



11333 N. Cedarburg Road
Mequon, WI 53092
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www.ci.mequon.wi.us

Office of the City Clerk
Taped and Televised

**Common Council
Tuesday, September 12, 2023 - 7:30 PM
or Immediately Following the
Mequon Municipal Water Utility Commission Meeting
Christine Nuernberg Hall**

Agenda

1) Call to Order

2) Pledge of Allegiance

3) Roll Call

4) Personal Appearances and Public Comment:

Citizens wishing to address the Council on any matter **not** on the agenda may do so at this time. If you desire to be heard on agenda items, you may be heard when that item is considered on the agenda. Please speak into the microphone at the podium. The time limitation is **FIVE** minutes. **To speak or to have your opinion recorded, please complete a registration slip found on the table in the lobby and return it to the bin in the Council Chambers.**

5) Public Officials' Reports:

a) Mayor

1) Proclamation for 2023 Rail Safety Week

b) City Administrator

6) Consent Agenda:

a) Common Council meeting minutes of August 8, 2023

b) Architectural Board meeting minutes of July 10, 2023

c) Festivals Committee meeting minutes of July 19, 2023

d) Finance-Personnel Committee meeting minutes of June 13, 2023

e) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of July 13, 2023

f) Public Safety Committee meeting minutes of July 11, 2023

g) Public Welfare Committee meeting minutes of July 11, 2023

h) Zoning Enforcement and Site Compliance Report Through September 1, 2023

i) Ordinance First Readings

NOTE: First reading of Ordinances will not be acted upon unless a suspension of the rules is approved by a recorded vote of two-thirds majority of all aldermen.

- 1) **ORDINANCE 2023-1654** - An Ordinance Amending Chapter 2 of the Mequon Municipal Code, Eliminating the Bond Requirement for Certain City Officers; **Recommendation Forthcoming by Finance-Personnel Committee; First Reading.**

7) **Ordinance:**

- a) **ORDINANCE 2023-1653** - An Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,576; **Recommended by Finance-Personnel Committee August 8, 2023; First Reading at Common Council August 8, 2023.**

8) **Resolutions:**

- a) **RESOLUTION 4070** - A Resolution Approving a State/Municipal Agreement for a Bicycle and Pedestrian Planning Study with the Wisconsin Department of Transportation; **Recommendation Forthcoming by Public Works Committee September 12, 2023.**
- b) **RESOLUTION 4071** - A Resolution Approving the Purchase of a Replacement Compact Track Loader with Related Attachments from Fabick Cat, Milwaukee, Wisconsin in the Amount of \$89,750; **Recommendation Forthcoming by Public Works Committee September 12, 2023.**

9) **Specified Unfinished Business From Prior Meetings:** None.

10) **Specified New Business:**

- a) Mayoral Appointment: Lynn Streeter, Southern Ozaukee Fire & EMS Board of Directors, At-Large, Director
- b) Mayoral Appointment: Jenne Hohn, Hiram Schmidt Fund Advisory Board, At-Large, Chair

11) **Adjourn**

Dated: September 7, 2023

/s/ Andrew Nerbun, Mayor

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Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM

**CITY OF MEQUON PROCLAMATION
NATIONAL RAIL SAFETY WEEK**

This year, National Rail Safety Week is being observed across the U.S. from September 18 to 24.

In 2022, 2,194 rail grade crossing collisions resulted in 803 personal injuries and were responsible for 274 fatalities in the United States.

During that same time span, 1,208 pedestrian casualties occurred, resulting in 658 fatalities and another 550 injuries while trespassing on railroad property rights-of-way.

Educating and informing the public about rail safety will reduce the number of fatalities and injuries. This includes reminding the public that railroad rights-of-way are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws.

The International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, and to enforce applicable laws in support of National Rail Safety Week.

Accordingly, I, Andrew Nerbun, Mayor of the City of Mequon, on behalf of all citizens of the City of Mequon, proclaim September 18 to 24, 2023 to be National Rail Safety Week, and I encourage all citizens to recognize the importance of rail safety education.

Dated September 12, 2023

*Andrew Nerbun, Mayor
City of Mequon*



draft

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**COMMON COUNCIL
Regular Meeting
Tuesday, August 8, 2023 - 7:30 PM
or Immediately Following the
Sewer Utility District Commission Meeting
Christine Nuernberg Hall**

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 7:38 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun
Alderman Robert Strzelczyk
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Kathleen Schneider
Alderman William Gebhardt

Also present: City Administrator Jones, City Attorney Sajdak, City Clerk Fochs, Assistant City Administrator/HR Director Schoenemann, Community Development Director Tollefson, City Engineer/Public Works Director Lundeen, Assistant City Engineer McCraw, Police Chief Pryor, Finance Director Engroff, press and interested public.

4) Personal Appearances and Public Comment: None.

5) Public Officials' Reports:

a) Mayor: Mayor Nerbun announced that the 10th annual Taste of Mequon will be on Saturday, September 9th.

Attachment: 08-08-23_CC draft minutes (8669 : Common Council meeting minutes of August 8, 2023)

- b) City Administrator: City Administrator Jones announced that the first budget meeting will held on Tuesday, August 29 at 6:00 pm.

6) Consent Agenda:

- a) Common Council meeting minutes of July 11, 2023.
- b) Architectural Board meeting minutes of June 12, 2023.
- c) Economic Development Board meeting minutes of June 27, 2023.
- d) Festivals Committee meeting minutes of June 21, 2023.
- e) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of May 11, 2023.
- f) Planning Commission meeting minutes of June 26, 2023.
- g) Public Safety Committee meeting minutes of June 13, 2023.
- h) Public Welfare Committee meeting minutes of June 13, 2023.
- i) Zoning Enforcement and Site Compliance Report Through August 1, 2023.
- j) **RESOLUTION 4057** - A Resolution Granting Final Plat Approval for The Enclave at Mequon Preserve - Phase VI, a 12-Lot Single-Family Development Located at 7901 West Preserve Parkway.
- k) **RESOLUTION 4058** - A Resolution Approving a Second Amendment to the Development Agreement Between the City of Mequon and P2 Development, Extending the Completion Date for the Town Center Townhomes Development Project Located at 11110-11112 and 11040 N. Buntrock Avenue to October 27, 2023.

Motion to approve the Consent Agenda, items A-K.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

l) Ordinance First Readings

Note: First readings of Ordinances will not be acted upon unless a suspension of rules is approved by a recorded vote of two-thirds majority of all aldermen.

- 1) **ORDINANCE 2023-1653** - An Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,576.

RESULT: **First Reading**

7) Resolutions:

- a) **RESOLUTION 4059** - A Resolution Amending the City of Mequon Financial Policies to Include Policy Statement 18: Payment Card Acceptance.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- b) **RESOLUTION 4060** - A Resolution Approving the Following in Connection with a Reforestation and Wetland Restoration Project at the Mequon Nature Preserve, Inc. (MNP): A) A 20-Year Limited-Term Conservation Easement Between the City of Mequon (City) and the Milwaukee Metropolitan Sewerage District (MMSD); B) An Intergovernmental Cooperation Agreement Between the City and MMSD; and C) A Memorandum of Understanding Between the City and MNP.

This will provide over 40,000 trees donated to the City by MMSD for reforestation and provide an easement for protection from cutting them down in the future.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- c) **RESOLUTION 4061** - A Resolution Ratifying the Following in Connection with Heating, Ventilation and Air Conditioning (HVAC) Work Performed by Dillett Mechanical of Waukesha, Wisconsin During Fiscal Year 2023: A) An Emergency Repair of the City Hall HVAC System in the Amount of \$16,050; and B) Annualized Expenditures in Excess of \$25,000.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- d) **RESOLUTION 4062** - A Resolution Ratifying the Following in Connection with Electrical Work Performed by Gillitzer Electric of Mequon, Wisconsin During Fiscal Year 2023: A) Emergency Motor Replacement and Pump Repair at the Mequon Community Pool in the Amount of \$9,678; B) A Change Order in the Amount of \$6,436 Related to the Installation of New Lighting in the Library Parking Lot; and C) Annualized Expenditures in Excess of \$25,000.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- e) **RESOLUTION 4063** - A Resolution Authorizing Staff to Enter into Lease Agreements with Enterprise Fleet Management for Three (3) Chevrolet Equinoxes for an Estimated Three-Year Cost of \$57,388.

Discussion ensued on the lease term. The contract states 48 months rather than 36 months. Staff will clarify the lease terms. The quoted interest rate will get adjusted when the vehicles are delivered.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- f) **RESOLUTION 4064** - A Resolution Approving the First Amendment to an Intergovernmental Agreement Between the City of Mequon and the Village of Thiensville, Establishing the Southern Ozaukee Fire and Emergency Medical Services Department.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- g) **RESOLUTION 4065** - A Resolution Approving the Purchase of Four (4) 2024 Ford Police Interceptor Sport Utility Vehicles from Ewald Automotive Group, Hartford, Wisconsin, and the Purchase and Installation of Associated Equipment from General Communications, Milwaukee, Wisconsin in an Amount Not-to-Exceed \$195,876.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- h) **RESOLUTION 4066** - A Resolution Approving Receipt of a Donation from the Mequon-Thiensville Community Foundation in the Estimated Amount of \$19,000, for the Purchase and Training of a New Police K9 Dog and Other Associated Equipment.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Schneider

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- i) **RESOLUTION 4067** - A Resolution Awarding a Contract to Rehabilitate Seven (7) Sewer Laterals from External Clean-Outs in the Riverland Drive Lift Station "H" Area to Aqualis of Green Bay, Wisconsin in the Amount of \$123,027.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- j) **RESOLUTION 4068** - A Resolution Approving Award of a Contract for the Completion of MMSD Post-Sewer Lateral Rehabilitation Reporting Requirements in the Riverland Drive "H" and Riverdale Park "F" Lift Station Areas to raSmith of Brookfield, Wisconsin, in an Amount Not-to-Exceed \$39,062.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Schneider

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- k) **RESOLUTION 4069** - A Resolution Awarding a Contract for the Inspection of 218 Sanitary Sewer Laterals in the Ranch Road "E" Lift Station Area to raSmith of Brookfield, Wisconsin, in an Amount Not-to-Exceed \$186,804.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

8) Ordinance:

- 1) **ORDINANCE 2023-1652** - An Ordinance Amending Chapter 2 of the Mequon Municipal Code, Incorporating Various Changes Resulting from the First Amendment to an Intergovernmental Agreement Establishing the Southern Ozaukee Fire & Emergency Medical Services Department.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

9) Specified Unfinished Business From Prior Meetings: None.

10) Specified New Business: None.

11) Adjourn

Motion to adjourn at 7:56 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Schneider

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk



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INSPECTION DIVISION

ARCHITECTURAL BOARD MINUTES
Monday, July 10, 2023
6:00 PM
Lower-Level Conference Room

Minutes

1. Call to Order, Roll Call:

Present: Chairman Scott Reed

Members at Large: Paul Apfelbach, Michael Wade, Janet Ehn

Building Inspector: Andy Wagner

2. Meeting Minutes

Minutes from the June 12, 2023, meeting were approved by District Representative Janet Ehn and seconded by Vice-Chairman Paul Apfelbach.

Minutes were approved unanimously.

Attachment: Arch Board minutes_07-10-23 (8689 : Architectural Board meeting minutes of July 10, 2023)

3. Application Submittals:

No.	Alder. District /Time	Type of App	Owner(s) / Project Address	Contractor
1)	Dist. 8 6:00 pm	Outbuilding/Guest House	Greg Adams 10906 N. Lake View Road Subd: Michivue	Contractor: Owner Arch: Waterborne Design
Moved to Approve: <u>Wade</u> Seconded by: <u>Apfelbach</u> Approved: <u>Yes</u> Vote: <u>Unanimous</u> Conditions: Plans approved as submitted.				
2)	Dist. 1 6:10 pm	New Single-Family Residence	Kiley Rickert 10009 W. Farmdale Estates Ct. Subd: Farmdale Estates	Cont: Victory Homes of WI Arch: David Pluim
Moved to Approve: <u>Reed</u> Seconded by: <u>Apfelbach</u> Approved: <u>Yes</u> Vote: <u>Unanimous</u> Conditions: Plans approved as submitted.				
3)	Dist. 1 6:15 pm	New Single-Family Residence	Matt & Katie Carlton 13745 N. Pine View Court Subd: Riverland Estates	Cont: Anderson Homes LLC Arch: Anderson Homes LLC
Moved to Approve: <u>Apfelbach</u> Seconded by: <u>Wade</u> Approved: <u>Yes</u> Vote: <u>Unanimous</u> Conditions: Plans approved as submitted.				

Attachment: Arch Board minutes_07-10-23 (8689 : Architectural Board meeting minutes of July 10, 2023)

4)	Dist. 1 6:20 pm	New Single-Family Residence	David & Betty Smulyan 13205 W. Shoreland Drive Subd: N/A	Cont: Mikkelson Builders Arch: Fred Dahms, Jr.
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Moved to Approve: Ehn
 Seconded by: Apfelbach
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted.

5)	Dist. 5 6:25 pm	Re-Submittal: Exterior Changes to approved New Single-Family Residence	Michael & Jenna Sullivan 299 W. Hemlock Lane Subd: Hemlock Lane	Cont: Mikkelson Builders Arch: Fred Dahms, Jr.
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Moved to Approve: Reed
 Seconded by: Apfelbach
 Approved: Yes
 Vote: Unanimous

Conditions: Re-submitted plan approved.

6)	Dist. 3 6:30 pm	New Single-Family Residence	Veridian Homes LLC Lot #80 W. Preserve Parkway Subd: The Enclave	Cont: Veridian Homes LLC Arch: Veridian Homes LLC
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Moved to Approve: Wade
 Seconded by: Reed
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted with the following conditions:

1. On far-right gable (over two-car garage) on the front elevation replace shake to horizontal siding.
2. Add shakes to gable (over two-car garage) on the right elevation.

7)	Dist. 5 6:35 pm	Addition: Screened in Porch	John & Gwyn Beagle 310 W. Bonness Lane Subd: N/A	Cont: Ruvin Brothers Arch: Ruvin Brothers
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Moved to Approve: Wade
 Seconded by: Reed
 Approved: Yes
 Vote: Unanimous

Conditions: Approved as submitted with the following conditions:
 1. On left elevation, addition of stone veneer on the chimney chase.
 2. Wrap return on both sides of chimney.

8)	Dist. 5 6:45 pm	New Single-Family Residence	Lakeview Partners LLC 14141 N. Lake Shore Drive Subd: Lakeshore Estates	Cont: Espire Homes, Inc. Arch: John Wachter
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Moved to Approve: Apfelbach
 Seconded by: Wade
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted with the condition that the gable brackets on front elevation are removed for consistency.

9)	Dist. 6 6:50 pm	New Single-Family Residence	Stephen Sheperd 10510 N. Pine Tree Circle Subd: Eschrich Park	Cont: TBD Arch: New Horizons Ventures
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Moved to Approve: Reed
 Seconded by: Ehn
 Approved: Yes
 Vote: Unanimous

Conditions: Plans approved as submitted with condition that two transom windows (of longer portion) are added to the garage on the left elevation.

4. **Announcements**

Discussion of professionalism in comments while in session.

5. **Action:**

Chairman Scott Reed made a motion to adjourn the meeting.
Vice-Chairman Paul Apfelbach seconded the motion.

A vote was taken; vote passed unanimously.

Meeting adjourned at 6:50 p.m.



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FESTIVALS COMMITTEE
Wednesday, July 19, 2023
6:30 PM
North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Chair Vanessa Nerbun
Committee Member Deanna Conaty
Committee Member Jenne Hohn
Committee Member Tracy Johnson
Committee Member Moshe Luchins
Vice Chair Miranda White
Committee Member Lisa Liljegren -- **Absent**
Committee Member Christine McLean -- **Absent**

Also Present: Executive Assistant Enea

2) Approval of Meeting Minutes

a. June Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Committee Member White

SECONDED BY: Nerbun

AYES: Nerbun, Conaty, Hohn, Johnson, Luchins, White

ABSENT: Liljegren, McLean

3) Vendor and Sponsor Updates

Executive Assistant provided an update on sponsors and vendors. From conversations with vendors that have not submitted their paperwork yet, it is anticipated that there will be 32 Food & Beverage vendors, up from 27 last year and the most ever. Chair Nerbun will follow-up with Shaffer Development and Committee Member Johnson will follow-up with Gathering on the Green. Vice Chair White will reach out to Frenz Market about providing bale of hay and mums for photo-op.

Attachment: Festivals Mins 07-19-23 (8727 : Festivals Committee meeting minutes of July 19, 2023)

a. Vendor Updates

4) New Load-out Instructions

The Committee reviewed the proposed load-out instructions and made a few tweaks. Vendors should have less stuff to breakdown than they had to set-up. With the Children's area staying open until 9, the whole footprint should be more active until the end. If vendors aren't busy, they can pack up on their own. Vice Chair White said that Brookfield has very firm instructions, she will share them for next year.

5) Children's Area

Committee Member Johnson moved to approve the Face painter quote for 4 hours and Chair Nerbun seconded. The motion was passed via Voice Acclamation. Sovereign Select would be admitted as a Non Food & Beverage vendor with the condition that they would sponsor the Face Painter.

6) Marketing

Flyers will be ready for distribution at the next meeting.

7) Next Meeting Date and Time

With the gap of time between set-up and breakdown, the Committee will sign-up for shifts at the next meeting so that there is always sufficient coverage.

8) Adjourn

Committee Member Hohn moved to adjourn at 7:25 p.m. and Chair Nerbun seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant



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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, June 13, 2023

6:15 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk

Also present: William Jones, City Administrator, Jennifer Engroff, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk, Kristen Lundeen, Director of Public Works, Wendi Unger, Partner at Baker Tilly and Sarah Plohocky, Key Benefit Concepts.

2) Approve Meeting Minutes

a. May 9, 2023 Finance-Personnel Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk

3) License Applications

a. June 2023 Licenses

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Parrish

AYES: Gebhardt, Parrish, Strzelczyk

b. 2024 Waste Hauler Permits

Director Lundeen noted to the Committee that in 2021-2022, the City discovered three waste haulers that did not have a permit, thus were non-compliant. They have since worked with

those haulers to bring them into compliance. Alderman Strzelczyk noted Ozaukee Disposal driving on the wrong side of the road to pick up waste. He asked if a letter could be sent with their waste permit to comply with all traffic laws. Director Lundeen said she will notify the police department since that is a traffic violation.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Strzelczyk

AYES: Gebhardt, Parrish, Strzelczyk

4) Vouchers Paid

a. May 2023 Vouchers Paid List

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Gebhardt

AYES: Gebhardt, Parrish, Strzelczyk

5) Presentation

a. Review of Post-Employment Benefit Valuation Studies Addressing Liabilities with a Measurement Date of December 31, 2021, as Included in the December 31, 2022 Annual Comprehensive Financial Report and Prepared by Key Benefit Concepts, LLC

Sarah Plohocky from Key Benefit Concepts was at the meeting to explain to Committee members about "Other Post-Employment Benefits" (OPEB). The Governmental Accounting Standards Board (GASB) develops and issues accounting standards to improve the financial accounting and reporting of U.S. state and local governments.

GASB has finalized Statement No. 74 (Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans) and Statement No. 75 (Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions). These Statements establish standards for the measurement, recognition, and display of Other Post-Employment Benefits (OPEB) expense/expenditures.

GASB has finalized Statement No. 67 (Financial Reporting for Pension Plans), Statement No. 68 (Accounting and Financial Reporting for Pensions), and Statement No. 73 (Accounting and Financial Reporting for Pensions That Are Not within the Scope of GASB Statement No. 68). These Statements establish standards for the measurement, recognition, and display of pension expense/expenditures.

Ms. Plohocky explained the two reports (GASB 75 OPEB Report and GASB 73 Stipend Report). The valuations are certified by an actuary and as of January 1, 2022, the unfunded OPEB liability is about \$988,000 and the unfunded post-employment stipend liability is just over \$370,000.

b. Acceptance of the FY2022 Annual Comprehensive Financial Report and Report on Internal Control

Wendi Unger, Partner at Baker Tilly was present to explain the FY2022 financials, audit results and report on internal controls. She also explained GASB 87, the new leasing standard for FY2022.

She noted for the general fund, the City ended the year using \$309,000 of fund balance. This equates to a deficit position. Actual revenues were 98% of the budgeted total and actual expenditures were 100% of the budgeted amount. Intergovernmental revenue, permitting, investments and PILOT contributed to the shortfall (approximately \$23,000). The other \$286,000 of the deficit was due to the use of available fund balance within the City's General Fund, approved by Common Council, to finance various one-time expenses. (Inflation bonus, network equipment recommended by the 2021 IT strategic plan, assessing revaluation final payment, Land Management System consulting, Police Flock camera system and new median plantings). Ms. Unger noted both utilities ended the year with a surplus.

Ms. Unger also explained to the Committee that the statutory debt limit is 5% of equalized value. In Mequon, that is approximately \$299 million. Taking into account the City's current debt obligations, the City could borrow an additional \$260 million.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Strzelczyk

AYES:	Gebhardt, Parrish, Strzelczyk
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6) Information Items

a. Finance & Personnel Work Plan

Alderman Parrish asked to add PILOT's (payment in lieu of taxes) to the work plan for a future discussion topic.

7) Adjourn

A motion to adjourn was made at 6:51 PM by Alderman Parrish, seconded by Alderman Strzelczyk. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser

Assistant Finance Director



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Public Works Department

Joint Mequon-Thiensville Bike and Pedestrian Way Commission

Thursday, July 13, 2023

9:00 AM

North Conference Room

Minutes

1. Call to Order, Roll Call

Chair Azinger called the meeting to order at 9:02 AM

Present:

Commissioner Kenneth Maciolek
Chair T. Azinger
Commissioner Jim Doornek
Commissioner Rob Holyoke
Commissioner John Liegeois
Commissioner Kristin Wade

Absent:

Commissioner Ron Heinritz

Also present were Director of Public Works/City Engineer Lundeen, Assistant City Engineer McCraw, Engineering Administrative Assistant Redeker, and Assistant Director Newborn from the Wisconsin Bike Federation.

2. Approval of Meeting Minutes a. May 11, 2023, Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Commissioner Maciolek
SECONDED BY: Commissioner Wade

AYES:	Maciolek, Azinger, Doornek, Holyoke, Liegeois, Wade
ABSENT:	Heinritz

3. Discussion/Action Items

a. Presentation by Jake Newborn of Wisconsin Bike Federation regarding Collaboration of Efforts between Wisconsin Bike Federation and Commission

- Wisconsin Bike Federation helps review and score the TAP grants.
- The Bike Fed has two parts: a Advocacy/Legislative arm and an Education arm.
- There are several upcoming grants that will be available through the Bike Fed.
- Discussion followed the presentation regarding how the commission and the Bike Fed can work together.

b. WisDOT TAP Grant - Bikeway Master Plan

Discussion ensued regarding the cost share responsibilities between the municipalities.

c. Master Plan RFP Signage Consideration

Voted to keep the updated information in the signage RFP.

RESULT: **Approved [Unanimous]**

d. Motorized Vehicle Prevention on Trails

- Discussion ensued about options to help keep motor vehicles off of the bike trails.
- Motion to recommend that the City put in Best Practices on the interconnections with a center Bollard for safety standards.

RESULT: **Approved by Voice Acclamation [5 to 1]**

MOVED BY: Commissioner Wade

SECONDED BY: Commissioner Doornek

AYES:	Maciolek, Azinger, Doornek, Liegeois, Wade
NAYS:	Holyoke
ABSENT:	Heinritz

4. Adjourn

Respectfully Submitted,

Kaye Redeker



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Police and Fire Departments

PUBLIC SAFETY COMMITTEE
Tuesday, July 11, 2023
5:30 PM
Lower Conference Room

Minutes

1) Call to Order and Roll Call

Present:

Chair Gregg Bach

Alderman Dale Mayr

Alderman Kelly Tolocko

Also Present: Police Chief Pryor, Kristen Lundeen, Administrative Coordinator Bowen, Kathleen Schneider, Maheshwar Gundelly, Mike Valestin, Erin Valestin

2) Approve Meeting Minutes

a. Public Safety Committee - Regular Meeting - Jun 13, 2023 5:45 PM

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Bach

AYES: Bach, Mayr

ABSENT: Tolocko

3) Discussion

a. False Alarm Waiver Request

Maheshwar Gundelly requested that the Committee waive the false alarm fee. The Committee determined the cause of the alarms to be false and denied Gundelly's request to have the fees waived. The request was denied unanimously by voice acclamation.

RESULT: **Denied [Unanimous]**

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Bach

AYES: Bach, Mayr

ABSENT: Tolocko

b. Traffic Concerns on Grasslyn Road

Chief Pryor discussed the traffic complaint on Grasslyn Road regarding speeding vehicles and Kristen Lundeen explained the traffic study which had been conducted. The Committee

Attachment: Public Safety mins_7-11-23 (8683 : Public Safety Committee meeting minutes of July 11, 2023)

suggested that a reminder of the 25 MPH posted speed limits in subdivisions be added to the newsletter.

4) Adjourn

a. Motion to adjourn the meeting

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Mayr

SECONDED BY: Alderman Tolocko

AYES: Bach, Mayr, Tolocko
--

Respectfully Submitted,

Melina Bowen

Attachment: Public Safety mins_7-11-23 (8683 : Public Safety Committee meeting minutes of July 11, 2023)



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Office of the City Administrator

PUBLIC WELFARE COMMITTEE

Tuesday, July 11, 2023

6:00 PM

Lower Conference Room

Minutes

I) Call to Order

Present:

Chair Dale Mayr
 Alderman Gregg Bach
 Alderman Kathleen Schneider

Also Present: Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Inspections Supervisor Golden, and Executive Assistant Enea

II) Approval of Minutes

1. June Meeting Minutes

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Schneider

SECONDED BY: Alderman Bach

AYES: Mayr, Bach, Schneider

III) Discussion Items

1. Regulation of Door to Door Peddling

City Clerk Fochs explained to the Committee the steps peddlers must go through to acquire a license before being allowed to go door-to-door. After receiving a favorable background check from the Police Department, each approved business with their respective sales associates are placed on the City's [website](#) so residents have the ability to verify that the peddler visiting their neighborhood has been vetted by the Police Department. Some restrictions for peddlers include carrying their license with them while selling, wearing a photo ID issued by the company they represent, and refraining from soliciting before 9:00 AM nor after 7:00 PM. Farmers are exempt from needing to apply for a license. The Committee agreed that the restrictions looked reasonable and thought a Weekly Bulletin article informing residents of such would be helpful.

2. Inspections Permitting for 1 & 2 Family Dwellings

Inspections Supervisor Golden informed the Committee that currently homeowners can do their own building , HVAC, and plumbing (inside of the house) work. Homeowners cannot perform their own electrical work, it must be done by a master electrician or licensed journeyman. The Committee discussed some work that residents are able to do and some work they weren't able to do under the current code. For instance, residents are able to swap out use for use (i.e. light fixtures), but cannot install a new ceiling fan. Residents don't know some modifications are illegal, it was asked if a chart could be created to make it easier to understand? Inspections Supervisor Golden stated it is better for homeowners to call and ask if unsure in order to get the correct information. If a handyman does not pull a permit, the homeowner is charged double. A lot of times homeowners don't find out until they go to sell their house. With the complicated and lethal nature of electricity, the Committee was satisfied with leaving the requirements as is, limiting the ability of homeowners to be able to do their own work.

IV) Work Calendar

At the August meeting, the Committee will discuss the Architectural Board.

V) Adjourn

Alderman Bach moved to adjourn at 6:30pm and Alderwoman Schneider seconded.

Respectfully Submitted,

Carrie Enea
Executive Assistant

	A	B	C	D	E	F	G	I	J	K
1										
2										
3	0									
4	DIST.	PARCEL #	ADDRESS	OWNER	VIOLATION TYPE/COMPLAINT	OTC ISSUED	REQUIREMENT DATE	COURT DATE	COMMENTS (See Key Column)	ACTIVE YES/NO
5	8	151050504000	10843 N PEBBLE LANE	ABBAS OR FATIMA ALI	YARD WASTE LEAVES AND BRANCHES	1/21/2022	6/1/2022		1	NO
6	4	140341500100	6110-6112 W COUNTY LINE ROAD	JEFFERY KRETZ	PARKING	12/1/2021	12/15/2021		#5 CITATION 1,2	NO
7	1	140300600500	12323 W MEQUON ROAD	JONATHAN SCHOTTE	PARKING	10/21/2021	11/4/2021		1	NO
8	3	140221000600	11512 N WAUWATOSA ROAD	RICK OR PATRICIA FREYMUTH	TEMPORARY STRUCTURE	10/22/2021	11/5/2021		1	NO
9	4	EXEMPT	110010 N BUNTROCK AVENUE	WILSON SCHOOL	ELECTRONIC MESSAGE SIGN ILLUMINATION	12/8/2021	12/17/2021		1	NO
10	1	141550010000	13760 N BONNIWELL COURT	GALINA OR MISHA SHEPSHELEVICH	PARKING	ONGOING	ONGOING	NOT SET	#5, CIRCUIT COURT	YES
11	3	RENTAL	6200 W MEQUON ROAD	ST PAULS FISH	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
12	2	140820648000	2916 W SHOLES DRIVE	DAVID OR ELIZABETH SANDE	HOME BUSINESS	11/22/2021	12/5/2021		1	NO
13	1	141550011000	13702 N BONNIWELL COURT	MICHAEL OR SHELLEY OLSON	PARKING	11/22/2021	11/5/2021		1	NO
14	4	140270101200	10910 INDUSTRIAL DRIVE	SUPER STEEL LLC	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
15	8	RENTAL	10042 N PORT WASHINGTON ROAD	NEARLY NEW CONSIGNMENT SHOP	BANNER	11/17/2021	11/20/2021		1	NO
16	4	RENTAL	11035 INDUSTRIAL DRIVE	CENTRAL BARK	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
17	5	EXEMPT	13460 N PORT WASHINGTON ROAD	CHRIST CHURCH	BANNER	11/17/2021	11/20/2021		1	NO
18	4	140340500100	6809 W DONGES BAY ROAD	MEQUON LAWN AND GARDEN	BANNER	11/17/2021	11/20/2021		1	NO
19	6	150191301600	11357 N PORT WASHINGTON ROAD	KOHLER CREDIT UNION	FLAG	11/17/2021	11/20/2021		1	NO
20	8	RENTAL	11018 N PORT WASHINGTON ROAD	MATHNASIUM	BANNER	11/17/2021	11/20/2021		1	NO
21	5	150201001800	11522 N PORT WASHINGTON ROAD	SHELL GAS STATION	BANNER	11/17/2021	11/20/2021		1	NO
22	6	RENTAL	10945 N PORT WASHINGTON ROAD	SPINE PAIN DIAGNOSTICS ASSOCIATES SUITE 101	BANNER	11/17/2021	11/20/2021		1	NO
23	8	RENTAL	10930 N PORT WASHINGTON ROAD	SENDIK'S	BANNER	11/17/2021	11/20/2021		1	NO
24	6	RENTAL	10945 N PORT WASHINGTON ROAD	WISCONSIN RADIOLOGY SPECIALISTS	BANNER	11/17/2021	11/20/2021		1	NO
25	8	RENTAL	10984 N PORT WASHINGTON ROAD	MARSHALLS	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
26	8	RENTAL	10526 N PORT WASHINGTON ROAD	DERIAH BOUTIQUE	BANNER	11/17/2021	11/20/2021		1	NO
27	6	RENTAL	10501 N PORT WASHINGTON ROAD	ALLSTATE INSURANCE	FLAG	11/17/2021	11/20/2021		1	NO
28	8	RENTAL	10916 N PORT WASHINGTON ROAD	ELITE NUTRITION	BANNER	11/17/2021	11/20/2021		1	NO
29	6	RENTAL	11649 N PORT WASHINGTON ROAD	MEQUON SMILE DESIGN	BANNER	11/17/2021	11/20/2021		1	NO
30	6	RENTAL	11042 N PORT WASHINGTON ROAD	X GOLF MEQUON	FLAG	11/17/2021	11/20/2021		1	NO
31	8	150290600200	11150 N PORT WASHINGTON ROAD	CULVER'S	BANNER/SIGN	11/17/2021	11/20/2021		1	NO
32	4	140270201000	11130 N BUNTROCK AVENUE	ARTESA APARTMENTS	BANNER/SIGN	11/17/2021	11/20/2021		1	NO
33	8	RENTAL	10992 N PORT WASHINGTON ROAD	GREAT CLIPS	BANNER	11/17/2021	11/20/2021		1	NO
34	3	RENTAL	6330 W SPUR ROAD	SPUR 16	FLAG	11/17/2021	11/20/2021		1	NO
35	4	RENTAL	10503 N CEDARBURG ROAD	THE COLOUR BOWL SALON AND WELLNESS	FLAG	11/17/2021	11/20/2021		1	NO
36	4	140500612000	5616 W DONGES BAY ROAD	LIBBY MONTANA	BANNER	11/17/2021	11/20/2021		1	NO
37	6	150300600500	2635 W MEQUON ROAD	THE RANGE LINE INN	BANNER/SIGN	11/17/2021	11/20/2021		1	NO
38	6	151530001000	1505 W MEQUON ROAD	EAST TOWNE SQUARE MALL	FLAG	11/17/2021	11/20/2021		1	NO
39	6	RENTAL	1339 W MEQUON ROAD	SOVEREIGN SELECT LLC	BANNER	11/17/2021	11/20/2021		1	NO
40	3	RENTAL	7602 W MEQUON ROAD	IN BALANCE YOGA	BANNER	11/17/2021	11/20/2021		1	NO
41	6	RENTAL	1340 W MEQUON ROAD	AC ZUKERMAN JEWELERS	BANNER	11/17/2021	11/20/2021		1	NO
42	6	RENTAL	1300 W MEQUON ROAD	PANERA BREAD	BANNER/SIGNS	11/17/2021	11/20/2021		1	NO
43	6	RENTAL	1424 W MEQUON ROAD	NORTH SHORE COMPUTER	BANNER	11/17/2021	11/20/2021		1	NO
44	6	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	11/17/2021	11/20/2021		1	NO
45	8	RENTAL	10530 N PORT WASHINGTON ROAD	FIDDLEHEADS COFFEE	BANNER/SIGNS	11/17/2021	11/20/2021	4/6/2022	#5, CITATION 1	NO
46	6	RENTAL	11525 N PORT WASHINGTON ROAD	JIMMY JOHNS	BANNER/FLAGS	11/17/2021	11/20/2021	3/2/2022	#5, CITATION 1	NO
47	6	RENTAL	11511 N PORT WASHINGTON ROAD	TACO BELL	BANNER	11/20/2021	11/20/2021	4/6/2022	#5, CITATION 1,2	NO
48	4	140500903002	10360 N CEDARBURG ROAD	KWIK TRIP	TRASH/LITTER	12/23/2021	12/27/2021	4/6/2022	#5, CITATIONS 1,2,3	NO
49	4	140500903002	10360 N CEDARBURG ROAD	KWIK TRIP	BANNER/FLAGS	11/17/2021	11/20/2021	3/2/2022	#5, CITATION 1,2	NO
50	8	150291100500	10500 N PORT WASHINGTON ROAD	HOLD HOLDINGS	PUBLIC NUISANCE	4/14/2021	4/23/2021	4/6/2022	#5, CITATIONS 1,2,3	NO
51	4	140840107000	9712 N MEQUON PLACE	TOUA YANG	PARKING	10/25/2021	11/5/2021	4/6/2022	#5 CITATIONS 1, 2,3,4, 5,6	YES
52	7	140250600600	11050 N RIVER ROAD	ROBERT STERN	OUTSIDE STORAGE	11/17/2021	11/24/2021		#5 CITATION 1	NO
53	4	140501204000	10056 N CEDARBURG ROAD	WILLIAM WISTH	OUTSIDE STORAGE	ONGOING	ONGOING	NOT SET	#5 CIRCUIT COURT	YES
54	3	140870805000	11715 N SILVER AVENUE	LUJESS	PARKING	ONGOING	ONGOING	NOT SET	#5 CIRCUIT COURT	YES
55	6	151000203000	12539 N ISLAND DRIVE	WILLIAM WISTH	OUTSIDE STORAGE	ONGOING	ONGOING	NOT SET	#5 CIRCUIT COURT	YES
56	8	151070412000	819 W SIERRA LANE	VANN FAMILY TRUST	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
57	8	151070412000	819 W SIERRA LANE	VANN FAMILY TRUST	PARKING	2/25/2022	3/11/2022		1	NO
58	2	140241201000	11249 N RIVERLAND ROAD	PAUL FREDERICK	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
59	2	140241201000	11249 N RIVERLAND ROAD	PAUL FREDERICK	PARKING	2/25/2022	3/11/2022		#5 CITATION 1	NO
60	1	140121200300	3500 W HIGHLAND ROAD	THOMAS LEMENS	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
61	1	140121200300	3500 W HIGHLAND ROAD	THOMAS LEMENS	PARKING	2/25/2022	3/11/2022		1	NO

	A	B	C	D	E	F	G	I	J	K
62	1	140191500200	11206-11210 W MEQUON ROAD	JORDON OR KRISTY LARSON	PARKING	2/25/2022	3/11/2022		1	NO
63	1	140191500200	11206- 11210 W MEQUON ROAD	JORDON OR KRISTY LARSON	OUTSIDE STORAGE	2/25/2022	3/11/2022		1	NO
64	1	140191500200	11206-11210 W MEQUON ROAD	JORDON OR KRISTY LARSON	OUTSIDE MAINTANCE	2/25/2022	5/30/2022		1	NO
65	2	140950607000	3093 W RENEE COURT	IGOR OR MARGARITA LETKIN	PARKING	3/8/2022	3/22/2022		1	NO
66	6	150300800400	10841 N ORIOLE LANE	NICHOLAS OR LAURA MEYER	OUTSIDE STORAGE	3/14/2022	3/31/2022		1	NO
67	6	150300800400	10841 N ORIOLE LANE	NICHOLAS OR LAURA MEYER	GENERAL MAINTENANCE	3/14/2022	5/30/2022		1	NO
68	6	140950607000	2030 W SUNNYDALE LANE	DIANNE MCCLELLAN	PARKING	3/14/2022	3/31/2022		1	NO
69	6	140950607000	2030 W SUNNYDALE LANE	DIANNE MCCLELLAN	OUTSIDE STORAGE	3/14/2022	3/31/2022		1	NO
70	4	140271200400	6926 W DONGES BAY ROAD	GO RITEWAY	PARKING	3/17/2022	3/21/2022		1	NO
71	4	140271200400	6926 W DONGES BAY ROAD	GO RITEWAY	ADVERTISING FLAG	3/17/2022	3/21/2022		1	NO
72	4	140840205000	9612 W MEQUON PLACE	LEWIS OR JEAN BIRKEL	OUTSIDE MAINTENANCE	3/23/2022	6/1/2022		1	NO
73	7	150850003002	3100 W COUNTRY CLUB DRIVE	NORTH SHORE COUNTRY CLUB	LANDSCAPING	3/23/2022	6/1/2022		1	NO
74	4	140500709001	1863/461 N 1/2 LOT 9 BLK 7 CEDARBURG ROAD	WILLIAM CONLEY	MAINTENANCE	3/24/2022	7/1/2022		1	NO
75	4	140270901200	10541-10601 N COMMERCE STREET	MEGAL DEVELOPMENT CORPORATION	BUSINESS OCCUPANCY PERMIT	3/31/2022	4/8/2022		1	NO
76	2	140240701200	11610 N RIVER ROAD	MARILYN MANKE	OUTSIDE STORAGE	3/31/2022	4/7/2022		1	NO
77	5	RENTAL	11700 N PORT WASHINGTON ROAD	MARCUS NORTH SHORE CINEMA	LITTER	4/6/2022	4/13/2022		1	NO
78	5	150200701100	11615 N PORT WASHINGTON ROAD	ELITE HIGHLANDER MEQUON INC.	LITTER	4/6/2022	4/13/2022		1	NO
79	5	RENTAL	11558 N PORT WASHINGTON ROAD	METRO MARKET	LITTER	4/6/2022	4/13/2022		1	NO
80	3	140860207000	11345 N SOLAR AVE	JEFFREY MCCLONE	PARKING	4/21/2022	4/28/2022		#5 CITATION 1,2	NO
81	3	140892402000	11425 N VEGA AVE	DENNIS HERRERA	PARKING	4/21/2022	4/28/2022		1	NO
82	3	140210101000	11932 N VEGA AVE	JOHN OR STACEY MURRAY	PARKING	4/21/2022	4/28/2022		1	NO
83	3	141220004000	11912 N SOLAR AVE	JAMES MCNICHOL	PARKING	4/21/2022	4/28/2022		#5 CITATION 1,2	NO
84	3	140870708000	11625 N VEGA AVE	ROBERT MACKIEWICZ	PARKING	4/21/2022	4/28/2022		1	NO
85	3	140881402000	8509 W POPLAR DR	WILLIAM BLATZ	PARKING	4/21/2022	4/28/2022		1	NO
86	4	140840509000	4808 W HIAWATHA DR	PAUL SCHUMACHER	HOOP HOUSE	4/21/2022	5/5/2022		1	NO
87	2	141160010000	12335 N WOODFIELD CT	JEFFREY OR SUSAN POMERANTZ	OUTSIDE STORAGE	4/22/2022	4/29/2022		1	NO
88	3	140500102002	6714 W MEQUON ROAD	MICHAEL OR TRACY LALONDE	OUTSIDE STORAGE	4/28/2022	5/13/2022		#5 CITATION 1,2	NO
89	7	150560205000	1425 W ZEDLER LANE	BRADFORD FIGG	GARBAGE	5/10/2022	5/13/2022		#5 CITATION 1	NO
90	2	141160010000	12335 N WOODFIELD COURT	JEFFERY OR SUSAN POMERANTZ	PARKING	5/17/2022	5/24/2022		1	NO
91	5	RENTAL	11740 N PORT WASHINGTON ROAD	BANK FIRST	BANNER	5/17/2022	5/21/2022		1	NO
92	5	EXEMPT	13800 N PORT WASHINGTON ROAD	UNITARIAN CHURCH	BANNER/FLAG	5/17/2022	5/21/2022		1	NO
93	3	RENTAL	6006 W MEQUON ROAD	SPUR 16	BANNER/FLAG	5/17/2022	5/21/2022		1	NO
94	8	RENTAL	10900 N PORT WASHINGTON ROAD	THE FEED BAG	BANNER	5/17/2022	5/21/1955		1	NO
95	2	EXEMPT	3906 W MEQUON ROAD	ST BONIFACE CHURCH	BANNER	5/17/2022	5/21/2022		1	NO
96	5	151001214000	1630 W DOROTHY PLACE	DAVID OR SHELLY HAUGH	OUTSIDE MAINTENANCE	5/25/2022	6/18/2022		1	NO
97	5	151001214000	1630 W DOROTHY PLACE	DAVID OR SHELLY HAUGH	OUTSIDE STORAGE	5/25/2022	7/1/2022		1	NO
98	3	140870504001	11733 N WAUWATOSA ROAD	DELORES FILLAFER	OUTSIDE STORAGE	5/25/2022	6/15/2022		1	NO
99	3	140870504001	11733 N WAUWATOSA ROAD	DELORES FILLAFER	OUTSIDE MAINTENANCE	6/7/2022	7/5/2022		1	NO
100	4	140341600200	BAEHR AND COUNTY LINE/ NO ADDRESS	BILL FINE/COUNTY LINE HOLDINGS	PARKING	6/13/2022	6/29/2022		#5 CITATION 1,2	YES
101	6	150570602000	1424 W ZEDLER LANE	ROSEMARY KOLLER	GRASS	6/15/2022	6/22/2022		1	NO
102	8	151070412000	819 SIERRA LANE	VANN FAMILY TRUST	GRASS	6/15/2022	6/22/2022		1	NO
103	7	141510000500	9853 N RANGE LINE ROAD	CYNTHIS COAKLEY	OUTSIDE STORAGE	6/15/2022	6/29/2022		1	NO
104	5	151030214001	12707 N EAST SHORELAND DRIVE	GARMAN LIVING TRUST	PARKING	6/15/2022	6/29/2022		1	NO
105	5	151030211000	12731 N EAST SHORELAND DRIVE	TED RUEHL	OUTSIDE STORAGE	6/15/2022	6/29/2022		1	NO
106	4	140640202000	10811 N SHERWOOD DRIVE	CHARLES CONRAD	YARD WASTE BRANCHES	6/21/2022	6/28/2022		1	NO
107	8	151070412000	819 W SIERRA LANE	VANN FAMILY TRUST	TRASH/LITTER	6/21/2022	6/28/2022		1	NO
108	6	150710411000	11604 N HILLSIDE LANE	MICHAEL GMIREK OR SUZANNE PEPLINSKI	TURF GRASS	6/21/2022	6/28/2022		1	NO
109	6	150710405000	11433 N COUNTRY LANE	WILLIAM GENSRIK	TEMPORARY STRUCTURE	6/21/2022	6/28/2022		1	NO
110	6	150710405000	11433 N COUNTRY LANE	WILLIAM GENSRIK	PARKING	6/21/2022	6/28/2022		1	NO
111	6	150630108000	11320 N VALLEY DRIVE	JONATHAN SCHULTZ	PARKING	6/21/2022	6/28/2022		1	NO
112	7	140700083000	3327 BURGANDY COURT	LYNN VORBECK	PARKING	6/21/2022	6/28/2022		1	NO
113	6	150990701000	12345 N EAST SHORELAND DRIVE	ANDREW OR WENDY PETZOLD	OUTSIDE MAINTENANCE	6/23/2022	7/29/2022		EXTENSION RAZE	NO
114	6	150990701000	12345 N EAST SHORELAND DRIVE	ANDREW OR WENDY PETZOLD	TURF GRASS	6/23/2022	7/14/2022		1	NO
115	5	150060901900	13804 N MARTIN WAY SUITE 2400	13804 N MARTIN WAY LLC	POOL FENCE	7/7/2022	7/29/2022		#5 CITATION 1	YES
116	5	150061500900	1908 W BONNIEWELL ROAD	RAVI NARAYAN OR SOWMYA SUBRAMANIAN	POOL FENCE	8/11/2021	8/26/2022		1	NO
117	2	150911001000	2517 W CHESTNUT ROAD	TAOFIKI OR KERRY ALABI	PARKING	7/15/2022	7/22/2022		1	NO
118	4	140501305007	9807 N CEDARBURG ROAD	RYAN OR KATHERINE KAUTZER	TURF GRASS	7/15/2022	7/22/2022		1	NO
119	6	XXXXXXXXXX	NORTH SHORE ESTATES	DEBRA NEWELL PRESIDENT	OUTSIDE STORAGE	7/14/2022	8/5/2022		1	NO
120	3	142010051000	10879 N WILDCAT WAY	AMBER SCHROEDER	FENCE	5/16/2022	5/27/2022		#5 CITATION 1,2	YES
121	3	140860205000	11413 N SOLAR AVENUE	DUANE OR JULIE WAGNER	PARKING	7/21/2022	8/4/2022		1	NO
122	8	RENTAL	10950 N PORT WASHINGTON ROAD	SENDIKS	BANNERS	7/21/2022	7/28/2022		1	NO

	A	B	C	D	E	F	G	I	J	K
123	1	XXXXXXXXXX	HIGHLANDS LOT 8	KINGS WAY HOMES	OUTSIDE MAINTENANCE	7/22/2022	7/29/2022		1	NO
124	4	140270201500	6836 W MEQUON ROAD	RESERVE FRONT LOT	LANDSCAPING	7/22/2022	8/15/2022		1	NO
125	4	140270200200	6729 W MEQUON ROAD	STORYPOINT SENIOR LIVING	SIGNS	7/22/2022	8/19/2022		1	NO
126	7	150850000002	3100 W COUNTRY CLUB DRIVE	NORTH SHORE COUNTRY CLUB	LANDSCAPING	7/22/2022	10/5/2022		1	NO
127	8	XXXXXXXXXX	10930 N PORT WASHINGTON ROAD	MEQUON PAVILIONS	FLAGS	7/22/2022	7/29/2022		1	NO
128	2	140820210001	3015 W SHOLES DRIVE	THOMAS OR CAPTOLA BACHER	2 SHEDS	8/11/2022	9/11/2022		1	NO
129	5	151120203000	13837 N LAKE SHORE DRIVE	GREGORY OR NICOLE PATERSON	OUTDOOR STORAGE	8/11/2022	8/26/2022		EXTENSION	YES
130	6	150300802300	2212 W SUNNYDALE LANE	AARON OR PETER KINNEY	POOL FENCE	8/11/2022	8/26/2022		1	NO
131	8	RENTAL	10808 N PORT WASHINGTON ROAD	NORTH SHORE BANK	BANNER	8/19/2022	8/25/2022		1	NO
132	6	RENTAL	1505 W MEQUON ROAD	EAST TOWNE SQUARE MALL	FLAGS	8/19/2022	8/25/2022		1	NO
133	6	RENTAL	1505 W MEQUON ROAD	FAYE'S MEQUON	FLAGS	8/19/2022	8/25/2022		1	NO
134	6	RENTAL	1505 W MEQUON ROAD	THE LEMON TREE	FLAGS	8/19/2022	8/25/2022		1	NO
135	6	RENTAL	1515 W MEQUON ROAD	ZARLETTI MEQUON	FLAGS	8/19/2022	8/25/2022		1	NO
136	6	RENTAL	1330 W MEQUON ROAD	COCOA TREE CONFECTIONARY	BANNER	8/19/2022	8/25/2022		1	NO
137	6	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	8/19/2022	8/25/2022		1	NO
138	6	RENTAL	1550 W MEQUON ROAD	FIFTH MAIN	A FRAME	8/19/2022	8/25/2022		1	NO
139	6	RENTAL	11035 N PORT WASHINGTON ROAD	PICARDY SHOE PARLOUR	BANNER	8/19/2022	8/25/2022		1	NO
140	4	140271601200	10433 N BAEHR ROAD	NORTH SHORE DANCE	SIGNS	7/7/2022	7/29/2022		#5 CITATION 1	NO
141	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	PLUMBING PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
142	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	ELECTRIC PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
143	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	BUILDING PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
144	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	FILL PERMIT	8/24/2022	9/7/2022		EXTENSION	YES
145	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	SURVEY	8/24/2022	9/7/2022		EXTENSION	YES
146	7	150500116000	1829 W FIESTA LANE	CHARLES MAYER	GRASS	8/31/2022	9/8/2022		1	NO
147	7	140700145000	3531 W LEGRANDE BLVD	WILLIAM GRUBER	HOME BUSINESS	9/6/2022	9/16/2022		1	NO
148	4	RENTAL	10601 N COMMERCE STREET	GOOD LAND PREMIUM FOODS PROVISIONS INC	BUILDING AND SITE PLAN AMENDMENT	9/6/2022	9/19/2022		1	NO
149	6	RENTAL	1339 W MEQUON ROAD	REMAX LAKESIDE	WALL SIGN	9/8/2022	10/28/2022		1	NO
150	5	151010106001	12868 N SHORELAND PARKWAY	NANCY TOLOCKO	DECK	9/13/2022	12/14/2022		1	NO
151	5	150970019000	12848 N RIVER FOREST CIRCLE	JOHN OR JULIE HENNINGS	PARKING	9/13/2022	9/23/2022		1	NO
152	5	150970019000	12848 N RIVER FOREST CIRCLE	JOHN OR JULIE HENNINGS	OUTSIDE MAINTENANCE	9/13/2022	9/27/2022		1	NO
153	8	EXEMPT	10370 N WILDWOOD COURT	OZAUKEE WASHINGTON COUNTY LAND TRUST	OUTSIDE MAINTENANCE	9/14/2022	10/14/2022		1	NO
154	3	RENTAL	7160 W DONGES BAY ROAD	WARREN BARNETT INTERIORS	CONDITIONAL USE GRANT	9/20/2022	10/4/2022		#5 CITATION 1	NO
155	6	150190400400	11743 N PORT WASHINGTON ROAD LOT 1	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO
156	6	150190400500	11743 N PORT WASHINGTON ROAD LOT 2	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO
157	6	150190400600	11743 N PORT WASHINGTON ROAD LOT 3	SHELY 2012 IRREVOCABLE TRUST	GRASS	9/22/2022	10/7/2022		1	NO
158	6	RENTAL	1550 W MEQUON ROAD	FIFTH-MAIN	MONUMENT SIGN	9/29/2022	10/13/2022		#5 CITATION 1,2,3	NO
159	8	150740120000	317 E CIRCLE ROAD	JEFFREY OR JENNIFER PARULSKI	PARKING	9/29/2022	10/13/2022		#5 CITATION 1	NO
160	4	140840306000	4904 W COUNTY LINE ROAD	SHAWN OR RUTH RUBINSTEIN	SUMP PUMP	9/29/2022	10/7/2022		1	NO
161	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 207	DAYALUV COSMETICS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
162	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 135	EMBRACE YOUR FACE	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
163	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 101E	CEDAR CREEK MASSAGE	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
164	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 106A	JANET HALONEN-ACUESTICS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
165	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 108	DRAGON FLY MEDITATION AND WELLNESS	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
166	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 101	THERPUTIC MASSAGE AND WELLNESS CENTER	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
167	6	RENTAL	11431 N PORT WASHINGTON ROAD SUITE 212	WYNTER CO. BEAUTY	CONDITIONAL USE GRANT	10/5/2022	11/14/2022		1	NO
168	6	150300600900	2505 W MEQUON ROAD	NORTH SHORE DENTAL	BANNER	10/6/2022	10/13/2022		1	NO
169	3	RENTAL	7606 W MEQUON ROAD	HOMESTEAD FAMILY DENTISTRY	BANNER	10/6/2022	10/13/2022		1	NO
170	6	150710405000	11433 N COUNTRY LANE	WILLIAM OR CAROL GENSRIK	OUTSIDE STORAGE	10/6/2022	10/27/2022		1	NO
171	6	150710405000	11433 N COUNTRY LANE	WILLIAM OR CAROL GENSRIK	OUTSIDE MAINTENANCE	10/6/2022	11/10/2022		1	NO
172	6	150310101100	10355 N PORT WASHINGTON ROAD	CLARK GAS STATION	OUTSIDE MAINTENANCE	10/12/2022	11/12/2022		#5 CITATION 1	NO
173	1	140200600700	10505 W FREISTADT ROAD	HERMAN OR SANDRA STERN	PARKING	10/19/2022	11/11/2022		1	NO
174	1	140171101100	10516 W FREISTADT ROAD	JENNIFER JOHNSON OR JOSHUA COMFORT	PARKING	10/19/2022	11/11/2022		1	NO
175	4	140500404000	11155 N CEDARBURG ROAD	MEQUON AUTO TECH	WATER TO FACILITY	10/19/2022	11/25/2022		#5 CITATION 1	YES
176	5	150170800500	12531 N LAKESHORE DRIVE	STEVEN OR KIMBERLY BROWN	SHED PERMIT	10/19/2022	11/4/2022		EXTENSION	YES
177	4	140271601200	10433 N BAEHR ROAD	NORTH SHORE DANCE STUDIO	MONUMENT SIGN	10/21/2022	11/30/2022		1	NO
178	4	RENTAL	11120 N BUNTROCK AVENUE	PRESTIGE AUTO SERVICE	PARKING COMMERCIAL	10/26/2022	11/2/2022		EXTENSION	YES
179	5	150920201000	11404 N PINEHURST CIRCLE	US BANK	GRASS	10/27/2022	11/4/2022		1	NO
180	5	150920201000	11404 N PINEHURST CIRCLE	US BANK	OUTSIDE MAINTENANCE	10/27/2022	11/27/2022		1	NO
181	8	151070112002	1027 W DONGES BAY	MARY JOHNSON	OUTSIDE MAINTENANCE	10/27/2022	11/27/2022		EXTENSION	YES
182	6	151260105000	10451 N STRATFORD PLACE	STEFAN OR SARAH GENDELMAN	BUILDING PERMIT	10/28/2022	11/21/2022		EXTENSION	YES
183	5	151200017000	11633 N LAKE SHORE DRIVE	BARBARA PFAFF	OUTSIDE MAINTENANCE	1/19/2022	5/30/2022		# 5 CITATION 1	YES

	A	B	C	D	E	F	G	I	J	K
185	5	151200017000	11633 N LAKE SHORE DRIVE	BARBARA PFAFF	OUTSIDE STORAGE	1/19/2022	2/9/2022		#5 CITATION 1	YES
186	1	140090300200	14015 N CEDARBURG ROAD	WHITE RABBIT RESTAURANT	MONUMENT SIGNS	11/9/2022	11/23/2022		1	NO
187	6	150191602200	1400 W MEQUON ROAD	CONCORD 37 LLC	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		1	NO
188	6	150191602300	1350 W MEQUON ROAD	CONCORD 37 LLC	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		1	NO
189	8	150320700200	10000 N PORT WASHINGTON ROAD	PARK AVENUE PLAZA OF MEQUON	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		EXTENSION	YES
190	6	151850001000	1511 MARKET STREET	LAKESIDE DEVELOPMENT COMPANY	OUTSIDE MAINTENANCE	11/10/2022	12/2/2022		1	NO
191	5	150201101000	11300 N PORT WASHINGTON ROAD	(PNS) SCHMIDT MEQUON LLC	OUTSIDE MAINTENANCE	11/15/2022	12/18/2022		EXTENSION	YES
192	7	140501403003	10015 N RIVER ROAD	JEFF OR BETH ASTEMBORSKI	OUTSIDE STORAGE	11/17/2022	12/2/2022		1	NO
193	4	140341100400	9716 N WAUWATOSA ROAD	ANDREW BERGMAN	PARKING	11/17/2022	12/2/2022		EXTENSION	YES
194	4	140341100400	9716 N WAUWATOSA ROAD	ANDREW BERGMAN	OUTSIDE STORAGE	11/17/2022	12/2/2022		EXTENSION	YES
195	4	140340500800	10146 N WAUWATOSA ROAD	ROBERT PETZOLD JR	PARKING	11/17/2022	12/2/2022		EXTENSION	YES
196	4	140340500800	10146 N WAUWATOSA ROAD	ROBERT PETZOLD JR	OUTSIDE STORAGE	11/17/2022	12/2/2022		EXTENSION	YES
197	1	140181300800	12031 N GRANVILLE ROAD	LINDENWOOD FARMS	PARKING	11/17/2022	12/2/2022		1	NO
198	1	140181300800	12031 N GRANVILLE ROAD	LINDENWOOD FARMS	OUTSIDE STORAGE	11/17/2022	12/2/2022		1	NO
199	8	RENTAL	10840 N PORT WASHINGTON ROAD	TOBIN JEWELERS	BANNER	11/30/2022	12/8/2022		1	NO
200	6	151530001000	1505 W MEQUON ROAD	EAST TOWNE SQUARE MALL	BANNER/FLAGS	11/30/2022	12/8/2022		1	NO
201	3	140860219000	11428 N VEGA AVENUE	MARK KRUEGER	OUTSIDE STORAGE	12/6/2022	12/20/2022		1	NO
202	3	140860219000	11428 N VEGA AVENUE	MARK KRUEGER	PARKING	12/6/2022	12/20/2022		1	NO
203	3	140860220000	7907 W WILLOWBROOK DRIVE	BENJAMIN AHANGER	OUTSIDE STORAGE	12/6/2022	12/20/2022		1	NO
204	6	150191500300	1836 W MEQUON ROAD	REGINALD FLETCHER	OUTSIDE STORAGE	12/6/2022	12/20/2022		1	NO
205	3	140881604000	11329 N MEADOWBROOK DRIVE	JEREMY GONZALES	PARKING	12/7/2022	12/14/2022		1	NO
206	3	140881602000	11309 N MEADOWBROOK DRIVE	KIMBERLY SCIDMORE OR KERRY HANSEN	PARKING	12/7/2022	12/14/2022		1	NO
207	3	140870807000	11730 N RIDGEWAY AVENUE	DAVID WOZNIAK	PARKING	12/7/2022	12/14/2022		1	NO
208	3	140881708000	11310 N MEADOWBROOK DRIVE	GREEN HILL PROPERTIES	PARKING	12/7/2022	12/14/2022		#5 CITATION 1,2	YES
209	3	140871000100	11932 N SILVER AVENUE	DANIEL MUELLER	PARKING	12/7/2022	12/14/2022		1	NO
210	4	140270201200	11030 N BUNTROCK AVENUE	SANG WOO NAM	PARKING	12/9/2022	12/16/2022		1	NO
211	5	150890013001	13560 N LAKESHORE DRIVE	MICHAEL COLE	PARKING	12/13/2022	12/27/2022		1	NO
212	2	150180600500	12750 N SHORELAND PARKWAY	GRANTIT REMODELS LLC	PARKING	12/14/2022	12/29/2022		1	NO
213	8	RENTAL	10038 N PORT WASHINGTON ROAD	MOMS ALTERATIONS	BANNER	12/22/2022	12/30/2022		#5 CITATION 1,	NO
214	2	140140400100	12435 N RIVER ROAD	JOSEPH OR MELANIE DEVORKIN	BUILDING PERMIT	12/22/2022	1/6/2023		EXTENSION	YES
215	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	ACCESSORY STRUCTURE (2)	12/29/2022	1/27/2023		#5 CITATION 1	YES
216	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	SURVEY	12/29/2022	1/12/2023		1	NO
217	6	150600216000	10212 SUNNYCREST DRIVE	HPA III ACQUISITIONS 1 LLC	PARKING	1/6/2023	1/19/2023		1	NO
218	4	140340600900	7227 W DONGES BAY ROAD	ANTOINETTE JACKSON	PARKING	1/11/2023	1/27/2023		1	NO
219	4	140340600900	7227 W DONGES BAY ROAD	ANTOINETTE JACKSON	OUTSIDE STORAGE	1/11/2023	1/27/2023		1	NO
220	3	140510104000	11201 N SOLAR AVENUE	CHRISTOPHER BESLER	OUTSIDE MAINTENANCE	1/12/2023	1/19/2023		#5 CITATION #1	NO
221	8	151790001000	10526 N PORT WASHINGTON ROAD	CONCORD 34 LLC	ELECTRIC	1/19/2023	2/17/2023		1	NO
222	8	151790001000	10526 N PORT WASHINGTON ROAD	CONCORD 34 LLC	DUMPSTER DOORS	1/19/2023	4/15/2023		1	NO
223	4	140500506000	11100 N GREEN BAY ROAD	CONCORD 34 LLC	STORAGE CONTAINER	1/19/2023	2/17/2023		1	NO
224	4	140500506000	11100 N GREEN BAY ROAD	EW DEVELOPMENT CORP	REFUSE	1/20/2023	2/3/2023		5 CITATION 1	YES
225	4	140500506000	11100 N GREEN BAY ROAD	EW DEVELOPMENT CORP	OUTSIDE MAINTENANCE	1/20/2023	5/1/2023		1	NO
226	6	150190400400	11743 N PORT WASHINGTON ROAD	SHELY 2012 IRREVOCABLE TRUST	OUTSIDE MAINTENANCE	1/26/2023	2/7/2023		#5 CITATION 1,2	YES
227	3	140510104000	11201 N SOLAR AVENUE	CHRISTOPHER BESLER	PARKING	2/2/2023	2/9/2023		1	NO
228	6	151290001000	11001 N PORT WASHINGTON ROAD	ACE HARDWARE	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
229	6	150300100700	1425 W MEQUON ROAD	BMO HARRIS BANK	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
230	6	151290017000	1317 W TOWNE SQUARE ROAD	MEQUON UNIT 17 LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
231	8	151750010144	10144 N PORT WASHINGTON ROAD	SSRF LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
232	6	151710002000	10602 N PORT WASHINGTON ROAD	PJL 10395 LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
233	5	150200600100	1025 W GLEN OAKS LANE	GLEN OAKS OFFICE PARK LLC	COMMUNITY SPIRIT LETTER	2/9/2023	OPEN		1	NO
234	3	140500202001	6200 W MEQUON ROAD	ST PAULS FISH COMPANY	OUTSIDE STORAGE	2/14/2023	2/28/2023		1	NO
235	4	140271600600	6130 W DONGES BAY ROAD	JWI LLC	OUTSIDE STORAGE	2/16/2023	3/10/2023		EXTENSION	NO
236	4	140261100700	10412 N BAHR ROAD	MEHTA PROPERTIES LLC	COMMUNITY SPIRIT LETTER	2/16/2023	OPEN		1	NO
237	4	RENTAL	5900 W MEQUON ROAD	CAFÉ HOLLANDER	BANNER	2/21/2023	2/28/2023		1	NO
238	6	151001310000	12510 N PILOT DRIVE	JEAN GORSKI	OUTSIDE MAINTENANCE	2/22/2023	5/31/2023		EXTENSION	YES
239	1	141440022001	7421 RIDGEVIEW DRIVE	YOUSSEF BERRADA	BUILDING PERMIT	2/27/2023	3/14/2023		EXTENSION	YES
240	3	140892302000	11433 N TOWER LANE	JULIS OR ALICE HOLDEN	SUMP PUMP	2/28/2023	3/8/2023		1	NO
241	1	140171101200	10545 W HEATHER DRIVE	STEPHANIE WELDON	BUILDING PERMIT	3/1/2023	3/14/2023		EXTENSION	YES
242	6	150291100700	10510 N PORT WASHINGTON ROAD	PETU	HVAC AND ELECTRIC PERMITS	3/7/2023	4/7/2023		EXTENSION	YES
243	2	140130600800	12602 N RIVER ROAD	GARY OR JUNE GEIGER	BASKETBALL COURT	3/9/2023	5/31/2023		EXTENSION	NO
244	8	150291100200	10404 N PORT WASHINGTON ROAD	FERRANTES PIZZA	OUTSIDE MAINTENANCE	3/16/2023	7/28/2023		1	NO
245	8	RENTAL	10972 N PORT WASHINGTON ROAD	THE JOINT CHIROPRACTIC	SIGN	3/16/2023	3/23/2023		1	NO

	A	B	C	D	E	F	G	I	J	K
242	8	RENTAL	10916 N PORT WASHINGTON ROAD	ELITE NUTRITION	SIGN	3/16/2023	3/23/2023		1	NO
246	8	RENTAL	10902 N PORT WASHINGTON ROAD	NEROLI SALON	SIGN	3/16/2023	3/23/2023		1	NO
247	8	151060024000	429 W THORNAPPLE LANE	FRANK TRUST	PARKING	4/4/2023	4/11/2023		1	NO
248	8	RENTAL	10984 N PORT WASHINGTON ROAD	MARSHALLS MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO
249	8	RENTAL	10964 N PORT WASHINGTON ROAD	PET SUPPLIES PLUS MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO
250	8	RENTAL	10930 N PORT WASHINGTON ROAD	SENDIKS MARKET MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN		1	NO
251	8	RENTAL	10930 N PORT WASHINGTON ROAD	BRIXMOR MEQUON	COMMUNITY SPIRIT LETTER	4/10/2023	OPEN			NO
252	4	140710027000	4807 W ELMDALE ROAD	OLEG KONOVCHKO	PARKING	4/18/2023	5/31/2023		#5 CITATION 1,2	YES
253	6	151230502000	12010 N RIVER GLENN LANE	KENNETH R NASON OR LESLEY A SCHWARTZ-NASON	OUTSIDE STORAGE	4/18/2023	4/26/2023		EXTENSION	YES
254	4	140500905004	10240 N CEDARBURG ROAD	SYBARIS	OUTSIDE MAINTENANCE	4/26/2023	5/15/2023		EXTENSION	YES
255	4	140501001000	10365 N CEDARBURG ROAD	TAYLOR AND DUNNS	OUTSIDE MAINTENANCE	4/26/2023	6/1/2023		1	NO
256	2	140950404000	3403 W COLETTE COURT	PAWEL WYDRA	OUTSIDE STORAGE	5/1/2023	5/15/2023		#5 CITATION 1	YES
257	8	150291100500	10500 N PORT WASHINGTON ROAD	LISA HOLDEN	PARKING	5/10/2023	OPEN		#5 CITATION 1	YES
258	1	140300600500	12323 W MEQUON ROAD	JONATHAN SCHOTTE	PARKING	5/12/2023	5/19/2023		1	NO
259	8	150320600200	10353 N PORT WASHINGTON ROAD	SOBELMANS 10352 LLC	OUTSIDE MAINTENANCE	5/12/2023	EXTENSION		EXTENSION	YES
260	7	140250600800	11152 N RIVER ROAD	STROLI REAL ESTATE LLC	OUTSIDE MAINTENANCE	5/12/2023	5/22/2023		1	NO
261	1	140300500400	11805-11807 W MEQUON ROAD	MAE BRIELMAIER	PARKING	5/16/2023	5/26/2023		1	NO
262	1	140300500400	11805-11807 W MEQUON ROAD	MAE BRIELMAIER	OUTSIDE STORAGE	5/16/2023	5/26/2023		1	NO
263	2	140230400100	11761 N RIVER ROAD	EVAN OR SANDRA MORGAN	OUTSIDE LIGHTING	5/23/2023	6/2/2023		EXTENSION	YES
264	5	150170800500	12531 N LAKE SHORE DRIVE	STEVEN OR KIMBERLY BROWN	GARBAGE	5/23/2023	5/30/2023		1	NO
265	5	150170200200	12730 N LAKE SHORE DRIVE	FREDRICK REED	GARBAGE	5/23/2023	5/30/2023		1	NO
266	7	140250700700	109062 N RIVER ROAD	JEFFREY OR JAMY LEVESQUE	SUMP PUMP	5/24/2023	6/2/2023		1	NO
267	2	140240200500	11808 N RIVERLAND ROAD	BORIS PERMITIN	OUTSIDE STORAGE	6/8/2023	7/7/2023		1	NO
268	4	140501304006	9839 N ARROWWOOD ROAD	THOMAS OR MARY CONNOLLY	PARKING	6/8/2023	6/23/2023		1	NO
269	2	140820648000	2916 W SHOLES DRIVE	DAVID OR ELIZABETH SANDE	PARKING	6/8/2023	6/16/2023		1	NO
270	2	140820214000	2911 W SHOLES DRIVE	JOHN OR BARBARA MULGREW	PARKING	6/8/2023	6/16/2023		1	NO
271	2	140820101000	11855 N AUER LANE	JAMES OR JOANNE GUTHRIE PETERSON	PARKING	6/8/2023	6/16/2023		1	NO
272	3	141220007000	11909 N SOLAR AVENUE	BRANDON OR SARAH ZELAZOSKI	PARKING	6/8/2023	6/16/2023		1	NO
273	2	141160018000	3134 W WOODFIELD DRIVE	SCOTT EDISON	GRASS	6/8/2023	6/16/2023		1	NO
274	7	140700145000	3531 W LE GRANDE BLVD	LAC DU GRUBER LLC	OUTSIDE MAINTENANCE	6/8/2023	6/29/2023		EXTENSION	YES
275	7	150560205000	1425 W ZEDLER LANE	BRADFORD FIGG	GRASS	6/19/2023	6/26/2023		1	YES
276	5	150051400200	13920 N LAKE SHORE DRIVE	RAPHAEL OR IRENE BRUNETTE	OUTSIDE STORAGE	6/21/2023	7/12/2023		1	NO
277	1	RENTAL	14015 N CEDARBURG ROAD	THE WHITE RABBIT	CONDITIONAL USE GRANT	6/21/2023	6/29/2023		EXTENSION	YES
278	6	RENTAL	1402 W MEQUON ROAD	KUMON MATH AND READING	BANNER	6/28/2023	7/1/2023		1	NO
279	6	RENTAL	1340 W MEQUON ROAD	NORTH SHORE JEWELERS	BANNER	6/28/2023	7/1/2023		1	NO
280	6	RENTAL	1406 W MEQUON ROAD	LITTLE SPROUTS PLAY CAFÉ	BANNER	6/28/2023	7/1/2023		1	NO
281	6	RENTAL	1390 W MEQUON ROAD	COCOA TREE CONFECTIONARY	BANNER	6/28/2023	7/1/2023		1	NO
282	6	RENTAL	1300 W MEQUON ROAD	PANERA BREAD	BANNER	6/28/2023	7/1/2023		1	NO
283	4	140560305000	5103 W WESTFIELD ROAD	DAVID KRIEGEL	OUTSIDE STORAGE	6/29/2023	7/6/2023		1	NO
284	4	140560305000	5103 W WESTFIELD ROAD	DAVID KRIEGEL	PARKING	6/29/2023	7/13/2023		EXTENSION	YES
285	4	140840205000	9612 N MEQUON PLACE	JUSTIN BIRKEL	OUTSIDE STORAGE	6/29/2023	7/6/2023		1	NO
286	4	140840205000	9612 N MEQUON PLACE	JUSTIN BIRKEL	GRASS	6/29/2023	7/6/2023		1	NO
287	6	150900603000	11541 N LAGUNA DRIVE	INA PETROVICI	PARKING	7/6/2023	7/20/2023		1	NO
288	6	140771401000	2716 W CHESTNUT ROAD	HOWARD DUBOFF	PERMITS	7/19/2023	8/20/2023		EXTENSION	YES
289	6	150830002000	13418 LAKEWOOD DRIVE	SAMUAL OR NINA KIRK	OUTSIDE MAINTENANCE	8/4/2023	9/4/2023			YES
290	6	150200200700	326 SEACROFT COURT	DANIEL DOMAGALA	PARKING	8/4/2023	8/11/2023		#5 CITATION 1	YES
291	8	150540506000	10903 N SAN MARINO DRIVE	KARSTEN OR KELLY HUTTELMAIER	OUTSIDE MAINTENANCE	8/4/2023	8/18/2023		EXTENSION	YES
292	4	140710007000	4707 W ELMDALE ROAD	MALACHY TOAL	OUTSIDE MAINTENANCE	8/4/2023	8/18/2023		EXTENSION	YES
293	5	150180600500	12750 N SHORELAND PARKWAY	GRANTIT REMODELS LLC	GRASS	8/9/2023	8/19/2023		1	NO
294	8	151060024000	429 W THORNAPPLE LANE	FRANK TRUST	OUTSIDE STORAGE	8/9/2023	8/19/2023		EXTENSION	YES
295	7	140250601000	11006 N RIVER ROAD	JUAN OR DANA OZOZCO	PARKING	8/23/2023	9/1/2023		EXTENSION	YES
296	1	140300100700	11031 N GRANVILLE ROAD	MIROSLAW OR IWONA PAWELEC	HOME OCCUPATION BUSINESS	8/23/2023	9/1/2023		EXTENSION	YES
297	8		10352 N PORTWASHINGTON ROAD	GUZAM PROPERTIES LLC	COMMUNITY SPIRIR LETTER	8/31/2023	10/1/2023			YES
298	4		9807 N CEDARBURG ROAD	RYAN OR KATHERINE KAUTZER	GRASS	9/1/2023	9/14/2023			YES
299	4		10365 N CEDARBURG ROAD	10365 LLC	OUTSIDE STORAGE	9/1/2023	9/14/2023			YES
300	7		4429 W TARRYTOWN LANE	THOMAS OR RUBY AHMANN	PARKING	9/1/2023	9/14/2023			YES
301	6		11122 N ORIOLE LANE	NICOLAS ERDMANN	SHED PERMIT	9/1/2023	9/14/2023			YES
302										
303										
304										
305										



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Office of City Attorney

TO: Common Council
FROM: Brian Sajdak, City Attorney
DATE: September 12, 2023
SUBJECT: ORDINANCE 2023-1654 An Ordinance Amending Chapter 2 of the Mequon Municipal Code, Eliminating the Bond Requirement for Certain City Officers

Background

As part of the annual renewal of the City's bonds for certain officers (e.g., clerk, treasurer, etc.), the question arose as to whether these bonds are necessary. Sections 19.01(2) and 62.09(4)(b) of the Wisconsin Statutes call for bonds for certain City officers, however the statutes also allow the Common Council to forego the bonds in exchange for appropriate crime and dishonesty insurance coverage.

Analysis

The City's insurance coverage already includes crime and dishonesty coverage. Effectively, this coverage and the bonds are duplicative. The proposed ordinance eliminates the bond requirement. In order to comply with the statute, the ordinance also includes the requirement that the City's insurance coverage include the appropriate crime and dishonesty coverage.

Fiscal Impact

The cost of the bonds currently paid for by the City amounts to \$150.00 annually, which will be saved by not securing the bonds in the future. Since the City's insurance coverage already includes dishonesty coverage, it is not anticipated that there will be an increase in these costs.

Recommendation

A recommendation is forthcoming from the Finance-Personnel Committee on September 12, 2023.

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2023-1654

An Ordinance Amending Chapter 2 of the Mequon Municipal Code, Eliminating the Bond Requirement for Certain City Officers

RECITALS

- A. Sections 19.01(2) and 62.09(4)(b) of the Wisconsin Statutes require certain officers to file an official bond with the City, the cost of which is paid by the City.
- B. The statute also provides that the Common Council may elect to forego the bond requirement in exchange for an appropriate insurance policy.
- C. The City's insurance coverage includes crime and dishonesty coverage.
- D. The Common Council desires to eliminate the bond requirement.

BASED UPON THE FOREGOING RECITALS, the Common Council of the City of Mequon, Wisconsin, do ordain as follows:

SECTION I

Section 2-65 of the Mequon Municipal Code is amended to read as follows (NOTE: Deleted text is double-struck-through; Added text is **bolded and underlined**):

Sec. 2-65. - Bonds of city officers, payment of premiums.

(a) *Bonds of city officers.* The treasurer, clerk and such other officers, as the ordinances **and statutes** may require shall **not be required to** furnish **an official bond**. ~~a bond issued by a surety company authorized to do business in the state in such amount as the common council may from time to time require.~~

(b) ~~Payment of premiums~~**Insurance.** The cost of the bond required to be furnished by any officer shall be charged to the fund appropriated and set up in the budget for such office. **The city administrator shall ensure that the city's insurance coverage includes an appropriate amount of crime and dishonesty coverage that covers city officers.**

(c) The city treasurer, and the City of Mequon, shall not be required to furnish the bond to the Ozaukee County treasurer otherwise required by Wis. **Stat.** ~~Stats.~~ § 70.67(1), the City of Mequon being hereby obligated to pay, in case the city treasurer shall fail to do so, all taxes of any kind required by law to be paid to the

Ozaukee County treasurer as and when due.

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION IV

This Ordinance shall be in full force and effect upon its passage and on the day after its publication.

Approved by: Andrew Nerbun, Mayor

Date Approved: September 12, 2023

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on September 12, 2023.

Caroline Fochs, City Clerk

Published: _____



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Office of Public Works

TO: Common Council
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: August 8, 2023
SUBJECT: ORDINANCE 2023-1653 An Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,576

Background

After a review of the first six months' worth of expenditures within the Department of Public Works, staff noted several accounts that will exceed the budgeted amount at the close of the fiscal year. As a matter of transparency and to ensure sufficient funding for anticipated expenses, staff is requesting both reallocation of budgeted funds and a budget amendment to address funding shortfalls.

Analysis

Just more than halfway through the fiscal year, several unanticipated repairs resulted in projected expenditures beyond the allocated budget amounts:

<i>Account #</i>	<i>Division/Account</i>	<i>2023 Budget</i>	<i>Amount Currently Over Budget</i>	<i>YE Estimate to be Over Budget</i>	<i>YE Percent over Budget</i>
110474-686550	Parks M&R* - Rennie Lights (Repair costs \$9,103)	\$9,480	\$4,190	\$12,100	188.8%
110474-686550	Parks M&R - Rennie Irrigation (Repair costs \$3,000)				
110474-686550	Parks M&R - Lemke Park Sign (Destroyed by Vehicle - \$5,800)				
110326-686501	Buildings - M&R City Hall (Emergency HVAC repair \$16,050)	\$8,250		\$16,000	193.9%
110326-686503	Buildings - M&R DPW (Air handle motor replacement \$7,000)	\$9,125		\$1,000	11.0%
110355-686550	Fleet - M&R (DEF system repair - plow truck 312)	\$19,000		\$20,000	105.3%

	\$20,000)				
110472-686550	Pool M&R Account (main motor & pump \$9,678)	\$4,000		\$9,000	225.0%
TOTAL				\$58,100	

*M&R = Maintenance and Repair

In addition to unanticipated repairs, several material, salary, and contract cost increases exceed budgeted amounts, as follows:

<i>Account #</i>	<i>Division/Account</i>	<i>2023 Budget</i>	<i>Amount Currently Over Budget</i>	<i>YE Estimate to be Over Budget</i>	<i>YE Percent over Budget</i>
110472-670101	Pool - Salary/Benefits - (Increase in salary)	\$72,000		\$16,000	22.2%
110326-686201	Buildings - Gas/City Hall	\$12,750		\$550	4.3%
110326-686202	Buildings - Gas/Safety Building	\$36,400		\$1,600	4.4%
110326-686203	Buildings - Gas/East Side Fire	\$3,300	\$172	\$725	22.0%
110326-686301	Buildings - Sewer/City Hall	\$670	\$573	\$950	141.8%
110326-686302	Buildings - Sewer/Safety Building	\$1,545		\$120	7.8%
110326-686401	Buildings - Water/City Hall	\$1,637	\$61	\$600	36.7%
110359-680320	Highway - Snow/Ice (Salt - 10% increase in contract cost \$13,000)	\$235,320		\$13,000	5.5%
110359-686303	Highway - Sewer/DPW	\$2,200		\$800	36.4%
110359-686403	Highway - Water/DPW	\$4,600		\$1,570	34.1%
110355-680402	Fleet - DPW Fuel Account	\$147,000		\$8,000	5.4%
TOTAL				\$43,915	

While staff routinely utilizes budget rollup groups and available balances in other accounts for minor expenditure overages, the scale of the anticipated budget expenditure exceedance warrants Common Council approval, in combination with the need for additional funding. Staff endeavors to be fiscally responsible, but the amount of unanticipated repairs and projected material increases necessitates the transparency of a budget amendment.

Fiscal Impact

To date, staff has identified \$65,439 within budgets across the Public Works Department that is available for reallocation, in order to offset the described overages. This available funding was originally allocated for staffing that was either vacant or underutilized for the fiscal year and is therefore available for redistribution. The proposed accounting to transfer available funding between the accounts is detailed in the attached ordinance.

Staff recommends that the \$5,800 repair for the Lemke Park sign be dismissed, and that a new monument sign be installed as a part of the Lemke Park Pavilion expansion project that is to be completed in 2024.

Combined with the anticipated \$102,015 in expenditure overages, the net budget deficit across the budget areas administered by the Department of Public Works at the mid-point of 2023 is presently estimated to be \$36,576.

Recommendation

On August 8, 2023, the Finance-Personnel Committee approved a recommendation in favor of adopting the proposed ordinance by a vote of 3-0.

COMMON COUNCIL
OF THE
CITY OF MEQUON

ORDINANCE 2023-1653

An Ordinance Amending the City of Mequon Operating Budget for Fiscal Year 2023 to Adjust Budgeted Amounts within the Department of Public Works Due to Unanticipated Repairs and Material Cost Increases, in a Net Amount Not-to-Exceed \$36,576

RECITALS

A. On November 9, 2022, the City of Mequon approved its Operating Budget for Fiscal Year 2023, in a total amount of \$21,473,099, by adopting Ordinance No. 2022-1631.

B. The City of Mequon Department of Public Works requires reallocation of distributed funding to address anticipated and incurred expenditures.

C. After the reallocation, additional funding is required to supplement the accounts which results in an expenditure amendment to the Fiscal Year 2023 Operating Budget in the amount of \$36,576.

BASED UPON THE FOREGOING RECITALS, the Common Council of the City of Mequon, Wisconsin, do ordain as follows:

SECTION I

Ordinance No. 2022-1631, which adopted the City of Mequon Operating Budget for the Fiscal Year 2023 is hereby amended to reflect the reallocation of \$65,439 from the following accounts to the named accounts:

From account:	To account:	Amount
110326-670101 Buildings - Salary/Benefits	110326-686501 Buildings - M&R City Hall	\$16,000
	110326-686502 Buildings - M & R Safety Building	\$263
110326-673101 Buildings - Social Security	110326-686502 Buildings - M & R Safety Building	\$737
	110326-686201 Gas - City Hall	\$510
110326-673102 Buildings - Retirement	110326-686201 Gas - City Hall	\$40
	110326-686202 Gas - Safety Building	\$1,066
110326-673201 Buildings - Health Insurance	110326-686202 Gas - Safety Building	\$534
	110326-686203 Gas - E.S. Firehouse	\$725
	110326-686301 Sewer - City Hall	\$950

		110326-686302	Sewer - Safety Building	\$120
		110326-686401	Water - City Hall	\$600
		110359-686303	Sewer - DPW Buildings	\$91
110326-673202	Buildings - Dental Insurance	110359-686303	Sewer - DPW Buildings	\$347
110359-670101	Highway - Salary	110359-686303	Sewer - DPW Buildings	\$362
		110359-686403	Water - DPW Buildings	\$1,570
		110472-670101	Pool - Salary	\$16,000
		110355-680402	Fleet - Fuel	\$4,468
110359-673101	Highway - Social Security	110355-680402	Fleet - Fuel	\$1,712
110358-670101	Engineering - Salary	110355-680402	Fleet - Fuel	\$1,820
		110474-686550	Parks - M&R	\$3,773
110358-673101	Engineering - Social Security	110474-686550	Parks - M&R	\$342
110358-673102	Engineering - Retirement	110474-686550	Parks - M&R	\$380
110358-673201	Engineering - Health Insurance	110474-686550	Parks - M&R	\$7,605
		110355-686550	Fleet - M&R	\$5,268
110358-673202	Engineering - Dental Insurance	110355-686550	Fleet - M&R	\$125
110358-673203	Engineering - Life Insurance	110355-686550	Fleet - M&R	\$31

SECTION II

Ordinance No. 2022-1631, which adopted the City of Mequon Operating Budget for the Fiscal Year 2023 is hereby amended to reflect the inclusion of an additional \$36,576 total expenditure allocated to the following accounts:

110359-680320	Highway - Work Supplies: Snow & Ice	\$13,000
110355-686550	Fleet - M&R	\$14,576
110472-686550	Pool - M&R	\$9,000

SECTION III

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION IV

All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION V

This Ordinance shall become effective immediately upon its approval and adoption, as provided by law.

Approved by: Andrew Nerbun, Mayor

Date Approved: September 12, 2023

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on September 12, 2023.

Caroline Fochs, City Clerk

Published: _____



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Office of Engineering

TO: Common Council
FROM: Cole McCraw, Assistant City Engineer
DATE: September 12, 2023
SUBJECT: RESOLUTION 4070 A Resolution Approving a State/Municipal Agreement for a Bicycle and Pedestrian Planning Study with the Wisconsin Department of Transportation

Background

The Joint Mequon-Thiensville Bike and Pedestrian Way Commission is proceeding with a planning study to evaluate the facility needs for bicycle and pedestrian users in the City of Mequon and Village of Thiensville. The Commission previously released a Request for Proposals (RFP) for the planning study and received one submission. Engineering staff and the Commission discussed recommending the proposing firm for award but determined that it would be beneficial to submit a grant application to the Wisconsin Department of Transportation (WisDOT) through the Transportation Alternatives Program (TAP) prior to moving forward.

In March 2023, staff applied to WisDOT for grant funding through the TAP program for the bicycle and pedestrian planning study. The Southeastern Wisconsin Regional Planning Commission (SEWRPC) reviewed project applications as the advisory committee for the Milwaukee Urbanized Area. The City of Mequon falls within the Milwaukee Urbanized Area. At the SEWRPC meeting on May 16, 2023, the advisory committee voted and approved to recommend the project for funding. On June 29, 2023, the City was notified by WisDOT that the TAP grant was awarded.

WisDOT provided a State/Municipal Agreement (SMA) for the TAP project. The City of Mequon is considered the project sponsor and must enter into the agreement to receive funding.

Analysis

The SMA details the project requirements, timeline, and costs. The City Common Council must approve the SMA prior to execution. If the SMA is approved, the City will move forward with issuing an RFP to obtain proposals for the planning study. The final form of the RFP will be approved by the Joint Mequon-Thiensville Bike and Pedestrian Way Commission and the contract award for any recommended study will also require subsequent approval by the Mequon Common Council.

Fiscal Impact

The grant funding is awarded on the basis of an 80/20 cost share with WisDOT. The local sponsor is responsible for 20% of the project cost and WisDOT funds 80%. The recommended federal funding amount was \$64,000. The remaining 20% local share would total \$16,000.

The original scope of services authorized by the Joint Mequon-Thiensville Bike and Pedestrian Way Commission included the Village of Thiensville. Thiensville informally indicated a willingness to participate in the local share portion of the cost. A cost share with the Village of Thiensville may be determined at a later date when the project scope is finalized in the RFP. If the Village determines that it cannot contribute, the project area will include Mequon only.

Adequate funds for this contract are available from the Capital Project Account: 410780-469001-10001 (Right-of-Way Assets).

Recommendation

At the August Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting, the Commission voted to recommend the SMA for approval. It is staff's recommendation that the Public Works Committee favorably endorse, and the Common Council approve the attached resolution approving the City of Mequon to enter into the State/Municipal Agreement (SMA) for the TAP project with WisDOT.

Attachments:

State/Municipal Agreement - Bike/Ped Planning Study (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4070

A Resolution Approving a State/Municipal Agreement for a Bicycle and Pedestrian Planning Study with the Wisconsin Department of Transportation

RECITALS

A. The Wisconsin Department of Transportation (WisDOT) awarded a grant to the City of Mequon for a Transportation Alternatives Program (TAP) project titled the M-T Bike & Pedestrian Planning Study.

B. WisDOT requires that the project sponsor, the City of Mequon, enter into a State/Municipal Agreement to receive the grant.

C. The TAP grant will cover 80% of the total estimated cost with federal funds, and it obligates 20% of the total estimated cost to the project sponsor.

D. WisDOT is requesting approval of an agreement obligating the City to 20% of the \$80,000 total estimated cost, totaling \$16,000, to be contributed by the City of Mequon as the project sponsor.

E. Adequate funds for this contract are available from the Capital Project Account - 410780-469001-10001 (Right-of-Way Assets).

F. The Public Works Committee approved entering into a State/Municipal Agreement, at its meeting on September 12, 2023.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The State/Municipal Agreement with WisDOT in the form attached hereto is approved subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. The Mayor and the City Clerk are authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: September 12, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on September 12, 2023.

Caroline Fochs, City Clerk



**STATE/MUNICIPAL
AGREEMENT
FOR A NONINFRASTRUCTURE
TRANSPORTATION
ALTERNATIVES PROGRAM
(TAP) PROJECT**

Subprogram #: 290

Program Name: TAP

Date: July 11, 2023

I.D.: 2697-23-00

WisDOT UEI #: CBE4JHP1S8H7

Project Sponsor UEI #: **TBD**

FAIN ID: **Federal Award Identification Number (TBD)**

Project Title: M-T BIKE & PED PLANNING STUDY

Location/Limit: CITY MEQUON & OZAUKEE
INTERURBAN TR

Project Length (if applicable): N/A

Project Sponsor: City of Mequon

County: Ozaukee

MPO Area (if applicable): N/A

The signatory, the **City of Mequon**, hereinafter called the Project Sponsor, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the transportation project hereinafter described.

Wis. Stats. sec. 85.021 authorizes the State to administer a program to award grants of assistance to certain political subdivisions, state agencies, counties, local government units, and Indian tribes consistent with federal law.

The authority for the Project Sponsor to enter into this State/Municipal Agreement with the State is provided by Wis. Stats. secs. 86.25(1), (2), and (3) and Wis. Stats. sec. 66.0301..

NEEDS AND ESTIMATE SUMMARY:

All components of the project must be defined in the environmental document if any portion of the project will be submitted for approval in a federally funded program. The Project Sponsor agrees to complete all participating and any non-participating work included in this improvement consistent with the environmental document. No work on final engineering and design may occur prior to approval of the environmental document.

Existing Facility - Describe and give reason for request: The city has miles of sidewalk and connections to the Ozaukee Interurban Trail that connects Sheboygan, Ozaukee, and Milwaukee counties with over thirty miles of trails.

Proposed Improvement - Nature of work: Updated Bicycle and Pedestrian Way Commission Recommendations list to replace the City's existing 2010-2030 plan. The study would be used to inventory all existing bicycle and pedestrian facilities, identify gaps in the bike/ped network, perform public outreach, identify opportunities, and create a holistic plan for Mequon's bicycle and pedestrian network to be implemented for the next 20 years.

The Project Sponsor agrees to the following TAP program funding conditions, updated as of June 2022:

All Project Sponsors and processes, including real estate acquisition and environmental documentation, must comply with *A Sponsor's Guide to Non-Traditional Transportation Project Implementation* (Sponsor's Guide) and the current WisDOT Facilities Development Manual (FDM).

The subject project is funded with 80% federal funding up to a maximum of \$64,000 for all federally-funded project phases when the Project Sponsor agrees to provide funds in excess of the \$64,000 federal funding maximum, in accordance with TAP guidelines. Non-participating costs are 100% the responsibility of the Project Sponsor. Any work performed by the Project Sponsor prior to federal authorization is not eligible for federal funding. The Project Sponsor will be notified by the State when each project phase or ID is authorized and available for charging.

The project is subject to a discretionary Disadvantaged Business Enterprise (DBE) goal assessment. The Catalogue of Federal Domestic Assistance (CDFA) number for this project is 20.205 – Highway Planning and Construction.

The subject project must be commenced within four (4) years of the project award date or the grant is rescinded. Sec. 85.021, Wis. Stats.

- 1) For construction projects, a project is commenced when construction is begun.
- 2) For planning projects, a planning project is commenced when the planning study is begun.
- 3) For non-infrastructure projects that do not fall within any of the above categories, a project is considered commenced on the date the State receives the first reimbursement request from the Project Sponsor, as noted on form DT1713 in the 'Date Received' field.

Project Award date: June 16, 2023

Commencement deadline: June 16, 2027

Sunset (Completion) Date: 06/30/2029

The project commencement deadline is fixed by statute and may not be extended.

The subject project must be completed by 06/30/2029, and the Project Sponsor must submit a project completion certificate to the State on or before this date. Sunset Date is determined based on the date a project is scheduled to be authorized. Sunset date is calculated as six years from the beginning of the state fiscal year (SFY) in which a project is initially scheduled. The State may consider a written request to extend the completion deadline from the Project Sponsor and may approve such a request in the presence of extenuating circumstances. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

In the summary funding table below, the federal share of the total estimated cost distribution indicates the maximum amount of federal funding available to the project, to be distributed across federally-funded project phases. The final Project Sponsor share is dependent on the final federal participation, and the actual costs will be used in the final division of costs for billing and reimbursement.

SUMMARY OF COSTS					
PROJECT TYPE	Total Est. Cost	Federal Funds	%	Project Sponsor Funds	%
ID 2697-23-00					
Study	\$70,000	\$56,000	80%**	\$14,000	BAL*
WisDOT oversight	\$10,000	\$8,000	80%**	\$2,000	BAL*
Total Est. Cost Distribution	\$80,000	\$64,000	MAX	\$16,000	N/A

*This project has a TAP federal funding maximum of \$64,000. This maximum is cumulative for all federally funded project phases.

This request is subject to the terms and conditions that follow (pages 3–8) and is made by the undersigned under proper authority to make such request for the designated Project Sponsor and upon signature by the State shall constitute agreement between the Project Sponsor and the State. No term or provision of neither this State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing duly executed by both parties to this State/Municipal Agreement.

Signed for and in behalf of: City of Mequon _____ (please sign in blue ink)		
Name _____	Title _____	Date _____
Signed for and in behalf of the State _____ (please sign in blue ink)		
Tony Barth <i>Name</i>	SE Region Planning Chief <i>Title</i>	_____ <i>Date</i>

GENERAL TERMS AND CONDITIONS:

1. All projects must be in an approved Transportation Improvement Program (TIP) or State Transportation Improvement Program (STIP) prior to requesting authorization.
2. Work prior to federal authorization is ineligible for federal funding. The Project Sponsor will be notified by the State when each project phase or ID is authorized and available for charging.
3. The initiation and accomplishment of the project will be subject to the applicable federal and state regulations, as referenced in the document *A Sponsor's Guide to Non-Traditional Project Implementation*. The Project Sponsor, throughout the entire project, commits to comply with and promote all applicable federal and state laws and regulations that include, but are not limited to, the following:
 - a. Environmental requirements, including but not limited to those set forth in 23 U.S.C. sec. 139 and the National Environmental Policy Act (42 U.S.C. sec. 4321 et seq.).
 - b. Equal protection guaranteed under the U.S. Constitution, WI Constitution, Title VI of the Civil Rights Act and Wis. Stat. Sec. 16.765. The Project Sponsor agrees to comply with and promote applicable Federal and State laws, Executive Orders, regulations, and implementing requirements intended to provide for the fair and equitable treatment of individuals and the fair and equitable delivery of services to the public. In addition, the Project Sponsor agrees not to engage in any illegal discrimination in violation of applicable Federal or State laws and regulations. This includes but is not limited to Title VI of the Civil Rights Act of 1964 which provides that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be

denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The Project Sponsor agrees that public funds, which are collected in a nondiscriminatory manner, should not be used in ways that subsidize, promote, or perpetuate illegal discrimination based on prohibited factors such as race, color, national origin, sex, age, physical or mental disability, sexual orientation, or retaliation.

- c. All applicable DBE requirements that the State specifies.
 - d. Federal and state statutes that govern the Transportation Alternatives Program.
4. Additional applicable state and federal requirements may include, but are not limited to, the following:
- a. Prevailing wage requirements, including but not limited to 23 U.S.C. sec. 113 and Wis. Stat. Sec. 103.50.
 - b. Buy America Provision and its equivalent state statutes, set forth in 23 U.S.C. sec. 313 and Wis. Stat. Sec. 16.754.
 - c. Competitive bidding requirements set forth in 23 U.S.C. sec. 112 and Wis. Stat. Sec. 84.06.

STATE RESPONSIBILITIES AND REQUIREMENTS:

5. Funding for the project is subject to inclusion in the State’s approved Transportation Alternatives Program. Federal funding will be limited to participation in the costs of the following items, as applicable to the project:
- a. Preliminary Engineering, Plan Development, Planning Study.
 - b. State Review Services.
 - c. Other eligible TAP non-infrastructure items as enumerated in the approved application.
6. Project items purchased with federal funding are for the primary use of the Transportation Alternatives Program.
7. State Disbursements:
- a. Payment by the State to the Project Sponsor shall be made on a regular basis upon presentation of reimbursement requests for expenditures incurred during prior periods of the project duration subject to the allowable maximum payment. Exceptions to this schedule will be made as appropriate. In general, State reimbursements will be made after sufficient proof of payment is sent to the State.
 - b. A final adjustment of State payments will be made upon completion of the State’s audit of the project. If the State’s audit establishes that the State paid more than its share of the eligible project costs, the Project Sponsor shall refund to the State upon demand a sum equal to the overpayment.

PROJECT SPONSOR RESPONSIBILITIES AND REQUIREMENTS:

8. This line intentionally left blank
9. The work eligible for Federal and State participation will be administered by the Project Sponsor. The Project Sponsor is an eligible recipient of these grant funds pursuant to Wis. Stat. Sec. 85.021 and federal law.
10. Where applicable, all contracts will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the requirements set forth in 23 U.S.C. sec. 112 and Wis. Stat. Sec. 84.06. Where applicable, all contracts for design related services shall be awarded and administered in accordance with the requirements of 23 CFR sec. 172 and procedures published in the WisDOT FDM,) Chapter 8, Consulting Services.

11. The Project Sponsor must receive, read, and agree to meet the requirements outlined in the *Sponsor's Guide to Non-Traditional Transportation Project Implementation*. The Project Sponsor must indicate this understanding and agreement by submitting the *Sponsor's Guide Acknowledgement Form*, which must be accepted by the State before approval of this State/Municipal Agreement shall be granted
12. The Project Sponsor must complete and submit *Certification for Non-Traditional Project Administration and Delivery* documentation, and this documentation must be accepted by the State, before approval of this State/Municipal Agreement shall be granted. The Project Sponsor, and all consultants and other entities working on behalf of the Project Sponsor, are required to comply with the Federal and State rules and requirements for projects being administered through a local letting process.
13. The project, in accordance with its scope, must employ the services of a registered professional engineer, architect or landscape architect, to be responsible for design and construction engineering and related activities.
14. This line intentionally left blank
15. This line intentionally left blank
16. Work to be performed by the Project Sponsor without Federal funding participation, necessary to ensure a complete improvement acceptable to the Federal Highway Administration and/or the State may be done in a manner at the election of the Project Sponsor but must be coordinated with all other work undertaken during construction.
17. The Project Sponsor is responsible for financing administrative expenses related to Project Sponsor responsibilities.
18. The project is subject to a discretionary DBE goal assessment.
19. The Project Sponsor will not proceed with any State/Municipal Agreement revisions without first receiving prior approval from the State. A change order must be executed for revisions to the State/Municipal Agreement prior to the Project Sponsor's request for reimbursement for the revisions.
20. If reviews or audits show any of the work to be ineligible for Federal funding, the Project Sponsor will be responsible for any withdrawn costs associated with the ineligible work.
21. If the Project Sponsor should withdraw the project, it will reimburse the State for any costs incurred by the State on behalf of the project upon demand.
22. Sponsors of TAP projects within the Safe Routes to School (SRTS) eligibility category are required to conduct pre and post project/activity surveys using the SRTS Parent Survey and Student Tally Sheets. The results will be provided to the State at the conclusion of the project.
23. The Project Sponsor will assume all responsibility for retaining a complete project file that includes not only construction documentation but also copies of letting documents, all local and State submittals and approvals contained in these instructions, and other pertinent documents to support project procurement, development, implementation and cost and any other item required by 49 CFR part 18 and submitting such information, upon request, in order to receive reimbursement. The Project Sponsor will keep all project records and have them available for inspection by representatives of the Federal Government and the State and will furnish copies thereof when requested.
24. Federal Single Audits of the Project Sponsor: The Project Sponsor shall allow the State and auditors to have access to the Project Sponsor's records and financial statements as necessary for the State, per 2 CFR s. 200.331(a).
25. In connection with the performance of work under this State/Municipal Agreement, the Project Sponsor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Wis. Stats. sec. . 51.01(5), sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment,

upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Project Sponsor further agrees to take affirmative action to ensure equal employment opportunities. The Project Sponsor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the employment officer setting forth the provisions of the nondiscrimination clause.

26. The Project Sponsor will include in all contracts executed by them a provision obligating the contractor not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Wis. Stats sec. 51.01 (5), sexual orientation as defined in Wis. Stats sec. 111.32 (13m), or national origin.

27. When applicable to the project, the Project Sponsor will at its own cost and expense:

- a. Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
- b. Use the *WisDOT Utility Accommodation Policy* unless it adopts a policy, which has equal or more restrictive controls.

28. It is further agreed by the Project Sponsor that:

- a. The Project Sponsor assumes full responsibility for the plans and special provisions provided by their designer or anyone hired, contracted or otherwise engaged by the Project Sponsor. The Project Sponsor is responsible for any expense or cost resulting from any error or omission in such plans or special provisions. The Project Sponsor will reimburse the State if the State incurs any cost or expense in order to correct or otherwise remedy such error or omission or consequences of such error or omission.
- b. All signs and traffic control devices and other protective structures erected on or in connection with the project including such of these as are installed at the sole cost and expense of the Project Sponsor or by others, will be in conformity with such "Manual on Uniform Traffic Control Devices" as may be adopted by the American Association of State Highway and Transportation Officials, approved by the State, and concurred in by the Federal Highway Administration.

29. The subject project must be completed by the project completion date, listed on page 2 of this State/Municipal Agreement, and the Project Sponsor must submit a project completion certificate to the State on or before this date. The State may consider a written request to extend the completion deadline from the Project Sponsor and may approve such a request in the presence of extenuating circumstances. The written request shall explain the reasons for project implementation delay and revised timeline for project completion.

LEGAL RELATIONSHIPS:

30. Responsibility for Damage and Tort Claims: The Project Sponsor and the Project Sponsor's surety shall indemnify and save harmless the State, its officers and employees, from all suits, actions or claims of any character brought because of any injuries or damages received or sustained by any person, persons or property on account of the operations of the Project Sponsor; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of the Project Sponsor; or because of any claims or amounts recovered for any infringement by the Project Sponsor of patent, trademark or copyright; or from any claims or amounts arising or recovered under the Worker's Compensation Act, relating to the Project Sponsor's employees; or any other law, ordinance, order or decree relating to the Project Sponsor's operations. So much of the money due the Project Sponsor under and by virtue of the contract as shall be considered necessary by the State for such purposes, may be retained for the use of the State; or, in case no money or insufficient money is retained, the Project Sponsor's surety may be held until such suit or suits, action or actions, claim or claims for injuries or damages as aforesaid shall have been settled and suitable evidence to that effect furnished to the State; except that money due the Project Sponsor will not be withheld when the Project Sponsor produces satisfactory evidence that the Project Sponsor is adequately protected by public liability and property damage insurance. The Project Sponsor also shall comply with all of the above requirements indemnifying and saving harmless the county, town, or

municipality in which the improvement is made and each of them separately or jointly and officers and employees.

The State shall not be liable to the Project Sponsor for damages or delays resulting from work by third parties. The State also shall be exempt from liability to the Project Sponsor for damages or delays resulting from injunctions or other restraining orders obtained by third parties except where the damage or delay is a direct result of an injunction or restraining order obtained by a citizen's action alleging violations of 42 U.S.C. secs. 4331 - 4332, 23 U.S.C. sec. 138 or Public Law 91-646 (1971).

It shall be the Project Sponsor's responsibility to see that all of the contract operations incident to the completion of the contract are covered by public liability and property damage liability insurance so the general public or any representative of the contracting authority may have recourse against a responsible party for injuries or damages sustained as a result of the contract operations. This requirement shall apply with equal force, whether the work is performed by the Project Sponsor, by a subcontractor or by anyone directly or indirectly employed by either of them.

It is the express intent of this provision that a Project Sponsor that is a county, town or municipality may and should contractually pass on this entire Responsibility for Damage and Tort Claims provision to any public and private entities with which it may subcontract any of the work covered by this State/Municipal Agreement.

- a. The word, "surety" in the above paragraphs refers to the issuer of a payment and performance bond under Wis. Stat. Sec. 779.14.
- b. Nothing in this section should be construed as a waiver of any statutory defenses that may be available to any governmental party.

31. The Project Sponsor, also known as the primary participant, as that term is defined in 49 CFR Part 29, certifies to the best of its knowledge and belief, that it and its principals, as that term is defined in 49 CFR Part 29:

- a. Are not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any State of Wisconsin or Federal department or agency;
- b. Have not, within a three-year period preceding this State/Municipal Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not currently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated above;
- d. Have not within a three-year period preceding this State/Municipal Agreement had one or more public transactions (Federal, State or Local) terminated for cause or default; and
- c. That all grantees, contractors, and suppliers, including what is also known as lower tier participants as that term is used in 49 CFR Part 29 and the Appendix to Part 29 -- Covered Transactions, have certified in writing that neither they or their principals are currently debarred, suspended, proposed for debarment or suspension, have been declared ineligible, or have voluntarily been excluded from participating in this or any other Federal, State or Local transaction by any Federal, State or Local department, agency or official.

32. *Contract Modification:* This State/Municipal Agreement can only be modified by written instruments duly executed by both parties. No term or provision of neither this State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally.

33. *Binding Effects:* All terms of this State/Municipal Agreement shall be binding upon and inure to the benefits of the legal representatives, successors and executors. No rights under this State/Municipal Agreement may be transferred to a third party. This State/Municipal Agreement creates no third- party beneficiary rights to be

held by any person or entity who is not a party to this State/Municipal Agreement. Nor does it accord on any non-party the right of enforcement.

34. Choice of Law and Forum: This State/Municipal Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin. The Parties hereby expressly agree that the terms contained herein and, in any deed, executed pursuant to this State/Municipal Agreement are enforceable by an action in the Circuit Court of Dane County, Wisconsin.
35. Nothing in this State/Municipal Agreement shall be construed as a waiver of the State's sovereign immunity.

PROJECT FUNDING CONDITIONS

36. Non-Appropriation of Fund: With respect to any payment required to be made by the State under this State/Municipal Agreement, the parties acknowledge the State's authority to make such payment is contingent upon appropriation of funds and required legislative approval sufficient for such purpose by the Wisconsin Legislature. If such funds are not so appropriated, either the Project Sponsor or the State may terminate this State/Municipal Agreement after providing written notice not less than thirty (30) days before termination.
37. Maintenance of Records: During the term of performance of this State/Municipal Agreement, and for a period not less than three years from the date of final payment to the Project Sponsor, records and accounts pertaining to the performance of this State/Municipal Agreement are to be kept available for inspection and audit by representatives of the State. The State reserves the right to audit and inspect such records and accounts at any time. The Project Sponsor shall provide appropriate accommodations for such audit and inspection.

In the event that any litigation, claim or audit is initiated prior to the expiration of said records maintenance period, the records shall be retained until such litigation, claim or audit involving the records is complete.

Records pertaining to the performance of the State/Municipal Agreement are subject to disclosure pursuant to Wis. Stats. Sec. 19.31 et seq. and shall be preserved by the Project Sponsor.

38. The Project Sponsor agrees to the following State Fiscal Year 2023-2026 TAP project funding conditions: The maximum participation of federal funding will be limited to 80% of the actual eligible project cost or the total cost distribution of TAP funds shown on page 3 of this State/Municipal Agreement, whichever is less. The project federal funding maximum of \$64,000 is cumulative for all federal funded project phases.



11333 N. Cedarburg Road
 Mequon, WI 53092
 Phone: 262-236-2913
 Fax: 262-242-9655

www.ci.mequon.wi.us

Office of Public Works

TO: Common Council
FROM: Tim Weyker, Deputy Director of Public Works
DATE: September 1, 2023
SUBJECT: RESOLUTION 4071 A Resolution Approving the Purchase of a Replacement Compact Track Loader with Related Attachments from Fabick Cat, Milwaukee, Wisconsin in the Amount of \$89,750

Background

The Department of Public Works Equipment Replacement Program provides for the purchase and replacement of vehicles and equipment for the Department. The Sewer and Water Utilities have separate budgets that support the replacement of their respective equipment. The replacement program provides funding for smaller items such as lawn mowers and chain saws, as well as larger vehicles such as plow trucks, loaders, and excavators.

The equipment replacement presented in the attached resolution pertains only to the following unit:

- #365 - Compact Track Loader (1999 ASV Positrack) - to be replaced with a similar unit.

Analysis

The City's 1999 ASV Positrack is high on the Department's list for replacement due to age, wear, and dependability issues. The main purpose of this unit when purchased was to maintain off-road drainage easements inaccessible by wheeled equipment to mow grass, weeds, and brush. The current unit is no longer dependable and becomes problematic to retrieve from these off-road sites when it breaks down. In addition, as the Department transitions from roadside ash tree removal to removals on other off-road City-owned properties (e.g., parks, other facilities, etc.), a tracked loader with attachments such as a brush mower and grapple rake will be extremely useful. The replacement of this unit follows the Department's equipment replacement plan and is overdue as it relates to the 2018 Fleet Rightsizing and Replacement Study, which recommends a 10 to 12-year replacement cycle for this type of equipment.

Fleet Superintendent Zeller obtained quotes from dealers for four different brands of replacement compact track loaders and recommends the Caterpillar 259D3 from Fabick Cat. DPW staff test ran all four units quoted and found the Caterpillar 259D3 to be most user friendly. The Cat 259D3 is also the lowest price amongst the quotes received (see attached quote summary).

Fiscal Impact

There are adequate funds available in the Department of Public Works Equipment Replacement Account #410787-725012-10359 for this purchase as recommended. The 1999 ASV Positrack will be sold on Wisconsin Surplus Online Auction and the revenue will be deposited back into

the Department's Equipment Replacement Account.

Recommendation

A recommendation is forthcoming from the Public Works Committee on September 12, 2023.

Attachments:

2023 Compact Track Loader Proposal Summary (DOC)

Fabick Cat_City of Mequon 259D3 Proposal(DOC)

Fabick Cat_City of Mequon 259D3 Sales Agreement (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 4071

A Resolution Approving the Purchase of a Replacement Compact Track Loader with Related Attachments from Fabick Cat, Milwaukee, Wisconsin in the Amount of \$89,750

RECITALS

A. The City of Mequon Department of Public Works' 2023 Equipment Replacement Program includes replacing compact track loader unit #365.

B. The Department of Public Works' Fleet Division solicited bids and/or quotes for complete compact track loader replacement with loader and attachments including pallet forks, grapple rake, and brush mower.

C. All of the bid proposals and quotes were reviewed by staff for compliance with requirements specified.

D. Adequate funds are available for the compact track loader and attachments in the Department of Public Works equipment replacement fund, Account # 410787-725012-10359.

E. The Committee on Public Works, at its meeting on September 12, 2023, approved staff's recommendations.

BASED UPON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The Agreement for the Purchase of a Caterpillar 259D3 Compact Track Loader with attachments as proposed is approved and awarded to Fabick Cat, Milwaukee, Wisconsin for \$89,750, subject to any clerical, technical and/or legal changes deemed necessary and appropriate by the City Attorney.

2. Staff is authorized and directed to execute and deliver the same.

Approved by: Andrew Nerbun, Mayor

Date Approved: September 12, 2023

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on September 12, 2023.

Caroline Fochs, City Clerk

CITY OF MEQUON, WISCONSIN

PROPOSALS RECEIVED FOR: 2023 Compact Track Loader and AttachmentsDate of proposals: August 2023

ITEM/PROPOSER	Brooks Tractor, Inc., Milwaukee, WI	Bobcat Plus, Inc., Butler, WI	Miller-Bradford & Risberg, Inc., Sussex, WI	Fabick Cat Milwaukee, WI
MAKE	John Deere	Bobcat	Case	Caterpillar
MODEL	2023 John Deere 325G	2023 Bobcat T76 T4	2023 Case TV370B	2023 Caterpillar 259D3
QUOTE	\$99,700.00	\$94,917.00	\$92,500.00	\$89,750.00



www.fabickcat.com

August 2nd, 2023

Todd Zeller
City of Mequon
Mequon, WI

Dear Todd:

We are pleased to quote the following for your consideration:

(1) Caterpillar 259D3 Compact Track Loader.

The following factory and dealer options are included:

- * Cat C3.3B DIT 74hp
- * High Flow Hydraulics, 30gpm
- * ISO Pilot Control w/ 14-Pin Worktool Harness
- * Heavy-Duty Battery w/ Main Power Disconnect
- * Lights, LED
- * Enclosed Cab w/ Heat and A/C
- * Advanced LCD Display w/ Rearview Camera
- * On-Demand Cooling Fan
- * Hydraulic Quick Coupler
- * Cloth, Heated, Air-Suspension Seat
- * Door, Cab, Glass
- * Radio, AM/FM, Bluetooth
- * Engine Block Heater
- * External Counterweights
- * 15.7in Wide Bar-Style Tracks
- * Product Link, Cellular PL240
- * Caterpillar 80" Bucket
- * Warranty is Powertrain + Hydraulics + Tech for 60 months or 2,500hrs

Investment Opportunity: **\$76,000.00**

Additional Attachments:

48" Pallet Forks: **\$1,100.00**
72" Grapple Rake: **\$4,950.00**
BR318 Brush Mower: **\$7,700.00**

We believe the equipment as quoted will exceed your expectations. On behalf of Fabick Cat, thank you for the opportunity to quote Caterpillar machinery.

Sincerely,

Andy Wiemero
Territory Manager

Milwaukee
11200 West Silver Spring Rd.
Milwaukee, WI 53225-3118
414/461-9100 Tel
414/461-8899 Fax

Power Systems
11200 West Silver Spring Rd.
Milwaukee, WI 53225-3118
414/461-9100 Tel
414/615-2101 Fax

Madison
1111 Applegate Rd.
PO Box 259040
Madison WI 53725-9040
608/271-6200 Tel
608/271-1410 Fax

Eau Claire
7860 Partridge Rd.
PO Box 1088
Eau Claire, WI 54702-1088
715/874-5100 Tel
715/874-5182 Fax

Power Systems
7877 Partridge Rd. (Cty EE)
PO Box 1088
Eau Claire, WI 54702-1088
715/874-5100 Tel
715/874-5151 Fax

LaCrosse
1620 Carol Court
La Crosse, WI 54601-3056
608/783-4891 Tel
608/781-3222 fax

Superior
111 Moccasin Mike Rd.
Superior, WI 54880-4358
715/398-9696 Tel
715/398-9695 Fax

Green Bay
600 Hansen Rd.
PO Box 19976
Green Bay, WI 54307-9176
920/498-8000 Tel
920/499-4844 Fax

Power Systems
2700 South Broadway
PO Box 19976
Green Bay, WI 54307-9176
920/498-8000 Tel
920/499-0890 Fax

Wausau
9601 Christie Ln.
PO Box 350
Schofield, WI 54476-0350
715/359-6220 Tel
715/359-5550 Fax

Marquette
US Highway 41 West
PO Box 638
Marquette, MI 49855-0638
906/475-4191 Tel
906/475-4054 Fax

Attachment: Fabick Cat_City of Mequon 259D3 Proposal (RESOLUTION 4071 : 2023 Equipment Replacement - Compact Track Loader)



SALES AGREEMENT

DATE _____

8.b.c

One Fabick Drive, Fenton, MO63026 Phone: 1-800-845-9188

Visit our website: www.fabickr.com

PURCHASER		CITY OF MEQUON		<SAME>	
STREET ADDRESS		60W CITY HALL 11333 N CEDARBURG RD			
CITY/STATE		MEQUON, WI		COUNTY OZAUKEE	
POSTAL CODE		53092-1930		PHONE NO. 262-242-3100	
CUSTOMER CONTACT:		EQUIPMENT		TODD ZELLER 414-333-9230 TZELLER@CI.MEQUON.WI.US	
		PRODUCT SUPPORT		TODD ZELLER 414-333-9230 TZELLER@CI.MEQUON.WI.US	
INDUSTRY CODE: GOVERNMENTAL LOCAL HC(205A)		PRINCIPAL WORK CODE: GOVERNMENT(1117)			
CUSTOMER NUMBER 1261035		Sales Tax Exemption # (if applicable) ES41440		CUSTOMER PO NUMBER	
PAYMENT TERMS:		NET PAYMENT ON RECEIPT OF INVOICE ☒		NET ON DELIVERY ☐	
				FINANCIAL SERVICES ☐ ISC ☐ LEASE	
Cash With Order \$0.00		Balance To Finance 0.00			
Contract Interest Rate 0.00		Payment Period		Payment Amount 0.00	
				Number Of Payments 0	
DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED					
MAKE: CATERPILLAR INC.		MODEL: 259D3 C3H3		YEAR: 2023	
STOCK NUMBER: 23M02122		SERIAL NUMBER: 0CW928041		SMU: 3.3	
				NEW ☒ USED ☐	
259D3 COMPACT TRACK LOADER		512-4259 CAB PACKAGE, ULTRA		588-9122 HEATER, ENGINE COOLANT, 120V	
HYDRAULICS, PERFORMANCE, (H3)		512-4325 RUBBER BELT, 2 SPD, D/S IDLER		357-0230 COUNTERWEIGHT, MACHINE, EXTERNAL	
CONTROL, ISO, PROP, WT		512-4115 TRACK, RUBBER, 400MM(15.7 IN) BAR		454-6049 PACK, DOMESTIC TRUCK	
LIGHTS, LED		495-1671 BATTERY, HD, DISCONNECT, 850 CCA		560-7824 LANE 3 ORDER	
ROPS, ENCLOSED WITH A/C (C3)		512-4345 REAR LIGHTS		356-6082 80" Bucket	
DISPLAY, ADVANCED, LCD, CAMERA		416-9265 DOOR, CAB, POLYCARBONATE		539-8616 BR118 ID# 23W04823	
FAN, COOLING, DEMAND		486-6956 SEAT BELT, 2"		542-6994 72" Grapple Rake ID#23W04926	
QUICK COUPLER, HYDRAULIC		512-4052 PRODUCT LINK, CELLULAR PL641		573-8121 Pallet Forks	
SEAT, AIR SUSPENSION, CLOTH, HEAT		536-9738 CERTIFICATION ARR, P65		563-1163	
FILM, TWO SPEED WITH HIGH FLOW		568-4702 INSTRUCTIONS, ANSI, USA		512-3765	
STANDARD RADIO(12V), BLUETOOTH		345-6180 SERIALIZED TECHNICAL MEDIA KIT		421-8926	
TRADE-IN EQUIPMENT				PRICE AS EQUIPPED \$89,75	
MODEL: _____ YEAR: _____ SN: _____				EXT WARRANTY Incl	
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____				SUB TOTAL \$89,75	
MODEL: _____ YEAR: _____ SN: _____				SALES TAX (0%) \$	
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____				BALANCE DUE \$89,75	
MODEL: _____ YEAR: _____ SN: _____					
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____					
ALL TRADE-INS ARE SUBJECT TO EQUIPMENT BEING IN "AS INSPECTED CONDITION" BY VENDOR AT TIME OF DELIVERY OF REPLACEMENT MACHINE PURCHASE ABOVE.					
PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO THE VENDOR AND WARRANTS IT TO BE FREE AND CLEAR OF ALL CLAIMS, LIENS, MORTGAGES AND SECURITY INTEREST EXCEPT AS SHOWN ABOVE.					
☒ CATERPILLAR EQUIPMENT WARRANTY		INITIAL _____ /ds-init1/		Payment Terms and Conditions: Payment via Customer Check	
The customer acknowledges that he has received a copy of the Caterpillar Warranty and has read and understood said warranty. Scheduled oil sampling (S.O.S.) is mandatory with this warranty. The customer is responsible for taking oil samples at designated intervals from all power train components and failure to do so may result in voiding the warranty.					
Warranty applicable including expiration date where necessary: 24 Month or 2000 Hours, Premier					
259-60 M0/2500 HR POWERTRAIN + HYDRAULICS + TECH (Tier 4)					
CSA:					
NOTES:					

NO AGREEMENTS OTHER THAN THOSE EITHER PRINTED OR WRITTEN ON THIS ORDER ARE BINDING ON EITHER PARTY OF THIS CONTRACT. This order is subject to the terms and conditions set forth on both front and sides including the applicable manufacture's warranty. In the event this machine is equipment with Product Link. I understand data concerning this machine, its condition, and its operation is being transmitted by Product Link to Caterpillar Inc., its affiliates (Caterpillar), and /or its dealers to better serve me and to improve upon Caterpillar products and services. The information transmitted may include: machine serial number, machine location, and operation data, including but not limited to: fault codes, emissions data, fuel usage, service meter hours, software and hardware version numbers, and customer privacy. I agree to allow this data to be accessed by Caterpillar and/or its dealers.

ORDER RECEIVED BY Wiemero, Andrew Fabick REPRESENTATIVE PURCHASER CITY OF MEQUON

BY _____ SIGNATURE

This order is subject to the following terms and conditions:

1. The Seller reserves the right to accept or reject this order and shall not be required to give any reason for non-acceptance.
2. This order when accepted by Seller shall become a binding contract, but shall be subject to strikes, lockouts, accidents, fire, delays in manufacture, transportation, acts of God, embargoes, or Governmental action and any other causes beyond the control of the Seller whether the same as, or different from matters and things hereinbefore specifically enumerated, and any of said causes shall absolutely absolve the Seller from any liability to the purchaser under the hereof.
3. Title to the machine(s) being purchased shall remain in the name of Seller until the purchase price is fully paid, and release of the machine(s) to Purchaser demonstration or as an accommodation shall not transfer title until payment for the machine is received. In the event of nonpayment, receipt of insufficient check, stop payment order, or other failure to pay agreed consideration, customer agrees that it is leasing any to be purchased machine in its possession or control. Fabick's daily rental rate from date of possession until return of possession to Fabick, and subject to Fabick's standard Rental Terms, which are incorporated by reference. In the event of default, Fabick shall be entitled to its costs of collection or repossession, including reasonable attorneys' fees and 18% per annum interest on delinquent payment.
4. The Seller's responsibility for shipment ceases upon delivery to the transportation company at Seller's place of business, or manufacturer's place of business direct shipped to Purchaser, and any and all Risk of Loss for in transit damage, delay claims or shortages after such delivery is at Purchaser's risk (not Seller's) and claims shall be made by Purchaser to the transportation company. Purchaser agrees to acquire insurance on the machine prior to shipment.
5. Upon receipt of possession, Purchaser shall immediately inspect the machine(s) for non-compliance with terms of purchase, pre-transit damage, shortage or any other claim against Seller, and shall immediately notify Seller of any such claims in writing, and shall be deemed to have accepted the machine in its condition if no written claim is made within fifteen days of receipt of possession, which the parties agree is a commercially reasonable period for inspection.
6. Upon acceptance by Seller, this contract contains all terms and conditions of purchase, and prior negotiations, different terms, or representations are superseded by the terms of this contract. Seller is not bound by any representation or term made or allegedly made by any agent or employee of Seller which is not expressed forth in this contract.
7. Purchaser is buying the machines or goods herein subject to the manufacturer's warranty, if any. Seller **DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** Purchaser assumes the risk of damage and/or injury from use or operation of the machine or goods, both personal injury and property or casualty damage, suffered or sustained in the operation thereof, and agrees to hold Seller harmless therefrom. Purchaser waives and holds Seller harmless from any and all claims in connection with delays, lost profits, consequential damages, and incidental damages. All machines or goods being purchased are sold "as is" without any warranty, express or implied (except Seller warrants title), unless said warranty is set forth on page of this contract in the section entitled WARRANTY ON EQUIPMENT EXTENDED BY SELLER, USED EQUIPMENT and is signed or initialed by both of the parties hereto.
8. New Caterpillar Products (to include machines, engines, attachments and parts manufactured by Caterpillar Tractor Co.), are warranted by Caterpillar as set forth in Caterpillar Warranty forms, which the Purchaser has reviewed and accepts in lieu of any and all warranties by the Seller, whether express or implied. Non-Caterpillar new products being purchased including machines, engines, attachments and parts are subject to their Manufacturer's Warranty, if any, which the buyer has reviewed and accepts in lieu of any and all warranties by the Seller, whether express or implied.
9. To the extent applicable, the contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, or national origin, protected veteran status or disability.

INITIAL

BILL OF SALE FOR PROPERTY TAKEN IN TRADE

For value received, I/we hereby grant, sell, transfer and deliver unto John Fabick Tractor Company, One Fabick Drive, Fenton, Missouri 63026 at _____

I/we hereby certify that there is no lien, claim, debt, mortgage or encumbrance of any kind, nature or description against this property now existing, of record or otherwise, and that same is free and clear and is my/our sole and absolute property. I/we agree to assume all risk of loss and/or damage to above described equipment, beyond normal wear, until delivery is made to and accepted by Fabick.

by _____
 (Title)

SIGNATURE

Attachment: Fabick Cat_City of Mequon 259D3 Sales Agreement (RESOLUTION 4071 : 2023 Equipment Replacement - Compact Track Loader)

APPOINTEE INFORMATION SHEET

Name of Board or Commission: Southern Ozaukee Fire & EMS Board

Position: Director
(Indicate Member, Trustee, Alternate, Architect, etc.)

Name of Appointee: Lynn Streeter

Address: 2826 W. Golf Circle (53092)
(Include zip code)

Appointment By Mayor: Andrew Nerbun By Alderman _____
(Name)

At Large Appointment: X Aldermanic
Dist. Appointment _____
(Dist. Number)

Appointee Term Length: 3-Year Term Appointee Term
Expiration Date: 5/1/2026

Comments: _____

TYPE OF APPOINTMENT

New: X Reappointment: _____

If new, is this appointment filling an unexpired term? Yes: _____ No: X

Name of person being replaced: _____

Date submitted to Council: September 12, 2023

Attachment: Streeter_Southern Ozaukee Fire & EMS Board_Member (8718 : Southern Ozaukee Fire & EMS Appointment)



11333 N. Cedarburg Road, 60W
Mequon, Wisconsin 53092

CITY OF MEQUON
BOARD, COMMISSION AND/OR COMMITTEE TALENT BANK APPLICATION

Please complete and return to the Administration Office, Mequon City Hall
Application also available at www.ci.mequon.wi.us

Name: Lynn Streeter

Address: 2826 W. Golf Circle Zip Code: 53092

Mobile

Home Phone Number: 262-748-0341 Years of Residence in Mequon: 32

Employer (or School): Retired, Froedtert Health
Healthcare Administration

Address: _____ Occupation: Executive Director
Strategic Planning

Can you be reached during working hours: yes Work Phone: N.A.

E-mail Address (es): lstreeter@wi.rr.com

Would you be able to attend scheduled evening meetings on a regular basis: yes

What qualifications would contribute to your role as a Board, Commission or and/or Committee member (use additional paper if necessary):

A brief bio is attached. Specific applicable

experience: > 40 years in health care and
extensive strategic planning experience.

Have you been active in organized community groups in the past such as homeowners associations, referenda, and/or special interest groups (use additional paper if necessary):

Over 40 years of continuous & diverse volunteer

experience. Current: MT Rotary, MT Community Found
Direct

Periodically, the City may convene a committee on a temporary basis for a specific project. Do you possess any special skills that could be applied to a specific project (i.e. health care, benefits administration, human resources, economic development, communications, technologies):

Health care (clinical and administrative e.g. HR, budget

Strategic Planning

Served on the Mayor's Future of our Fire Dept.
Committee

Revised: April 2023



Attachment: Lynn Streeter Application (8718 : Southern Ozaukee Fire & EMS Appointment)

<u>SCHOOL</u>	<u># OF YEARS ATTENDED</u>	<u>AREAS OF STUDY</u>	<u>WHERE</u>
High School	<u>4</u>		<u>Bedford, N.Y.</u>
College	<u>4</u>	<u>Occupational Therapy</u>	
Post Graduate	<u>3</u>	<u>Administrative Leadership</u>	
Trade/Specialty			
<u>See attached</u>			

Rate the Board(s), Commission(s) and/or Committee(s) in order of preference -#1 being first choice:

☐ Architectural Board	☐ Hiram Schmidt Fund
☐ Board of Appeals	☐ Joint Mequon-Thiensville Bike & Pedestrian Way
☐ Board of Police Commissioners	☐ Commission
☐ Board of Review	☐ Landmarks Commission
☐ Economic Development Board	☐ Mequon Nature Preserve Advisory Committee
☐ Ethics Board	☐ Milwaukee River Advisory Committee
☐ Festivals Committee	☐ Park and Open Space board
☐ Frank L. Weyenberg Library	☐ Planning Commission
☐ Board of Trustee	☒ Southern Ozaukee County Fire & EMS Board
	☐ Tree Board

The following information will be held in confidence and is for review if considered for the Board of Police and Fire Commission. Have you ever been convicted of a criminal offense? no

Would you be willing to allow the Police Department to conduct a background investigation? yes

I understand that the information provided to the City of Mequon contained herein becomes public upon submittal of this application.

Lynn Streeter
Signature

April 13, 2023
Date

Lynn Streeter

Lynn retired from Froedtert Health in December of 2020, having served as the Executive Director of Strategic Planning & Business Development. Lynn worked in health care for over forty years, starting her career as an Occupational Therapist. She has extensive experience in enterprise-wide strategic planning, clinical program growth and development, service line leadership and project management. Lynn has had a leadership role in opening multiple hospitals and clinics, a cardiac program, three cancer centers, and a home hospice.

Lynn received a Master's of Science in Administrative Leadership and Adult Education from the University of Wisconsin-Milwaukee and a Bachelor of Science Degree in Occupational Therapy from Washington University in St. Louis. She received an Honorary Nursing Degree from the Columbia College of Nursing, Mount Mary College.

Lynn is an active community volunteer and a member of the Mequon Thiensville Rotary Club. Recent volunteer activities have included: member of the Mayor's Future of Our Fire Department Committee, Advocates of Ozaukee Board of Directors, University of Wisconsin – Milwaukee College of Health Sciences Advisory Board and St. John's on the Lake Board of Directors. In 2012 Lynn was named Citizen of the Year by the Mequon-Thiensville Chamber of Commerce.

Lynn and her husband Scot have lived in Mequon for over thirty years. They appreciate the sense of community, friends and neighbors, and can often be seen enjoying the parks and outdoor spaces of Mequon and Thiensville.

APPOINTEE INFORMATION SHEET

Name of Board or Commission: Hiram Schmitt Fund

Position: Chair
(Indicate Member, Trustee, Alternate, Architect, etc.)

Name of Appointee: Jenne Hohn

Address: 11607 N. Grace Court (53092)
(Include zip code)

Appointment by Mayor: X Appointment by Alderman: _____

At Large Appointment: X Aldermanic
Dist. Appointment _____
(Dist. Number)

Appointee Term Length: 3-Year Term Appointee Term
Expiration Date: 5/1/2026

Comments: _____

TYPE OF APPOINTMENT

New: X Reappointment: _____

If new, is this appointment filling an unexpired term? Yes: _____ No: X

Name of person being replaced: Robert Reynolds

Date submitted to Council: September 12, 2023

Copy to Website _____



CITY OF MEQUON
BOARD, COMMISSION AND/OR COMMITTEE TALENT BANK APPLICATION
 Please complete and return to the Administration Office, Mequon City Hall
 Application also available at www.ci.mequon.wi.us

Name: JENNE HOHN

Address: 11607 N. GRACE CT., MEQUON Zip Code: 53092

Home Phone Number: 262-238-1547 Years of Residence in Mequon: 3

Employer (or School): N/A

Address: _____ Occupation: CHIROPRACTOR

Can you be reached during working hours: YES ^{CELL} Work Phone: 707.337.3490

E-mail Address (es): jennehohn dc@gmail.com

Would you be able to attend scheduled evening meetings on a regular basis: YES

What qualifications would contribute to your role as a Board, Commission or and/or Committee member (use additional paper if necessary):

PLEASE SEE COVER LETTER

Have you been active in organized community groups in the past such as homeowners associations, referenda, and/or special interest groups (use additional paper if necessary):

ROTARY CLUB OF THIENSVILLE-MEQUON, INTERNATIONAL LIVE EVENTS ASSOCIATION (ILEA),

LEADERSHIP NAPA VALLEY, NAPA VALLEY COLLEGE HOSPITALITY AND TOURISM MANAGEMENT ADVISORY BOARD
SUSTAINABLE NAPA COUNTY SUSTAINABLE HOSPITALITY TASK FORCE, NAPA VALLEY DESTINATION COUNCIL
 Periodically, the City may convene a committee on a temporary basis for a specific project. Do you possess any special skills that could be applied to a specific project (i.e. health care, benefits administration, human resources, economic development, communications, technologies):

I AM AVAILABLE TO ASSIST WITH HEALTH CARE AND
EVENT PLANNING.

SCHOOL	# OF YEARS ATTENDED	AREAS OF STUDY	WHERE
High School	<u>4</u>	<u>GENERAL</u>	<u>CEDARBURG HIGH</u>
College	<u>2 - UW MADISON</u>	<u>3 - BUSINESS ADMIN</u>	<u>WESTERN WASHINGTON</u>
Post Graduate	<u>4</u>	<u>CHIROPRACTIC</u>	<u>LIFE U</u>
Trade/Specialty			

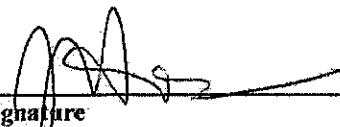
Rate the Board(s), Commission(s) and/or Committee(s) in order of preference -#1 being first choice:

☐ Architectural Board	☐ Hiram Schmidt Fund
☐ Board of Appeals	<u>2</u> ☐ Joint Mequon-Thiensville Bike & Pedestrian Way Commission
☐ Board of Police & Fire Commissioners	☐ Landmarks Commission
☐ Board of Review	<u>3</u> ☐ Mequon Nature Preserve Advisory Committee
☐ Economic Development Board	☐ Milwaukee River Advisory Committee
☐ Ethics Board	☐ Park and Open Space board
<u>1</u> ☐ Festivals Committee	☐ Planning Commission
☐ Frank L. Weyenberg Library	☐ Tree Board
☐ Board of Trustee	

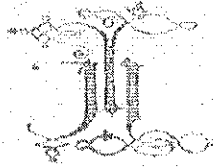
The following information will be held in confidence and is for review if considered for the Board of Police and Fire Commission. Have you ever been convicted of a criminal offense? NO

Would you be willing to allow the Police Department to conduct a background investigation? YES

I understand that the information provided to the City of Mequon contained herein becomes public upon submittal of this application.


Signature

2/23/2021
Date



February 23, 2021

Mayor John Wirth
Mequon City Hall
11333 North Cedarburg Road
Mequon, Wisconsin 53092

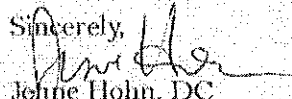
Dear Mayor Wirth:

Thank you for considering the attached application for a committee position with the city of Mequon. Although I have interest in several committees, I am most interested in the Festivals Committee vacancy. Please also consider this application for other committee positions as they become available. I am looking forward to expanding my volunteer time in service to the communities of Thiensville and Mequon.

Prior to my recent chiropractic education, I owned an event planning business in Napa, California. During that time, I was recognized for excellence as an event planner, and for community service. I have served on several local and international boards and am an honored graduate of the esteemed Leadership Napa Valley Class XX. I currently serve on the Board of Directors as Community Service chair for Thiensville-Mequon Rotary Club. I also volunteer my time coaching for Special Olympics.

I was one of two students inducted into the Pi Tau Delta Chiropractic Honor Society upon my graduation in 2015 and graduated Summa Cum Laude. In 2010, I received the Outstanding Napa Valley Hospitality/Tourism Award of the Year and was recognized by the State of California for this achievement. As an event planner, I won several awards for event excellence and the International Live Events Association (ILEA) J. Robert Graves Event Pioneer Award for founding the fastest-growing ILEA chapter in history.

Thank you for considering my application to serve our great community. I am grateful to call Mequon home. I look forward to hearing from you.

Sincerely,

Jenne Hohn, DC

11607 North Grace Court • Mequon, Wisconsin 53092
707.337.3490, Phone • jennehohndc@gmail.com, Email

Attachment: Jenne Hohn Application (8717 : Hiram Schmitt Fund Appointment)