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Office of the City Clerk
Taped & Televised

COMMITTEE OF THE WHOLE

Tuesday, January 9, 2024

7:00 PM

Christine Nuernberg Hall

Minutes

1. Call to Order, Roll Call

Mayor Nerbun called the meeting to order at 7:13 PM.

Present:

Mayor Andrew Nerbun
Alderman Robert Strzelczyk
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Kathleen Schneider
Alderman William Gebhardt

Also present: City Administrator Jones, Assistant City Administrator Schoenemann, City Attorney Sajdak, City Clerk Fochs, Director of Public Works/City Engineering Lundeen, Director of Community Development Tollefson, Assistant Director of Community Development Zader, press and interested public.

2. Approval of Meeting Minutes

a. December 12, 2023

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Strzelczyk
SECONDED BY: Alderman Mayr

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

3. Discussion

a. Management Partners Community Development Operational Analysis Action Plan Status

Director Tollefson gave an overview of the final report from late 2021 and statuses through 2023. The plan consists of 32 overall recommendations: 17 related to Enterprise Land Management Systems (ELMS), 26 with priority statuses.

Management Partners identified four primary goals of focus and Director Tollefson discussed the status of each. The first goal of acquisition of an ELMS system, began in 2022 and remains a high priority project going into 2024. Secondly, Application Processes and Materials aims to upgrade materials and improve transparency. Thirdly, Facility and Spatial Upgrades includes the suggestions of possibly relocating the Community Development Department within City Hall and/or reorganization of storage. Lastly, Investment in Adaptive/Next Generation of Staff will involve continuing to cross-train and maintain an already skilled team.

As of 2023, 10 high priority goals have been completed. The outlook for 2024 is optimistic, with plans to work with the previous consultant and a small internal working group at City Hall to continue the process.

4. Informational Items

a. Committee of the Whole Planning Calendar

There was a request to schedule the floodway discussion later in the year, bluff stairway construction to March or April and to include the Southwest Industrial Park rezoning discussion for February.

5. Adjourn

Motion to Adjourn at 7:35 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Schneider
SECONDED BY: Alderman Bach

AYES: Nerbun, Strzelczyk, Tolocko, Mayr, Hansher, Bach, Parrish, Schneider, Gebhardt

Respectfully Submitted,

Janet Meyer
Deputy Clerk
Approved 2/13/2024