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Police Department

**Board of Police and Fire Commissioners
January 4, 2022
MINUTES**

PRESENT: Commissioners Pukaite, Nuernberg, Michalski, Szymborski, and Ridley
(Commissioner Ridley arrived at 8:01 AM)

ALSO PRESENT: Police Chief Pryor, Fire Chief Bialk, Deputy Fire Chief Zellmann (arrived at 8:08 AM), Battalion Chief Ackley, Battalion Chief Boetcher, and Administrative Coordinator Melina Bowen

1. Call to Order, Roll Call

The meeting was called to order at 8:00 AM.

2. Personal Appearances and Public Comment

None.

3. Approve meeting minutes of December 7, 2021

Moved by Commissioner Michalski, seconded by Commissioner Pukaite to approve the meeting minutes of December 7, 2021. Motion approved by voice acclamation.

4. Chief's Reports

Chief Pryor (Police)

- The detective bureau has almost completed the background check on the latest officer candidate. Two weeks will be needed for testing, and he needs to give a two week notice to his current employer. Once hired, hopefully in the beginning of February, the department will be fully staffed at 40 officers.
- There continues to be trouble filling the open dispatch positions. One candidate was hired and is currently in training, a second is in the background process which has been delayed due to COVID.
- The Department currently has two employees out with COVID, their symptoms are mild.

Chief Bialk (Fire Department)

- The Fire Department is up 200 calls for service from last year.
- The full-time personnel has remained healthy despite the spike in COVID cases.
- Staffing continues to be a challenge. Over the Christmas holiday, even with the hourly wage, people were not picking up shifts. The paid on-call staff does not have enough time to give to fill the needs of the department.
- A fire intern left the department and a new one has since started.
- The fulltime Firefighter/Paramedic contract was approved by the union.
- A discussion ensued regarding Fire Department call types and responses.

5. a) Review/Certify Eligibility List for Fire Department Recruits

Battalion Chief Ackley discussed the two proposed recruits' information and qualifications with commissioners.

Moved by Commissioner Michalski, seconded by Commissioner Szymborski to approve/certify proposed Fire Department recruits. Motion approved by roll call vote (5/0).

Ayes: Michalski, Szymborski, Ridley, Nuernberg, and Pukaite

5. b) Review/Approve Fire Department Fulltime Firefighter/Paramedic Recruitment Process

The Committee completed a second review of the Job Description for the Fulltime Firefighter/Paramedic.

Moved by Commissioner Szymborski, seconded by Commissioner Nuernberg to approve the adjusted job description as part of the process. Motion approved by voice acclamation.

Ayes: Michalski, Szymborski, Ridley, Nuernberg, and Pukaite

6. Adjourn

Moved by Commissioner Nuernberg, seconded by Commissioner Pukaite to adjourn the meeting at 8:48 AM.

Respectfully Submitted,
Melina Bowen