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Office of the City Clerk
Taped & Televised

COMMITTEE OF THE WHOLE

Monday, August 29, 2022

6:00 PM

Christine Nuernberg Hall

Minutes

1. Call to Order

Mayor Nerbun called the meeting to order at 6:00 PM.

2. Roll Call

Present:

Mayor Andrew Nerbun

Alderman Glenn Bushee

Alderman Mark Gierl

Alderman Jeffrey Hansher

Alderman Dale Mayr

Alderman Brian Parrish

Alderman Kathleen Schneider

Alderman Robert Strzelczyk

Alderman Vacant Seat - **Absent**

3. Overview of Fiscal Year 2023 Budget Development Process

City Administrator Jones stated that the Budget Team, consisting of himself, Assistant City Administrator Schoenemann, Finance Director Engroff, and Assistant to the Finance Director Keyser, had been working on the budget since early July. They have concluded meeting with all the departments to review their budgets. The Budget Team has approximately four weeks to prepare the budget for the Appropriations Meeting that will likely take place the first week of October.

An overview of fiscal year 2022 was then presented by Finance Director Engroff. She shared the City's revenues and expenditures through July 31, 2022. City Administrator Jones pointed out some revenue, expense, and general considerations to consider. The City tax rate equals \$3.08 per \$1,000 assessed value. New net construction is up 2.2% or \$360,000. The excess levy above allowable limit is \$683,905. The expense considerations included the July 2022 CPI being 8.5%, the 2022 Budget absorbing increases in fuel, postage, utilities, and wages, plus health insurance in 2023 will be rising 5.4%. In addition, WRS is going to increase by 1.5% for Public Safety and .6% for all others, natural gas costs are up 31% from

one year ago, and insurance is forecasted to be 10-20% higher. Other general considerations are that Fire & EMS will be removed from the 2023 Budget and the Compensation Review that is currently underway.

4. Capital Financing Update

City Administrator Jones stated that since 2015, Pay-As-You-Go Funding is up 53%. Pay-As-You-Go Capital rose by \$128K in 2022. The City's debt service is remaining level for 2023. Currently, no debt is scheduled beyond 2033. The City is in prime position to work with Ehlers to help plan/finance future building projects. A brief discussion then took place about what those projects might be.

5. Public Safety Consolidation Update

City Administrator Jones then gave a brief overview as to how the Southern Ozaukee Fire Department (SOFD) Budget was taking shape. It includes an ambulance fee, market fee adjustment, and an adjustment in alarm, sprinkler, and commercial inspection fees that would occur. The Department will receive \$300K in Ozaukee County ARPA Funds.

6. Supplemental Funding Discussion

City Administrator Jones shared how the City has received \$2.5 Million from the American Rescue Plan Act. All monies need to be programmed by 2024 and spent by 2026. Mr. Jones provided a chart with an allocation plan that staff had identified and broken down into the Strategic Planning focus areas of Capital/Infrastructure, IT/Customer Service, Financial Stewardship, and Quality of Life.

7. 2023 Budget Schedule

The next steps of the budget process include the distribution on September 26th, an Appropriations Meeting on October 3rd or 6th, a second Appropriations Meeting, if necessary, would take place between October 12th - October 18th, the Sewer & Water Budget Meeting would take place between October 18th – November 3rd, and the Public Hearing and Budget Adoption on November 9th.

8. Potential Closed Session

Motion to enter into closed session at 7:18 PM.

RESULT: **Approved by Voice Acclamation [7-1]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Schneider

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk
DEEMED NO: Vacant Seat

9. Adjourn

Motion to adjourn at 7:51 PM.

RESULT: **Approved by Voice Acclamation [7-1]**

MOVED BY: Alderman Schneider

SECONDED BY: Alderman Gierl

AYES: Nerbun, Bushee, Gierl, Hansher, Mayr, Parrish, Schneider, Strzelczyk

DEEMED NO: Vacant Seat

Respectfully Submitted,

Carrie Enea

Executive Assistant - Communications