



11333 N. Cedarburg Road
Mequon, WI 53092-1930
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www.cityofmequonwi.gov

Inspections Division

ARCHITECTURAL BOARD
Regular Meeting
Monday, February 9, 2026 - 6:00 PM
Christine Nuernberg Hall - Common Council Room

Minutes

1) Call to Order and Roll Call

The meeting was called to order by Vice-Chairman Paul Apfelbach at 6:00 p.m.

Present:

Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin,
Board Member Janet Ehn, Board Member Anthony LaGalbo

[ABSENT: Chairman Scott Reed, Board Member Ann Scherzinger, Board Member Curtis Helm,
Architect John Mikkelson]

2) Approval of Meeting Minutes

a) Meeting minutes of January 12, 2026

MOTION:	Motion to approve the Minutes
MOVER:	Board Member Michael Wade
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

3) **Action Items**

- a) **Mitchel & Lilas Cox**
New Single-Family Residence at 1545 W. Falcon Court
Subdivision: Highland Meadows
Contractor: Victory Homes of WI / Architect: David Plum
District 5 - 6:00 pm

MOTION:	Approved
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Anthony LaGalbo
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- b) **Larry Stern**
First & Second Floor Addition at 2405 W. Bonniwell Road
Subdivision: N/A
Contractor: GM Building & Remodeling / Architect: GM Building & Remodeling
District 5 - 6:05 pm

MOTION:	Approved
MOVER:	Vice-Chairman Paul Apfelbach
SECONDER:	Board Member Janet Ehn
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- c) **Tim & Amy Damon**
Screen Porch Addition at 3030 W. Donges Bay Road
 Subdivision: N/A
 Contractor: Owner / Architect: Meg Baniukiewicz
 District 7 - 6:10 pm

MOTION:	Approved
MOVER:	Board Member Michael Wade
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- d) **Rich & Michelle Lewis**
3-Season Sunroom Addition at 9706 N. Valley Hill Drive
 Subdivision: Valley Hill Place
 Contractor: Northgreen Builders / Architect: Hinoski LL
 District 7 - 6:25 pm

MOTION:	*Approved with the following conditions: 1. Siding on addition to match existing house on all three elevations. 2. Cedar corner boards and window trim that matches the house should be added. 3. Brick to be added to top of foundation.
MOVER:	Board Member Michael Wade
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- e) **Thomas & Caitlin Kolowith**
New Single-Family Residence at 14210 N. Pine Bluff
 Subdivision: Hawks Bluff
 Contractor: Victory Homes of WI / Architect: David Plum
 District 1 - 6:35 pm

MOTION:	*Approved with the following conditions: 1. On front elevation, remove brick from right-side bump-out upper-level gable. 2. On rear elevation, add brick to the two-rear bump-out gable walls, (full height; ground to roof). Brick to die on inside corners. 3. Since the bonus room on the second floor does not have 8% natural light as required by Code, add one window (left side of right elevation) in the bonus room that matches windows in Bedroom #3, plus skylights or remove bonus room closet.
MOVER:	Board Member Tom Irvin
SECONDER:	Vice-Chairman Paul Apfelbach
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- f) **Taylor Bode**
New Single-Family Residence at 12031 N. Ridge Road
 Subdivision: N/A
 Contractor: Owner / Architect: Owner
 District 1 - 6:40 pm

MOTION:	Approved with the option of using concrete or wood decking for the steps and surround on exterior.
MOVER:	Vice-Chairman Paul Apfelbach
SECONDER:	Board Member Michael Wade
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- g) **Paul Kujawa & Carrie Schaal**
Second Floor Deck with Enclosed Screen Room Addition at 9773 N. Migratory Court
 Subdivision: Swan Ridge Farms
 Contractor: Siding Unlimited / Architect: Siding Unlimited
 District 1 - 6:45 pm

MOTION:	Approved
MOVER:	Board Member Tom Irvin
SECONDER:	Board Member Michael Wade
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- h) **Veridian Homes LLC**
New Single-Family Residence at 8296 W. Bluebird Court
 Subdivision: The Enclave
 Contractor: Veridian Homes LLC / Architect: Veridian Homes LLC
 District 3 - 6:55 pm

MOTION:	Approved
MOVER:	Board Member Anthony LaGalbo
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

- i) **Thomas & Kaitlyn Essmann**
Attached Garage & Living Space Addition at 11444 N. Buntrock Avenue
 Subdivision: Thiensville Realty Co.
 Contractor: C&C Contracting / Architect: Bill Hahn
 District 3 - 7:00 pm

MOTION:	*Approved with the following conditions: 1. On the rear elevation, add two first floor windows to match the two second floor windows. 2. On south elevation (right side), add long, narrow horizontal transom window (same style and size as those on the north elevation) to the first floor. 3. On north elevation (left side), add two windows: a. First window should be located on second floor, left of existing window. b. Second window should be added to the laundry room, first floor, directly in line with the second-floor window. 4. Add shutters to all elevations except for the long horizontal transom windows and the two smaller second floor windows where there isn't enough room for shutters. 5. Add corner boards and window trim that is consistent with the character of the existing home.
MOVER:	Board Member Anthony LaGalbo
SECONDER:	Board Member Tom Irvin
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

4) **Adjourn**

MOTION:	Motion to Approve
MOVER:	Board Member Michael Wade
SECONDER:	Vice-Chairman Paul Apfelbach
AYES:	Vice-Chairman Paul Apfelbach, Board Member Michael Wade, Board Member Tom Irvin, Board Member Janet Ehn, Board Member Anthony LaGalbo
NAYS:	None
RESULT:	Passed

Meeting concluded at 7:25 p.m.

Respectfully submitted,
 Karen Heil
 Permit Coordinator

*For additional clarification, marked-up Architectural Board plans can be viewed in the Inspections Department during normal business hours; Monday through Friday, 8:00-4:30.

