



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262/242-3100

www.cityofmequonwi.gov

Office of the City Administrator

PUBLIC WELFARE COMMITTEE
Regular Meeting
Tuesday, May 12, 2026 - 6:00 PM
West Conference Room

Agenda

- 1) Call to Order and Roll Call**
- 2) Election of Public Welfare Committee Chair**
- 3) Approval of Meeting Minutes**
 - a) Meeting Minutes from April 14, 2026
- 4) Discussion Items**
 - a) Review of City of Mequon's Code of Ordinances Related to Boards, Commissions, and Committees
 - b) Deer Management Update
- 5) Work Plan**
 - a) Work Plan
- 6) Adjourn**

DATED: May 7, 2026

/s/ Dale Mayr, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodation for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting. Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM.



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Office of the City Administrator

PUBLIC WELFARE COMMITTEE
Regular Meeting
Tuesday, April 14, 2026 - 5:00 PM
South Conference Room

Minutes

1) Call to Order and Roll Call

The meeting was called to order by Chair Mayr at 5:03 p.m.

Present: Alderman Mayr, Alderman Bach (Alderman Parrish arrived at 5:43 p.m.)

Also present: Assistant City Administrator Wolff and Executive Assistant Kong.

2) Approval of Meeting Minutes

- a) Meeting minutes of March 10, 2026

MOTION:	Motion to approve the minutes
MOVER:	Alderman Bach
SECONDER:	Chair Mayr
AYES:	Chair Mayr, Alderman Bach
NAYS:	Alderman Parrish (Deemed No)
RESULT:	Approved by Voice Acclamation

3) Discussion Items

- a) Review and Analysis of the 2025 Community Survey Results

The Committee resumed discussions of the 2025 Community Survey results which were on the agenda for the March meeting. They discussed the need for continued review of the plans for bike and pedestrian pathways for existing roadways as well as planning in new subdivisions and constructions. When making those plans, the allocation of funding by the city, county or state should incorporate not just construction but the planned maintenance and snow clearing process for those pathways.

The Committee also discussed the need for additional communication to help address the recurring theme related to "Taxes & Perceived Service Value." By highlighting the major projects, services and value provided by the City on a more regular basis (not only during budget time or tax season), the community can have a better sense of how the City uses property taxes. Showing the breakdown of the different allocations of a property tax bill would also be beneficial. It was suggested that the *Weekly Bulletin* include this topic more frequently (monthly or quarterly). The Committee also recognized that additional assistance, staffing or support may be needed to create more frequent communications. The existing Communications Policy should be reviewed and updated.

The Committee discussed the current process for garbage hauling services. It was recommended that Staff should review the current services to see if there could be cost savings or improved service / consistency by negotiating as a City with a selection of garbage haulers.

As part of the Long Range Financial Plan, the Committee also recommends reviewing the staffing levels of the Mequon Police Department to consider the changing needs as the population grows over time. The topic of speed deterrence was also discussed; however, that issue is already being reviewed by the Public Safety Committee.

b) Review of Adopted Resolution Establishing the City's Trick-or-Treat Policy

After reviewing comments and concerns about the existing Halloween policy for City-wide Trick or Treat, the Committee determined that no changes are needed to Resolution 2923:

When Halloween occurs on a Saturday or Sunday, the citywide time for Trick-or-Treat shall be on the day of Halloween from 4 p.m. until 7 p.m. When Halloween occurs on a Friday, the citywide time for Trick-or-Treat shall be on the day of Halloween from 5 p.m. until 8 p.m. In all other instances, the citywide Trick-or-Treat shall be on the Sunday preceding Halloween from 4 p.m. to 7 p.m. The preceding policy shall not be interpreted to preclude subdivisions, neighborhoods, streets, civic or business organizations and other groups from establishing other dates, times and guidelines for Trick-or-Treat. The City of Mequon's Public Welfare Committee may alter the date and time of the citywide Trick-or-Treat in any year when other events conflict with the foregoing times or for other reasons.

c) Boards, Commissions, and Committees

The Committee noted that it has been a number of years since there was an overall review by each of the Boards, Commissions and Committees. A short questionnaire should be sent to each for inclusion in an upcoming agenda to ask if there are any issues with the current setup, if there are any ways they think the process/board can be improved, and if there are any changes they would like to see. For example, some Boards have not been able to meet consistently due to a lack of quorum. Responses and suggestions would be requested by the year's end.

4) Informational Items

The *Weekly Bulletin* should include another communication about the Deer Information Form. A

summary of responses/data should be shared later this year. This data can then be reviewed by Community Development to help generate a map of deer issues for further consideration at a future meeting this fall.

5) Work Plan

a) 2026 Work Plan

Ms. Wolff noted that Alderman Gebhardt had a question from a resident in his district regarding use of ATVs on private property. She stated that the Police Department has not had any other similar complaints and that it seems to be an isolated situation between neighbors. She asked the Committee if they wanted to add this issue to the work plan. The Committee discussed it and decided that further action is not necessary since the ATVs are being operated on private property and are meeting the City’s noise ordinance regulations.

6) Adjourn

MOTION:	Motion to adjourn at 5:45 p.m.
MOVER:	Alderman Bach
SECONDER:	Chair Mayr
AYES:	Chair Mayr, Alderman Bach
NAYS:	Alderman Parrish (Deemed No)
RESULT:	Approved by Voice Acclamation

Respectfully Submitted,
Beth Kong, Executive Assistant



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Administration

TO: Public Welfare Committee
FROM: Jessica Wolff, Assistant City Administrator
DATE: May 12, 2026
SUBJECT: Review of City of Mequon's Code of Ordinances Related to Boards, Commissions, and Committees

Background

In 2021 and 2022, the Public Welfare Committee discussed and recommended amendments to Chapter 2: Article II - Common Council and Article IV - Departments and Agencies of the City's Code of Ordinances. The amendments primarily related to committee referrals, voting rules, mayoral responsibilities, and City Administrator responsibilities.

[Link to Article II: Common Council](#)

[Link to Article IV: Departments and Agencies](#)

[Link to Article IX: Boards, Commissions, and Committees](#)

At the April 14, 2026 meeting, the Committee directed staff to resume a review of the City's Code of Ordinances related to the roles and responsibilities of boards, committees, and commissions.

Analysis

Staff is presenting the following preliminary schedule for this project.

- June: Staff sends each board, committee, or commission Chair a letter requesting input.
- July through September: Boards, committees, and commissions meet to discuss and provide feedback to staff.
- October: Staff presents the feedback collected to the Public Welfare Committee for consideration and discussion.

Staff is also presenting the following preliminary topics for boards, committees, and commissions to discuss. The relevant municipal code section(s) will be attached to the letter.

- Meeting frequency and scheduling
- Quorum and attendance
- Specific powers and duties

- Opportunities to merger/consolidate with another standing committee
- Any additional information the Public Welfare Committee should be aware of regarding operations, responsibilities, or compliance with Article IX.

Fiscal Impact

None.

Recommendation

Staff recommends the Public Welfare Committee discuss and provide direction to City staff.

Attachments:

None

2026 Public Welfare Committee Work Plan

Month	Agenda Items
January	Election polling site consolidation
February	Deer management
	Annual renewal of Bee and Bird City designations
March	Community Survey Results Analysis
	Sex Offender Registry Ordinance
April	Community Survey Results Analysis (Continued)
	Review of Trick-or-Treat Policy
	Boards, Commissions, and Committees (Continued)
May	Boards, Commissions, and Committees (Continued)
June	Sex Offender Registry Ordinance
July	Chapter II, Article IV Review (Continued)
August	
September	
October	
November	
December	