transition of life insurance to MetLife allowed the City to save \$17,932.37 annually, while maintaining the same level of services. Since three years are about to pass, Human Resources re-engaged Ansay & Associates again to rebid the City's LTD insurance to ensure the organization is still receiving the best value.

Analysis

Ansay & Associates went to market on behalf of the City during August and September. MetLife held its rates flat again with no proposed increase for 2024. However, Sun Life's proposal provides the same level of benefits at a lesser cost. Additionally, both MetLife and Sun Life provide an Employee Assistance Program (EAP) at no additional cost to their clients.

Vendor	Proposed Premium - 2024	Savings
MetLife	\$32,313.01	\$0.00
Sun Life	\$23,690.84	\$8,622.18

Sun Life is being recommended based on the strength of service, cost, and the inclusion of EAP with no additional annual fee. Usage of Sun Life's EAP program, provided through ComPsych, does not impact the City's LTD premiums.

Fiscal Note

The City will see a 27% savings of \$8,622.18 annually by switching the City's LTD contract to

Sun Life. The total Sun Life LTD Premium is \$23,690.84 annually, which includes a commission of approximately \$3,000 to Ansay & Associates each year for the next two years through the premium structure. The contract consists of a two-year rate lock.

Recommendation

Staff recommends the Finance-Personnel Committee forward the attached resolution awarding the 2024 and 2025 LTD contract to Sun Life to the Common Council for approval.

Attachments:

LTD Plan Proposal (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4097

A Resolution Awarding a Contract for Long Term Disability Insurance and Employee Assistance Program Services to Sun Life Assurance Company of Canada for an Annual Estimated Premium of \$23,690

RECITALS

A. The City has contracted with its current Long Term Disability Insurance provider since 2020 and found it appropriate to issue a request for proposal for Long Term Disability Insurance services to make sure the City is receiving competitive rates.

B. After reviewing three proposals with the assistance of Ansay & Associates, staff found the proposal from Sun Life to be the one that best meets the City's interests and enables cost savings for the City.

C. The Finance-Personnel Committee has reviewed the attached proposal from SunLife and recommends that the City accept their proposal and proceed to begin services effective January 1, 2024.

D. The parties agree that the term of this agreement shall be for a period of two years unless terminated and further, the parties agree that this agreement can be renewed upon its expiration date.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The attached proposal from Sun Life be accepted and implemented as the City's Long-Term Disability Insurance for employees and be renewed as long as the terms remain favorable for the City of Mequon.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: December 12, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on December 12, 2023.

Caroline Fochs, City Clerk

City of Mequon

Group Long Term Disability Plan Analysis

1/1/2024

Long Term Disability Coverage Options		MetLife		SunLife
		Current / Renewal		
Benefits				
Basic Information				
Plan Type (Group / Voluntary)		Employer Paid All Active Full Time Employees		Employer Paid All Active Full Time Employees
Class / Eligibility		1 Year		2 Years
Rate Guarantee Period		60%		60%
Benefit Percentage		\$5,000		\$5,000
Monthly Benefit Maximum		\$100		\$100
Monthly Benefit Minimum		90 Days		90 Days
Elimination Period		Own Occupation		Own Occupation
Disability Definition		Family		Family
Social Security Integration		3 Months		3 Months
Survivor Benefit		SSNRA		SSNRA
Benefit Duration		24 Months		24 Months
Own Occupation				
Plan Limitations				
Pre-Existing		3/12		3/12
	Volume	Current	Renewal	
Rate per 100	\$671,509	\$0.401	\$0.401	\$0.294
Monthly Premium		\$2,692.75	\$2,692.75	\$1,974.24
Annual Premium		\$32,313.01	\$32,313.01	\$23,690.84
Percentage Change			0%	-27%
Annual Dollar Change			\$0.00	-\$8,622.18
Disclosure Notice: As a result of this sale, Arisay & Associates may receive commission, administrative service fees, other compensation including non-cash compensation, and bonuses based on factors such as total premium volume and persistency or profitability of other business. The cost of this compensation may be directly or				



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2945
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Parks and Forestry

TO: Common Council
FROM: Mike Gies, Parks and Forestry Superintendent
DATE: December 14, 2023
SUBJECT: RESOLUTION 4098 A Resolution Approving Award of a Contract for Construction of the Combined Concession and Restroom Facility at Lemke Park to Altius Building Company of Milwaukee, Wisconsin in an Amount Not-to-Exceed \$984,500

Background

The 2019 City of Mequon Park and Open Space Plan included the generation of a mini-master plan for Lemke Park. Among the improvements identified were the installation of bathrooms, as the park is currently served by portable toilets. In 2021, the Park and Open Space Board and Common Council approved a contract with Kueny Architects to design a combined restroom, concession, and storage facility at Lemke Park.

In addition to the building itself, the increase in impervious surface will require the installation of green infrastructure (GI) to meet Milwaukee Metropolitan Sewerage District (MMSD) standards. To compensate, the City will utilize the remaining GI funding allocation for the additional infrastructure. When the Common Council considers the contract award for the pavilion expansion, staff will also request authorization of the Work Plan with MMSD to utilize the GI funding on the project.

The construction for the Lemke Park Combined Concession, and Restroom Facility includes:

- Integrating a proposed, covered building with the park's existing open-air pavilion, increasing capacity from 90 to between 100-125.
- The proposed building is 810 square feet, with a combined concession area, storage area, men's and women's restrooms, and a family-style single restroom.
- Exterior hose valves on all four sides and a water fountain on the eastside with both accessible and standard drinking receptacles, as well as a bottle filler.
- An overhang on the north end to create a courtyard-like feel between the existing pavilion and the face of the concession stand, as well as an overhang along the whole eastside. Both will also serve to protect users from inclement weather when using the concession stand and restroom facilities. The south end of the building will also have a patio with a slight overhang for use during larger events.
- The exterior of the building will be a combination of natural stone facia and composite siding.
- Heating and air conditioning, to allow for four-season use if desired.
- Kitchen finishes including a wash sink, refrigerator, microwave, and dedicated outlets for warmers. No stove will be included.

- Storage space will include a cleaning sink, and utility access. The space will also include a small garage door for storage space to be utilized during larger events or for field maintenance needs.
- Seven lavatory facilities and five sinks. This fulfills numbers provided through a current needs analysis of usage at the park.

Analysis

The City received (5) bids for the Lemke Park Combined Concession and Restroom Facility contract with a low base bid of \$849,000 from Altius Building Company, of Milwaukee, Wisconsin, as summarized below.

	Altius	J.H. Hassinger	Ray Stadler	Absolute	Mike Koenig
Item 1: Base Bid	\$835,856	\$887,583	\$896,000	\$919,000	\$919,150
Item 2: Green Infrastructure	\$13,144	\$16,067	\$22,000	\$20,000	\$41,040
<i>Total Base Bid</i>	<i>\$ 849,000</i>	<i>\$ 903,650</i>	<i>\$918,000</i>	<i>\$939,000</i>	<i>\$960,190</i>
Alt 1: Monument Sign	\$ 29,920	\$ 52,741	\$41,500	\$34,700	\$34,525
Alt 2: New Roof Existing Pavilion	\$ 50,214	\$ 46,545	\$48,300	\$46,400	\$46,150
Alt 3: Cameras Units and Wiring	\$ 15,785	\$ 17,827	\$13,900	\$17,700	\$15,500
Total	\$ 944,919	\$ 1,020,763	\$1,021,700	\$1,037,800	\$1,056,365

The City has an executed Work Plan with the Metropolitan Milwaukee Sewerage District (MMSD) for the Green Infrastructure work in an amount not to exceed \$60,000. This will reimburse the City for associated green infrastructure expenditures.

The low base bid is less than architect's base bid estimate. Staff recommends awarding the total base bid streets and alternate items 1 and 3, which include an additional \$45,705 of necessary work within the park, for a subtotal of \$894,705.

At this time, staff is not advocating for the award of Alternative 2, a new roof on the existing pavilion. The existing roof on the existing pavilion consists of asphalt shingles and the roof for the new pavilion will be standing seam metal. While the new roof was bid so that both materials would be consistent, the pricing for the roof was higher than anticipated, and therefore staff recommends that the existing roof remain until the end of its life cycle, and at that time be replaced with standing seam. The existing roof is in Year 12 of a 25-year lifespan, and staff estimates that the roof could be replaced outside of the contract for less than what was included in bid amounts received by the City. Presently, staff and the Park & Open Space Board have higher priorities for otherwise available funding, and therefore is not recommended that replacement of the existing roof be pursued at this time.

Historically, the Public Works Committee and Common Council have also requested consideration of adding a contingency to the award amounts. Therefore, staff is recommending that the resolution approve an amount not-to-exceed \$984,500, which includes a contingency of

approximately 10% for additionally authorized efforts, including unit pricing provided by the bidders for anticipated additional site work.

References for Altius Building Company have been verified and staff confirmed Altius has provided a quality work product. Kueny Architects recommends approval of the contract.

Work on this contract can start as soon as the contract is fully executed. The completion date for this work is September 1, 2024.

Staff recommends that the Public Works Committee favorably endorse, and the Common Council approve the resolution to award the contract for the Lemke Park Combined Concession and Restroom Facility.

Fiscal Impact

Funding for the project is anticipated through a variety of funds. First, the Green Infrastructure elements will be reimbursed through the Work Plan with MMSD. Next, the project is eligible for the use of Park Impact Fees and staff recommends utilizing all available funding. As Park Impact Fees are collected on a routine basis with the issuance of building permits, current balances are included in the table, but the resolution anticipates using all available funds as they are collected. Subsequently, the City designated \$350,000 in ARPA funding for the project. Private funding from user groups or brick sales are anticipated at \$50,000. Any remaining project costs will be funded through the City's Parks Capital Fund, which is anticipated to have a balance in excess of \$125,000 during 2024. In summary:

Recommended Award Amount:	\$984,500
MMSD Green Infrastructure Funding:	\$13,144
Park Impact Fees (Balance 11-16-23):	\$436,997*
ARPA Funding:	\$350,000
Private Funding:	\$50,000
Park Capital Funding:	\$134,359

*Final funding value may increase based upon available funds

Please note that if none of the contingency is required, the draw on the Park Capital Funding will be subsequently reduced. Given all of the priorities identified by the Park and Open Space Board, staff will endeavor to utilize the bare minimum required of the contingency, resulting in additional fund balance for other prioritized projects. As the Park Impact Fees amount could increase, there are opportunities for naming rights and sponsorships through private funding and not all of the contingency may be utilized. Accordingly, staff recommends the contract award as outlined in the resolution, and that any private donations that exceed \$50,000 be retained in the Parks Capital Fund account.

Recommendation

On November 28, 2023, the Park & Open Space Board approved a recommendation in favor of adopting the proposed resolution. A further recommendation is forthcoming from the Public Works Committee on December 12, 2023.

Attachments:

Lemke Park Pavilion Rendering (PDF)

Green Infrastructure Funding Agreement - Lemke Park (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4098

A Resolution Approving Award of a Contract for Construction of the Combined Concession and Restroom Facility at Lemke Park to Altius Building Company of Milwaukee, Wisconsin in an Amount Not-to-Exceed \$984,500

RECITALS

A. The City of Mequon Parks Division has advertised and received bids for the Lemke Park Combined Concession and Restroom Facility construction contract.

B. Staff have reviewed the various bids and contractor qualifications for the contracts.

C. The bids received for the project are in line with the project's cost estimates; therefore, staff recommends award of the total base bid and alternate bid items 1 and 3.

D. To provide for additional services that may be required, the contract award amount shall be affirmed with a contingency, for a total not-to-exceed cost of \$984,500.

E. City Staff submitted and executed a Work Plan with MMSD to secure additional green infrastructure funding.

F. The project shall be invoiced to and paid, in order, from the following accounts and/or funding sources:

1. Green Infrastructure Costs: to be paid from the Parks Capital Fund reimbursed through the MMSD Work Plan G98005P140 at \$13,144.
2. Park Impact Fees: to utilize all available funding at the time of invoicing (current balance of \$436,997) 220820-691101.
3. ARPA Funding: \$350,000.
4. Private Funding: \$50,000 to be collected and reimbursed to Parks Capital Fund 410798-730011-10474.
5. Parks Capital Fund: 410798-730011-10474.

G. The Park and Open Space Board at its meeting on November 28, 2023, approved staff's recommendation.

H. The Public Works Committee at its meeting on December 12, 2023, approved the same.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common

Council of the City of Mequon, Wisconsin that:

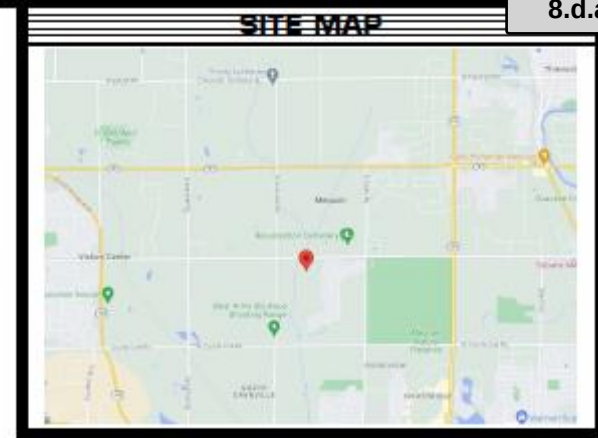
1. The Agreement for the Lemke Park Combined Concession and Restroom Facility, as let for bid, is approved and awarded to Altius Building Company of Milwaukee, Wisconsin, in an amount not-to-exceed \$984,500, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.
2. The Green Infrastructure Funding Agreement G98005P140 with MMSD is authorized for reimbursement of eligible green infrastructure costs.
3. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: December 12, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on December 12, 2023.

Caroline Fochs, City Clerk



Lemke Park Pavilion City of Mequon

10103 W Donges Bay Rd,
Mequon, WI 53097



Green Infrastructure Funding Agreement G98005P140

Green Solutions (GS)

Lemke Park

1. The Parties

This Agreement is between the Milwaukee Metropolitan Sewerage District (District), located at 260 West Seeboth Street, Milwaukee, Wisconsin 53204-1446, and the City of Mequon (Mequon), located at 11433 North Cedarburg Road, Mequon, Wisconsin 53092.

2. Basis for this Agreement

- A. Wisconsin law authorizes any municipality to establish an intergovernmental cooperation agreement with another municipality for the furnishing of services (Wis. Stat. sec. 66.0301).
- B. The District is responsible for collecting and treating wastewater from locally owned sewerage systems in the District's service area.
- C. During wet weather, stormwater enters the sewerage system, increasing the volume of wastewater the District must collect and treat.
- D. During wet weather, stormwater directly enters surface water, increasing pollution levels in those waterways and increasing the risk of flooding.
- E. Green infrastructure (GI) such as constructed wetlands, rain gardens, green roofs, bioswales, and porous pavement, reduces the volume of stormwater in the sewerage system and the amount of pollutants discharged to surface waters.
- F. The District's Wisconsin Pollutant Discharge Elimination System (WPDES) permit includes a goal of 50 million gallons of green infrastructure detention capacity.
- G. The District wants to expedite the amount of green infrastructure installed in its service area.
- H. Mequon plans to install green infrastructure that supports the District's green infrastructure goals.

3. Date of Agreement

This Agreement becomes effective immediately upon signature by both parties and ends when Mequon receives final payment from the District or when the parties terminate this Agreement according to sec. 14 of this Agreement.

4. District Funding

The District will reimburse Mequon for the cost of the project described in the attached project description (Project), up to \$60,000. The District will provide funding after the District receives the Baseline Report and the Conservation Easement.

5. Location of Project

The project will be located at 10103 West Donges Bay Road, Mequon, Wisconsin 53097 as described in the project description.

6. Baseline Report

After completion of the project, Mequon will provide a Baseline Report using forms provided or approved by the District. The Baseline Report will include:

- A. a site drawing, showing the project as completed with GI assets defined;
- B. design specifications for the project, including rainwater capture capacity (maximum per storm) and other information regarding runoff rate reduction or pollutant capture;
- C. a tabulation of the bids received, including bidder name and price;
- D. a copy of the executed construction contract;
- E. a legal description of the property where the project is located, including parcel identification numbers, if a conservation easement is required;
- F. photographs of the completed project;
- G. a maintenance plan;
- H. an outreach and education strategy, including a description of events or activities completed or planned;
- I. an itemization of all construction costs, with supporting documentation;
- J. a Small, Veterans, Women, and Minority Business Enterprise (SWMBE) and Equal Employment Opportunity (EEO) Report as attached and made part of this Agreement.

7. Procedure for Payment

Mequon will submit an invoice to the District for the amount to be reimbursed. The invoice will document all costs to be reimbursed. Invoices from consultants will provide: their hourly billing rates, if applicable; the hours worked, by individual; and a summary of the tasks accomplished.

Mequon will send the Baseline Report and the invoice to:

Andy Kaminski, Senior Project Manager
Milwaukee Metropolitan Sewerage District
260 West Seeboth Street
Milwaukee, Wisconsin 53204-1446

The District will not provide reimbursement until the Project is complete and the District has received all required deliverables.

8. Changes in the Project and Modifications to the Agreement

Any changes to the Project must be approved by the District in writing in advance. The District will not reimburse for work that is not described in the original project description unless Mequon obtains prior written approval from the District.

9. Modifications to this Agreement

Any modification to this Agreement will be in writing and signed by both parties.

10. Project Maintenance

Mequon will maintain the Project for at least ten years. If the Project fails to perform as anticipated or if maintaining the Project is not feasible, Mequon will provide a report to the District explaining the failure of the Project or why maintenance is not feasible. Failure to maintain the Project will make Mequon ineligible for future District funding until Mequon corrects maintenance problems.

11. Permits, Certificates, and Licenses

Mequon is solely responsible for compliance with all federal, state, and local laws and any required permits, certificates, or licenses.

12. Procurement

Mequon must select professional service providers according to the ordinances and policies of Mequon. Mequon must procure all non-professional services, such as construction, sewer inspection, and post-construction restoration, according to State of Wisconsin statutes and regulations and the ordinances and policies of Mequon. Whenever work valued over \$25,000 is procured without the use of a public sealed bidding process, the District may request and Mequon must provide an opinion from a licensed attorney representing Mequon explaining why the procurement complies with State of Wisconsin law and the ordinances of Mequon.

13. Responsibility for Work, Insurance, and Indemnification

Mequon is solely responsible for planning, design, construction, and maintenance of the Project, including the selection of and payment for consultants, contractors, and materials.

The District will not provide any insurance coverage of any kind for the Project or Mequon.

Mequon will defend, indemnify, and hold harmless the District and its Commissioners, employees, and agents against all damages, costs, liability, and expenses, including attorney's fees and related disbursements, arising from or connected with the planning, design, construction, operation, or maintenance of the Project.

14. Terminating this Agreement

The District may terminate this Agreement at any time before the commencement of construction. After the commencement of construction, the District may terminate this Agreement only for good cause, including, but not limited to, breach of this Agreement by the Mequon. Mequon may terminate this Agreement at any time, but Mequon will not receive any payment from the District if Mequon does not complete the Project.

15. Conservation Easement

After the completion of construction, the District must receive a Conservation Easement from the Mequon. The Conservation Easement will be limited to the Project. The term of the Conservation Easement will be ten years. Mequon will cooperate with the District to prepare the Conservation Easement.

16. Exclusive Agreement

This Agreement is the entire agreement between Mequon and the District for the project.

17. Severability

If a court holds any part of this Agreement unenforceable, then the remainder of the Agreement will continue in effect.

18. Applicable Law

The laws of the State of Wisconsin apply to this Agreement.

19. Resolving Disputes

If a dispute arises under this Agreement, then the parties will try to resolve the dispute with the help of a mutually agreed-upon mediator in Milwaukee County. The parties will equally share the costs and fees associated with the mediation, other than attorney's fees. If the dispute is not resolved within 30 days after mediation, then either party may take the matter to court.

20. Notices

All notices and other communications related to this Agreement will be in writing and will be considered given as follows:

- A. when delivered personally to the recipient's address as stated in this Agreement; or
- B. three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated in this Agreement.

21. Independence of the Parties

This Agreement does not create a partnership. Mequon does not have authority to make promises binding upon the District or otherwise have authority to contract on the District's behalf.

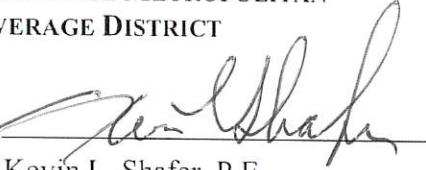
22. Assignment

Mequon may not assign any rights or obligations under this Agreement without the District's prior written approval.

23. Public Records

Mequon will produce any records in the possession of Mequon that are subject to disclosure by the District pursuant to the State of Wisconsin's Open Records Law, Wis. Stats. secs. 19.31 to 19.39. Mequon will indemnify the District against all claims, demands, or causes of action resulting from the failure to comply with this requirement.

**MILWAUKEE METROPOLITAN
SEWERAGE DISTRICT**

By: 

Kevin L. Shafer, P.E.
Executive Director

CITY OF MEQUON

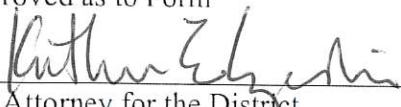
By: 

Kristen Lundeen, P.E.
City Engineer/Director of Public Works

Date: 10/25/23

Date: 10/20/23

Approved as to Form


Attorney for the District

Green Infrastructure Funding Agreement G98005P140

Green Solutions (GS) Lemke Park

Project Description

The green infrastructure project at Lemke Park consists of a single 300 square ft. rain garden which will be used to control and treat the proposed building roof runoff. The proposed pavilion structure will include restrooms, and therefore a septic mound shall be constructed to serve the proposed building. The mound system area will be landscaped with native plantings consisting of a nurse seed crop and a seed mixture specific to mound and septic system areas. The 450-ft. x 60-ft. wooded area, east of the Little Menomonee River will be cleared of all dead ash and low-quality trees and invasives (i.e., buckthorn). The area will be replanted with a specific land restoration seed mixture. Sixteen stormwater trees of various water-loving species will be planted within the native landscaped area perimeter.

Schedule

Mequon will complete the project by April 30, 2024.

Budget

Item	Description	Unit	Quantity	Unit Cost	Total Cost
1	Rain Garden (excavation, grading, pipe, restoration with native seed matting, etc.)	LS	1	\$ 10,000.00	\$ 10,000.00
2	Native Landscaping Soil Preparation/Conditioning	SY	3000	\$ 2.00	\$ 6,000.00
3	Native Landscaping - Mound System Area (restoration including topsoil, native and nurse seed, fertilizer, erosion matting)	SY	350	\$ 8.00	\$ 2,800.00
4	Native Landscaping - Creek Area (restoration including native and nurse seed, fertilizer, mulch)	SY	3000	\$ 8.00	\$ 24,000.00
5	Stormwater Trees	EACH	16	\$ 800.00	\$ 12,800.00
6	Educational Sign	EACH	1	\$ 4,000.00	\$ 4,000.00
	Total				\$ 59,600.00

Outreach and Education

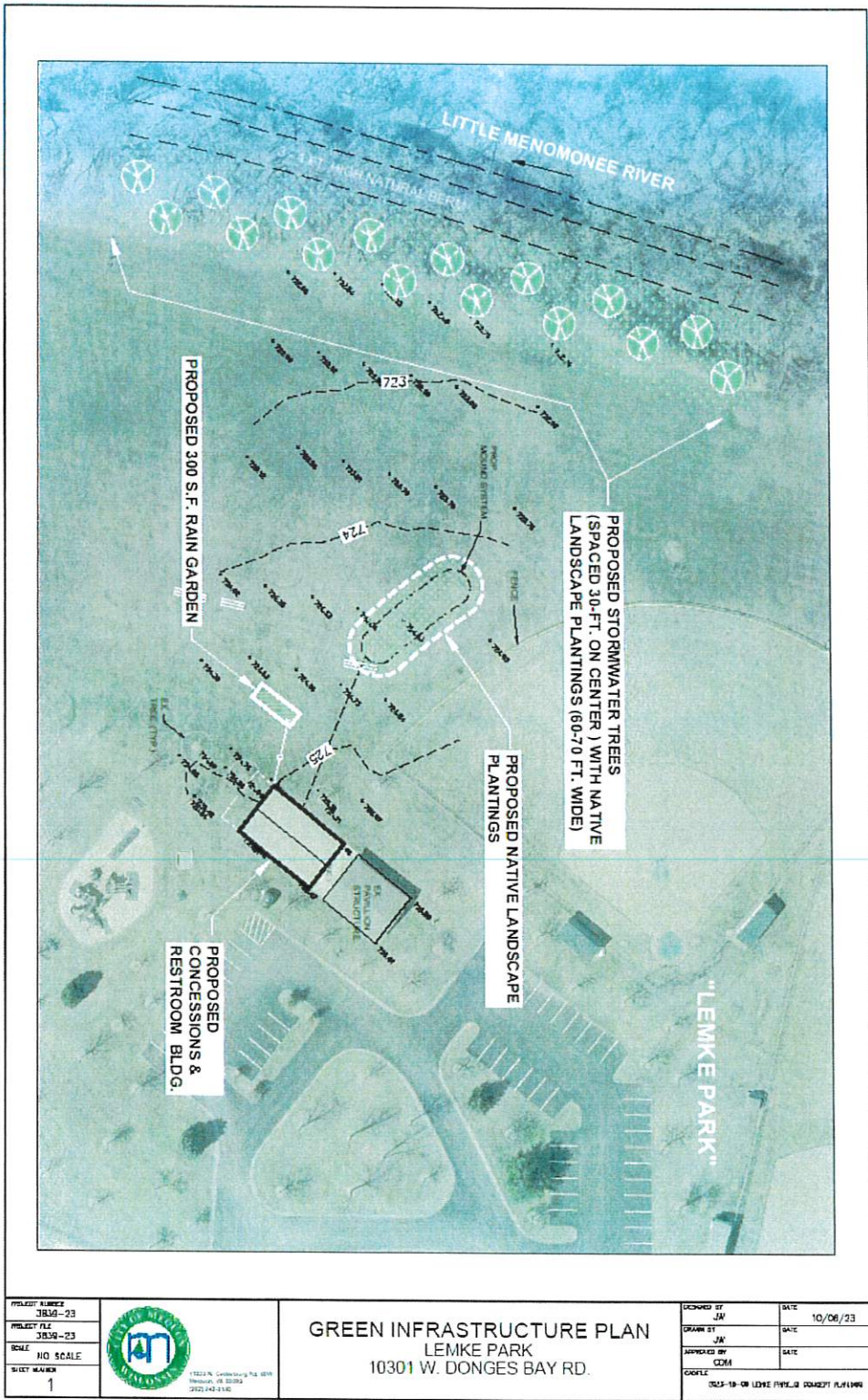
Mequon will post educational signage and describe the project and its benefits in a community newsletter or web page.

Educational materials will acknowledge District funding for the Project.

Signage will:

1. be either designed and provided by the District or provided by Mequon and approved by the District,
2. be at a location approved by the District, and
3. identify the District as funding the green infrastructure by name, logo, or both.

Figure 1
Lemke Park



Attachment: Green Infrastructure Funding Agreement - Lemke Park (RESOLUTION 4098 : Lemke Park Construction Award)

SWMBE / EEO Data Report
Lemke Park

It is the District's policy to encourage equal employment opportunity practices on the part of its suppliers of goods and services. Please use this form to provide employment data for your firm.

Number of Employees
(Report employees in only one category)

Race/Ethnicity	Male	Female
Asian		
Black or African American		
Hispanic or Latino		
Native American		
Other		
White		
Total		

Local Market Availability

State the percent of minorities and females that are available in the labor market from which you draw your workforce. These figures may be obtained from your local Job Service, State Labor Department, or the U.S. Census Bureau.

The labor market availability figures for the Milwaukee-Waukesha Primary Metropolitan Statistical Area (PMSA) for 2023 are: Minorities 26%, Females 48%.

Local Market Availability: Minorities _____ % Females _____ %

Firm Name

Address

City/State/Zip

Contact Person

E-mail Address



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262-242-3100
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of City Clerk

TO: Common Council
FROM: Caroline Fochs, City Clerk
DATE: November 30, 2026
**SUBJECT: Appointment of Election Inspectors and Special Voting Deputies for the
Period of January 1, 2024 - December 31, 2025**

Background

Wis. Stat. §7.30 requires each municipality in Wisconsin to appoint Election Inspectors and Special Voting Deputies to a two-year term each December of odd-numbered years. Election Inspectors primarily work at the polls on election day and Special Voting Deputies assist those living in residential care facilities with absentee voting. This new term will commence on January 1, 2024, and run through December 31, 2025.

Analysis

Both the Republican and Democratic parties submitted their list of preferred workers to the Clerk's Office by the deadline of November 30, 2023. These election inspectors are included on the attached list, as well as other poll workers that were not named by either party.

Recommendation

It is staff's recommendation that the Common Council appoint the attached list of Election Inspectors and Special Voting Deputies for the 2024-2025 term.

Attachments:

Election Inspectors and Special Voting Deputies (DOCX)

January 1, 2024 – December 31, 2025

Election Inspectors

Appel	Barbara	Griffin	Davida	Lawless	Brian
Arnold	Laurie	Guy	Nancy	Leach	Kristi
Arnold	Victoria	Hagemeier	Laura	Lee	Gregory
Austin	Judith	Hall	Sharon	Levy	Diana
Balcerzak	Gary	Harder	Deborah	Linkon	Neal
Barnes	Roanne	Harder	David	Livermore	Glyn
Barnes	Richard	Harris	Karen	Lohr	Natalie
Bartlett	Carla	Hart	Marilyn	Loman	Heidi
Bauer	Sara	Henderson	Robert	Lukoff	Toby
Behm	Barbara	Henry	Madeline	Lunn	Kim
Bierdz	Sonja	Hernandez	Barbara	Lutzen	Valerie
Bilsky	Marlene	Higgins	John	Lyne	Sally
Boock	Cynthia	Hill	David	Maciolek	Kenneth
Braeger	Amy	Hillman	Patricia	Manske	Martha
Bratt	Peter	Hohn	Susan	Marlett	Thomas
Broghammer	Kathleen	Hunt	Montgomery	Martin	Nancy
Bruce	Katherine	Impellitteri	Anthony	Martin	Beverly
Buchan	Martha	Impellitteri	Colleen	Melrose	Mary
Buchler	Janet	Jacobs	Nancy	Meucci	Emil
Burrows	Candace	Jacobson	Mark	Miller	Kathleen
Burton	Julie	Janczak	Lawrence	Miller	Marsha
Butzke	Carol	Janczak	Linda	Miller	Nancy
Campbell	Alisha	Jefferson	Vernetta	Myers	Joann
Cesarz	Amy	Johnson	Clifford	Nelson	Kim
Clark	Elizabeth	Johnson	Jean	Neusen	Eric
Clark	Lynn	Jordan	Mary	Nowak	Lynn
Cline	Jean	Jordan	Michael	O'Brien	Casey
Conaty	Deanna	Keegan	Dana	Oehlke	Linda
Custer	Jean	Keily	Jane	Palubiski	Barbara
Davis	Lisa	Keily	Patrick	Paradise	Maurina
Dernehl	Louise	Kelley	Jane	Peterson	Dana
Devine	Ann	Kennedy	Teresa	Peterson	Joann
Dhala	Ma. Teresa	Kenney	Michael	Piku	Carol
Domencich	Suellen	King	Sharon	Pillsbury	Roger
Earnest	Melissa	Klooster	Lisa-Marie	Pipkorn	Eleanor
Ernest	Donald	Knitter	Margaret	Plier	Breanne
Ewig	Joan	Koch-Hodgert	Karen	Ray	Mikelene
Florsheim	Neena	Kofsky	Michael	Rechcygl	Laura
Gebhardt	Susie	Kohl	Stephani	Redlinger	Gary
Geilfuss	Walter	Korte	Joanne	Reed	Sheryl
Gifford	Tom	Krchma	Michael	Richmond	John
Glasstein	Neil	Krchma	Karen	Riemer	Sarah
Gleason	Margaret	Lamb	Kathleen	Ritt	Don
Gosewehr	Robert	Lamb	Andrew	Sabella	Jan
Graupe	Laura	Lavine	Allen		

Attachment: Election Inspectors and Special Voting Deputies (8966 : Appointment of Election Inspectors)

Salama	Simon	Strachota	Eileen	Werner	Barry
Salama	Eva	Struck	Barbara	Williams	Abby
Scheil	Stephen	Stuhlmacher	Julie	Wilson	Melissa
Schmale	Linda	Thornburg	Jill	Witterholt	Greg
Schnell	Cindy	Tirro	Heather	Witterholt	Colleen
Schultz	Christine	Titus	Gretchen	Wood	Gordon
Schwade	Jessie	Tuchalski	Michael	Wuesthoff	Lee
Seasholes	Catherine	Turner	Diana	Zamora	Patricia
Shallock	Lucinda	Walden	Sue	Zganjar	Evelyn
Sheehan	Robert	Watson Burke	Mary	Zywicke	Dianne
Spoerl	Margaret	Wells	Cecelia		

Special Voting Deputies

Broghammer	Kathleen
Buchan	Martha
Burrows	Candace
Cesarz	Amy
Conaty	Deanna
Dernehl	Louise
Ewig	Joan
Florsheim	Neena
Gosewehr	Robert
Graupe	Laura
Guy	Nancy
Harder	David
Harder	Deborah
Janczak	Linda
Janczak	Lawrence
Jefferson	Vernetta
Keegan	Dana
Knitter	Margaret
Linkon	Neal
Lohr	Natalie
Lyne	Sally
Manske	Martha
Martin	Nancy
Melrose	Mary
Miller	Kathy
Oehlke	Lynne
Piku	Carol
Ray	Mikelene
Rechcygl	Laura
Ritt	Don
Seasholes	Cathy
Turner	Diana
Zamora	Trish
Zganjar	Evelyn



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Office of City Attorney

TO: Common Council
FROM: Brian Sajdak, City Attorney
DATE: December 6, 2023
SUBJECT: Closed Session - City Administrator Performance Review

Background

The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the Council has jurisdiction or exercises responsibility. This section allows for the use of a closed session to discuss performance reviews for City employees and officers, such as the City Administrator.

Recommendation

Should the Council decide that it wishes to enter closed session, a motion to enter closed session pursuant to Wis. Stat. §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of the City Administrator.