



11333 N. Cedarburg Road
Mequon, WI 53092
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www.ci.mequon.wi.us

Office of the City Clerk
Taped & Televised

COMMITTEE OF THE WHOLE

Tuesday, April 12, 2022

6:30 PM

Christine Nuernberg Hall

Agenda

1. Call to Order, Roll Call
2. Approval of Meeting Minutes
 - a. March 8, 2022
3. Departmental Reports
 - a. Finance Department
 - b. Clerk's Office
 - c. Community Development
 - d. Public Works
 - e. Fire Department
 - f. Police Department
4. Resolutions
 - a. **RESOLUTION 3936** A Resolution Approving an Intergovernmental Agreement Between the City of Mequon and the Village of Thiensville, Establishing the Southern Ozaukee Joint Fire & Emergency Medical Services (EMS) Department
5. Discussion
 - a. Establishment of All-Terrain Vehicle Routes on Mequon Roads
6. Future Policy Items for Discussion/Consideration/Analysis
7. Adjourn

Dated: April 12, 2022

/s/ John Wirth, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Administrator's Office at 262-236-2941, Monday through Friday, 8:00 AM – 4:30 PM.



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COMMITTEE OF THE WHOLE

Tuesday, March 8, 2022

6:30 PM

Christine Nuernberg Hall

Minutes

1. Call to Order, Roll Call

Mayor Wirth called the meeting to order at 6:30 PM.

Present:

Mayor John Wirth
Alderman Glenn Bushee
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Mark Gierl
Alderman Brian Parrish
Alderman Kathleen Schneider
Alderman Andrew Nerbun
Alderman Robert Strzelczyk - **Absent**

Also present: City Administrator Jones, Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Community Development Director Tollefson, Engineering and Public Works Director Lundeen, Deputy Director of Utilities Driscoll, Deputy Director of Public Works Weyker, Fleet Superintendent Zeller, Finance Director Engroff, Fire Chief Bialk, Parks and Forestry Superintendent Gies, press and interested public.

2. Approval of Meeting Minutes

a. February 8, 2022

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Alderman Bushee
SECONDED BY: Alderman Mayr

Attachment: 3.8.22 FINAL COTW minutes (7233 : March 8, 2022 COTW Minutes)

AYES: Bushee, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun

3. Departmental Reports

The Committee touched on fire department response times, tree cutting, the police flock camera system and the recent car break-ins with each department representative.

- a. Clerk's Office
- b. Community Development
- c. Fire Department
- d. Police Department
- e. Public Works

4. Discussion

a. Enterprise Fleet Proposal

Engineering and Public Works Director Lundeen and staff, accompanied by the representative from Enterprise gave an overview of the proposal created for the Department of Public Works regarding their light duty government leased vehicle program. This proposal involves a 15 vehicle startup that will provide newer, safer, and more reliable options. The program offers larger discounts compared to individual consumers with no contract or mileage restrictions.

b. Update on Fire and EMS Shared Service in Ozaukee County

Fire Chief Bialk summarized the progress to this point. He also stated that the County Sheriff recently approached and offered the use of ARPA funds towards eighteen paramedics shared within the nine County Fire Departments for a 3-4 year period.

Cedarburg Fire Department has now expressed interest in joining the consolidation effort in addition to Thiensville.

City Administrator Jones expresses the endeavor to be operating under a consolidated budget with Thiensville by January 1, 2023.

5. Resolution

a. **RESOLUTION 3933** A Resolution Approving a Memorandum of Understanding Between the City of Mequon, the Village of Thiensville, the City of Cedarburg and the Town of Cedarburg in Connection with Fire & EMS Department Consolidation

Discussion briefly ensued within the Committee regarding the additional memorandum of understanding to the existing resolution clarifying that this is not a replacement, and the addition of Cedarburg's Fire Department to the consolidation.

RESULT: **Approved by Voice Acclamation [6 to 1]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Nerbun

AYES: Bushee, Mayr, Hansher, Gierl, Schneider, Nerbun
NAYS: Parrish

6. Future Policy Items for Discussion/Consideration/Analysis

a. Establishment of All-Terrain Vehicle routes on Mequon Roads

The proponent, Alderman Strzelczyk was absent, therefore the Committee chose to table.

RESULT: **Tabled [Unanimous]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Bushee

AYES: Bushee, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun

7. Adjourn

Motion to adjourn at 7:38 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Nerbun
SECONDED BY: Alderman Mayr

AYES: Bushee, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun

Respectfully Submitted,

Janet Meyer
Deputy Clerk



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Office of Committee of the Whole

TO: Committee of the Whole
FROM: Jennifer Engroff, Finance Director
DATE: April 7, 2022
SUBJECT: Finance Department

Attached please find a preliminary year to date General Fund Budget/Actual Summary report for the year ending December 31, 2021. The totals provided include some revenue accruals based on historical patterns.

Currently, the General Fund is tracking at 99.94% of amended budget revenues and 99.88% of amended budget expenses. Overall, the City is on track to end the year with a surplus of \$11,093. Please see additional comments under each revenue and expense section.

Staff anticipates some additional adjustments could be recorded as a result of the FY2021 audit that is currently underway.

Attachments:
2021 Q4 YTD Budget Report (Unaudited) (PDF)



FY 2021 - Quarter 4

PRIOR YRS COMPARISON

REVENUES

	Original Budget	Amended Budget	Actual	YTD %	% of Total	FY 20 ACTUALS	FY 19 ACTUALS	FY 18 ACTUALS
Taxes	11,744,633	11,744,633	11,744,502	100.00%	67.1%	10,907,975	10,797,256	9,969,088
State Shared Revenue	536,335	536,335	554,216	103.33%	3.2%	535,063	532,821	517,401
Intergovernmental	1,660,394	1,660,394	1,692,910	101.96%	9.7%	1,751,925	1,643,459	1,514,140
Licenses	60,400	60,400	58,285	96.50%	0.3%	18,238	70,056	50,590
Permits - Inspection	758,250	758,250	955,048	125.95%	5.5%	665,680	882,875	925,111
Permits - Other	58,200	58,200	66,780	114.74%	0.4%	59,515	57,235	59,483
General Fees	87,000	87,000	182,970	210.31%	1.0%	111,255	94,867	94,621
Public Safety Fees	1,016,500	1,016,500	929,686	91.46%	5.3%	766,235	946,493	899,428
DPW Fees	82,250	82,250	96,459	117.28%	0.6%	132,709	159,813	142,599
Pool & Park Fees	111,200	111,200	133,041	119.64%	0.8%	47,746	107,940	118,171
Development Fees	64,500	64,500	63,241	98.05%	0.4%	61,071	73,285	77,303
Special Assessments	3,500	3,500	5,095	145.59%	0.0%	3,803	3,795	4,845
Internal Service Fees	334,749	334,749	348,072	103.98%	2.0%	387,478	368,565	288,992
Other Revenue	858,435	858,435	673,585	78.47%	3.8%	1,140,072	765,129	622,895
Investment Revenue	135,000	135,000	(2,588)	-1.92%	0.0%	106,282	187,224	112,626
Total General Fund Revs	17,511,346	17,511,346	17,501,302	99.94%	100.0%	16,695,047	16,690,814	15,397,294

Key:

	Postive variance vs. year-to-date budget, or timing difference not anticipated to result in a year-end variance
	Negative variance of .01% to 4.99% vs. year-to-date budget
	Negative variance ≥ 5% vs. year-to-date budget

Notes:

Over Budget

PERMITS-INSPECTION: Building/electric/plumbing/HVAC permits were over by \$150k and permit deposit forfeitures over by \$45k

GENERAL FEES: Supplies over by \$75k (largely culverts with offsetting expense) and Clerks Fees by \$15k (MTSD election with offsetting expense)

Under Budget

PUBLIC SAFETY: Court penalties (\$39k), Police/Fire False Alarms (\$14k), and Accident Fees (\$35k) were under budget

OTHER REVENUE: Fund balance usage of \$128k budgeted for Revaluation/Strategic Plan and Cell/Cable fees under by \$45k and W/C Div by \$12k

INVESTMENT REVENUE: Ended the year in a loss position as income didn't cover the investment advisor fee of ~\$11,000



FY 2021 - Quarter 4

PRIOR YRS COMPARISON

EXPENDITURES

	Original Budget	Amended Budget	Actual	YTD %	% of Total	FY 20 ACTUALS	FY 19 ACTUALS	FY 18 ACTUALS
Common Council	77,582	77,582	92,114	118.73%	0.5%	93,046	137,397	117,287
City Administrator	277,432	277,432	311,014	112.10%	1.8%	276,061	278,222	277,520
City Clerk	331,321	331,321	308,947	93.25%	1.8%	328,104	268,168	298,057
Elections	37,753	37,753	56,479	149.60%	0.3%	104,261	34,349	68,014
Information Services	334,767	334,767	365,636	109.22%	2.1%	321,637	333,231	309,959
Finance	451,813	451,813	473,864	104.88%	2.7%	644,469	571,516	531,784
Assessor	345,166	345,166	354,436	102.69%	2.0%	284,790	227,834	219,299
Human Resources	187,783	187,783	214,099	114.01%	1.2%	185,405	174,719	163,653
Legal Counsel	100,307	100,307	108,291	107.96%	0.6%	123,321	101,055	100,896
Police	5,749,036	5,749,036	5,629,348	97.92%	32.2%	5,349,972	5,401,580	5,203,964
Fire/EMS	2,287,392	2,197,392	2,109,609	96.01%	12.1%	1,848,393	1,642,603	1,402,244
Communications	690,002	690,002	624,457	90.50%	3.6%	698,485	709,720	651,359
Police Reserve	4,861	4,861	3,858	79.37%	0.0%	2,796	7,699	4,918
Inspections	525,305	525,305	505,730	96.27%	2.9%	491,433	564,720	487,610
Building Maintenance	636,038	726,038	762,630	105.04%	4.4%	659,234	649,302	595,042
Fleet Services	517,278	517,278	525,255	101.54%	3.0%	504,459	530,196	537,094
Engineering	581,150	581,150	603,001	103.76%	3.4%	530,806	640,881	593,029
Highway	1,999,217	1,999,217	1,991,425	99.61%	11.4%	1,868,447	2,008,717	1,909,877
Forestry	172,652	172,652	164,241	95.13%	0.9%	126,529	-	-
Recycling	27,946	27,946	23,219	83.08%	0.1%	30,533	30,489	26,295
Library Grant	1,058,000	1,058,000	1,058,000	100.00%	6.0%	1,075,000	1,050,000	1,049,000
Swimming Pool	101,363	101,363	110,361	108.88%	0.6%	107,163	99,266	118,137
Parks	543,032	543,032	581,826	107.14%	3.3%	563,588	630,314	607,484
Planning	474,150	474,150	512,367	108.06%	2.9%	474,017	434,021	431,031
Total General Fund Exp	17,511,346	17,511,346	17,490,209	99.88%	100.0%	16,691,948	16,525,999	15,704,713
Net Surplus (Loss)	-	-	11,093			3,099	164,815	(307,419)
Fund Balance-Beg of Year	2,486,438	2,486,438	2,486,438					
Fund Balance-End of Year	2,486,438	2,486,438	2,497,531					



 FY 2021 - Quarter 4

 PRIOR YRS COMPARISON

Notes: Over Budget

COUNCIL: Over budget in Purchased Services by \$11k related to \$5k of strategic planning costs and \$5k over in Special Events/Holiday

ADMINISTRATOR: Over budget largely due to hosting a staff holiday party as well as in salaries/benefits resulting from retirement

ELECTIONS: \$19k Overage offset by MTSB election supplies/staff reimbursement and surplus in Clerks

INFO TECHNOLOGY: Over budget largely due to IT Strategic Plan being over by \$34k

FINANCE: \$22k over budget largely due to interim finance director consulting by Tom Watson

HUMAN RESOURCES: Commonly over budget, this year by \$26k. Recruiting and pre-employment costs are typically under funded.

LEGAL: Over budget due to unexpected legal services needed for Mequon's sign ordinance

BUILDINGS: Relieved an employee of their cleaning duties and contracted with a cleaning service, resulting in the overage

SWIMMING POOL: Required repairs above budgeted amounts and salaries were over budget

PARKS: Over budget on several categories totaling \$38k, however, it's recouped on the revenue side due to pavilion and sports team rentals

PLANNING: Study with Management Partners (\$54k) was budgeted in 2020 but not 2021

Under Budget

POLICE: Under budget by \$120k, largely attributable to Salaries due to vacancies

FIRE/EMS: Under budget by \$88k, largely attributable to Paid-on-Call gaps in schedule

COMMUNICATIONS: Under budget by \$65k, largely attributable to Salaries & Benefits due to vacancies



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Office of City Clerk

TO: Committee of the Whole
FROM: Caroline Fochs, City Clerk
DATE: April 7, 2022
SUBJECT: Clerk's Office

March Accomplishments:

Election-Related

- Mailed 2246 absentee ballots for the April 5, 2022 Spring Election
- Assisted 1006 in-person absentee voters who voted in the Clerk's Office
- Provided three election inspector training sessions with 31 in attendance
- Assisted 83 elderly residents vote absentee at four residential care facilities
- Successfully pre-tested the voting equipment twice to ensure accurate tabulating on election day
- Researched/resolved 62 registration alerts
- Added new addresses to Wisvote for election day data
- Staff attended five webinars on election security, redistricting and election administration
- Met with County Supervisor to inform as to election administration

Clerk-Related

- Revised all City of Mequon agendas, minutes and staff reports with updated logo
- Completed documents related to the bond sale
- Continued training of staff and issued Committee of the Whole packet
- Closed out three open record requests
- Posted the newly adopted ordinances to the city website and emailed to Municode for future incorporation into city code book
- Completed minutes from three meetings
- Printed newly adopted resolutions and ordinances for execution and filing
- Issued seven operator and liquor licenses
- Produced five meeting packets
- Reached out to newspapers for bids for official newspaper
- Continued training of new Clerk Department employee



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DEPARTMENT OF COMMUNITY DEVELOPMENT

Department Report
April 2022

Permit & Application Status

No. Inspection Permits: March 2022	317
No. Architectural Review Board Applications: March 2022	10
No. Zoning Applications: March 2022	20
Department Revenue: March 2022 Estimate	68,738.14

Work Program Status

Work Program	Status	Board	Common Council
PW Road Streetscape RFP	Recommendation	Ad Hoc PW Road Design	April
PW Road TID Incentives	Approved	Economic Development	May
PW Road Architecture	In Process	Ad Hoc PW Road Design	April PC
TC OIT & Road	In Process	COTW / CC	TBD
Management Partners	In Process	Internal	TBD
Land Management RFP	In Process	Internal	TBD

Major Policy Work:

The Economic Development Board is strengthening partnerships in Southeastern Wisconsin through discussions for collaboration with M7 and WEDC. In addition, the Board is considering the merits of a market study for future land uses within the N. Port Washington Road corridor, including the interest in a small scale hotel. One on one meetings with owners of high priority redevelopment sites to understand interest and timing of any development changes.

Major Project Updates:

Development and Engineering staff are working to coordinate efforts for road work and the OIT crossing within the Town Center neighborhood with both WisDOT and We Energies and our design consultant, Batterman. Staff is meeting bi-weekly to plan and coordinate the design and implementation.

Attachment: April 2022 CD report (7232 : CD April 2022 dept report)



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Office of Public Works

TO: Committee of the Whole
FROM: Kristen Lundeen, Director of Public Works/City Engineer
DATE: April 12, 2022
SUBJECT: Public Works

Key Performance Indicators

Department of Public Works	This Month	Year to Date
Snow Events	2	22
Ash Tree Removals	267	1128
Other Tree Removals	272	978
Tree Pruned-days	7	24
Buildings		
Work Orders	182	621
Streetlights Repaired	5	10
Facility Projects/Updates Completed	3	7
Facility Set-Ups	16	16
Administered PM's	11	11
Inspections/Audits	9	9
Capital Projects in Progress/Planning	3	3
Engineering		
Development Plan Reviews	2	4
Green Infrastructure Plan Reviews	2	5
Right-of-way Permits issued	14	31
Fill Permits Issued	2	2
Erosion Control Permits Inspected	1	2
Drainage Concerns Inspected	6	7
Publicly Bid Projects	3	3
Drainage Projects (Designed)	6	21
Fleet		
Repair Operations	66	177
Forestry		
Inspections	11	32
Trees Pruned-days	55	72
Highway		
Catch Basins Inspected	500	500
Stumps ground	1478	1478
Culverts installed	2	2
Parks		
Sports Fields Prepped	12	12
Winter Meetings	4	16
Winter Building Maintenance	2	7

Rentals	1	3
Tree Removals	14	104
Sewer		
Number of Manholes Inspected	88	179
Water		
Number of Customers Added	1	5
Max Water Use Day (1,000s Gallons)	1,077,000	3,182,000
Hydrants Flushed	25	77
Dead Ends Flushed	42	73
Meter Program replacements (270 goal)	2	3

Project Status

Project/Operation	Status
2022 Road Program	Drainage work anticipated to begin within the next month.
Equipment Replacement	Placed order for 2022 plow truck and 2022 John Deere mower.
OIT Crossing/Mequon Road Corridor	WisDOT approval of concept plan/City requests. Design engineer executing plans and DCD supplementing with Town Center design elements.



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Office of Fire/Ambulance

TO: Committee of the Whole
FROM: David Bialk, Fire Chief
DATE: April 7, 2022
SUBJECT: Fire Department



Mequon Fire Department Monthly Report - March 2022

Calls for Service

Call Type	2022	YTD 2022	YTD 2021
EMS	156	511	455
Fire	40	110	85
Total	196	621	540

Response Times

Call Type	Average Response Time
First Responder	4:05
Ambulance on Scene 90% of the Time	10:05
Fire	12:12

January "On Call" Hours

Hours to be covered in January by POC's	4,464	100%
Hours covered by POC's and BC's	3,488	78%
Uncovered hours	976	22%

Fire Calls

Type/Cause	Number
Fire (structure, car or vegetation)	1
Rescue / Emergency Medical Service Incident	153
Hazardous Condition (no fire, chemical/electrical problem, gas leak)	7
Service Call (smoke removal, mutual aid standby)	1
Good Intent Call (cancelled enroute to alarm or smoke mistaken for fire)	7
False Alarm/False Call (fire alarm, co alarm, or malfunction of system)	13
Severe Weather	0
Monthly Total	182

EMS Calls - By Dispatch Reason/Most Common

Type/Cause	Number
Fall Victim	32
Breathing Problem	29
Weakness	10

Stroke	7
Sick	10
Cardiac Arrest	3
Unconscious	5
Lift Assist	10
Back Pain	3
Pain	9

Community Education

Activity	Number
Department Tours/Fire Prevention Presentations* (Tour groups, birthday parties, community events)	1
Fire Prevention Talk (Offsite - school, facility, business, etc.)	0
CPR/AED Classes Perform	20
Number of Students Certified in CPR	20

Administrative

Activity	Number
False Alarm	13
Burn Permits Issued	89
Fire Inspections	26
Fire Code Violations Found	38

January 2022 Monthly report

Fire Inspection:

During the month of march MFD Inspectors performed 26 Fire inspections that were remaining in the liquor license inspection route.

MFD inspectors have been working with the area contractors heading up our local school renovations and additions. Inspectors have performed multiple alarm and sprinkler system performance tests that ensure the effectiveness of the devises.

Training:

Three Paramedics renewed their Advanced Cardiac Life Support and Pediatric Advanced Life Support certifications, totaling 16 hours of education.

Five of our Department CPR instructors conducted two classes for 20 city residents from a local church organization. Shortly after the classes, MFD received this correspondence proving the importance of providing this class to our citizens.

"I also wanted to let you know that one of the participants who attended the class ended up using the Heimlich Maneuver the following day on her grandson when he was choking on a piece of chicken. He is only 3 years old and it was because of attending the class that she knew what to do!"

Notable Medical Incidents:

Mequon Fire Department's paramedics response to a sudden cardiac arrest of an adult male at a place of worship on March 26th. Mequon's paramedic Battalion Chief arrived on the scene within two minutes of the 911 call. Resuscitation was attempted for over 40 minutes, with the patient being defibrillated multiple times. Despite all Advanced Cardiac Life Support measures, the patient did not survive the incident.

Two paramedics were required to transport a critically ill pediatric patient from Mequon's eastside to Children's Hospital in Wauwatosa. On March 18, a 6-year-old male began having persistent seizures in a vehicle on Port Washington Road. Mequon paramedic's had to administer multiple medications to stabilize the seizures during the transport to Wauwatosa.



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Office of Police

TO: Committee of the Whole
FROM: Patrick Pryor, Chief of Police
DATE: April 4, 2022
SUBJECT: Police Department

The items listed below are a snapshot of activities the department is currently working on. This list is not all encompassing. The call report attachment provides the number of calls received or generated within the Police Department for the specified month. The broken-down call list does not include all the calls. Call types do change as investigations progress and continue so sometimes these numbers may not match the final numbers for the year.

- The Police Department swore in two new Officers on March 28th, Officers' Raul Perez and Shawn Larson. Both come with prior law enforcement experience and will be in the field training process for about the next 16 weeks.
- The Mequon Dispatch Center is back to 24-hour operations. One dispatcher is still in training.
- The Department had its onsite accreditation assessment. The Wisconsin Law Enforcement Accreditation Group was onsite at the department for three days, April 5-7th. This included three inspectors going through the departments policies and proofs of compliance. The department should have the results next month.
- In March, the Flock Camera System (Automatic License Plate reading) alerted the department to the presence of ten different stolen vehicles operating in the City of Mequon. The Department was able to respond to these locations, locate six of the ten stolen vehicles, recover them, and make arrests. It should be noted that none of these vehicles were stolen from/within the City of Mequon. Rather, the vehicles were found here as the drivers were passing through the community. This camera system continues to be a force multiplier by directing officers to the presence of vehicles associated with crime within the city.
- The Police Department graduated its 24th Citizens Police Academy. The class members learned about the day-to-day operations of the Police Department and enjoyed a variety of hands-on activities and demonstrations that covered different topics each week. The CPA is hosted every year in the spring. If interested in participating next year, please watch for information in early January of 2023.
- The Auxiliary Officer Unit is a civilian, non-sworn group of highly dedicated individuals, with a long and loyal association to the Mequon Police Department. Auxiliary officers are citizens who handle a variety of support functions for the community, including traffic control and grounds security during sporting and ceremonial events, festivals, parades, and emergency situations. If you are interested, please contact Sergeant Mandie Rudolph (262)242-7244 or mrudolph@ci.mequon.wi.us <<mailto:mrudolph@ci.mequon.wi.us>>
- If you have any specific questions about the call list included with this report, or any specific calls or crime trends, please email, or call the department and a member of the supervisory or command staff can assist you.

Attachments:

Monthly Report - April 2022 Committe of the Whole - Call List Attachment (PDF)

Mequon Police Department

Monthly Report - April 2022 Committee of the Whole



March 2022 Police Department Calls

Total Calls

Police Calls	2884
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Crime Related Calls

Call Type	Number of Calls
Battery	1
Burglary	1
Disorderly Conduct	3
Domestic Violence Physical	2
Domestic Violence Verbal	2
Fraud	5
Harassment	4
Motor Vehicle Theft	0
Retail Theft - Shoplifting	1
Theft	12

Traffic Related Calls

Call Type	Number of Calls
Operate Intoxicated Arrests	8
Accident with Injury	2
Accident with Damage only	18
Non-Reportable Accident	19
Car Killed Deer Accidents	7
Traffic/Driving Complaints	37
Disabled Vehicle	30
Debris on Roadway	14

Officer Initiated Activity

Call Type	Number of Calls
Drug Investigation/Arrest	17
Vehicle Traffic Stop	305
K9 Deployment	9
Business Check	781
Secure/Check Park	231
Find Open Door/Window	2
Assist Other Agency	63

Community Related Calls

Call Type	Number of Calls
911 Hang up/Open Line	121
Emergency Detention	2
Public Inebriation	1
Suspicious Vehicle/Person	48
Welfare Check	406
Rescue Calls	131
Assist Citizen	119

Training

Total Police Training Hours – January 2022	397
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Office of Administration

TO: Committee of the Whole
FROM: William Jones, City Administrator
DATE: April 7, 2022
SUBJECT: RESOLUTION 3936 A Resolution Approving an Intergovernmental Agreement Between the City of Mequon and the Village of Thiensville, Establishing the Southern Ozaukee Joint Fire & Emergency Medical Services (EMS) Department

Background

Over the last few years, a number of municipalities within Ozaukee County have engaged in a series of informal meetings regarding potential opportunities to share in the provision of Fire and Emergency Medical Services (EMS). Collectively, these discussions were borne out of a desire to proactively address critical and ongoing staffing shortages that many departments are facing as paid-on-call (POC) entities, as well as the significant level of ongoing capital investment (e.g., stations, fire trucks, ambulances, rescue equipment) that is required to maintain separate departments. Years ago, a similar effort was undertaken by several communities within Milwaukee County, who now provide Fire & EMS services through a joint entity known as the North Shore Fire Department.

More recently, these discussions culminated in the completion of a preliminary consolidation analysis amongst ten participating communities in Ozaukee County by the Wisconsin Policy Forum (WPF), the results of which were presented publicly in March of 2021. Since release of the report, which contained six (6) different consolidation options, representatives from most of the participating communities have been meeting regularly to determine next steps. Last December, the City of Mequon and the Village of Thiensville entered into a Memorandum of Understanding (MOU) to examine the feasibility of merging the two communities' Fire & EMS Departments, as recognized in the WPF study.

Since January, a Joint Working Group comprised of the two communities' chief elected officials, administrators, fire chiefs and deputy fire chiefs has been meeting on a near-weekly basis to examine a host of considerations identified in the approved MOU (a copy of which is attached), including: governance, administration, finance, staffing, response times, equipment, facilities, emergency dispatch and future growth. Additionally, the Joint Working Group has also held preliminary discussions with representatives of both the City and Town of Cedarburg, following approval of a revised MOU by all four communities in March to consider a potentially broader consolidation effort in the future.

To date, the Mequon-Thiensville Joint Working Group's efforts have progressed to the point where an Intergovernmental Agreement (IGA) that establishes a joint Fire & Emergency Medical Services Department is now ready for consideration by the Mequon Common Council and

Thiensville Village Board.

Analysis

The referenced IGA, a copy of which is attached, establishes the Southern Ozaukee Fire & EMS Department. Key provisions within the agreement, which stipulate how the combined department will be operated, include the following:

- Establishment of a 5-person Board of Directors, comprised of two Thiensville representatives (President, Trustee) and three Mequon representatives (Mayor, Council President, Resident). The Board will meet no less frequently than on a quarterly basis, and generally be responsible for approving matters related to budgeting, compensation, capital acquisition/disposal, mutual aid and amendments to the IGA, among others.
- Creation of a Joint Fire Commission, which will be comprised by all members from the Board of Directors. The Commission shall have the conventional powers accorded to such bodies under state law, including hiring, discipline and termination of department employees.
- Implementation of a financial records system apart from the Village and the City. This will include separate functions for accounting, budgeting, payroll and purchasing, to name a few.
- Migration to a full-time EMS Division over 5 years, whereby the two communities will have three fully staffed ambulances on a 24/7/365 basis by 2027. The Department will continue to maintain a paid-on-call (POC) staffing model for all fire calls and some EMS responses, with POC paramedics supplementing the new full-time paramedic employees.
- A funding formula that allocates nearly 84.4% of all net operating and capital improvement expenses to Mequon, and approximately 15.6% to the Village of Thiensville. This ratio is based upon the initial amount of each departments' budgeted expenses for 2022, when considered on a combined basis. The funding formula may be amended in the future to consider other factors such as population, service calls, and the equalized value of improved property, or if the newly constituted department merges with other, additional communities.
- An effective date that commences upon approval and execution of the IGA by the two communities, with an initial contract term that runs through the end of calendar year 2027. Thereafter, either municipality may withdraw after providing a two-year notice, or in the absence of such notice, the IGA continues in perpetuity, without a renewal requirement.

In addition to establishing provisions by which a joint department will be governed, administered, staffed and funded, the IGA also contemplates a phased, multi-year approach towards full consolidation. Accordingly, the two departments will begin the process of merging operations in 2022, finances starting in 2023, equipment/apparatus before 2024 and facilities in 2025. As such, the combined department will continue to utilize each of the two municipalities' existing property (e.g., equipment, facilities, etc.) in the near-term, until more formalized terms governing the future state of these assets are determined.

Fiscal Impact

As indicated, the proposed IGA requires the City and the Village to create one budget for the combined Fire & EMS Department starting on January 1, 2023. As further noted, this will require the Department to establish a separate financial system apart from the two municipalities for accounting, auditing, payroll, purchasing, etc. As more detailed plans are developed relative to the capital equipment and the use of new or existing facilities, such terms will also need to be

incorporated into the stand-alone finances of the Southern Ozaukee Fire & EMS Department.

Exhibit B in the proposed IGA contains a five-year forecast that identifies the funding requirements necessary to fully staff emergency medical services upon the agreement's execution. Despite anticipated annual increases in non-tax supported revenues like ambulance fees, fire insurance payments and paramedic intercept fees, both the Village of Thiensville and the City of Mequon will need to adjust their respective tax levies in the coming years if a modernized approach to providing emergency medical services is ultimately pursued. As indicated, these respective obligations will be partly offset by temporary grant funds will become available through Ozaukee County for the hiring of firefighter/paramedics on a county-wide basis over the next several years. Nonetheless, the City and the Village will need to account for the full and permanent cost of any additional full-time personnel hired in the future, as outlined in Exhibit B.

Recommendation

A recommendation is forthcoming from the Committee of the Whole on April 12, 2022.

Attachments:

MOU Executed Agreement (PDF)

SOUTHERN OZAUKEE FIRE & EMS AGREEMENT - 4.7.22 (DOCX)

SOUTHERN OZAUKEE IGA EXHIBIT B - 4.7.22 (PDF)

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION 3936

A Resolution Approving an Intergovernmental Agreement Between the City of Mequon and the Village of Thiensville, Establishing the Southern Ozaukee Joint Fire & Emergency Medical Services (EMS) Department

A. The City of Mequon and the Villages of Thiensville each provide emergency medical, fire, and rescue services (collectively herein “Fire & EMS Services”) to their respective residents.

B. The communities provide these services individually, through mutual aid and shared services agreements, and the communities seek to continue to provide effective and efficient Fire & EMS Services to their respective communities.

C. Wisconsin Statutes Section 66.0301 authorizes municipal governments to enter into intergovernmental agreements to share services and/or otherwise provide for the joint exercise of municipal powers.

D. After determining that current and future staffing constraints and budget considerations pose a challenge to providing effective and efficient Fire & EMS Services, the two communities approved a Memorandum of Understanding (MOU) in December 2021, in order to study ways that Fire & EMS Services may be provided with improved service and response times, synergy, reduced duplication, and increased flexibility.

E. Upon execution of the MOU, a Joint Working Group comprised of the two communities’ chief elected officials, administrators, fire chiefs and deputy fire chiefs was formed to consider the feasibility of forming one, unified department.

F. During the first quarter of 2022, the Joint Working Group conducted a series of meetings to address various considerations associated with operating a unified department, including governance, administration, finance, staffing, equipment, facilities, response times, emergency dispatch and future growth.

G. As a result of these efforts, an intergovernmental Emergency Services Agreement that provides the legal framework by which the two communities will operate a unified Fire & EMS Department beginning on July 1, 2022, has been prepared.

H. As outlined in the agreement, the proposed merger of the two departments will include a phased approach towards full consolidation across four key focus areas (operations, finances, equipment, facilities) in fiscal years 2022-2025.

I. The Joint Working Group recommends approval of the intergovernmental

Emergency Services Agreement between the City of Mequon and the Village of Thiensville.

BASED ON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin, that:

1. The Emergency Services Agreement between the Cities of Mequon and the Village of Thiensville described above in the form attached is approved subject to any clerical, typographical or other changes that, in the opinion of the Mayor and City Attorney are necessary and appropriate to effectuate the purposes of this Resolution.

2. The Mequon officials identified in the Emergency Services Agreement are hereby authorized and directed to execute and deliver the same on behalf of the City.

Approved by: John Wirth, Mayor

Date Approved: April 12, 2022

I certify that the foregoing Resolution was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on April 12, 2022.

Caroline Fochs, City Clerk

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made as of this 13th day of December 2021, by and between the City of Mequon ("Mequon") and the Village of Thiensville ("Thiensville") (collectively, "the two communities").

RECITALS

A. Mequon and Thiensville each individually provide emergency medical, fire, and rescue services (collectively herein "Fire & EMS Services") to their respective residents, businesses and institutions, utilizing a combination of their own Fire & EMS Services staff, mutual aid, and shared services agreements.

B. Mequon and Thiensville both seek to continue to provide effective and efficient Fire & EMS Services to their respective residents, businesses and institutions.

C. Mequon and Thiensville have both identified significant challenges to the continued provision of effective and efficient Fire & EMS Services including current and future budget considerations and staffing constraints.

D. The two communities participated in a county-wide study with other municipalities that provide Fire & EMS services, including Cedarburg, Fredonia, Grafton, Saukville, and Port Washington, among others, to examine ways that Fire & EMS Services may be provided with synergy, reduced duplication, and increased flexibility.

E. The county-wide study, completed by the Wisconsin Policy Forum (WPF) in early 2021, recommended a range of six (6) options that participating communities could consider to sustain or improve upon the existing levels of service, while controlling costs.

F. Following a thorough review of the recommendations contained within the WPF study, and ongoing consultation with officials from the other participating communities, a group comprised of the Chief Executive Officers, Administrators and Fire Department Command Staff from both Mequon and Thiensville recommend that the two communities further explore a two-way consolidation, as enumerated in the WPF study.

G. Efforts directed towards establishment of one, unified Mequon and Thiensville Fire & EMS Department do not preclude one or both of the communities from continuing to participate in potentially larger consolidation discussions with the other communities that participated in the WPF study.

H. Section 66.0301 of the Wisconsin Statutes authorizes municipal governments to enter into intergovernmental agreements to share services and/or otherwise provide for the joint exercise of municipal powers.

BASED UPON THE FOREGOING RECITALS, and in consideration of the promises and obligations set forth herein, the City of Mequon and the Village of Thiensville agree as follows:

1. The City of Mequon and the Village of Thiensville shall formally establish a Joint Fire & EMS Working Group ("Joint Working Group") comprised of each municipality's Chief Executive Officer, Administrator, Fire Chief and Deputy Chief to establish the necessary framework by which the two departments can consolidate into one, unified entity under the jurisdiction of a combined governing board.

2. The Joint Working Group may from time to time include other representatives of either the City or Village (e.g., an additional elected official, City/Village attorney, finance director, consultant, etc.) that the Joint Working Group's core members may deem necessary to support the establishment of such a unified operating entity.

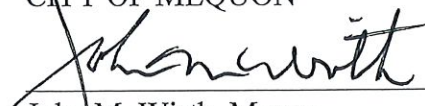
3. In establishing the framework by which the Mequon and Thiensville Fire & EMS Departments may consolidate into one, unified entity, the Joint Working Group will examine the following topic areas, among others, within its work:

Governance
Administration/Management
Finance (Budgeting, Revenues, etc.)
Staffing
Equipment
Facilities
Emergency Dispatch
Response Times
Future Growth/Needs

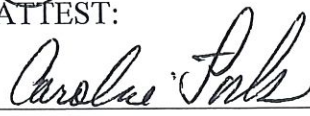
4. The Joint Working Group will provide periodic updates (not less than quarterly) to each of the governing boards in the two communities to apprise elected officials on the Joint Working Group's progress towards establishing one, unified department, as well as challenges or considerations that may warrant larger or further discussion and/or deliberation.

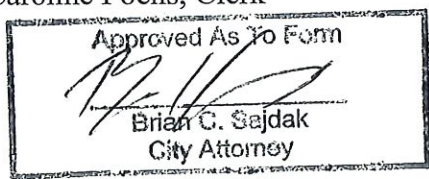
5. The results and recommendations of the Joint Working Group's efforts are not binding but serve as key decision-making data should Mequon and Thiensville decide to pursue consolidation(s). Further, this MOU shall impose no legal obligation on either of the two communities; rather, it expresses the intent of the two communities. Either or both of the two communities may withdraw from this MOU at any time by providing written notice to the other.

CITY OF MEQUON

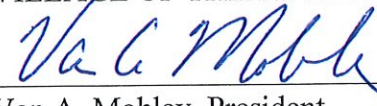

John M. Wirth, Mayor

ATTEST:


Caroline Fochs, Clerk



VILLAGE OF THIENSVILLE


Van A. Mobley, President

ATTEST:


Amy Langlois, Clerk

VILLAGE OF THIENSVILLE

RESOLUTION NO. 2021-16

A RESOLUTION APPROVING
MEMORANDUM OF UNDERSTANDING
BETWEEN THE VILLAGE OF THIENSVILLE AND THE CITY OF MEQUON
ESTABLISHING A JOINT FIRE & EMS WORKING GROUP

WHEREAS, the Village of Thiensville and the City of Mequon each provide emergency medical, fire, and rescue services (collectively herein "Fire & EMS Services") to their respective residents; and

WHEREAS, the communities provide these services individually, through mutual aid, and shared services agreements and the communities seek to continue to provide effective and efficient Fire & EMS Services to their respective communities; and

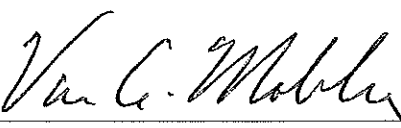
WHEREAS, the communities have determined that current and future budget considerations and staffing constraints pose a challenge to providing effective and efficient Fire & EMS Services and the two communities agree to study ways that Fire & EMS Services may be provided with synergy, reduced duplication and increased flexibility; and

WHEREAS, Wisconsin Statute 66.0301 authorizes municipal governments to enter into intergovernmental agreements to share services and/or otherwise provide for the joint exercise of municipal powers.

NOW, THEREFORE, BE IT RESOLVED by the Village of Thiensville, that:

1. The Memorandum of Understanding between the Village of Thiensville and the City of Mequon described above in the form attached, is approved.
2. The Village officials identified in the Memorandum of Understanding are hereby authorized and directed to execute and deliver the same on behalf of the Village.

PASSED AND ADOPTED by the Village Board of the Village of Thiensville, County of Ozaukee, State of Wisconsin on this 13th day of December, 2021.



Van A. Mobley, Village President



Amy L. Langlois, Village Clerk

SOUTHERN OZAUKEE
FIRE AND EMERGENCY MEDICAL SERVICES
AGREEMENT

THIS SOUTHERN OZAUKEE FIRE AND EMERGENCY MEDICAL SERVICES AGREEMENT (“Agreement”) is made by the Village of Thiensville (“Thiensville”) and the City of Mequon (“Mequon”) pursuant to the provisions of Wisconsin Statutes Sections 61.65 and 66.0301. As used in this Agreement, Thiensville and Mequon are referred to individually as a “municipality” and collectively as the “municipalities.” This Agreement is dated as of and shall bind the municipalities upon execution after adoption by the governing body of each municipality of a resolution approving this Agreement and authorizing its execution (the “Effective Date”).

RECITALS

A. The municipalities have determined that their communities will benefit from unified, integrated fire and emergency medical services.

B. The municipalities intend by this Agreement to establish a jointly operating fire and emergency services department (the “Department”) upon the terms set forth below.

C. The Department shall provide the following services for the municipalities, all as determined by the Board pursuant to this Agreement: firefighting, review of commercial plans for fire protection and suppression, fire inspections, fire safety education and paramedic, first responder, medical transport and other emergency medical services.

AGREEMENTS

NOW THEREFORE, in consideration of the following mutual covenants and conditions, the municipalities agree:

1. Definitions. As used in this Agreement, the following terms and phrases have the following meanings:

- (a) “Board” has the meaning given to it in Section 4.
- (b) “Capital Improvement Budget” means a single or multi-year budget for Capital Improvement Expenses in addition to those set forth in the Operating Budget.
- (c) “Capital Improvement Expenses” means expenditures for the construction or reconstruction of building improvements, the replacement or addition of major building systems (e.g., heating air conditioning, electric and plumbing systems), replacement of parking lots and purchases of any equipment that has a life of at least five years and a purchase price of at least \$100,000.
- (d) “Commission” has the meaning given to it in Section 5.

(e) “Initial Plan” has the meaning given to it in Section 3.

(f) “Joint Services Date” means July 1, 2022.

(g) “Merger Date” means January 1, 2023.

(h) “Net Operating Expenses” means the Operating Expenses for a year, net of Service Fees collected and any revenue received from sources other than the municipalities (including, for example, fire insurance dues), but excluding the municipalities’ contributions.

(i) “Operating Budget” means a calendar year budget substantially in the form prescribed by Wisconsin Statutes Section 65.90 for the Department, including income, Operating Expenses and routine annual capital expenditures.

(j) “Operating Expenses” means the usual and ordinary costs of operating the Department on an annual basis, including without limitation personnel costs, insurance, the costs of operating, repair and routine maintenance of buildings used by the Department and the costs of operating, repair, maintenance and routine replacement of the Department’s physical assets. Operating Expenses does not include Capital Improvement Expenses.

(k) “Service Fees” include ambulance and paramedic revenue; burn permits (if allowed by a municipality); fire assistance fees; accident fees; plan review, fire inspection, sprinkler inspection and similar fees; false alarm fees; and any fees adopted by the Board after the Joint Services Date.

2. Name. The Department shall be known as the Southern Ozaukee Fire and Emergency Medical Services Department.

3. Implementation.

(a) Commencing as of the Joint Services Date, the Mequon Fire Chief shall also serve as the Thiensville Fire Chief.

(b) From and including the Joint Services Date through and including December 31, 2022, the Mequon Fire Department and the Thiensville Fire Department shall operate under joint command. During such period, employees and equipment of each department may be deployed to either municipality; however, employees shall remain employed by the municipalities by which they are currently employed, and each department shall continue its current billing and other functions, maintain inventories of parts and supplies consistent with past practices and maintain its apparatus and vehicles consistent with past practice.

(c) As of the Merger Date, the Thiensville Fire Department and the Mequon Fire Department shall cease to exist independently and shall be merged into the Department as one unified, integrated fire and emergency medical services department.

(d) Exhibit A sets forth a plan for implementation and initial operation of the Department (the “Initial Plan”) subject to the terms of this Agreement. During calendar year 2022, the aggregate cost of the services described above shall equal the combined budgets of the municipalities for such services.

(e) Exhibit B sets forth a model for future years. Unless otherwise determined by the Board or agreed by both municipalities, the Department shall hire the employees specified on Exhibit B. In all other respects, the model set forth on Exhibit B simply expresses a concept that the Board may adjust in the future.

4. Board of Directors. Pursuant to Wisconsin Statutes Section 66.0301, the Department shall have a board of directors (the “Board”) that shall oversee operations pursuant to this Agreement.

(a) Board Members.

(i) The Board shall have five members. The members shall be the Thiensville Village President, a Thiensville Trustee nominated by the Thiensville Village President and confirmed by the Thiensville Village Board, the Mequon Mayor, the President of the Mequon Common Council and one other Mequon resident nominated by the Mequon Mayor and confirmed by the Mequon Common Council. The administrators of Mequon and Thiensville shall be *ex officio*, non-voting members of the Board.

(ii) Each municipality may designate an alternate member from that community to serve in place of an absent member. The governing body of each municipality shall determine how it appoints its alternate.

(iii) Members of the Board shall be appointed on or before June 30, 2022.

(iv) No regular or paid-on-call employee of the Department may be a member of the Board. If an elected official is an employee of the Department, he or she shall either resign from the Department or the municipality’s governing body shall designate a replacement member of the Board.

(b) Terms of Office. The term of the Thiensville Village President and the Mequon Mayor on the Board shall be coterminous with their respective elected terms of office. The term of the President of the Mequon Common Council shall be coterminous with his or her term of office as President. The governing body of each municipality shall determine, for the members from its community, the terms of office, the methods for removing its other member or members and its alternate member and the method for filling vacancies.

(c) Officers.

(i) The Board shall have three officers: a President, a Vice President and a Secretary.

(ii) The office of President shall alternate between the Mequon Mayor and the Thiensville Village President. Whichever municipality's chief executive officer is not the President shall be the Vice President. Prior to May 1, 2023, the President shall be the Thiensville Village President and the Vice President shall be the Mequon Mayor. As of May 1 of each year thereafter, the roles shall reverse.

(iii) The President shall chair meetings of the Board. In the absence or upon recusal of the President, or until a vacancy in the President is filled and qualified, the Vice President shall serve as acting chair. If both the President and the Vice President are not present or participating, then the Board shall choose the acting chair.

(iv) The chair shall preserve order and decorum, decide all questions of order and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in Robert's Rules of Order Revised, unless otherwise provided by state law. Any member shall have the right to appeal a decision of the chair. The appeal may be sustained by a majority of the members present, exclusive of the chair.

(v) The Secretary shall be the Thiensville administrator. Such administrator may designate another staff person to prepare agendas and minutes.

(d) Quorum. A quorum shall consist of three voting members of the Board, including any alternates serving in the stead of other members; however, at least one voting member from each municipality must be present to constitute a quorum. A quorum shall be required to conduct a meeting, to transact business and to take any action on any agenda item.

(e) Meetings.

(i) Meetings of the Board shall be held not less frequently than once in each calendar quarter and otherwise at the call of the President or upon the written request of at least two members of the Board. Meetings shall occur, as designated by the President, at the Mequon City Hall, the Thiensville Village Hall or one of the fire stations; however, in the absence of any specific designation, meetings shall be held at the Mequon City Hall if the President of the Board is the Mequon Mayor or at the Thiensville Village Hall if the President of the Board is the Thiensville Board President.

(ii) The chair shall establish the agendas for all such meetings after consultation with the Department's command staff.

(iii) Any member may request in writing, at least five business days prior to a meeting, that an item germane to the Department's or the Board's purpose, duties or powers be placed on an agenda. If the chair fails to place such item on the agenda for a meeting, the

proposing member may, at any meeting, move the Board to have the item placed on the next agenda.

(iv) Written notice of a meeting and the agenda for such meeting comply with Wisconsin Statutes Section 19.84 and shall be delivered in any manner allowed by law to each member at least 48 hours in advance of the meeting (or such lesser time as allowed by law in the event of an emergency as determined by the President), in such form as will reasonably apprise the members, the public and the press of the date, time and subject matter that is intended for consideration and action at the meeting.

(v) Minutes of the meetings and actions of the Board shall be submitted to the governing body of each municipality. The minutes shall show the vote of each member upon each question. The minutes shall also show if a member is absent or fails to vote on any question.

(vi) Members shall attend meetings in person. No member may appear at any meeting by telephonic or other electronic means. This rule may be waived in its entirety by the Board or the President in the event of any public health emergency or, provided a quorum is present in person, for an individual member or members.

(vii) Meetings shall comply with the requirements of Subchapter V of Chapter 19 of the Wisconsin Statutes.

(f) Voting Requirements. Except as otherwise specifically set forth in this Agreement, the affirmative vote of a majority of the voting members of the Board (including any alternates serving in the stead of other members) at which a quorum is present shall constitute the action of the Board.

(g) Compensation. No compensation shall be paid to members of the Board; however, members may be reimbursed for actual and necessary expenses incurred if so authorized by the Board.

(h) Powers. Prior to the Merger Date, the Board shall be responsible for overseeing the implementation of the Initial Plan and ensuring that the merger occurs on the Merger Date. Except as limited by this Agreement, the Board shall, after the Merger Date, have all the powers and duties authorized under the Wisconsin Statutes relating to the Department's operations. Such powers shall include without limitation the following:

(i) To authorize repair, maintenance and renewal of the physical assets which are owned by the Department.

(ii) To modify the Initial Plan as necessary, provided that no such modification shall increase the total costs for fiscal year 2022 to the municipalities.

(iii) To modify line items in any approved Operating Budget provided that no such modification shall increase from the approved Operating Budget the total Net Operating Costs payable by the municipalities.

(iv) To authorize and contract to make all expenditures necessary for the operation of the Department provided that no such expenditures or contracts shall increase from the approved Operating Budget the total Net Operating Costs payable by the municipalities.

(v) To authorize and contract to make all expenditures necessary for the implementation of approved Capital Improvement Expenses in any approved Capital Improvement Budget.

(vi) To negotiate, set and/or approve wages, salaries and benefits of the Department's employees and to enter into contracts for the foregoing.

(vii) To sell, exchange, convey or transfer assets of the Department for fair and equitable consideration, as determined to be necessary from time to time, having a fair market value not in excess of \$100,000 in any one calendar year.

(viii) To sell, exchange, convey or transfer assets of the Department (other than real property) for fair and equitable consideration, as determined to be necessary from time to time, having a fair market value in excess of \$100,000 in any one calendar year; however, any such transaction shall require the approval of a majority of the Board and at least one representative from each municipality.

(ix) To enter into and implement mutual aid agreements with other municipalities.

(x) To adopt Services Fees and to charge and collect such fees.

(xi) To monitor the condition of the capital assets owned and controlled by the Department, and to furnish annually estimated dates and costs of replacement or reconstruction for each item over a 10-year period to the member governing bodies for approval.

(xii) To recommend the following to the municipalities:

[1] Amendments to this Agreement.

[2] Approval of Operating Budgets as described in this Agreement.

[3] Approval of Capital Improvement Budgets as described in this Agreement.

[4] Amendments to any approved Operating Budget or approved Capital Improvement Budget if and to the extent the power to make such amendments is not granted above to the Board.

- [5] The addition of other municipalities to this Agreement and the Department and appropriate amendments to this Agreement related to any such addition.

5. Joint Fire Commission. On and after the Merger Date, the Department shall have a Joint Fire Commission (the "Commission") as provided by Wisconsin Statutes Sections 61.65 and 62.13(2)(b).

(a) Commission Members and Terms of Office. The five members of the Board shall serve as the members of the Commission. Vacancies on the Commission shall be filled by appointment for any unexpired term by the appointing authority in the same manner as original appointments are made. The administrators of Mequon and Thiensville shall be *ex officio*, non-voting members of the Commission.

(b) Officers.

(i) The Commission shall have three officers: a President, a Vice President and a Secretary. The person holding each of such offices on the Board shall hold the same office as a member of the Commission.

(ii) The President shall chair meetings of the Commission. In the absence or upon recusal of the President, or until a vacancy in the President is filled and qualified, the Vice President shall serve as acting chair. If both the President and the Vice President are not present or participating, then the Commission shall choose the acting chair.

(iii) The chair shall preserve order and decorum, decide all questions of order and conduct the proceedings of the meeting in accordance with the parliamentary rules contained in Robert's Rules of Order Revised, unless otherwise provided by state law. Any member shall have the right to appeal a decision of the chair. The appeal may be sustained by a majority of the members present, exclusive of the chair.

(c) Quorum. A quorum shall consist of three voting members of the Commission, including any alternates serving in the stead of other members; however, at least one voting member from each municipality must be present to constitute a quorum. A quorum shall be required to conduct a meeting, to transact business and to take any action on any agenda item.

(d) Meetings.

(i) Meetings of the Commission shall be held not less frequently than once in each calendar quarter and otherwise at the call of the President or upon the written request of at least two members of the Commission, as designated by the President, at the Mequon City Hall, the Thiensville Village Hall or one of the fire stations; however, in the absence of any specific designation, meetings shall be held at the Mequon City Hall if the President of the Commission is a Mequon appointee or at the Thiensville Village Hall if the President of the Commission is a Thiensville appointee.

(ii) The chair shall establish the agendas for all such meetings after consultation with the Department's command staff or, if the command staff is the subject of the Commission's meeting, the attorney and personnel advisor for the municipality for which the President serves as chief elected official.

(iii) Any member may request in writing, at least five business days prior to a meeting, that an item germane to the Department's or the Commission's purpose, duties or powers be placed on an agenda. If the chair fails to place such item on the agenda for a meeting, the proposing member may, at any meeting, move the Commission to have the item placed on the next agenda.

(iv) Written notice of a meeting and the agenda for such meeting shall comply with Wisconsin Statutes Section 19.84 and shall be delivered in any manner allowed by law to each member at least 48 hours in advance of the meeting (or such lesser time as allowed by law in the event of an emergency as determined by the President), in such form as will reasonably apprise the members, the public and the press of the date, time and subject matter that is intended for consideration and action at the meeting.

(v) Minutes of the meetings and actions of the Commission shall be submitted to the governing body of each municipality. The minutes shall show the vote of each member upon each question. The minutes shall also show if a member is absent or fails to vote on any question.

(vi) Members shall attend meetings in person. No member may appear at any meeting by telephonic or other electronic means. This rule may be waived in its entirety by the Board or the President in the event of any public health emergency or, provided a quorum is present in person, for an individual member or members.

(vii) Meetings shall comply with the requirements of Subchapter V of Chapter 19 of the Wisconsin Statutes.

(e) Voting Requirements. The affirmative vote of a majority of the members of the Commission at which a quorum is present shall constitute the action of the Commission.

(f) Compensation. No compensation shall be paid to members of the Commission; however, members may be reimbursed for actual and necessary expenses incurred if so authorized by the Board.

(g) Powers. The Commission shall have all powers set forth in the Wisconsin Statutes for joint fire commissions that apply to villages and fourth-class cities except the municipalities specifically do not adopt, and the Commission shall not have, the optional powers set forth in Wisconsin Statutes Section 62.13(6).

6. Fiscal Responsibilities. The Department shall, subject to policies adopted by the Board, have one or more employees who perform the following fiscal and administrative duties:

(a) Maintaining financial records. The Department shall keep complete and accurate records of all receipts and disbursements of the Department, which shall be available for public inspection, and shall furnish the municipalities with annual audit reports.

(b) Receiving all service revenues and any other revenues of the Department.

(c) Paying all amounts authorized by the Board which are in accordance with the Operating Budget and any Capital Improvement Budget, each as approved by the governing bodies of the municipalities.

(d) Providing payroll administration.

(e) Administering insurance programs.

(f) Providing such other services described in this Agreement.

7. Employees. Commencing as of the Merger Date, all employees of the Department shall be employees of the Department for all purposes, and in no event shall any such employees be or be deemed or construed to be an employee of any of the municipalities.

8. Personal Property and Contributions to the Department.

(a) From the Merger Date through December 31, 2023, each municipality shall allow the Department to use the fire and emergency medical service apparatus and vehicles currently owned by it and shall provide the labor (but not parts) for the maintenance of such apparatus and vehicles. On or before December 31, 2023, the Board in consultation with the Department's command staff shall determine which pieces of such apparatus and vehicles are necessary for the ongoing operations of the Department and shall purchase those pieces from the municipalities. Each municipality shall deliver a Bill of Sale to the Department for the apparatus and vehicles purchased from it. The purchase price for such items shall be their appraised values as determined by an appraiser engaged by the Board. Each municipality shall be paid for apparatus and vehicles purchased by the Department, over a 10-year term commencing as of January 1, 2024, with interest at the rate of 3% per annum. As of the Merger Date, each municipality shall contribute to the Department, at no charge, all records, parts and supplies in use by its fire department. Apparatus and vehicles not purchased by January 1, 2024, remain the property of the municipality for disposal as it may choose.

(b) The Department shall be the legal owner of assets contributed to or acquired by the Department, and where applicable such assets shall be titled in the name of the Department. The Department shall not be the owner of real estate, buildings and fixtures used by it unless any of such property is conveyed to and titled in the name of the Department. All assets contributed to or acquired by the Department shall be owned and held by the Department subject to the provisions of this Agreement for division of assets on termination of this Agreement.

(c) The Department shall pay for the repair, maintenance and replacement of apparatus and vehicles owned by the Department.

9. Real Property.

(a) As of the Joint Services Date, the municipalities shall transfer to the Department custody, use and control, but not ownership, of the buildings or portions of buildings to be used by the Department. The Department shall pay for all insurance related to the space occupied by the Department.

(b) The municipal owner of a building shall bear the costs of (i) maintaining, repairing and replacing structural components, roofing, major systems, fixtures and paved areas of its building and the property on which it is located; (ii) routine maintenance; (iii) exterior maintenance, including without limitation landscaping and snow and ice removal; (iv) basic janitorial services (but the Department shall keep its space neat and orderly); and (v) dumpsters for waste removal.

(c) The Board shall endeavor to develop a facilities plan by December 31, 2024, and shall thereafter implement the facilities plan pursuant to the timeline in such plan. The Board shall approve any additional real property to be used by the Department. If and to the extent any of the municipalities construct new buildings or obtain additional buildings to be used by the Department, or if additional municipalities are made parties to this Agreement, the Department shall pay rent for the municipalities' real property used by the Department so that the costs of maintaining the real property are proportionately borne by the municipalities. The Board shall determine an equitable rental amount to be paid by the Department as part of the Department's Operating Budget. If the Department acquires and develops real property, it shall do so as pursuant to the Capital Improvement Budget provisions of this Agreement.

10. Operating Budgets.

(a) The Board shall, by majority recommendation, submit a proposed Operating Budget to the governing bodies of the municipalities not later than October 1 of each year commencing October 1, 2022. The proposed Operating Budget shall contain an explanation of the Board's reasons for recommending the Operating Budget. Action by each municipality in connection with approval of an Operating Budget shall be completed by November 15 of each year. No expenditures shall be made or contracted for by the Board or any employee with respect to any budget item not contained in the prior year's Operating Budget until the governing bodies of the municipalities approve the proposed Operating Budget.

(b) In the event an Operating Budget is not approved by the municipalities as set forth above, the Net Operating Expenses on a monthly basis shall not exceed the Net Operating Expenses for the prior calendar year, plus any cost increases resulting from contractual obligations incurred in prior years, until agreement is reached by the municipalities.

11. Capital Improvement Budgets. The Board may recommend a proposed Capital Improvement Budget to the governing bodies of the municipalities at any time. The Board may only recommend a Capital Improvement Budget with the approval of at least four members of the Board. The proposed Capital Improvement Budget shall contain an explanation of the Board's reasons for recommending the Capital Improvement Budget. No expenditures shall be made or contracted for by the Board or any employee with respect to any Capital Improvement Expenditure in the proposed Capital Improvement Budget until approved by the governing bodies of the municipalities. After such approval, the Board is authorized to enter into contracts and make expenditures deemed necessary by the Board for the Capital Improvement Expenses described in the Capital Improvement Budget as and when determined by the Board (unless otherwise specified in the approval of the governing bodies of the municipalities) and in amounts not in excess of the approved Capital Improvement Budget.

12. Payment of Expenses. The municipalities shall bear and pay the net operating expenses and capital expenditures of the Department as established according to the following procedures and proportions.

(a) Mequon shall bear 84.43% and Thiensville shall bear 15.57% of the Department's Net Operating Expenses and Capital Improvement Expenses. Either municipality may request that the percentages be renegotiated as of or after December 31, 2027, and every five years thereafter. Renegotiated percentages shall take into account disproportionate changes from the date of this Agreement through the date of renegotiation, and subsequently between dates of renegotiation, in each municipality's usage (number of service calls per year), population and equalized value of improvements, with the heaviest weight applied to usage and with an expectation that renegotiated percentages shall at a minimum ensure that each municipality maintains its then current contribution.

(b) If any other municipalities are added to this Agreement, these percentages shall be replaced by a formula dividing the total contributions among the municipalities in proportion to each municipality's usage (number of service calls per year), population and equalized value of improvements. The percentages of each of such three elements for the formula shall be negotiated as an amendment to this Agreement; however, the municipalities anticipate that 40% shall be attributed to usage and 30% shall be attributed each to population and equalized value of improvements.

(c) The Department shall submit to each municipality a statement requiring payment of that municipality's share of the budgeted Net Operating Expenses, as described below, for the year. Such amount shall be paid to the Department in equal quarterly payments. The notice shall be given not later than 15 days following approval of the Operating Budget by the municipalities. Each municipality shall pay one-quarter of its share of the annual net Operating Expenses on or before January 1, April 1, July 1 and October 1. The Department shall provide to each municipality a quarterly statement at least 15 days prior to each due date.

(d) In the case of Capital Improvement Expenditures from an approved Capital Improvement Budget, the Department shall provide a statement to each municipality setting forth the required payment(s) of that municipality's share of the Capital Improvement Budget with due

dates of those payments. Due dates of payments shall not be less than 30 days from the date of the statement.

(e) On January 1 and July 1 of each year, the Department shall compute the amount of revenue received by the Department from Service Fees during the preceding six-month period and shall credit the amount of such revenues against the amounts due from the municipalities in accordance with the ratio of expense sharing in effect for such preceding six-month period.

(f) For purposes of Sections 12(d) and 12(e), the amounts payable shall be based on actual expenses and revenues, if known, and if based on estimates, shall be subject to reconciliation when actual expenses and revenue are known.

(g) If any municipality fails to pay in full any payment to be made by it as provided by this Agreement on the due date, such defaulting municipality shall be indebted to the Department (or, if such amount is advanced by the other municipality, to the other municipality) for the payment due, plus interest at the prevailing rate available on a public purpose loan from the Wisconsin State Trust Fund loan program for a loan with a term of over 5 years and up to 10 years. Interest shall accrue until the obligation is paid. At the discretion of the Board, the Board may take legal action to enforce payment by the defaulting municipality. The costs, including reasonable attorneys' fees, of such action shall be paid by the defaulting municipality and shall be included in any judgment. Any recovery shall be paid to reimburse any other municipality to the extent it paid any part of such defaulted payment, plus interest, and the balance of such payments, plus interest, shall be made to the Department, which interest shall be credited against payments to be made by the municipality or municipalities that were not in default.

(h) Notwithstanding the provisions of this Agreement regarding withdrawal or termination, each municipality shall be liable for its share of a Capital Improvement Budget upon final approval of such Capital Improvement Budget.

(i) To the extent any organization or one or more residents of a municipality donates money to the Department, such donation shall be credited against such municipality's Operating Budget obligations if the donor specifies that it shall be so credited.

(j) Any donation to the Department of land, a vehicle, apparatus or other property shall require the approval of the Board prior to acceptance by the Department. If such a donation is from an organization or one or more residents of a municipality, and the donor specifies that the donation shall be credited to the municipality, such donation shall be credited against such municipality's obligations to the Department as follows: (i) if the item donated was scheduled to be purchased pursuant to the Operating Budget, the fair market value of the donation, as reasonably determined by the Board, shall be credited against the municipality's Operating Budget obligations; or (ii) otherwise, the municipality shall receive a credit of 1/10th of the fair market value of the item, as reasonably determined by the Board, for each of the 10 years following the donation.

13. Term of Agreement. This Agreement shall take effect upon execution after adoption by the governing body of each municipality of a resolution approving this Agreement and authorizing its execution. This Agreement shall remain in effect in perpetuity subject to the following:

(a) Unless agreed by both municipalities, the municipalities shall participate in this Agreement through December 31, 2027.

(b) After the expiration of the initial five-year period, a municipality wishing to withdraw from this Agreement may do so on at least two years written notice addressed to the clerk of the other municipality, provided however, that no such notice be given until expiration of the initial five-year period set forth above.

14. Termination and Distribution of Assets.

(a) This Agreement may be terminated at any time by the written consent of all municipalities or upon the permitted withdrawal of all but one municipality, provided that this Agreement and the Commission and the Board shall continue to exist for the purpose of disposing of all claims, distribution of assets and all other functions necessary to terminate the affairs of the Department.

(b) Upon termination or withdrawal, the municipalities shall be entitled to a distribution of assets as set forth below:

(i) A share of all equipment and apparatus of the Department shall be distributed to the withdrawing or terminating municipality in the proportion set forth in (ii) below, adjusted for additional capital expenditures for equipment and for depreciation.

(ii) All money and funds (including cash on hand and money due but uncollected) of the Department shall be distributed to the withdrawing or terminating municipality in the proportion of the previous year's cost allocation formula percentage of the withdrawing municipality or terminating municipalities, providing the distribution may be deferred by the Board in whole or in part for up to one year as a reserve to meet liabilities known and unknown.

(iii) All control of the buildings owned by the withdrawing or terminating municipality shall be returned to that municipality.

(iv) The distribution of assets provided in (i) shall be in kind, but only to the extent that assets are identifiable as contributed by the municipality withdrawing. To the extent that such identification is not possible, then the payment shall be made in cash or in the form of other assets acceptable to the withdrawing municipality, in an amount equal to the proportionate share of book value of such property, net of depreciation. With respect to real estate, buildings and fixtures titled in the name of the Department, the withdrawing or terminating municipality shall be entitled to a cash payment in the amount of the proportionate share of the book value of such property, net of depreciation, equal to the municipality's proportionate share of contributions allocated to such property. The withdrawing or terminating municipality shall have no right to

require a partition of any such real estate. In the event of a cash payment, such payment may be made in equal annual installments, bearing interest at the rate specified in Section 12(g), over a period of not more than four years with respect to equipment and apparatus and not more than 10 years with respect to real estate, buildings or fixtures, and such payment shall be reduced by the proportionate amount, net of depreciation, of any capital expenditures financed by the Department with respect to any buildings owned by such municipality.

(f) Participation. Additional municipalities may be permitted to become parties to this Agreement, but only upon (a) approval of the governing bodies of the municipalities which have maintained in a current status their financial obligations under this Agreement, and (b) upon such terms and conditions as the governing bodies adopt.

(g) Amendments. Amendments to this Agreement may be proposed by any member of the Board. The amendment shall be submitted to the Board at least 30 days prior to the meeting of the Board at which such amendment is to be considered. The approval of at least four members of the Board shall be required to recommend any amendment to the governing body of the municipalities. The agreement of the governing bodies of the municipalities shall be required to approve any amendments to this Agreement, except that the Initial Plan may be amended by the Board as provided in this Agreement.

(h) Hold Harmless. Any uninsured liability, cost or damages for personal injury, property damage or any other loss of whatever nature incurred by the Department or any municipality by reason of its participation as a member of the Department and specifically by reason of the services provided by the Department shall be the liability of the Department, subject to the contributions of the municipalities described below. Any such uninsured liability, cost or damage shall be paid proportionately by each of the municipalities in accordance with the formula established in Section 12(a), notwithstanding the political jurisdiction in which such injury, loss or damage occurs, through contributions by such municipalities to the operating budget, or if such operating budget is insufficient, through additional contributions to the Department made proportionately by each municipality in accordance with the formula established in Section 12(a).

(i) Mutual-Aid Response and Intercept Agreements. The mutual-aid response agreements between the municipalities are terminated. The mutual-aid response and intercept agreements between or among the municipalities and others shall be terminated by the earliest dates provided in those agreements. The Board may replace such agreements.

(j) Fire Hydrants and Water Usage. Charges to a municipality from its water utility which relate to the repair, maintenance and replacement of fire hydrants and other system components and for water shall be the responsibility of the respective municipality.

(k) Insurance.

(a) The Board shall, on behalf of the Department, procure and maintain during the term of this Agreement sufficient insurance to cover all aspects of its operations, including without limitation public liability, workers compensation, unemployment insurance, insurance for fire and other perils related to the buildings occupied by the Department and other insurance

obligations. Proof of insurance on leased structures not owned but occupied by the Department shall be furnished to the owners of the structures annually.

(b) Public liability, workers compensation, unemployment insurance and other insurance obligations arising from incidents which occurred prior to the Merger Date shall remain the separate responsibility of each party, subject to the apportionment or proration with authority in accordance with applicable law.

(l) General Provisions.

(a) Entire Agreement. This Agreement contains the municipalities' entire understanding with respect to the matters contemplated by this Agreement and supersedes any prior understandings or agreements among them with respect to the Department.

(b) Counterparts. This Agreement may be executed in several counterparts and each executed counterpart shall be considered as an original of this Agreement.

(c) Captions. The captions to the provisions of this Agreement are merely labels to assist in the locating and reading of this Agreement and shall be ignored in construing this Agreement.

(d) Disputes. In the event of any litigation or arbitration proceedings involving this Agreement, the "Prevailing Party," as defined below, shall be awarded from the court or the arbitrator its or their reasonable attorneys' fees incurred in connection with such proceedings. The "Prevailing Party" shall be, as determined by the court or the arbitrator, the party or parties whose position is found to be most correct.

(e) Severability. To the extent that all or any part of any provision of this Agreement is, or shall become, unenforceable, the provision or part of a provision shall be severed from this Agreement, and this Agreement shall be interpreted as if the severed provision or part of a provision did not exist. At any time such a provision is discovered or is deemed to have been severed from this Agreement, the municipalities shall execute any amendment to this Agreement necessary to clarify that the provision has been severed from this Agreement.

(f) Interpretation. Regardless of who prepared the original draft of this Agreement, each municipality has had significant input into its terms and content and, accordingly, no presumption shall be made against the drafter. Words of the masculine, feminine or neuter gender shall mean and include the other genders.

(g) Electronic Signatures. This Agreement may be signed electronically, and manual or electronic signatures may be transmitted by facsimile or email. All such signatures shall be enforceable as original signatures.

[SIGNATURES ON FOLLOWING PAGE]

[Signature Page]

CITY OF MEQUON

VILLAGE OF THIENSVILLE

By: _____
John M. Wirth
Mayor

By: _____
Van Mobley
President

Date signed:

Exhibit A – Initial Plan

Exhibit B – Model

Attachment: SOUTHERN OZAUKEE FIRE & EMS AGREEMENT - 4.7.22 [Revision 1] (RESOLUTION 3936 : Southern Ozaukee Fire & EMS

Exhibit A
Initial Plan

Action Step/Milestone	Anticipated Completion
2022	
Four (4) New Firefighter/Paramedics Commence Employment	April 18, 2022
Approval/Execution of Intergovernmental Agreement	May 2022
Fire & EMS Board & Commission Appointments Completed	June 2022
Mequon Ordinance Amendments Adopted	June 2022
Staffing, Command & Operations Service-Sharing Effective	July 1, 2022
Application for Ozaukee County ARPA Funding Filed	July 1, 2022
First Southern Ozaukee Fire & EMS Board Meeting	July 15, 2022
Fiscal Year 2023 Budget Planning Commences	July 15, 2022
Ambulance Billing Under One Vendor	August 1, 2022
Finalize Independent Agency Status - WRS	August 15, 2022
Secure Independent Health/Dental/Life/Disability Insurance	August 15, 2022
Secure G/L, Workers' Compensation, Other Risk Insurance	August 15, 2022
New Mutual Aid Box Alarm System Agreements Approved	September 1, 2022
Fiscal Year 2023 Budget Approved by Board	September 15, 2022
Fiscal Year 2023 Budget Adopted by City & Village	November 14, 2022
Affirm/Finalize Paramedic Intercept Agreement w/ Cedarburg	December 1, 2022
Vehicle/Apparatus Matters Finalized (Insurance, Title, Lettering)	December 1, 2022
2023	
Southern Ozaukee Fire & EMS 2023 Budget Effective	January 1, 2023
9-1-1 Dispatch Plan for Combined Fire/EMS Calls Implemented	January 1, 2023
Three (3) New Firefighter Paramedics Hired	April 1, 2023
Determination on Potential Merger w/ Cedarburg	July 1, 2023
2024	
Mequon & Thiensville Equipment/Fleet Combined	January 1, 2024
Three (3) New Firefighter Paramedics Hired	April 1, 2024
2025	
Department Facilities Plan Implementation	January 1, 2025
Three (3) New Firefighter Paramedics Hired	April 1, 2025

Established: April 12, 2022

MEQUON-THIENSVILLE JOINT FIRE/EMS FINANCIAL FORECAST: 2022-2027 (April 7, 2022)

EXPENDITURES							
Position	Hours	2022	2023	2024	2025	2026	2027
Fire Chief	40/Week	\$185,878	\$191,454	\$197,198	\$203,114	\$209,207	\$215,483
Deputy Fire Chief	40/Week	\$138,848	\$143,013	\$147,304	\$151,723	\$156,275	\$160,963
Administrative Assistant	26/Week	\$38,045	\$39,186	\$40,362	\$41,573	\$42,820	\$44,104
Battalion Chief	2,920/Year	\$114,747	\$118,189	\$121,735	\$125,387	\$129,149	\$133,023
Battalion Chief	2,920/Year	\$136,616	\$140,715	\$144,936	\$149,284	\$153,763	\$158,376
Battalion Chief	2,920/Year	\$132,320	\$136,290	\$140,379	\$144,590	\$148,928	\$153,395
Captain (Intercept Program/Swing BC)	40 Hours/Week	\$106,955	\$110,164	\$113,469	\$116,873	\$120,379	\$123,991
Firefighter/Paramedic (Mequon Conversion)	2,920/Year	\$84,223	\$92,412	\$101,188	\$110,632	\$120,558	\$129,687
Firefighter/Paramedic (Mequon Conversion)	2,920/Year	\$108,820	\$117,630	\$120,624	\$124,242	\$127,970	\$131,809
Firefighter/Paramedic (Mequon Conversion)	2,920/Year	\$108,820	\$117,630	\$120,624	\$124,242	\$127,970	\$131,809
Firefighter/Paramedic (M-T Merger)	2,920/Year	\$84,223	\$92,412	\$101,188	\$110,632	\$120,558	\$129,687
Firefighter/Paramedic (M-T Merger)	2,920/Year	\$96,522	\$105,019	\$114,142	\$123,979	\$127,698	\$131,529
Firefighter/Paramedic (M-T Merger)	2,920/Year	\$109,614	\$118,111	\$127,234	\$137,071	\$141,183	\$145,419
Firefighter/Paramedic (Ozaukee County)	2,920/Year		\$98,622	\$107,665	\$114,141	\$120,623	\$124,242
Firefighter/Paramedic (Ozaukee County)	2,920/Year		\$98,622	\$107,665	\$114,141	\$120,623	\$110,707
Firefighter/Paramedic (Ozaukee County)	2,920/Year		\$111,714	\$120,757	\$127,234	\$133,715	\$137,727
Firefighter/Paramedic (Year 2 Hires)	2,920/Year			\$101,188	\$107,665	\$114,141	\$120,623
Firefighter/Paramedic (Year 2 Hires)	2,920/Year			\$101,188	\$107,665	\$114,141	\$120,623
Firefighter/Paramedic (Year 2 Hires)	2,920/Year			\$114,281	\$120,757	\$127,234	\$133,715
Firefighter/Paramedic (Year 3 Hires)	2,920/Year				\$103,960	\$110,632	\$117,302
Firefighter/Paramedic (Year 3 Hires)	2,920/Year				\$103,960	\$110,632	\$117,302
Firefighter/Paramedic (Year 3 Hires)	2,920/Year				\$117,053	\$123,724	\$130,395
Firefighter/Paramedic (Year 4 Hires)	2,920/Year					\$106,816	\$113,687
Firefighter/Paramedic (Year 4 Hires)	2,920/Year					\$106,816	\$113,687
Firefighter/Paramedic (Year 4 Hires)	2,920/Year					\$119,909	\$126,780
Firefighter/Paramedic (Year 5 Hires)	2,920/Year						\$109,757
Firefighter/Paramedic (Year 5 Hires)	2,920/Year						\$109,757
Firefighter/Paramedic (Year 5 Hires)	2,920/Year						\$122,850
Paid on Premises 24/7/365		\$0	\$0				
Paid on Call 24/7/365		\$0					
Paid on Call 24/7/365		\$0	\$0	\$0	\$0		
Paid on Call 24/7/365		\$0	\$0	\$0	\$0	\$0	
Fire Call Pay		\$102,400	\$102,400	\$102,400	\$102,400	\$102,400	\$102,400
Training		\$100,000	\$103,000	\$106,090	\$90,000	\$92,700	\$95,481
Vehicle Checks		\$19,500	\$20,085	\$20,688	\$21,308	\$21,947	
Combined Operating Budget		\$383,319	\$390,985	\$398,805	\$406,781	\$414,917	\$423,215
Interns		\$30,000	\$30,900	\$31,827	\$32,782	\$33,765	\$34,778
Worker's Compensation Insurance		\$15,790	\$16,264	\$16,752	\$17,254	\$17,772	\$18,305
Long Term Disability		\$750	\$773	\$796	\$820	\$844	\$869
Total		\$2,097,390	\$2,495,590	\$2,920,484	\$3,351,263	\$3,819,809	\$4,273,478
REVENUES							
Mequon	2021	2022	2023	2024	2025	2026	2027

MEQUON-THIENSVILLE JOINT FIRE/EMS FINANCIAL FORECAST: 2022-2027 (April 7, 2022)

Ambulance Revenue (Fees)	\$753,441	\$700,000	\$735,000	\$771,750	\$810,338	\$850,854	\$893,397
Paramedic Intercepts	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire Insurance Dues (2%)	\$189,529	\$198,247	\$207,367	\$216,906	\$226,883	\$237,320	\$248,237
Funding Assistance Fees	\$7,550	\$7,650	\$7,750	\$7,850	\$7,950	\$8,050	\$8,150
Burn Permits*	\$12,580	\$12,580	\$15,725	\$15,725	\$15,725	\$15,725	\$15,725
Accident Fees*	\$7,245	\$7,390	\$7,538	\$7,688	\$7,842	\$7,999	\$8,159
Fire Fees (Plan Review, Sprinkler Inspections)*	\$6,982	\$7,122	\$7,264	\$7,409	\$7,558	\$7,709	\$7,863
False Alarms*	\$2,700	\$2,700	\$2,700	\$2,700	\$2,700	\$2,700	\$2,700
Sub-Total	\$980,027	\$935,689	\$983,344	\$1,030,028	\$1,078,996	\$1,130,357	\$1,184,231
Thiensville	2021	2022	2023	2024	2025	2026	2027
Ambulance Revenue (Fees)	\$137,680	\$144,564	\$151,792	\$159,382	\$167,351	\$175,718	\$184,504
Paramedic Intercepts	\$35,778	\$37,567	\$39,445	\$41,418	\$43,488	\$45,663	\$47,946
Fire Insurance Dues (2%)	\$15,976	\$16,711	\$17,480	\$18,284	\$19,125	\$20,004	\$20,925
Funding Assistance Fees	\$5,488	\$5,488	\$5,488	\$5,488	\$5,488	\$5,488	\$5,488
Burn Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accident Fees	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Fire Fees (Plan Review, Sprinkler Inspections)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
False Alarms	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other (e.g., Fundraising)*							
Sub-Total	\$194,922	\$204,330	\$215,205	\$225,572	\$236,452	\$247,873	\$259,863
Combined Revenue Total (Non-Tax)	\$1,174,949	\$1,140,019	\$1,198,549	\$1,255,600	\$1,315,448	\$1,378,230	\$1,444,094
Tax-Supported Revenue Requirement		\$957,371	\$1,297,040	\$1,664,883	\$2,035,814	\$2,441,579	\$2,829,383
TOTAL REVENUE		\$2,097,390	\$2,495,590	\$2,920,484	\$3,351,263	\$3,819,809	\$4,273,478
TOTAL EXPENDITURES		\$2,097,390	\$2,495,590	\$2,920,484	\$3,351,263	\$3,819,809	\$4,273,478
NET		\$0	\$0	\$0	\$0	\$0	\$0
Add Ozaukee County Grant Funding		\$100,000	\$100,000	\$100,000	\$150,000	\$150,000	\$150,000
Grant-Adjusted Tax Revenue Requirement		\$857,371	\$1,197,040	\$1,564,883	\$1,885,814	\$2,291,579	\$2,679,383
Mequon Share (84.4%)		\$723,878	\$1,010,661	\$1,321,231	\$1,592,193	\$1,934,780	\$2,262,203
Thiensville Share (15.6%)		\$133,493	\$186,379	\$243,652	\$293,621	\$356,799	\$417,180
Notes:							
Figures presented annually for all full-time positions include: base salary, FICA, Medicare, health/dental/life insurance, WRS retirement, and holiday compensation (for non-management staff)							
Full-time salary figures presented in years 2023-2027 include a 3% annual wage adjustment, as well as step increases for firefighter/paramedics (pursuant to current labor contract provisions)							
Ozaukee County Grant Funding (\$750,000) based upon one community (either Mequon or Thiensville) receiving the amount available to individual municipalities (as of 4/6/22)							