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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE
Regular Meeting
Tuesday, May 12, 2026 - 6:15 PM
North Conference Room

Minutes

1) Call to Order and Roll Call

The meeting was called to order by Mayor Nerbun at 6:15 p.m.

Present: Mayor Nerbun, Alderman Gebhardt and Alderman Strzelczyk. Alderman Parrish arrived at 6:18 p.m. from another City Committee meeting.

Also present: City Administrator William Jones, Assistant City Administrator Jessica Wolff, Finance Director Brenda Arnett, Assistant Finance Director Marie Keyser, City Clerk Caroline Fochs, City Attorney Brian Sajdak.

2) Approval of Meeting Minutes

a) Meeting minutes of April 14, 2026

MOTION:	A Motion to Approve the Meeting Minutes
MOVER:	Alderman Robert Strzelczyk
SECONDER:	Alderman William Gebhardt
AYES:	Alderman Robert Strzelczyk, Alderman William Gebhardt
NAYS:	Brian Parrish - Absent
RESULT:	Approved by Voice Acclamation

3) License Applications

a) May 2026 Licenses

MOTION:	A Motion to Approve the License Applications
MOVER:	Alderman William Gebhardt

SECONDER:	Alderman Robert Strzelczyk
AYES:	Alderman Robert Strzelczyk, Alderman William Gebhardt
NAYS:	Brian Parrish - Absent
RESULT:	Approved by Voice Acclamation

4) Vouchers Paid

a) April 2026 Vouchers Paid List

MOTION:	A Motion to Approve the Vouchers Paid
MOVER:	Alderman Robert Strzelczyk
SECONDER:	Alderman William Gebhardt
AYES:	Alderman Robert Strzelczyk, Alderman William Gebhardt
NAYS:	Brian Parrish - Absent
RESULT:	Approved by Voice Acclamation

5) Resolutions

- a) **RESOLUTION 4288** - A Resolution Disallowing the Claim of Samuel T. McMahon dated March 4, 2026, Relating to Injuries Sustained on Mequon Road on November 8, 2025

Alderman Parrish arrived.

Attorney Sajdak gave a brief explanation of the notice of injury the City received.

MOTION:	A Motion to Approve Resolution 4288
MOVER:	Alderman William Gebhardt
SECONDER:	Alderman Robert Strzelczyk
AYES:	Alderman Robert Strzelczyk, Alderman Brian Parrish, Alderman William Gebhardt
NAYS:	
RESULT:	Approved by Voice Acclamation

- b) **RESOLUTION 4289** - A Resolution Approving a Memorandum of Understanding Between the City of Mequon and the Mequon-Thiensville Community Foundation in Connection with Fundraising for a New Community Pool

Administrator Jones briefed the Committee about the Memorandum of Understanding (MOU)

between the City of Mequon and the Mequon-Thiensville Community Foundation for fundraising efforts for the new Community Pool. The consensus among Committee members was positive.

It was asked at the meeting if there were more opportunities or strategies to create further fundraising for the Community Pool.

MOTION:	A Motion to Approve Resolution 4289
MOVER:	Alderman William Gebhardt
SECONDER:	Alderman Robert Strzelczyk
AYES:	Alderman Robert Strzelczyk, Alderman Brian Parrish, Alderman William Gebhardt
NAYS:	
RESULT:	Approved by Voice Acclamation

6) Discussion Items

- a) 2026 YTD Budget Report as of March 31, 2026

It was asked at the meeting if there were any areas of concern with the first quarter budget report. Since the price of fuel has increased drastically, that is one budgeted item that staff will monitor as the year progresses.

- b) Cash & Investment Report as of March 31, 2026
c) Finance-Personnel Work Plan

7) Adjourn

A motion to adjourn was made at 6:51 p.m. by Alderman Parrish, seconded by Alderman Gebhardt. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director