



11333 N. Cedarburg Road  
Mequon, WI 53092-1930  
Phone: 262/242-3100

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Parks and Forestry

**TREE BOARD  
Regular Meeting  
Thursday, July 23, 2026 - 6:00 PM  
North Conference Room**

**Agenda**

- 1) Call to Order and Roll Call**
- 2) Approval of Meeting Minutes**
  - a) Approval of Meeting Minutes from 6-4-26
- 3) Action Items**
  - a) Enclave Phase X and XI Street Tree Approval
- 4) Discussion Items**
- 5) Adjourn**

DATED: July 16, 2026

/s/ Carol Bangs, Chair

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Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodation for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM.



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Parks and Forestry

**TREE BOARD  
Regular Meeting  
Thursday, June 4, 2026 - 6:00 PM  
North Conference Room**

**Minutes**

**1) Call to Order and Roll Call**

The meeting was called to order by Board Member Karen Dredge at 6:00 p.m.

**Present:**

Board Member Jake Azinger  
Board Member Karen Dredge  
Board Member Emily Gehrke  
Alternate Nancy Szatkowski  
Chair Carol Bangs, Absent  
Alderman Robert Strzelczyk, Absent

**Also Present:** City Forester Nathan Herlache, Matt Cudney of Veridian Homes

**2) Approval of Meeting Minutes**

a) Meeting Minutes of April 16, 2026

|                  |                                                                                                             |
|------------------|-------------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | Approval of April 16, 2026 Minutes                                                                          |
| <b>MOVER:</b>    | Alternate Nancy Szatkowski                                                                                  |
| <b>SECONDER:</b> | Board Member Karen Dredge                                                                                   |
| <b>AYES:</b>     | Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski |
| <b>NAYS:</b>     | None                                                                                                        |
| <b>RESULT:</b>   | Approved by Voice Acclamation [Unanimous]                                                                   |

### 3) Action Items

#### a) Transition of Chairperson Duties and Election of New Chairperson

The board dismissed the agenda item of Transition of Chairperson Duties and Election of New Chairperson after determining that chair appointments are made by the Mayor.

|                  |                                                                                                             |
|------------------|-------------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | Motion to dismiss the agenda item                                                                           |
| <b>MOVER:</b>    | Alternate Nancy Szatkowski                                                                                  |
| <b>SECONDER:</b> | Board Member Emily Gehrke                                                                                   |
| <b>AYES:</b>     | Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski |
| <b>NAYS:</b>     | None                                                                                                        |
| <b>RESULT:</b>   | Approved by Voice Acclamation [Unanimous]                                                                   |

#### b) Enclave Phase 9 Street Tree Approval

The board unanimously approved the Enclave Phase 9 Street Tree Plan after reviewing the updated layout, confirming its consistency with prior phases, and noting that all species selections and spacing aligned with previously established recommendations.

|                  |                                                                                                             |
|------------------|-------------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | Enclave Phase 9 Street Tree Approval                                                                        |
| <b>MOVER:</b>    | Board Member Emily Gehrke                                                                                   |
| <b>SECONDER:</b> | Alternate Nancy Szatkowski                                                                                  |
| <b>AYES:</b>     | Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski |
| <b>NAYS:</b>     | None                                                                                                        |
| <b>RESULT:</b>   | Approved by Voice Acclamation [Unanimous]                                                                   |

### 4) Discussion Items

#### a) Discussion of staff approved amendments made to the Granville Ridge and Riverland Meadows Street Tree Plans

City Forester Nathan Herlache provided an update on the amendments to the Granville Ridge and Riverland Meadows Street Tree Plans, noting that all revisions requested at the previous meeting were incorporated and resubmitted accordingly.

## 5) Adjourn

Motion to adjourn at 6:19 p.m.

|                  |                                                                                                             |
|------------------|-------------------------------------------------------------------------------------------------------------|
| <b>MOTION:</b>   | Adjourn                                                                                                     |
| <b>MOVER:</b>    | Board Member Jake Azinger                                                                                   |
| <b>SECONDER:</b> | Alternate Nancy Szatkowski                                                                                  |
| <b>AYES:</b>     | Board Member Jake Azinger, Board Member Karen Dredge, Board Member Emily Gehrke, Alternate Nancy Szatkowski |
| <b>NAYS:</b>     | None                                                                                                        |
| <b>RESULT:</b>   | Approved by Voice Acclamation [Unanimous]                                                                   |

Respectfully Submitted,  
Kaitlynn Honeck  
DPW Administrative Assistant



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**Parks and Forestry**

**TO: Tree Board**  
**FROM: Nate Herlache, City Forester**  
**DATE: July 23, 2026**  
**SUBJECT: Street Tree Approval**

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### **Background**

Excel Engineering submitted a street tree plan for The Enclave at Mequon Preserve, Phase X and XI. The property is located along (future) Skylark Drive (extending west from the existing Skylark Drive) and diverges south into an unnamed (TBA) cul-de-sac. The plans were designed by Excel Engineering in collaboration with Veridian Homes.

### **Analysis**

The plan meets the requirements of Section 8 of the City of Mequon Policy Manual for Tree Protection and Preservation, including:

- Minimum diameter requirements
- Installation rate and spacing requirements
- Installation within the right-of-way
- Installation of a minimum of three (3) different street tree species

The plan does not meet the following requirements as follows:

- Rate and spacing requirements (trees shall be provided at a rate of not less than one (1) for every (30) feet of new private subdivision roadway frontage. However, the Tree Board has adopted a more flexible approach allowing tall-growth trees to be spaced up to forty (40) feet apart and recommends forwarding this modification to the Planning Commission for approval.

Staff recommends that the Tree Board consider a more flexible spacing scheme based upon preemptive planning to avoid conflicts with driveways and overcrowding within cul-de-sacs, while still maintaining aesthetic continuity and consistency with the spacing patterns established in previous phases by using tall-growth trees. Staff also recommends the Tree Board consider installation outside of the road right-of-way of 11 of the 76 required street trees (movement of street proposed street trees to open spaces and along walking path), contingent upon submittal of a provided a street tree preservation and maintenance easement document. Installation outside of the right-of-way should be considered due to preemptive planning to avoid overcrowding conditions, and to avoid planting trees under power lines central of the phase. If supported, the recommendation will be forwarded to Planning Commission for consideration.

### **Fiscal Impact**

Street trees are a build and contribute asset for the City. The plan includes the following inventory of trees that will be dedicated to the City as a public asset:

| <b>Species</b>                    | <b>Quantity</b> | <b>%</b> |
|-----------------------------------|-----------------|----------|
| State Street Maple                | 12              | 15.75%   |
| Common Hackberry                  | 12              | 15.75%   |
| Autumn Gold Ginkgo                | 12              | 15.75%   |
| Shademaster Honeylocust           | 12              | 15.75%   |
| Red Oak                           | 12              | 15.75%   |
| Regal Elm                         | 12              | 15.75%   |
| Autumn Brilliance<br>Serviceberry | 4               | 5.25%    |
| <b>Total: 76</b>                  |                 |          |

-

### **Recommendation**

The City Forester recommends that the Tree Board approve The Enclave at Mequon Preserve, Phase X and XI Street Tree plan subject to the following conditions:

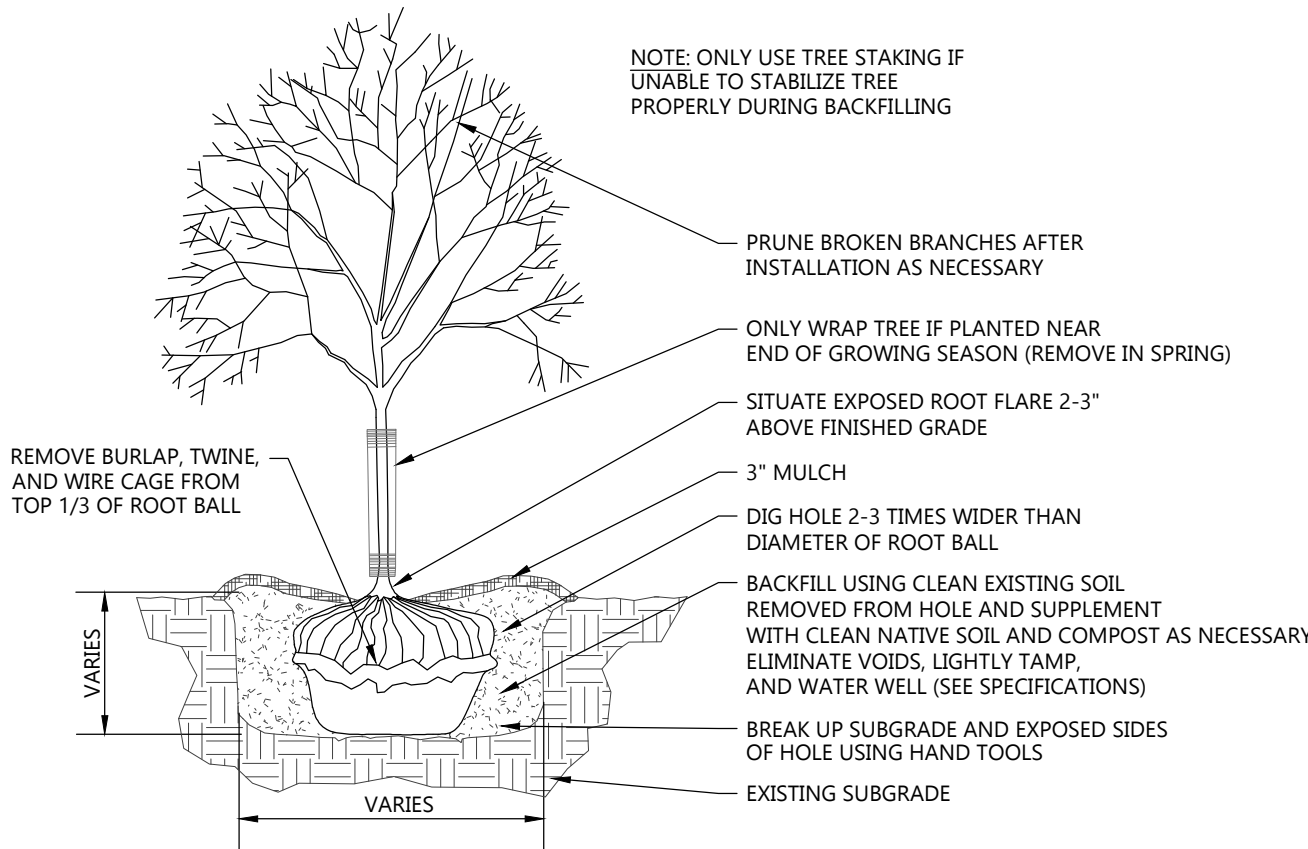
1. Prior to installation, the developer shall contact the City Forester or his associate to go out and inspect the quality of stock and proper installation procedures. The City Forester or his associate will also be called out upon completion of the planting to ensure installation and staking is correct. The developer will be charged a minimal fee for these inspections.
2. Planning Commission approval of alternate spacing, as outlined in the report and represented in the plan moved for approval.
3. Planning Commission approval of tree planting outside road right of way on adjacent lots will be allowed in accordance with the approved plan, provided a street tree preservation and maintenance easement document is submitted.
4. Any tree that has died or is damaged beyond repair within fourteen (14) months of planting shall be promptly replaced by the developer. The replacement planting shall be of the same size and quality as the approved landscaping plan.

Attachments:

Enclave Phase 10 and 11 Landscape Plan

| PLANT SCHEDULE       |                                |                                             |          |                  |              |      |
|----------------------|--------------------------------|---------------------------------------------|----------|------------------|--------------|------|
| SYMBOL               | COMMON NAME                    | BOTANICAL NAME                              | QUANTITY | PERCENT OF TOTAL | PLANTED SIZE | ROOT |
| TALL DECIDUOUS TREES |                                |                                             |          |                  |              |      |
| ⊙                    | State Street Maple             | Acer miyabei 'Morton'                       | 12       | 15.75%           | 3" CAL.      | B&B  |
| ⊙                    | Common Hackberry               | Celtis occidentalis                         | 12       | 15.75%           | 3" CAL.      | B&B  |
| ⊙                    | Autumn Gold Ginkgo             | Ginkgo biloba 'Autumn Gold'                 | 12       | 15.75%           | 3" CAL.      | B&B  |
| ⊙                    | Shademaster Honeylocust        | Gleditsia triacanthos 'Shademaster'         | 12       | 15.75%           | 3" CAL.      | B&B  |
| ⊙                    | Red Oak                        | Quercus rubra                               | 12       | 15.75%           | 3" CAL.      | B&B  |
| ⊙                    | Regal Elm                      | Ulmus 'Regal'                               | 12       | 15.75%           | 3" CAL.      | B&B  |
| LOW DECIDUOUS TREES  |                                |                                             |          |                  |              |      |
| ⊙                    | Autumn Brilliance Serviceberry | Amelanchier grandiflora 'Autumn Brilliance' | 4        | 5.25%            | 3" CAL.      | B&B  |

| LANDSCAPING CALCULATIONS |                                          |                                                        |
|--------------------------|------------------------------------------|--------------------------------------------------------|
| ZONE                     | REQUIRED                                 | PROVIDED                                               |
| STREET TREES             | 1 STREET TREE PER 40' OF STREET FRONTAGE | TOTAL: 76 TREES                                        |
|                          | 3,019 / 40' = 75.48 TREES                | 65 STREET TREES<br>11 STREET TREES MOVED TO OPEN SPACE |



DECIDUOUS TREE PLANTING DETAIL  
NOT TO SCALE



PARK & STREET TREE PLAN



**Excel**

Always a Better Plan

100 Camelot Drive  
Fond du Lac, WI 54935  
920-926-9800  
excelengineer.com

COLLABORATION



**VERIDIAN**  
HOMES

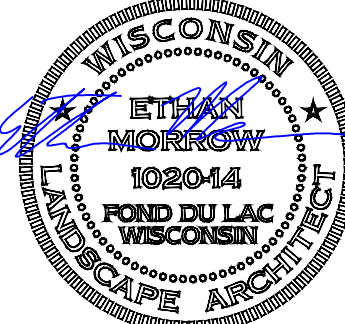
PROJECT INFORMATION

PROPOSED RESIDENTIAL SUBDIVISION PHASE X

**THE ENCLAVE AT MEQUON PRESERVE**

NORTH WAUWATOSA ROAD • MEQUON, WI

PROFESSIONAL SEAL



06/01/2026

PRELIMINARY DATES

JUN. 1, 2026

NOT FOR CONSTRUCTION

JOB NUMBER

260153900

SHEET NUMBER

**L1.0**