



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2914
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www.ci.mequon.wi.us

Office of the City Clerk

BOARD OF REVIEW
Wednesday, August 24, 2022
8:00 AM
Christine Nuernberg Hall

Agenda

- 1) Call to Order, Roll Call
- 2) Approve meeting minutes of May 17, 2022
- 3) Report of Board Member Certification/Training
- 4) Assessor's Year in Review Report
- 5) Accept Assessor Affidavit
 - a. Hear Assessor report on Open Book results/status
- 6) Hear and receive personal property assessment adjustments/corrections, if needed
- 7) Approve 2022 assessment roll corrections
- 8) Members verify review of and acceptance of 2022 assessment roll
- 9) Hear/Take action on any requests for telephone/written testimony
- 10) Hear/Take action on any requests for waivers to Circuit Court
- 11) Hear/Take action on any requests for waiver of 48-hour requirement
- 12) Hear and/or schedule property assessment objections
- 13) Schedule any further hearings
- 14) Approve meeting minutes of August 24, 2022

15) Adjourn, may be final adjournment unless additional dates are needed for additional cases

Dated: August 24, 2022

/s/ Scott Franklin, Chair

.....
Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting.

Persons with disabilities requiring accommodations for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the Office of the City Clerk at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM



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BOARD OF REVIEW
Tuesday, May 17, 2022
8:00 AM
Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Chairman Franklin called the meeting to order at 8:00 AM.

Present:

Chair Scott Franklin
Vice Chair Maureen Baumann
Board Member Steven Bersell
Board Member Carol Zolot
Board Member Daniel Lucht -- **Absent**
Board Member Donald Chudnow -- **Absent**

Also present: City Clerk Fochs, City Assessor Grotz, Deputy Clerk Andrykowski,
Administrative Assistant Vogel, press and interested public.

2) Election of Chairman and Vice Chairman

Motion to nominate Scott Franklin as Chairman.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Board Member Baumann
SECONDED BY: Board Member Bersell

AYES: Franklin, Baumann, Bersell, Zolot

Motion to nominate Maureen Baumann as Vice Chairman.

RESULT: **Approved by Roll Call Vote [Unanimous]**
MOVED BY: Board Member Bersell
SECONDED BY: Chairman Franklin

AYES: Franklin, Baumann, Bersell, Zolot

Attachment: 05-17-22_Draft Accela minutes (7595 : May 17, 2022 meeting minutes)

3) Status Report from Assessor Mike Grota

City Assessor Grota stated that the assessment ratio is 100.11% and he expects full compliance for 2022. The city has realized \$59 M in growth in 2022, of which \$11M is from the TID3 district.

4) Adjourn to August 24, 2022, 8:00 am

Motion to adjourn at 8:10 AM.

RESULT: Approved by Voice Acclamation [Unanimous]
MOVED BY: Board Member Bersell
SECONDED BY: Board Member Baumann

AYES: Franklin, Baumann, Bersell, Zolot

Respectfully Submitted,
Kathy Andrykowski
Deputy Clerk

Attachment: 05-17-22_Draft Accela minutes (7595 : May 17, 2022 meeting minutes)



11333 N. Cedarburg Road
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Office of City Clerk

TO: Board of Review
FROM: Caroline Fochs, City Clerk
DATE: August 22, 2022
SUBJECT: Training Affidavit

Background

As of January 1, 2022, one Board of Review member must attend training every year. Prior to holding the first two-hour meeting, the Clerk must provide an affidavit of training to the State.

Analysis

The City of Mequon has a tradition of providing training to *all* of its members. Again in 2022, all members of the Board of Review received virtual training during the months of April and May. The attached affidavit was submitted to the State of Wisconsin Department of Revenue in a timely fashion.

Attachments:
Training Affidavit (PDF)



Board of Review Member Training Affidavit

This affidavit confirms that one or more Board of Review (BOR) voting members attended training before the BOR met, satisfying state law (sec. 70.46(4), Wis. Stats.).

STATE OF WISCONSIN

County of OZAUKEE

Co-muni code 45255

I, Caroline Fochs, the clerk for the CITY OF MEQUON,

swear the following BOR voting member(s), who represent(s) the municipality's chief executive officer or the officer's designee(s), attended a Wisconsin Department of Revenue approved BOR training program before the BOR's first meeting. (sec. 70.46 (4), Wis. Stats.)

BOR member(s) and attendance date:

SCOTT FRANKLIN	<u>05/06/2022</u>
Name	Date
MARUEEN BAUMANN	<u>05/03/2022</u>
Name	Date
STEVEN BERSELL	<u>05/03/2022</u>
Name	Date
DONALD CHUDNOW	<u>05/04/2022</u>
Name	Date
DANIEL LUCHT	<u>04/21/2022</u>
Name	Date
CAROL ZOLOT	<u>04/26/2022</u>
Name	Date

05-17-2022 01:34 PM

Date electronically filed

cfochs@ci.mequon.wi.us

Clerk email

Attachment: Training Affidavit (7593 : Training affidavit)



Board of Review Member Training Affidavit

Preparer Information

Name Caroline Fochs	Title Clerk
Email cfochs@ci.mequon.wi.us	Phone 262-236-2912

Signature Statement

Under penalties of law, I declare this form and all attachments are true, correct and complete to the best of my knowledge and belief.

Do you agree with the statement above?

YES NO

Submission Information

You successfully submitted your report. Print a copy for your records.

Comuni code: 45255
 Submission date: 05-17-2022 01:34 PM
 Confirmation: PA1072022122501652812451349
 Submission type: ORIGINAL

Attachment: Training Affidavit (7593 : Training affidavit)