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Office of the City Clerk

BOARD OF REVIEW
Tuesday, September 12, 2023
8:00 AM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Chairman Franklin called the meeting to order at 8:00 AM.

Present:

Chair Scott Franklin
Vice Chair Maureen Baumann
Board Member Steven Bersell (left 9:23 AM)
Board Member Daniel Lucht
Board Member Donald Chudnow

Also present: City Clerk Caroline Fochs, City Attorney Brian Sajdak (8:07 AM) City Assessor Mike Grotz, City Assessor Les Ahrens, Administrative Assistant Carolyn Vogel, Deputy Clerk Kathy Andrykowski, Finance Director Jennifer Engroff, Gary Kohlenberg representing the appellant, and Wendy Hanneman of U.S. Legal Support and interested public.

2) Approve meeting minutes of May 10, 2023

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Chudnow

SECONDED BY: Board Member Lucht

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

3) Report of Board Member Certification/Training

City Clerk Fochs reported that all Members completed the Board of Review certification training in 2023 and meet the requirements set by State Statute. This was reported to the State as required.

4) Assessor's Year in Review Report

Assessor Ahrens provided a summary of the Mequon assessments. The assessment ratio dropped to 83.5% in 2023. He reported the addition of approximately \$41M due to new construction and the sale of an exempt property to a private owner, and a reduction in commercial by approximately \$48M mainly due to the razing of a motel and the exemption status of Newcastle Estates, LLC.

5) Accept Assessor Affidavit

Assessor Ahrens stated that assessment notices were mailed in mid-July. There were nine attendees of Open Book. Each of those had assessment changes. The affidavit was presented and accepted by the Board.

6) Hear and receive personal property assessment adjustments/corrections, if needed.

There were no adjustments/changes made to the 2023 assessment roll.

7) Approve 2023 assessment roll corrections

There were no corrections to the 2023 assessment roll.

8) Members verify review of and acceptance of 2023 assessment roll

Members reviewed the 2023 assessment rolls on-line prior to the meeting.

Motion to accept the 2023 assessment roll.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Board Member Chudnow
SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

9) Hear/Take action on any requests for telephone/written testimony

There were no requests for telephone/written testimony.

10) Hear/Take action on any requests for waivers to Circuit Court

There were no requests for waivers to Circuit Court.

11) Hear/Take action on any requests for waiver of 48-hour requirement

There were no requests for waiver of 48-hour requirement.

The Board recessed at 8:12 AM.

The Board reconvened at 8:39 AM.

12) Hear and/or schedule property assessment objections

Hearing #1: Property Owner: Kimberly Campbell
Property Address: 10636 N. Commerce St.
Tax ID: 14-027-090-1000

Chairman Franklin recused himself.

All parties testifying were sworn in by the City Clerk. The record reflects that Mr. Bersell departed the meeting at 9:23 AM.

City Attorney Sajdak stated at 10:08 AM the Board has been in session for two hours and there is no one in the audience and no one has notified the Clerk’s Office of an intent to object.

Motion to accept the amended assessment of \$1,075,000.

RESULT: Approved by Roll Call Vote [Unanimous]
MOVED BY: Board Member Chudnow
SECONDED BY: Board Member Baumann

AYES: Baumann, Lucht, Chudnow
RECUSED: Franklin

Chairman Franklin returned to the dais at 10:37 AM. The Board recessed at 10:38 AM.

The Board reconvened at 11:06 AM.

13) Schedule any further hearings

No one appeared before the Board, and therefore there are no further hearings to be scheduled.

14) Approve minutes of September 12, 2023 (if ready)

Motion to approve the September 12, 2023 meeting minutes.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Board Member Lucht
SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Lucht, Chudnow

15) Adjourn, *may be final adjournment unless additional dates are needed for additional cases*

Motion to adjourn at 11:08 AM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Baumann
SECONDED BY: Board Member Chudnow

AYES: Franklin, Baumann, Lucht, Chudnow
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Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk
Approved 09-12-23