



11333 N. Cedarburg Road
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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE
Regular
Tuesday, March 10, 2026 - 5:45 PM
North Conference Room

Minutes

1) Call to Order and Roll Call

The meeting was called to order by Mayor Andrew Nerbun at 5:45 p.m.

Present: Mayor Andrew Nerbun, Alderman Robert Strzelczyk, Alderman William Gebhardt.
Alderman Brian Parrish arrived at 5:48 p.m.

Also present: William Jones, City Administrator, Brenda Arnett, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk, Jessica Wolff, Assistant City Administrator, Kristen Lundeen, DPW Director/City Engineer, Brian Sajdak, City Attorney, Matthew Fortini, IT Manager and Michael Gardner, Ray's Wine & Spirits.

2) Approval of Meeting Minutes

- a) Meeting minutes of February 10, 2026

MOTION:	A Motion to Approve the Meeting Minutes
MOVER:	Alderman Robert Strzelczyk
SECONDER:	Alderman William Gebhardt
AYES:	Alderman Robert Strzelczyk, Alderman William Gebhardt
NAYS:	Brian Parrish - Absent
RESULT:	Approved by Voice Acclamation

3) License Applications

- a) March 2026 Licenses

MOTION:	A Motion to Approve the License Applications
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MOVER:	Alderman William Gebhardt
SECONDER:	Alderman Robert Strzelczyk
AYES:	Alderman Robert Strzelczyk, Alderman William Gebhardt
NAYS:	Brian Parrish - Absent
RESULT:	Approved by Voice Acclamation

4) Vouchers Paid

a) February 2026 Vouchers Paid List

MOTION:	A Motion to Approve the February 2026 Vouchers Paid List
MOVER:	Alderman Robert Strzelczyk
SECONDER:	Alderman William Gebhardt
AYES:	Alderman Robert Strzelczyk, Alderman Brian Parrish, Alderman William Gebhardt
NAYS:	
RESULT:	Approved by Voice Acclamation

5) Resolutions

a) **RESOLUTION 4269** - A Resolution Approving the Second Amendment to a License Agreement with T-Mobile Central LLC, Extending the Term for the Cellular Tower Located at 11800 North Port Washington Road Through 2056

MOTION:	A Motion to Approve Resolution 4269
MOVER:	Alderman Robert Strzelczyk
SECONDER:	Alderman William Gebhardt
AYES:	Alderman Robert Strzelczyk, Alderman Brian Parrish, Alderman William Gebhardt
NAYS:	
RESULT:	Approved by Voice Acclamation

b) **RESOLUTION 4270** - A Resolution Ratifying Execution of a Professional Services Agreement for the Acquisition and Installation of a Replacement City-Wide Server with Office Technology Group of Milwaukee, Wisconsin in the Amount of \$110,000

Assistant Administrator Wolff introduced the resolution and explained the need for the City server and why the agreement needed to be ratified at this time.

MOTION:	A Motion to Approve Resolution 4270
MOVER:	Alderman William Gebhardt
SECONDER:	Alderman Robert Strzelczyk
AYES:	Alderman Robert Strzelczyk, Alderman Brian Parrish, Alderman William Gebhardt
NAYS:	
RESULT:	Approved by Voice Acclamation

- c) **RESOLUTION 4271** - A Resolution Approving Amendments to the City of Mequon Fee Schedule for Fiscal Year 2026, Related to Athletic Field Fees Charged to Season Users and All Other Users, and Super Pass Fees for the Mequon Community Pool

DPW Director Lundeen explained the proposed fee schedule amendments related to field rentals and the swimming pool super pass.

MOTION:	A Motion to Approve Resolution 4271
MOVER:	Alderman Brian Parrish
SECONDER:	Alderman William Gebhardt
AYES:	Alderman Robert Strzelczyk, Alderman Brian Parrish, Alderman William Gebhardt
NAYS:	
RESULT:	Approved by Voice Acclamation

- d) **RESOLUTION 4272** - A Resolution Amending the City's FY2026 Compensation Plan in Connection with Establishing the Position of Staff Engineer

Assistant Administrator Wolff introduced the resolution. Establishing a new position within the Engineering Division creates a pathway towards vertical advancement within the organization. The creation of this position does not increase the Full-Time Equivalent (FTE) count.

MOTION:	A Motion to Approve Resolution 4272
MOVER:	Alderman Brian Parrish
SECONDER:	Alderman William Gebhardt
AYES:	Alderman Robert Strzelczyk, Alderman Brian Parrish, Alderman William Gebhardt

NAYS:	
RESULT:	Approved by Voice Acclamation

6) Discussion Items

- a) Finance-Personnel Work Plan

7) Adjourn

A motion to adjourn was made at 6:25 p.m. by Alderman Gebhardt, seconded by Alderman Parrish. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director