



11333 N. Cedarburg Road
Mequon, WI 53092
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www.ci.mequon.wi.us

Office of the City Clerk

BOARD OF REVIEW
Thursday, September 12, 2024
8:30 AM
Christine Nuernberg Hall

Agenda

- 1) Call to Order, Roll Call
- 2) Approve meeting minutes of May 1, 2024
- 3) Report of Board Member certification/training
- 4) Assessor's Year in Review Report and report on Open Book
- 5) Acceptance of Assessor Affidavit
- 6) Acceptance of 2024 assessment roll
- 7) Hear any requests for telephone/written testimony
- 8) Hear any requests for waivers to Circuit Court
- 9) Hear/Take action on any requests for waiver of 48-hour requirement (after hour 2)
- 10) Hear property assessment objections
- 11) Schedule any further hearings
- 12) Approve meeting minutes of September 12, 2024
- 13) Adjourn

Dated: September 12, 2024

/s/ Scott Franklin, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Office of the City Clerk at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM



draft

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Office of the City Clerk

**BOARD OF REVIEW
Wednesday, May 1, 2024
8:30 AM
Christine Nuernberg Hall**

Minutes

1) Call to Order, Roll Call

Chairman Franklin called the meeting to order at 8:30 AM.

Present:

- Chair Scott Franklin
- Board Member Steven Bersell
- Board Member Daniel Lucht
- Board Member Carol Zolot
- Vice Chair Maureen Baumann -- **Absent**
- Board Member Donald Chudnow -- **Absent**

Also present: City Clerk Fochs, City Assessor Ahrens, Deputy Clerk Andrykowski, Administrative Assistant Vogel, press and interested public.

2) Election of Chairman and Vice Chairman

Motion to nominate Scott Franklin as Chairman.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Board Member Lucht
SECONDED BY: Board Member Bersell

AYES: Franklin, Bersell, Lucht, Zolot
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Motion to nominate Maureen Baumann as Vice Chairman.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Chairman Franklin
SECONDED BY: Board Member Bersell

AYES: Franklin, Bersell, Lucht, Zolot
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Attachment: 05-01-24-draft BOR minutes (9367 : Board of Review minutes of May 1, 2024)

3) Status Report from Assessor Les Ahrens

City Assessor Ahrens provided a status report on the 2024 maintenance year activities indicating inspections are ongoing. There has been one law change - Act 12, which eliminated the Personal Property Taxes for businesses. He indicated the 2023 level of assessment was 84% and estimates that level will drop to 79% in 2024. Assessment notices will be mailed to residents around July 11th, Open Book will be August 1, and the next Board of Review meeting will be September 12th at 8:30 am. Discussions are on-going regarding an upcoming reevaluation year.

4) Adjourn to September 12, 2024, 8:30 AM

Motion to adjourn at 8:35 AM.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Board Member Bersell
SECONDED BY: Board Member Lucht

AYES: Franklin, Bersell, Lucht, Zolot

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk

Attachment: 05-01-24-draft BOR minutes (9367 : Board of Review minutes of May 1,2024)



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Office of City Clerk

TO: Board of Review
FROM: Caroline Fochs, City Clerk
DATE: September 6, 2024
SUBJECT: Board of Review Annual Training

Background

As of January 1, 2022, one Board of Review member must attend training every year prior to holding the first two-hour meeting, and the Clerk must provide an affidavit of training to the State Department of Revenue.

Analysis

The City of Mequon has a tradition of providing training to *all* of its members. Again in 2024, all members of the Board of Review received training provided to them through the University of Wisconsin-Madison Extension during the months of May - September. The attached affidavit was submitted to the State of Wisconsin Department of Revenue in a timely fashion.

Attachments:
Training Affidavit (PDF)



Board of Review Member Training Affidavit

This affidavit confirms that one or more Board of Review (BOR) voting members attended training before the BOR met, satisfying state law (sec. 70.46(4), Wis. Stats.).

STATE OF WISCONSIN

County of OZAUKEE

Co-muni code 45255

I, Caroline Fochs, the clerk for the CITY OF MEQUON,

swear the following BOR voting member(s), who represent(s) the municipality's chief executive officer or the officer's designee(s), attended a Wisconsin Department of Revenue approved BOR training program before the BOR's first meeting. (sec. 70.46 (4), Wis. Stats.)

BOR member(s) and attendance date:

SCOTT FRANKLIN	05/12/2024
Name	Date
MARUEEN BAUMANN	06/19/2024
Name	Date
STEVEN BERSELL	07/23/2024
Name	Date
DONALD CHUDNOW	07/01/2024
Name	Date
DANIEL LUCHT	08/14/2024
Name	Date
CAROL ZOLOT	08/13/2024
Name	Date
RICHARD MUELLER	09/03/2024
Name	Date

09-03-2024 09:16 AM

Date electronically filed

cfochs@ci.mequon.wi.us

Clerk email

Attachment: Training Affidavit (9659 : BOR Training)



Board of Review Member Training Affidavit

Preparer Information

Name
Caroline Fochs

Title
Clerk

Email
cfochs@ci.mequon.wi.us

Phone
262-236-2912

Signature Statement

Under penalties of law, I declare this form and all attachments are true, correct and complete to the best of my knowledge and belief.

Do you agree with the statement above?

YES NO

Submission Information

You successfully submitted your report. Print a copy for your records.

Comuni code: 45255

Submission date: 09-03-2024 09:16 AM

Confirmation: PA10720241225O1715787002010

Submission type: ORIGINAL

Attachment: Training Affidavit (9659 : BOR Training)