



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2914
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of the City Clerk
Taped and Televised

**COMMON COUNCIL
Regular Meeting
Tuesday, October 8, 2024 - 7:30 PM
or Immediately Following the
Mequon Municipal Water Utility Commission Meeting
Christine Nuernberg Hall**

Agenda

1) Call to Order

2) Pledge of Allegiance

3) Roll Call

4) Personal Appearances and Public Comment:

Citizens wishing to address the Council on any matter **not** on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when the item is considered on the agenda. Please speak into the microphone at the podium. The time limit is FIVE minutes. **To speak or to have your opinion recorded, please complete a registration slip found on the table in the lobby and return it to the bin in the Council Chambers.**

5) Public Officials' Reports:

a) Mayor

1) Friends of Libraries Week Proclamation

b) City Administrator

6) Consent Agenda:

a) Common Council meeting minutes of September 12, 2024

b) Architectural Board meeting minutes of August 12, 2024

c) Board of Review meeting minutes of May 1, 2024 and September 12, 2024

d) Code Enforcement Summary through September 26, 2024

e) Economic Development Board meeting minutes of June 25, 2024

f) Finance-Personnel Committee meeting minutes of August 14 and August 28, 2024

- g) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of August 15, 2024
- h) Planning Commission meeting minutes of July 22, 2024
- i) Public Safety Committee meeting minutes of June 11, 2024
- j) Public Welfare Committee meeting minutes of August 14, 2024
- k) Public Works Committee meeting minutes of August 14, 2024
- l) Mequon Municipal Water Utility Commission meeting minutes of May 14, 2024
- m) Ordinance First Readings

NOTE: First readings of Ordinances will not be acted upon unless a suspension of the rules is approved by a recorded vote of a two-thirds majority of all aldermen.

- 1) **ORDINANCE 2024-1668** - An Ordinance Amending a Planned Unit Development (Ordinances 2019-1950 and 2020-1563), in Connection with Approval of a New Concept Plan for the Property Located at 10865-10931 N. Port Washington Road; **Recommended by Planning Commission September 23, 2024; First Reading.**
- 2) **ORDINANCE 2024-1669** - An Ordinance Amending the Following in Connection with the Development of a 3.66-Acre Parcel Located at 14319 N. Port Washington Road: A) The City's Zoning Map within Chapter 58 of the Mequon Municipal Code, from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial; and B) the City's Land Use Plan Map from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial; **Recommended by Planning Commission September 23, 2024; First Reading.**
- 3) **ORDINANCE 2024-1666** - An Ordinance Amending Chapter 14 of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors; **Recommendation Forthcoming by Finance-Personnel August 14, 2024; First Reading.**

7) **Ordinances:** None.

8) **Resolutions:**

- a) **RESOLUTION 4142** - A Resolution Authorizing a Final Plat for The Enclave at Mequon Preserve - Phase VII, Allowing Twelve (12) Lots for the Property Located Immediately North of 8200 W. Donges Bay Road; **Recommended by Planning Commission September 23, 2024.**
- b) **RESOLUTION 4143** - A Resolution Approving an Amendment to a Pay-As-You-Go Incentive Development Agreement Between the City of Mequon and Blue Ribbon Self Storage III, Authorizing a Change in Ownership to Extra Space Properties Two, LLC; **Recommended by Economic Development Board September 24, 2024; Recommendation Forthcoming by Finance-Personnel Committee October 8, 2024.**

- c) **RESOLUTION 4144** - A Resolution Approving a Contract to Review and Analyze the Federal Emergency Management Agency's Recent Floodplain Mapping, Data and Modeling Update to M Squared Engineering of Cedarburg, Wisconsin, in the Amount of \$29,630; **Recommendation Forthcoming by Public Works Committee October 8, 2024.**
- d) **RESOLUTION 4145** - A Resolution Authorizing the Following Contractors to Exceed \$25,000 in Annualized Expenditures for Work Performed on Behalf of City Departments: Branch Out Land Clearing, LLC, Frank D Gillitzer Electric Company Ltd., Dillett Mechanical Services, Inc. and Lannon Stone Products, Inc.; **Recommendation Forthcoming by Public Works Committee October 8, 2024.**
- e) **RESOLUTION 4146** - A Resolution Authorizing the Acquisition of One (1) Ford Police Interceptor Sport Utility Vehicle and One (1) Dodge Durango Sport Utility Vehicle from Ewald Automotive Group, Hartford, Wisconsin, and the Procurement and Installation of Related Equipment from Taft Outfitting, Oshkosh, Wisconsin for a Total Not-to-Exceed Cost of \$110,800; **Recommendation Forthcoming by Public Safety Committee October 8, 2024.**
- f) **RESOLUTION 4147** - A Resolution Approving a Master Services & Purchasing Agreement for Police Squad Cameras, Officer Body Cameras and Electronic Control Devices for the Period March 15, 2025 - March 14, 2030 with Axon Enterprise Inc., Scottsdale, Arizona in an Amount Not-to-Exceed \$497,632; **Recommendation Forthcoming by Public Safety Committee October 8, 2024.**
- g) **RESOLUTION 4148** - A Resolution Approving the Annual Budget and Authorizing an Exception to the Levy Limit for Charges for the Southern Ozaukee Fire and Emergency Medical Services Department, Pursuant to Wisconsin § 66.0602(3)(h) for the 2025 Fiscal Year; **Recommendation Forthcoming by Public Safety Committee October 8, 2024.**

9) Specified Unfinished Business From Prior Meetings: None.

10) Specified New Business: Appointment of Ann Scherzinger to Architectural Review Board and Appointment of Brittany Maynard to Festivals Committee.

11) Potential Closed Session:

- a) Negotiations Concerning the Mequon Police Association, Inc. for the Contract Period Beginning January 1, 2025. The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as deemed appropriate.

12) Adjourn

Dated: October 8, 2024

/s/ Andrew Nerbun, Mayor

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodation for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM.

**City of Mequon and
Village of Thiensville, Wisconsin
Proclamation Recognizing
Friends of Libraries Week**

Friends of the Weyenberg Library, Inc. was established on April 21, 2022. The purpose of the Friends is to support the Frank L. Weyenberg Library of Mequon-Thiensville and its mission with volunteer resources, financial resources, and advocacy.

Friends of the Weyenberg Library raise money that enables the library to move from good to great by providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

The work of the Friends highlights, on an on-going basis, the fact that the library is the cornerstone of the community by providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

The Friends understand the critical importance of well-funded libraries and advocate to ensure that Weyenberg Library secures the resources necessary to provide a wide variety of services to all ages, including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

The Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

ACCORDINGLY, I, Mayor Andrew J. Nerbun, on behalf of all citizens of the City of Mequon and I, Village President John Rosing, on behalf of all citizens of the Village of Thiensville, proclaim October 20 through 26, 2024, as Friends of Libraries Week in the City of Mequon and Village of Thiensville, and encourage all community members to recognize the accomplishments of The Friends of Weyenberg Library and their continued pursuit of making Weyenberg Library innovative and a premier destination of learning.

Dated October 8, 2024.

*Andrew J. Nerbun, Mayor
City of Mequon*

*John Rosing, President
Village of Thiensville*



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COMMON COUNCIL
Regular Meeting
Tuesday, September 10, 2024
7:30 PM
Christine Nuernberg Hall

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 8:04 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun
Alderman Robert Strzelczyk
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Peter Bratt
Alderman William Gebhardt

Also Present: Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Finance Director Arnett, City Engineer Lundeen, Assistant City Engineer McCraw, Executive Assistant Enea, press and interested public.

4) Public Hearings:

- a) **ORDINANCE 2024-1667** - An Ordinance Amending Chapter 58 of the Mequon Municipal Code Relating to WDNR MS4 Stormwater Permit Conditions.

1) Public Hearing

Motion to open public hearing for **ORDINANCE 2024-1667**.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

Attachment: 9.10.24 CC long minutes Draft (9710 : CC meeting minutes)

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

Motion to close Public Hearing for **ORDINANCE 2024-1667**.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

2) Consideration of ordinance

The Council asked for clarification regarding the pond re-certification process. City Engineer Lundeen explained that the DNR sets the requirements for every five years or every permit term. This process can sometimes be required every year and by an engineering professional. The re-certification can also help an HOA or community prepare for any repairs or modifications needed due to any findings during the water inspection.

Motion to approve **ORDINANCE 2024-1667**.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Bach
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

5) **Personal Appearances and Public Comment:**

Laurie O'Brien Wolf introduced herself as the 23rd Assembly District Republican candidate.

6) **Public Officials' Reports:**

a) Mayor

Mayor Nerbun read the Proclamation for Rail Safety Week to bring awareness of the dangers around railroad crossings. September 23-28, 2024, is designated as National See Tracks, Think Train Week. He also thanked the public for a successful Taste of Mequon event on Saturday, September 7.

b) City Administrator

7) **Consent Agenda:**

- a) Common Council meeting minutes of August 14, 2024 and August 28, 2024.
- b) Architectural Board meeting minutes of July 8, 2024.
- c) Board of Appeals meeting minutes of May 2, 2024.
- d) Festivals Committee meeting minutes of July 15, 2024.
- e) Finance-Personnel Committee meeting minutes of July 9, 2024.

- f) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of July 11, 2024.
- g) Parks and Open Space Board meeting minutes of June 19, 2024.
- h) Public Welfare Committee meeting minutes of July 9, 2024.
- i) Public Works Committee meeting minutes of July 9, 2024.
- j) Zoning Enforcement and Site Compliance Report through August 28, 2024.

Motion to approve the monthly list of minutes and reports, Consent Agenda Items A-J.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

8) Ordinances: None.

9) Resolutions:

- a) **RESOLUTION 4137** - A Resolution Approving the First Amendment to a License Agreement for the Location of Equipment Upon the Cellular Tower Located at 11300 North Buntrock Avenue with SprintCom, LLC of Overland Park, Kansas.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- b) **RESOLUTION 4138** - A Resolution Approving an Agreement for Completion of a Community-Wide Survey with ETC Institute of Olathe, Kansas, in the Amount of \$23,850.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- c) **RESOLUTION 4139** - A Resolution Amending Resolution No. 4026 Approving a State/Municipal Financial Agreement and Authorizing a State/Municipal Maintenance Agreement with the Wisconsin Department of Transportation, in Connection with the Installation of a Sidewalk on Mequon Road Between Wauwatosa and Swan Roads.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Bratt

Attachment: 9.10.24 CC long minutes Draft (9710 : CC meeting minutes)

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- d) **RESOLUTION 4140** - A Resolution Approving State/Municipal Agreement(s) with the Wisconsin Department of Transportation for Installation of a Sidewalk on Wauwatosa Road, Between Mequon and Donges Bay Roads.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- e) **RESOLUTION 4141** - A Resolution Approving an Amended Memorandum of Understanding Between the City of Mequon and the Village of Brown Deer, Authorizing the Inclusion of Construction Layout Services for a Joint County Line Road Improvement Project to Increase the Total Cost in the Amount of \$11,900.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

10) Specified Unfinished Business From Prior Meetings:

11) Specified New Business:

12) Potential Closed Session:

- a) Public Safety Building(s) and Pool Site Analysis for Possible Use(s) and/or Acquisition(s) of Site(s) Including 11015 N. Market Street. The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it may deem appropriate.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt, Nerbun

13) Adjourn

Motion to adjourn at 9:14 PM.

Attachment: 9.10.24 CC long minutes Draft (9710 : CC meeting minutes)

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

Respectfully Submitted,
Beth Kong, Deputy Clerk

Attachment: 9.10.24 CC long minutes Draft (9710 : CC meeting minutes)



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INSPECTION DIVISION

ARCHITECTURAL BOARD MINUTES
Monday, August 12, 2024
6:00 PM
Lower-Level Conference Room

Minutes

1. Call to Order, Roll Call:

Present: Chairman Scott Reed

Members at Large: Paul Apfelbach, Michael Wade, Tom Irvin, Janet Ehn

Building Inspector: Greg Golden

2. Meeting Minutes

Minutes from the July 8, 2024, meeting were approved by Vice-Chairman Paul Apfelbach and seconded by District Representative Tom Irvin.

Minutes passed unanimously.

Attachment: Arch Board 8.12.24 (9717 : Arch board)

3. Application Submittals:

No.	Alder. District /Time	Type of App	Owner(s) / Project Address	Contractor
1)	Dist. 8 6:00 pm	Addition: Garage	Adam & Talia Aringer 10129 N. Kenilworth Court Subdivision: Parkside	Contractor: Ironwood Builders Architect: Ironwood Builders
Moved to Approve: <u>Apfelbach</u> Seconded by: <u>Ehn</u> Approved: <u>Yes</u> Vote: <u>Unanimous</u> Conditions: Plans approved as submitted with the following conditions: 1. Add two casement windows to the back elevation and one casement window to the side elevation to match existing windows. 2. Add a brick beltline to all elevations of the garage addition.				
2)	Dist. 8 6:10 pm	New Outbuilding	Scott Woehl 724 W. Auburn Court Subdivision: Maplefield Estates	Contractor: Fein Design Architect: Rory Palubiski
Moved to Approve: <u>Irvin</u> Seconded by: <u>Reed</u> Approved: <u>Yes</u> Vote: <u>Unanimous</u> Conditions: Plans approved as submitted with the condition that a window with shutters is added to the rear elevation to match the existing window on the side elevation.				
3)	Dist. 1 6:20 pm	Addition: Sunroom	Brian & Carly Borchert 8110 W. Bonniwell Road Subdivision: N/A	Contractor: Paradise Remodeling Architect: Fritsch Designs LLC
Moved to Approve: <u>Apfelbach</u> Seconded by: <u>Irvin</u> Approved: <u>Yes</u> Vote: <u>Unanimous</u> Conditions: Plans approved as submitted.				

Attachment: Arch Board 8.12.24 (9717 : Arch board)

4)	Dist. 1 6:30 pm	New Outbuilding	James Collins 14149 N. Davis Road	Contractor: Owner
			Subdivision: N/A	Architect: Menards

Moved to Table: Reed
 Seconded by: Apfelbach
 Approved: No
 Vote: Unanimous

Conditions: Plans were tabled for redraw.

5)	Dist. 2 6:40 pm	New Single-Family Residence	Don & Mary McLean 3761 W. Club Circle	Contractor: Mikkelson Builders
			Subd: The Green at Mequon	Architect: Fred Dahms

Moved to Approve: Irvin
 Seconded by: Reed
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted.

6)	Dist. 3 6:45 pm	New Single-Family Residence	Veridian Homes LLC 8001 W. Preserve Parkway	Contractor: Veridian Homes
			Subdivision: The Enclave	Architect: Veridian Homes

Moved to Approve: Ehn
 Seconded by: Irvin
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted with the following conditions:

1. Add roof return on right elevation to match opposite side.
2. Add shingles/Smart Side shake siding on both the left and right elevation gables to match front elevation gables.
3. Add brackets to all gables (except entryway gable) to match brackets on front elevation.

Attachment: Arch Board 8.12.24 (9717 : Arch board)

7)	Dist. 5 6:50 pm	Addition: Three Season Room	Mary Fowlkes 11217 N. Shorecliff Lane Subdivision: Twin Elm	Contractor: Bear Builders LLC Architect: Bear Builders LLC
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Moved to Approve: Irvin
 Seconded by: Reed
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted with the condition that a brick beltline is added under the sunroom windows to match the existing house.

8)	Dist. 7 7:00 pm	Addition: Three Season Room	Daniel & Olga Mikesh 1534 W. County Line Road Subdivision: N/A	Contractor: Bear Builders LLC Architect: Bear Builders LLC
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Moved to Approve: Reed
 Seconded by: Irvin
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted with the condition that a horizontal siding beltline is added under the sunroom windows to match existing house siding.

Additional comments: Michael Wade asked about improved drawings, especially last two items; should be to scale.

4. **Action:**

Chairman Scott Reed made a motion to adjourn the meeting.
 District Representative Tom Irvin seconded the motion.

A vote was taken; vote passed unanimously.

Meeting adjourned at 6:43 p.m.

Attachment: Arch Board 8.12.24 (9717 : Arch board)



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Office of the City Clerk

BOARD OF REVIEW
Wednesday, May 1, 2024
8:30 AM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Chairman Franklin called the meeting to order at 8:30 AM.

Present:

Chair Scott Franklin
Board Member Steven Bersell
Board Member Daniel Lucht
Board Member Carol Zolot
Vice Chair Maureen Baumann -- **Absent**
Board Member Donald Chudnow -- **Absent**

Also present: City Clerk Fochs, City Assessor Ahrens, Deputy Clerk Andrykowski, Administrative Assistant Vogel, press and interested public.

2) Election of Chairman and Vice Chairman

Motion to nominate Scott Franklin as Chairman.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Board Member Lucht
SECONDED BY: Board Member Bersell

AYES:	Franklin, Bersell, Lucht, Zolot
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Motion to nominate Maureen Baumann as Vice Chairman.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Chairman Franklin
SECONDED BY: Board Member Bersell

AYES:	Franklin, Bersell, Lucht, Zolot
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Attachment: 05-01-24-draft Accela minutes (9691 : BOR minutes)

3) Status Report from Assessor Les Ahrens

City Assessor Ahrens provided a status report on the 2024 maintenance year activities indicating inspections are ongoing. There has been one law change - Act 12, which eliminated the Personal Property Taxes for businesses. He indicated the 2023 level of assessment was 84% and estimates that level will drop to 79% in 2024. Assessment notices will be mailed to residents around July 11th, Open Book will be August 1, and the next Board of Review meeting will be September 12th at 8:30 am. Discussions are on-going regarding an upcoming reevaluation year.

4) Adjourn to September 12, 2024, 8:30 AM

Motion to adjourn at 8:35 AM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Bersell
SECONDED BY: Board Member Lucht

AYES: Franklin, Bersell, Lucht, Zolot
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Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk

Attachment: 05-01-24-draft Accela minutes (9691 : BOR minutes)



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Office of the City Clerk

BOARD OF REVIEW
Tuesday, September 12, 2024
8:30 AM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Chairman Franklin called the meeting to order at 8:30 AM.

Present:

Chair Scott Franklin
Vice Chair Maureen Baumann
Board Member Steven Bersell
Board Member Daniel Lucht
Board Member Donald Chudnow

Also present: City Clerk Caroline Fochs, City Assessor Les Ahrens, City Commercial Assessor Dwight Frame (joined at 8:45 AM), Administrative Assistant Carolyn Vogel, Deputy Clerk Beth Kong.

2) Approve meeting minutes of May 1, 2024

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Chudnow
SECONDED BY: Board Member Lucht

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

3) Report of Board Member Certification/Training

City Clerk Fochs reported that all Members completed the Board of Review certification training in 2024 which met the requirements set by State Statute. The training status was reported to the State as required.

4) Assessor's Year in Review Report and report on Open Book

Assessor Ahrens provided a summary of the Mequon assessments. The assessment ratio dropped to 79% in 2024. He reported the addition of approximately \$47.5M due to construction of 76 new and partially completed homes, several new commercial buildings and one exempt home returning to the assessment roll. There were eight attendees of Open Book. It is anticipated that the City will undertake a revaluation in 2025.

Attachment: 09-12-24_minutes (9691 : BOR minutes)

5) Acceptance of Assessor Affidavit

Motion to accept the Assessor Affidavit

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Baumann

SECONDED BY: Board Member Chudnow

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

6) Acceptance of 2024 assessment roll

Members reviewed the 2024 assessment rolls on-line prior to the meeting.

Motion to accept the 2024 assessment roll.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Bersell

SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

7) Hear/Take action on any requests for telephone/written testimony

There were no requests for telephone/written testimony.

8) Hear/Take action on any requests for waivers to Circuit Court

There were no requests for waivers to Circuit Court.

9) Hear/Take action on any requests for waiver of 48-hour requirement

There were no requests for waiver of 48-hour requirement.

The Board recessed at 8:40 AM.

The Board reconvened at 10:25 AM.

10) Hear property assessment objections: None**11) Schedule any further hearings**

No one appeared before the Board; therefore, no further hearings were scheduled.

12) Approve minutes of September 12, 2024

Attachment: 09-12-24_minutes (9691 : BOR minutes)

Motion to approve the September 12, 2024 meeting minutes.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Lucht
SECONDED BY: Board Member Chudnow

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

13) Adjourn

Motion to adjourn at 10:31 AM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Chudnow
SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

Respectfully Submitted,
Beth Kong
Deputy Clerk
Approved 09-12-24

Attachment: 09-12-24_minutes (9691 : BOR minutes)

	A	B	C	D	E	F	G	I	J	K
1				CODE ENFORCEMENT SUMMARY SEPTEMBER 26, 2024						
2										
3	0					OTC	REQUIREMENT	COURT DATE	COMMENTS	ACTIVE
4	DIST.	PARCEL #	ADDRESS	OWNER	VIOLATION TYPE/COMPLAINT	ISSUED	DATE		(See Key Column)	YES/NO
5	8	151050504000	10843 N PEBBLE LANE	ABBAS OR FATIMA ALI	YARD WASTE LEAVES AND BRANCHES	1/21/2022	6/1/2022		1	NO
6	4	140341500100	6110-6112 W COUNTY LINE ROAD	JEFFERY KRETZ	PARKING	12/1/2021	12/15/2021		#5 CITATION 1,2	NO
7	1	140300600500	12323 W MEQUON ROAD	JONATHON SCHOTTE	PARKING	10/21/2021	11/4/2021		1	NO
8	3	140221000600	11512 N WAUWATOSA ROAD	RICK OR PATRICIA FREYMUTH	TEMPORARY STRUCTURE	10/22/2021	11/5/2021		1	NO
9	4	EXEMPT	110010 N BUNTROCK AVENUE	WILSON SCHOOL	ELECTRONIC MESSAGE SIGN ILLUMINATION	12/8/2021	12/17/2021		1	NO
10	1	141550010000	13760 N BONNIWELL COURT	GALINA OR MISHA SHEPSHELEVICH	PARKING	ONGOING	ONGOING	NOT SET	#5, CIRCUIT COURT	YES
11	3	RENTAL	6200 W MEQUON ROAD	ST PAULS FISH	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
12	2	140820648000	2916 W SHOLES DRIVE	DAVID OR ELIZABETH SANDE	HOME BUSINESS	11/22/2021	12/5/2021		1	NO
13	1	141550011000	13702 N BONNIWELL COURT	MICHAEL OR SHELLEY OLSON	PARKING	11/22/2021	11/5/2021		1	NO
14	4	140270101200	10910 INDUSTRIAL DRIVE	SUPER STEEL LLC	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
15	8	RENTAL	10042 N PORT WASHINGTON ROAD	NEARLY NEW CONSIGNMENT SHOP	BANNER	11/17/2021	11/20/2021		1	NO
16	4	RENTAL	11035 INDUSTRIAL DRIVE	CENTRAL BARK	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
17	5	EXEMPT	13460 N PORT WASHINGTON ROAD	CHRIST CHURCH	BANNER	11/17/2021	11/20/2021		1	NO
18	4	140340500100	6809 W DONGES BAY ROAD	MEQUON LAWN AND GARDEN	BANNER	11/17/2021	11/20/2021		1	NO
19	6	150191301600	11357 N PORT WASHINGTON ROAD	KOHLER CREDIT UNION	FLAG	11/17/2021	11/20/2021		1	NO
20	8	RENTAL	11018 N PORT WASHINGTON ROAD	MATHNASIUM	BANNER	11/17/2021	11/20/2021		1	NO
21	5	150201001800	11522 N PORT WASHINGTON ROAD	SHELL GAS STATION	BANNER	11/17/2021	11/20/2021		1	NO
22	6	RENTAL	10945 N PORT WASHINGTON ROAD	SPINE PAIN DIAGNOSTICS ASSOCIATES SUITE 101	BANNER	11/17/2021	11/20/2021		1	NO
23	8	RENTAL	10930 N PORT WASHINGTON ROAD	SENDIK'S	BANNER	11/17/2021	11/20/2021		1	NO
24	6	RENTAL	10945 N PORT WASHINGTON ROAD	WISCONSIN RADIOLOGY SPECIALISTS	BANNER	11/17/2021	11/20/2021		1	NO
25	8	RENTAL	10984 N PORT WASHINGTON ROAD	MARSHALLS	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
26	8	RENTAL	10526 N PORT WASHINGTON ROAD	DERIAH BOUTIQUE	BANNER	11/17/2021	11/20/2021		1	NO
27	6	RENTAL	10501 N PORT WASHINGTON ROAD	ALLSTATE INSURANCE	FLAG	11/17/2021	11/20/2021		1	NO
28	8	RENTAL	10916 N PORT WASHINGTON ROAD	ELITE NUTRITION	BANNER	11/17/2021	11/20/2021		1	NO
29	6	RENTAL	11649 N PORT WASHINGTON ROAD	MEQUON SMILE DESIGN	BANNER	11/17/2021	11/20/2021		1	NO
30	6	RENTAL	11042 N PORT WASHINGTON ROAD	X GOLF MEQUON	FLAG	11/17/2021	11/20/2021		1	NO
31	8	150290600200	11150 N PORT WASHINGTON ROAD	CULVER'S	BANNER/SIGN	11/17/2021	11/20/2021		1	NO
32	4	140270201000	11130 N BUNTROCK AVENUE	ARTESA APARTMENTS	BANNER/SIGN	11/17/2021	11/20/2021		1	NO
33	8	RENTAL	10992 N PORT WASHINGTON ROAD	GREAT CLIPS	BANNER	11/17/2021	11/20/2021		1	NO
34	3	RENTAL	6330 W SPUR ROAD	SPUR 16	FLAG	11/17/2021	11/20/2021		1	NO
35	4	RENTAL	10503 N CEDARBURG ROAD	THE COLOUR BOWL SALON AND WELLNESS	FLAG	11/17/2021	11/20/2021		1	NO
36	4	140500612000	5616 W DONGES BAY ROAD	LIBBY MONTANA	BANNER	11/17/2021	11/20/2021		1	NO
37	6	150300600500	2635 W MEQUON ROAD	THE RANGE LINE INN	BANNER/SIGN	11/17/2021	11/20/2021		1	NO
38	6	151530001000	1505 W MEQUON ROAD	EAST TOWNE SQUARE MALL	FLAG	11/17/2021	11/20/2021		1	NO
39	6	RENTAL	1339 W MEQUON ROAD	SOVEREIGN SELECT LLC	BANNER	11/17/2021	11/20/2021		1	NO
40	3	RENTAL	7602 W MEQUON ROAD	IN BALANCE YOGA	BANNER	11/17/2021	11/20/2021		1	NO
41	6	RENTAL	1340 W MEQUON ROAD	AC ZUKERMAN JEWELERS	BANNER	11/17/2021	11/20/2021		1	NO
42	6	RENTAL	1300 W MEQUON ROAD	PANERA BREAD	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
43	6	RENTAL	1424 W MEQUON ROAD	NORTH SHORE COMPUTER	BANNER	11/17/2021	11/20/2021		1	NO
44	6	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	11/17/2021	11/20/2021		1	NO
45	8	RENTAL	10530 N PORT WASHINGTON ROAD	FIDDLEHEADS COFFEE	BANNER/SIGNS	11/17/2021	11/20/2021	4/6/2022	#5, CITATION 1	NO
46	6	RENTAL	11525 N PORT WASHINGTON ROAD	JIMMY JOHNS	BANNER/FLAGS	11/17/2021	11/20/2021	3/2/2022	#5, CITATION 1	NO
47	6	RENTAL	11511 N PORT WASHINGTON ROAD	TACO BELL	BANNER	11/17/2021	11/20/2021	4/6/2022	#5, CITATION 1,2	NO
48	4	140500903002	10360 N CEDARBURG ROAD	KWIK TRIP	TRASH/LITTER	12/23/2021	12/27/2021	4/6/2022	#5, CITATIONS 1,2,3	NO
49	4	140500903002	10360 N CEDARBURG ROAD	KWIK TRIP	BANNER/FLAGS	11/17/2021	11/20/2021	3/2/2022	#5, CITATION 1,2,	NO
50	8	150291100500	10500 N PORT WASHINGTON ROAD	HOLD HOLDINGS	PUBLIC NUISANCE	4/14/2021	4/23/2021	4/6/2022	#5, CITATIONS 1,2,3	NO
51	4	140840107000	9712 N MEQUON PLACE	TOUA YANG	PARKING	10/25/2021	11/5/2021	4/6/2022	#5 CITATIONS 1, 2,3,4, 5,6	YES
52	7	140250600600	11050 N RIVER ROAD	ROBERT STERN	OUTSIDE STORAGE	11/17/2021	11/24/2021		#5 CITATION 1	NO
53	4	140501204000	10056 N CEDARBURG ROAD	WILLIAM WISTH	OUTSIDE STORAGE	ONGOING	ONGOING	NOT SET	#5 CIRCUIT COURT	NO
54	3	140870805000	11715 N SILVER AVENUE	LUJESS	PARKING	ONGOING	ONGOING	NOT SET	#5 CIRCUIT COURT	YES
55	6	151000203000	12539 N ISLAND DRIVE	WILLIAM WISTH	OUTSIDE STORAGE	ONGOING	ONGOING	NOT SET	#5 CIRCUIT COURT	YES
56	8	151070412000	819 W SIERRA LANE	VANN FAMILY TRUST	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
57	8	151070412000	819 W SIERRA LANE	VANN FAMILY TRUST	PARKING	2/25/2022	3/11/2022		1	NO
58	2	140241201000	11249 N RIVERLAND ROAD	PAUL FREDERICK	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
59	2	140241201000	11249 N RIVERLAND ROAD	PAUL FREDERICK	PARKING	2/25/2022	3/11/2022		#5 CITATION 1	NO
60	1	140121200300	3500 W HIGHLAND ROAD	THOMAS LEMENS	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
61	1	140121200300	3500 W HIGHLAND ROAD	THOMAS LEMENS	PARKING	2/25/2022	3/11/2022		1	NO

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	A	B	C	D	E	F	G	I	J	K
62	1	140191500200	11206-11210 W MEQUON ROAD	JORDON OR KRISTY LARSON	PARKING	2/25/2022	3/11/2022		1	NO
63	1	140191500200	11206- 11210 W MEQUON ROAD	JORDON OR KRISTY LARSON	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
64	1	140191500200	11206-11210 W MEQUON ROAD	JORDON OR KRISTY LARSON	OUTSIDE MAINTANCE	2/25/2022	5/30/2022		1	NO
65	2	140950607000	3033 W RENEE COURT	IGOR OR MARGARITA LETKIN	PARKING	3/8/2022	3/22/2022		1	NO
66	6	150300800400	10841 N ORIOLE LANE	NICHOLAS OR LAURA MEYER	OUTSIDE STORAGE	3/14/2022	3/31/2022		1	NO
67	6	150300800400	10841 N ORIOLE LANE	NICHOLAS OR LAURA MEYER	GENERAL MAINTENANCE	3/14/2022	5/30/2022		1	NO
68	6	140950607000	2030 W SUNNYDALE LANE	DIANNE MCCLELLAN	PARKING	3/14/2022	3/31/2022		1	NO
69	6	140950607000	2030 W SUNNYDALE LANE	DIANNE MCCLELLAN	OUTSIDE STORAGE	3/14/2022	3/31/2022		1	NO
70	4	140271200400	6926 W DONGES BAY ROAD	GO RITEWAY	PARKING	3/17/2022	3/21/2022		1	NO
71	4	140271200400	6926 W DONGES BAY ROAD	GO RITEWAY	ADVERTISING FLAG	3/17/2022	3/21/2022		1	NO
72	4	140840205000	9612 W MEQUON PLACE	LEWIS OR JEAN BIRKEL	OUTSIDE MAINTENANCE	3/23/2022	6/1/2022		1	NO
73	7	150850000002	3100 W COUNTRY CLUB DRIVE	NORTH SHORE COUNTRY CLUB	LANDSCAPING	3/23/2022	6/1/2022		1	NO
74	4	140500709001	1863/461 N 1/2 LOT 9 BLK 7 CEDARBURG ROAD	WILLIAM CONLEY	MAINTENANCE	3/24/2022	7/1/2022		1	NO
75	4	140270901200	10541-10601 N COMMERCE STREET	MEGAL DEVELOPMENT CORPORATION	BUSINESS OCCUPANCY PERMIT	3/31/2022	4/8/2022		1	NO
76	2	140240701200	11610 N RIVER ROAD	MARILYN MANKE	OUTSIDE STORAGE	3/31/2022	4/7/2022		1	NO
77	5	RENTAL	11700 N PORT WASHINGTON ROAD	MARCUS NORTH SHORE CINEMA	LITTER	4/6/2022	4/13/2022		1	NO
78	5	150200701100	11616 N PORT WASHINGTON ROAD	ELITE HIGHLANDER MEQUON INC	LITTER	4/6/2022	4/13/2022		1	NO
79	5	RENTAL	11558 N PORT WASHINGTON ROAD	METRO MARKET	LITTER	4/6/2022	4/13/2022		1	NO
80	3	140860207000	11345 N SOLAR AVE	JEFFREY MCCLONE	PARKING	4/21/2022	4/28/2022		#5 CITATION 1,2	NO
81	3	140892402000	11425 N VEGA AVE	DENNIS HERRERA	PARKING	4/21/2022	4/28/2022		1	NO
82	3	140210101000	11932 N VEGA AVE	JOHN OR STACEY MURRAY	PARKING	4/21/2022	4/28/2022		1	NO
83	3	141220004000	11912 N SOLAR AVE	JAMES MCNICHOL	PARKING	4/21/2022	4/28/2022		#5 CITATION 1,2	NO
84	3	140870708000	11625 N VEGA AVE	ROBERT MACKIEWICZ	PARKING	4/21/2022	4/28/2022		1	NO
85	3	140881402000	8509 W POPLAR DR	WILLIAM BLATZ	PARKING	4/21/2022	4/28/2022		1	NO
86	4	140840509000	4808 W HIAWATHA DR	PAUL SCHUMACHER	HOOP HOUSE	4/21/2022	5/5/2022		1	NO
87	2	141160010000	12335 N WOODFIELD CT	JEFFREY OR SUSAN POMERANTZ	OUTSIDE STORAGE	4/22/2022	4/29/2022		1	NO
88	3	140500102002	6714 W MEQUON ROAD	MICHAEL OR TRACY LALONDE	OUTSIDE STORAGE	4/28/2022	5/13/2022		#5 CITATION 1,2	NO
89	7	150560205000	1425 W ZEDLER LANE	BRADFORD FIGG	GARBAGE	5/10/2022	5/13/2022		#5 CITATION 1	NO
90	2	141160010000	12335 N WOODFIELD COURT	JEFFERY OR SUSAN POMERANTZ	PARKING	5/17/2022	5/24/2022		1	NO
91	5	RENTAL	11740 N PORT WASHINGTON ROAD	BANK FIRST	BANNER	5/17/2022	5/21/2022		1	NO
92	5	EXEMPT	13800 N PORT WASHINGTON ROAD	UNITARIAN CHURCH	BANNER/FLAG	5/17/2022	5/21/2022		1	NO
93	3	RENTAL	6006 W MEQUON ROAD	SPUR 16	BANNER/FLAG	5/17/2022	5/21/2022		1	NO
94	8	RENTAL	10900 N PORT WASHINGTON ROAD	THE FEED BAG	BANNER	5/17/2022	5/21/1955		1	NO
95	2	EXEMPT	3906 W MEQUON ROAD	ST BONIFACE CHURCH	BANNER	5/17/2022	5/21/2022		1	NO
96	5	151001214000	1630 W DOROTHY PLACE	DAVID OR SHELLY HAUGH	OUTSIDE MAINTENANCE	5/25/2022	6/18/2022		1	NO
97	5	151001214000	1630 W DOROTHY PLACE	DAVID OR SHELLY HAUGH	OUTSIDE STORAGE	5/25/2022	7/1/2022		1	NO
98	3	140870504001	11733 N WAUWATOSA ROAD	DELORES FILLAFER	OUTSIDE STORAGE	5/25/2022	6/15/2022		1	NO
99	3	140870504001	11733 N WAUWATOSA ROAD	DELORES FILLAFER	OUTSIDE MAINTENANCE	6/7/2022	7/5/2022		1	NO
100	4	140341600200	BAEHR AND COUNTY LINE/ NO ADDRESS	BILL FINE/COUNTY LINE HOLDINGS	PARKING	6/13/2022	6/29/2022		#5 CITATION 1,2	NO
101	6	150570602000	1424 W ZEDLER LANE	ROSEMARY KOLLER	GRASS	6/15/2022	6/22/2022		1	NO
102	8	151070412000	819 SIERRA LANE	VANN FAMILY TRUST	GRASS	6/15/2022	6/22/2022		1	NO
103	7	141510000500	9853 N RANGE LINE ROAD	CYNTHIS COAKLEY	OUTSIDE STORAGE	6/15/2022	6/29/2022		1	NO
104	5	151030214001	12707 N EAST SHORELAND DRIVE	GARMAN LIVING TRUST	PARKING	6/15/2022	6/29/2022		1	NO
105	5	151030211000	12731 N EAST SHORELAND DRIVE	TED RUEHL	OUTSIDE STORAGE	6/15/2022	6/29/2022		1	NO
106	4	140640202000	10811 N SHERWOOD DRIVE	CHARLES CONRAD	YARD WASTE BRANCHES	6/21/2022	6/28/2022		1	NO
107	8	151070412000	819 W SIERRA LANE	VANN FAMILY TRUST	TRASH/LITTER	6/21/2022	6/28/2022		1	NO
108	6	150710411000	11604 N HILLSIDE LANE	MICHAEL GMIREK OR SUZANNE PEPLINSKI	TURF GRASS	6/21/2022	6/28/2022		1	NO
109	6	150710405000	11433 N COUNTRY LANE	WILLIAM GENSRIK	TEMPORARY STRUCTURE	6/21/2022	6/28/2022		1	NO
110	6	150710405000	11433 N COUNTRY LANE	WILLIAM GENSRIK	PARKING	6/21/2022	6/28/2022		1	NO
111	6	150630108000	11320 N VALLEY DRIVE	JONATHAN SCHULTZ	PARKING	6/21/2022	6/28/2022		1	NO
112	7	140700083000	3327 BURGANDY COURT	LYNN VORBECK	PARKING	6/21/2022	6/28/2022		1	NO
113	6	150990701000	12345 N EAST SHORELAND DRIVE	ANDREW OR WENDY PETZOLD	OUTSIDE MAINTENANCE	6/23/2022	7/29/2022		1	NO
114	6	150990701000	12345 N EAST SHORELAND DRIVE	ANDREW OR WENDY PETZOLD	TURF GRASS	6/23/2022	7/14/2022		1	NO
115	5	150060901900	13804 N MARTIN WAY SUITE 2400	13804 N MARTIN WAY LLC	POOL FENCE	7/7/2022	7/29/2022		#5 CITATION 1	YES
116	5	150061500900	1908 W BONNIWELL ROAD	RAVI NARAYAN OR SOWMYA SUBRAMANIAN	POOL FENCE	8/11/2021	8/26/2022		1	NO
117	2	150911001000	2517 W CHESTNUT ROAD	TAOFIKI OR KERRY ALABI	PARKING	7/15/2022	7/22/2022		1	NO
118	4	140501305007	9807 N CEDARBURG ROAD	RYAN OR KATHERINE KAUTZER	TURF GRASS	7/15/2022	7/22/2022		1	NO
119	6	XXXXXXXXXX	NORTH SHORE ESTATES	DEBRA NEWELL PRESIDENT	OUTSIDE STORAGE	7/14/2022	8/5/2022		1	NO
120	3	142010051000	10879 N WILDCAT WAY	AMBER SCHROEDER	FENCE	5/16/2022	5/27/2022		#5 CITATION 1,2	YES
121	3	140860205000	11413 N SOLAR AVENUE	DUANE OR JULIE WAGNER	PARKING	7/21/2022	8/4/2022		1	NO
122	8	RENTAL	10930 N PORT WASHINGTON ROAD	SENDIKS	BANNERS	7/21/2022	7/28/2022		1	NO

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	A	B	C	D	E	F	G	I	J	K
123	1	XXXXXXXXXX	HIGHLANDS LOT 8	KINGS WAY HOMES	OUTSIDE MAINTENANCE	7/22/2022	7/29/2022		1	NO
124	4	140270201500	6835 W MEQUON ROAD	RESERVE FRONT LOT	LANDSCAPING	7/22/2022	8/15/2022		1	NO
125	4	140270200200	6729 W MEQUON ROAD	STORYPOINT SENIOR LIVING	SIGNS	7/22/2022	8/19/2022		1	NO
126	7	150850000002	3100 W COUNTRY CLUB DRIVE	NORTH SHORE COUNTRY CLUB	LANDSCAPING	7/22/2022	10/5/2022		1	NO
127	8	XXXXXXXXXX	10930 N PORT WASHINGTON ROAD	MEQUON PAVILIONS	FLAGS	7/22/2022	7/29/2022		1	NO
128	2	140820210001	3015 W SHOLES DRIVE	THOMAS OR CAPTOLA BACHER	2 SHEDS	8/11/2022	9/11/2022		1	NO
129	5	151120203000	13837 N LAKE SHORE DRIVE	GREGORY OR NICOLE PATERSON	OUTDOOR STORAGE	8/11/2022	8/26/2022		1	NO
130	6	150300802300	2212 W SUNNYDALE LANE	AARON OR PETER KINNEY	POOL FENCE	8/11/2022	8/26/2022		1	NO
131	8	RENTAL	10806 N PORT WASHINGTON ROAD	NORTH SHORE BANK	BANNER	8/19/2022	8/25/2022		1	NO
132	6	RENTAL	1505 W MEQUON ROAD	EAST TOWNE SQUARE MALL	FLAGS	8/19/2022	8/25/2022		1	NO
133	6	RENTAL	1505 W MEQUON ROAD	FAYE'S MEQUON	FLAGS	8/19/2022	8/25/2022		1	NO
134	6	RENTAL	1505 W MEQUON ROAD	THE LEMON TREE	FLAGS	8/19/2022	8/25/2022		1	NO
135	6	RENTAL	1515 W MEQUON ROAD	ZARLETTI MEQUON	FLAGS	8/19/2022	8/25/2022		1	NO
136	6	RENTAL	1330 W MEQUON ROAD	COCOA TREE CONFECTIONARY	BANNER	8/19/2022	8/25/2022		1	NO
137	6	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	8/19/2022	8/25/2022		1	NO
138	6	RENTAL	1550 W MEQUON ROAD	FIFTH MAIN	A FRAME	8/19/2022	8/25/2022		1	NO
139	6	RENTAL	11035 N PORT WASHINGTON ROAD	PICARDY SHOE PARLOUR	BANNER	8/19/2022	8/25/2022		1	NO
140	4	140271601200	10433 N BAEHR ROAD	NORTH SHORE DANCE	SIGNS	7/7/2022	7/29/2022		#5 CITATION 1	NO
141	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	PLUMBING PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
142	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	ELECTRIC PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
143	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	BUILDING PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
144	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	FILL PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
145	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	SURVEY	8/24/2022	9/7/2022		EXTENSION	YES
146	7	150500116000	1828 W FIESTA LANE	CHARLES MAYER	GRASS	8/31/2022	9/8/2022		1	NO
147	7	140700145000	3531 W LEGRANDE BLVD	WILLIAM GRUBER	HOME BUSINESS	9/6/2022	9/16/2022		1	NO
148	4	RENTAL	10601 N COMMERCE STREET	GOOD LAND PREMIUM FOODS PROVISIONS INC	BUILDING AND SITE PLAN AMENDMENT	9/6/2022	9/19/2022		1	NO
149	6	RENTAL	1339 W MEQUON ROAD	REMAX LAKESIDE	WALL SIGN	9/8/2022	10/28/2022		1	NO
150	5	151010106001	12656 N SHORELAND PARKWAY	NANCY TOLOCKO	DECK	9/13/2022	12/14/2022		1	NO
151	5	150970019000	12648 N RIVER FOREST CIRCLE	JOHN OR JULIE HENNINGS	PARKING	9/13/2022	9/23/2022		1	NO
152	5	150970019000	12648 N RIVER FOREST CIRCLE	JOHN OR JULIE HENNINGS	OUTSIDE MAINTENANCE	9/13/2022	9/27/2022		1	NO
153	8	EXEMPT	10370 N WILDWOOD COURT	OZAUKEE WASHINGTON COUNTY LAND TRUST	OUTSIDE MAINTENANCE	9/14/2022	10/14/2022		1	NO
154	3	RENTAL	7160 W DONGES BAY ROAD	WARREN BARNETT INTERIORS	CONDITIONAL USE GRANT	9/20/2022	10/4/2022		#5 CITATION 1	NO
155	6	150190400400	11743 N PORT WASHINGTON ROAD LOT 1	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO
156	6	150190400500	11743 N PORT WASHINGTON ROAD LOT 2	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO
157	6	150190400600	11743 N PORT WASHINGTON ROAD LOT 3	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO
158	6	RENTAL	1550 W MEQUON ROAD	FIFTH-MAIN	MONUMENT SIGN	9/29/2022	10/13/2022		#5 CITATION 1,2,3	NO
159	8	150740120000	317 E CIRCLE ROAD	JEFFREY OR JENNIFER PARULSKI	PARKING	9/29/2022	10/13/2022		#5 CITATION 1	NO
160	4	140840306000	4904 W COUNTY LINE ROAD	SHAWN OR RUTH RUBINSTEIN	SUMP PUMP	9/29/2022	10/7/2022		1	NO
161	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 207	DAYALUV COSMETICS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
162	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 135	EMBRACE YOUR FACE	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
163	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 101E	CEDAR CREEK MASSAGE	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
164	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 106A	JANET HALONEN-ACUESTICS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
165	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 108	DRAGON FLY MEDITATION AND WELLNESS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
166	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 101	THERPUTIC MASSAGE AND WELLNESS CENTER	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
167	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 212	WYNTER CO. BEAUTY	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
168	6	150300600900	2505 W MEQUON ROAD	NORTH SHORE DENTAL	BANNER	10/6/2022	10/13/2022		1	NO
169	3	RENTAL	7606 W MEQUON ROAD	HOMESTEAD FAMILY DENTISTRY	BANNER	10/6/2022	10/13/2022		1	NO
170	6	150710405000	11433 N COUNTRY LANE	WILLIAM OR CAROL GENSRIK	OUTSIDE STORAGE	10/6/2022	10/27/2022		1	NO
171	6	150710405000	11433 N COUNTRY LANE	WILLIAM OR CAROL GENSRIK	OUTSIDE MAINTENANCE	10/6/2022	11/10/2022		1	NO
172	6	150310101100	10355 N PORT WASHINGTON ROAD	CLARK GAS STATION	OUTSIDE MAINTENANCE	10/12/2022	11/12/2022		#5 CITATION 1	NO
173	1	140200600700	10505 W FREISTADT ROAD	HERMAN OR SANDRA STERN	PARKING	10/19/2022	11/11/2022		1	NO
174	1	140171101100	10516 W FREISTADT ROAD	JENNIFER JOHNSON OR JOSHUA COMFORT	PARKING	10/19/2022	11/11/2022		1	NO
175	4	140500404000	11155 N CEDARBURG ROAD	MEQUON AUTO TECH	WATER TO FACILITY	10/19/2022	11/25/2022		#5 CITATION 1	YES
176	5	150170800500	12531 N LAKESHORE DRIVE	STEVEN OR KIMBERLY BROWN	SHED PERMIT	10/19/2022	11/4/2022		1	NO
177	4	140271601200	10433 N BAEHR ROAD	NORTH SHORE DANCE STUDIO	MONUMENT SIGN	10/21/2022	11/30/2022		1	NO
178	4	RENTAL	11120 N BUNTROCK AVENUE	PRESTIGE AUTO SERVICE	PARKING COMMERCIAL	10/26/2022	11/2/2022		EXTENSION	YES
179	5	150920201000	11404 N PINEHURST CIRCLE	US BANK	GRASS	10/27/2022	11/4/2022		1	NO
180	5	150920201000	11404 N PINEHURST CIRCLE	US BANK	OUTSIDE MAINTENANCE	10/27/2022	11/27/2022		1	NO
181	8	151070112002	1027 W DONGES BAY	MARY JOHNSON	OUTSIDE MAINTENANCE	10/27/2022	11/27/2022		1	NO
182	6	151260105000	10451 N STRATFORD PLACE	STEFAN OR SARAH GENDELMAN	BUILDING PERMIT	10/28/2022	11/21/2022		1	NO
183	5	151200017000	11633 N LAKE SHORE DRIVE	BARBARA PFAFF	OUTSIDE MAINTENANCE	1/19/2022	5/30/2022		# 5 CITATION 1	YES

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	A	B	C	D	E	F	G	I	J	K
184	5	151200017000	11633 N LAKE SHORE DRIVE	BARBARA PFAFF	OUTSIDE STORAGE	1/19/2022	2/9/2022		#5 CITATION 1	YES
185	1	140030300200	14015 N CEDARBURG ROAD	WHITE RABBIT RESTAURANT	MONUMENT SIGNS	11/9/2022	11/23/2022		1	NO
186	6	150191602200	1400 W MEQUON ROAD	CONCORD 37 LLC	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		1	NO
187	6	150191602300	1350 W MEQUON ROAD	CONCORD 37 LLC	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		1	NO
188	8	150320700200	10000 N PORT WASHINGTON ROAD	PARK AVENUE PLAZA OF MEQUON	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		1	NO
189	6	151850001000	1511 MARKET STREET	LAKESIDE DEVELOPMENT COMPANY	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		1	NO
190	5	150201101000	11300 N PORT WASHINGTON ROAD	(PNS) SCHMIDT MEQUON LLC	OUTSIDE MAINTENANCE	11/15/2022	12/16/2022		EXTENSION NEW OWNER	YES
191	7	140501403003	10015 N RIVER ROAD	JEFF OR BETH ASTEMBORSKI	OUTSIDE STORAGE	11/17/2022	12/2/2022		1	NO
192	4	140341100400	9716 N WAUWATOSA ROAD	ANDREW BERGMAN	PARKING	11/17/2022	12/2/2022		1	NO
193	4	140341100400	9716 N WAUWATOSA ROAD	ANDREW BERGMAN	OUTSIDE STORAGE	11/17/2022	12/2/2022		1	NO
194	4	140340500800	10146 N WAUWATOSA ROAD	ROBERT PETZOLD JR	PARKING	11/17/2022	12/2/2022		1	NO
195	4	140340500800	10146 N WAUWATOSA ROAD	ROBERT PETZOLD JR	OUTSIDE STORAGE	11/17/2022	12/2/2022		1	NO
196	1	140181300800	12031 N GRANVILLE ROAD	LINDENWOOD FARMS	PARKING	11/17/2022	12/2/2022		1	NO
197	1	140181300800	12031 N GRANVILLE ROAD	LINDENWOOD FARMS	OUTSIDE STORAGE	11/17/2022	12/2/2022		1	NO
198	8	RENTAL	10840 N PORT WASHINGTON ROAD	TOBIN JEWELERS	BANNER	11/30/2022	12/8/2022		1	NO
199	6	151530001000	1505 W MEQUON ROAD	EAST TOWNE SQUARE MALL	BANNER/FLAGS	11/30/2022	12/8/2022		1	NO
200	3	140860219000	11428 N VEGA AVENUE	MARK KRUEGER	OUTSIDE STORAGE	12/6/2022	12/20/2022		1	NO
201	3	140860219000	11428 N VEGA AVENUE	MARK KRUEGER	PARKING	12/6/2022	12/20/2022		1	NO
202	3	140860220000	7907 W WILLOWBROOK DRIVE	BENJAMIN AHANGER	OUTSIDE STORAGE	12/6/2022	12/20/2022		1	NO
203	6	150191500300	1836 W MEQUON ROAD	REGINALD FLETCHER	OUTSIDE STORAGE	12/6/2022	12/20/2022		1	NO
204	3	140881604000	11329 N MEADOWBROOK DRIVE	JEREMY GONZALES	PARKING	12/7/2022	12/14/2022		1	NO
205	3	140881602000	11309 N MEADOWBROOK DRIVE	KIMBERLY SCIDMORE OR KERRY HANSEN	PARKING	12/7/2022	12/14/2022		1	NO
206	3	140870807000	11730 N RIDGEWAY AVENUE	DAVID WOZNIAK	PARKING	12/7/2022	12/14/2022		1	NO
207	3	140881708000	11310 N MEADOWBROOK DRIVE	GREEN HILL PROPERTIES	PARKING	12/7/2022	12/14/2022		#5 CITATION 1,2	NO
208	3	140871001000	11932 N SILVER AVENUE	DANIEL MUELLER	PARKING	12/7/2022	12/14/2022		1	NO
209	4	140270201200	11030 N BUNTROCK AVENUE	SANG WOO NAM	PARKING	12/9/2022	12/16/2022		1	NO
210	5	150830013001	13560 N LAKESHORE DRIVE	MICHAEL COLE	PARKING	12/13/2022	12/27/2022		1	NO
211	2	150180600500	12750 N SHORELAND PARKWAY	GRANTIT REMODELS LLC	PARKING	12/14/2022	12/29/2022		1	NO
212	8	RENTAL	10038 N PORT WASHINGTON ROAD	MOMS ALTERATIONS	BANNER	12/22/2022	12/30/2022		#5 CITATION 1,	NO
213	2	140140400100	12435 N RIVER ROAD	JOSEPH OR MELANIE DEVORKIN	BUILDING PERMIT	12/22/2022	1/6/2023		#5 CITATION 1	NO
214	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	ACCESSORY STRUCTURE (2)	12/29/2022	1/27/2023		#5 CITATION 1	YES
215	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	SURVEY	12/29/2022	1/12/2023		1	NO
216	6	150600216000	10212 SUNNYCREST DRIVE	HPA III ACQUISITIONS 1 LLC	PARKING	1/6/2023	1/19/2023		1	NO
217	4	140340600900	7227 W DONGES BAY ROAD	ANTOINETTE JACKSON	PARKING	1/11/2023	1/27/2023		1	NO
218	4	140340600900	7227 W DONGES BAY ROAD	ANTOINETTE JACKSON	OUTSIDE STORAGE	1/11/2023	1/27/2023		1	NO
219	3	140510104000	11201 N SOLAR AVENUE	CHRISTOPHER BESLER	OUTSIDE MAINTENANCE	1/12/2023	1/19/2023		#5 CITATION #1	NO
220	8	151790001000	10526 N PORT WASHINGTON ROAD	CONCORD 34 LLC	ELECTRIC	1/19/2023	2/17/2023		1	NO
221	8	151790001000	10526 N PORT WASHINGTON ROAD	CONCORD 34 LLC	DUMPSTER DOORS	1/19/2023	4/15/2023		1	NO
222	8	151790001000	10526 N PORT WASHINGTON ROAD	CONCORD 34 LLC	STORAGE CONTAINER	1/19/2023	2/17/2023		1	NO
223	4	140500506000	11100 N GREEN BAY ROAD	EW DEVELOPMENT CORP	REFUSE	1/20/2023	2/3/2023		#5 CITATION 1	NO
224	4	140500506000	11100 N GREEN BAY ROAD	EW DEVELOPMENT CORP	OUTSIDE MAINTENANCE	1/20/2023	5/1/2023		1	NO
225	6	150190400400	11743 N PORT WASHINGTON ROAD	SHELY 2012 IRREVOCABLE TRUST	OUTSIDE MAINTENANCE	1/26/2023	2/7/2023		#5 CITATION 1,2	NO
226	3	140510104000	11201 N SOLAR AVENUE	CHRISTOPHER BESLER	PARKING	2/2/2023	2/9/2023		1	NO
227	6	151290001000	11001 N PORT WASHINGTON ROAD	ACE HARDWARE	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
228	6	150300100700	1425 W MEQUON ROAD	BMO HARRIS BANK	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
229	6	151290017000	1317 W TOWNE SQUARE ROAD	MEQUON UNIT 17 LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
230	8	151750010144	10144 N PORT WASHINGTON ROAD	SSRF LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
231	6	151710002000	10602 N PORT WASHINGTON ROAD	PJL 10335 LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
232	5	150200600100	1025 W GLEN OAKS LANE	GLEN OAKS OFFICE PARK LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
233	3	140500202001	6200 W MEQUON ROAD	ST PAULS FISH COMPANY	OUTSIDE STORAGE	2/14/2023	2/28/2023		1	NO
234	4	140271600600	6130 W DONGES BAY ROAD	JWI LLC	OUTSIDE STORAGE	2/16/2023	3/10/2023		1	NO
235	4	140261100700	10412 N BAEHR ROAD	MEHTA PROPERTIES LLC	COMMUNITY SPIRIT LETTER	2/16/2023	OPEN		1	NO
236	4	RENTAL	5900 W MEQUON ROAD	CAFÉ HOLLANDER	BANNER	2/21/2023	2/28/2023		1	NO
237	6	151001310000	12510 N PILOT DRIVE	JEAN GORSKI	OUTSIDE MAINTENANCE	2/22/2023	5/31/2023		1	NO
238	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	BUILDING PERMIT	2/27/2023	3/14/2023		EXTENSION	YES
239	3	140892302000	11433 N TOWER LANE	JULIS OR ALICE HOLDEN	SUMP PUMP	2/28/2023	3/8/2023		1	NO
240	1	140171101200	10545 W HEATHER DRIVE	STEPHANIE WELDON	BUILDING PERMIT	3/1/2023	3/14/2023		1	NO
241	6	150291100700	10510 N PORT WASHINGTON ROAD	PETU	HVAC AND ELECTRIC PERMITS	3/7/2023	4/7/2023		1	NO
242	2	140130600800	12602 N RIVER ROAD	GARY OR JUNE GEIGER	BASKETBALL COURT	3/9/2023	5/31/2023		1	NO
243	8	150291100200	10404 N PORT WASHINGTON ROAD	FERRANTES PIZZA	OUTSIDE MAINTENANCE	3/16/2023	7/28/2023		1	NO
244	8	RENTAL	10972 N PORT WASHINGTON ROAD	THE JOINT CHIROPRACTIC	SIGN	3/16/2023	3/23/2023		1	NO

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	A	B	C	D	E	F	G	I	J	K
245	8	RENTAL	10916 N PORT WASHINGTON ROAD	ELITE NUTRITION	SIGN	3/16/2023	3/23/2023		1	NO
246	8	RENTAL	10902 N PORT WASHINGTON ROAD	NEROLI SALON	SIGN	3/16/2023	3/23/2023		1	NO
247	8	151060024000	429 W THORNAPPLE LANE	FRANK TRUST	PARKING	4/4/2023	4/11/2023		1	NO
248	8	RENTAL	10984 N PORT WASHINGTON ROAD	MARSHALLS MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO
249	8	RENTAL	10964 N PORT WASHINGTON ROAD	PET SUPPLIES PLUS MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO
250	8	RENTAL	10930 N PORT WASHINGTON ROAD	SENDIKS MARKET MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO
251	8	150290601000	10930 N PORT WASHINGTON ROAD	BRIXMOR MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO
252	4	140710027000	4807 W ELMDALE ROAD	OLEG KONOVCHKO	PARKING	4/18/2023	5/31/2023		#5 CITATION 1,2,3	NO
253	6	151230502000	12010 N RIVER GLENN LANE	KENNETH R NASON OR LESLEY A SCHWARTZ-NASON	OUTSIDE STORAGE	4/18/2023	4/26/2023		1	NO
254	4	140500905004	10240 N CEDARBURG ROAD	SYBARIS	OUTSIDE MAINTENANCE	4/26/2023	5/15/2023		1	NO
255	4	140501001000	10365 N CEDARBURG ROAD	TAYLOR AND DUNNS	OUTSIDE MAINTENANCE	4/26/2023	6/1/2023		1	NO
256	2	140950404000	3403 W COLETTE COURT	PAWEL WYDRA	OUTSIDE STORAGE	5/1/2023	5/15/2023		#5 CITATION 1	NO
257	8	150291100500	10500 N PORT WASHINGTON ROAD	LISA HOLDEN	PARKING	5/10/2023	OPEN		#5 CITATION 1	NO
258	1	140300600500	12323 W MEQUON ROAD	JONATHAN SCHOTTE	PARKING	5/12/2023	5/19/2023		1	NO
259	8	150320600200	10353 N PORT WASHINGTON ROAD	SOBELMANS 10352 LLC	OUTSIDE MAINTENANCE	5/12/2023	EXTENSION		#5 CITATION 1,2,3	YES
260	7	140250600800	11152 N RIVER ROAD	STROLI REAL ESTATE LLC	OUTSIDE MAINTENANCE	5/12/2023	5/22/2023		1	NO
261	1	140300500400	11805-11807 W MEQUON ROAD	MAE BRIELMAIER	PARKING	5/16/2023	5/26/2023		1	NO
262	1	140300500400	11805-11807 W MEQUON ROAD	MAE BRIELMAIER	OUTSIDE STORAGE	5/16/2023	5/26/2023		1	NO
263	2	140230400100	11761 N RIVER ROAD	EVAN OR SANDRA MORGAN	OUTSIDE LIGHTING	5/23/2023	6/2/2023		#5 CITATION	NO
264	5	150170800500	12531 N LAKE SHORE DRIVE	STEVEN OR KIMBERLY BROWN	GARBAGE	5/23/2023	5/30/2023		1	NO
265	5	150170200200	12730 N LAKE SHORE DRIVE	FREDRICK REED	GARBAGE	5/23/2023	5/30/2023		1	NO
266	7	140250700700	109062 N RIVER ROAD	JEFFREY OR JAMY LEVESQUE	SUMP PUMP	5/24/2023	6/2/2023		1	NO
267	2	140240200500	11808 N RIVERLAND ROAD	BORIS PERMITIN	OUTSIDE STORAGE	6/8/2023	7/7/2023		1	NO
268	4	140501304006	9839 N ARROWWOOD ROAD	THOMAS OR MARY CONNOLLY	PARKING	6/8/2023	6/23/2023		1	NO
269	2	140820648000	2916 W SHOLES DRIVE	DAVID OR ELIZABETH SANDE	PARKING	6/8/2023	6/16/2023		1	NO
270	2	140820214000	2911 W SHOLES DRIVE	JOHN OR BARBARA MULGREW	PARKING	6/8/2023	6/16/2023		1	NO
271	2	140820101000	11855 N AUER LANE	JAMES OR JOANNE GUTHRIE PETERSON	PARKING	6/8/2023	6/16/2023		1	NO
272	3	141220007000	11909 N SOLAR AVENUE	BRANDON OR SARAH ZELAZOSKI	PARKING	6/8/2023	6/16/2023		1	NO
273	2	141160018000	3134 W WOODFIELD DRIVE	SCOTT EDISON	GRASS	6/8/2023	6/16/2023		1	NO
274	7	140700145000	3531 W LE GRANDE BLVD	LAC DU GRUBER LLC	OUTSIDE MAINTENANCE	6/8/2023	6/29/2023		1	NO
275	7	150560205000	1425 W ZEDLER LANE	BRADFORD FIGG	GRASS	6/19/2023	6/26/2023		1	NO
276	5	150051400200	13920 N LAKE SHORE DRIVE	RAPHAEL OR IRENE BRUNETTE	OUTSIDE STORAGE	6/21/2023	7/12/2023		1	NO
277	1	RENTAL	14015 N CEDARBURG ROAD	THE WHITE RABBIT	CONDITIONAL USE GRANT	6/21/2023	6/29/2023		1	NO
278	6	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	6/28/2023	7/1/2023		1	NO
279	6	RENTAL	1340 W MEQUON ROAD	NORTH SHORE JEWELERS	BANNER	6/28/2023	7/1/2023		1	NO
280	6	RENTAL	1406 W MEQUON ROAD	LITTLE SPROUTS PLAY CAFÉ	BANNER	6/28/2023	7/1/2023		1	NO
281	6	RENTAL	1330 W MEQUON ROAD	COCOA TREE CONFECTIONARY	BANNER	6/28/2023	7/1/2023		1	NO
282	6	RENTAL	1300 W MEQUON ROAD	PANERA BREAD	BANNER	6/28/2023	7/1/2023		1	NO
283	4	140560305000	5103 W WESTFIELD ROAD	DAVID KRIEGEL	OUSIDE STORAGE	6/29/2023	7/6/2023		1	NO
284	4	140560305000	5103 W WESTFIELD ROAD	DAVID KRIEGEL	PARKING	6/29/2023	7/13/2023		1	NO
285	4	140840205000	9612 N MEQUON PLACE	JUSTIN BIRKEL	OUTSIDE STORAGE	6/29/2023	7/6/2023		1	NO
286	4	140840205000	9612 N MEQUON PLACE	JUSTIN BIRKEL	GRASS	6/29/2023	7/6/2023		1	NO
287	6	150900603000	11541 N LAGUNA DRIVE	INA PETROVICI	PARKING	7/6/2023	7/20/2023		1	NO
288	6	140771401000	2716 W CHESTNUT ROAD	HOWARD DUBOFF	PERMITS	7/19/2023	8/20/2023		1	NO
289	6	150830002000	13418 LAKEWOOD DRIVE	SAMUAL OR NINA KIRK	OUTSIDE MAINTENANCE	8/4/2023	9/4/2023		1	NO
290	6	150200200700	326 SEACROFT COURT	DANIEL DOMAGALA	PARKING	8/4/2023	8/11/2023		#5 CITATION 1	NO
291	8	150540506000	10903 N SAN MARINO DRIVE	KARSTEN OR KELLY HUTTELMAIER	OUTSIDE MAINTENANCE	8/4/2023	8/18/2023		1	NO
292	4	140710007000	4707 W ELMDALE ROAD	MALACHY TOAL	OUTSIDE MAINTENANCE	8/4/2023	8/18/2023		1	NO
293	5	150180600500	12750 N SHORELAND PARKWAY	GRANTTIT REMODELS LLC	GRASS	8/9/2023	8/19/2023		1	NO
294	8	151060024000	429 W THORNAPPLE LANE	FRANK TRUST	OUTSIDE STORAGE	8/9/2023	8/19/2023		1	NO
295	7	140250601000	11006 N RIVER ROAD	JUAN OR DANA OZOZCO	PARKING	8/23/2023	9/1/2023		1	NO
296	1	140300100700	11031 N GRANVILLE ROAD	MIROSLAW OR IWONA PAWELEC	HOME OCCUPATION BUSINESS	8/23/2023	9/1/2023		1	NO
297	8	150320600200	10352 N PORTWASHINGTON ROAD	GUZAM PROPERTIES LLC	COMMUNITY SPIRIT LETTER	8/31/2023	10/1/2023		1	NO
298	4	140501305007	9807 N CEDARBURG ROAD	RYAN OR KATHERINE KAUTZER	GRASS	9/1/2023	9/14/2023		1	NO
299	4	140501001000	10365 N CEDARBURG ROAD	10365 LLC	OUTSIDE STORAGE	9/1/2023	9/14/2023		1	NO
300	7	140850103000	4429 W TARRYTOWN LANE	THOMAS OR RUBY AHMANN	PARKING	9/1/2023	9/14/2023		1	NO
301	6	150300200600	11122 N ORIOLE LANE	NICOLAS ERDMANN	SHED PERMIT	9/1/2023	9/14/2023		1	NO
302	4	140501305006	9809 N CEDARBURG ROAD	BONNIWELL 9807 LLC	GRASS	9/6/2023	9/20/2023		1	NO
303	6	CONDO ASSN	IVY COURT GREENBRIER CONDO ASSN	HUNT MANAGEMENT	COMMUNITY SPIRIT LETTER	10/5/2023	OPEN		1	YES
304	2	140230400100	11761 N RIVER ROAD	SANDRA MORGAN	LIGHTING	10/25/2023	11/1/2023		#5 CITATION 1,2,3	NO
305	3	140500108001	6614 W MEQUON ROAD	ERIKA JANIK	LIGHTING	10/25/2023	11/1/2023		1	NO

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	A	B	C	D	E	F	G	I	J	K
306	7	15085000002	3100 W COUNTRY CLUB DRIVE	NORTH SHORE COUNTRY CLUB	COMMUNITY SPIRIT LETTER	10/25/2024	OPEN		1	NO
307	6	150300101500	11147 N PORT WASHINGTON ROAD	BP GAS STATION	COMMUNITY SPIRIT LETTER	11/2/2023	OPEN		1	NO
308	6	150201101200	11210 N PORT WASHINGTON ROAD	MOBIL GAS STATION	COMMUNITY SPIRIT LETTER	11/2/2023	OPEN		1	NO
309	5	150310101100	10355 N PORT WASHINGTON ROAD	CLARK GAS STATION	COMMUNITY SPIRIT LETTER	11/2/2023	OPEN		EXTENSION	NO
310	3	RENTAL	6000 W MEQUON ROAD	RUBY TAP	LETTER WINE TASTING	11/15/2023	OPEN		1	NO
311	1	140021200100	5320 W BONNIWELL ROAD	PETER OR KRISTA BEAUDOIN	LETTER WINE TASTING	11/15/2023	OPEN		1	NO
312	3	140881618000	11344 N GLENWOOD DRIVE	DEXTER OR CYNTHIA JONES	OUTDOOR LIGHTING	11/16/2023	11/23/2016		1	NO
313	6	RENTAL	1400 W MEQUON ROAD	GF SMOOTHIES ALAN MC FADYEN	BANNER	5/1/2023	11/26/2023		#5 CITATION 1,2,3	YES
314	6	150191600300	1550 W MEQUON ROAD	FIFTH-MAIN	BANNER	11/29/2023	12/7/2023		1	NO
315	5	150920201000	11404 N PINEHURST CIRCLE	EMMA LASKOWSKI	OUTSIDE MAINTENANCE	11/29/2023	4/1/2024		1	NO
316	2	140740110000	5310 W HILLCREST DRIVE	PATRICK OHARE	GRASS	11/29/2023	5/1/2024		1	NO
317	2	140740110000	5310 W HILLCREST DRIVE	PATRICK OHARE	OUTSIDE STORAGE	11/29/2023	12/10/2023		1	NO
318	4	140270201600	6751 W MEQUON ROAD	STORYPOINT SENIOR LIVING	FLAGS	12/7/2023	12/14/2023		1	NO
319	6	150300101500	11147 N PORT WASHINGTON ROAD	BP GAS STATION	FLAG	12/7/2023	12/14/2023		#5 CITATION 1	YES
320	3	RENTAL	6200 W MEQUON ROAD	ST PAULS FISH COMPANY	FLAG	12/7/2023	12/14/2023		1	NO
321	6	150300402000	10911 N PORT WASHINGTON ROAD	ARBYS	FLAG	12/7/2023	12/14/2023		1	NO
322	8	RENTAL	10930 N PORT WASHINGTON ROAD	JERSEY MIKE'S SUBS	FLAG/BANNER	12/7/2023	12/14/2023		1	NO
323	6	151530002000	1505 W MEQUON ROAD	MIDLAND MANAGEMENT	FLAGS/BANNER	12/7/2023	12/14/2023		#5 CITATION 1	YES
324	3	RENTAL	5900 W MEQUON ROAD	CAFÉ HOLLANDER	BANNER	12/7/2023	12/14/2023		1	NO
325	3	140201500300	11246 N FARMDALE ROAD	DENNIS OR MARIE MYLER	PARKING	12/7/2023	12/14/2023		1	NO
326	1	140170901500	12243 N FARMDALE ROAD	GREGORY OR SUSAN ERNST	PARKING	12/7/2023	12/14/2023		1	NO
327	1	140200700300	11713 N FARMDALE ROAD	PAUL OR MARY BRISKI	PARKING	12/7/2023	12/14/2023		1	NO
328	6	150191200100	2110 W MEQUON ROAD	DOUGLAS KOLLER	PARKING	12/7/2023	12/14/2023		1	NO
329	3	140221000600	11512 N WAUWATOSA ROAD	RICK OR PATRICIA FREYMUTH	PARKING	12/7/2023	12/14/2023		#5 CITATION 1	YES
330	6	150900113000	11336 N ARBOR LANE	JOSHUA BRUCKNER	PARKING	12/7/2023	12/14/2023		1	NO
331	8	150320600200	10352 N PORTWASHINGTON ROAD	GUZAM PROPERTIES LLC	OUTSIDE MAINTENANCE	12/11/2023	2/29/2024		#5 CITATION 1, 2, 3	YES
332	8	150760105000	221 E MEQUON ROAD	CHARLES MITCH	BUILDING PERMIT	12/21/2023	1/15/2024		1	NO
333	8	150760107000	11115 N LAKESHORE DRIVE	NICOLAS PASCHKE	BUILDING PERMIT	12/21/2023	1/15/2024		1	NO
334	8	150200201400	428 W SEACROFT COURT	JOHN LINSOOTT	POD	12/26/2023	1/10/2024		#5 CITATION 1	YES
335	6	150190500600	1714 W MEQUON ROAD	JOE WALTER PROPERTIES LLC	LANDSCAPING TREE	1/3/2024	1/31/2024		1	NO
336	4	140840107000	9712 N MEQUON PLACE	TOUA YANG	OUTSIDE STORAGE	1/5/2024	1/12/2024		1	NO
337	4	141030328000	9939 N CONCORD DRIVE	PAUL DOMAZ	PARKING	1/5/2024	1/19/2024		1	NO
338	2	140730010000	11339 N PARKVIEW DRIVE	PLANTINUM POINT PROPERTIES LLC	OUTSIDE LIGHTING	1/11/2024	1/25/2024		1	NO
339	2	140740310000	5520 W PLEASANT DRIVE	PHILIP NUELK	OUTSIDE LIGHTING	1/11/2024	1/25/2024		1	NO
340	1	141640001000	14195 N TWIN OAKS LANE	ENID TROTMAN ANYANWU	BUILDING PERMIT	10/6/2023	10/23/2023		#5 CITATION 1	YES
341	2	140940215000	3217 W FLEUR DE LIS DRIVE	ADEEB OR SIBA RAHMAN	STRUCTURE	1/31/2024	2/7/2024		1	NO
342	2	140940215000	3217 W FLEUR DE LIS DRIVE	ADEEB OR SIBA RAHMAN	PARKING	1/31/2024	2/7/2024		1	NO
343	7	140250700700	10962 N RIVER ROAD	JEFFREY OR JAMY LEVESQUE	PARKING	2/13/2024	27-Feb		1	NO
344	6	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	2/20/2024	2/27/2024		#5 CITATION 1	YES
345	6	150191600300	1550 W MEQUON ROAD	FIFTH-MAIN	BANNER	2/20/2024	2/27/2024		1	NO
346	8	151340025000	211 W TRILLIUM ROAD	SCOTT OR SANDRA STERN	OUTSIDE STORAGE	2/22/2024	3/1/2024		1	NO
347	3	140870805000	11750 N SILVER AVENUE	LUJESS LLC - JESSE HYCHE	OUTSIDE MAINTENANCE	2/27/2024	3/14/2024		EXTENSION	YES
348	5	150170800500	12531 N LAKE SHORE DRIVE	STEVEN BROWN	REFUSE CONTAINER	3/7/2024	3/12/2024		1	NO
349	3	140280600200	8813 W MEQUON ROAD	TOLULOPE OLANDINI OR VICTORIA HANNEMAN	OUTSIDE STORAGE	3/22/2024	4/5/2024		1	NO
350	2	140580401000	4618 W GRACE AVENUE	GAIL SKIFF	BUILDING PERMITS	3/22/2024	4/5/2024		1	NO
351	8	151070112002	1027 W DONGES BAY ROAD	MARY JOHNSON	OUTSIDE MAINTENANCE	4/2/2024	4/30/2024		EXTENSION	YES
352	2	140231600300	11307 N RIVER ROAD	JOHN OR KATHLEEN LEFEBER NELSON	OUTSIDE STORAGE	4/18/2024	4/25/2024		EXTENSION	YES
353	2	140231600300	11307 N RIVER ROAD	JOHN OR KATHLEEN LEFEBER NELSON	OUTSIDE MAINTENANCE	4/18/2024	5/18/2024		1	NO
354	2	140240701200	11610 N RIVER ROAD	MARILYN MANKE	OUTSIDE MAINTENANCE	4/18/2024	5/18/2024		EXTENSION	YES
355	2	140240701400	11611 N GRACE COURT	MARY JO JANSEN OR STEVEN SHAPSON	OUTSIDE MAINTENANCE	4/18/2024	5/18/2024		EXTENSION	YES
356	8	150290601000	10930 N PORT WASHINGTON ROAD	BRIXMOR GROUP	OUTSIDE MAINTENANCE	4/25/2024	5/31/2024		EXTENSION	YES
357	6	XXXXXXXXXX	224 N 76TH STREET	BRIARWOOD CONDO ASSOCIATION	OUTSIDE MAINTENANCE	5/3/2024	6/3/2024		EXTENSION	YES
358	6	150310101100	10355 N PORT WASHINGTON ROAD	CLARK GAS STATION	TEMPORARY STRUCTURE	5/3/2024	5/31/2024		1	NO
359	8	150201101200	11210 N PORT WASHINGTON ROAD	MOBIL GAS STATION	TEMPORARY STRUCTURE	5/3/2024	5/31/2024		1	NO
360	6	150300101500	11147 N PORT WASHINGTON ROAD	BP GAS STATION	TEMPORARY STRUCTURE	5/3/2024	5/31/2024		1	NO
361	4	RENTAL	5401 W DONGES BAY ROAD	ALMO DISTRIBUTING	BOP	5/7/2024	5/21/2024		1	NO
362	6	150191500600	1714 W MEQUON ROAD	STATE FARM INSURANCE	MONUMENT SIGN	5/7/2024	5/31/2024		1	NO
363	4	XXXXXXXXXX	10033 N PORT WASHINGTON ROAD	LAKESIDE DEVELOPMENT COMPANY	DEVELOPMENT SIGN	5/8/2024	5/17/2024		1	NO
364	4	140840204000	4725 W CHIPPEWA DRIVE	BRIAN OR JENNIFER KUSCH	YARD WASTE	5/8/2024	5/15/2024		EXTENSION	YES
365	2	140740304000	5417 W ELMHURST DRIVE	STARK REVOCABLE TRUST	PARKING	5/8/2024	5/22/2024		1	NO
366	6	150191601400	11223 N PORT WASHINGTON ROAD	ASSOCIATED BANK	COMMERCIAL LIGHTING	5/15/2024	5/22/2024		1	NO

Attachment: 20240926_code enforcement report (9722 : Code enforcement)

	A	B	C	D	E	F	G	I	J	K
367	3	140510104000	11201 N SOLAR AVENUE	CHRISTOPHER BESLER	PARKING	5/17/2024	5/24/2024		#5 CITATION 1	YES
368	2	140580205000	4430 W GRACE AVENUE	HOMEME LLC	GRASS	5/17/2024	5/24/2024		1	NO
369	2	140580205000	4430 W GRACE AVENUE	HOMEME LLC	OUTSIDE STORAGE	5/17/2024	6/7/2024		#5 CITATION 1	YES
370	8	150740114000	10522 N CIRCLE ROAD	MDM 20 LLC	SHORT TERM RENTAL	5/22/2024	6/5/2024		#5 CITATION 1	NO
371	6	150870104000	1342 HOMESTEAD TRAIL	GRACEFUL LIVING	BUILDING PERMIT	5/3/2024	5/13/2024		#5 CITATION 1	YES
372	3	140510103000	7816 W MEQUON ROAD	JOHN MOORE	PARKING	5/23/2024	6/6/2024		#5 CITATION 1	YES
373	3	140510103000	7816 W MEQUON ROAD	JOHN MOORE	OUTSIDE STORAGE	5/23/2024	6/6/2024		1	NO
374	3	RENTAL	11215 N CEDARBURG ROAD	ELEMENTS MASSAGE	WINDOW SIGNS/DISPLAY	6/1/2024	7/1/2024		1	NO
375	3	RENTAL	11235 N CEDARBURG ROAD	MITCH'S SPORTS CARDS	WINDOW SIGNS/DISPLAY	6/1/2024	7/1/2024		1	NO
376	3	RENTAL	6048 W MEQUON ROAD	FORWARD DENTAL	AWNINGS	6/1/2024	8/1/2024		EXTENSION	YES
377	2	140510103000	11611 N MULBERRY DRIVE	RICHARD OR LISA SADIQ	GRASS	6/7/2024	6/14/2024		1	NO
378	2	140510103000	11611 N MULBERRY DRIVE	RICHARD OR LISA SADIQ	PARKING	6/7/2024	6/21/2024		1	NO
379	8	150760107000	11115 N LAKESHORE DRIVE	NICHOLAS PASCHE	OUTSIDE STORAGE	6/11/2024	6/21/2024		1	NO
380	4	140670023000	9914 W HUNTINGTON DRIVE	KENWOOD OR KRISTIE DAYTON	PARKING	6/21/2024	6/28/2024		1	NO
381	5	150800110000	11216 N PRAIRIE VIEW DRIVE	HUBERN OR MALLORY JOHNSON	GRASS	6/21/2024	6/28/2024		1	NO
382	8	150760707000	11032 N HIGHVIEW DRIVE	LDH PROPERTY MANAGEMENT LLC	BUILDING PERMIT	6/1/2024	7/1/2024		#5 CITATION 1	YES
383	2	150760707000	3800 W MARSELILLES DRIVE	JOSEPH OR ERIN STANTON	SHORT TERM RENTAL	7/11/2024	7/15/2024		1	NO
384	2	140240700700	4105 W GRACE AVENUE	JILL BOULIER-SMITH	GRASS	7/18/2024	7/25/2024		1	YES
385	1	140600020000	10510 N COUNCIL HILLS DRIVE	SAMUAL OR DANIELLE BRAMSTEDT	GRASS	7/18/2024	7/25/2024		EXTENSION	YES
386	1	141260017000	12422 N MADERO DRIVE	BRIAN OR JANET FUSSELL	OUTSIDE MAINTENANCE	7/24/2024	8/24/2024		EXTENSION	YES
387	4	140270101600	11035 N WESTON DRIVE	CENTRAL BARK	SIGNS	7/31/2024	8/7/2024		1	NO
388	4	140270400500	6303 W INDUSTRIAL DRIVE	SNIDER MOLD	SIGNS	7/31/2024	8/7/2024		1	NO
389	4	150191500600	10910 N WESTON DRIVE	SUPER STEEL LLC	SIGNS	7/31/2024	8/7/2024		EXTENSION	YES
390	6	150650408000	11841 N COUNTRY LANE	WILLIAM OR SANDRA REEDUS	OUTSIDE MAINTANCE AND PARKING	7/31/2024	8/31/2024		EXTENSION	YES
391	8	150320700300	10036 N PORT WASHINGTON ROAD	RABINDRA OR SUSHILA SHARMA	GRASS/WEEDS	8/8/2024	8/23/2024		EXTENSION	YES
392	4	140501017003	5201-5401 W DONGES BAY ROAD	LP - WESTMORE REALTY CAPITOL LLC	LOUD NOISE PROHIBITED	4/1/2024	8/1/2024		#5 CITATION 1	YES
393	8	150320700300	10036 N PORT WASHINGTON ROAD	RABINDRA OR SUSHILA SHARMA	GRASS	8/12/2024	8/30/2024		EXTENSION	YES
394	8	150291000500	1101 W WINESAP COURT	APPLE ORCHARD / BIECK MANAGEMENT	GENERAL MAINTENANCE	8/12/2024	8/28/2024		1	NO
395	6	151650004000	10100 N PORT WASHINGTON ROAD	CHARLES DAY	GENERAL MAINTENANCE	8/12/2024	8/28/2024		1	NO
396	8	RENTAL	10930 N PORT WASHINGTON ROAD	BRIXMOR GROUP	BANNERS, SIGNS, WINDOW COVERINGS, A FRAME	8/13/2024	8/30/2024		EXTENSION	YES
397	4	140270102000	6213 W MEQUON ROAD	WELLS AND SONS INC	SIGN	8/13/2024	8/16/2024		1	NO
398	6	150300200400	1813 W MEQUON ROAD	JOHN OR GEORGINE KESSELMAN	SIGN	8/13/2024	8/16/2024		1	NO
399	6	150300201100	1737 W MEQUON ROAD	DAVID MUELLER	SIGN	8/13/2024	8/16/2024		1	NO
400	8	150790011000	724 AUBURN COURT	SCOTT WOHL	OUTSIDE STORAGE	8/14/2024	8/23/2014		1	NO
401	6	151000213001	12505 N ISLAND DRIVE	BLAINE OR VIOLET THOMPSON	PARKING AND OUTSIDE STORAGE	8/14/2024	8/30/2024		EXTENSION	YES
402	6	151000205000	12531 N ISLAND DRIVE	SEAN OR AREN NELSON	PARKING AND OUTSIDE STORAGE	8/14/2024	8/30/2024		EXTENSION	YES
403	6	151000218000	12501 N ISLAND DRIVE	ALICE MENZEL	PARKING AND OUTSIDE STORAGE	8/14/2024	8/30/2024		EXTENSION	YES
404	4	140271500900	6728 W DONGES BAY ROAD	MARK ESKUCHE	PARKING	8/14/2024	8/30/2024		EXTENSION	YES
405	4	140340500800	10146 N WAUWATOSA ROAD	ROBERT PETZOLD JR	OUTSIDE STORAGE	8/14/2024	11/1/2024		YES	
406	4	140340600900	7227 W DONGES BAY ROAD	ANTOINETTE JACKSON	PARKING	8/14/2024	8/23/2024		EXTENSION	YES
407	6	150870104000	1342 W HOMESTEAD TRAIL	GRACEFUL LIVING LLC	OUTSIDE STORAGE	8/16/2024	8/23/2024		EXTENSION	YES
408	4	140270901700	10725 N EXECUTIVE COURT	ATHLETIC PERFORMANCE	COMMUNITY SPIRIT LETTER	8/16/2024	8/16/2024		1	NO
409	4	140560101002	10208 N CEDARBURG ROAD	STEPHEN FRENCH	GRASS	8/19/2024	8/28/2024		EXTENSION	YES
410	1	141580001000	7728 W CHEVERNY DRIVE	FELIX ARYEETEEY	OUTDOOR LIGHTING	8/27/2024	9/3/2024		EXTENSION	YES
411	8	151080605000	923 W RANCHITO LANE	JAMES OR CHERLYN WONTOR	OUTSIDE STORAGE	8/28/2024	9/11/2024		YES	
412	8	151080607001	1010 W RANCHITO LANE	MARCAS OR CHAUNA FINCH	OUTSIDE MAINTENANCE	8/28/2024	9/30/2024		YES	
413	6	150190401200	EASTBROOK DRIVE LLC OUTLOT	ROY OPPENHEIMER / EASTBROOK DRIVE LLC	GRASS	9/6/2024	9/20/2024		YES	
414	4	140271301400	10605 N BAEHR ROAD	MCGOURTHY HOLDING COMPANY LLC	NOISE	9/10/2024	9/27/2024		YES	
415	8	150320600200	10352 N PORTWASHINGTON ROAD	GUZAM PROPERTIES LLC	OUTSIDE MAINTENANCE	9/10/2024	9/27/2024		YES	
416	5	140090100900	1045 W GLEN OAKS	STEVEN OR CAROLYN BISKUPIC	SIGN	9/11/2024	9/16/2024		YES	
417	6	151730046000	1455 W WINDPOINTE COURT	CLARENCE OR KAREN CHRISTIANSEN	SIGN	9/11/2024	9/16/2024		YES	
418	6	150990403000	12311 N PORT WASHINGTON ROAD	RALPH DETTMANN	SIGN	9/11/2024	9/16/2024		YES	
419	4	140270102000	6213 W MEQUON ROAD	WELLS AND SONS INC	SIGN	9/11/2024	9/16/2024		YES	
420	7	150850000063	3131 W MEQUON ROAD	MICHAEL OR KIM RAUCH	SIGN	9/11/2024	9/16/2024		YES	
421	6	150850000063	1737 W MEQUON ROAD	DAVID MUELLER	SIGN	9/11/2024	9/16/2024		YES	
422	7	150850000066	3369 W MEQUON ROAD	KIEDROWICZ FAMILY TRUST	SIGN	9/11/2024	9/16/2024		YES	
423	7	140241500300	3116 W MEQUON ROAD	GERALD CHMIELEWSKI	SIGN	9/11/2024	9/16/2024		YES	
424	1	140290500200	9975 W MEQUON ROAD	SCOTT MONOR OR KURT MINOR	SIGN	9/11/2024	9/16/2024		YES	
425	1	141440023000	12160 N WAUWATOSA ROAD	SCOTT OR LORRIE RIEMER	SIGN	9/11/2024	9/16/2024		YES	
426	1	140300100700	11031 N GRANVILLE ROAD	MIROSLAW OR IWONA PAWELEC	HOME OCCUPATION BUSINESS	9/13/2024	9/19/2024		YES	
427	1	140090100800	13400 WINDSOR COURT	LANNY OR MAUREEN LADELL	SIGN	9/17/2024	9/22/2024		YES	

Attachment: 20240926_code enforcement report (9722 : Code enforcement)

	A	B	C	D	E	F	G	I	J	K
428	1	14016040010	12589 N WAUWATOSA ROAD	LEROY OR LORI HEUSER	SIGN	9/24/2024	9/30/2024			YES
429	1	140190901400	11550 W MEQUON ROAD	RICHARD OMALLEY	SIGN	9/24/2024	9/30/2024			YES
430	1	140191200200	11712 W MEQUON ROAD	LISA SEXTON OMALLEY	SIGN	9/24/2024	9/30/2024			YES
431	7		3955 W MEQUON ROAD	SCOTT OR JULIE KRAVETZ	SIGN	9/24/2024	9/30/2024			YES
432	6		1309 W LIBEAU ROAD	VALENTINA BARBATELLI	SIGN	9/24/2024	9/30/2024			YES
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ECONOMIC DEVELOPMENT BOARD

Tuesday, June 25, 2024

8:00 AM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Timothy Carr
 Alderman William Gebhardt
 Board Member Colin Boyd
 Board Member Dennis Engel
 Board Member Daniel Gannon
 Board Member Michael Kramer
 Board Member Jeff McLean
 Board Member Tracy Johnson -- **Absent**
 Board Member Inge Plautz – **Absent**

Chairman Carr called the meeting to order at 8:00 a.m.

2) Approval of Meeting Minutes from May 21, 2024

Ald. Gebhardt made a motion to approve the May 21, 2024, meeting minutes.

Board member Engel seconded the motion.

A voice vote was taken, vote passed (6-0)

RESULT:	Approved [Unanimous]
MOVED BY:	Alderman Gebhardt
SECONDED BY:	Member Engel
AYES:	Carr, Gebhardt, Boyd, Engel, Gannon, Kramer, McLean
ABSENT:	Johnson, Plautz

3) Community Survey Topics

Director Kim Tollefson stated that the Board's comments from the brainstorming session at the previous meeting, mostly were based on results that should be generated from the current market analysis. She does not want to include these types of questions on the community

survey because any action implementation from the market analysis results would need to wait until the community survey results are received which pushes this project to late 2025.

She commented that she had included previous surveys in the Board packet as examples for the Board to review to help generate ideas for questions to be included on the upcoming survey.

There was discussion amongst the Board about possible topics to include.

4) Ulao Creek Development Implementation

Dir. Tollefson stated that development is occurring in this area of the city, and she talked through some specific sites within the Ulao Creek district.

There was some discussion about that district amongst the Board.

Dir. Tollefson concluded by stating that there is beginning to be development here in response to the zoning and it would be beneficial to continue to gather intel about specifics about some of the sites; both threats and opportunities, in order to be more proactive about possibly marketing some of these sites or encouraging consolidation and opportunities for future development.

She commented that there may be an opportunity for a capital improvement project to do something such as a gateway feature or something to anchor that corner at the corner of N. Port Washington Road and Highland Road.

She explained that there is a requirement for all new developments to include the multi-use path located on the west side of N. Port Washington Road. There is a park system planned for this area of the city that is included in the Parks and Open Space Comprehensive Plan. It is a linear park that is a 10-mile loop that runs from Pioneer Road alongside Ulao Creek down to Oriole Lane out to Port Washington Road.

5) Port Washington Road Streetscape Plan: Corridor Concept Sign Designs

Dir. Tollefson stated she is looking for feedback regarding the type of style for signage on N. Port Washington Road. Dir. Tollefson shared specific designs for consideration. The Board's preference is a traditional structure, with stone, if permissible and some elements that can be used consistently in the city such as Ulao Creek and other geographic areas.

6) Staff Updates

Staff gave updates on current projects and developments in the city.

7) Announcements

The next meeting is Tuesday, July 23, 2024, at 8:00 a.m.

8) Adjourn

Action

Board member Gannon made a motion to adjourn the meeting.

Board member Engel seconded the motion.

A voice vote was taken, vote passed (6-0)

The meeting adjourned at 9:08 a.m.

Respectfully Submitted,

Kim Tollefson

Director of Community Development



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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Wednesday, August 14, 2024

5:30 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also Present: William Jones, City Administrator, Brenda Arnett, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk, Brian Sajdak, City Attorney and Justin Schoenemann, Assistant City Administrator.

2) Approve Meeting Minutes

a. Finance-Personnel meeting minutes of July 9, 2024

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish, Strzelczyk
--

3) License Applications

a. August 2024 Licenses

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish, Strzelczyk
--

4) Vouchers Paid

a. July 2024 Vouchers Paid List

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

Attachment: FP minutes 8.14.24 (9690 : FP meeting 8.14 and 8.28.24)

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk

5) Resolutions

- a. **RESOLUTION 4133** A Resolution Adopting Proposed Updates to the City's Financial Policies

Administrator Jones presented to the Committee an overview of the Financial Policy review that has taken place since January 2024. The proposed updates to each policy statement are included this month for formal Council adoption. Mr. Jones reminded the Committee that these policies can be amended at any time.

Discussion ensued about the unassigned general fund balance percentage of 10-12% and whether the range should be raised.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish, Strzelczyk

- b. **RESOLUTION 4135** A Resolution Approving a Master Services Agreement for Implementation of a New Agenda Management System with Civic Select of Manhattan, Kansas, in the Initial Amount of \$34,582 During Fiscal Year 2025

Clerk Fochs explained to the Committee that the City's current Agenda Management System has an end of life approaching. Staff members across five departments met over the last several months to explore new vendors that would meet the needs of the City. Staff unanimously believed that Civic Select was the best option for the City in terms of what was needed, additional nice-to-have features as well as the annual cost.

The Committee reminded staff to review the termination terms as to not restrict the City from exiting a contract without a heavy penalty.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk

6) Discussion Items

- a. 2024 YTD Cash & Investment Report as of 06/30/2024

Assistant Finance Director Keyser presented the Q2 Cash and Investment Report. Ms. Keyser noted it was another quarter of high bank and investment interest rates. The Finance Department is continuing to closely manage its cash to take advantage of the high rates.

Attachment: FP minutes 8.14.24 (9690 : FP meeting 8.14 and 8.28.24)

- b. **ORDINANCE 2024-1666** An Ordinance Amending Chapter 14, Article V of the City of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors

Due to time constraints, this item was pushed to a future meeting.

- c. Finance - Personnel Work Plan

7) Adjourn

A motion to adjourn was made at 6:05 PM by Alderman Gebhardt, seconded by Alderman Strzelczyk. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director

Attachment: FP minutes 8.14.24 (9690 : FP meeting 8.14 and 8.28.24)



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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Wednesday, August 28, 2024

5:55 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

The Mayor called the meeting to order at 5:55 PM.

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also present: City Clerk Fochs and Assistant City Administrator Schoenemann.

2) License applications

a. License Approval for Taste of Mequon

RESULT: Approved by Roll Call Vote [Unanimous]

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk

3) Adjourn

a. Motion to adjourn at 5:56 PM.

RESULT: Approved by Roll Call Vote [Unanimous]

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Strzelczyk

AYES: Gebhardt, Parrish, Strzelczyk

Respectfully Submitted,

Beth Kong

Deputy Clerk

Attachment: FP 08.28.24 Special minutes (9690 : FP meeting 8.14 and 8.28.24)



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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, August 15, 2024

9:00 AM

North Conference Room

Minutes

1. Call to Order, Roll Call

Present:

Chair Kenneth Maciolek
 Commissioner Ron Heinritz
 Commissioner Rob Holyoke
 Commissioner John Liegeois
 Commissioner Kristin Wade

Absent:

Vice Chair Jim Doornek

Also in attendance were two representatives from Graef, Craig and Alex, as well as City Engineer/Director of Public Works Lundeen, Assistant City Engineer McCraw, and Engineering Administrative Assistant Redeker.

2. Approval of Meeting Minutes

a. July 11, 2024 Minutes

RESULT: Approved [Unanimous]

MOVED BY: Holyoke

SECONDED BY: Commissioner Heinritz

AYES: Maciolek, Heinritz, Holyoke, Liegeois, Wade

Attachment: 08-15-2024_Minutes Joint Bike (9675 : Joint Bike minutes)

3. Resident Communications

Chair Maciolek stated there were no residents in attendance.

4. Discussion/Action Items

a. Safety Concerns of the Ozaukee Interurban Trail Alignment near the We Energies Substation and Railroad

Chair Maciolek contacted the Office of the Commissioner of Railroads (OCR) and shared the information he received regarding the "maze" where the Ozaukee Interurban Trail crosses the Wisconsin Southern Railroad tracks .

b. Joint M-T Bikeway Planning Study Discussion

Representatives from Graef presented data obtained so far from the survey and discussed keeping it open longer than originally intended. Graef will also have a informational booth at The Taste of Mequon on September 7, 2024. The next Joint M-T Bike and Pedestrian Way Commission meeting was moved up a week to September 5, 2024 in order to have it before The Taste of Mequon.

5. Other Business

The commissioners discussed how to fill the vacant Mequon commissioner position.

6. Adjourn

a. Motion to Adjourn at 10:22 AM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Wade

SECONDED BY: Commissioner Heinritz

AYES: Maciolek, Heinritz, Holyoke, Liegeois, Wade

Respectfully Submitted,

Kaye Redeker



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Department of Community Development
 Taped and Televised

PLANNING COMMISSION
Regular Meeting
Monday, July 22, 2024
6:00 PM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Present:

Chair Andrew Nerbun
 Alderman Brian Parrish
 Commissioner Bruce Barnes
 Commissioner Martin Choren
 Commissioner Dan Gentges
 Commissioner Rebecca Schaefer
 Commissioner Nancy Urbani
 Commissioner Stephanie Hawley - **Absent**
 Commissioner John Stoker - **Absent**

a) Approval of Minutes from June 24, 2024

Commissioner Barnes commented that the minutes did not correctly state the point he made at the previous meeting and he clarified what he intended to convey.

Action

Commissioner Urbani made a motion to approve the minutes subject to the amendment made by Commissioner Barnes.

Commissioner Gentes seconded the motion.

A voice vote was taken; vote passed (7-0)

Attachment: PC Minutes_07.22.24 FINAL (9714 : Planning commission)

RESULT: **APPROVED WITH AMENDMENTS [7 TO 0]**
MOVER: Nancy Urbani, Commissioner
SECONDER: Dan Gentges, Commissioner
AYES: Nerbun, Parrish, Barnes, Choren, Gentges, Schaefer, Urbani
ABSENT: Hawley, Stoker

2) Consent / Public Hearing

- a) Mohammad Imseitef. The applicant is seeking conditional use grant approval for an automotive service facility for the property located at 10650 N. Baehr Road, Suite A-B

Action

Commissioner Schaefer made a motion to open a public hearing.

Commissioner Urbani seconded the motion.

A voice vote was taken; vote passed (7-0)

No public comment.

Action

Commissioner Schaefer made a motion to close the public hearing.

Commissioner Urbani seconded the motion.

A voice vote was taken; vote passed (7-0)

Action

Commissioner Choren made a motion to approve the conditional use grant.

Commissioner Schaefer seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT: **APPROVED [7 TO 0]**
MOVER: Martin Choren, Commissioner
SECONDER: Rebecca Schaefer, Commissioner
AYES: Nerbun, Parrish, Barnes, Choren, Gentges, Schaefer, Urbani
ABSENT: Hawley, Stoker

3) Consent

- a) Ralph Morello and Judith A. Morella Revocable Trust. The applicant is seeking certified survey map approval to allow for a 2-lot land division for the property located at 10050 N. Range Line Road.

Mayor Nerbun stated agenda item 3(a) is taken off the consent agenda for discussion.

Planner Evan Hoier stated that this is a 2-lot land division. There was a consultation in May discussing access and private driveway options. Lot 1 will be 2.2 acres and Lot 2 will be 3.275 acres; both are compliant with the requirements of the zoning district. Staff approves per the

conditions in the staff report.

The applicant, Ralph Morello, read a prepared statement requesting approval for both waivers he is requesting. He is contesting staff report condition #12 regarding the requirement to widen the roadway. He believes that at the previous meeting Ald. Strzelczyk stated that the land division would be grandfathered in.

Public Comment

Gary Quirk - 10052 N. Range Line Road - opposed and represents the 3 neighboring property owners. He stated that all the property owners collectively pay for the maintenance of the shared driveway and it is the only access to their properties. He asked the Commission to consider the impact on the surrounding properties and not just the applicants' property.

Susie Brotz - 10054 N. Range Line Road - clarified there is not a cul-du-sac located in their neighborhood.

There was feedback from the Commission that the item be tabled as there seems to be several legal questions that the neighbors need to work out. The video tape from the previous meeting can be reviewed per the request of the applicant to clarify what Ald. Strzelczyk said regarding this item as the Commission does not remember the statement about being grandfathered in being made.

Action

Commissioner Schaefer made a motion to approve per staff conditions with the amendment that Lot 2 would have a deed restriction shown on the plat to indicate the road shall be widened at the time development occurs, per city standards.

Commissioner Barnes seconded the motion.

A roll call vote was taken; vote passed (7-0)

RESULT:	APPROVED WITH CONDITIONS [7 TO 0]
MOVER:	Rebecca Schaefer, Commissioner
SECONDER:	Bruce Barnes, Commissioner
AYES:	Nerbun, Parrish, Barnes, Choren, Gentges, Schaefer, Urbani
ABSENT:	Hawley, Stoker

- b) Stantec for Minahan Children, LLC. The applicant is seeking minor request approval to allow for fill or excavation exceeding 1,000 C.Y. for the property located at 5700 W. Bonniwell Road.

Action

Commissioner Schaefer made a motion to approve consent agenda item 3(b).

Commissioner Choren seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT:	APPROVED [7 TO 0]
MOVER:	Rebecca Schaefer, Commissioner
SECONDER:	Martin Choren, Commissioner
AYES:	Nerbun, Parrish, Barnes, Choren, Gentges, Schaefer, Urbani
ABSENT:	Hawley, Stoker

4) Regular Business

- a) Paul Reilly Company. The applicant is seeking minor request approval to allow for I-43 signage for the property located at 1100 W. Glen Oaks Lane.

Planner Hoier stated that this submittal is for a sign permit waiver and the applicant originally applied for a larger sign in which staff requested that it to be modified to a smaller sign in accordance with regulations for signs facing I-43. The area of the sign can only be 65% of the linear width of the wall. The smaller version that was approved on June 24, 2024, is complaint with that regulation. The proposed larger version is equal to 155% of the building width for the area of the sign.

He explained that upon site compliance review, staff indicated that there was a semi-truck parked in the loading bay obstructing the view of the wall as well as some high grass plantings and equipment parked in this location obstructing the view from I-43 to this wall. Based on these findings, staff recommends denial of the sign waiver request.

The applicant, Jamie Demon from Innovative Signs, stated that they request that the entire façade facing I-43 be used when calculating the size of the sign allowed as the architecture of the building causes a disadvantage for desired signage size allowed. She stated the full frontage façade facing east is 78 feet. They feel that the suggested 20 sq. ft. size sign staff proposed is way too small to be seen from the optimal viewing from I-43 at 170 feet. This is the only elevation that faces a main roadway. She stated that the owner was denied a pylon sign, so they are attempting to get more visibility and allowing the full frontage facing I-43 would provide that.

Mayor Nerbun stated he is in favor of granting a waiver as this is a unique situation due to the angle of the building and the fact that this is a single tenant building. He commented that if the sign is sized based on the requirements in the code, it would be too small to see from the freeway. He also commented that the DOT has obliterated all the vegetation along the east sign of I-43, and he believes that more businesses will be asking for I-43 signage. He would like this section of the code to be reviewed by staff.

Alderman Parrish supports the mayor in granting a waiver and does not feel it sets precedent as the entire eastern façade should be used as one whole elevation and the size of the sign is appropriate.

Action

Commissioner Choren made a motion to approve the sign waiver and the sign size as submitted as it closely conforms to the code sign requirements when considering the entire eastern façade

as one elevation.

Alderman Parrish seconded the motion.

A roll call vote was taken; vote passed (6-0)(No vote: Schaefer)

RESULT:	APPROVED [7 TO 0]
MOVER:	Martin Choren, Commissioner
SECONDER:	Brian Parrish, Alternate Alderman
AYES:	Nerbun, Parrish, Barnes, Choren, Gentges, Urbani,
NO:	Schaefer
ABSENT:	Stoker, Hawley

- b) Sergio Rodriguez for Guzman Properties, LLC. The applicant is seeking building and site plan amendment approval to allow for improvements to the existing restaurant for the property located at 10352 N. Port Washington Road.

Planner Hoier stated that this building and site plan amendment is due to site and building maintenance and code enforcement issues. He discussed the proposed building materials and building colors. He commented that there has been replacement of some of the doors and windows. A landscape plan has not been submitted but there is overgrowth around the building and parking lot that needs to be addressed as part of the code enforcement issues. Upon a site visit it was noted that the parking lot needs to be resealed, repaired and restriped. He commented that the dumpster enclosure has damage to it and the junk around the site needs to be cleaned up. Staff recommends that this be tabled until the site is cleaned up and staff, the Commission architect and the applicant can meet to agree upon architecture that better matches neighboring buildings.

Brian Ruwell represented the applicant. He explained that this will be a Mexican restaurant, and the applicant plans to completely renovate both the interior and exterior. He commented that the restaurant group currently has 8 restaurants throughout Wisconsin and is extremely successful. The hours will include lunch and dinner with 15-18 employees. The living quarters may include an employee to live on site. They plan to remove the existing porch so that the building will be flush from the southwest corner to the northwest corner. He commented that the satellite garage has been removed.

Commissioner Choren stated there is much work that needs to be done on site and supports tabling this item so that issues about the architectural and color schemes can be discussed with the applicant.

Mayor Nerbun stated that there are plans for improvements for that corridor and that there is probably some TIF monies that may be available for some modifications along Port Washington Road.

Overall, the Commission is supportive of the applicant moving forward with this project and supports the item being tabled so that the applicant can continue the clean up efforts on site and work with staff regarding the architecture and building colors.

Action

Commissioner Schaefer made a motion to table the item.

Commissioner Gentges seconded the motion.

A voice vote was taken; vote passed (7-0)

RESULT:	TABLED [7 TO 0]
MOVER:	Rebecca Schaefer, Commissioner
SECONDER:	Dan Gentges, Commissioner
AYES:	Nerbun, Parrish, Barnes, Choren, Gentges, Schaefer, Urbani
ABSENT:	Hawley, Stoker

- c) Dan Beyer Architects for Commerce Street Holdings, Inc. The applicant is seeking building and site plan amendment approval to allow for improvements to the existing restaurant and recreational building for the property located at 5616 W. Donges Bay Road (Libby Montana's).

Commissioner Choren recused himself.

Asst. Dir. Zader stated that this request is to modify the existing restaurant including changing the sand volleyball court to a mini ice hockey rink. He showed the proposed site plans and discussed the proposed changes. Staff requested that some landscape islands be added to the parking lot as the current site does not meet the 10% interior lot landscaping or the green space requirements. The applicant has added some islands and although they do not meet the code requirements, staff does not want them to lose too many parking spaces. He explained that the entrance in the vestibule will be changed and located closer to the center of the building. There will be a connection between the existing two buildings.

He explained that per the zoning code, they would need a PUD if the connection is made, due to the building being over 20,000 square feet. The applicant chose to proceed with the proposed approvals and to come back for PUD approval for the connection. They want Commission feedback regarding the connection before they move forward. Staff does support the building connection.

The parking lot has been modified and a few stalls were lost (139 to 116) due to the added landscape islands. The use requires 120 stalls, so they are a little short, but they have agreed not to host the adult hockey leagues on Friday and Saturday nights. Staff is comfortable with the parking tally.

There is a nice outdoor seating area and bar area proposed to be added on the west elevation. There is also a section on the southwest side near the road that is on WE Energies property that could be a nice facility for seating or bike trail amenities.

The main elevation changes are the windows on the ice rink will be closed off and the addition on the back end will match the existing metal paneling. The building will be repainted white. Staff recommends all shingles be replaced with a dimensional type of shingle. Staff also requested some sprucing up of the landscaping in the front of the building along with the trees being added in the parking lot and that all mechanicals be screened.

The applicant, Dan Beyer, stated the existing entrance will not be the primary entrance and will mostly be utilized as an egress door. He also stated that the ice rink will primarily be used for youth practices. He commented that there is a possibility for shared parking across the street if that need arises.

The Commission gave feedback supporting the proposed connection between the two buildings, which will trigger the need for the PUD.

Action

Commissioner Urbani made a motion to approve according to staff recommendation with the flexibility of the parking lot to include two additional parking stalls.

Commissioner Barnes seconded the motion.

A voice vote was taken; vote passed (6-0)

RESULT:	APPROVED WITH CONDITIONS [6 TO 0]
MOVER:	Nancy Urbani, Commissioner
SECONDER:	Bruce Barnes, Commissioner
AYES:	Nerbun, Parrish, Barnes, Gentges, Schaefer, Urbani
ABSENT:	Hawley, Stoker
RECUSED:	Choren

5) Policy

- 1) **ORDINANCE 2024-1667** - An Ordinance Amending Chapter 58 of the Mequon Municipal Code Relating to WDNR MS4 Stormwater Permit Conditions.

Assistant City Engineer Cole McCraw stated this is related to conforming with the new DNR MS4 permit and to modify the city ordinance to include current requirements. An overview of the changes can be categorized into three groups:

1. Required changes by DNR MS4 permit.
2. Remove barriers to green infrastructure; required by MS4 permit.
3. Issues the city wants to clean up and improve.

He commented that staff proposes requirements to aid in the enforcement of the timelessness of completion; within 18 months of building permit issuance and prior to occupancy of the building. A mechanism was added that if the city receives a violation for someone not adhering to the timelines that the fee would be billed to the property owner/developer.

He noted the city attorney still needs to review the format and technical language so there may

be slight changes after Commission approval.

Action

Commissioner Schaefer made a motion to recommend approval of the ordinance to the Common Council.

Commissioner Gentges seconded the motion.

A voice vote was taken; voice passed (7-0)

RESULT:	Approved by Voice Acclamation [Unanimous]
MOVED BY:	Commissioner Schaefer
SECONDED BY:	Commissioner Gentges
AYES:	Nerbun, Parrish, Barnes, Choren, Gentges, Schaefer, Urbani
ABSENT:	Hawley, Stoker

6) Announcements

The next meeting is Monday, September 23, 2024, at 6:00 p.m.

7) Adjourn

Action

Commissioner Choren made a motion to adjourn the meeting.

Commissioner Urbani seconded the motion.

A voice vote was taken; vote passed (7-0)

The meeting was adjourned at 7:53 p.m.

Respectfully Submitted,

Jac Zader



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Police and Fire Departments

PUBLIC SAFETY COMMITTEE

Tuesday, June 11, 2024

5:00 PM

Lower Conference Room

Minutes

1) Call to Order and Roll Call

Present:

Chair Gregg Bach

Alderman Dale Mayr

Alderman Kelly Tolocko

2) Approve Meeting Minutes

a. Public Safety Committee - Regular Meeting - May 14, 2024 5:00 PM

Also Present: Police Chief Pryor, City Attorney Sajdak, Administrative Coordinator Bowen

RESULT: Accepted [Unanimous]

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

3) Resolutions

Action requested: review and recommend approval

a. **RESOLUTION 4129** A Resolution Approving an Intergovernmental Agreement Between the City of Mequon and the City of Milwaukee, in Connection with the Provision of Law Enforcement Support Services During the 2024 Republican National Convention

Chief Pryor discussed the Intergovernmental Agreement between the City of Mequon and the City of Milwaukee regarding providing support during the Republican National Convention.

RESULT: Approved by Voice Acclamation [Unanimous]

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko

4) Discussion

a. A Request from the Public Welfare Committee to Provide Input on Potential 2025 City of Mequon Community Survey Topics.

Committee members provided the following topic suggestions for the potential 2025 City of

Attachment: Pub Saf 6-11-24 Minutes (9715 : Public safety)

Mequon Community Survey:

- Would the community be willing to commit more money to certain items beyond the budget, such as speeding deterrent equipment to address speeding concerns.
- Would the community be in favor of a specified tax increase to fund an improved safety building.
- Does the community have any specific safety concerns regarding crime.
- If a resident has had contact with the Police/Fire departments, how was the response time.

5) Information Item

a. Police Department Call Summary

The Public Safety Committee was provided with data regarding the types of calls handled by the Police Department in May 2024.

6) Adjourn

a. Motion to Adjourn

A motion to adjourn was made at 5:16 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Tolocko

SECONDED BY: Alderman Mayr

AYES: Bach, Mayr, Tolocko

Respectfully Submitted,

Melina Bowen

Attachment: Pub Saf 6-11-24 Minutes (9715 : Public safety)



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Office of the City Administrator

PUBLIC WELFARE COMMITTEE

Wednesday, August 14, 2024

5:00 PM

Lower Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Dale Mayr
 Alderman Gregg Bach
 Alderman Brian Parrish

Also Present: City Attorney Sajdak and Executive Assistant Enea

2) Approval of Meeting Minutes

a. Public Welfare Committee meeting minutes of July 9, 2024

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Parrish

AYES: Mayr, Bach, Parrish

3) Ordinances

Action requested: review and recommend approval

a. **ORDINANCE 2024-1664** An Ordinance Amending Chapter 58 of the Mequon Municipal Code Related to Specific Development Standards for Distilleries

The Committee had a brief discussion regarding whether equipment could be viewed from the tasting room, the queuing of trucks, and how the City can revisit the ordinance if any issues that arise.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Bach

AYES: Mayr, Bach, Parrish

4) Discussion Items

Attachment: PW Mins 081424 (9673 : Pub Welf August Meeting Minutes)

a. Vendor Selection and Survey Question Review

The Committee discussed several survey topics including demographics, using language that residents can understand, sending the survey on letterhead, not skewing questions in a certain way, survey fatigue, and finding out what is important to people. The Committee also discussed linking background information to questions. The Committee concluded with stating how meetings may need to be longer once formulation of questions begin.

5) Work Calendar

The Committee requested to have all the survey topics from the other Committees consolidated into one document and to provide the 2019 survey questions to review at the September meeting.

6) Adjourn

Alderman Bach moved to adjourn at 5:31 P.M. and Alderman Parrish seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant

Attachment: PW Mins 081424 (9673 : Pub Welf August Meeting Minutes)



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Public Works Department

PUBLIC WORKS COMMITTEE

Wednesday, August 14, 2024

5:30 PM

South Conference Room

Minutes

1) Call to Order, Roll Call

The meeting was called to order at 5:30 PM.

Present:

Chair Jeffrey Hansher
Alderman Kelly Tolocko
Alderman Peter Bratt

Also present: Director of Public Works/City Engineer Lundeen, Deputy Director of Public Works Weyker, Assistant City Engineer McCraw, Director of Community Development Tollefson (5:30 PM-5:49 PM), City Attorney Sajdak (5:30 PM-5:59 PM), Administrative Assistant Schlereth, Timothy & Gretchen Stanford (5253 W. Westfield Rd.).

2) Approval of Minutes

a. July 9th, 2024

RESULT:	Approved by Voice Acclamation [Unanimous]
MOVED BY:	Alderman Tolocko
SECONDED BY:	Alderman Bratt

AYES: Hansher, Tolocko, Bratt

3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 4136** A Resolution Authorizing a Contract Amendment for the Development of Streetscape Construction Plans on Port Washington Road between Zedler Lane and Mequon Road with Harwood Engineering Consultants, Ltd., Milwaukee, Wisconsin, in an Amount Not-to-Exceed \$88,200

Attachment: 8-14-24 (9667 : Pub Works August 14, 2024 Minutes)

Staff advised that the final plan is expected to be presented to Common Council for final approval in November.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Bratt
SECONDED BY: Alderman Tolocko

AYES: Hansher, Tolocko, Bratt

4) Discussion and Possible Action

- a. **ORDINANCE 2024-1667** An Ordinance Amending Chapter 58 of the Mequon Municipal Code Relating to WDNR MS4 Stormwater Permit Conditions

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Bratt
SECONDED BY: Alderman Tolocko

AYES: Hansher, Tolocko, Bratt

- b. Invoice Waiver Request - Bill 8201

Timothy and Gretchen Stanford missed the July Public Works Committee meeting and requested to speak at the August meeting.

Mr. Stanford stated he didn't understand why his wife was responsible for the street sign that was hit and was frustrated that he was unable to find the City's policy in writing.

City Attorney Sajdak clarified that the City follows standard practice to not determine fault as it relates to who is billed for property damage. The vehicle that hit the property is the one that the City bills for the damage.

The City Attorney stated that although it is not in writing the City does have a policy that is followed.

City Attorney Sajdak advised that if the Committee wished to reverse the action that was taken at the July meeting first a motion to reconsider the action would need to be made and passed.

The committee upheld the July motion to deny.

- c. Public Works Work Plan (8.14.24)

5) Adjourn

- a. Motion to Adjourn at 6:01 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Tolocko
SECONDED BY: Alderman Bratt

AYES: Hansher, Tolocko, Bratt

Respectfully Submitted,

Ren Schlereth
Administrative Assistant

Attachment: 8-14-24 (9667 : Pub Works August 14, 2024 Minutes)



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Water Utility

MEQUON MUNICIPAL WATER UTILITY COMMISSION

Regular Meeting

Tuesday, May 14, 2024

7:15 PM

Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Meeting called to order at 8:03 PM

Present:

Commissioner Andrew Nerbun
 Commissioner Kelly Tolocko
 Commissioner Dale Mayr
 Commissioner Jeffrey Hansher
 Commissioner Gregg Bach
 Commissioner Brian Parrish
 Commissioner Peter Bratt
 Commissioner William Gebhardt
 Commissioner Robert Strzelczyk -- **Excused**

Also present: City Administrator Jones, City Attorney Sajdak, City Clerk Fochs, Director of Public Works/City Engineering Lundeen, Director of Community Development Tollefson, Assistant Director of Community Development Zader, Administrative Assistant Schlereth, Acting Finance Director Keyser, Water Utility Supervisor Voigt, press and interested public.

2) Approval of Meeting Minutes

a. April 9, 2024, Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Gebhardt

SECONDED BY: Commissioner Bach

Attachment: Municipal Water 5-11-24 (9712 : Water utility)

AYES: Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Strzelczyk

3) Discussion Items

- a. Approval of Reimbursement for Swan Ridge Farms: Milwaukee Water Works Meter Pit and Upsized Transmission Main

- b. Motion to Approve

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Commissioner Bach

SECONDED BY: Commissioner Mayr

AYES: Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Strzelczyk

4) Adjourn

- a. Motion to Adjourn at 8:06 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Mayr

SECONDED BY: Commissioner Gebhardt

AYES: Nerbun, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt
NOT PRESENT: Strzelczyk

Respectfully Submitted,

Ren Schlereth
Administrative Assistant

Attachment: Municipal Water 5-11-24 (9712 : Water utility)



11333 N. Cedarburg Road
 Mequon, WI 53092-1930
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Common Council
FROM: Kim Tollefson, Director of Community Development
DATE: October 8, 2024
SUBJECT: ORDINANCE 2024-1668 An Ordinance Amending a Planned Unit Development (Ordinances 2019-1950 and 2020-1563), in Connection with Approval of a New Concept Plan for the Property Located at 10865-10931 N. Port Washington Road

Background

The applicant, ICAP, is requesting rezoning approval for a commercial development on 8.9 acres of land located at 10865-10931 N. Port Washington Road. The original Planned Unit Development (PUD) was approved by the Common Council on August 13, 2019 (see attached Ordinance 2019- 1950) and amended on February 11, 2020 (see attached Ordinance 2020-1563). The proposed amendment modifies the concept plan by dividing the parcel located at 10921 N. Port Washington Road from its current size of 3.3 acres to two lots which are 1.4 and 1.94 acres, respectively.

Analysis

The updated concept plan shows a total of eight lots ranging in size from .31 acres to 1.94 acres. The plan also shows the connection of two existing access points by looping the drive aisle at the rear of the site. Existing developments in the PUD include Landmark Credit Union, Jilly's Car Wash and the Arby's multi-tenant building. There are also out lots that contain storm water facilities. It is anticipated the proposed 1.94-acre lot will be developed in the future as a childcare facility. Currently, there is no proposal for the 1.4-acre lot. The original PUD requires the overall development to comply with FAR (Floor Area Ratio) and open space requirements within the B-2 zoning district, which provides flexibility for the individual lots that are less than the two-acre minimum. The PUD also restricts development of the two parcels by prohibiting fast food, retail trade and auto service facilities.

Fiscal Impact

The fiscal impact is neutral.

Recommendation

On September 23, 2024, the Planning Commission approved a recommendation in favor of approving the proposed amendment by a vote of 8-0.

Attachments:
 EXHIBIT A (PDF)

2019-1550 Ordinance_Rezone 10865-10911 N. Port Washington Rd (PDF)
2020-1563_Amendment to PUD Ord 2019-1550 for 10865 to 10911 N Port Washington Rd
(PDF)
ICAP Map (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2024-1668

An Ordinance Amending a Planned Unit Development (Ordinances 2019-1950 and 2020-1563),
in Connection with Approval of a New Concept Plan for the Property Located at 10865-10931
N. Port Washington Road

RECITALS

A. Pursuant to section 62.23(3) of the Wisconsin Statutes, the City of Mequon is authorized to prepare and adopt a comprehensive plan, or amendment thereof, as defined in section 66.1001(1)(a) and 66.1001(2) and 66.1001(4)(c) and 66.1001(4)(d).

B. The Planning Commission by majority vote made a recommendation for approval on the 23rd day of September, 2024.

C. The required due notice and public hearing by the Common Council of the City of Mequon occurred on the 12th day of November, 2024.

BASED UPON THE FOREGOING, THE COMMON COUNCIL OF THE CITY OF
MEQUON, OZAUKEE COUNTY, STATE OF WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION I

The 2019-1550 and 2020-1563 Planned Unit Development (PUD) Ordinances are hereby amended to approve a new concept plan attached as Exhibit A, and subject to the conditions approved by the Planning Commission's action of September 23, 2024.

SECTION II

The terms and provision of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

Published: _____

EXHIBIT A

6.m.1.a



Z:\PROJECTS\2018\1524-30-WI\CAD\EXHIBITS\2024-08-12 OVERALL COLORED SITE PLAN.DWG 8/16/2024 10:59 AM

Attachment: EXHIBIT A [Revision 1] (ORDINANCE 2024-1668 : ICAP PUD Amendment)

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2019-1550

An Ordinance Rezoning the Properties Located at 10865-10911 N. Port Washington Road and Parcel Immediately to the South from IPS (Institutional) to B-2/PUD (Community Commercial/Planned Unit Development) and to Amend the Land Use Plan Map from Institutional to Community Commercial

RECITALS

A. Pursuant to section 62.23(3) of the Wisconsin Statutes, the City of Mequon, is authorized to prepare and adopt a comprehensive plan, or amendment thereof, as defined in section 66.1001(1)(a) and 66.1001(2) and 66.1001(4)(c) and 66.1001(4)(d).

B. The Planning Commission by majority vote made a recommendation to approve on the 10th day of June, 2019.

C. The required due notice and public hearing by the Common Council of the City of Mequon occurred on the 10th day of August, 2019.

BASED UPON THE FOREGOING, THE COMMON COUNCIL OF THE CITY OF MEQUON, OZAUKEE COUNTY, STATE OF WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION I

Following recommendation of the Planning Commission on June 10, 2019, and after due notice and hearing by the Common Council of the City of Mequon on August 13, 2019, the existing and official City of Mequon district zoning maps are hereby amended so as to change the zoning classification of certain properties, as described and illustrated in Exhibit A, to B-2 (Community Commercial) and the Land Use Plan map to Commercial subject to the following conditions:

1. Common Council approval of the rezoning.
2. The following uses shall be prohibited on the parcel unless it is located in a building within 300 feet of Port Washington Road:
 - Fast food or sit down restaurants
 - Auto sales or service uses
 - Retail trade establishments
3. The site shall comply with all technical standards of the code other than the side yard building offset and parking offset between parcels in the development.
4. All buildings located adjacent to Port Washington Road shall be required to have the primary entrance on the east façade.
5. The applicant shall provide 110.5" of replacement trees on the property or in a City park or pay \$11,050 to the City of Mequon for urban forest projects.

6. Tree protection fencing shall be installed in accordance with City Forester's recommendation.
7. City Attorney review and approval of a shared parking agreement.
8. A sidewalk shall be provided to connect Building A to the rear parking lot.
9. The building located on the south end of the development shall be located behind the parking lot and setback approximately the same distance as the building to the south on the adjacent parcel.
10. Engineering Division review and approval of grading, drainage, sanitary sewer, watermain, and erosion control plans in conformance to City ordinances and the Standard Specifications for Land Development.
11. The drive aisles in the northwest parking area shall be connected to each other.
12. Connection to public water and sanitary sewer.
13. Applicant shall provide the wetland delineation report.
14. Application for and approval of a City erosion control permit, subject to applicable fees and conditioned upon WDNR issuance of a WRAPP permit.
15. Application for and approval of a City Filling and Excavation Permit.
16. Approval of a storm water management plan for the site in conformance to City ordinances, WDNR and MMSD Chapter 13, including execution of a Storm Water Facilities Maintenance and Easement Agreement.
17. As a condition of approval and issuance of the permit, the City Engineer will require in accordance with City ordinance 58-677(b) that the applicant deposit an escrow or letter of credit to guarantee a good faith execution of the approved control plan and any permit conditions. The escrow/letter of credit shall be in an amount equal to 125% of the estimated cost of construction and maintenance of the storm water management practices and the City will release the portion of the Financial Guarantee less any costs incurred by the city to complete installation of practices, upon submission of a certification in accordance with 58-678(h).

SECTION II

The terms and provision of this ordinance are severable. Should any term of provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: John Wirth, Mayor

Date Approved: August 13, 2019

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on August 13, 2019.

Caroline Fochs, City Clerk

Published: August 20, 2019

Attachment: 2019-1550 Ordinance_Rezone 10865-10911 N. Port Washington Rd (ORDINANCE 2024-1668 : ICAP PUD Amendment)

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2020-1563

An Ordinance Amending PUD Ordinance 2019-1550 for the Properties Located at 10865-10911 N. Port Washington Road and the Parcel Immediately to the South, Allowing for a Commercial Development of Approximately 9 Acres

RECITALS

A. Pursuant to section 62.23(3) of the Wisconsin Statutes, the City of Mequon is authorized to prepare and adopt a comprehensive plan, or amendment thereof, as defined in section 66.1001(1)(a) and 66.1001(2) and 66.1001(4)(c) and 66.1001(4)(d).

B. The Planning Commission by majority vote made a recommendation for approval on the 13th day of January, 2020.

C. The required due notice and public hearing by the Common Council of the City of Mequon occurred on the 11th day of February, 2020.

BASED UPON THE FOREGOING, THE COMMON COUNCIL OF THE CITY OF MEQUON, OZAUKEE COUNTY, STATE OF WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION I

The 2019-1550 PUD Ordinance is hereby amended to approve a new concept plan attached as Exhibit A and subject to the conditions approved by the Planning Commission's action of August 13, 2019.

SECTION II

The terms and provision of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: John Wirth, Mayor

Date Approved: February 11, 2020

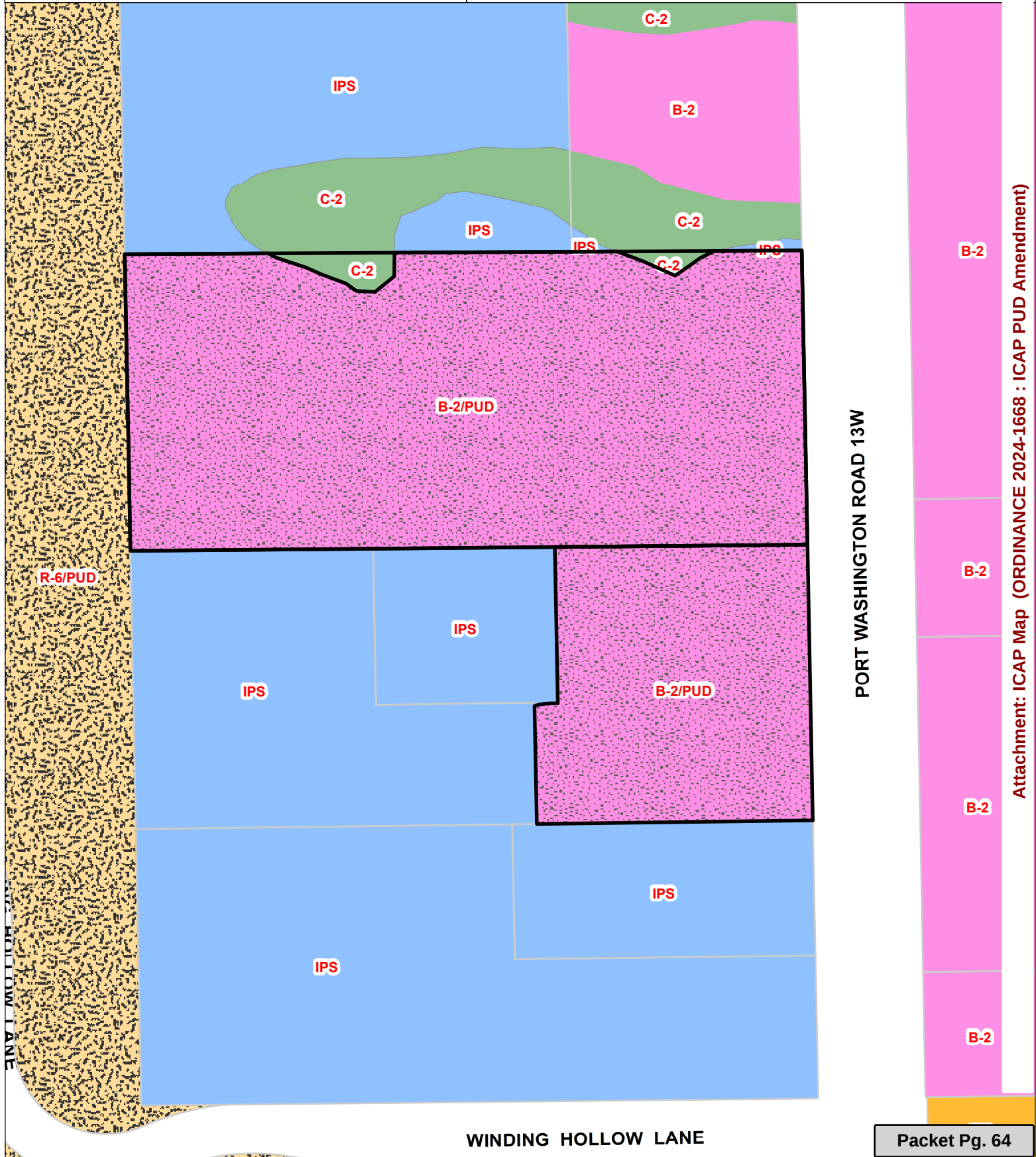
I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on February 11, 2020.

Caroline Fochs, City Clerk

Published: February 20, 2020

ICAP

AC	Arrival Corridor	LTD	Limited Use	6.m.1.d
A-1	Agricultural Preserve	OA	Agricultural Overlay	
A-2	General Agricultural	PUD	Planned Unit Development Overlay	
B-1	Neighborhood Business	P-1	Park & Recreation	
B-2	Community Business	R-1	Single-Family Residential (5 Ac. Min.)	
B-3	Office & Service Business	R-1B	Single-Family Residential (2.5 Ac. Min.)	
B-4	Business Park	R-2	Single-Family Residential (2.0 Ac. Min.)	
B-5	Light Industrial	R-2B	Single-Family Residential (1.5 Ac. Min.)	
B-6	Rural Industrial	R-3	Single-Family Residential (1.0 Ac. Min.)	
B-7	Rural Business	R-4	Single-Family Residential (3/4 Ac. Min.)	
C-1	Shoreland/Wetland Conservancy	R-5	Single-Family Residential (1/2 Ac. Min.)	
C-2	General Conservancy	R-6	Single-Family Residential (4 du/Ac)	
CGO	Central Growth Overlay	RM	Multi-Family Residential	
FFO	Flood Fringe Overlay	TC	Town Center	
FW	Floodway	TDR	Transfer of Development Rights	
IPS	Institutional & Public Service			





11333 N. Cedarburg Road
 Mequon, WI 53092-1930
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Common Council
FROM: Kim Tollefson, Director of Community Development
DATE: October 8, 2024
SUBJECT: ORDINANCE 2024-1669 An Ordinance Amending the Following in Connection with the Development of a 3.66-Acre Parcel Located at 14319 N. Port Washington Road: A) The City's Zoning Map within Chapter 58 of the Mequon Municipal Code, from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial; and B) the City's Land Use Plan Map from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial

Background

The City has established the Ulao Creek Zoning Districts and proactively rezoned all parcels located within the 750-acre study area. As part of the neighborhood rezoning, the property located at 14319 N. Port Washington Road, consisting of 33.56 acres, was rezoned. The City created split zoning for this parent parcel recognizing that commercial is appropriate at the intersection of N. Port Washington Road and Pioneer Road. At the time, the City established the zoning distinction on the parcel at a minimum lot size of two (2) acres for the portion of property adjacent to the intersection as Ulao Creek Neighborhood Commercial (UCNC), and the remainder as Ulao Creek Senior Housing (UCSH).

Analysis

At the September 23, 2024, Planning Commission meeting, action was taken to approve a Certified Survey Map for the 33.56-acre parent parcel, resulting in the creation of two lots - Lot 1 of 29.91 acres and Lot 2 of 3.66 acres. Lot 2 is the subject site of a new, commercial development in accordance with the Ulao Creek Neighborhood Commercial Zoning District standards. Therefore, a modification to the Zoning District boundary between UCNC and UCSH should occur, so there is not a split zoning district boundary on the proposed Lot 2. City staff initiated the rezoning of Lot 2 so that the entire proposed 3.66 acres is entirely zoned as UCNC. Lot 1 remains as UCSH.

Fiscal Impact

The proposed amendment to the City's Zoning Map and Land Use Plan Map is fiscally neutral.

Recommendation

On September 23, 2024, the Planning Commission approved a recommendation in favor of approving the proposed ordinance amendment by a vote of 8-0.

Attachments:

Certified Survey Map (PDF)

Concept Plan (PDF)

Ex A Zoning and Land Use Plan Map (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2024-1669

An Ordinance Amending the Following in Connection with the Development of a 3.66-Acre Parcel Located at 14319 N. Port Washington Road: A) The City's Zoning Map within Chapter 58 of the Mequon Municipal Code, from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial; and B) the City's Land Use Plan Map from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial

RECITALS

A. The applicant, ODRE 1, LLC, desires to develop on 3.66 acres located at 14319 N. Port Washington Road.

B. The property currently has split zoning of both UCNC (Ulao Creek Neighborhood Commercial) and UCSH (Ulao Creek Senior Housing).

C. In order to complete the proposed development, the applicant has sought to rezone the property to UCNC and to amend the City's Land Use Plan Map to Ulao Creek Neighborhood Commercial in order to remove the current split zoning.

D. The Planning Commission by majority vote adopted a recommendation to approve the rezoning request on the 23rd day of September 2024.

E. Pursuant to Section 62.23(3) of the Wisconsin Statutes, the City of Mequon is authorized to prepare and adopt a comprehensive plan, or amendment thereof, as defined in Section 66.1001(1)(a) and 66.1001(2) and 66.1001(4)(c) and 66.1001(4)(d).

F. Based upon the Planning Commission's recommendation and following a public hearing before the Common Council on November 12, 2024, the Common Council has determined that amendments to the City's Zoning Map and Land Use Plan Map within Chapter 58 of the Mequon Municipal Code, are appropriate.

BASED UPON THE FOREGOING RECITALS, the Common Council of the City of Mequon, Wisconsin, do ordain as follows:

SECTION I

1. The City of Mequon Land Use Plan Map, Exhibit A, is hereby amended to designate the 3.66 acres of property illustrated in the Certified Survey Map as "Ulao Creek Neighborhood Commercial".

2. The City of Mequon Zoning Map, Exhibit A, is hereby amended so as to change the zoning classification of the 3.66 acres of property illustrated in the Certified Survey Map as Ulao Creek Neighborhood Commercial (UCNC).

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All other ordinances or parts of ordinances contravening the terms of this ordinance are hereby and to that extent repealed.

SECTION IV

This ordinance shall take effect and be in full force upon its passage and the day after its publication.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

Published: _____

CERTIFIED SURVEY

MAP NO. _____

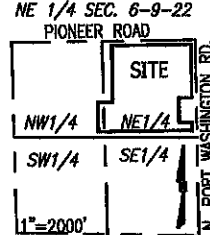
A redivision of Lot 1 of Certified Survey Map No. 3600 and Lot 1 of Certified Survey Map No. 179 all being part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 9 North, Range 22 East, in the City of Mequon, Ozaukee County, Wisconsin.

Owner : Aloys W Hospel
11255 N Cedarburg Road Apt 303
Mequon, WI 53092

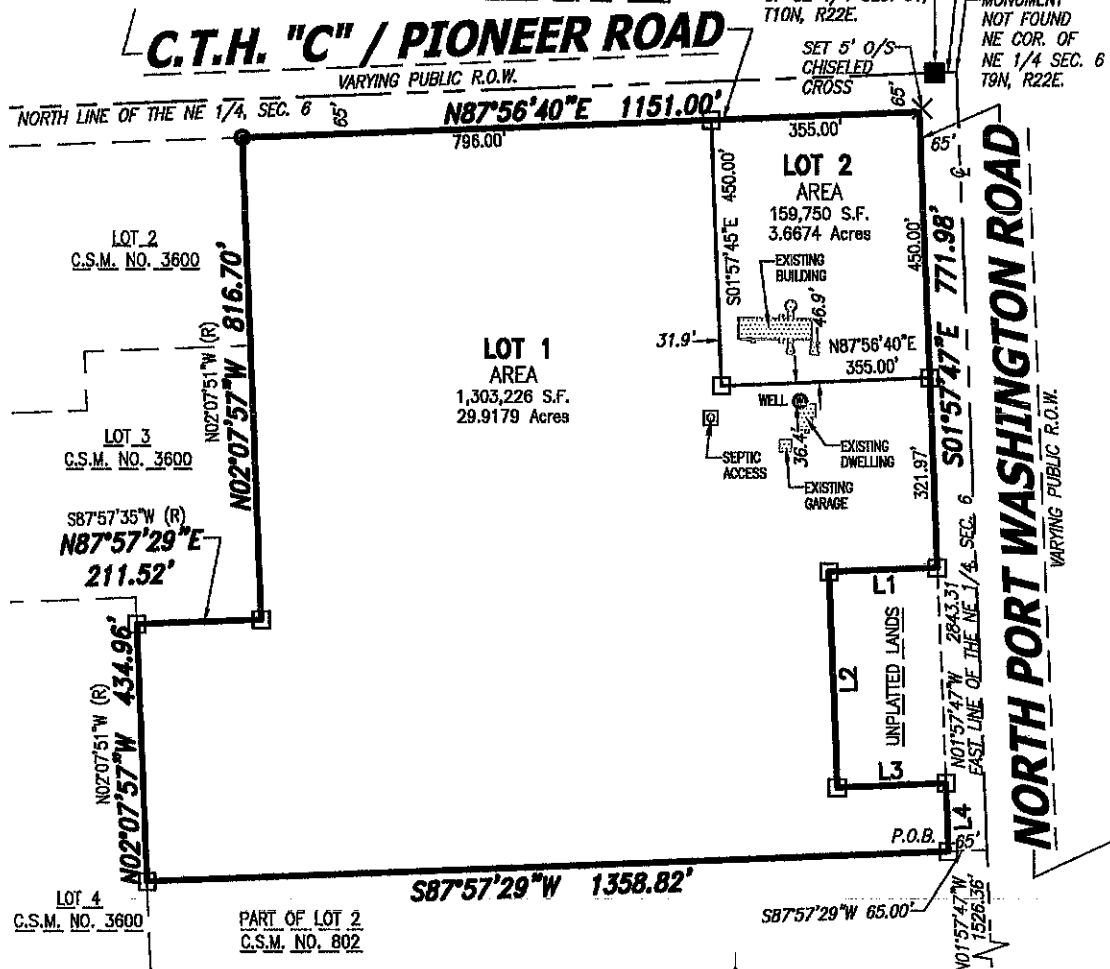
LEGEND:

- - Denotes Found 1" Iron Pipe
- - Denotes Set 1" X 18" Iron Pipe, 1.13 LBS. per lineal foot
- ✕ - Denotes Set Chiseled Cross
- (R) - Denotes "Recorded As"

VICINITY MAP



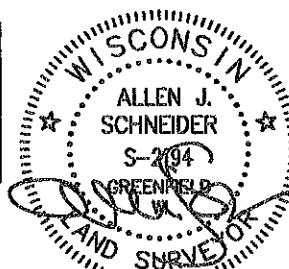
All bearings are referenced to the Wisconsin State Plane Coordinate System, South-zone (NAD83/2011) in which the East line of the NE 1/4, Sec. 6 bears N01°57'47"W.



LINE TABLE		
LINE NO.	BEARING	DISTANCE
L1	S87°57'29"W	185.00'
L2	S01°57'47"E	365.02'
L3	N87°57'13"E	185.00'
L4	S01°57'47"E	114.95'

CHAPUT
LAND SURVEYS

234 W. Florida Street
Milwaukee, WI 53204
414-224-8068
www.chaputlandsurveys.com

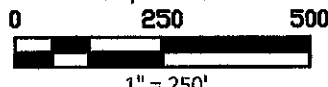


This instrument was drafted by Allen J. Schneider
Professional Land Surveyor S-2194



CONC. MON. WITH
BRASS CAP SE COR.
OF NE 1/4 SEC. 6,
T9N, R22E.

Graphic Scale

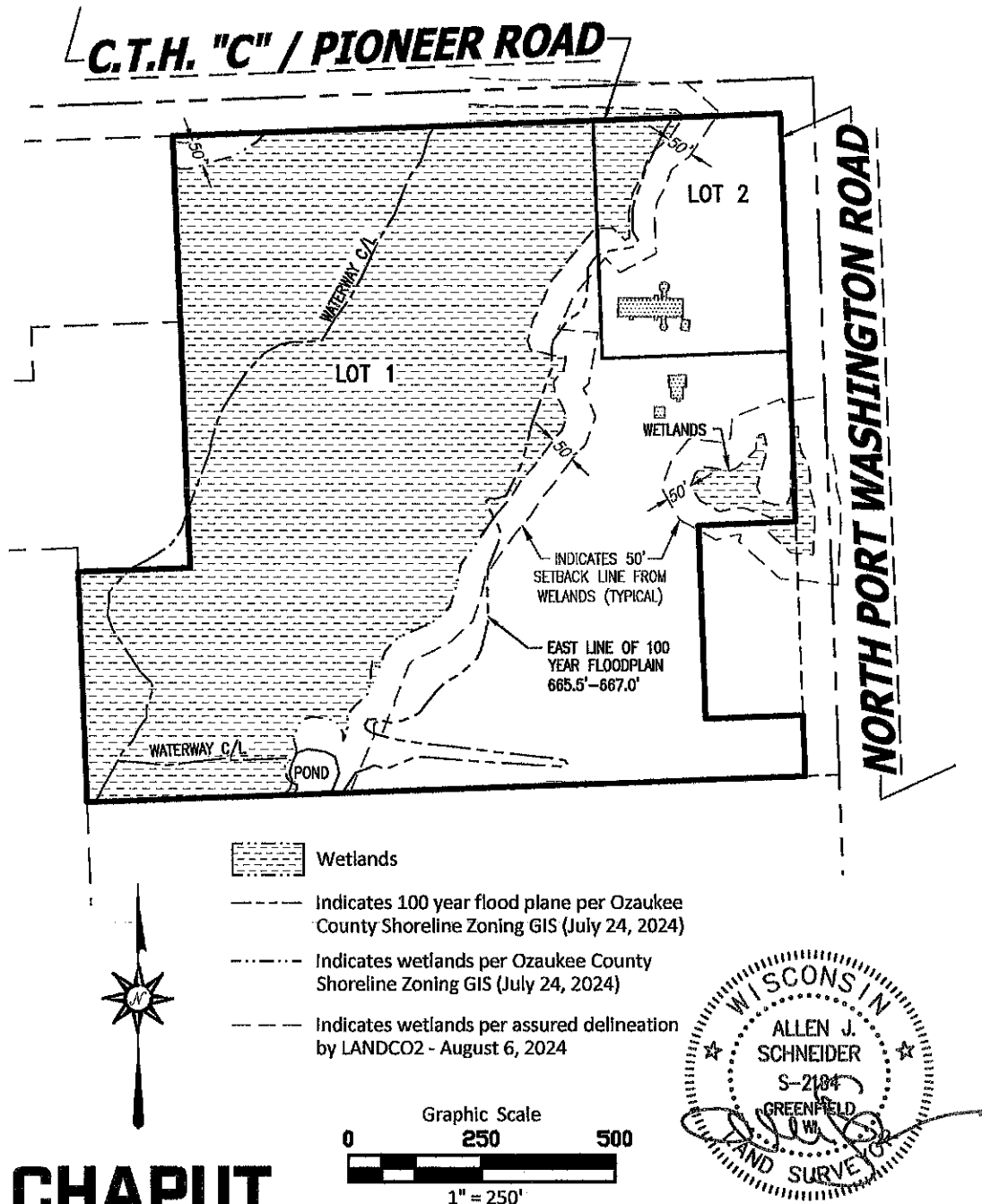


Date: August 8, 2024
Survey No. 5838.00-lpm
Sheet 1 of 5 Sheets

CERTIFIED SURVEY MAP NO. _____

A redivision of Lot 1 of Certified Survey Map No. 3600 and Lot 1 of Certified Survey Map No. 179 all being part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 9 North, Range 22 East, in the City of Mequon, Ozaukee County, Wisconsin.

WETLANDS AND WATERWAYS
FOR REFERENCE ONLY



This instrument was drafted by Allen J. Schneider
Professional Land Surveyor S-2194

Date: August 8, 2024
Survey No. 5838.00-lpm
Sheet 2 of 5 Sheets

CERTIFIED SURVEY MAP NO. _____

A redivision of Lot 1 of Certified Survey Map No. 3600 and Lot 1 of Certified Survey Map No. 179 all being part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 9 North, Range 22 East, in the City of Mequon, Ozaukee County, Wisconsin.

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN}

:SS

COUNTY OF OZAUKEE}

I, ALLEN J. SCHNEIDER, Professional Land Surveyor, do hereby certify:

THAT I have surveyed, divided and mapped A redivision of Lot 1 of Certified Survey Map No. 3600 and Lot 1 of Certified Survey Map No. 179 all being part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 9 North, Range 22 East, in the City of Mequon, Ozaukee County, Wisconsin, bounded and described as follows:

Commencing at the Southeast corner of the Northeast 1/4 of said Section 6; thence North 01°57'47" West along the East line of the Northeast 1/4 of said Section 1526.36 feet to a point; thence South 87°57'29" West 65.00 feet to a point on the West line of North Port Washington Road and point of beginning of the lands hereinafter described; thence continuing South 87°57'29" West along the North line of Lot 2 of Certified Survey Map No. 802 a distance of 1358.82 feet to a point on the East line of Lot 4 of Certified Survey Map No. 3600; thence North 02°07'57" West along said East line 434.96 feet to a point on the South line of Lot 3 of said Certified Survey Map; thence North 87°57'29" East along said South line 211.52 feet to a point on the East line of said Lot 3; thence North 02°07'57" West along said East line and its extension thereof 816.70 feet to a point on the South line of C.T.H. "C"/Pioneer Road; thence North 87°56'40" East along said South line 1151.00 feet to a point at the intersection of the said South line and the West line of North Port Washington Road; thence South 01°57'47" East along said West line 771.98 feet to a point; thence South 87°57'29" West 185.00 feet to a point; thence South 01°57'47" East 365.02 feet to a point; thence North 87°57'13" East 185.00 feet to a point on the West line of North Port Washington Road; thence South 01°57'47" East along said West line 114.95 feet to the point of beginning.

Said lands as described contains 1,462,976 S.F. or 33.5853 Acres.

THAT I have made the survey, land division and map by the direction of ALOYS W HOSPEL, owner.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, and the City of Mequon Code in surveying, dividing and mapping the same.

August 8, 2024
DATE



CHAPUT
LAND SURVEYS

234 W. Florida Street
Milwaukee, WI 53204

414-224-8068
www.chaputlandsurveys.com

This instrument was drafted by Allen J. Schneider
Professional Land Surveyor S-2194

Date: August 8, 2024
Survey No. 5838.00-lpm
Sheet 3 of 5 Sheets

Attachment: Certified Survey Map (ORDINANCE 2024-1669 : Hospel | O'Discoll UCNZ Rezoning)

CERTIFIED SURVEY MAP NO. _____

A redvision of Lot 1 of Certified Survey Map No. 3600 and Lot 1 of Certified Survey Map No. 179 all being part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 9 North, Range 22 East, in the City of Mequon, Ozaukee County, Wisconsin.

CONSENT OF MORTGAGEE

_____, a corporation duly organized and existing under and by virtue of the laws of the State of _____, mortgagee of the above described land, does hereby consent to the surveying, dividing and mapping of the land described on this plat, and does hereby consent to the certificate of ALOYS W HOSPEL.

IN WITNESS WHEREOF, the said _____ has caused these presents to be signed by _____, its _____ and its corporate seal to be hereunto affixed this ____ day of _____, 2024.

In the presence of:

Signature

Date

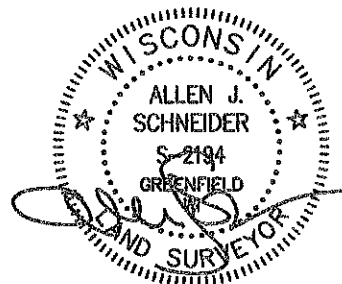
STATE OF _____

};SS

_____ COUNTY

Personally came before me this ____ day of _____, 2024, the above named _____ to me known to be the person who executed the foregoing instrument and acknowledged the same.

Notary Public,
State of _____
My commission expires _____.



CHAPUT
LAND SURVEYS

234 W. Florida Street
Milwaukee, WI 53204

414-224-8068
www.chaputlandsurveys.com

This instrument was drafted by Allen J. Schneider
Professional Land Surveyor S-2194

Date: August 8, 2024
Survey No. 5838.00-lpm
Sheet 4 of 5 Sheets

CERTIFIED SURVEY MAP NO. _____

A redivision of Lot 1 of Certified Survey Map No. 3600 and Lot 1 of Certified Survey Map No. 179 all being part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 9 North, Range 22 East, in the City of Mequon, Ozaukee County, Wisconsin.

OWNER'S CERTIFICATE

ALOYS W HOSPEL, as owner, hereby certify that they caused the land described on this map to be surveyed, divided and mapped as represented on this map in accordance Chapter 236.34 of the Wisconsin State Statutes and the requirements of the City of Mequon and Ozaukee County ordinance regulating the platting of land.

Witness, the hand seal of ALOYS W HOSPEL this _____ day of _____, 2024.

ALOYS W HOSPEL, Owner

STATE OF _____)

:SS

(COUNTY)

Personally came before me this ____ day of _____, 2024, the above named ALOYS W HOSPEL, to me known as the person who executed the foregoing instrument as such officers, by its authority.

Notary Public, State of Wisconsin
My commission expires _____
My commission is permanent.

PLANNING COMMISSION CERTIFICATE OF APPROVAL

APPROVED by the Planning Commission of the City of Mequon on this _____ day of _____, 2024.

ANDREW NERBUN, MAYOR

CAROLINE FOCHS, CITY CLERK

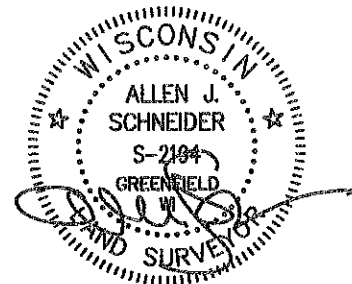
CHAPUT
LAND SURVEYS

234 W. Florida Street
Milwaukee, WI 53204

414-224-8068
www.chaputlandsurveys.com

This instrument was drafted by Allen J. Schneider
Professional Land Surveyor S-2194

Date: August 8, 2024
Survey No. 5838.00-lpm
Sheet 5 of 5 Sheets



Attachment: Certified Survey Map (ORDINANCE 2024-1669 : Hospel | O'Discoll UCNC Rezoning)

CERTIFIED SURVEY MAP NO.

A redivision of Lot 1 of Certified Survey Map No. 3600 and Lot 1 of Certified Survey Map No. 179 all being part of the Northwest 1/4 and the Northeast 1/4 of the Northeast 1/4 of Section 6, Township 9 North, Range 22 East, in the City of Mequon, Ozaukee County, Wisconsin.

OWNER'S CERTIFICATE

ALOYS W HOSPEL, as owner, hereby certify that they caused the land described on this map to be surveyed, divided and mapped as represented on this map in accordance Chapter 236.34 of the Wisconsin State Statutes and the requirements of the City of Mequon and Ozaukee County ordinance regulating the platting of land.

Witness, the hand seal of ALOYS W HOSPEL this 14 day of August, 2024.


ALOYS W HOSPEL, Owner

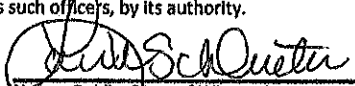
STATE OF Wisconsin

:SS

Ozaukee COUNTY

Personally came before me this 14 day of August, 2024, the above named ALOYS W HOSPEL, to me known as the person who executed the foregoing instrument as such officer, by its authority.

LORI K SCHLUETER
NOTARY PUBLIC
STATE OF WISCONSIN


Notary Public, State of Wisconsin
My commission expires 4-30-27
My commission is permanent.

PLANNING COMMISSION CERTIFICATE OF APPROVAL

APPROVED by the Planning Commission of the City of Mequon on this _____ day of _____, 2024.

ANDREW NERBUN, MAYOR

CAROLINE FOCHS, CITY CLERK

CHAPUT
LAND & SURVEYS

234 W. Florida Street
Milwaukee, WI 53204

414-224-8068
www.chaputlandsurveys.com

This instrument was drafted by Allen J. Schneider
Professional Land Surveyor S-2194

Date: August 8, 2024
Survey No. 5838.00-4pm
Sheet 5 of 5 Sheets



Attachment: Certified Survey Map (ORDINANCE 2024-1669 : Hospel | O'Discoll UCNC Rezoning)



UPDATED

DATE: 08/21/2024
PROJECT NO: 2406-006

HOSPEL DEVELOPMENT CONCEPT

14319N N PORT WASHINGTON RD,
MEQUON, WISCONSIN

DAN BEYER ARCHITECTS

Copyright 2024, Dan Beyer Architects

6.m.2.b



11333 N. Cedarburg Road
 Mequon, WI 53092-1930
 Phone: 262-236-2914
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of City Clerk

TO: Common Council
FROM: Caroline Fochs, City Clerk
DATE: September 30, 2024
SUBJECT: ORDINANCE 2024-1666 An Ordinance Amending Chapter 14 of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors

Background

Peddlers, sellers and solicitors are regulated by Chapter 14 of the Mequon Municipal Code. Recently, the Finance-Personnel Committee voiced interest in revisit this section of the Code, and took the opportunity to review amendments recommended by the City Clerk's Office that appear on a track-changes version of this Code section, attached as Exhibit A.

Analysis

Many of the suggested revisions are clarifications or housekeeping in nature. However, there are several impactful revisions that are recommended for adoption, as follows:

- A new requirement that each seller must acknowledge in writing that they have read and understand the restrictions outlined in Section 14-122, and that such acknowledgment will include fines that can be assessed if the rules and restrictions are not followed.
- An increase in the amount of the bond for out-of-state peddlers from \$500 to \$1,000. This amount was set in 2006 and has not changed since its inception. The bond secures payment of forfeitures and ensures that the merchandise/service purchased will be delivered according to the representations of the applicant.
- Creates a process by which a resident can file a grievance if harmed by a peddler or transient merchant.
- A new requirement that traveling salespersons must obtain a certificate of registration from the Department of Workforce Development, prior to selling.
- Creates the ability to fine the business entity as well as the employee, when either repeatedly violates Section 14-116.

Fiscal Impact

But for any revenue derived from the enforcement of provisions that otherwise are tied to enforcement of the provisions as outlined within the proposed amendments, there is no direct

fiscal impact to the recommended changes.

Recommendation

A recommendation is forthcoming from the Finance-Personnel Committee on October 8, 2024.

Attachments:

Exhibit A (DOCX)

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2024-1666

An Ordinance Amending Chapter 14 of Mequon Municipal Code, Regarding the Regulation of Peddlers, Transient Merchants and Solicitors

RECITALS

A. The Common Council previously adopted Chapter 14, Article V of the Mequon Municipal Code related to the regulation of peddlers, transient merchants and solicitors

B. The Common Council finds that the regulation of peddlers, impacts the safety and welfare of the community and that appropriate guidelines and processes are necessary to ensure safety and welfare.

C. The Common Council desires to update and amend these policies and procedures.

D. On October 8, 2024, the Finance-Personnel Committee recommended approval of the proposed ordinance amendments.

BASED UPON THE FOREGOING RECITALS, the Common Council of the City of Mequon, Wisconsin, do ordain as follows:

SECTION I

Sections 14-114 through 14-128 of the Mequon Municipal Code related to the regulation of peddlers, transient merchants and solicitors are amended to read as attached in Exhibit A.

SECTION II

The terms and provision of this ordinance are severable. Should any term of provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

Published: _____

PART II - CODE OF ORDINANCES
Chapter 14 - BUSINESSES
ARTICLE V. REGULATION OF TRANSIENT MERCHANTS AND SOLICITORS

**ARTICLE V. REGULATION OF PEDDLERS, TRANSIENT MERCHANTS AND
SOLICITORS¹**

Sec. 14-114. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

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Charitable organization shall include any benevolent, philanthropic, political, patriotic or eleemosynary person, partnership, association or corporation, or one purporting to be such.

Clerk shall mean the City of Mequon Clerk.

License shall mean a license to engage in peddler, transient merchant and solicitation activity within the City of Mequon, as regulated hereunder.

Merchandise shall include personal property of any kind, and shall include merchandise, goods, or materials provided incidental to services offered or sold. The sale of merchandise includes donations required by the seller for the retention of goods by a donor or prospective customer. Merchandise does not include perishable products.

Peddler means any natural person or entity who engages in the retail sale of merchandise by the direct selling, door-to-door method. For purposes of this Section, sale of merchandise includes a sale in which the personal services rendered upon or in connection with the merchandise constitutes the greatest part of value for the price received, ~~but does not include a farm auction sale conducted by or for a resident farmer of personal property used on the farm, or the sale of produce or other perishable products at retail or wholesale by a resident of this state.~~

Permanent merchant means any person who, for at least one year prior to the consideration of the application of this chapter to said merchant:

- (1) Has continuously operated an established place of business in this city or in the local trade area among the communities in the vicinity of the City of Mequon; or
- (2) Has continuously resided in this city and now does business from his/her residence.

Person or individual shall mean all natural persons of any age or sex, partnerships, corporations, associations, groups, or organizations working in concert or for the same purpose or objective.

Solicitor includes any person who goes from place to place within the city for the purpose of soliciting donations for charitable, religious, political, patriotic, philanthropic or eleemosynary purposes or activities.

Transient merchant means a person who engages in the temporary business of selling merchandise at a fixed location in the city.

¹Editor's note(s)—Ord. No. 2006-1191, § I, adopted Oct. 10, 2006, amended Art. V in its entirety to read as herein set out. Former Art. V, §§ 14-114—14-128, pertained to similar subject matter, and derived from Code 1957, § 18-06(1)—(15); Ord. No. 82-518, adopted May 19, 1982; Ord. No. 87-625, adopted Apr. 14, 1987; Ord. No. 94-829, adopted Nov. 9, 1994; Ord. No. 95-860, adopted Nov. 14, 1995; and Ord. No. 2003-1073, § XIII, adopted June 18, 2003.

State law reference(s)—Authority to regulate transient merchants, Wis. Stats. § 66.0423.

Transient merchants, charitable organizations or solicitors shall be construed to include any employee, agent, member or volunteer thereof.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-115. Application and license required; fees.

It shall be unlawful for any peddler, transient merchant or solicitor to engage in sales or sales activities or to solicit donations within the City of Mequon without first applying and obtaining a license as set forth herein.

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The application for a license to peddle, canvass, sell or solicit within the corporate limits of the City of Mequon shall be made in person to the clerk, with approval by the clerk and the committee on finance-personnel of the city. At the time of filing the permit application, the applicant for a peddler, transient merchant or solicitor's permit shall pay to the city clerk administrative processing fees as shall be determined by the common council by resolution from time to time. Charitable organizations which are registered with the State of Wisconsin pursuant to Wis. Stat. § 440.41, Wisconsin Statutes 202.12, or which are exempt from such registration requirements shall register and pay the criminal investigation portion of such fees, but shall be exempt from the balance of said administrative fees. In addition to the fees provided hereinabove, the applicant shall pay the required administrative fees for each individual who shall engage in peddler, transient merchant or solicitor activities in the city, to defray the cost of licensure and criminal investigation of each such peddler, transient merchant or solicitor.

- (1) Class A license. Any applicant who has a permanent residence or place of business in the state may apply for and be granted a license which shall be valid for a period of three (3) months from issuance, and which shall be renewable for a like period at no additional charge.
- (2) Class B license. All other applicants may apply for and be granted a license which shall be valid for a period of up to thirty (30) days from issuance, and which shall be renewable for a like period at no additional charge.
- (3) The prospective licensee must further obtain a permit for each additional individual person peddling, soliciting, or carrying on transient merchant activity.
- (4) The application must identify the name, permanent address, social security number, age and driver's license of each permittee and such other information as the city may from time to time require.
- (5) Each peddler, transient merchant or solicitor must provide a government issued identification card as proof of identity when applying.
- ~~(6)~~ There shall be a waiting period of seventy-two (72) hours excluding weekends and holidays from the time of the ~~issuance~~ granting of the license to the prospective licensee, to the time that the licensee may begin the peddling, soliciting, or transient merchant activity within the corporate limits of the city.
- ~~(7)~~ Each applicant must acknowledge in writing that they have reviewed and understand the rules and restrictions outlined in sec. 14-122 and such acknowledgment shall describe the penalties that can be assessed to those that do not adhere to said rules and restrictions and as adopted by the common council by resolution from time to time.
- ~~(8)~~ Upon expiration of the initial class B license to peddle, canvass, or solicit within the corporate limits of the city, the licensee may make application in person to the clerk for renewal of the license. The clerk shall ~~grant~~ issue the requested renewal and the renewed license shall remain in effect, only providing:
 - a. At the time of request for renewal the licensee shall execute and provide a certified statement attesting that the information in the initial application and license is current, and correct, and to the extent applicable shall provide the clerk with changes to any information which was provided in the initial application;

- b. There have been no bona fide citizen complaints regarding the peddling, canvassing, soliciting, or selling activities of the applicant or the applicant's agents, employees, or affiliates; and
- c. There has been no objection to the renewal by the committee on finance-personnel of the city.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-116. Exemptions.

The following shall be exempt from all provisions of this article:

- (1) Any person delivering newspapers, fuel, dairy products or bakery goods to regular customers on established routes, or any other person making a regular delivery of goods ordered by a customer;
- (2) Any person selling agricultural products which the person has grown;
- (3) Any person who takes orders away from or delivers goods to an existing established place of business, for merchandise regularly offered for sale by the merchant within this city and who delivers such merchandise in their regular course of business;
- (4) Any person who has an existing established place of business where the merchandise being sold is offered for sale on a regular basis, and in which the buyer has initiated contact with, and specifically requested or consented to a home visit by, said person;
- (5) Any person who has had, or one who represents a company which has had, a prior business transaction, such as a prior sale or credit arrangement, with the prospective customer, and in which the customer has specifically requested or consented to a home visit by said person;
- (6) Any person holding a sale required by statute or by order of any court and any person conducting a bona fide auction sale pursuant to law;
- (7) Any person permitted to do business at special events authorized by the common council.
- (8) Any person doing business with the permission of, and upon the premises of, existing retail establishments, which establishments are located within zoning districts allowing retail sales, and having occupancy permits allowing retail sales operations, provided such transient merchants does business within the enclosed building structure. This exemption shall apply only to establishments and buildings wherein any sales conducted pursuant to this exemption are of the same type and nature as sales generally occurring therein, and provided further that the primary business of the establishment is retail sales. This exemption specifically shall not apply to hotels and motels.
- (9) Any person engaging in proselytizing on behalf of any bona fide religion or religious group, or campaigning, or otherwise engaging in political activity, including pamphleteering.
- (10) Any persons under the age of eighteen (18) who are residents of the city, or pupils in the Mequon-Thiensville School District or a private or parochial school located within the city, and who are engaging in occasional door-to-door sales in order to raise funds for school, school-related, school extra-curricular-related, scouting-related, athletic or religious activities.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-117. Reserved.

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Attachment: Exhibit A (ORDINANCE 2024-1666 : Peddler Ordinance)

Sec. 14-118. Investigation.

- (a) Upon receipt of a completed registration form, the clerk shall promptly refer it to the chief of police, who shall forthwith make an investigation of the statements made in such registration, and the individuals who it is proposed will carry out peddler, transient merchant ~~or~~ solicitor activities in the city. The chief of police, or his/her designee, shall endorse his/her approval or disapproval in a report to the clerk within three (3) business days after the investigation has been completed.
- (b) The clerk and committee on finance-personnel shall refuse to issue the permit to the applicant if it is determined, pursuant to the investigation provided for hereinabove, that the registration contains any material omission or materially inaccurate statement; applicant was convicted of a crime, statutory violation or ordinance violation with the last five (5) years, the nature of which is directly related to the applicant's fitness to engage in transient merchant or solicitor activities; or the applicant failed to comply with any applicable provision of this article.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-119. Reserved.**Sec. 14-120. Reserved.****Sec. 14-121. Bond.**

After approval, but prior to issuance of the license regulated herein for a peddler or transient merchant, every applicant whose principal place of business is located outside of the state shall file with the city clerk a bond in the sum of ~~five hundred dollars (\$500.00)~~ one thousand dollars (\$1,000.00) in the form of cash or irrevocable letter of credit, upon which the city may draw, securing full compliance with the ordinances of the city and laws of the state relating to peddlers and transient merchants, securing payment of any forfeiture for the violation thereof, and guaranteeing to any citizen of the City of Mequon doing business with the applicant that the property purchased will be delivered according to the representations of the applicant. Action on such bond may be brought by any person aggrieved, provided that action to recover on any such bond shall be commenced within sixty (60) days after the expiration of the license issued to the applicant by the clerk. Any resident that has been harmed or encountered a misrepresentation of service/product may file a claim with the City Clerk with a written description of the grievance. The City Clerk will forward the grievance to the Finance-Personnel Committee to determine if the claim is verifiable and if the bond or a portion thereof shall be dispersed to the applicant.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-122. Prohibited practices.

Peddlers, transient merchants, charitable organizations and solicitors shall be prohibited from:

- (1) Calling at any dwelling or other place on Sunday, or on any other day after 7:00 p.m. or before 9:00 a.m., except by appointment.
- (2) Calling at the rear door of any dwelling, unless expressly requested by the occupant.
- (3) Calling at any dwelling or other place where a sign is displayed bearing the words "no peddlers," "no solicitors" or words of similar meaning.

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(Supp. No. 56)

- (4) Remaining on premises after being asked to leave by the owner, occupant, or any other person having authority over such premises.
- (5) Misrepresenting or making false, deceptive or misleading statements concerning the quality, quantity or character of any goods offered for sale, the purpose of his/her visit, his/her identity or the identity of the organization he/she represents. A licensee soliciting on behalf of a charitable organization shall specifically disclose what portion of the sale price of goods being offered will actually be used for the charitable purpose for which the organization is soliciting. Said portion shall be expressed as a percentage of the sale price of the merchandise.
- (6) Impeding the free use of sidewalks and streets by pedestrians and vehicles.
- (7) Failing to observe all traffic and parking regulations where sales are made from vehicles, or a neighborhood is accessed by means of a vehicle.
- (8) Making or employing any loud noises or using any sound amplifying device to attract customers if the noise produced is capable of being plainly heard outside a one hundred-foot radius of the source.
- (9) Allowing rubbish or litter to accumulate in or around the area in which he/she is conducting business.
- (10) No person may employ, offer to employ, or otherwise recruit an individual to work as a traveling sales crew worker without first obtaining a certificate of registration from the Department of Workforce Development per Wis Stat §103.34.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-123. Reserved.

Sec. 14-124. Display of license.

During actual peddler, transient merchant or solicitation activity, each licensed peddler, transient merchant or solicitor shall wear or otherwise visibly exhibit a picture identification issued by the entity or organization with which he or she is affiliated, and shall also carry the license issued by the clerk, evidencing the fact that the peddler, transient merchant or solicitor is licensed to solicit within the city, and shall produce the license for inspection upon request.

(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-125. Revocation of license.

- (a) A license may be revoked by the finance-personnel committee after notice and hearing if the registrant made any material omission or materially inaccurate statement in the application for registration; made any fraudulent, false, deceptive ~~of or~~ misleading statement or representation in the ~~event~~ course of engaging in transient sales; violated any provision of this section, or was convicted of any crime or ordinance or statutory violation which is directly related to the registrant's fitness to engage in peddler, transient merchant or solicitation activity.
- (b) Written notice of the hearing shall be served personally on the applicant, or by registered mail - return receipt requested, sent postage pre-paid to the registrant at the address provided in the application at least seventy-two (72) hours prior to the time set for the hearing. Such notice shall contain the time and place of hearing and a statement of the acts or omissions alleged which form the basis for the proposed revocation of license.

(Supp. No. 56)

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(Ord. No. 2006-1191, § I, 10-10-2006)

Sec. 14-126. Reserved.

Sec. 14-127. Penalty.

- (a) Any person, corporation, partnership, organization or entity who shall violate any provision of this article shall suffer a forfeiture for each violation, plus costs of prosecution and penalty assessments according to law. Each day of violation shall constitute a separate offense.
- (b) Any person, corporation, partnership, organization or entity who employs any person or persons that repeatedly violate sec. 14-116 shall be in violation of this Article V and shall suffer a forfeiture for each violation, plus costs of prosecution and penalty assessments according to law. Each day of violation shall constitute a separate offense.

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(Ord. No. 2006-1191, § I, 10-10-2006; Ord. No. 2010-1336, § I, 11-9-2010)

Sec. 14-128. Appeal.

Any applicant denied a license or whose license is revoked may appeal the denial by filing a request for appeal hearing before the board of appeals, with the clerk, within fifteen (15) days of the date of the denial.

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(Ord. No. 2006-1191, § I, 10-10-2006)

Secs. 14-129—14-154. Reserved.

Attachment: Exhibit A (ORDINANCE 2024-1666 : Peddler Ordinance)



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Common Council
FROM: Kim Tollefson, Director of Community Development
DATE: October 8, 2024
SUBJECT: RESOLUTION 4142 A Resolution Authorizing a Final Plat for The Enclave at Mequon Preserve - Phase VII, Allowing Twelve (12) Lots for the Property Located Immediately North of 8200 W. Donges Bay Road

Background

The applicant, Mequon I, LLC, is requesting final plat approval for the Enclave at Mequon Preserve - Phase VII, consisting of 12 lots (Lots 89 to 100) on the property located at the west end of West Preserve Parkway and immediately north of 8900 W. Donges Bay Road. The preliminary plat was approved on January 13, 2020. The phase generally includes approximately 850 feet of roadway extension, sewer and water extension, and storm sewer.

Analysis

The developer requests final plat approval for this subdivision, which includes 12 single-family lots. The final plat is consistent with the approved preliminary plat. All of the improvements associated with this phase have been installed in accordance with the development agreement.

Fiscal Impact

The 12-lot phase is estimated to be valued at \$650,000/lot and home package, resulting in estimated annual City tax revenue of approximately \$246,000.

Recommendation

On September 23, 2024, the Planning Commission recommended approval by a vote of 7-0.

Attachments:

The Enclave at Mequon Preserve VII Final Plat (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4142

A Resolution Authorizing a Final Plat for The Enclave at Mequon Preserve - Phase VII,
Allowing Twelve (12) Lots for the Property Located Immediately North of 8200 W. Donges Bay
Road

RECITALS

A. The Common Council granted approval for The Enclave at Mequon Preserve - Phase VII Subdivision, a 12-lot development, on November 11, 2019, and the preliminary plat for the subdivision was approved on January 13, 2020.

B. The developer has sought approval of the final plat for the development, which consists of 12 single-family homes.

C. The Planning Commission granted Final Plat approval for the property on September 23, 2024.

D. The development agreement provides for the installation of improvements and the payment of fees in accordance with the City Engineer's report.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that the Final Plat for the Enclave at Mequon Preserve - Phase VII is approved, that the appropriate City officials are hereby authorized to execute the same, and upon completion of all required conditions of the Planning Commission on September 23, 2024, the Final Plat shall be recorded with the Ozaukee County Register of Deeds.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

THE ENCLAVE AT MEQUON PRESERVE VII

PART OF LOT 3 OF CERTIFIED SURVEY MAP NO. 3723, ALL BEING PART OF THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 21 EAST CITY OF MEQUON, OZAUKEE COUNTY, WISCONSIN.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____



Department of Administration

ISSUED DATE: MAY 20, 2024
REVISED DATE: SEPTEMBER 3, 2024

D.O.T. HIGHWAY RESTRICTIONS

Noise Notes:
The lots of this land division may experience noise at the levels exceeding the levels in §Trans 405.04, Table I. These levels are based on federal standards. The Department of Transportation is not responsible for abating noise from existing state trunk highways or connecting highways, in the absence of any increase by the Department to the highway's through-lane capacity.

Setback Notes:
There shall be no improvements or structures placed between the highway and the setback line.

ZONING NOTES:

Existing Zoning:
R-3 Rural Residential Detached
CGO Central Growth Area Overlay
TDR Transfer of development rights
PUD Planned Unit Development

Minimum Building Setbacks:
R-3/TDR PUD
Front: 30 feet
Side: 10 feet
Rear: 20 feet

TOTAL AREA
306,630 SQ. FT.
7.039 ACRES

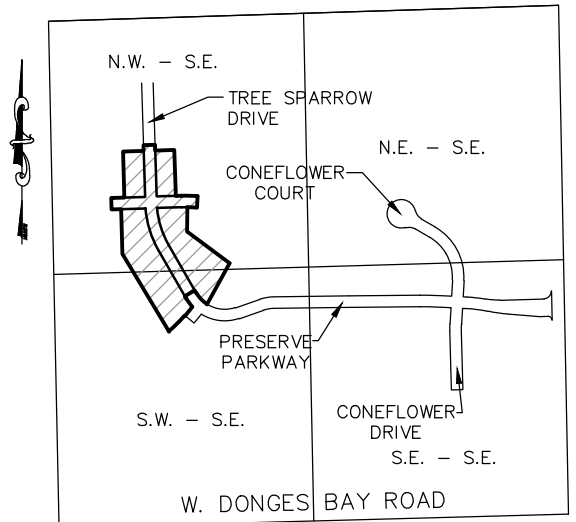
LEGEND:

- 1-1/4" X 18" REBAR SET WEIGHING 4.30 LB/FT.
- 3/4" REBAR SET WEIGHING 1.50 LB/FT.
- 1-1/4" REBAR FOUND
- 3/4" REBAR FOUND
- MONUMENT FOUND

1" = 60'
SCALE
FEET

EXCEL
ARCHITECTS • ENGINEERS • SURVEYORS
Always a Better Plan
100 Camelot Drive
Fond Du Lac, WI 54935
Phone: (920) 926-9800
www.EXCELENGINEER.com
JOB NO. 230155900

LOCATION MAP



SE 1/4 OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 21 EAST, CITY OF MEQUON, OZAUKEE COUNTY, WISCONSIN

SCALE: 1" = 1000'

THE ENCLAVE AT MEQUON PRESERVE VII SUBDIVISION

Curve Table						
CURVE	ARC LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH	CENTRAL ANGLE	TANGENT
C1	51.59'	230.00'	N36°23'51"W	51.48'	012°51'03"	N29°58'19"W
C2	80.59'	170.00'	S43°33'11"E	79.84'	027°09'44"	S29°58'19"E
C3	121.68'	530.00'	S11°05'52"E	121.41'	013°09'14"	S04°31'15"E
C4	88.97'	530.00'	S22°29'01"E	88.86'	009°37'05"	S17°40'29"E
C5	24.78'	530.00'	S28°37'57"E	24.78'	002°40'45"	S27°17'34"E
C6	235.43'	530.00'	S17°14'47"E	233.50'	025°27'04"	S29°58'19"E
C7	14.32'	470.00'	N29°05'57"W	14.32'	001°44'44"	N29°58'19"W
C8	191.54'	470.00'	N16°33'06"W	190.22'	023°20'59"	N28°13'35"W
C9	205.86'	470.00'	N17°25'28"W	204.22'	025°05'43"	N04°52'37"W
C10	28.81'	770.00'	N89°20'16"E	28.81'	002°08'38"	N88°15'57"E
C11	78.85'	770.00'	S88°48'02"E	78.81'	005°52'01"	S85°52'01"E

Line Table		
Line #	Length	Direction
L1	18.47'	N29°58'19"W
L2	60.00'	N80°01'41"E
L3	18.47'	S29°58'19"E

PART OF LOT 3
CSM NO. 3723
DSC. NO. 888068

PART OF LOT 3
CSM NO. 3723
DSC. NO. 888068

SE COR. - SE 1/4
SEC. 28-9-21
BRASS CAPPED
MONUMENT FOUND
(COORD. NAD 1927 GRID)
N: 446,317.26
E: 2,532,210.14

P.O.C.
NE COR. - SE 1/4
SEC. 28-9-21
BRASS CAPPED
MONUMENT FOUND
(COORD. NAD 1927 GRID)
N: 446,966.87
E: 2,532,157.87

E LINE - SE 1/4 - SEC. 28-9-21
NAD 1927 GRID
(2650.13' GRID)
1,970.85'

NORTH POINT REFERENCED TO THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD 1927). THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 28-9-21 HAS A BEARING OF NORTH 01°-07'-49" WEST.

ALL LINEAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE HUNDREDTH OF A FOOT. LINEAR MEASUREMENTS ARE GROUND LEVEL DISTANCES UNLESS OTHERWISE NOTED. ALL ANGULAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST SECOND AND COMPUTED TO HALF-SECONDS.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____



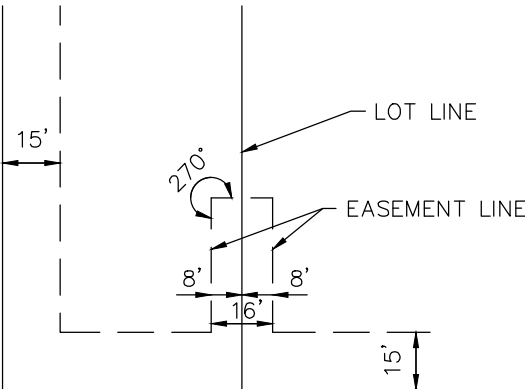
Department of Administration

ISSUED DATE: MAY 20, 2024
REVISED DATE: SEPTEMBER 3, 2024

D.O.T. HIGHWAY RESTRICTIONS

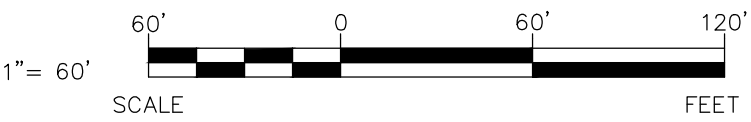
Noise Notes:
The lots of this land division may experience noise at the levels exceeding the levels in §Trans 405.04, Table I. These levels are based on federal standards. The Department of Transportation is not responsible for abating noise from existing state trunk highways or connecting highways, in the absence of any increase by the Department to the highway's through-lane capacity.

Setback Notes:
There shall be no improvements or structures placed between the highway and the setback line.



TYPICAL UTILITY EASEMENT DETAIL
NO SCALE

Stormwater Management Maintenance Notes
See Sheet 3 for Stormwater Management Notes



Excel
ARCHITECTS • ENGINEERS • SURVEYORS
Always a Better Plan

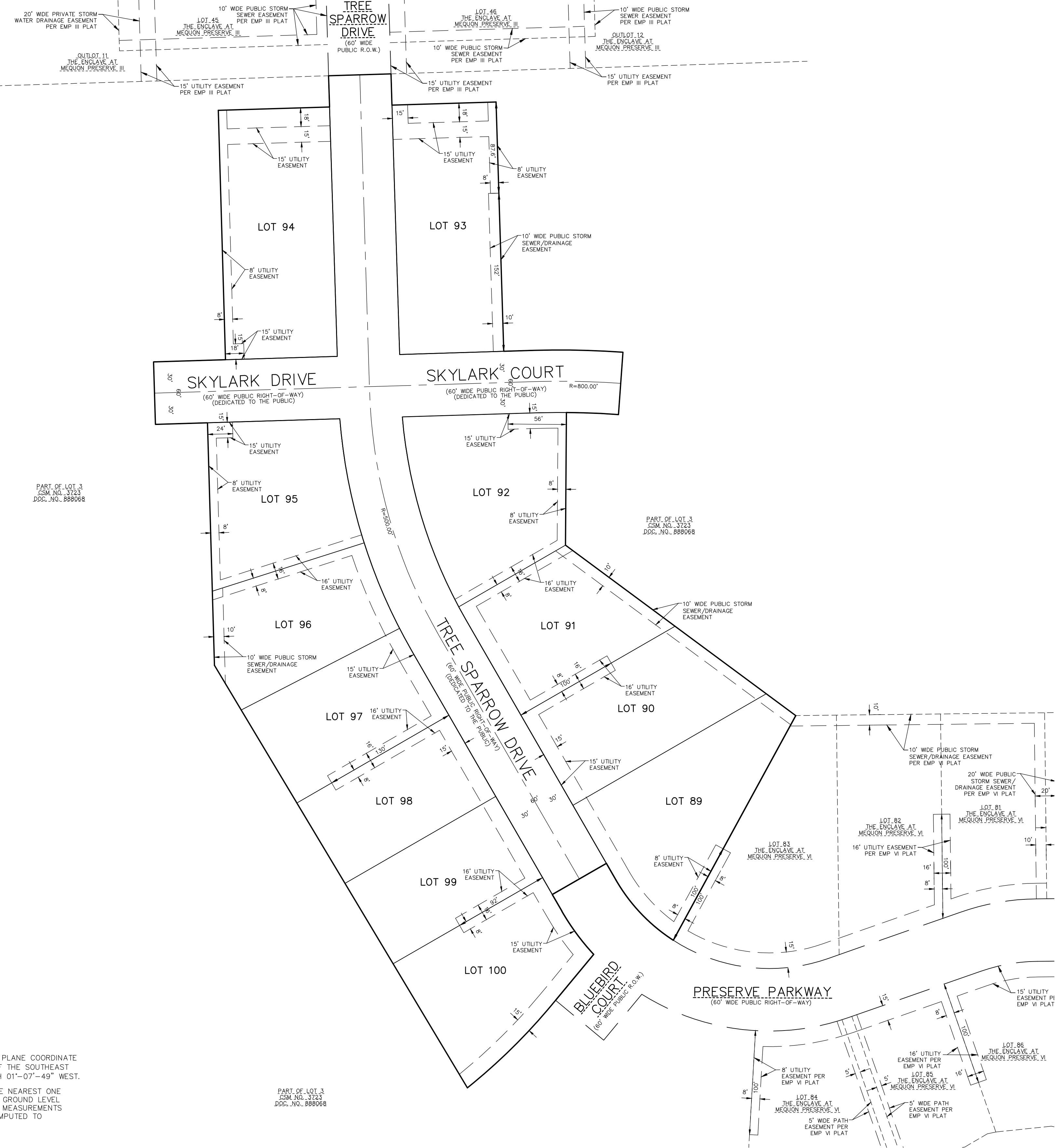
100 Camelot Drive
Fond Du Lac, WI 54935
Phone: (920) 926-9900
www.EXCELENGINEER.com
JOB NO. 230155900

NORTH POINT REFERENCED TO THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD 1927). THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 28-9-21 HAS A BEARING OF NORTH 01°-07'-49" WEST.

ALL LINEAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE HUNDREDTH OF A FOOT. LINEAR MEASUREMENTS ARE GROUND LEVEL DISTANCES UNLESS OTHERWISE NOTED. ALL ANGULAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST SECOND AND COMPUTED TO HALF-SECONDS.

THE ENCLAVE AT MEQUON PRESERVE VII

PART OF LOT 3 OF CERTIFIED SURVEY MAP NO. 3723, ALL BEING PART OF THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 21 EAST CITY OF MEQUON, OZAUKEE COUNTY, WISCONSIN.



THE ENCLAVE AT MEQUON PRESERVE VII

SHEET 3 OF 3 SHEETS

VOL.

PG.

PART OF LOT 3 OF CERTIFIED SURVEY MAP NO. 3723, ALL BEING PART OF THE NORTHWEST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 28, TOWNSHIP 9 NORTH, RANGE 21 EAST CITY OF MEQUON, OZAUKEE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Ryan J. Wilgreen, Professional Land Surveyor hereby certify that, under the direction of Mequon I, LLC, I have surveyed, divided and mapped a parcel of land described hereon, part of Lot 3 of Certified Survey Map No. 3723, recorded in the Ozaukee County Register of Deeds office as Document No. 888068, being a part of the Northwest 1/4 and Southwest 1/4 of the Southeast 1/4 of Section 28, Township 9 North, Range 21 East, City of Mequon, Ozaukee County, Wisconsin, being more particularly described as follows:

Commencing at the Northeast corner of the Southeast 1/4 of said Section 28; thence South 01°-07'-49" East along the East line of said Southeast 1/4, a distance of 679.53 feet to the Easterly extension of the Southerly line of The Enclave at Mequon Preserve Subdivision recorded in the Ozaukee County Register of Deeds Office as Document No. 1037400; thence South 88°-22'-00" West along said Easterly extension and Southerly line, a distance of 704.00 feet; thence North 01°-05'-11" West along a Southerly line of said Subdivision, a distance of 15.70 feet; thence South 88°-15'-57" West along a Southerly line of said Subdivision, the South line of The Enclave at Mequon Preserve II Subdivision recorded in the Ozaukee County Register of Deeds Office as Document No. 1053730 and the South line of The Enclave at Mequon Preserve III Subdivision recorded in the Ozaukee County Register of Deeds Office as Document No. 1072528, said line also being the North line of said Lot 3, a distance of 1,412.19 feet to the East right-of-way line of Tree Sparrow Drive, said point being the point of beginning; thence continuing South 88°-15'-57" West along the North line of said Lot 3, a distance of 60.00 feet; thence South 01°-46'-04" East, a distance of 30.00 feet; thence South 88°-15'-57" West, a distance of 106.92 feet; thence South 01°-38'-58" East, a distance of 239.60 feet; thence South 88°-15'-57" West, a distance of 69.09 feet; thence South 01°-44'-03" East, a distance of 60.00 feet; thence North 88°-15'-57" East, a distance of 50.00 feet; thence South 01°-38'-58" East, a distance of 233.00 feet; thence South 30°-54'-28" East, a distance of 472.94 feet; thence Northeasterly 114.80 feet on a curve to the left having a radius of 570.00 feet, the chord of said curve bears North 45°-27'-07" East, a chord distance of 114.60 feet to the Southwesterly extension of a Westerly line of The Enclave at Mequon Preserve VI Subdivision (EMP VI) recorded in the Ozaukee County Register of Deeds Office as Document No. 1151354; thence North 39°-40'-56" East along said Southwesterly extension and Westerly line, a distance of 62.13 feet to the Westerly right-of-way line of Preserve Parkway; thence Northwesterly 51.59 feet along said Westerly line on a curve to the right having a radius of 230.00 feet, the chord of said curve bears North 36°-23'-51" West, a chord distance of 51.48 feet; thence North 29°-58'-19" West along said Westerly line, a distance of 18.47 feet to the Northwesterly line of Preserve Parkway; thence North 60°-01'-41" East along said Northwesterly line, a distance of 60.00 feet to the Easterly right-of-way line of Preserve Parkway; thence South 29°-58'-19" East along said Easterly line, a distance of 18.47 feet; thence Southeasterly 80.59 feet along said Easterly line on a curve to the left having a radius of 170.00 feet, the chord of said curve bears South 43°-33'-11" East, a chord distance of 79.84 feet to the Westerly line of Lot 83 of said EMP VI Subdivision; thence North 28°-36'-19" East along said Westerly line, a distance of 245.72 feet; thence North 53°-30'-33" West, a distance of 275.17 feet; thence North 00°-24'-35" East, a distance of 127.45 feet; thence Southeasterly 50.04 feet on a curve to the right having a radius of 770.00 feet, the chord of said curve bears South 87°-43'-43" East, a chord distance of 50.03 feet; thence North 04°-07'-59" East, a distance of 60.00 feet; thence Northwesterly 84.99 feet on a curve to the left having a radius of 830.00 feet, the chord of said curve bears North 88°-48'-02" West, a chord distance of 84.95 feet; thence South 88°-15'-57" West, a distance of 29.58 feet; thence North 01°-46'-04" West, a distance of 239.60 feet; thence South 88°-15'-57" West, a distance of 100.00 feet; thence North 01°-46'-04" West, a distance of 30.00 feet to the point of beginning and containing 7.039 acres (306,630 sq. ft.) of land more or less.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the Subdivision Ordinance of the City of Mequon in surveying, dividing, and mapping the same.

Ryan J. Wilgreen, P.L.S. No. S-2647
ryan.w@excelengineer.com
Excel Engineering, Inc.
Fond du Lac, Wisconsin 54935

ISSUED DATE: MAY 20, 2024
REVISED DATE: SEPTEMBER 3, 2024

UTILITY EASEMENT PROVISIONS (PRIVATE)

An easement for electric, natural gas, and communications service is hereby granted by MEQUON I, LLC, Grantor, to

WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC,
Wisconsin corporations doing business as We Energies, Grantee,

SPECTRUM MID-AMERICA, LLC, Grantee, and

WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Buildings shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Stormwater Management Maintenance Agreement

- Outlot 20 of The Enclave at Mequon Preserve VI Subdivision is to be used for Stormwater Management purposes.
- The lot owner(s) or their successors and/or assigns (herein after referred to as the responsible parties) shall be responsible for maintenance of the stormwater management measures.
- The responsible parties shall maintain the stormwater management measures in accordance with the approved stormwater management plan on file in the offices of the City as required by the City construction, site erosion control and stormwater management ordinance.
- In the event that the stormwater management facilities located on Outlot 20 of The Enclave at Mequon Preserve VI Subdivision are not being maintained per the approved stormwater management plan, the City is hereby granted an easement to access the property to complete stormwater management maintenance measures.

OWNER'S CERTIFICATE OF DEDICATION

Mequon I, LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said limited liability company caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on this plat.

Mequon I, LLC, does further certify that this plat is required by S236.10 or S236.12 Wisconsin Statutes to be submitted to the following agencies for approval or objection:

- Department of Administration
- City of Mequon

In witness whereof, Mequon I, LLC, has caused these presents to be signed by its official officer(s) of said limited liability company at

Madison, Wisconsin this _____ day of _____, 20__.

Mequon I, LLC
By: Forgewell Building Group, LLC, its sole member

By: _____
Chris Ehlers, Authorized Representative

STATE OF _____)

COUNTY OF _____) S.S

Personally came before me this _____ day of _____, 20__, the above named officer(s) of the above named Mequon I, LLC to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public, _____ County, _____

My Commission Expires: _____

COMMON COUNCIL APPROVAL CERTIFICATE:

Resolved, that the plat of THE ENCLAVE AT MEQUON PRESERVE VII SUBDIVISION in the City of Mequon, is hereby approved by the Common Council.

All conditions have been met as of this _____ day of _____, 20__.

Andrew Nerbun, Mayor

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Common Council of the City of Mequon on this _____ day of _____, 20__.

Caroline Fochs, City Clerk

COUNTY TREASURER'S CERTIFICATE

I, Sandra Tretow, being the duly elected, qualified, and acting Treasurer of the County of Ozaukee, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or special assessments as of this _____ day of _____, 20__ affecting the land included in the plat of THE ENCLAVE AT MEQUON PRESERVE VII SUBDIVISION.

Sandra Tretow, Treasurer, Ozaukee County, Wisconsin

CITY TREASURER'S CERTIFICATE

I, Brenda Arnett, being the duly appointed, qualified, and acting Director of Finance of the City of Mequon, do hereby certify that, in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of this _____ day of _____, 20__ on any of the lands included in the plat of THE ENCLAVE AT MEQUON PRESERVE VII SUBDIVISION.

Brenda Arnett, Director of Finance, City of Mequon

CONSENT OF CORPORATE MORTGAGEE

Associated Bank N.A., a Corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and does hereby consent to the above Owner's Certificate.

In witness whereof, the said Associated Bank N.A. has caused these presents to be signed by Bryan Schreiter, its Vice President, at _____, Wisconsin this _____ day of _____, 20__.

Associated Bank N.A.

Bryan Schreiter, Vice President

STATE OF WISCONSIN)

COUNTY OF _____) S.S

Personally came before me this _____ day of _____, 20__, Bryan Schreiter of the above named banking association to me known to be the person who executed the foregoing instrument, and to me known to be such Vice President of said banking association, and acknowledged that they executed the foregoing instrument as such officer as the deed of said banking association, by its authority.

Notary Public, _____ County, WI
My Commission Expires: _____

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20__

Department of Administration



OWNER / DEVELOPER:
MEQUON I, LLC
6801 S. TOWNE DR.
MADISON, WI 53713

SURVEYOR:
RYAN WILGREEN
EXCEL ENGINEERING, INC.
100 CAMELOT DR.
FOND DU LAC, WI 54935
920.926.9800



ARCHITECTS • ENGINEERS • SURVEYORS

Always a Better Plan

100 Camelot Drive
Fond Du Lac, WI 54935
Phone: (920) 926-9800
www.EXCELENGINEER.com

JOB NO. 230155900



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2902
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Common Council
FROM: Kim Tollefson, Director of Community Development
DATE: October 8, 2024
SUBJECT: RESOLUTION 4143 A Resolution Approving an Amendment to a Pay-As-You-Go Incentive Development Agreement Between the City of Mequon and Blue Ribbon Self Storage III, Authorizing a Change in Ownership to Extra Space Properties Two, LLC

Background

In June of 2021, the Common Council authorized a TID No. 5 incentive through a Development Agreement between the City of Mequon and Blue Ribbon Self Storage III, LLC for the redevelopment of the property located at 10448 N. Port Washington Road. The redevelopment included the Life Storage facility. Blue Ribbon Self Storage III, LLC has requested a minor change to the agreement regarding the property's ownership, as Blue Ribbon is now under contract to sell the property to Extra Space Properties Two, LLC.

Analysis

The Development Agreement provides a pay-as-you-go TID No. 5 incentive for partial demolition and clearing of the site. The project met the Fast Track incentive provisions executed through the TID, providing new development valued at \$5.6M (January 1, 2024) and eligible for a total incentive of \$462K. The first full incentive was executed in 2024 for \$77,969.

Extra Space Properties Two, LLC, is the current property manager of the site under the Life Storage brand. The ownership change is a result of a merger between Life Storage and Extra Space Storage that occurred in 2023. Extra Space Storage is the largest operator of self-storage facilities in the country, founded in 1977 and includes more than 3,500 locations in the United States. The company is a publicly traded Real Estate Investment Trust (REIT).

All other terms and provisions of the Development Agreement shall remain in full force and effect.

Fiscal Note

The resolution amendment is fiscal neutral.

Recommendation

On September 24, the Economic Development Board approved a recommendation in favor of approving the amendment by a vote of 8-0. A recommendation from the Finance-Personnel Committee is forthcoming on October 8, 2024.

Attachments:

First Amendment DA Change of Ownership (DOCX)
Zoning Map (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4143

A Resolution Approving an Amendment to a Pay-As-You-Go Incentive Development Agreement Between the City of Mequon and Blue Ribbon Self Storage III, Authorizing a Change in Ownership to Extra Space Properties Two, LLC

RECITALS

A. The Life Storage commercial development is located in the TID No. 5 North Port Washington Road neighborhood at 10448 N. Port Washington Road.

B. The Common Council approved a Development Agreement for the property on June 28, 2021.

C. The Developer and Owner wish to amend the Development Agreement authorizing new ownership of the project by Extra Space Properties Two, LLC.

D. The Development Agreement provides for the installation of improvements and the payment of fees, as well as incentives for achieving a specified development value.

E. All contingencies placed on the Developer, Owner and City as part of the Development Agreement remain in effect under the amendment.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. A First Amendment to the Development Agreement for Life Storage commercial development is approved subject to any technical, clerical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

FIRST AMENDMENT TO DEVELOPMENT AGREEMENT

WHEREAS, the City of Mequon, Wisconsin, a Wisconsin municipal corporation and Blue Ribbon Self Storage III, LLC, a Wisconsin limited liability company executed that certain Development Agreement of June 3, 2021 (the “Development Agreement”).

WHEREAS, Blue Ribbon Self Storage III, LLC is under contract to sell the Project to Extra Space Properties Two LLC.

WHEREAS, the parties are desirous of amending said Development Agreement, in order to amend and restate certain terms and obligations, as follows.

NOW THEREFORE, the parties to this Amendment to Development Agreement, agree that the following shall modify and amend certain provisions of the Development Agreement, as follows:

1. All references to and meaning of Developer shall be defined as Extra Space Properties Two LLC and all references to and meaning of Owner shall be defined as Extra Space Properties Two LLC.
2. It is therefore authorized that the Developer approved to operate and manage the Project is Extra Space Properties Two LLC.
3. Except as hereby amended, all other terms and provisions of the Development Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties to the Development Agreement and this Amendment to Development Agreement have caused this to be signed in duplicate originals this _____ day of _____, 2024, which shall be the effective date of this First Amendment to Development Agreement.

[SIGNATURE PAGES FOLLOW]

CITY OF MEQUON

Andrew Nerbun, Mayor

Caroline Fochs, City Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
COUNTY OF OZAUKEE)

Personally came before me this ____ day of April, 2023, the above named Andrew Nerbun and Caroline Fochs, Mayor and Clerk of the City of Mequon, respectively, to me known to be such officers and acknowledge that they executed the foregoing instrument in such capacity.

Notary Public, State of Wisconsin
My Commission_____.

BLUE RIBBON SELF STORAGE III, LLC

By: Blue Ribbon Storage Manager, LLC
 Its: Manager

By: _____
 Name: Michael W. Kelly
 Its: Manager
 Date: _____

ACKNOWLEDGMENT

STATE OF _____)
) ss.
 COUNTY OF _____)

Personally came before me this ___ day of October, 2024, the above named Michael W. Kelly, to me known to be such person and acknowledge that they executed the foregoing instrument.

 Notary Public, State of Wisconsin
 My Commission _____.

EXTRA SPACE PROPERTIES TWO LLC

By:_____ **Dated:**_____

Name: _____, **Title:** _____

ACKNOWLEDGMENT

STATE OF _____)
) ss.
COUNTY OF _____)

Personally came before me this ____ day of October, 2024, the above named _____, to me known to be such person and acknowledge that they executed the foregoing instrument.

Notary Public, State of Wisconsin
My Commission_____.

Attachment: First Amendment DA Change of Ownership (RESOLUTION 4143 : DA Amendment TID 5 Incentive Life Storage)

LIFE STORAGE

AC	Arrival Corridor	IPS	Institutional & Public Service
A-1	Agricultural Preserve	NC	Neighborhood Commercial
A-2	General Agricultural	OA	Agricultural Overlay
B-1	Neighborhood Business	PUD	Planned Unit Development Overlay
B-2	Community Business	P-1	Park & Recreation
B-3	Office & Service Business	R-1	Single-Family Residential (5 Ac. Min.)
B-4	Business Park	R-1B	Single-Family Residential (2.5 Ac. Min.)
B-5	Light Industrial	R-2	Single-Family Residential (2 Ac. Min.)
B-6	Rural Industrial	R-2B	Single-Family Residential (1.5 Ac. Min.)
B-7	Rural Business	R-3	Single-Family Residential (1 Ac. Min.)
C-1	Shoreland/Wetland Conservancy	R-4	Single-Family Residential (3/4 Ac. Min.)
C-2	General Conservancy	R-5	Single-Family Residential (1/2 Ac. Min.)
CGO	Central Growth Overlay	R-6	Single-Family Residential (4 DU/Ac.)
FFO	Flood Fringe Overlay	RM	Multi-Family Residential
FW	Floodway	TC	Town Center
IPS	Institutional & Public Service	TDR	Transfer of Development Rights

8.b.b





11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2902
Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Community Development

TO: Common Council
FROM: Kim Tollefson, Director of Community Development
DATE: October 8, 2024
SUBJECT: RESOLUTION 4144 A Resolution Approving a Contract to Review and Analyze the Federal Emergency Management Agency's Recent Floodplain Mapping, Data and Modeling Update to M Squared Engineering of Cedarburg, Wisconsin, in the Amount of \$29,630

Background

On July 29, 2024, a formal Request for Proposals (RFP) was released by the City of Mequon requesting submissions for an independent review of the mapping, data, and modeling that was completed as part of the 2024 FEMA floodplain maps adopted by the City. Staff received six responses to the RFP ranging in price from \$19,994 to \$49,400. The following link includes the six responses to the RFP: <https://www.ci.mequon.wi.us/commdev/page/floodplain-modeling-review>.

Analysis

Staff from the Community Development Department and Engineering Division, along with Mayor Nerbun, reviewed the six responses which resulted in a recommendation in favor of M Squared Engineering at a contract cost of \$29,630. When looking at criteria including cost, experience with similar projects and staff expertise, M Squared is deemed capable of delivering a product aligned with the scope of the RFP. The full RFP, as well as a copy of the recommended proposal received from M Squared are enclosed for review, and a summary of the six firms submitting proposals to the City is summarized below:

Firm	Location	Price
raSmith	Brookfield, WI	\$19,944
Spicer Group	Saginaw, MI	\$26,033
M Squared	Cedarburg, WI	\$29,630
Graef	Milwaukee, WI	\$29,912
AQUALIS Engineering	Milwaukee, WI	\$31,450
SEH	Delafield, WI	\$49,400

Fiscal Impact

The recommendation from staff to select M Squared Engineering will result in a cost of \$29,630. Funds to pay for this review will be sourced from the City's \$2.55 million allocation received under the American Recovery Plan Act (ARPA).

Recommendation

A recommendation from the Public Works Committee is forthcoming on October 8, 2024.

Attachments:

RFP (DOCX)

M Squared Proposal (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4144

A Resolution Approving a Contract to Review and Analyze the Federal Emergency Management Agency's Recent Floodplain Mapping, Data and Modeling Update to M Squared Engineering of Cedarburg, Wisconsin, in the Amount of \$29,630

RECITALS

A. Staff issued a Request for Proposals to conduct an independent review of the mapping, data, calculations and modeling that was completed as part of the updated floodplain maps for the City of Mequon.

B. The City received six proposals ranging in price from \$19,994 to \$49,400.

C. Staff recommends that M Squared Engineering of Cedarburg, Wisconsin be awarded the project based on criteria identified in the RFP.

D. The cost of the contract will be paid for using funds from the American Recovery Plan Act (ARPA).

E. The Public Works Committee recommended approval at its meeting on October 8, 2024.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Contract with M Squared Engineering of Cedarburg, Wisconsin, in the form attached hereto is approved, and awarded subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk



Request for Proposals for Floodplain Modeling Review

City of Mequon
11333 N. Cedarburg Road
Mequon, WI 53092

The City of Mequon is seeking proposals for an independent review of the mapping, data, calculations and modeling that was completed as part of the updated floodplain maps for the City of Mequon. Proposals should include:

- Statement of Qualifications
- Proposed Schedule
- Cost of services based upon the scope listed below

The City of Mequon will provide the following data and information:

- Current and Proposed FIRM Maps
- Technical Data - Flood Insurance Study (FIS) report, hydrologic and hydraulic data, and any other digital technical documentation used to create the new map.
- GIS data related to this project that was created or acquired by the city.

Background

The City of Mequon has adopted Ordinance #2024-1662 which will go into effect on July 31, 2024. The Ordinance includes the adoption of 2024 Flood Insurance Rate Maps (FIRM) with an effective date of July 31, 2024. During the adoption process, staff identified several issues related to the modeling that was performed to create the maps and the impact of the new maps on the residents of Mequon. In particular, there are three primary areas of concern:

1. The regulatory flow rate used for the Milwaukee River compared to the historical data gage at Pioneer Road.
2. The unexplained increase to the Base Flood Elevation along the Milwaukee River between Highland Road and Mequon Road.
3. The expansion of the Floodway along the Milwaukee River north of County Line Road on both sides of the river.

Scope of Services

Proposals shall include an itemized cost per scope item as listed below. Please be sure to detail any additional efforts that may be required so that staff may evaluate those efforts as compared to other proposals.

1. Mapping Process
 Review the FIS reports that provide detailed information on the methodology and

data used for the areas and key points discussed above.

- Review the hydrologic and hydraulic models, topographic data, and any assumptions made in the modeling process.

2. Compare with Local Knowledge and Data

- Historical Flood Data: Compare the new maps with historical flood events and records. Ensure the map aligns with known flood patterns. Review Pioneer Gauge Data
- Topographic Changes: Check if recent changes in topography (e.g., new developments, land alterations) are reflected in the new maps. Verify proper conversion has been used for datum.
- Aerial Photographs and Satellite Images: Use these tools to compare physical features and water flow paths with what's shown on the maps.

3. Field Verification

- Site Visits: Conduct field visits to key areas, especially those where discrepancies are suspected.

4. Technical Analysis

- Cross-Section Verification: Check the cross-sections used in the hydraulic models against the latest lidar data from the City.
- Flow Data: Verify the stream flow data and flood frequency analysis used in the hydrologic models. Make sure the hydrology aligns with the FIRM data.
- Elevation Data: Compare the map's Base Flood Elevations (BFEs) with the latest lidar or survey data provided by FEMA.
- Boundary Accuracy: Check if the floodplain boundaries accurately follow natural and man-made features (rivers, creeks, levees, roads).

5. Identify and Document Discrepancies

- List Issues: Search for errors or anomalies in the floodplain map, such as misplaced boundaries, incorrect elevations, outdated information, and recent land use changes that may affect the floodplain boundaries.
- Provide Evidence: Collect supporting evidence, such as photographs, GIS survey data, and historical records, to support findings.

6. Draft a Report

- Prepare a report that documents findings, including discrepancies and supporting data. If anomalies are discovered, provide a recommendation on the next steps to correct such issues. Discuss report and findings with City of Mequon staff and make a presentation of the findings to the Common Council.

Proposed Schedule

Issue Request for Proposal	July 29, 2024
Proposals due to the City of Mequon	August 23, 2024
Contract Award	September 10, 2024
Report due to City Staff	November 15, 2024
Presentation to the Common Council	December 10, 2024

Proposal Format

Consultants' proposals should include a brief resume of the firms' qualifications and recently completed similar projects. Consultants must submit their proposals to the City of Mequon Community Development Department by 4:00 P.M. on August 23, 2024. Please provide 3 proposal copies. Electronic copies are also acceptable and may be submitted to jzader@ci.mequon.wi.us, with the same deadline. Electronic copies require acknowledgment of receipt by the City to be considered. Consultant selection will be based on quality of proposal, qualifications of the design team, and fee to complete the work.

The City reserves the right to reject any and all proposals. The City reserves the right to negotiate the terms of the contract, including the award amount, with the selected proposer prior to entering into a contract. If contract negotiations cannot be concluded successfully with the preferred proposer, the City may negotiate a contract with the next preferred proposer.



September 20, 2024

Mr. Jac Zader, AICP, EDFP, DFM
Assistant Director of Community Development
City of Mequon
Mequon, WI 53092

Re: Request for Design Review Services – City of Mequon
FEMA Floodplain Mapping Review

Dear Mr. Zader:

Thank you for the opportunity to provide engineering services to the City of Mequon for reviewing the FEMA mapping within the City of Mequon. As you know, M Squared Engineering is an established engineering firm with over 20 years of experience. We have served clients throughout the Midwest for various FEMA-related hydraulic analyses and permit coordination. We are well-equipped to tackle the needs of this project and deliver it successfully to the City of Mequon. Below is our scope of services and fee for your review and approval.

PROJECT UNDERSTANDING

FEMA has updated the City of Mequon's floodplain mapping. The mapping and supporting data, calculations, and modeling require an independent technical review to ensure accuracy. Specifically, the review will only focus on these areas and key points:

1. Review the regulatory flows used for the Milwaukee River and compare them to the gaged data at Pioneer Road.
2. Reviewing the Base Flood Elevation (BFE) increases on the Milwaukee River, focusing on the section between Highland Road and Mequon Road.
3. Focusing on the floodway expansion for the Milwaukee River between Donges Bay Road and County Line Road.

SCHEDULE

The RFP's schedule proposes a contract award on September 10, 2024, with a report due on November 15, 2024. As evidenced by the date of this proposal, the schedule is delayed by a minimum of 10 days. This pushes the report due date into the end of November and the holiday season.

The FEMA proposed mapping has already been incorporated into the current regulatory data / mapping. Although many residents have been impacted by the new map changes, it may be beneficial to allow for a more relaxed schedule. This would allow for an additional thorough review of impacted residential areas. The schedule would potentially accommodate the following:

- Allow for ample time for a thorough review as well as extensive / detailed coordination with the City staff as well as WDNR.

- Potential discoveries such as topographic discrepancies, modeling inefficiencies and inaccuracies, and field reconnaissance results could result in a need for further detailed follow-up investigations.
- Understanding that winter weather could delay field work and that the holiday schedule during November / December could delay coordination efforts.

Our recommendation would be to anticipate the following schedule with the understanding that we could potentially still meet the originally published RFP schedule pending the above potential risks.

MILESTONE	AS PUBLISHED IN RFP	RECOMMENDED SCHEDULE
Issue Request for Proposal	July 29, 2024	N/A
Proposals due to the City of Mequon	August 23, 2024	N/A
Contract Award	September 10, 2024	September 2024 / October 2024
Preliminary Findings / Interim Meeting with City	N/A	November 2024
Report due to City Staff	November 15, 2024	December 2024 / January 2025
Meet with City / Present to Common Council	December 10, 2024	January 2025 / February 2025

The proposed work is anticipated to commence in October 2024. The final report will be provided to the City on or before February 2025, to allow the City to provide feedback to FEMA and to accommodate weather delays for field work. We will work diligently to continue our work on this as efficiently as possible and would welcome a discussion with the City staff to coordinate a schedule to meet the City's needs while maintaining technical integrity.

SCOPE OF SERVICES

This proposal includes the following Services/Tasks:

1. Obtain Relevant and Regulatory Floodplain Data from the City.

- Current and Previous Maps:** Obtain H&H models, new Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) reports, topographic data, and assumptions made during the modeling process.
- Additional Data:** Acquire high-resolution topographic maps, historical flood data, and any other digital technical documentation used to create the new map.
- GIS Data:** Acquire all GIS data related to this project created or acquired by the City.

2. Mapping Process

- Review the FIS Report:** Review the reports with a focus on the Milwaukee River segments noted in the Project Understanding above.
- Review Model Inputs:** Review the hydrologic and hydraulic models for the Milwaukee River, topographic data, and any assumptions made in the modeling process.

3. Compare with Local Knowledge and Data

- c) **Historical Flood Data:** Compare the new maps with historical flood events and records. Ensure the map aligns with known flood patterns. Review Pioneer Gauge
- d) **Topographic Changes:** Check if recent changes in topography (e.g., new developments, land alterations) are reflected in the new maps. Verify proper conversion has been used for datum.
- e) **Aerial Photographs and Satellite Images:** Use these tools to compare physical features and water flow paths with what is shown on the maps.

4. Field Verification

- a) **Site Visits:** Conduct field visits to key areas, especially those where discrepancies are suspected. Field visits will be limited to those areas of focus.

5. Technical Analysis

- a) **Cross-Section Verification:** Check the cross-sections used in the hydraulic models against the latest lidar data from the City.
- b) **Flow Data:** Verify the stream flow data and flood frequency analysis used in the hydrologic models. Make sure the hydrology aligns with the FIRM data.
- c) **Elevation Data:** Compare the map's Base Flood Elevations (BFEs) with the latest lidar or survey data provided by FEMA.
- d) **Boundary Accuracy:** Check if the floodplain boundaries accurately follow natural and man-made features (rivers, creeks, levees, roads).

6. Identify and Document Discrepancies

- a) **List Issues:** Look for errors or anomalies in the floodplain map, such as misplaced boundaries, incorrect elevations, outdated information, and recent land use changes that may affect the floodplain boundaries.
- b) **Provide Evidence:** We will collect supporting evidence, such as photographs, GIS survey data, and historical records, to support our findings.

7. Draft Report

- a) **Prepare a report** that documents findings, including discrepancies and supporting data.
- b) **Recommendations:** If anomalies are discovered, provide a recommendation on the next steps to correct such issues.
- c) **Meetings with City:** Discuss report and findings with City of Mequon staff and make a presentation of the findings to the Common Council.

PROJECT COSTS AND TIMELINE

We propose to provide the above scope of services for the Lump Sum Fee of \$29,630. The updated fee includes updated staff rates in August as well as the addition of preparation of exhibits and presentation to the Common Council.

If the Notice to Proceed is issued October 9, 2024, the timeline to complete the work is no later than February 2025. This accommodates any potential delays as noted above under SCHEDULE.

OWNER'S RESPONSIBILITY

Provide all data under Task 1 and any other data requested.
Provide access to all sites.

ADDITIONAL LEVEL OF EFFORT

The following services are not included in the Scope of Services and may be added to the contract as needed:

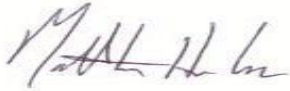
- a) Field survey to verify elevations.
- b) Additional areas not discussed under the Project Understanding.
- c) FEMA/DNR meetings.
- d) Additional Public and Stakeholder Meetings.
- e) Developing or creating new Hydrologic and Hydraulic models.
- f) Engage with FEMA for clarification or to report discrepancies. If discrepancies are significant, submit a formal appeal or request a Letter of Map Amendment (LOMA) or Letter of Map Revision (LOMR).

TERM OF ENGINEERS SERVICES

We welcome this opportunity to provide you with our floodplain review services. Please review this Proposal/Agreement and the enclosed General Terms and Conditions. If the Proposal/Agreement is acceptable, please sign, date, and return it to our office. This proposal is valid for twenty (20) days. Should you have any questions, please contact me at (262) 376-4246.

Respectfully,

M SQUARED ENGINEERING



Matthew Hahm | Principal Engineer
M Squared Engineering, LLC
Development
Matt@MSquaredEngineering.com

Jac Zader, AICP, EDFP, DFM Date
Assistant Director of Community

Enclosure: *Firm Description*
 Key Team Bios
 Similar Projects / Floodplain Expertise
 General Terms and Conditions

Attachment: M Squared Proposal (RESOLUTION 4144 : Contract Award FEMA RFP)



M Squared Engineering, LLC
N19W6719 Commerce Ct.
Cedarburg, WI 53012
P.262.376.4246

8.c.b

M Squared Engineering, LLC (M²) is a full-service civil engineering firm offering comprehensive professional services to municipalities, government agencies, and private developers throughout the Midwest. Established in 2003, our firm is headquartered in Cedarburg, WI with a branch office in Itasca, IL.

The **M²** team is always available to provide innovative planning and design solutions for any project—no matter the size or complexity. Our core services include land surveying, plat development, municipal engineering, stormwater management, drainage design and analysis, roadway design, highway design, site development, erosion control, construction management and inspection. ***However, our reputation and niche is anchored on floodplain management, complex drainage, and H&H analysis.***

As a successful civil engineering firm, we make it our responsibility to thoroughly understand the project requirements. We serve various municipalities and government agencies throughout the Midwest, including IDOT, Illinois Tollway, MWRD, MMSD, and WisDOT, among others. We maintain focus on each project's successful delivery while observing and respecting local ordinances, economic efficiency, and ecological environments. **Our team's passion, deep technical expertise, and vision set us apart from the rest.**

Attachment: M Squared Proposal (RESOLUTION 4144 : Contract Award FEMA RFP)



Minal Hahm, PE, CFM

Minal Hahm is a Principal at M Squared Engineering and serves as a Senior Engineer & Project Manager on numerous projects. She has thirty-two (32) years of experience in the civil engineering industry with an emphasis on floodplain management, complex drainage and H&H.

She is a Certified Floodplain Manager (CFM) and actively uses her expertise to support local communities and property owners. She has a passion for developing creative solutions and ensuring the highest level of design integrity is adhered to. She excels at providing unique, innovative, and effective solutions to complex projects.

Minal has a history of successfully directing teams to ensure local and state requirements are met accurately and on time. She has a strong reputation in the industry and the region with FEMA, IDNR, WDNR, and other floodplain and permitting agencies. Minal has a history of elevating the efficiency of a project by resolving issues and proactively anticipating risks to ensure long-term success.

Graig Neville, PE, CFM, CPESC

Graig brings over 30+ years of diverse civil engineering experience, with a particular focus on water resources and complex hydraulic modeling. His expertise encompasses hydrologic and hydraulic analyses, dam permitting and inspection, and the management of stormwater and floodplain systems. He has successfully navigated FEMA map changes in both floodplain and floodway. In addition, he has extensive coordination with local, state, and federal agencies to ensure efficient map changes.

Graig's deep expertise is well-equipped to address complex engineering challenges with a strong emphasis on effective water resource management and efficient delivery of successful projects.

Kendra Gabbert, PE

Kendra Gabbert is a seasoned water resources engineer with over 16 years of expertise. She specializes in FEMA coordination and floodplain management. In addition, she has deep expertise in storm sewer design, water quality management, major drainage crossings, bridge scour analysis and floodplain analysis.

Kendra has successfully completed numerous Conditional Letters of Map Revision (CLOMRs) and Letters of Map Revision (LOMRs). Her expertise extends to transportation-related water resources design and is experienced in delivering complex drainage designs to advertisement-level deliverables, including construction plans, reports, and specifications.

Kendra also demonstrates strong project management skills, overseeing multi-million-dollar stormwater management projects. As a task lead, she effectively facilitates discussions among project teams and client stakeholders while managing budgets and schedules. Kendra's exceptional planning and leadership abilities make her an invaluable asset to any project.

David Bachhuber, PE

David Bachhuber is a Project Manager and Senior Transportation Engineer with M Squared Engineering, LLC. He has over twenty (20) years of experience in the transportation industry and has been involved in numerous multi-million-dollar complex hydraulic and drainage projects for large military governmental agencies as well as numerous DOTs.

David has also served as a Technical QA plan reviewer for several municipalities and state agencies, reviewing plans, permit applications, and specifications on their behalf as an extension of their staff. His extensive experience of what goes into infrastructure projects makes him uniquely capable of identifying potential conflicts between disciplines early in the design process, saving clients time and money during construction.



MMSD

Western Milwaukee Flood Management Phase 2B

MILWAUKEE, WI

M Squared Engineering, LLC (M²) performed design work on this floodplain management project for the Milwaukee Metropolitan Sewerage District (MMSD). This phase (Phase 2B) is located along a section of the Menomonee River that parallels State Street in Milwaukee from N 60th Street to just east of the Highway 175 overpass. MMSD seeks to complete the final segment of floodwall and levees in this area, connecting existing levees on either side of the project limits to create a continuous levee, which will provide flood protection during the 100-year storm event to numerous residences and businesses in the Menomonee River Watershed.

M² provided support for various aspects of the project. Some of those aspects include the following:

- Preparing a floodproofing analysis for six commercial properties and three residential properties. This effort included the development of a detailed technical memo for MMSD outlining the approach, data collected, and finding of the analysis. Detailed cost estimates were developed for various floodproofing options and supplemental survey data was collected to support the analysis and findings.
- Performing interior drainage design for two major storm sewer systems. One 60" storm sewer system is located immediately behind the levee (land-side) to convey overflow from the Schoonmaker Creek watershed. The other is a 60" / 72" storm sewer in State Street, including installation of a new series of inlets along State Street to control flooding during the 100-year storm event. Developed construction plans, specifications, quantity and cost estimates, and performed detailed inlet calculations.
- CLOMR preparation support, including assisting with filling out various required FEMA CLOMR forms.
- Utility coordination, utility conflict identification and mitigation, and utility design for utilities that require relocation, including City of Milwaukee Sanitary Sewer, City of Milwaukee Communications Duct Banks, Banks, WE Energies electrical lines, and City of Milwaukee water service and water mains. This included preparing construction plans to City requirements for communication duct banks, water mains and sewer mains.
- Construction Access Road design for the Menomonee River South Bank construction, including mitigating impacts to the Oak Leaf Trail.



KEY STAFF

MINAL HAHM, PE, CFM
Project Manager
DAVID BACHHUBER, PE
Senior Project Engineer
MATT HAHM, PE
Senior Project Engineer
ANTHONY GROMACKI, PLS
Survey

SERVICES AND SOLUTIONS

- Floodproofing Analysis and Technical Memo
- Interior Drainage Analysis and Design
- Utility Coordination
- Utility Conflict Mitigation
- Supplemental Field Survey
- Cost Estimation
- CLOMR Support
- Construction Access Design
- Specifications

VILLAGE OF KEWASKUM

Floodplain Management

KEWASKUM, WI

M Squared Engineering, LLC (M²) assisted the Village of Kewaskum with floodplain management, including administering their floodplain ordinance and helping with the development and implementation of a Corrective Action Plan in response to a previous FEMA Community Assistance Visit (CAV). Through their CAV, FEMA identified a number of properties within the Village that are or may be in violation of the local Flood Plain Ordinance and/or related FEMA regulations.

M² was tasked with developing a corrective action plan in response to this CAV, researching these properties to verify the potential floodplain violation, coordinating with the Wisconsin DNR and FEMA regarding these violations, and implementing the recommended corrective action plan to address the potential violations.

Implementation included site survey, development of Elevations Certificates, review of the survey information to verify compliance or a violation within the floodplain ordinance and FEMA TB 10-01, and developing floodproofing approaches. Where necessary, M² performed a hydraulic and hydrologic analysis to verify floodplain elevations where fill was placed in the floodplain or floodway.

KEY STAFF

MINAL HAHM, PE, CFM
Project Manager
DAVID BACHHUBER, PE
Project Lead
TONY GROMACKI, PLS
Land Surveyor

SERVICES AND SOLUTIONS

- Survey
- Hydraulic Modeling
- Regulatory Reviews
- Corrective Action Plan
- FEMA Interface



IDNR Hennepin Canal West End Levee Project

HENRY COUNTY, IL

The Hennepin Canal West End Levee Project is a complex water resources initiative aimed to address repair and maintenance needs along the historic Hennepin Canal near the Rock River in Illinois while also enhancing recreational opportunities. This project sought to evaluate the condition of the Hennepin Canal between Lock 26 and Lock 28, determine the cause of embankment overtopping, and propose solutions to prevent overtopping events from causing damage to IDNR facilities and rendering the Hennepin Canal Trail inoperable after flooding events. This complex water resources project involved detailed hydraulic modeling using SRH-2D, factoring in the hydraulic impacts of the Green River and its associated floodplain (which is over a half-mile wide), farm levees located in various areas along the Green River, and the Hennepin Canal and its associated embankments. This site is unique as the Hennepin Canal crosses the Green River in a location that had historically had an aqueduct, causing complex hydraulic interactions between the various waterways. M Squared Engineering, LLC was responsible for preparing the Preliminary Design Report, which incorporated all design elements performed under this contract and identified the recommended alternatives to incorporate.



KEY STAFF

MINAL HAHM, PE, CFM
Project Manager

DAVID BACHHUBER, PE
Senior Project Engineer

KENDRA GABBERT, PE
Senior Engineer

GRAIG NEVILLE, PE, CFM, CPESC
Senior Engineer

TRACI MORRIS
Design Technician

SERVICES AND SOLUTIONS

- Contract management
- Hydraulic modeling in SRH-2D
- Data collection
- Scour and riprap evaluations
- Geotechnical evaluations
- Alternatives development
- Development of cost estimates
- Preliminary Design Report

Presque Isle Ponds Restoration

PRESQUE ISLE, WI

M Squared Engineering, LLC (M²) is working with the Town of Presque Isle on the restoration and rehabilitation of the Pipke Park Ponds (North and South Ponds). The North and South Ponds are a complex hydraulic system consisting of dams, divergent structures, outfall pipes, and overflow connectors. The ponds have historically served the logging industry and subsequently a fish hatchery for WDNR. The ponds were sold to the Town of Presque Isle and have served as a recreational and community feature since then. Numerous ecological resources including loons and various fish breeds use the area for habitat and is therefore critical to restore for both the Town's residents and the ecological resources.

In July Of 2021 water in the South Pond began draining slowly, which resulted in a failure of the control structure. This failure drained the South Pond completely, and further inspection indicated many structures need repair or maintenance for both the North and South Ponds. Due to the size of the structures and embankments for the ponds, a dam failure analysis (DFA) is required for both ponds.

Improvements to the ponds include abandoning existing diversion culverts to both the North and South Ponds and modifying existing inlet and outlet control structures to divert water into and out of the ponds. Existing structures will be repaired as necessary to fix concrete spalling and rusted out stop log channels. Emergency spillways will also be provided for both ponds. M² also performed a DFA for the ponds analyzing both a Sunny Day and High Tailwater condition breach. This involved using HEC-HMS to determine the peak outflows for the breach conditions and then modeling those flows in HEC-RAS downstream of the ponds to determine the flood shadow effects. A WDNR Grant is pending for use in restoration of this ecosystem and complex drainage system.

KEY STAFF

MINAL HAHM, PE, CFM
Project Manager

GRAIG NEVILLE, PE, CFM, CPESC
Senior Project Engineer

KENDRA GABBERT, PE
Senior Project Engineer

SERVICES AND SOLUTIONS

- Dam Inspection
- Dam Failure Analysis (DFA)
- Survey
- PS&E
- Dam Repair/Reconstruction Permit



MWRD

Project No. 22 - 874 - 5FD Task Order 3

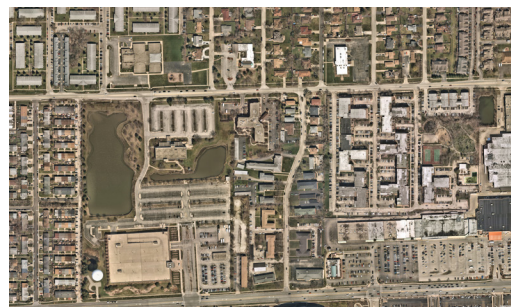
Prairie Creek/Farmers Creek Flood Mitigation

COOK COUNTY, IL

M Squared Engineering, LLC (M²) served as a sub-consultant to Gewalt Hamilton on this flood control project for Prairie Creek (a tributary to Farmer's Creek) along the length of the channel reach for the Metropolitan Water Reclamation District of Greater Chicago (MWRD). The project included channel improvements in the downstream reach of Prairie Creek, enlarging two retention ponds at the Advocate Lutheran General Hospital, and improving culvert and/or bridge sizes for Prairie Creek throughout the watershed. M²'s responsibilities included review, update and QC of the analysis and design of the complex Dempster Steet storm sewer system, which is utilized by split flows from Prairie Creek. The project utilized an unsteady HEC-RAS model for Prairie Creek and Civil3D Storm and Sanitary Analysis (SSA) to model the Dempster St. storm sewer. The study will be updated and finalized for FEMA Regulatory approvals.



KEY STAFF



SERVICES AND SOLUTIONS

- Floodplain / Floodway Analysis and Alternative Design
- CLOMR Letter of Map Revision through Illinois State Water Survey

MWRD

Citation Lake Stormwater Improvements

NORTHFIELD, IL

M Squared Engineering, LLC (M²) is a sub-consultant to ERA on this urban watershed study. This study seeks to analyze the existing hydraulics of a neighborhood in the Northfield Township of Illinois, located outside Chicago. The neighborhood has a history of flooding and drainage problems, partially due to undersized storm sewers and roadside ditches that have been filled in over time. This study seeks to review the watershed, determine some of the causes of the flooding and analyze a number of different potential solutions that could be implemented, separately, in phases or in combination, to help reduce the flooding impacts. Responsibilities include developing, modeling and reviewing hydraulic models developed in XPStorm and XPSWMM, developing preliminary designs and schematics for different alternatives, analyzing how different alternatives would affect the regions hydraulics, developing cost estimates for different solutions and assisting on other various design, planning and public information tasks as needed.

KEY STAFF

MINAL HAHM, PE, CFM
Project Manager

DAVID BACHHUBER, PE
Senior Project Engineer

SERVICES AND SOLUTIONS

- Drainage Analysis and Design
- Hydraulic Design
- Stormwater Management
- Green Infrastructure



M SQUARED ENGINEERING, LLC

GENERAL TERMS AND CONDITIONS

The following General Terms and Conditions are attached to and are incorporated into the Proposal/Agreement (the Proposal/Agreement") dated **September 20, 2024**, by and between **M Squared Engineering, LLC** and the City of Mequon (hereafter called "Client").

1. **COMPLIANCE WITH LAWS:** M Squared Engineering, LLC (Engineer) will strive to exercise usual and customary professional care in its efforts to comply with those laws, codes, ordinances, and regulations relating to Engineer's services, which are in effect as of the date of this Agreement. With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation, and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. Therefore, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

2. **DESIGNATION OF AUTHORIZED REPRESENTATIVE:** Client and Engineer each shall designate one or more persons to act with authority on its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.

3. **STANDARD OF PRACTICE:** Engineer will strive to conduct services under this Agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement. No other representation, express or implied, and no warranty, guarantee, or success of the Project is included or intended in this Agreement or in any report, opinion, document, or otherwise.

4. **RESPONSIBILITY OF THE ENGINEER:** Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, Engineer, consultant, Contractor, or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement, or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

5. **AMENDMENT:** This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

6. **GOVERNING LAW:** This Agreement and the parties'

performance shall be governed by and construed in accordance with the laws of the State of Wisconsin and such other laws as may apply pursuant to Item 1 of these General Terms and Conditions.

7. **CLIENT'S RESPONSIBILITIES:** The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, to the extent arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and non-contributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the Project. Client further agrees that decisions concerning types and amounts of insurance are specific to the Project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

The Client will provide information concerning its design objectives, constraints, and criteria at its own expense. Designer is entitled to rely on the accuracy and completeness of information provided by Client for use by Designer.

8. **INFORMATION PROVIDED BY OTHERS:** The Engineer shall indicate to the Client the information needed for

General Terms and Conditions

rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness, and sufficiency of such information, either because it is impossible to verify or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

9. DOCUMENTS DELIVERED TO Client: Drawings, specifications, and reports prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising there from or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's Agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer

under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other Projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

10. REUSE OF DOCUMENTS: All Project Documents including but not limited to reports, original boring logs, field data, field notes, laboratory test data, calculations, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other Project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

11. RELATIONSHIP BETWEEN ENGINEER AND Client: Engineer shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client.

12. CHANGES: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; provided, however, that Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.

13. FORCE MAJEURE: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.

14. SUSPENSION OF SERVICES: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

15. TERMINATION: This Agreement may be terminated by either party upon ten (10) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead, and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.

16. SUCCESSORS AND ASSIGNS: The terms of this

General Terms and Conditions

Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.

17. **RELATIONSHIP TO PROPOSAL/AGREEMENT:** This Agreement, together with the Proposal/Agreement it is incorporated into, represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants, or understandings of any kind, matter, or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments, or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement and the Proposal/Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement. Should any term or provision of these General Terms and Conditions be inconsistent with, or conflict with, the Proposal/Agreement, the term or provision of the Proposal/Agreement shall control.

18. **PAYMENT:** Each Project will be assigned a Project number. Itemized invoices will be issued periodically, as indicated in the Proposal/Agreement or as Engineer otherwise determines by written notice to Client. Payment shall be due within 15 days of the date of the invoice or at such intervals as Engineer determines by written notice to Client. Amounts not paid when due will bear interest at the rate of 1.5% per month. Client further agrees to pay all reasonable costs and expenses, including reasonable attorneys' fees and legal expenses, incurred by Engineer in endeavoring to collect any amounts payable hereunder which are not paid when due. Payments due Engineer are not contingent upon Project approval or Project financing and are the sole responsibility of the Client.

In the event of Client's Failure to pay an invoice of Engineer within thirty (30) days from the date of the invoice or as otherwise specified, Engineer may, in addition to any other remedies it may have, in its sole discretion, suspend or stop all work on the Project without liability for partially ("half-done") work. Client will reimburse Engineer for all associated costs as previously set forth in Item 14 of this Agreement. Engineer shall have no liability whatsoever to the Client for any costs or damages incurred as a result of such suspension caused by non-payment or any other breach of this Agreement by the Client.

19. **GENERAL INDEMNIFICATION:** Engineer agrees, to the fullest extent permitted by law, to indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees to the extent caused by Engineer's negligent acts, errors or omissions in the performance of professional services under this Agreement. Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless M Squared Engineering, LLC (and its members, employees, affiliates, successors and assigns) from any damage, liability or cost, including reasonable attorneys' fees and costs of defense, to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the Project that is the subject of this Agreement. In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties) which caused the personal injury or property damage. Engineer shall not be liable for special,

incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

20. **LIMIT OF LIABILITY:** The Client and the Engineer have discussed the risks, rewards, and benefits of the Project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this Project as made part of this Agreement. Such causes include but are not limited to the Engineer's negligence, errors, omissions, strict liability, or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

21. **DISPUTE:** Any dispute arising under or relating to this Agreement shall be settled by arbitration in Milwaukee, Wisconsin, by a single arbitrator mutually agreed to by the disputing parties. The arbitration shall be conducted in accordance with the current Construction Industry Arbitration Rules of the American Arbitration Association but the arbitrator need not be associated with the American Arbitration Association. If the parties cannot agree on a single arbitrator, the American Arbitration Association shall appoint one. The parties shall split the arbitrator's fees and expenses. Any award rendered in the arbitration shall be final and conclusive upon the parties, and a judgment may be entered in any court having jurisdiction.

22. **NOTICES:** Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.

23. **ACCESS AND PERMITS:** Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead, and fee) incident to any effort by Engineer toward assisting Client in such access, permits, or approvals, if Engineer performs such services.

24. **WAIVER OF CONTRACT BREACH:** The waiver by one party of any breach of the Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof must be in writing, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

25. **OPINIONS OF PROBABLE COST:** Since Engineer has

General Terms and Conditions

no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his opinions of probable Project Construction Cost provided for herein are to be made on the basis of his experience and qualifications and represent his best judgment as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.

26. **SEVERABILITY OF INVALID PROVISIONS:** If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.

27. **HAZARDOUS MATERIALS:** It is acknowledged by both parties that Engineer's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event Engineer or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of Engineer's services, Engineer may at his option and without liability for consequential or any other damages, suspend performance of services on the Project until Client retains appropriate specialist consultant(s) or Contractor (s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the job site is in full compliance with applicable laws and regulations.

28. **RIGHT OF ENTRY:** Client hereby grants Engineer and its subcontractors or agents the right to enter from time to time property owned by Client and/or other(s) in order for Engineer to fulfill the scope of services included hereunder. Client understands that use of exploration equipment may cause some damage, the correction of which is not part of this Agreement. Client also understands that the discovery of certain hazardous conditions and/or taking preventive measures relative to these conditions may result in a reduction of the Property's value. Accordingly, Client waives any claim against Engineer and its subcontractors or agents, and agrees to defend, indemnify and hold Engineer harmless from any claim or liability for injury or loss allegedly arising from procedures associated with subsurface exploration activities or discovery of hazardous materials or suspected hazardous materials. In addition, Client agrees to compensate Engineer for any time spent or expenses incurred by Engineer in defense of any such claim with compensation to be based upon Engineer's prevailing fee schedule and expense reimbursement policy. Engineer shall not be liable for damage or injury from damage to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to Engineer's attention in writing and correctly shown on the diagram(s) furnished by Client to Engineer.

29. **SAMPLES:** Soil, rock, water and/or other samples obtained from the Project site are the property of Client. Engineer shall preserve such samples for no longer than sixty (60) calendar days after the

issuance of any document that includes the data obtained from them, unless other arrangements are mutually agreed upon in writing. Should any of these samples be contaminated by hazardous substances or suspected hazardous substances, it is Client's responsibility to select and arrange for lawful disposal procedures, that is, procedures which encompass removing the contaminated samples from Engineer's custody and transporting them to a disposal site. Client is advised that, in all cases, prudence and good judgment should be applied in selecting and arranging for lawful disposal procedures. Due to the risks to which Engineer is exposed, Client agrees to waive any claim against Engineer, and to defend, indemnify and hold Engineer harmless from any claim or liability for injury or loss arising from containing, labeling, transporting, testing, storing, or other handling of contaminated samples. Client also agrees to compensate Engineer for any time spent and expenses incurred by Engineer in defense of any such claim, with such compensation to be based upon Engineer's prevailing fee schedule and expense reimbursement policy.

30. **DESIGN CONTINGENCY RESERVE:** The Client and Designer acknowledge that changes may be required because of possible omissions, ambiguities, or inconsistencies in the plans and specifications and, therefore, that the costs of the Project may exceed the initial construction contract sum. The Client and Designer will determine, before the start of construction, a reasonable design contingency reserve to be used, as required, to pay for any such increased Project costs. The Client further agrees to make no claim against Designer or Designer's subconsultants with respect to any payments within the limit of the design contingency reserve.

31. **WAIVER OF CONSEQUENTIAL DAMAGES:** The Designer and Client waive consequential damages, including lost profits, lost revenues, loss of use and loss of reputation, for claims relating to this Agreement. This mutual waiver is applicable to consequential damages arising from the parties' indemnification obligations.

32. **ADDITIONAL SERVICES:** If the Client requests or the Project requires services outside the scope of work described in the proposal, Designer will notify the Client and obtain its consent before starting the Additional Services. Compensation for Additional Services will be agreed in writing before the services are begun. Client agrees that time spent on changes to the work after approval by Client's authorized representative or a government authority is an Additional Service.

33. **PROMOTING SERVICES:** The Client will allow the Engineer to put a yard sign up on the Project site identifying the Engineer's tasks and contact information. The sign shall not be larger than 3' x 3' and will may be placed any time after this Agreement has been signed. The sign must be removed within 21 days after final payment is received or the Engineer's work is completed.

END OF GENERAL TERMS AND CONDITIONS



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2934
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Engineering

TO: Common Council
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: October 8, 2024
SUBJECT: RESOLUTION 4145 A Resolution Authorizing the Following Contractors to Exceed \$25,000 in Annualized Expenditures for Work Performed on Behalf of City Departments: Branch Out Land Clearing, LLC, Frank D Gillitzer Electric Company Ltd., Dillett Mechanical Services, Inc. and Lannon Stone Products, Inc.

Background

Policy Statement 11 Purchasing Policy, Section C. Contracts for Services requires Common Council approval for expenditures with a single vendor which exceed \$25,000. This applies to the cumulative expenditures across the City, where individual contracts/services do not meet the minimum threshold requiring Common Council approval.

Analysis

Across the Public Works Department within the 2024 fiscal year, staff identified the following vendors, anticipated to exceed \$25,000:

- Branch Out Land Clearing, LLC - Tree Removal
- Dillett Mechanical Services, Inc. - HVAC Repair (Preventative Maintenance Contract previously approved via Resolution 3827)
- Frank D Gillitzer Electric Company Ltd. - Street Light and Traffic Signal Maintenance/Repair, Water and Sewer Utility Work at Booster Pumps and Lift Stations, and Electric Maintenance/Repair at City Buildings
- Lannon Stone Products, Inc. - Aggregate supplier

As noted, the individual projects do not require Common Council authorization, only the approval to exceed \$25,000 with the named vendors.

Fiscal Impact

There is no fiscal impact. The expenditures are within the approved Department budget. Each individual purchase or service will follow the City of Mequon Purchasing Policy.

Recommendation

A recommendation is forthcoming from the Public Works Committee on October 8, 2024.

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4145

A Resolution Authorizing the Following Contractors to Exceed \$25,000 in Annualized Expenditures for Work Performed on Behalf of City Departments: Branch Out Land Clearing, LLC, Frank D Gillitzer Electric Company Ltd., Dillett Mechanical Services, Inc. and Lannon Stone Products, Inc.

RECITALS

A. Policy Statement 11 Purchasing Policy, Section C. Contracts for Services requires Common Council approval for expenditures with a single vendor which exceed \$25,000.

B. This applies to the cumulative expenditures across the City, where individual contracts/services do not meet the minimum threshold requiring Common Council approval.

C. Across the Public Works Department within the 2024 fiscal year, staff identified the following vendors, anticipated to exceed \$25,000:

- Branch Out Land Clearing, LLC (Vendor 12644)
- Frank D Gillitzer Electric Company Ltd. (Vendor 10428)
- Dillett Mechanical Services, Inc. (Vendor 11859)
- Lannon Stone Products, Inc. (Vendor 10625)

D. Each individual purchase or service during the remainder of Fiscal Year 2024 will follow the City of Mequon Purchasing Policy.

E. Public Works Committee approval is forthcoming on October 8, 2024.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that staff is authorized to exceed the expenditure limit of \$25,000 with Branch Out Land Clearing, LLC, Frank D Gillitzer Electric Company Ltd., Dillett Mechanical and Lannon Stone Products, Inc.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-242-3500
 Fax: 262-242-7650

www.ci.mequon.wi.us

Office of Police

TO: Common Council
FROM: Patrick Pryor, Chief of Police
DATE: October 3, 2024
SUBJECT: RESOLUTION 4146 A Resolution Authorizing the Acquisition of One (1) Ford Police Interceptor Sport Utility Vehicle and One (1) Dodge Durango Sport Utility Vehicle from Ewald Automotive Group, Hartford, Wisconsin, and the Procurement and Installation of Related Equipment from Taft Outfitting, Oshkosh, Wisconsin for a Total Not-to-Exceed Cost of \$110,800

Background

The Mequon Police Department has implemented a safety plan that includes a structured schedule for the replacement of its vehicles. This plan ensures that the fleet remains reliable and operationally effective, minimizing the risk of vehicle failures during critical emergency situations.

For several years, the Department has adhered to a policy of replacing vehicles that meet one or more of the following criteria:

1. Approaching or exceeding 100,000 miles;
2. Accumulating a high hour usage count; or
3. Exhibiting significant signs of wear and tear because of their use in emergency services.

In alignment with this safety plan, the Department is proposing to replace two (2) of its current vehicles. The first vehicle is a 2018 Chevrolet Tahoe, and the second is a 2016 Ford Interceptor. Both vehicles are approaching or have already surpassed the 100,000-mile threshold, have high hour counts and are showing signs of significant wear, making them candidates for replacement under the Department's established guidelines.

This replacement is necessary to ensure that the Department continues to operate a fleet that is dependable, safe, and capable of meeting the demands of law enforcement duties throughout the City of Mequon.

Analysis

The Chevrolet Tahoe currently serves as a marked patrol vehicle for shift supervisors, operating between 12-18 hours per day, seven days a week. It has accumulated over 105,000 miles, with additional mileage expected by the time of delivery and setup of its replacement. The Ford Interceptor is a vehicle used for training, has been in service since 2015 and is approaching 100,000 miles. It is anticipated to exceed this mileage by the time its replacement is operational.

Furthermore, the hour count on these vehicles is significantly higher than the mileage alone

suggests, due to the necessary idle time required to power essential equipment such as radios, computers, and cameras, which rely on the vehicle's electrical system.

The proposed action is to purchase a 2025 Ford Police Interceptor SUV for patrol shift supervisors and a 2025 Dodge Durango as an administrative vehicle. For the Ford Interceptor, the Department will need to acquire a new prisoner partition cage, radio console, plastic rear seats, sirens, and other specialized items, as the existing equipment from the Chevrolet Tahoe is incompatible with the Ford model. This will also ensure the patrol vehicle is equipped with current technology.

The equipment costs for the administrative vehicle will be less than the patrol vehicle due to administrative vehicles requiring fewer interior modifications than patrol vehicles.

Upon receipt of the new vehicles, the Police Department will collaborate with the City's Fleet Division to determine whether the decommissioned vehicles should be transferred to the Department of Public Works, integrated into the existing City-wide fleet, or auctioned.

The Police Department has obtained a bid from Ewald Automotive Group, the dealership awarded the State of Wisconsin bid. This purchase adheres to the City's financial policies, utilizing a cooperative purchasing arrangement such as the State bid list or Wisconsin VendorNet. Ewald Automotive has been a longstanding supplier of squads to the City, with other dealerships indicating they cannot match the state bid pricing.

Historically, Ewald has delivered vehicles to the Mequon Police Department within approximately 180 days from the order date. Ewald is currently accepting orders for 2025 Ford Interceptors and 2025 Dodge Durangos, with the order window expected to close by year-end. They also offer an efficient invoice process, streamlining vehicle acquisition for the Department.

Ewald has agreed to a price of \$44,938 for the 2025 Ford Interceptor and \$40,755 for the 2025 Dodge Durango, based on the specified requirements. Pertinent pricing materials for the two proposed vehicles, as well as the purchase and installation of the aforementioned associated equipment, are on file in the Administrative Division of the Mequon Police Department.

Fiscal Impact

The replacement of the two squads totals \$85,693. The purchase and installation of all associated equipment by Taft Outfitting of Oshkosh, is estimated to cost \$21,832, bringing the total project cost to \$107,525. Sufficient Capital funds have been budgeted for this procurement.

Given the potential delay in vehicle delivery and the additional wear on the current vehicles, staff recommends approving a not-to-exceed amount of \$110,800. This includes a 15% contingency for any additional services that may be required from Taft Outfitting due to unforeseen issues related to prolonged use of existing equipment or parts that may become necessary during the transition when the new squads arrive.

Recommendation

A recommendation is forthcoming from the Public Safety Committee on October 8, 2024.

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4146

A Resolution Authorizing the Acquisition of One (1) Ford Police Interceptor Sport Utility Vehicle and One (1) Dodge Durango Sport Utility Vehicle from Ewald Automotive Group, Hartford, Wisconsin, and the Procurement and Installation of Related Equipment from Taft Outfitting, Oshkosh, Wisconsin for a Total Not-to-Exceed Cost of \$110,800

RECITALS

A. The City of Mequon Police Department provides 24-hour police services 365 days per year with a plan for scheduled replacement of police vehicles.

B. Staff requested quotes on the purchase of two sport utility vehicles, specifically model year 2025 Dodge Durango Sport Utility and model year 2025 Ford Police Interceptor vehicles, and researched the associated equipment and installation costs.

C. Ewald Automotive Group used the State of Wisconsin procurement process for the replacement of the two (2) vehicles, and Taft Outfitting of Oshkosh will provide the equipment and installation.

D. Staff recommends the purchase of the vehicles and the associated equipment from funds set aside each year for this purpose.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. Staff is hereby directed to enter into a purchase agreement to replace two existing police squads with Ewald Automotive Group; and to purchase and install the associated equipment with Taft Outfitting in a total not-to-exceed amount of \$110,800, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. Funds for this purchase will be from the Police Vehicle Replacement Account.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk



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Office of Police

TO: Common Council
FROM: Patrick Pryor, Chief of Police
DATE: October 3, 2024
SUBJECT: RESOLUTION 4147 A Resolution Approving a Master Services & Purchasing Agreement for Police Squad Cameras, Officer Body Cameras and Electronic Control Devices for the Period March 15, 2025 - March 14, 2030 with Axon Enterprise Inc., Scottsdale, Arizona in an Amount Not-to-Exceed \$497,632

Background

In recent years, the expectation for Police Officers to wear body cameras and for Police Squads to be equipped with advanced recording technologies has surged, driven by a combination of societal demands for transparency and the need for enhanced accountability in law enforcement. Body cameras serve as an impartial witness, documenting interactions between officers and civilians, which can help to deter inappropriate behavior, provide evidence in investigations, and protect both the public and officers from false accusations. Additionally, the footage can be utilized for training and policy development, ensuring that departments continually improve their practices. Consequently, the implementation of body cameras and squad cameras is now seen as essential for fostering trust, improving policing standards, and reinforcing a commitment to justice and integrity in law enforcement.

Analysis

The current Watchguard system that the Department relies on was purchased in 2020. These cameras, in constant use 24/7, year-round, have been transferred from older squads to newer ones and are exchanged between officers as they come and go on and off duty. Due to their intense use in the field, these cameras are starting to fail more frequently, necessitating increased maintenance. Upgrading to newer technology would offer more streamlined functionality and enhanced reliability.

The squad/body cameras presently in use incorporate technology that is about five years old. Over the past year, staff have had to repair and replace various camera components with increasing regularity. The current body camera design includes a battery and docking station for the recording unit, both of which have undergone multiple repairs and replacements in the last year.

Staff conducted research and identified two vendors capable of meeting the police department's needs. In recent years, the purchasing process for these systems has changed compared to previous methods. Companies now primarily charge on an annual basis due to the software components required to operate the systems. The systems staff examined are as follows:

Watchguard: This is the Department's current vendor for body and squad cameras. Officers have expressed dissatisfaction with the design due to ongoing failures and reliability issues. The situation worsened after Watchguard was acquired by Motorola; customer service has noticeably declined, and technical support has been subpar. Although the Department has met with a representative from the company, who assured staff of improvements and appointed a new service representative, concerns remain. The quoted price from Watchguard is competitive, slightly lower than the quote from the other company, but Watchguard only offers one equipment refresh over the five-year period, whereas the other company provides two full equipment replacements over that same period.

The total cost for Watchguard's system is \$337,371 over five years, with \$106,203 due in the first year and \$57,792 annually for the remaining four years. A detailed quote, entailing roughly 45 pages, remains on file in the Administrative Division within the Police Department. Notably, Watchguard has included an incentive of \$38,000 if the Department executes a contract prior to November 11, 2024.

Axon: This vendor has a well-designed body camera and squad camera system. The body and squad cameras are integrated with each other, featuring automated synchronization and activation. The newest advance this vendor has implemented involves tying squad camera systems into the Department's automated license plate readers, otherwise known as the Flock Camera system. Currently, Axon also provides the Department's officers with Tasers, which is an electronic compliance device.

The Axon squad camera system offers superior features compared to the Watchguard system. One of the key benefits of the Axon system is its ability to integrate with the Department's records management system. This integration enables a feature known as "Auto-Tagging," which automatically tags recorded videos with the call number of the ongoing investigation. This feature significantly streamlines the process of managing the vast amount of video recorded each day.

Furthermore, the Axon system is integrated with the Flock License Plate Reader System. The collaboration between Axon and Flock Safety makes it more convenient and cost-effective for the Department to utilize both systems. This partnership results in the Axon Fleet 3 in-car cameras and Flock Safety Falcon ALPR cameras forming a cost-effective city-wide network of plate-reading cameras. The connected evidence management capabilities between Axon Evidence and Flock Safety's systems ensure that plate reads and images can be efficiently utilized for investigations.

The Axon quote also stipulates the replacement of the Department's current electronic control devices. At present, the Department's officers share fifteen Taser X2 devices, a model designed in 2011. The contract for maintaining these devices is set to expire this fall. Since the X2's introduction, Axon has developed the Taser 7 and now the latest model, the Taser 10. This quote proposes replacing the existing X2 devices with sixteen Taser 10 devices. The contract includes all necessary training and holsters for this transition, as well as cartridges for training and field use, which the Department currently buys as needed. This contract would establish a predictable annual cost for training and deployment, simplifying the budgeting process.

The key differences between the two quotes primarily concern the Taser component. Currently, the Taser device is funded through a mix of the Police Officer Capital Equipment Account, the operating budget contract general account, and the work supplies account. Additionally, the Axon quote includes two equipment refreshes for the camera systems, resulting in new equipment approximately every two years. It also includes the auto-tagging integration and integration with the Flock ALPR system.

The total Axon quote is \$497,631 over five years, with \$91,876 due in year one, \$95,551 in year two, \$99,373 in year three, \$103,348 in year four, and \$107,482 in year five.

The Axon proposal, a copy of which is attached, comes highly recommended by the staff. The associated Master Services and Purchasing Agreement, which is also nearly 50 pages in length and which contains the terms and provisions of the proposed procurement through March 2030, is the document that is being considered for approval, and is available at:

<https://www.axon.com/sales-terms-and-conditions>. This vendor has proven their reliability through their experience with the Department's Taser devices. Although it comes with additional costs, the system has been chosen locally by the Grafton, Cedarburg, and Germantown Police Departments. All of these departments have praised the customer service and reliability of the Axon devices, especially when compared to their experiences with Motorola WatchGuard. Body Cameras, Squad Cameras and Electronic Control Devices have become a standard in law enforcement, and it is expected that they function reliably.

The Department suggests incorporating this into the Operating Budget through the Contract General Services account. Traditionally, the funding for these devices has been sourced from a combination of Capital and Operating Budget. However, the annual request for Capital expenses has not been fully met, resulting in a deficit in Capital funding. To address this, the Department proposes to reallocate existing Capital funds from the Police Radio Equipment Fund to cover the first-year cost of \$91,876.22 in the Operating budget, under Contract Services. The subsequent years would then be financed by future increases within the operating budget.

Fiscal Impact

The system that staff has selected has a total five-year cost of \$497,631.20 with \$91,876.00 due in year one. Year one can be paid for with existing funds transferred from the Police Radio Capital Account. The subsequent years would then be incorporated into the operating budget.

Recommendation

A recommendation is forthcoming from the Public Safety Committee on October 8, 2024.

Attachments:

Axon Fleet 3 Flock Search Integration Product Card EN US (1) (PDF)

Mequon Axon Quote (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4147

A Resolution Approving a Master Services & Purchasing Agreement for Police Squad Cameras, Officer Body Cameras and Electronic Control Devices for the Period March 15, 2025 - March 14, 2030 with Axon Enterprise Inc., Scottsdale, Arizona in an Amount Not-to-Exceed \$497,632

RECITALS

- A. The City of Mequon Police Department provides 24-hour police service 365 days per year.
- B. The need to replace the current Police Squad and Police Body Cameras and Electronic Control Devices is now necessary for the continued function of these critical systems.
- C. Staff in the Mequon Police Department requested bids on the purchase of these systems from two different qualified manufacturers and researched the associated costs.
- D. Based upon staff's research, the complete system from Axon Enterprises Inc., will provide the most effective equipment and, as such, staff recommends the purchase and execution of the Axon Enterprise's Master Services and Purchasing Agreement.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

- 1. Staff is authorized and directed to enter into the Master Services and Purchasing Agreement, subject to the approval of the City Attorney, to replace the existing police squad cameras, body cameras and electronic control devices with Axon Enterprises, Inc. for an amount not-to-exceed \$497,632, and a year one cost of \$91,876.22.
- 2. Funds for the year one cost purchase will be transferred from the Capital Police Radio Equipment Account to the Operating Police Contract General Account.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk



AXON + FLOCK SAFETY

An evolving partnership to help you protect your community

Rising crime calls for more effective crime resolution tools. Automated License Plate Reader (ALPR) technology offer greater visibility and faster resolution to crimes such as robberies, thefts, and abductions. But how can agencies prioritize between fixed and mobile ALPR solutions to protect their communities?

Axon and Flock Safety's partnership makes it easier and more cost-effective for police departments to have both. With this partnership, Axon Fleet 3 in-car cameras and Flock Safety Falcon® LPR cameras form an affordable city-wide network of plate-reading cameras. Intuitive evidence management capabilities between Axon Evidence and Flock Safety's FlockOS® systems ensure that plate reads and images can be used efficiently for investigations.

Now, with an all-new search integration between both platforms, access Axon Fleet 3 data directly alongside Flock Safety results in the FlockOS® Search tool. This surfaces critical data faster to help find more investigative leads across your network.

Learn more about how Axon and Flock Safety's partnership empowers your agency:

/ CAPTURE MORE PLATES

Axon's and Flock Safety's cameras capture paper, partial, and covered plates across multiple lanes and have night vision, resulting in a greater volume of high-quality plate reads you can act on.

/ GREATER VISIBILITY

Combined, cost-effective network of fixed and mobile ALPR expands coverage across the community as cameras become your agency's eyes and ears, enabling you to maximize your resources.

/ STREAMLINED EVIDENCE MANAGEMENT

Gain efficiency from combining Axon and Flock Safety evidence for investigations. Flock Safety data can be directly uploaded and managed in Axon Evidence in one click — no need to toggle between multiple systems.

/ EXPANDED SEARCH CAPABILITIES

- NEW Search Integration: Axon Fleet 3 images can now be accessed in the FlockOS® Search tool alongside Flock Safety results, bringing your plate read evidence from both camera systems together to help you build your case.
- NEW Location-Based Search: Looking to see if a stolen vehicle passed the corner of Pine and Main? Search for certain geographical areas to narrow down results and find what you're looking for faster.
- NEW Flock Safety Vehicle Fingerprint® on Axon Fleet 3 Images: Machine learning filters identify important details such as vehicle Body, Make, Colors and Identifiers in Fleet 3 images, allowing investigators to narrow down results even further.





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-562702-45496.652AH

Issued: 07/23/2024

Quote Expiration: 10/15/2024

Estimated Contract Start Date: 03/15/2025

Account Number: 109097

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Mequon Police Dept - WI 11300 N Buntrock Ave Mequon, WI 53092-1843 USA	Mequon Police Dept - WI 11300 N Buntrock Ave Mequon WI 53092-1843 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Daniel Birt Phone: Email: dbirt@axon.com Fax:	Patrick Pryor Phone: (262) 242-3500 Email: ppryor@ci.mequon.wi.us Fax: (262) 242-7655

Quote Summary

Program Length	60 Months
TOTAL COST	\$497,631.20
ESTIMATED TOTAL W/ TAX	\$497,631.20

Discount Summary

Average Savings Per Year	\$24,564.66
TOTAL SAVINGS	\$122,823.30

Payment Summary

Date	Subtotal	Tax	Total
Feb 2025	\$91,876.22	\$0.00	\$91,876.22
Feb 2026	\$95,551.26	\$0.00	\$95,551.26
Feb 2027	\$99,373.31	\$0.00	\$99,373.31
Feb 2028	\$103,348.24	\$0.00	\$103,348.24
Feb 2029	\$107,482.17	\$0.00	\$107,482.17
Total	\$497,631.20	\$0.00	\$497,631.20

Attachment: Mequon Axon Quote (RESOLUTION 4147 : A Resolution Approving the Purchase and

Quote Unbundled Price:	\$620,454.50
Quote List Price:	\$576,718.70
Quote Subtotal:	\$497,631.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	60	\$73.05	\$36.07	\$7.88	\$2,364.00	\$0.00	\$2,364.00
BWCamTAP	Body Worn Camera TAP Bundle	36	60	\$41.47	\$33.80	\$32.86	\$70,977.60	\$0.00	\$70,977.60
C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	60	\$36.03	\$28.17	\$28.17	\$33,804.00	\$0.00	\$33,804.00
Fleet3B	Fleet 3 Basic	13	60	\$148.08	\$161.41	\$138.41	\$107,959.80	\$0.00	\$107,959.80
C00010	BUNDLE - TASER 10 CERTIFICATION	16	60	\$98.99	\$81.24	\$77.90	\$74,784.00	\$0.00	\$74,784.00
A la Carte Hardware									
74021	AXON BODY - MOUNT - MAGNET THICK OUTERWEAR RAPIDLOCK	36			\$31.30	\$0.00	\$0.00	\$0.00	\$0.00
100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20			\$83.20	\$83.20	\$1,664.00	\$0.00	\$1,664.00
H00001	AB4 Camera Bundle	36			\$849.00	\$0.00	\$0.00	\$0.00	\$0.00
H00002	AB4 Multi Bay Dock Bundle	5			\$1,638.90	\$0.00	\$0.00	\$0.00	\$0.00
A la Carte Software									
73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	36	60		\$10.85	\$10.85	\$23,436.00	\$0.00	\$23,436.00
73682	AXON EVIDENCE - AUTO TAGGING LICENSE	36	60		\$10.85	\$10.85	\$23,436.00	\$0.00	\$23,436.00
80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	13	60		\$64.01	\$64.01	\$49,927.80	\$0.00	\$49,927.80
73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	36	60		\$27.12	\$27.12	\$58,579.20	\$0.00	\$58,579.20
ProLicense	Pro License Bundle	6	60		\$43.40	\$43.33	\$15,598.80	\$0.00	\$15,598.80
BasicLicense	Basic License Bundle	36	60		\$16.27	\$16.25	\$35,100.00	\$0.00	\$35,100.00
A la Carte Services									
101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1			\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1			\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
80146	AXON BODY - PSO - VIRTUAL STARTER	1			\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$497,631.20	\$0.00	\$497,631.20

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	1	1	02/15/2025
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	36	1	02/15/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	40	1	02/15/2025

Attachment: Mequon Axon Quote (RESOLUTION 4147 : A Resolution Approving the Purchase and

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	11507	AXON BODY - MOUNT - RAPIDLOCK SINGLE MOLLE	40	1	02/15/2025
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	5	1	02/15/2025
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	5	1	02/15/2025
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	5	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	16	2	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	16	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100396	AXON TASER 10 - MAGAZINE - INERT RED	16	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	320	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	100	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	160	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	16	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	3	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	16	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	200	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	120	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION ADD-ON	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	02/15/2025
Fleet 3 Basic	70112	AXON SIGNAL - SIGNAL UNIT	13	1	02/15/2025
Fleet 3 Basic	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	13	1	02/15/2025
A la Carte	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	1	02/15/2025
A la Carte	74021	AXON BODY - MOUNT - MAGNET THICK OUTERWEAR RAPIDLOCK	36	1	02/15/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	50	1	02/15/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	130	1	02/15/2026
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	02/15/2026
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	02/15/2026
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	50	1	02/15/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	130	1	02/15/2027
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	02/15/2027
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	02/15/2027
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	5	1	08/15/2027
Body Worn Camera TAP Bundle	73309	AXON BODY - TAP REFRESH 1 - CAMERA	37	1	08/15/2027
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	50	1	02/15/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	130	1	02/15/2028
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	02/15/2028
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	02/15/2028
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	50	1	02/15/2029
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	130	1	02/15/2029
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100399	AXON TASER 10 - CARTRIDGE - LIVE	60	1	02/15/2029
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100400	AXON TASER 10 - CARTRIDGE - HALT	160	1	02/15/2029

Attachment: Mequon Axon Quote (RESOLUTION 4147 : A Resolution Approving the Purchase and

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	5	1	02/15/2030
Body Worn Camera TAP Bundle	73310	AXON BODY - TAP REFRESH 2 - CAMERA	37	1	02/15/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	36	03/15/2025	03/14/2030
Basic License Bundle	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	36	03/15/2025	03/14/2030
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	16	03/15/2025	03/14/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	03/15/2025	03/14/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	16	03/15/2025	03/14/2030
BUNDLE - TASER 10 CERTIFICATION ADD-ON	101180	AXON TASER - DATA SCIENCE PROGRAM	20	03/15/2025	03/14/2030
BUNDLE - TASER 10 CERTIFICATION ADD-ON	20248	AXON TASER - EVIDENCE.COM LICENSE	20	03/15/2025	03/14/2030
Fleet 3 Basic	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	13	03/15/2025	03/14/2030
Fleet 3 Basic	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	26	03/15/2025	03/14/2030
Pro License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	18	03/15/2025	03/14/2030
Pro License Bundle	73746	AXON EVIDENCE - ECOM LICENSE - PRO	6	03/15/2025	03/14/2030
A la Carte	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	36	03/15/2025	03/14/2030
A la Carte	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	36	03/15/2025	03/14/2030
A la Carte	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	36	03/15/2025	03/14/2030
A la Carte	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	13	03/15/2025	03/14/2030

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	16
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1
BUNDLE - TASER 10 CERTIFICATION ADD-ON	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	20
BUNDLE - TASER 10 CERTIFICATION ADD-ON	101193	AXON TASER - ON DEMAND CERTIFICATION	1
Fleet 3 Basic	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	13
A la Carte	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1
A la Carte	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1
A la Carte	80146	AXON BODY - PSO - VIRTUAL STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	5	02/15/2026	03/14/2030
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	36	02/15/2026	03/14/2030
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	1	02/15/2026	03/14/2030
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	16	02/15/2026	03/14/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	16	02/15/2026	03/14/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	3	02/15/2026	03/14/2030
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	02/15/2026	03/14/2030
Fleet 3 Basic	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	13	02/15/2026	03/14/2030
Fleet 3 Basic	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	13	02/15/2026	03/14/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	11300 N Buntrock Ave	Mequon	WI	53092-1843	USA
2	11300 N Buntrock Ave	Mequon	WI	53092-1843	USA

Payment Details

Feb 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$307.22	\$0.00	\$307.22
Year 1	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$0.00	\$0.00	\$0.00
Year 1	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	36	\$4,326.92	\$0.00	\$4,326.92
Year 1	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	36	\$4,326.92	\$0.00	\$4,326.92
Year 1	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	36	\$10,815.31	\$0.00	\$10,815.31
Year 1	74021	AXON BODY - MOUNT - MAGNET THICK OUTERWEAR RAPIDLOCK	36	\$0.00	\$0.00	\$0.00
Year 1	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$0.00	\$0.00	\$0.00
Year 1	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 1	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	13	\$9,218.03	\$0.00	\$9,218.03
Year 1	BasicLicense	Basic License Bundle	36	\$6,480.41	\$0.00	\$6,480.41
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$436.46	\$0.00	\$436.46
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	36	\$13,104.39	\$0.00	\$13,104.39
Year 1	C00010	BUNDLE - TASER 10 CERTIFICATION	16	\$13,807.16	\$0.00	\$13,807.16
Year 1	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,241.13	\$0.00	\$6,241.13
Year 1	Fleet3B	Fleet 3 Basic	13	\$19,932.31	\$0.00	\$19,932.31
Year 1	H00001	AB4 Camera Bundle	36	\$0.00	\$0.00	\$0.00
Year 1	H00002	AB4 Multi Bay Dock Bundle	5	\$0.00	\$0.00	\$0.00
Year 1	ProLicense	Pro License Bundle	6	\$2,879.96	\$0.00	\$2,879.96
Total				\$91,876.22	\$0.00	\$91,876.22

Feb 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$319.51	\$0.00	\$319.51
Year 2	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$0.00	\$0.00	\$0.00
Year 2	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	36	\$4,500.00	\$0.00	\$4,500.00
Year 2	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	36	\$4,500.00	\$0.00	\$4,500.00
Year 2	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	36	\$11,247.88	\$0.00	\$11,247.88
Year 2	74021	AXON BODY - MOUNT - MAGNET THICK OUTERWEAR RAPIDLOCK	36	\$0.00	\$0.00	\$0.00
Year 2	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$0.00	\$0.00	\$0.00
Year 2	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 2	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	13	\$9,586.75	\$0.00	\$9,586.75
Year 2	BasicLicense	Basic License Bundle	36	\$6,739.63	\$0.00	\$6,739.63
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$453.91	\$0.00	\$453.91
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	36	\$13,628.56	\$0.00	\$13,628.56
Year 2	C00010	BUNDLE - TASER 10 CERTIFICATION	16	\$14,359.44	\$0.00	\$14,359.44
Year 2	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,490.82	\$0.00	\$6,490.82
Year 2	Fleet3B	Fleet 3 Basic	13	\$20,729.60	\$0.00	\$20,729.60
Year 2	H00001	AB4 Camera Bundle	36	\$0.00	\$0.00	\$0.00

Attachment: Mequon Axon Quote (RESOLUTION 4147 : A Resolution Approving the Purchase and

Feb 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	H00002	AB4 Multi Bay Dock Bundle	5	\$0.00	\$0.00	\$0.00
Year 2	ProLicense	Pro License Bundle	6	\$2,995.16	\$0.00	\$2,995.16
Total				\$95,551.26	\$0.00	\$95,551.26

Feb 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$332.29	\$0.00	\$332.29
Year 3	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$0.00	\$0.00	\$0.00
Year 3	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	36	\$4,680.00	\$0.00	\$4,680.00
Year 3	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	36	\$4,680.00	\$0.00	\$4,680.00
Year 3	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	36	\$11,697.86	\$0.00	\$11,697.86
Year 3	74021	AXON BODY - MOUNT - MAGNET THICK OUTERWEAR RAPIDLOCK	36	\$0.00	\$0.00	\$0.00
Year 3	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$0.00	\$0.00	\$0.00
Year 3	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 3	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	13	\$9,970.22	\$0.00	\$9,970.22
Year 3	BasicLicense	Basic License Bundle	36	\$7,009.21	\$0.00	\$7,009.21
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$472.08	\$0.00	\$472.08
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	36	\$14,173.70	\$0.00	\$14,173.70
Year 3	C00010	BUNDLE - TASER 10 CERTIFICATION	16	\$14,933.83	\$0.00	\$14,933.83
Year 3	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$6,750.38	\$0.00	\$6,750.38
Year 3	Fleet3B	Fleet 3 Basic	13	\$21,558.77	\$0.00	\$21,558.77
Year 3	H00001	AB4 Camera Bundle	36	\$0.00	\$0.00	\$0.00
Year 3	H00002	AB4 Multi Bay Dock Bundle	5	\$0.00	\$0.00	\$0.00
Year 3	ProLicense	Pro License Bundle	6	\$3,114.97	\$0.00	\$3,114.97
Total				\$99,373.31	\$0.00	\$99,373.31

Feb 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$345.58	\$0.00	\$345.58
Year 4	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$0.00	\$0.00	\$0.00
Year 4	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	36	\$4,867.20	\$0.00	\$4,867.20
Year 4	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	36	\$4,867.20	\$0.00	\$4,867.20
Year 4	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	36	\$12,165.74	\$0.00	\$12,165.74
Year 4	74021	AXON BODY - MOUNT - MAGNET THICK OUTERWEAR RAPIDLOCK	36	\$0.00	\$0.00	\$0.00
Year 4	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$0.00	\$0.00	\$0.00
Year 4	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 4	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	13	\$10,369.03	\$0.00	\$10,369.03
Year 4	BasicLicense	Basic License Bundle	36	\$7,289.58	\$0.00	\$7,289.58
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$490.96	\$0.00	\$490.96
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	36	\$14,740.65	\$0.00	\$14,740.65
Year 4	C00010	BUNDLE - TASER 10 CERTIFICATION	16	\$15,531.15	\$0.00	\$15,531.15
Year 4	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$7,020.45	\$0.00	\$7,020.45
Year 4	Fleet3B	Fleet 3 Basic	13	\$22,421.14	\$0.00	\$22,421.14
Year 4	H00001	AB4 Camera Bundle	36	\$0.00	\$0.00	\$0.00
Year 4	H00002	AB4 Multi Bay Dock Bundle	5	\$0.00	\$0.00	\$0.00
Year 4	ProLicense	Pro License Bundle	6	\$3,239.56	\$0.00	\$3,239.56
Total				\$103,348.24	\$0.00	\$103,348.24

Feb 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	20	\$359.40	\$0.00	\$359.40
Year 5	101208	AXON TASER 10 - 2 DAY INSTRUCTOR COURSE - INSIDE SALES	1	\$0.00	\$0.00	\$0.00
Year 5	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	36	\$5,061.89	\$0.00	\$5,061.89
Year 5	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	36	\$5,061.89	\$0.00	\$5,061.89
Year 5	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	36	\$12,652.37	\$0.00	\$12,652.37
Year 5	74021	AXON BODY - MOUNT - MAGNET THICK OUTERWEAR RAPIDLOCK	36	\$0.00	\$0.00	\$0.00
Year 5	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$0.00	\$0.00	\$0.00
Year 5	80146	AXON BODY - PSO - VIRTUAL STARTER	1	\$0.00	\$0.00	\$0.00
Year 5	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	13	\$10,783.79	\$0.00	\$10,783.79
Year 5	BasicLicense	Basic License Bundle	36	\$7,581.17	\$0.00	\$7,581.17
Year 5	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	5	\$510.60	\$0.00	\$510.60
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	36	\$15,330.28	\$0.00	\$15,330.28
Year 5	C00010	BUNDLE - TASER 10 CERTIFICATION	16	\$16,152.40	\$0.00	\$16,152.40
Year 5	C00013	BUNDLE - TASER 10 CERTIFICATION ADD-ON	20	\$7,301.26	\$0.00	\$7,301.26
Year 5	Fleet3B	Fleet 3 Basic	13	\$23,317.97	\$0.00	\$23,317.97
Year 5	H00001	AB4 Camera Bundle	36	\$0.00	\$0.00	\$0.00
Year 5	H00002	AB4 Multi Bay Dock Bundle	5	\$0.00	\$0.00	\$0.00
Year 5	ProLicense	Pro License Bundle	6	\$3,369.15	\$0.00	\$3,369.15
Total				\$107,482.17	\$0.00	\$107,482.17

Attachment: Mequon Axon Quote (RESOLUTION 4147 : A Resolution Approving the Purchase and

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

7/23/2024





11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-242-2530
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Southern Ozaukee Fire & EMS Department

TO: Common Council
FROM: David Bialk, Fire Chief
DATE: October 8, 2024
SUBJECT: RESOLUTION 4148 A Resolution Approving the Annual Budget and Authorizing an Exception to the Levy Limit for Charges for the Southern Ozaukee Fire and Emergency Medical Services Department, Pursuant to Wisconsin § 66.0602(3)(h) for the 2025 Fiscal Year

Background

When the City of Mequon and the Village of Thiensville were considering merging fire departments, besides the operational efficiencies that could be recognized, there was the ability to exceed the State of Wisconsin's currently imposed levy limit, which is equal to a municipality's annual growth in net new construction. According to Wisconsin Statute 66.0602, this allows a combined fire department to raise its levy by the Consumer Price Index plus 2%, within the levy-funded portion of its budget.

Analysis

For a merged fire department to take advantage of the CPI + 2% the Statute requires each community approve a resolution authorizing the department to do so. Using the formula in the statute allows for a 5.2% increase in the Southern Ozaukee Fire & EMS Department's budget for next year. As proposed, the levy-funded portion of the 2025 budget for the Southern Ozaukee Fire & EMS Department calls for a 5.1% increase.

Fiscal Impact

The fiscal impact of a 5.1% adjustment, on a combined basis for both municipalities, amounts to a \$91,316 increase from 2024. The budget breakdown is as follows:

City of Mequon	\$77,098
Village of Thiensville	<u>\$14,217</u>
Total Increase	\$91,316

Recommendation

On September 11, 2024, the Southern Ozaukee Fire & EMS Department's Board of Directors approved a recommendation in favor of adopting the Department's 2025 budget with the subject 5.1% increase by a vote of 7-0. A recommendation is forthcoming from the Public Safety Committee on October 8, 2024.

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4148

A Resolution Approving the Annual Budget and Authorizing an Exception to the Levy Limit for Charges for the Southern Ozaukee Fire and Emergency Medical Services Department, Pursuant to Wisconsin § 66.0602(3)(h) for the 2025 Fiscal Year

RECITALS

A. The Wisconsin Legislature has established certain levy limits applicable to municipal taxing authorities under Wis. Stat. § 66.0602.

B. The Village of Thiensville is a participating member of the Southern Ozaukee Fire and Emergency Medical Services Agreement (the “Agreement”).

C. Pursuant to the Agreement the Board of the Southern Ozaukee Fire and Emergency Medical Services Department (“SOFD”) has adopted a budget for the Department’s 2025 fiscal year.

D. Based upon the approved budget, and pursuant to the Agreement, Thiensville’s expected contribution will require it to exceed the levy limit applicable to the Village.

E. Wis. Stat. § 66.0602(3)(h) provides that levy limits otherwise applicable do not apply to the amount that a city or village may levy in that year to pay for charges assessed by a joint fire department to the extent that the amount levied to pay for such charges would cause the city or village to exceed the applicable levy limit.

F. This exception to the levy limit applies only if the total charges assessed by the joint fire department for the current year increase, relative to the total charges assessed for the previous year, by a percentage that is less than or equal to the percentage change in the US Consumer Price Index for all urban customers, US city average, as determined by the US Department of Labor for the 12 months ending on August 31st of the year of the levy, plus 2%.

G. This exception to the levy limit further only applies if the governing body of each city and village served by the Southern Ozaukee Fire and Emergency Medical Services Department adopts a resolution in favor of exceeding such levy limit as may be applicable.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. SOFD's FY2025 budget is approved.
2. The City is in favor of exceeding the levy limit described and imposed by Wis.

Stat. § 66.0602 for a levy for charges assessed by the joint fire department, but only to the extent as authorized by Wis. Stat. § 66.0602(3)(h)2.a.

Approved by: Andrew Nerbun, Mayor

Date Approved: October 8, 2024

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on October 8, 2024.

Caroline Fochs, City Clerk

APPOINTEE INFORMATION SHEET

Name of Board or Commission: Architectural Board

Position: Regular Member
(Indicate Member, Trustee, Alternate, Architect, etc).

Name of Appointee: Ann Scherzinger

Address: 12409 N. Crane Bay Court (53092)
(Include zip code)

Appointment by Mayor: X Appointment by Alderman: _____

At Large Appointment: _____ Aldermanic
Dist. Appointment 2
(Dist. Number)

Appointee Term Length: 3-year term Appointee Term
Expiration Date: 5/1/2026

Comments: _____

TYPE OF APPOINTMENT

New: X Reappointment: _____

If new, is this appointment filling an unexpired term? Yes: X No: _____

Name of person being replaced: Bluma Lotman

Date submitted to Council: October 8, 2024

Copy to Website _____



CITY OF MEQUON
BOARD, COMMISSION AND/OR COMMITTEE TALENT BANK APPLICATION

*Please complete and return to the Administration Office, Mequon City Hall,
 11333 N. Cedarburg Rd. Mequon, 53092 or email to cenea@ci.mequon.wi.us.*

Name: Ann Scherzinger

Address: 12409 N Crane Bay Court, Mequon Zip Code: 53092

Home Phone Number: see cell phone number Cell Phone Number: 414-702-3820

Years of Residence in Mequon: 35 Occupation: retired

Can you be reached during working hours: yes Work Phone: na

E-mail Address (es): annscherzinger@yahoo.com

Would you be able to attend scheduled evening meetings on a regular basis: yes

Qualifications for Appointment:

My 4 decade experience leading residential mortgage underwriting, with its compliance
requirements, is strong background for the compliance requirements of the Architectural
Board. It also enabled a good background in residential real estate. I am analytical, detail
oriented, and enjoy doing research. Home design is one of my hobbies.

Education, Work Experience, Civic Background:

Employed by Mortgage Guaranty Insurance Company (MGIC) for 38 years, the last 13 as
President and CEO of MGIC Mortgage Services, LLC (MMSL). MMSL provides residential
mortgage underwriting to lenders across the country. I was licensed in all 50 states and the
District of Columbia.

Public Service and/or Civic Involvement:

Working full time while raising 5 sons limited my opportunity for public service and civic
involvement, however, I have always done some volunteer activities. The kids are now
grown, I recently retired, and am now available to use my experience to help my
community.

Why are you seeking appointment to this Board/Commission/Committee?

I would like to give back to the community and this board is an excellent fit for my background.
 I have known Scott Reed for many years and appreciate his recommendation.

What is your understanding of the role and responsibility of the Board/Commission/Committee you are seeking appointment to?

I understand this board meets once a month to review pending residential plan requests to ensure consistency with the guidelines set forth by the Common Council.

Rate the Board(s), Commission(s) and/or Committee(s) in order of preference with #1 being first choice:

<u> </u> #1 Architectural Board	<u> </u> Joint Mequon-Thiensville Bike & Pedestrian Way
<u> </u> Board of Appeals	<u> </u> Commission
<u> </u> Board of Police & Fire Commissioners	<u> </u> Landmarks Commission
<u> </u> Board of Review	<u> </u> Mequon Nature Preserve Advisory Committee
<u> </u> Economic Development Board	<u> </u> Milwaukee River Advisory Committee
<u> </u> Ethics Board	<u> </u> Park and Open Space Board
<u> </u> Festivals Committee	<u> </u> Planning Commission
<u> </u> Frank L. Weyenberg Library	<u> </u> Southern Ozaukee Fire Department Board
<u> </u> Board of Trustee	<u> </u> Tree Board
<u> </u> Hiram Schmidt Fund	

The following information will be held in confidence and is for review if considered for the Board of Police and Fire Commission. Have you ever been convicted of a criminal offense?

Would you be willing to allow the Police Department to conduct a background investigation?

I understand that the information provided to the City of Mequon contained herein becomes public upon submittal of this application.

Ann Scherzinger

Signature

6/24/24

Date

APPOINTEE INFORMATION SHEET

Name of Board or Commission: Mequon Festivals Committee

Position: Member
(Indicate Member, Trustee, Alternate, Architect, etc).

Name of Appointee: Brittany Maynard

Address: 11120 N. Weston Drive (53092)
(Include zip code)

Appointment by Mayor: X Appointment by Alderman: _____

At Large Appointment: X Aldermanic
Dist. Appointment _____
(Dist. Number)

Appointee Term Length: 3-year term Appointee Term
Expiration Date: 5/1/2027

Comments: _____

TYPE OF APPOINTMENT

New: X Reappointment: _____

If new, is this appointment filling an unexpired term? Yes: _____ No: X

Name of person being replaced: N/A

Date submitted to Council: October 8, 2024

Copy to Website _____



**CITY OF MEQUON
BOARD, COMMISSION AND/OR COMMITTEE TALENT BANK APPLICATION**

*Please complete and return to the Administration Office, Mequon City Hall,
11333 N. Cedarburg Rd. Mequon, 53092 or email to cenea@ci.mequon.wi.us.*

Name: Brittany Maynard

Address: 11120 N. Weston Drive, Mequon, WI Zip Code: 53092

Home Phone Number: 734-709-1380 Cell Phone Number: 734-709-1380

Years of Residence in Mequon: 5 Occupation: Events Manager, Fromm & Foxtown

Can you be reached during working hours: Yes Work Phone: 262-242-2200ext 1224

E-mail Address (es): brittany.maynard@foxtownbrewing.com

Would you be able to attend scheduled evening meetings on a regular basis: Yes

Qualifications for Appointment:

Over 10 years of experience in event and Festival Planning

I've created my own event planning guides that help the planning an execution process.

I have built many realtionships in the community with people and business that can help make
festivals possible. I also book entertainment, and have lots of band releationships.

Education, Work Experience, Civic Background:

Concordia University of WI: Bachelors of Science:Major in Political and Environmental Science
Minor in Legal Studies

Event Manager: Fromm Family Foods & Foxtown Brewing GBC for 3 years

Events Manager: Elite & Angel Food Catering in Ann Arbor, Mi for 7 years

Public Service and/or Civic Involvement:

I am on the OED Marketing Board

I am a Mequon Thiensville Chamber Member: Representative of Fromm & Foxtown

Why are you seeking appointment to this Board/Commission/Committee?

I would like to improve my involvement in the community, and help build the city in a positive way. With my experience in planning events and festivals, I believe that I could be a good fit for this opportunity.

What is your understanding of the role and responsibility of the Board/Commission/Committee you are seeking appointment to?

My understanding is that I am volunteering my time to help plan and execute events, festivals, gatherings, beer gardens, and other city driven activities. I will

Rate the Board(s), Commission(s) and/or Committee(s) in order of preference with #1 being first choice:

☐ Architectural Board	☐ Joint Mequon-Thiensville Bike & Pedestrian Way Commission
☐ Board of Appeals	☐ Landmarks Commission
☐ Board of Police & Fire Commissioners	☐ Mequon Nature Preserve Advisory Committee
☐ Board of Review	☐ Milwaukee River Advisory Committee
☐ Economic Development Board	☐ Park and Open Space Board
☐ Ethics Board	☐ Planning Commission
☒ Festivals Committee	☐ Southern Ozaukee Fire Department Board
☐ Frank L. Weyenberg Library Board of Trustee	☐ Tree Board
☐ Hiram Schmidt Fund	

The following information will be held in confidence and is for review if considered for the Board of Police and Fire Commission. Have you ever been convicted of a criminal offense? No

Would you be willing to allow the Police Department to conduct a background investigation? Yes

I understand that the information provided to the City of Mequon contained herein becomes public upon submittal of this application.

Brittany Maynard
Signature

6/24/24
Date



11333 N. Cedarburg Road
 Mequon, WI 53092-1930
 Phone: 262-242-3100
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of City Attorney

TO: Common Council
FROM: Brian Sajdak, City Attorney
DATE: October 8, 2024
SUBJECT: Negotiations Concerning the Mequon Police Association, Inc. for the Contract Period beginning January 1, 2025.

Background

The City is in the process of negotiating a new collective bargaining agreement with the Mequon Police Association beginning January 1, 2025. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(e) for the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. In this case, a closed session could be used to discuss the positions of the parties in the bargaining.

Common Council Action Required

If the Council desires to enter closed session, a motion to enter closed session pursuant to Wis. Stat. §19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.