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www.cityofmequonwi.gov

Office of the City Clerk
Taped and Televised

COMMON COUNCIL
Regular Meeting
Tuesday, February 11, 2025 - 7:30 PM
or Immediately Following the Sewer Utility District Commission
Christine Nuernberg Hall

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 7:34 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun
Alderman Robert Strzelczyk
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Peter Bratt
Alderman William Gebhardt

Excused: Alderman Brian Parrish

Also Present: Administrator Jones, Assistant Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, City Engineer Lundeen, Director of Community Development Tollefson, IT Manager Fortini, Management Fellow Randall, press and interested public.

4) Public Hearings:

- a) **ORDINANCE 2025-1674** - An Ordinance Amending the Following in Connection with the Development of a 5.13 Acre Parcel Located at 14319 N. Port Washington Road: A) The City's Zoning Map within Chapter 58 of the Mequon Municipal Code, from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial; and B) The City's Land Use Plan Map from Ulao Creek Neighborhood Commercial and Ulao Creek Senior Housing to Ulao Creek Neighborhood Commercial.

1) Public Hearing

Motion to open public hearing.

RESULT: **Approved by Voice Acclamation [7 to 1]**
MOVED BY: Alderman Strzelczyk

SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

Motion to close public hearing.

RESULT: **Approved by Voice Acclamation [7 to 1]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

2) Consideration of Ordinance

Motion to approve Ordinance 2025-1674.

RESULT: **Approved by Voice Acclamation [7 to 1]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

5) **Personal Appearances and Public Comment:** None.

6) **Public Officials' Reports:**

- a) Mayor Nerbun informed residents that the Candlelight Hike scheduled for Saturday was canceled due to inclement weather. He provided an update that the traffic lights at the intersection of Mequon Road and Weston Road have begun flashing to help with traffic flow.
- b) Administrator Jones acknowledged Mequon Police K9 Djuke passed away suddenly after four years of service. He reminded residents that absentee voting runs through Friday, February 14 and that all voting on February 18 will be held at City Hall for this election only. City of Mequon website and city staff emails have transitioned to a “.gov” address and the website address is now www.cityofmequonwi.gov.

7) **Consent Agenda**

- a) Architectural Board meeting minutes of December 9, 2024.
- b) Board of Appeals meeting minutes of December 5, 2024.
- c) Common Council meeting minutes of January 14, 2025.
- d) Economic Development Board meeting minutes of November 19, 2024.
- e) Festivals Committee meeting minutes of November 18, 2024.
- f) Finance-Personnel Committee meeting minutes of December 10, 2024.
- g) Joint Mequon-Thiensville Bike and Pedestrian Way Commission meeting minutes of December 12 & 19, 2024.
- h) Mequon Municipal Water Utility Commission meeting minutes of October 30, 2024.

- i) Planning Commission meeting minutes of December 2, 2024.
- j) Public Safety Committee meeting minutes of November 12, 2024.
- k) Public Welfare Committee meeting minutes of December 10, 2024.
- l) Public Works Committee meeting minutes of December 10, 2024.
- m) Zoning Enforcement and Site Compliance Report through January 29, 2025.
- n) **RESOLUTION 4174** - A Resolution Authorizing Two Amendments to the Development Agreement for Highland Meadows, a 37-Lot Single-Family Subdivision, Located at 1310 West Highland Road.
- o) **RESOLUTION 4175** - A Resolution Approving the Final Plat for Highland Meadows, a 37-Lot Single-Family Subdivision, Located at 1310 West Highland Road.

Motion to approve all minutes and resolutions as included in the Consent Agenda.

RESULT: **Approved by Voice Acclamation [7 to 1]**

MOVED BY: Alderman Hansher

SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Brian Parrish

8) Ordinances: None.

9) Resolutions:

- a) **RESOLUTION 4176** - A Resolution Awarding a Contract for the Replacement and Installation of Audio and Video Equipment within the Council Chambers at City Hall to AV Design Group of Thiensville, Wisconsin, in the Amount of \$163,257.

This has been reviewed line-by-line during the Finance-Personnel Committee meeting because of the large dollar amount. The timing is good because of the other updates planned for the Common Council room, which makes access easier for the installation of the system.

RESULT: **Approved by Roll Call Vote [7 to 1]**

MOVED BY: Alderman Bach

SECONDED BY: Alderman Gebhardt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

- b) **RESOLUTION 4177** - A Resolution Approving a Five-Year Service Agreement for Administration of a 457(b) Retirement Plan with MissionSquare Retirement, Washington, DC.

The Council commented that this will provide a good money savings for the City employees and acknowledged the efforts of City Administrator Jones in spearheading this change.

RESULT: **Approved by Voice Acclamation [7 to 1]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Bach

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

- c) **RESOLUTION 4178** - A Resolution Authorizing Renewal of an Application with Bird City Wisconsin and Observing World Migratory Bird Day in Conjunction with Arbor Day.

RESULT: **Approved by Voice Acclamation [7 to 1]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

- d) **RESOLUTION 4179** - A Resolution Designating Mequon, Wisconsin as a Bee City USA.

RESULT: **Approved by Voice Acclamation [7 to 1]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Hansher

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

- e) **RESOLUTION 4180** - A Resolution Awarding a Contract for Cleaning Services at City Hall, the Department of Public Works Facility and the Public Safety Building to Environment Control of Wisconsin, Inc., Waukesha, Wisconsin, in the Amount of \$226,296 for the Period April 1, 2025 - December 31, 2027.

The Council asked if this contract would be more cost-effective than hiring additional City staff. City Administrator Jones said the committee had reviewed past solutions and determined this contract to be the best option. All contract employees who work inside a government building will undergo a background check by the City of Mequon Police Department. Sensitive or confidential areas of the buildings will still be cleaned by City Hall staff.

RESULT: **Approved by Roll Call Vote [7 to 1]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Bratt

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

- f) **RESOLUTION 4181** - A Resolution Approving the Purchase of a Replacement Pick-Up Truck and Related Components from Ewald Automotive Group, Oconomowoc, Wisconsin for a Total Estimated Cost of \$45,252.

RESULT: **Approved by Roll Call Vote [7 to 1]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Strzelczyk

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt
DEEMED NO: Parrish

10) Specified Unfinished Business From Prior Meetings: None.

11) Specified New Business: None.

12) Potential Closed Session:

- a) Closed Session Regarding Personnel Evaluation of City Administrator: The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene into open session to take such action as deemed appropriate.

Motion to enter into closed session.

RESULT: **Approved by Roll Call Vote [8 to 1]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Mayr

AYES: Strzelczyk, Tolocko, Mayr, Hansher, Bach, Bratt, Gebhardt, Nerbun
DEEMED NO: Parrish

10) Specified Unfinished Business From Prior Meetings: None.

13) Adjourn

Hearing no objection, Mayor Nerbun adjourned the meeting at 8:35 PM.

Respectfully Submitted,
Beth Kong, Deputy Clerk