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Office of the City Clerk

BOARD OF REVIEW
Wednesday, August 24, 2022
8:00 AM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Chairman Franklin called the meeting to order at 8:00 AM.

Present:

Chair Scott Franklin
Vice Chair Maureen Baumann (8:01 am)
Board Member Steven Bersell
Board Member Daniel Lucht
Board Member Donald Chudnow

Also present: City Clerk Fochs, City Assessor Grota, Administrative Assistant Vogel, Deputy Clerk Andrykowski, and Jennifer Seastrom of U.S. Legal Support.

2) Approve meeting minutes of May 17, 2022

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Lucht
SECONDED BY: Board Member Bersell

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

3) Report of Board Member Certification/Training

City Clerk Fochs reported that all Members completed the Board of Review certification training in 2022 and meet the requirements set by State Statute. This was reported to the State as required.

4) Assessor's Year in Review Report

Assessor Grota provided a summary of the Mequon assessments, i.e., decreases/increases due to revaluation, new construction, new non-exempts properties.

5) Accept Assessor Affidavit

Assessor Grota stated that 818 notices were sent to property owners and 24 contacts were made through Open Book. Five changes were made, primarily office space, due to lack of occupancy.

Mr. Grota placed the affidavit into the record and it was accepted by the City Clerk.

Motion to accept the assessor's affidavit.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Baumann
SECONDED BY: Board Member Chudnow

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

6) Hear and receive personal property assessment adjustments/corrections, if needed.

There were no adjustments/changes made to the 2022 assessment roll.

7) Approve 2022 assessment roll corrections

There were no corrections to the 2022 assessment roll.

8) Members verify review of and acceptance of 2022 assessment roll

Members reviewed the 2022 assessment rolls on-line.

Motion to accept the 2022 assessment roll.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Board Member Chudnow
SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

9) Hear/Take action on any requests for telephone/written testimony

There were no requests for telephone/written testimony.

10) Hear/Take action on any requests for waivers to Circuit Court

There were no requests for waivers to Circuit Court.

11) Hear/Take action on any requests for waiver of 48-hour requirement

There were no requests for waiver of 48-hour requirement.

12) Hear and/or schedule property assessment objections

Chairman Franklin stated that there is no one in the audience and no one has notified the Clerk's Office of an intent to object.

Mr. Grota discussed trends for the next few years. He expects a 7-8% drop in the assessment ratio. A revaluation could be required sooner rather than later. He further explained the TIF performance in the city.

The Board recessed at 8:30 a.m.

The Board reconvened at 10:00 a.m.

13) Schedule any further hearings

No one appeared before the Board, and therefore there are no further hearings to be scheduled.

14) Approve minutes of August 24, 2022 (if ready)

Chairman Franklin asked that "interested public" be struck from those present, in the draft minutes.

Motion to approve the August 24, 2022 meeting minutes as amended.

RESULT: **Approved by Voice Acclamation as Amended [Unanimous]**
MOVED BY: Board Member Bersell
SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

15) Adjourn, *may be final adjournment unless additional dates are needed for additional cases*

Motion to adjourn at 10:02 A.M.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Chudnow
SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Bersell, Lucht, Chudnow

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk
Approved 08-24-22