



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262/242-3100

www.cityofmequonwi.gov

Parks and Forestry

**TREE BOARD
Regular Meeting
Thursday, September 10, 2026 - 6:00 PM
North Conference Room**

Agenda - AMENDED

- 1) Call to Order and Roll Call**
- 2) Approval of Meeting Minutes**
 - a) Approval of Meeting Minutes from 6-4-2026
 - b) Approval of Meeting Minutes from 7-23-2026
- 3) Action Items**
 - a) Enclave Phase X and XI Street Tree Approval
- 4) Discussion Items**
 - a) Swan Ridge Farms Subdivision- Proposed Removal and Replanting of 117 Trees
 - b) Review of City of Mequon's Code of Ordinances Related to Boards, Committees, and Commissions
- 5) Adjourn**

DATED: September 9, 2026

/s/ Carol Bangs, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodation for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting. Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM.



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Parks and Forestry

**TREE BOARD
Regular Meeting
Thursday, June 4, 2026 - 6:00 PM
North Conference Room**

Minutes

1) Call to Order and Roll Call

The meeting was called to order by Board Member Karen Dredge at 6:00 p.m.

Present:

Board Member Jake Azinger
Board Member Karen Dredge
Board Member Emily Gehrke
Alternate Nancy Szatkowski
Chair Carol Bangs, Absent
Alderman Robert Strzelczyk, Absent

Also Present: City Forester Nathan Herlache, Matt Cudney of Veridian Homes

2) Approval of Meeting Minutes

a) Meeting Minutes of April 16, 2026

MOTION:	Approval of April 16, 2026 Minutes
MOVER:	Alternate Nancy Szatkowski
SECONDER:	Board Member Karen Dredge
AYES:	Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski
NAYS:	None
RESULT:	Approved by Voice Acclamation [Unanimous]

3) Action Items

a) Transition of Chairperson Duties and Election of New Chairperson

The board dismissed the agenda item of Transition of Chairperson Duties and Election of New Chairperson after determining that chair appointments are made by the Mayor.

MOTION:	Motion to dismiss the agenda item
MOVER:	Alternate Nancy Szatkowski
SECONDER:	Board Member Emily Gehrke
AYES:	Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski
NAYS:	None
RESULT:	Approved by Voice Acclamation [Unanimous]

b) Enclave Phase 9 Street Tree Approval

The board unanimously approved the Enclave Phase 9 Street Tree Plan after reviewing the updated layout, confirming its consistency with prior phases, and noting that all species selections and spacing aligned with previously established recommendations.

MOTION:	Enclave Phase 9 Street Tree Approval
MOVER:	Board Member Emily Gehrke
SECONDER:	Alternate Nancy Szatkowski
AYES:	Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski
NAYS:	None
RESULT:	Approved by Voice Acclamation [Unanimous]

4) Discussion Items

a) Discussion of staff approved amendments made to the Granville Ridge and Riverland Meadows Street Tree Plans

City Forester Nathan Herlache provided an update on the amendments to the Granville Ridge and Riverland Meadows Street Tree Plans, noting that all revisions requested at the previous meeting were incorporated and resubmitted accordingly.

5) Adjourn

Motion to adjourn at 6:19 p.m.

MOTION:	Adjourn
MOVER:	Board Member Jake Azinger
SECONDER:	Alternate Nancy Szatkowski
AYES:	Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski
NAYS:	None
RESULT:	Approved by Voice Acclamation [Unanimous]

Respectfully Submitted,
Kaitlynn Honeck
DPW Administrative Assistant



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Parks and Forestry

**TREE BOARD
Regular Meeting
Thursday, July 23, 2026 - 6:00 PM
North Conference Room**

Minutes

1) Call to Order and Roll Call

The meeting was not called to order due to the absence of a quorum.

Respectfully Submitted,
Kaitlynn Honeck



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Fax: 262/242-9655

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Parks and Forestry

TO: Tree Board
FROM: Nate Herlache, City Forester
DATE: September 10, 2026
SUBJECT: Street Tree Approval

Background

Excel Engineering submitted a street tree plan for The Enclave at Mequon Preserve, Phase X and XI. The property is located along (future) Skylark Drive (extending west from the existing Skylark Drive) and diverges south into an unnamed (TBA) cul-de-sac. The plans were designed by Excel Engineering in collaboration with Veridian Homes.

Analysis

The plan meets the requirements of Section 8 of the City of Mequon Policy Manual for Tree Protection and Preservation, including:

- Minimum diameter requirements
- Installation rate and spacing requirements
- Installation within the right-of-way
- Installation of a minimum of three (3) different street tree species

The plan does not meet the following requirements as follows:

- Rate and spacing requirements (trees shall be provided at a rate of not less than one (1) for every (30) feet of new private subdivision roadway frontage. However, the Tree Board has adopted a more flexible approach allowing tall-growth trees to be spaced up to forty (40) feet apart and recommends forwarding this modification to the Planning Commission for approval.

Street trees are a build and contribute asset for the City. The plan includes the following inventory of trees that will be dedicated to the City as a public asset:

Species	Quantity	%
State Street Maple	12	15.75%
Common Hackberry	12	15.75%
Autumn Gold Ginkgo	12	15.75%
Shademaster Honeylocust	12	15.75%
Red Oak	12	15.75%
Regal Elm	12	15.75%
Autumn Brilliance Serviceberry	4	5.25%
Total: 76		

Fiscal Impact

Street trees are considered a built and contributory asset to the City, providing long-term value to the community and the City's urban forest. There is no direct cost associated with this project. The only City resource required will be staff time from the City Forester to coordinate and oversee the project.

Recommendation

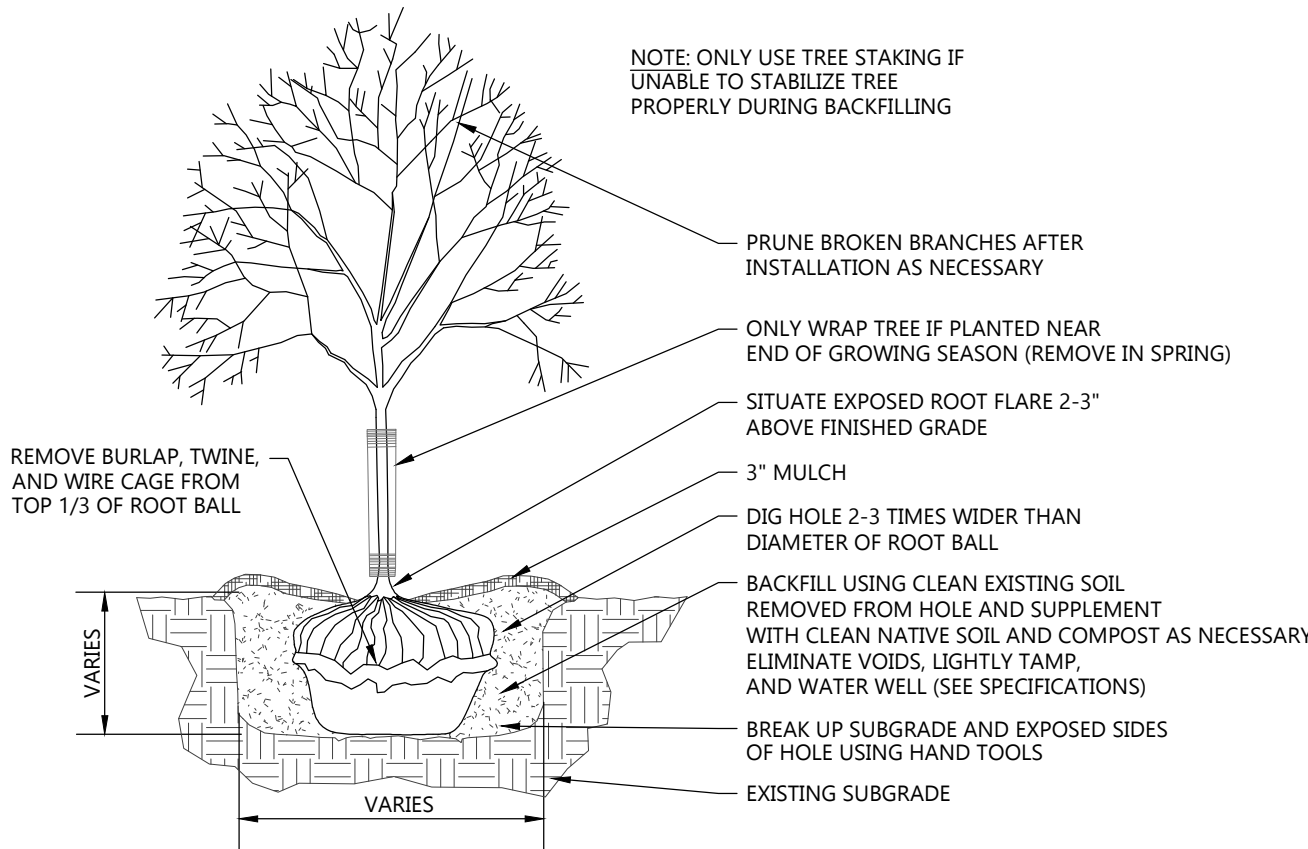
Staff recommends that the Tree Board consider a more flexible spacing scheme based upon preemptive planning to avoid conflicts with driveways and overcrowding within cul-de-sacs, while still maintaining aesthetic continuity and consistency with the spacing patterns established in previous phases by using tall-growth trees. Staff also recommends the Tree Board consider installation outside of the road right-of-way of 11 of the 76 required street trees (movement of street proposed street trees to open spaces and along walking path), contingent upon submittal of a provided a street tree preservation and maintenance easement document. Installation outside of the right-of-way should be considered due to preemptive planning to avoid overcrowding conditions, and to avoid planting trees under power lines central of the phase. If supported, the recommendation will be forwarded to Planning Commission for consideration.

Attachments:

Enclave Phase 10 and 11 Landscape Plan

PLANT SCHEDULE						
SYMBOL	COMMON NAME	BOTANICAL NAME	QUANTITY	PERCENT OF TOTAL	PLANTED SIZE	ROOT
TALL DECIDUOUS TREES						
⊙	State Street Maple	Acer miyabei 'Morton'	12	15.75%	3" CAL.	B&B
⊙	Common Hackberry	Celtis occidentalis	12	15.75%	3" CAL.	B&B
⊙	Autumn Gold Ginkgo	Ginkgo biloba 'Autumn Gold'	12	15.75%	3" CAL.	B&B
⊙	Shademaster Honeylocust	Gleditsia triacanthos 'Shademaster'	12	15.75%	3" CAL.	B&B
⊙	Red Oak	Quercus rubra	12	15.75%	3" CAL.	B&B
⊙	Regal Elm	Ulmus 'Regal'	12	15.75%	3" CAL.	B&B
LOW DECIDUOUS TREES						
⊙	Autumn Brilliance Serviceberry	Amelanchier grandiflora 'Autumn Brilliance'	4	5.25%	3" CAL.	B&B

LANDSCAPING CALCULATIONS		
ZONE	REQUIRED	PROVIDED
STREET TREES	1 STREET TREE PER 40' OF STREET FRONTAGE	TOTAL: 76 TREES
	3,019 / 40' = 75.48 TREES	65 STREET TREES 11 STREET TREES MOVED TO OPEN SPACE



DECIDUOUS TREE PLANTING DETAIL
NOT TO SCALE



PARK & STREET TREE PLAN



Excel

Always a Better Plan

100 Camelot Drive
Fond du Lac, WI 54935
920-926-9800
excelengineer.com

COLLABORATION

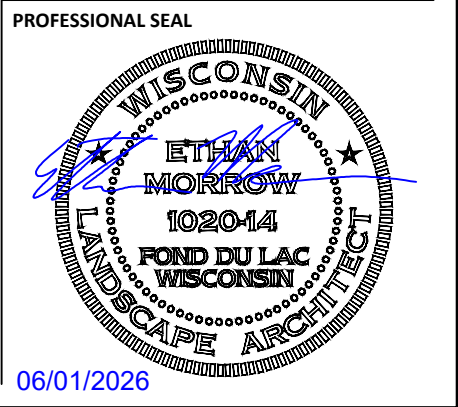


VERIDIAN
HOMES

PROJECT INFORMATION

PROPOSED RESIDENTIAL SUBDIVISION PHASE X
THE ENCLAVE AT MEQUON PRESERVE
NORTH WAUWATOSA ROAD • MEQUON, WI

PROFESSIONAL SEAL



06/01/2026

PRELIMINARY DATES

JUN. 1, 2026

NOT FOR CONSTRUCTION

JOB NUMBER

260153900

SHEET NUMBER

L1.0



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Parks and Forestry

TO: Tree Board
FROM: Nate Herlache, City Forester
DATE: September 10, 2026
SUBJECT: Proposed Removal and Replant of Trees in Swan Ridge Subdivision

Background

Staff has been made aware of a contractor proposal involving the removal and subsequent replanting of 117 trees within the Swan Ridge subdivision. The trees were planted in accordance with the approved landscape/tree planting plan from 2022.

The trees are currently planted within the foreslope areas along Cygnet Court, Migratory Court, Cob Court, Cob Drive, and Tundra Court, where their locations have created conflicts with drainage and municipal maintenance operations. While the trees were planted in accordance with the approved plan, their current locations have presented challenges with the long-term maintenance and functionality of these areas.

Analysis

The trees are impacting or complicating several aspects of subdivision maintenance, including:

Stormwater drainage, as the trees and associated root systems are located within the foreslope and can obstruct or interfere with proper drainage.

Snow plowing operations, with the location of the trees creating challenges for equipment access and snow removal.

Routine maintenance, including mowing, trimming, and other municipal operations within the foreslope areas.

Long-term maintenance and accessibility of the right-of-way.

The contractor has proposed removing the existing trees and replanting trees in locations that would better accommodate drainage and ongoing maintenance activities.

The proposed work is divided into two phases:

Phase 1 – 52 Trees

Cygnet Court – 29 trees

Migratory Court – 23 trees

Phase 2 – 65 Trees

Cob Court – 12 trees

Cob Drive – 29 trees
Tundra Court – 24 trees

Phase 1 & 2 Total – 117 Trees

Fiscal Impact

Based on preliminary estimates, staff anticipates the proposed work could cost approximately \$20,000.

Recommendation

Given the significant number of trees involved, as well as the potential impact on the existing tree canopy within Swan Ridge, staff is seeking input from the Tree Board regarding the proposed approach.

The Tree Board discussion could focus on:

Whether removal and replanting of the 117 trees is an appropriate solution to the existing drainage and maintenance conflicts.

Whether opportunities exist to preserve or transplant any of the existing trees.

The feasibility and anticipated success of transplanting the existing trees.

Whether the proposed replacement locations adequately address the existing drainage, snow removal, and maintenance concerns.

Appropriate replacement tree quantities, sizes, and species.

Any additional conditions or recommendations the Tree Board believes should be considered.

Staff is requesting discussion and feedback from the Tree Board regarding the proposed removal and replanting plan.

Attachments:

None