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Office of the City Clerk
Taped and Televised

**COMMON COUNCIL
Regular Meeting
Tuesday, September 14, 2021 - 7:30 PM
Christine Nuernberg Hall**

Minutes

1) Call to Order, Pledge of Allegiance, Roll Call

Mayor Wirth call the meeting to order at 7:32 PM.

Present:

Mayor John Wirth
Alderman Robert Strzelczyk
Alderman Glenn Bushee
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Brian Parrish
Alderman Kathleen Schneider
Alderman Andrew Nerbun

Alderman Mark Gierl - Absent

Also present: City Administrator Jones, Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Community Development Director Tollefson, Assistant Community Development Director Zader, Engineering and Public Works Director Lundeen, Finance Director Engroff, Amy Paul, Corporate Vice President of Management Partners, press and interested public.

2) Personal Appearances and Public Comment: None.

3) Public Hearings: None.

4) Public Officials' Reports:

- a) Mayor: Mayor Wirth offered his congratulations and thanks for the Festivals Committee and City staff who planned ran a hugely successful Taste of Mequon on September 11th.
- b) City Administrator: City Administrator Jones announced the Appropriations Committee Budget Workshop meeting on September 21st at 6:00 pm at City Hall. The draft proposed budget will be posted on the City website on September 24th in anticipation of further budget meetings in October.

5) Consent Agenda:

- a) Common Council meeting minutes of August 10, 2021.
- b) Festivals Committee meeting minutes of July 8, 2021.
- c) Finance-Personnel Committee meeting minutes of July 13, 2021.
- d) Fire Department Report for June 2021.
- e) Joint Mequon-Thiensville Bike and Pedestrian Way Commission minutes of June 3, 2021.
- f) Mequon Municipal Water Utility Commission meeting minutes of June 8, 2021.
- g) Public Safety August 10, 2021 meeting minutes.
- h) Public Welfare Committee meeting minutes of 07-13-21.
- i) Public Works Committee meeting minutes of July 13, 2021.
- j) Sewer Utility District Commission meeting minutes of June 8, 2021.

Motion to approve the Consent Agenda, Items A - J.

RESULT: **Approved by Voice Acclamation [7-1]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Strzelczyk

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO:	Gierl

The Common Council convened as the Committee of the Whole at 7:35 PM.

6) Committee of the Whole:

- a) Presentation of Community Development Operational Analysis:

Amy Paul, Corporate Vice President of Management Partners, provided an overview of the recent Planning and Community Development Departments' operational analysis. After staff, elected officials, customers, representative stakeholders, city boards and commissions members Positive take aways: Staff is skilled and knowledgeable, responsive to applicants, and building inspections are conducted within a reasonable amount of time. The study found a lack of understanding by residents in each step of the process, inconsistency in plan review and inspections, no on-line tools for progress checking, and lack of predictability in cycle times. There were a total of thirty-two recommendations and Ms. Paul highlighted a few of them. These included: 1) create a single point of contact in the Community Development Department, 2) allow administrative review for some projects going to the Architectural Review Board, 3) clarify application requirements, 4) consolidate the development review on the website, 5) process mapping or guides, and 6) be able to determine cycle time targets, 7) hire a coordinator, and 8) establish a cost recovery system for technology.

After receiving Council feedback tonight, a final project report will be provided and then a draft implementation action plan will be issued.

- b) Reconvene as the Common Council

The Committee of the Whole reconvened as the Common Council at 8:04 PM.

7) **Ordinances:**

- a) **ORDINANCE 2021-1595** - An Ordinance Repealing and Recreating Section 62-8(b) (4) of the Mequon Municipal Code Relating to the Regulation of Political Messages.

Motion to table **ORDINANCE 2021-1595**.

RESULT: **Approved by Voice Acclamation [7-1]**
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Strzelczyk

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO:	Gierl

- b) **ORDINANCE 2021-1596** - A Charter Ordinance Amending Provisions of the Mequon Municipal Code, Establishing Terms of Office for Elected Officials.

Motion to approve **ORDINANCE 2021-1596**.

RESULT: **Failed due to lack of a second.**
MOVED BY: Alderman Schneider

Motion to deny **ORDINANCE 2021-1596**.

RESULT: **Approved by Roll Call Vote [6 to 2]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Mayr

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Nerbun
NAYS:	Schneider
DEEMED NO:	Gierl

- c) **ORDINANCE 2021-1597** - An Ordinance Amending Article II of Chapter 2 Within the Mequon Municipal Code, in Connection with the Roles, Duties and Functions of the Mayor and Common Council.

Attorney Sajdak announced that upon further review staff recommended an amendment to the ordinance. This will clarify Section 2-42, Rules of Procedures. The two sections outlining *Reconsideration* and *Resubmissions* that were originally in Section 2-43, Voting, should be moved to Section 2-42, Rules of Procedures.

RESULT: **Approved by Roll Call Vote with Amendments [7-1]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Hansher

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO:	Gierl

8) Resolutions:

Motion to reconsider **RESOLUTION 3866**.

RESULT: **Approved by Roll Call Vote [6 to 2]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Bushee

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider
NAYS:	Nerbun
DEEMED NO:	Gierl

a RESOLUTION 3866 - A Resolution Increasing Compensation for the Position of Mayor.

Council discussed ensued on pension concerns, incentivizing the position, responsibilities and workload of the position, poverty level salary, and service to the community vs. financial gain.

RESULT: **Approved by Roll Call Vote [5 to 4]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Nerbun

AYES:	Strzelczyk, Hansher, Schneider, Nerbun, Wirth
NAYS:	Bushee, Mayr, Parrish
DEEMED NO:	Gierl

b) RESOLUTION 3876 - A Resolution Approving a State/Municipal Maintenance Agreement (SMMA) and a State/Municipal Financial Agreement (SMFA) for the Installation of a Traffic Signal at County Line Road and Port Washington Road.

Committee of the Whole did not recommend this resolution on September 9th. The Mayor announced that the State recently said it is going to install the in-ground conduit and post that would allow for the installation of a stoplight, if ultimately necessary. Cost breakdown was not provided for the infrastructure costs.

John Peterburs, Judy Moon, Jen Lafebvre, Jill Miller and Shane Cigel all spoke in favor of the traffic light citing huge volume of traffic, lack of stop light at freeway exit due to construction in the area, need for a temporary sign, public safety for bikers/children/pedestrians crossing the road, proximity to a school, potential for sidewalks, city's financial obligation in the situation, and weight we should put on traffic report results.

RESULT: **Approved by Roll Call Vote [5 to 3]**
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Bushee, Hansher, Schneider, Nerbun
NAYS: Mayr, Parrish
DEEMED NO: Gierl

- c) **RESOLUTION 3877** - A Resolution Authorizing an Amendment to the 2021 Employee Compensation Plan, in Connection with Converting the Part-Time Human Resources Assistant Position to a Full-Time Human Resources Coordinator Position at Pay Grade 6 (\$40,658 - \$55,009).

RESULT: **Approved by Roll Call Vote [7-1]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO: Gierl

- d) **RESOLUTION 3878** - A Resolution Authorizing Jennifer L. Engroff, Finance Director/City Treasurer, to be a Signatory on all City of Mequon Depository Accounts at Port Washington State Bank.

RESULT: **Approved by Voice Acclamation [7-1]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO: Gierl

- e) **RESOLUTION 3879** - A Resolution Authorizing Staff to Exceed \$25,000 for the Purchase of Culverts from Western Culvert, Oconomowoc, Wisconsin, to Complete Projects as Needed During the Remainder of Fiscal Year 2021.

RESULT: **Approved by Roll Call Vote [7-1]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Nerbun

AYES: Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO: Gierl

- f) **RESOLUTION 3880** - A Resolution Adopting an Updated Mid-Moraine Municipal Court Bond Schedule for City Ordinance Citations.

RESULT: **Approved by Roll Call Vote [7-1]**
MOVED BY: Alderman Nerbun
SECONDED BY: Alderman Schneider

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO:	Gierl

9) Specified Unfinished Business: None.

10) Specified Miscellaneous New Business:

a) Mayoral Appointment: Frank L. Weyenberg Library Board of Trustees

RESULT: **Approved by Voice Acclamation [7-1]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO:	Gierl

11) Potential Closed Session:

Goal Setting for City Administrator and City Attorney: The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene into open session to take such action as deemed appropriate.

Motion to go into Closed Session to discuss the goal setting for the City Administrator and City Attorney.

RESULT: **Approved by Roll Call Vote [8-1]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Schneider

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun, Wirth
DEEMED NO:	Gierl

12) Adjourn

Motion to adjourn at 9:19 PM.

RESULT: **Approved by Voice Acclamation [7-1]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Mayr

AYES:	Strzelczyk, Bushee, Mayr, Hansher, Parrish, Schneider, Nerbun
DEEMED NO:	Gierl

Respectfully Submitted,
Kathy Andrykowski
Approved October 12, 2021