



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262/242-3100

www.cityofmequonwi.gov

Community Development Department
Inspections Division

ARCHITECTURAL BOARD
Regular Meeting
Monday, April 13, 2026 - 6:00 PM
Christine Nuernberg Hall

Minutes

1) Call to Order and Roll Call

The meeting was called to order by Vice-Chairman Paul Apfelbach at 6:00 p.m.

Present:

Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin,
Board Members Curtis Helm, Board Member Anthony LaGalbo

[**Absent:** Chairman Scott Reed, Architect John Mikkelson, Board Member Janet Ehn,
Board Member Ann Scherzinger]

2) Approval of Meeting Minutes

MOTION:	Motion to approve March 9, 2026, Minutes
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Curtis Helm
AYES:	Vice-Chairman Paul Apfelbach, Board Member Anthony LaGalbo, Board Member Michael Wade
NAYS	None
RESULT:	Passed

3) Action Items

- a) **Don & Joan Sommer**
New Single-Family Residence at 12938 N. Highgate Court
Subdivision: Highgate
Contractor: Thierfelder Builders, Inc. / Architect: New Horizon Architects
District 1 - 6:00 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Curtis Helm
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- b) **Hawthorne 2000P LLC**
Stable Addition at 10475 W. Hawthorne Road
Subdivision: N/A
Contractor: Kahle Builders LLC / Architect: Kahle Builders LLC
District 1 - 6:05 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Anthony LaGalbo
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Curtis Helm
NAYS:	None
RESULT:	Plans were approved as submitted with the following condition: 1. Addition of a double-hung window in the center of the right elevation, storage area.

c) **Daniel & Eileen Weins**
Enclosed Porch Addition with separate bathroom entrance at 11623 W. Donges Bay Road

Subdivision: N/A

Contractor: 2-Man Crew / Architect: Pen & Hammer

District 1 – 6:15 pm

MOTION:	To Approve
MOVER:	Vice-Chairman Paul Apfelbach
SECONDER:	Board Member Tom Irvin
AYES:	Board Member Michael Wade, Board Member Curtis Helm, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

d) **Daniel Van Housen**
Detached Garage at 13337 N. Hawthorne Court

Subdivision: N/A

Contractor: Bob Anderson Builders / Architect: ADS

District 1 - 6:25 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Michael Wade
AYES:	Vice-Chairman Paul Apfelbach, Board Member Curtis Helm, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Plans approved as submitted with the following condition: 1. Add a window to the right elevation, first-floor, centered and in line with the second-floor window.

- e) **Lance & Karin Severson**
Pool House/2-Car Detached Garage Addition at 5417 W. Parkview Drive
 Subdivision: Mequon County Estates
 Contractor: Coach House Homes / Architect: Racinowski Design Studio
 District 2 - 6:35 pm

MOTION:	To Approve
MOVER:	Vice-Chairman Paul Apfelbach
SECONDER:	Board Member Tom Irvin
AYES:	Board Member Michael Wade, Board Member Curtis Helm, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Plans approved as submitted with the option of installing a metal or rubber roof.

- f) **Todd & Christina Scheer**
Shed at 11556 N. Holly Road
 Subdivision: Solar Heights
 Contractor: Owner / Architect: Zuern Building Products
 District 3 - 6: 45 pm

MOTION:	To Approve
MOVER:	Vice-Chairman Paul Apfelbach
SECONDER:	Board Member Anthony LaGalbo
AYES:	Board Member Michael Wade, Board Member Tom Irvin, Board Member Curtis Helm
NAYS:	None
RESULT:	Passed

- g) **Nick Boerke**
3-Season Room Addition with new deck at 11450 N. Concord Creek Drive
 Subdivision: Concord Creek
 Contractor: Hometown Builders Unlimited / Architect: Hometown Builders Unlimited
 District 3 - 7:05 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Michael Wade
AYES:	Vice-Chairman Paul Apfelbach, Board Member Curtis Helm, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- h) **Mathew Otto**
Window changes at 8044 W. Poplar Drive
 Subdivision: Westwood of Mequon
 Contractor: Pella Windows & Doors of WI / Architect: N/A
 District 3 - 7:15 pm

MOTION:	To Approve
MOVER:	Vice-Chairman Paul Apfelbach
SECONDER:	Board Member Anthony LaGalbo
AYES:	Board Member Michael Wade, Board Member Tom Irvin, Board Member Curtis Helm
NAYS:	None
RESULT:	Passed

- i) **Kaerek Homes, Inc.**
New Single-Family Residence at 9857 N. Migratory Court
 Subdivision: Swan Ridge Farms
 Contractor: Kaerek Homes, Inc. / Architect: Kaerek Homes, Inc.
 District 4 - 7:25 pm

MOTION:	To Approve
MOVER:	Board Member Michael Wade
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Curtis Helm, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- j) **Kaerek Homes, Inc.**
New Single-Family Residence at 9890 N. Migratory Lane
 Subdivision: Swan Ridge Farms
 Contractor: Kaerek Homes, Inc. / Architect: Kaerek Homes, Inc.
 District 4 - 7:30 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Anthony LaGalbo
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Curtis Helm
NAYS:	None
RESULT:	Passed

- k) **Kamil Matejewski & Sabina Cashin**
New Single-Family Residence at 9811 N. Migratory Court
 Subdivision: Swan Ridge Farms
 Contractor: Espire House, Inc. / Architect: Espire Homes, Inc.
 District 4 - 7:35 pm

MOTION:	To Approve
MOVER:	Board Member Curtis Helm
SECONDER:	Vice-Chairman Paul Apfelbach
AYES:	Board Member Michael Wade, Board Member Tom Irvin, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- l) **Jonathan & Cami Luljak**
New Single-Family Residence at 9943 N. Cygnet Court
 Subdivision: Swan Ridge Farms
 Contractor: Espire Homes, Inc. / Architect: Espire Homes, Inc.
 District 4 - 7:40 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Curtis Helm
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Plans approved as submitted with the following condition: 1. Add Shake Siding and a Band Board to the gable on the rear elevation to match the gables on the front elevation.

- m) **Brian Haecker**
Attached Workshop Addition at 5402 W. Westfield Road
 Subdivision: Assessor's Plat
 Contractor: Owner / Architect: Owner
 District 4 - 7:45 pm

MOTION:	To Approve
MOVER:	Board Member Curtis Helm
SECONDER:	Board Member Michael Wade
AYES:	Vice-Chairman Paul Apfelbach, Board Member Tom Irvin, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	*Plans approved as submitted with the following conditions: 1. Add two windows on the west elevation (as sketched on Architectural Board plans) 2. Add one window to the north elevation (as sketched on Architectural Board plans)

- n) **Victory Homes of Wisconsin**
New Single-Family Residence at 12897 N. Blue Jay Lane
 Subdivision: Highland Meadows
 Contractor: Victory Homes of WI / Architect: Brian Andaloro
 District 5 - 7:55 pm

MOTION:	To Approve
MOVER:	Board Member Curtis Helm
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- o) **Allan Builders**
New Single-Family Residence at 12898 N. Blue Jay Lane
 Subdivision: Highland Meadows
 Contractor: Allan Builders / Architect: Brian Andaloro
 District 5 - 8:00 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Anthony LaGalbo
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Curtis Helm
NAYS:	None
RESULT:	Passed

- p) **Harold and Jaclyn Zigsan**
Sunroom Addition at 1832 W. Woodside Lane
 Subdivision: Glen Oaks
 Contactor: B&E General Contractors / Architect: B&E General Contractors
 District 6 - 8:05 pm

MOTION:	To Approve
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Anthony LaGalbo
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Curtis Helm
NAYS:	None
RESULT:	Passed

- q) **David & Cindy Werner**
Master Suite Addition at 9705 N. Lamplighter Lane
 Subdivision: Range Line Valley
 Contractor: TBD / Architect: Angela Westmore LLC
 District 7 - 8:15 pm

MOTION:	To Approve
MOVER:	Board Member Michael Wade
SECONDER	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Curtis Helm, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Plans were approved as submitted with the following condition: 1. Shutters should be added to all single-wide, double-hung windows for consistency with windows/shutters on the front elevation.

4) Adjourn

MOTION:	To Adjourn
MOVER:	Board Member Michael Wade
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Curtis Helm, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

Meeting concluded at 7:07 p.m.

Respectfully submitted,
 Karen Heil
 Permit Coordinator

*For additional clarification, marked-up Architectural Board plans can be viewed in the Inspections Department during normal business hours; Monday through Friday, 8:00-4:30.

