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Office of the City Clerk
Taped and Televised

**COMMON COUNCIL
Regular Meeting
Tuesday, March 11, 2025, 7:30 PM
or Immediately Following Sewer Utility Commission
Christine Nuernberg Hall**

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 7:30 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun
Alderman Robert Strzelczyk
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Peter Bratt
Alderman William Gebhardt

Also Present: Administrator Jones, Police Chief Riley, Assistant Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, City Engineer Lundeen, Director of Community Development Tollefson, Assistant Director of Community Development Zader, Finance Director Arnett, Buildings Superintendent Bodah, press and interested public.

4) Public Hearings:

- a) **ORDINANCE 2024-1673** - An Ordinance Amending the Following for the Property Located at 2803 and 2909 West Mequon Road: A) The City's Zoning Map within Chapter 58 of the Mequon Municipal Code, from Single-Family Residential 1-Acre (R-3) to Institutional Public Service (IPS) and Planned Unit Development Overlay (PUD); and B) The City's Land Use Plan Map from Residential (1 to 1.5 Acre) to Institutional.

Motion to open the public hearing.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

Motion to close public hearing.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVER: Alderman Strzelczyk

SECONDER: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

Motion to approve Ordinance 2024-1673.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVER: Alderman Parrish

SECONDER: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

5) Personal Appearances and Public Comment

Resident Cara Stawicki of 14045 Twin Oaks Lane told the Council that her home had been broken into on Saturday evening between 6:15 and 9PM. She appreciated the assistance of the police department but wanted to raise the issue of communication and awareness surrounding crime in Mequon. Since the event, she learned of a similar robbery at her neighbor's home and wants improved access to crime information and communication to fellow community members. She also provided handouts of what she was able to find that documented information provided by the Police Departments in neighboring communities.

6) Public Officials' Reports

- a) Mayor
- b) City Administrator

Administrator Jones wanted to remind voters that In-Person Absentee Voting will be held at City Hall next week from March 18 - 28.

7) Consent Agenda:

- a) Architectural Board meeting minutes of January 13, 2025.
- b) Board of Appeals meeting minutes of January 2, 2025.
- c) Common Council meeting minutes of February 11, 2025.
- d) Economic Development Board meeting minutes of January 28, 2025.
- e) Festivals Committee meeting minutes of January 13, 2025.
- f) Finance-Personnel Committee meeting minutes of January 14, 2025.
- g) Park and Open Space Board meeting minutes of November 20, 2024.
- h) Planning Commission meeting minutes of January 27, 2025.
- i) Public Welfare Committee meeting minutes of January 14, 2025.

- j) Public Works Committee meeting minutes of January 14, 2025.
- k) Sewer Utility District Commission meeting minutes of December 10, 2024.
- l) Zoning and Code Enforcement summary through February 28, 2025.
- m) **RESOLUTION 4182** - A Resolution Approving a Third Amendment to the Aster Woods Condominium Plat to Allow Expanded Building Envelopes for the Properties Located at 1511-1596 Aster Woods Court and 11620-11693 Aster Woods Circle.

Motion to approve Consent Agenda items A-M.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Parrish

SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- n) Ordinance First Readings

NOTE: First reading of Ordinances will not be acted upon unless a suspension of the rules is approved by a recorded vote of two-thirds majority of all aldermen.

- 1) **ORDINANCE 2025-1675** - An Ordinance Amending Chapter 58 of the Mequon Municipal Code, Allowing Showroom Sales Facilities as a Conditional Use within the City's B-4 Zoning Districts.
- 2) **ORDINANCE 2025-1676** - An Ordinance Amending Chapter 14 of the Mequon Municipal Code, Related to Alcoholic Beverage Licensing.
- 3) **ORDINANCE 2025-1677** - An Ordinance Amending Section 2-230 of the Mequon Municipal Code, Relating to Employee Discipline.

Motion to suspend the rules related to first readings for Ordinance 2025-1677.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Parish

SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

The Council clarified that this Ordinance was necessary as it was adding back in existing wording to the Code that had been omitted during a previous revision.

Motion to approve Ordinance 2025-1677.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

8) Ordinances: None.

9) Resolutions:

- a) **RESOLUTION 4183** - A Resolution Adopting the 2025 City of Mequon's Comprehensive Park, Recreation and Open Space Plan.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Bratt
SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- b) **RESOLUTION 4184** - A Resolution Approving the First Amendment to a License Agreement with AT&T, Extending the Term for the Cellular Tower Located at 11800 North Port Washington Road Through 2041.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- c) **RESOLUTION 4185** - A Resolution Clearing the Personal Property Tax Roll of Delinquent Accounts Deemed Uncollectible for Tax Roll Year 2023.

The Council clarified that the delinquent accounts will be sent to a collections agency to continue to seek payment; they are not simply written off the books.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Bratt
SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- d) **RESOLUTION 4186** - A Resolution Amending the City's FY2025 Compensation Plan, in Connection with a Reorganization of the Public Works Department.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- e) **RESOLUTION 4187** - A Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2025, Related to Athletic Field Fees, Lemke Park Concession Fees and Pool Fees.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Alderman Hansher

SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- f) **RESOLUTION 4188** - A Resolution Adopting the 2025 Mequon-Thiensville Bike & Pedestrian Way Plan.

The Council discussed approving the Consultant Report, which is not a final plan. City Attorney Sajdak clarified that the wording of “adopting” the plan was standard and did not refer to approval for all the items proposed in the plan. City Engineer Lundeen explained that this plan was the result of over 18 months of meetings and deliberations, including surveys from residents of both Mequon and Thiensville. And, as with any plan brought to Council, there will be a prioritization of CIP for the next five years.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- g) **RESOLUTION 4189** - A Resolution Authorizing a Contract for Preemption Upgrades to the Highway-Grade Crossing on Mequon Road Required to Activate the Traffic Signals at the Intersection of Mequon Road and Weston Drive to CDL Electric Company, LLC of Pittsburg, Kansas, in the Amount of \$74,789.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderperson Tolocko

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- h) **RESOLUTION 4190** - A Resolution Awarding a Contract for 2025 HVAC Preventative Maintenance & Emergency Response Services to J.F. Ahern Company, Milwaukee, Wisconsin, for a Total Estimated Cost of \$31,689.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- i) **RESOLUTION 4191** - A Resolution Authorizing Supplemental Inspection Services in Excess of \$25,000 During the 2025 Construction Season with the Following Engineering Firms: GRAEF-USA, Kapur & Associates, M-Squared, The Sigma Group, raSmith and Ruekert-Mielke, Inc.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher
SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- j) **RESOLUTION 4192** - A Resolution Approving an Intergovernmental Cooperation Agreement for Law Enforcement Mutual Aid in Ozaukee County.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- k) **RESOLUTION 4193** - A Resolution Approving Receipt of a Donation from the Mequon-Thiensville Community Foundation in the Amount of \$16,000 for the Purchase, Training and Certification of a Successor K9.

Mayor Nerbun and the Council wanted to acknowledge the great support provided by the community and express their gratitude for the donation for the K9. This program is a great asset to both the Police Department and the community as a whole.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- l) **RESOLUTION 4194** - A Resolution Approving the Purchase of a Replacement Sewer Televising Truck, Lateral Camera and Related Components from Envirotech Equipment, Lannon, Wisconsin, for a Total Estimated Cost of \$455,000.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

- m) **RESOLUTION 4195** - A Resolution Establishing Financial Policy Statement 19: Sewer Credit Policy.

RESULT: **Approved by Roll Call Vote [Unanimous]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Parrish

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

10) Specified Unfinished Business From Prior Meetings: None.

11) Specified New Business:

a) Mayoral Appointments

- 1) Board of Appeals Appointment
- 2) Mid-Moraine Municipal Court Administration Committee Appointments

Motion to approve all appointments.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

12) Potential Closed Session: Personnel Evaluation of City Administrator: The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene into open session to take such action as deemed appropriate.

Motion to enter into Closed Session at 8:25 PM.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVER: Alderman Hansher
SECONDER: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt, Nerbun

13) Adjourn

Motion to adjourn at 8:43 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVER: Alderman Parrish
SECONDER: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Gebhardt

Respectfully Submitted,
Beth Kong
Deputy Clerk