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Office of the City Clerk
Taped and Televised

COMMON COUNCIL
Regular Meeting
Tuesday, March 12, 2024 - 7:30 PM
Christine Nuernberg Hall

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 7:56 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun
Alderman Robert Strzelczyk
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Kathleen Schneider
Alderman William Gebhardt

Also present: City Administrator Jones, City Attorney Sajdak, City Clerk Fochs, Assistant City Administrator/HR Director Schoenemann, City Engineer/Public Works Director Lundeen, Community Development Director Tollefson, Finance Director Engroff, press and interested public.

4) Public Hearing:

- a) **ORDINANCE 2024-1659** - An Ordinance Amending Chapters 10 and 58 of the Mequon Municipal Code in Connection with Approvals by the City's Architectural Review Board and Adopting Updates to the Board's Guidelines for Residential Structures.

1) Public Hearing

Motion to open the public hearing for **ORDINANCE 2024-1659**.

RESULT:	Approved by Voice Acclamation [Unanimous]
MOVED BY:	Alderman Mayr
SECONDED BY:	Alderman Schneider

AYES:	Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt
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Motion to close the public hearing for **ORDINANCE 2024-1659**.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Mayr

AYES:	Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt
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2) Consideration of Ordinance

Motion to approve **ORDINANCE 2024-1659**.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Strzelczyk

AYES:	Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt
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5) **Personal Appearances and Public Comment:** None.

6) **Public Officials' Reports:**

- a) Mayor: None.
- b) City Administrator: City Administrator Jones announced that the City is now accepting credit card payments at City Hall, The Public Works Building and the Public Safety Building. There is a 3.25% convenience fee applied to all transactions to cover credit card processing fees. In addition, he announced the Spring Election will be on Tuesday, April 2nd. In-person absentee voting at City Hall will start Tuesday, March 19th and run through Friday, March 29th, weekdays only. Hours are 8:00 am - 4:00 pm, except for March 29th when the hours are 8:00 am - 5:00 pm. On April 2nd, the poll sites will be open from 7:00 am - 8:00 pm.

Lastly, the Strategic Planning Workshop will be held on Thursday, May 2nd. The venue is to be determined.

7) **Consent Agenda:**

- a) Common Council meeting minutes of February 13, 2024.
- b) Architectural Board meeting minutes of January 8, 2024.
- c) Economic Development Board meeting minutes of January 23, 2024.
- d) Festivals Committee meeting minutes of January 17, 2024.
- e) Finance-Personnel Committee meeting minutes of January 9, 2024.
- f) Planning Commission meeting minutes of January 22, 2024.
- g) Public Safety Committee meeting minutes of January 9, 2024.

- h) Public Welfare Committee meeting minutes of January 9, 2024.
- i) Public Works Committee meeting minutes of December 12, 2023.
- j) Zoning Enforcement and Site Compliance Report Through March 1, 2024.

Motion to approve the monthly list of minutes and reports, Consent Agenda Items A-J.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

k) Ordinance First Readings

NOTE: First reading of Ordinances will not be acted upon unless a suspension of the rules is approved by a recorded vote of two-thirds majority of all aldermen.

- 1) **ORDINANCE 2024-1660** - An Ordinance Amending Chapter 14 of the Mequon Municipal Code, in Connection with Reporting Requirements for Auctions and Secondhand Stores.

RESULT: **First Reading**

8) Ordinance:

- a) **ORDINANCE 2024-1658** - An Ordinance Repealing and Recreating Chapter 62 of the Mequon Municipal Code Relating to the Regulation of Signs Within the City.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

9) Resolutions:

- a) **RESOLUTION 4104** - A Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2022.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- b) **RESOLUTION 4105** - A Resolution Authorizing Execution of a Professional Services Agreement for Completion of a Real Estate Market Analysis of the Port Washington Road Corridor Between County Line Road and Glen Oaks Lane with Redevelopment Resources of Madison, Wisconsin, in an Amount Not-to-Exceed \$69,710.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Schneider

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- c) **RESOLUTION 4106** - A Resolution Amending the City's FY2024 Compensation Plan, in Connection with Establishment of a Full-Time Management Intern Position During 2024-2025.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- d) **RESOLUTION 4107** - A Resolution Approving Award of the 2024 Road Improvements Contract to Payne & Dolan, of Jackson, Wisconsin, in the Amount of \$1,260,000.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

- e) **RESOLUTION 4108** - A Resolution Awarding the 2024 Crack Sealing Contract to Fahrner Asphalt Sealers, Waunakee, Wisconsin in an Amount Not-to-Exceed \$252,000.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

10) Specified Unfinished Business From Prior Meetings: None.

11) Specified New Business: None.

12) Potential Closed Session:

- a) Purchase of 2010 W. Ranch Road: The Common Council may convene into closed session pursuant to Wis. Stat.19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as deemed appropriate.

Motion to go into Closed Session to discuss the Purchase of 2010 W. Ranch Road.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Hansher

AYES:	Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt, Nerbun
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The Common Council convened into Closed Session at 8:07 PM.

Motion to reconvene into Open Session at 8:25 PM.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Schneider

AYES:	Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt
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Motion to approve **RESOLUTION 4109** - A Resolution Declaring the Necessity and Establishing the Relocation Order for the Relocation and Reconstruction of Sanitary Sewer Lift Station E and Authorizing the Purchase of the Property at 2010 W. Ranch Road.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Schneider

AYES:	Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt
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13) Adjourn

Motion to adjourn at 8:27 PM.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk
Approved 04-09-24