



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262/242-3100



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Public Works Department

JOINT MEQUON-THIENSVILLE BIKE AND PEDESTRIAN WAY COMMISSION
Regular Meeting
Thursday, April 9, 2026 - 9:00 AM
North Conference Room

Agenda

- 1) Call to Order and Roll Call**
- 2) Approval of Meeting Minutes**
 - a) Meeting Minutes of March 12, 2026
- 3) Action Items**
- 4) Discussion Items**
 - a) Bikeway Priority Project List Updates
 - b) Joint M-T Bike and Pedestrian Way Work Plan and Discussion Regarding Meeting Schedule
- 5) Adjourn**

DATED: April 03,2026

/s/ Kenneth Maciolek, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodation for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM.



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JOINT MEQUON-THIENSVILLE BIKE AND PEDESTRIAN WAY COMMISSION
Regular Meeting
Thursday, March 12, 2026 - 9:00 AM
North Conference Room

Minutes

1) Call to Order and Roll Call

The meeting was called to order by Chair Maciolek at 8:59 a.m.

Present:

Chair Maciolek, Vice Chair Doornek, Alderman Bach, Commissioner Heinritz, Commissioner Sergi

Absent:

Commissioner Holyoke

Also present: Assistant City Engineer McCraw, Administrative Assistant Hoeft, Mequon PD Captain Ben Heinen, Resident Tim Hall

2) Approval of Meeting Minutes

- a) Meeting Minutes of December 11, 2025, and February 12, 2026

MOTION:	Motion to approve December 11, 2025, meeting minutes
MOVER:	Commissioner Heinritz
SECONDER:	Assistant Chair Doornek
AYES:	Chair Maciolek, Assistant Chair Doornek, Alderman Bach, Commissioner Heinritz, Commissioner Sergi
NAYS:	None
RESULT:	Approved by Voice Acclamation

MOTION:	Motion to approve February 12, 2026, meeting minutes
MOVER:	Commissioner Heinritz
SECONDER:	Alderman Bach
AYES:	Chair Maciolek, Assistant Chair Doornek, Alderman Bach, Commissioner Heinritz, Commissioner Sergi
NAYS:	None
RESULT:	Approved by Voice Acclamation

3) Discussion Items

a) Discussion of E-Bikes in the City of Mequon

Captain Heinen of the Mequon Police Department attended and presented informational materials to educate the Commission on the various classifications of E-Bikes. Captain Heinen provided clarification on how they are classified under Wisconsin law and ordinances and how those classifications affect where they can legally operate.

b) Reviewing the Map of Existing Pedestrian and Bicycle Facilities in Mequon and Thiensville

The commission agreed that the current map is too detailed, making it hard to view. The commission would like to see a more simplified user-friendly map with minimal categories for public use. The commission decided to put a hold on this and revisit this discussion.

c) Discuss steps to work with Thiensville to implement Riverview Bike Route recommendation contained in the Master Plan

The presentation of the Master Plan to the Village of Thiensville was well received. The Village agreed with the priorities that were presented to them. Commissioner Heinritz and Commissioner Sergi will be working with them on signage.

4) Adjourn

MOTION:	Motion to adjourn at 10:35
MOVER:	Commissioner Heinritz
SECONDER:	Commissioner Sergi
AYES:	Chair Maciolek, Assistant Chair Doornek, Alderman Bach, Commissioner Heinritz, Commissioner Sergi
NAYS:	None
RESULT:	Approved by Voice Acclamation

Respectfully Submitted,
 Kristine Hoeft, Engineering Administrative Assistant



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Engineering

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Cole McCraw, Assistant City Engineer
DATE: April 9, 2026
SUBJECT: Bikeway Priority Project List Updates

Background

The Joint M-T Bike and Pedestrian Way approved a priority list of projects. The priority list was provided to Common Council in November 2025.

Analysis

Staff is hoping to provide an update on the status of each priority project. Attached is the project list with a short summary of its current status. The Commission may discuss each project as needed.

Fiscal Impact

There is no fiscal impact for this item.

Recommendation

Staff recommends the Commission review a quarterly update on ongoing projects on the priority list.

Attachments:

2026-04-02 Bikeway Priority Projects

Joint Mequon-Thiensville Bike & Pedestrian Way Commission Project Update

Priority Projects

1. West Mequon Bicycle Route * - note: signage not to be implemented until a safe crossing is installed at Wauwatosa Road

Project funding can be considered in the upcoming year's budget cycle utilizing right-of-way asset funds. An item will be brought to the Commission in Fall prior to the request. The funding request could include the costs for additional signage as proposed by the master plan and for design and construction of a safe crossing on Wauwatosa Road.

2. Riverview Route to OIT and Thiensville Park – Thiensville

City staff is unsure of status. Please contact Thiensville staff.

3. Lake Shore Drive (Zedler to Mequon Road) and Mequon Road (I-43 to Lake Shore Drive) widened paved shoulders

City approved 4-foot paved shoulders along the project area. The first phase is awarded and will be constructed in 2026. The total phase one project construction cost is approximately \$900,000.

4. Wauwatosa Road buffered bike lane (County Line to Mequon Road) *

The City approved adding the buffered bike lane markings to this area at City cost. WisDOT is scheduled to bid this project in May 2027.

5. Mequon Road Milwaukee River Bridge sidewalk (barrier, signage and/or warning stripe) *

WisDOT previously denied any modifications to the bridge. The bridge was constructed in 1981 and does not warrant a project for many years according to WisDOT staff. WisDOT staff may entertain a request for things like signs, painting, or bollards. The Commission may recommend improvements to the area for safety. Any improvements would need to be part of a budget request.

6. Range Line Road (Mequon to Donges Bay Road) and Donges Bay Road (River Road to Port Washington Road) side path for safe access to schools – Possible TAP/SRTS Grant

TAP grant application submitted in October 2025 for planning study (2 miles total: RL from DB to Mequon, and DB from RL to Port Washington). SEWRPC indicated they will recommend this funding for award to WisDOT. The City will receive notification if award is received before the end of June 2026. This is estimated to be \$20,000 locally funded, \$80,000 state reimbursement

7. Buntrock Road sidewalk and shared lane marking from Mequon to Division Street (east side)

When the adjacent properties on the east side redevelop, they will be required to install sidewalk on the east side of the street.

Other project updates and approximate costs:

- **Wauwatosa Road (Mequon Road to County Line Road) Sidewalk installation with upcoming WisDOT project - \$22,500**
- **Pedestrian signal at the Mequon Road/OIT crossing to be completed spring 2026 - approximately \$390,000; currently waiting on railroad interconnection**

Notes:

- Not all recommendations provided in the Mequon-Thiensville Bike and Pedestrian Master Plan are prioritized as part of this list. The projects selected are indicated as the highest priority.
- No project was meant to have a higher priority than another within each category.
- The Bikeway Commission intends to review and update the list annually.

*DOT permitting required



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Engineering

TO: Joint Mequon-Thiensville Bike and Pedestrian Way Commission
FROM: Cole McCraw, Assistant City Engineer
DATE: April 9, 2026
SUBJECT: Joint M-T Bike and Pedestrian Way Work Plan and Discussion
Regarding Meeting Schedule

Background

The Bike and Pedestrian Way Commission plays an important advisory role in shaping the City's long-term bikeway and pedestrian infrastructure priorities. As the number of projects, planning efforts, and community interests affecting the Commission increases, staff believes there is an opportunity to improve the Commission's time and agenda structure, ensuring meetings are substantive, well-prepared, and productive.

Analysis

Several other City committees and commissions, including the Public Works Committee and Public Welfare Committee, utilize a rolling work plan as a standing agenda item. Examples of the recent work plans from those Committees are included for reference.

The work plan provides a forward-looking overview of current and anticipated items, key dates, and staff-identified priorities. Staff recommends the Bike and Pedestrian Way Commission adopt a similar work plan. Key benefits include:

- Providing the Commission advance notice of time-sensitive items, such as input needed prior to the City's annual budget process
- Reducing repeated or redundant discussion of items that do not yet have sufficient information to move forward
- Allowing the Commission to proactively sequence agenda items and allocate meeting time more effectively
- Improving coordination between staff project timelines and Commission review

A draft work plan is included as an attachment to this item.

With a work plan in place to structure the Commission's agenda, staff believes the Commission would be well-positioned to transition from monthly to bimonthly (every other month) meetings. A well-organized work plan ensures that items are brought forward when they are ripe for

meaningful discussion or Commission action, rather than on a fixed monthly cycle that can result in items being revisited before new information is available.

This is not a reduction in the Commission's capacity or authority. A special meeting can always be convened outside the regular schedule if a time-sensitive item requires Commission action or input. The goal is to make each meeting more focused and purposeful.

Fiscal Impact

There is no fiscal impact for this item.

Recommendation

Staff recommends that the Commission review the work plan and provide feedback on the proposed schedule

Attachments:

2026 PWC Work Plan, 2026 Work Plan (3.10.26), 2026-04 Bikeway Work Plan

2026 Public Welfare Committee Work Plan

Month	Agenda Items
January	Election polling site consolidation
February	Deer management
	Annual renewal of Bee and Bird City designations
March	Community Survey Results Analysis
	Sex Offender Registry Ordinance
April	Boards, Commissions, and Committees (Continued)
May	Sister City with Dahlheim (Continued)
June	Chapter II, Article IV Review (Continued)
July	
August	
September	
October	
November	
December	

**Public Works Committee
2026 Work Plan (March 10, 2026)**

Month	Agenda Topics
March	<ul style="list-style-type: none"> • Resolution: Approving Award of the Following Items: A) A Contract for the Construction of Streetscaping Elements Along Port Washington Road Between Mequon Road and Zedler Lane to Wil-Surge Electric, Inc. of Butler, Wisconsin in an Amount Not-to-Exceed \$2,500,000; and B) A Contract for Construction Administration Services to Harwood Engineering Consultants, Ltd. of Milwaukee, Wisconsin in the Amount of \$24,000 • Resolution: Approving Award of the Lake Shore Drive Reconstruction Phase One Contract to Payne and Dolan, Inc. of Jackson, Wisconsin, in the Amount of \$970,000, Along with Additional Authorized Project Expenses for a Total Estimated Cost of \$1,097,000 • Resolution: Awarding a Three-Year Landscape Maintenance Contract for Road Medians and Other Public Properties to SMB Landscape Contractors, LLC of Thiensville, Wisconsin in the Estimated Amount of \$120,186 • Resolution: Approving the Purchase and Installation of a Universal Snowplow & Wing Package, Salt Spreader, Truck V-Box, and Wedge Brine Tanks with High Capacity Brine Anti-Icing System from Universal Truck Equipment, Galesville, Wisconsin, for \$188,529, and Additional Components Not-to-Exceed \$5,000, for a Total Cost of \$193,529
April	<ul style="list-style-type: none"> • <i>Tentative:</i> Resolution: Cracksealing Contract Award • <i>Tentative:</i> Resolution: Seal Coating Contract Award
October	<ul style="list-style-type: none"> • <i>Tentative:</i> Discussion: Enterprise Lease Annual Report
November	<ul style="list-style-type: none"> • <i>Tentative:</i> Discussion: Road Program Recap

Future Agenda Topics

- Fiesta Lane drainage CIP item closeout/conclusion
- DPW Division Annual Report Presentations
- Drainage CIP Prioritization
- Policy language for structures (i.e. Little Free Library) within the building setback
- Update to Standard Specifications for Land Development

2026 Completed Items:

<ul style="list-style-type: none"> • Resolution: Authorizing Termination of the City's Existing Contract and Award of the Contract to Vanguard Cleaning Systems* <i>*Forwarded to Common Council without action due to lack of a quorum</i> • Resolution: Authorization of Various Vendors in Excess of \$25,000 • Resolution: Authorizing a Donation and Dedication Agreement with Mequon Mayhem for Dug Out Covers at River Barn Park • Resolution: Authorizing a Donation and Dedication Agreement with Mequon Heat for Dug Out Covers at Rotary Park 	<ul style="list-style-type: none"> •
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2026 Joint Mequon-Thiensville Bike and Pedestrian Way Commission Work Plan

April 2026

Month	Agenda Items
February	<ul style="list-style-type: none"> • Discussion for Mequon Thiensville Bike and Pedestrian Master Plan Presentation for the Village of Thiensville • Discussion on Signage Preference along the West Mequon Neighborhoods Bicycle Route • Discussion Regarding Commission Preferences on Treatments to the Mequon Road Bridge over the Milwaukee River
March	<ul style="list-style-type: none"> • Discussion of E-Bikes in the City of Mequon • Reviewing the Map of Existing Pedestrian and Bicycle Facilities in Mequon and Thiensville • Discuss steps to work with Thiensville to implement Riverview Bike Route recommendation contained in the Master Plan
April	<ul style="list-style-type: none"> • Bikeway Priority Project List Updates • Work plan and meeting schedule
May	<ul style="list-style-type: none"> • Elect Chair and Co-Chair • Discuss 2025 Bikeway Annual Report
June	
July	<ul style="list-style-type: none"> • Quarterly Bikeway Priority Project List Update • Review projects for budget recommendation to Public Works
August	
September	
October	<ul style="list-style-type: none"> • Quarterly Bikeway Priority Project List Update
November	
December	

Future Agenda Topics:

- Recommendation to improve safety of sidewalk crossings on Milwaukee River Bridge at Mequon Road (action item)
- 2027 Bikeway Project Reprioritization (action item)
- Creation of a City and Village pedestrian and bicycle facility map (discussion item)