



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262/242-3100

www.cityofmequonwi.gov

Parks and Forestry Department

**PARK AND OPEN SPACE BOARD
Regular Meeting
Wednesday, January 21, 2026 - 6:30 PM
South Conference Room**

Agenda

- 1) Call to Order and Roll Call**
- 2) Approval of Meeting Minutes**
 - a) Park and Open Space Board meeting minutes of October 29, 2025
- 3) Action Items**
 - a) TDR Credit Receiving Site (Parcel 140280900300, west of Enclave at Mequon Preserve South)
 - b) **RESOLUTION 4257** - Resolution Authorizing a Donation and Dedication Agreement with Mequon Mayhem for Dug Out Covers at River Barn Park
 - c) **RESOLUTION 4258** - Resolution Authorizing a Donation and Dedication Agreement with Mequon Heat for Dug Out Covers at Rotary Park
- 4) Discussion Items**
 - a) 2026 Meeting Calendar
 - b) 2026 Work Plan
- 5) Adjourn**

DATED: January 21, 2026

/s/ Jason Cain, Chair

Notice is hereby given that a quorum of other governmental bodies may be present at this meeting to present, discuss and/or gather information about a subject over which they have decision-making responsibility, although they will not take formal action thereto at this meeting. Persons with disabilities requiring accommodation for attendance at this meeting should contact the City Clerk's Office at 262-236-2914, twenty-four (24) hours in advance of the meeting.

Any questions regarding this agenda may be directed to the City Clerk's Office at 262-236-2914, Monday through Friday, 8:00 AM – 4:30 PM.



11333 N. Cedarburg Road
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Office of Parks and Operations

PARK AND OPEN SPACE BOARD
Wednesday, October 29, 2025
6:30 PM
South Conference Room

Minutes

1) Call to Order, Roll Call

The meeting was called to order at 6:30 PM.

Present:

Chair Jason Cain
Alderman Peter Bratt
Board Member Harlan Balkansky
Board Member Steven Kulick
Board Member Gerald Vite
Board Member David Wolfson
Alternate Alderman Dale Mayr, **Excused**
Board Member James Lysaught, **Excused**

Also present: Director of Public Works/City Engineer Lundeen, Director of Community Development Tollefson and Buildings and Grounds Superintendent Bodoh.

2) Approval of Meeting Minutes

Motion to approve Park and Open Space Board meeting minutes of September 17, 2025

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Balkansky

SECONDED BY: Board Member Wolfson

AYES: Cain, Bratt, Balkansky, Kulick, Vite, Wolfson
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3) Discussion Item

a. Mequon Commons Concept Plans

Director of Community Development Tollefson requested feedback on the preliminary concept plan elements for the Civic Campus prepared by The Lakota Group. The Board held a general discussion regarding potential amenities and supporting site features.

The Lakota Group will continue advancing the plan, which is expected to be refined through the first quarter of 2026. The Mequon Community Pool is anticipated to serve as the first phase of implementation.

b. FY26 Budget

The budget was provided to the Board for review and questions before scheduled approval.

c. Park and Open Space Board Work Plan (10.29.25)

4) Resolutions

- a. **RESOLUTION 4237** A Resolution Approving a Donation and Dedication Agreement Between the City of Mequon and BOSS for the Installation and Maintenance of Batting Cages at Lemke Park

Motion to approve Resolution 4237.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Balkansky
SECONDED BY: Board Member Vite

AYES: Cain, Bratt, Balkansky, Kulick, Vite, Wolfson
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5) Adjourn

Motion to adjourn at 7:52 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Vite
SECONDED BY: Board Member Balkansky

AYES: Cain, Bratt, Balkansky, Kulick, Vite, Wolfson
--

Respectfully Submitted,

Kaitlynn Honeck
Administrative Assistant



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Engineering

TO: Park and Open Space Board
FROM: Kristen Lundeen, Director Public Works/City Engineer
DATE: January 21, 2026
SUBJECT: TDR Credit Receiving Site (Parcel 140280900300, west of Enclave at Mequon Preserve South)

Background

VH Acquisitions, LLC is requesting Park and Open Space Board approval for a receiving site for three Transfer of Development Rights (TDR) credits. The credits come from a previously approved 111 acre sending area located along Wauwatosa Road and Donges Bay Road. The parcel is currently zoned R-3/CGO which allows a yield of 16 lots for a total proposed 19 lots with the 3 TDR credits. With the additional three TDR credits, the lot sizes will range from 0.331 to 0.644 acres.

Analysis

The Park and Open Space Board is asked to make a recommendation that the land is an appropriate receiving site. The following is staff's analysis of the proposed additional land as a receiving area:

1. Traffic impact of added density;

The site will be accessed through the existing public subdivision streets within the Enclave at Mequon Preserve, which ultimately connect to Wauwatosa Road. The network of subdivision roads has multiple access points and Wauwatosa Road is a state trunk highway. The addition of three lots through receiving TDR credits will have minimal impact on the existing traffic both within the subdivision and ultimately onto Wauwatosa Road.

2. Environmental impact where additional on-site sewage disposal systems are used;

The site will be served by public sanitary sewer, therefore there is no environmental impact from on-site sewage disposal systems.

3. Environmental impact of development on woodlands, wetlands, floodplains, steep slopes, and terrain;

Typical to any development, DNR, Army Corps of Engineering and local regulations will be applied to protect any environmental features located on the property. Based upon available resources, there do not appear to be any significant woodlands, wetlands, floodplain, steep slopes or terrain.

4. Impact on the ground water aquifer where city water is not available;

The parcels will be served by public water infrastructure, therefore there is no drinking water impact on the aquifer.

5. Impact on neighborhood character resulting from added residential density;

The majority of the section is currently zoned R-3/CGO or R-3/TDR/PUD. The proposed lot sizes are similar to those within the Enclave at Mequon Preserve subdivision, as well as the other developed subdivisions within this section.

Fiscal Impact

Not applicable for consideration of a TDR receiving site.

Recommendation

Staff recommends approval of the use of the three credits to the receiving site, taking into consideration that this only specifies that the land meets the criteria to be considered an adequate receiving site. As the lots are developed, the developer will still be expected to follow the City of Mequon ordinances and policies as they pertain to the development of the property and its water flow, trees, and grading.

Attachments:

TDR Receiving Site Request, TDR Receiving Site Layout-Concept

APPLICANT: VH ACQUISITIONS LLC

SUBMITTED TO: THE CITY OF MEQUON – DEPARTMENT OF COMMUNITY DEVELOPMENT

REQUEST:

Veridian Homes is requesting approval of receiving site designation for the use of up to three TDR credits under the procedures outlined in sec. 58-332.

SUMMARY:

Veridian Homes is proposing a 19-lot neighborhood on the +/- 16.75-acre property directly West of the Enclave at Mequon Preserve South, which will be known as an addition to the Enclave at Mequon Preserve South. It is anticipated that the homes will vary in value between \$800k and \$1.25M each.

The proposal will require additional applications to the Planning Commission and City Council for approval of TDR/PUD zoning and a preliminary plat to support the use of up to three TDR Credits. Upon rezoning, the subject property will contain 19 lots ranging from 0.331 to 0.644 acres, including two out lots which will contain open space buffers and stormwater management. The lot sizing and density proposed is consistent with the existing Enclave at Mequon Preserve South patterning. The proposal will not result in an overall increase in density in the City of Mequon due to the consideration of TDR Credits. The TDR credits considered for use were created through the preservation of lands within the Mequon Nature Preserve.

The use of TDR credits should have no measurable adverse impact on City facilities, including traffic and utilities, or upon the neighboring properties, as it is consistent with the development pattern in the vicinity.

RECEIVING SITE DESCRIPTION

VH Acquisitions LLC has approximately 16.75 acres of land under contract belonging to Hat Trick, LLC (FKA MTE Group Development 20 LLC). The subject property is directly West of the active Enclave at Mequon Preserve South neighborhood, which Veridian is the developer and sole home builder within.



The development objective is to create an addition to the successful Enclave at Mequon Preserve South neighborhood, seamlessly blending the boundary of the active neighborhood with the new subject property.

The property has historically been used as agricultural land and does not contain any notable natural resources such as established woodlands or wetlands.

The property is currently zoned R-3/CGO (Central Growth Overlay) whose purpose is to establish an increase in the supply of single-family market-rate dwellings located within an area served by public sewer and water and provide an environment of cluster development with a density of one acre per dwelling unit. The City's 2035 land-use plan similarly supports residential development on the subject property. The use of a TDR/PUD including TDR credit usage was implemented for the development of the Enclave at Mequon Preserve South similar to the intentions of this proposal.

Based on the popularity of both the Enclave at Mequon Preserve and the Enclave at Mequon Preserve South, the addition of this property to the Enclave at Mequon Preserve South will allow Veridian to continue its partnership with the City in achieving a common goal of delivering high quality homes in the City of Mequon through at least 2029.

RATIONAL FOR THE APPLICATION OF CREDITS

The TDR process was implemented to preserve open space utilizing private funds at a time when public funding was limited. The credits being considered for this proposal were created through the preservation of lands within the Mequon Nature Preserve. The creation of the TDR program provided the ability for these credits to be utilized in adjacent development areas in consideration of the land preservation. The subject property is a quality candidate to for “receiving” consideration given the following criteria:

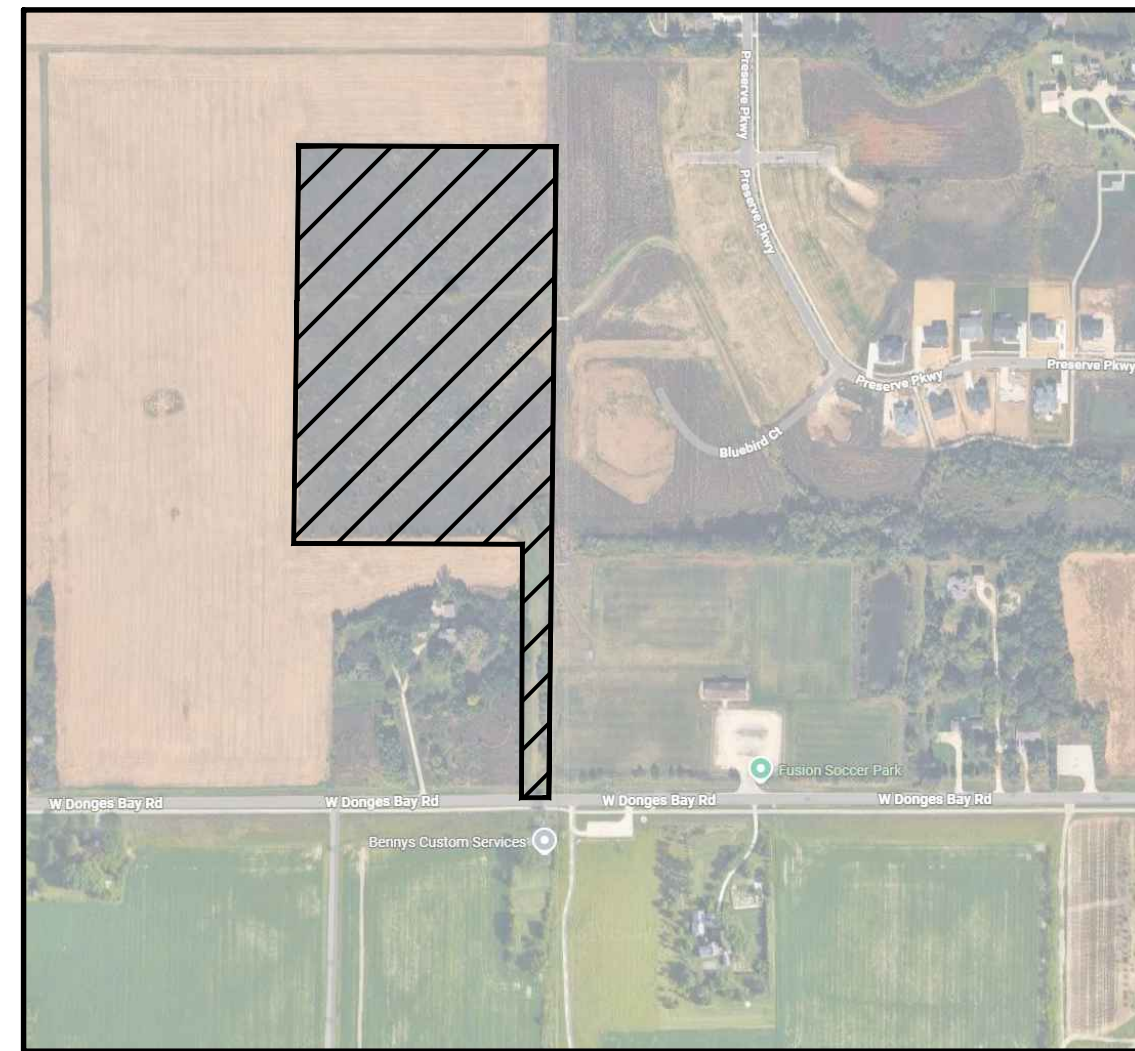
1. The receiving property does not contain any high-quality woodlands or wetlands, and the TDR sending site in consideration is the Mequon Nature Preserve. An assured wetland delineator has evaluated the property and confirmed an absence of wetlands.
2. The use of the TDR credits results in neighborhood fabric and density consistent with development patterns in the vicinity.
3. Lot sizing is consistent with the successful Enclave at Mequon Preserve South Neighborhood.
4. The property will have access to municipal sewerage, resulting in no environmental impact from on-site sewage disposal.
5. The property will have access to municipal water, resulting in no environmental impact to the groundwater aquifer.
6. Stormwater discharge will be regulated and designed to assure the City and neighbors that impervious run-off will be controlled.
7. The total addition of 19 homes to the vicinity will have negligible impacts on traffic.

SITE INFORMATION:

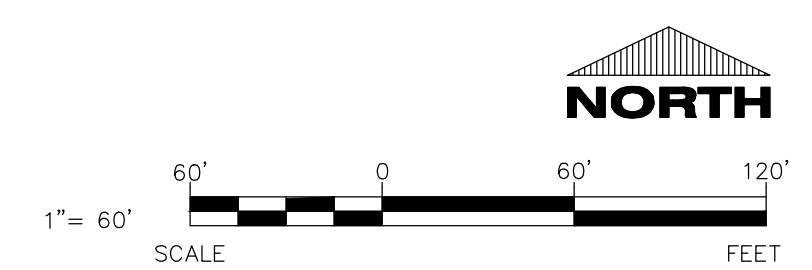
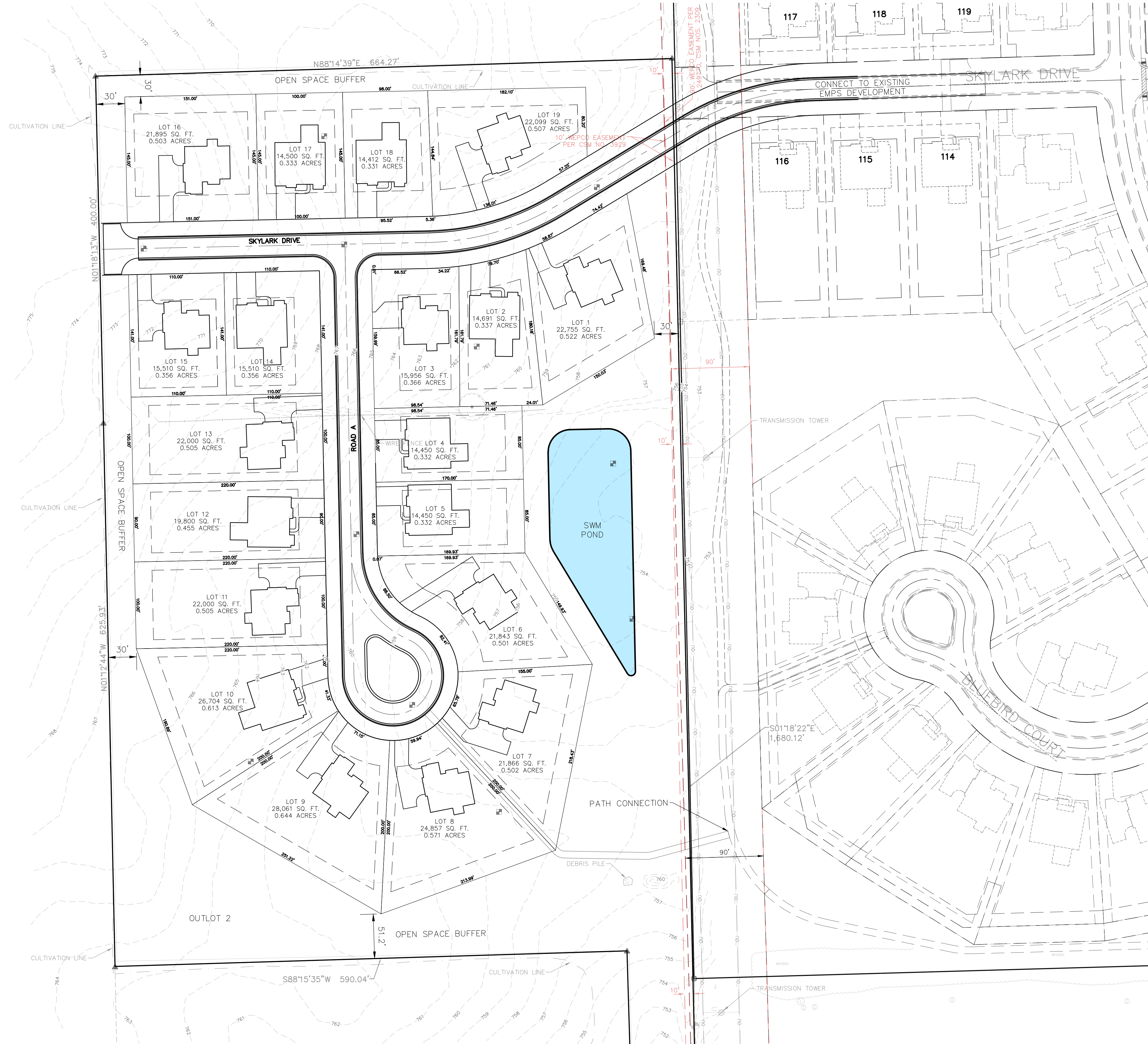
PROPERTY AREA: 729,461 S.F. (16.75 ACRES)
 PROPOSED USE: RESIDENTIAL SUBDIVISION
 EXISTING ZONING: R-3 W/ CGO OVERLAY
 PROPOSED ZONING: R-3 W/ TDR-PUD
 YIELD PLAN: 16 LOTS + 3 TDR CREDITS
 PROPOSED # OF LOTS: 19 LOTS
 LOTS LARGER THAN 0.50 ACRES: 10 (53% OF LOTS)
 AVERAGE LOT SIZE: 19,650 S.F. (0.45 ACRES)
 COMMON OPEN SPACE: 271,414 S.F. (37.2%)

ZONING REQUIREMENTS:

R-3 ZONING REQUIREMENTS
 MIN. LOT SIZE - 43,560 S.F. (1.0 ACRES)
 CENTRAL GROWTH AREA OVERLAY REQUIREMENTS
 MIN LOT SIZE - 14,375 S.F. (0.33 ACRES)
 *NO MORE THAN 50% OF LOTS SHALL BE LESS THAN 0.50 ACRES
 YIELD PLAN - 1 ACRE DENSITY
 COMMON OPEN SPACE PLAN
 *MIN. 30% OF TOTAL SITE SHALL BE COMMON OPEN SPACE
 *MIN. 30' PERIMETER OPEN SPACE BUFFER
 TDR-PUD
 ALLOWS FOR INCREASED DENSITY BY RECEIVING TDR CREDITS



LOCATION MAP
NOT TO SCALE



CONCEPT SITE PLAN



Always a Better Plan

100 Camelot Drive
 Fond du Lac, WI 54935
 920-926-9800
 excelengineer.com

PROJECT INFORMATION

PROPOSED RESIDENTIAL SUBDIVISION
HAT TRICK DEVELOPMENT
 MEQUON, WI

PROFESSIONAL SEAL

PRELIMINARY DATES

JAN. 5, 2026

NOT FOR CONSTRUCTION

JOB NUMBER

240349500

SHEET NUMBER

C



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Building and Grounds

TO: Park and Open Space Board
FROM: Justin Bodoh, Building Superintendent
DATE: January 21, 2026
SUBJECT: Resolution Authorizing a Donation and Dedication Agreement with Mequon Mayhem for Dug Out Covers at River Barn Park

Background

Mequon Mayhem is a fastpitch softball organization based in Mequon, Wisconsin, and has utilized River Barn Park for softball programming and games for many years. The organization has an established history of partnership with the City through its regular use of City athletic fields and prior privately funded park improvements.

Previously, Mequon Mayhem has installed dugout covers on other baseball/softball fields at River Barn Park, which were constructed at no cost to the City and subsequently dedicated to the City. These improvements have enhanced player safety and field usability while demonstrating Mequon Mayhem's ability to successfully complete similar projects in coordination with City staff.

The current request involves the installation of new dugout covers on **Field 1** at River Barn Park. The proposed improvements are consistent with prior installations completed by Mequon Mayhem and follow the same donation and dedication framework previously accepted by the City.

Based on Mequon Mayhem's long-standing use of River Barn Park, prior successful installations, and continued collaboration with City staff, approval of the Development and Dedication Agreement for the dugout covers on Field 1 is recommended.

Analysis

Mequon Mayhem proposes to install two dugout covers on **Field 1 at River Barn Park** at its sole cost and expense. The work will be completed by **SMB Landscaping** at a total project cost of **\$15,000**. No City funds are being requested or obligated for the design or construction of the improvements.

The proposed dugout covers are consistent with similar improvements previously installed at

River Barn Park by Mequon Mayhem and are intended to enhance player safety, weather protection, and overall field usability. The City has reviewed the general scope of work and determined that the improvements are appropriate for a community park setting.

Upon completion and City acceptance of the project, the dugout covers will be dedicated to the City. While the City will assume ownership and long-term maintenance responsibilities following dedication, these obligations would not exist absent the privately funded improvements. Mequon Mayhem has agreed to donate the improvements and participate in ongoing maintenance contributions as outlined in the Development and Dedication Agreement.

The project will be constructed under City oversight and will be subject to all required permits, inspections, and approvals. Based on the privately funded nature of the improvements, the reasonable construction cost, and Mequon Mayhem’s successful history of completing similar projects at River Barn Park, staff finds the proposal to be fiscally responsible and in the best interest of the City.

Approval of the Development and Dedication Agreement allows the City to receive a \$15,000 capital improvement at no upfront cost while maintaining appropriate control over construction standards, future use, and long-term park planning.

Fiscal Impact

There is **no fiscal impact to the City of Mequon** associated with the design or construction of the dugout covers. All costs related to the installation will be fully funded by Mequon Mayhem. No City funds are requested or required for this project.

Recommendation

Staff recommends approval of the Development and Dedication Agreement with Mequon Mayhem for the installation of dugout covers on **Field 1 at River Barn Park** and authorization for Mequon Mayhem to proceed with construction of the improvements in accordance with the approved plans and applicable City requirements.

Attachments:
DEVELOPMENT and DEDICATION AGREEMENT Mayhem

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION - 4257

Resolution Authorizing a Donation and Dedication Agreement with Mequon Mayhem for Dug
Out Covers at River Barn Park

RECITALS

- A. The City owns active and passive use parklands for the use and enjoyment of its residents, and other users.
- B. The Park & Open Space Board of the City of Mequon and the City are authorized to accept monetary and in-kind donations for parks and parklands with the approval of the Common Council of the City of Mequon, pursuant to Section 27.08 (2)(b), Wisconsin Statutes.
- C. The MEQUON MAYHEM has offered to donate infrastructure including a storage shed at Rotary Park.
- D. MEQUON MAYHEM estimates the cost of this infrastructure at approximately \$15,000.
- E. The City's Donation Policy requires that real property donations over \$5,000 cannot be accepted without prior approval from the Common Council.
- F. MEQUON MAYHEM and the City will execute a Dedication Agreement to address unbudgeted and ongoing expenditures related to maintenance.

BASED ON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The City be and is hereby authorized to accept the donated infrastructure of the River Barn Dug Out Covers from MEQUON MAYHEM, with its grateful appreciation.
2. Upon the completion of the construction of all improvements and infrastructure required for the project or upon written notification to MEQUON MAYHEM from the City, MEQUON MAYHEM shall donate the constructed improvements and all associated documentation related thereto, including but not limited to any architectural drawings, plans, engineering reports and/or surveys, to the City for public purposes.
3. The appropriate parties are authorized to execute the Dedication Agreement between MEQUON MAYHEM and the City as attached to this resolution subject to any typographical, technical or legal changes deemed necessary and appropriate by the City Attorney.

Approved by: Andrew Nerbun, Mayor

Date Approved: January 21, 2026

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on January 21, 2026.

Caroline Fochs, City Clerk

**DEVELOPMENT and DEDICATION AGREEMENT FOR
DUG OUT COVERS IMPROVEMENTS AT RIVER BARNPARK**

THIS DEVELOPMENT and DEDICATION AGREEMENT ("Agreement"), made as of the 13th day of January, 2026, by and between Mequon Mayhem and the City of Mequon, Wisconsin ("CITY") (referred to individually, each of the foregoing is a "Party" and collectively, the "Parties").

RECITALS

WHEREAS, River Barn is part of the CITY's park system and is under the jurisdiction of the CITY and the Mequon Park and Open Space Board; and

WHEREAS, the CITY's Comprehensive Park, Recreation & Open Space Plan ("Park Plan") identifies recreational facilities and active and passive parks as critical components enhancing the quality of life within the City of Mequon; and

WHEREAS, the Park Plan identifies River Barn Park as a community park with a list of specifically prioritized park improvements; and

WHEREAS, sport-specific park improvements are not among the highest priorities for River Barn Park within the Park Plan; and

WHEREAS, Mequon Mayhem utilizes multiple baseball fields from at River Barn Park; and

WHEREAS, Mequon Mayhem has indicated a need for batting cages as a means to add recreational opportunities for youth, families, and local teams in a safe and structured environment, (the "Project"); and

WHEREAS, Mequon Mayhem proposes to install two dugout covers at one of the baseball fields in River Barn Park at its sole cost of construction; and

WHEREAS, adding infrastructure to a public park facility results in maintenance costs to the CITY upon construction of said infrastructure; and

WHEREAS, without the Mequon Mayhem Project, the City would not incur these maintenance costs; and

WHEREAS, Mequon Mayhem has agreed to donate the infrastructure to the City and participate in ongoing operation and maintenance responsibilities and cost; and

WHEREAS, Mequon Mayhem has raised funds sufficient to pay for the design and construction of the Project that it intends to construct on CITY property and then turn the Project over to the CITY by way of dedication; and

WHEREAS, the CITY has reviewed and approved the plans and renderings for the Project and agrees that the Project would be an asset to the CITY and the residents of the CITY, but needs to make sure that the Project will be completed in a timely and workmanlike manner without the expenditure of any CITY money;

NOW, THEREFORE, the Parties agree as follows:

**ARTICLE I
OBLIGATIONS OF THE PARTIES**

1. Mequon Mayhem shall construct, at its sole cost and expense, the Project within River Barn Park in accordance with the Approved Plans for the Project, which is attached hereto and incorporated herein by reference as Exhibit A.
2. The Project will be managed by Mequon Mayhem under the oversight of the CITY.
3. After the Project is fully completed (as determined by the CITY) Mequon Mayhem shall dedicate the Project to the CITY, and the CITY shall accept dedication of the Project.
4. After the Project is dedicated to the CITY, the CITY shall take over all responsibility for the use and maintenance of the Project. However, the City will consider subsequent contributions from Mequon Mayhem, both monetary and in-kind, of the ongoing maintenance requirements for the Project.
5. CITY will provide reasonable access to Mequon Mayhem at River Barn Park for the construction of the Project.
6. Recommendation from the Park and Open Space Board constitutes review of architecture as required by the City of Mequon Code of Ordinances.
7. Recommendation by the Park and Open Space Board, Finance-Personnel Committee and approval of the Common Council does not constitute the right to construct. Proper permits must be obtained through the City Inspections Division.
8. Mequon Mayhem shall be responsible for ensuring that all needed utilities are provided to the Property, including but not necessarily limited to electricity. Mequon Mayhem shall be solely responsible for any expenses related to such utility installation.
9. Any easement that may be required for the installation of private utilities requires Common Council approval.
10. CITY agrees to pay the ongoing utility costs associated with the Project after acceptance of the dedication.

11. The “Sponsor Logo” as shown in Exhibit A is subject to the terms of a policy of the Park and Open Space Board that is not yet approved which may include revenue sharing between the parties. Mequon Mayhem agrees to leave the “Sponsor Logo” portion of the sign empty until the policy language has been established, at which point it may request approval, subject to the policy terms.

12. Mequon Mayhem shall not charge any fee for the use of the property without the express written consent of CITY, which consent can be withheld in its absolute discretion.

13. Should CITY renovate River Barn Park to the extent that the dugouts or scoreboard are impacted, Mequon Mayhem is not owed repayment or damages for donated infrastructure.

ARTICLE II REPRESENTATIONS AND WARRANTIES

Section 2.1 Representations and Warranties of CITY. The CITY makes the following representations and warranties:

(1) CITY is a municipal corporation of the State of Wisconsin and has the power to enter into this Agreement and carry out its obligations hereunder.

(2) CITY makes no representation or warranty, either express or implied, as to the Property, or its condition or the soil conditions thereon, or that the Property shall be suitable for Mequon Mayhem's purposes or needs.

(3) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in the breach of, the terms, conditions or provision of any law, ordinance, charter, contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which the CITY is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(4) The private development of the Project is consistent with the public purposes, plans and objectives of the CITY.

Section 2.2 Representations and Warranties of Mequon Mayhem. Mequon Mayhem makes the following representations and warranties:

(1) Mequon Mayhem is a Wisconsin Non-Stock/Non-Profit Corporation and has the power to enter into this Agreement and to perform its obligations hereunder and is in good standing under the laws of the State of Wisconsin.

(2) Mequon Mayhem will cause the Project to be constructed in accordance with the terms of

this Agreement, the Plans and Specifications and all local, state and federal laws, ordinances, approvals, licenses, and regulations (including, but not limited to, environmental, zoning, energy conservation, building code and public health laws, ordinances and regulations), except for minor changes to the Plans and Specifications approved in writing by CITY staff which will not have a material adverse effect on the Project.

(3) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in the breach of, the terms, conditions or provision of any contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which Mequon Mayhem is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(4) Insurance. Mequon Mayhem or its contractors shall maintain, until CITY's acceptance of the dedication of the Project, Commercial general liability insurance covered under a comprehensive general liability policy including contractual liability issued by insurers licensed in the State of Wisconsin, with Best's A ratings and in the financial size category as insurers of similar projects, with such policies (the "Insurance Policies") in amounts maintained by developers of similar projects, and insuring against bodily injury, including personal injury, death, property damage and other risks and casualties. Each Insurance Policy shall require the insurer to provide at least thirty (30) days prior written notice to the CITY of any material change or cancellation of such policy. The CITY shall be named as an additional insured/loss payee on all policies of insurance except worker's compensation insurance. Mequon Mayhem further understands and agrees that any builders risk coverage is its responsibility.

(5) Indemnification. Except as caused, in whole or in part, by negligence or wrongful act or omission of the CITY, if the persons or property of others sustain loss, damage or injury resulting directly or indirectly from the negligence or wrongful act or omission of Mequon Mayhem or its contractors, subcontractors or materialmen in their performance of this Agreement or from Mequon Mayhem failure to comply with any of the provisions of this Agreement or of law, Mequon Mayhem shall indemnify and hold the CITY harmless from any and all claims and judgments for damages, and from costs and expenses to which the CITY may be subjected or which it may suffer or incur by reason thereof, provided; however, that the CITY shall provide to Mequon Mayhem promptly, in writing, notice of the alleged loss, damage or injury.

(6) The Project shall at all times be subject to CITY inspection and approval, and the CITY shall not be required to accept conveyance of the Project unless it has been constructed in a good workmanlike manner, in accordance with the approved plans. Following approval by the CITY of the completed Project, the Project shall be dedicated and conveyed to the CITY, at no cost or expense to the CITY. The MEQUON MAYHEM shall provide to the CITY, from the general contractor constructing the Project, a one-year warranty against defects in construction, materials and workmanship, from the date of conveyance to the CITY, in a customary form reasonably acceptable to the CITY.

(7) MEQUON MAYHEM acknowledges and agrees that it is not entitled to any just compensation for the donation of the improvements to CITY and that this donation is a material inducement for CITY to permit the construction of such improvements upon CITY-owned real property.

(8) MEQUON MAYHEM acknowledges and agrees that CITY will ultimately own and operate the improvements associated with the Project and has the right to provide use of the improvements to other entities, subject to CITY approval.

ARTICLE III DEFAULT AND REMEDIES

The occurrence of any one or more of the following events shall constitute a default ("Default") hereunder.

(a) Any representation or warranty made by MEQUON MAYHEM or the CITY in this Agreement, or any document or financial statement delivered by MEQUON MAYHEM pursuant to this Agreement, shall prove to have been false in any material respect as of the time when made or given; or

(b) Except as provided for in (a), MEQUON MAYHEM or the CITY shall breach or fail to perform timely any of its covenants or obligations under this Agreement, and such failure shall continue for thirty (30) days following written notice thereof from the other party; however, if the breach or failure was not the result of an intentionally wrongful act or omission of the breaching party and the breach or failure cannot be cured using commercially reasonable and diligent efforts within such 30-day period but could, with additional time, be cured using commercially reasonable and diligent efforts, such 30-day cure period shall be extended for the period reasonably necessary to cure if (and for such period as) (i) the breaching party uses commercially reasonable and diligent efforts during such 30-day period; (ii) the breaching party continues to use all commercially reasonable and diligent efforts to cure after such 30-day period; and (iii) such efforts are adequate to ensure a cure; or

(c) Construction of the Project shall be abandoned (no material work having been completed) for more than ninety (90) consecutive days after commencement, or if the Project is not completed on or before the deadlines set forth in this Agreement, or if any portion of the Project shall be damaged by fire or other casualty and not be repaired, rebuilt or replaced; or

(d) If MEQUON MAYHEM shall cease to exist; or

Except as otherwise set forth in this Agreement, upon the occurrence of any Default, without further notice, demand or action of any kind by the non-defaulting party, the non-defaulting party may, at its option, pursue any or all of the rights and remedies available at law and/or in equity against the defaulting party and/or the Project. The non-defaulting party shall also have the right to suspend performance of any of its obligations or covenants under this Agreement and/or to

terminate this Agreement. Except as otherwise set forth herein, no remedy herein conferred upon the non-defaulting party is intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement, and/or now or hereafter existing at law or in equity. No failure or delay on the part of the non-defaulting in exercising any right or remedy shall operate as a waiver thereof nor shall any single or partial exercise of any right preclude other or further exercise thereof or the exercise of any other right or remedy.

MEQUON MAYHEM shall pay all costs and expenses, including attorney's fees and costs, associated with the enforcement of the CITY's rights against MEQUON MAYHEM under this Agreement, including without limitation the enforcement of such rights in any bankruptcy, reorganization or insolvency proceeding involving MEQUON MAYHEM. Any and all such fees, costs and expenses incurred by the CITY which are to be paid by MEQUON MAYHEM, shall be paid by MEQUON MAYHEM to the CITY within 90 days following delivery of invoices documenting the costs.

ARTICLE IV MISCELLANEOUS PROVISIONS

Section 4.1 Execution in Multiple Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

Section 4.2 Construction. The Parties acknowledge and represent that this Agreement has been the subject of negotiation by all Parties and that all Parties together shall be construed to be the drafter hereof and this Agreement shall not be construed against any Party individually as drafter.

Section 4.3 Legal Relationship. Nothing in this Agreement shall be construed to create an employer/employee relationship, joint employer, joint venture or partnership relationship, or a principal/agent relationship.

Section 4.4 Survival. All agreements, representations, covenants and warranties made herein shall survive the execution of this Agreement and the making of the grants hereunder. This Agreement shall be binding upon the Parties, their respective successors and assigns.

Section 4.5 No Waiver. The failure of any Party to require strict performance of any provision of this Agreement will not constitute a waiver of the provision or of any other of that Party's rights under this Agreement. Rights and obligations under this Agreement may only be waived or modified in writing. A writing waiving a right must be signed by the Party waiving the right. If an obligation of a Party is being waived or released, the writing must be signed by the affected Parties. Waiver of one right, or release of one obligation, will not constitute a waiver or release of any other right or obligation of any Party. Waivers and releases shall affect only the specific right or obligation waived or released and will not affect the rights or obligations of any other Party that did not sign the waiver or release.

Section 4.6 Severability of Provisions. If any provision of this Agreement shall be held or declared to be invalid, illegal or unenforceable by reason of its being contrary to any applicable law, such provision shall be deemed to be deleted from this Agreement without impairing or prejudicing the validity, legality or enforceability of the remaining provisions.

Section 4.7 Law Governing. This Agreement will be governed and construed in accordance with the laws of the State of Wisconsin. Except as otherwise specifically and expressly set forth in this Agreement, the venue for any disputes arising under this Agreement shall be the Circuit Court for Washington County.

Section 4.8 Notices and Demands. Except as otherwise expressly provided in this Agreement, a notice, demand or other communication under this Agreement by any Party to any other shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and

(a) in the case of MEQUON MAYHEM is addressed to or delivered personally to:

Chad Wirth
PO Box 633
Thiensville, WI 53092

(b) in the case of CITY is addressed to or delivered personally to:

Mr. William H. Jones, Jr., City Administrator
City of Mequon
11333 N. Cedarburg Rd.
Mequon, WI 53092

With a Copy to:

Mr. Brian C. Sajdak, City Attorney
Stafford Rosenbaum Attorneys, LLP
1200 N. Mayfair Rd, Ste 430
Milwaukee, WI 53226

or at such other address with respect to any such Party as that Party may, from time to time, designate in writing and forward to the other, as provided in this Section.

Section 4.9 Force Majeure. As used herein, the term "Force Majeure" shall mean any accident, breakage, war, insurrection, civil commotion, riot, act of terror, act of God or the elements, governmental action (except for governmental action by CITY with respect to obligations of CITY under this Agreement), alteration, strike or lockout, picketing (whether legal or illegal), inability of a Party or its agents or contractors, as applicable, to obtain fuel or supplies, unusual weather

conditions, or any other cause or causes beyond the reasonable control of such Party or its agents or contractors, as applicable. No Party to this Agreement shall be in default hereunder for so long as such Party or its agents and contractors, if applicable, are prevented from performing any of its obligations hereunder due to a Force Majeure occurrence.

Section 4.10 Compliance. Nothing contained in this Agreement is intended to or has the effect of releasing MEQUON MAYHEM, its successors and/or assigns, from compliance with all applicable laws, rules, regulations and ordinances in addition to compliance with all terms, conditions and covenants contained in this Agreement.

Section 4.11 Amendment. This Agreement may be rescinded, modified or amended, in whole or in part, by mutual agreement of the Parties hereto, their successors and/or assigns, in writing signed by all Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date indicated.

CITY OF MEQUON

Dated: _____

BY: _____
Andrew Nerbun, Mayor

ATTEST:

BY: _____
Caroline Fochs, Clerk

Mequon Mayhem

Dated: _____

BY: _____



11333 N. Cedarburg Road
Mequon, WI 53092-1930
Phone: 262/236-2914
Fax: 262/242-9655

www.cityofmequonwi.gov

Building and Grounds

TO: Park and Open Space Board
FROM: Justin Bodoh, Building Superintendent
DATE: January 21, 2026
SUBJECT: Resolution Authorizing a Donation and Dedication Agreement with Mequon Heat for Dug Out Covers at Rotary Park

Background

Mequon Heat is a baseball organization based in Mequon, Wisconsin, and has utilized Rotary Park for programming and games for many years. The organization has an established history of partnership with the City through its regular use of City athletic fields and prior privately funded park improvements. Previously, Mequon Heat has installed dugout covers on other baseball/softball fields at Rotary Park, which were constructed at no cost to the City and subsequently dedicated to the City. These improvements have enhanced player safety and field usability while demonstrating Mequon Heat's ability to successfully complete similar projects in coordination with City staff. The current request involves the installation of new dugout covers on Central Field at Rotary Park. The proposed improvements are consistent with prior installations completed by Mequon Heat and follow the same donation and dedication framework previously accepted by the City. Based on Mequon Heat's long-standing use of Rotary Park, prior successful installations, and continued collaboration with City staff, approval of the Development and Dedication Agreement for the dugout covers on Central Field is recommended.

Analysis

Mequon Heat proposes to install two dugout covers on Central Field at Rotary Park at its sole cost and expense. The work will be completed by SMB Landscaping at a total project cost of \$15,000. No City funds are being requested or obligated for the design or construction of the improvements. The proposed dugout covers are consistent with similar improvements previously installed at Rotary Park by Mequon Heat and are intended to enhance player safety, weather protection, and overall field usability. The City has reviewed the general scope of work and determined that the improvements are appropriate for a community park setting. Upon completion and City acceptance of the project, the dugout covers will be dedicated to the City. While the City will assume ownership and long-term maintenance responsibilities following dedication, these obligations would not exist absent the privately funded improvements. Mequon Heat has agreed to donate the improvements and participate in ongoing maintenance contributions as outlined in the Development and Dedication Agreement. The project will be constructed under City oversight and will be subject to all required permits, inspections, and

approvals. Based on the privately funded nature of the improvements, the reasonable construction cost, and Mequon Heat's successful history of completing similar projects at Rotary Park, staff finds the proposal to be fiscally responsible and in the best interest of the City. Approval of the Development and Dedication Agreement allows the City to receive a \$15,000 capital improvement at no upfront cost while maintaining appropriate control over construction standards, future use, and long-term park planning.

Fiscal Impact

There is no fiscal impact to the City of Mequon associated with the design or construction of the dugout covers. All costs related to the installation will be fully funded by Mequon Heat. No City funds are requested or required for this project.

Recommendation

Staff recommends approval of the Development and Dedication Agreement with Mequon Heat for the installation of dugout covers on Central Field at Rotary Park and authorization for Mequon Heat to proceed with construction of the improvements in accordance with the approved plans and applicable City requirements.

Attachments:

DEVELOPMENT and DEDICATION AGREEMENT ROTARY PARK Attachment

COMMON COUNCIL
OF THE
CITY OF MEQUON

RESOLUTION - 4258

Resolution Authorizing a Donation and Dedication Agreement with Mequon Heat for Dug Out
Covers at Rotary Park

RECITALS

A. The City owns active and passive use parklands for the use and enjoyment of its residents, and other users.

B. The Park & Open Space Board of the City of Mequon and the City are authorized to accept monetary and in-kind donations for parks and parklands with the approval of the Common Council of the City of Mequon, pursuant to Section 27.08 (2)(b), Wisconsin Statutes.

C. The MEQUON HEAT has offered to donate infrastructure including a storage shed at Rotary Park.

D. MEQUON HEAT estimates the cost of this infrastructure at approximately \$15,000.

E. The City's Donation Policy requires that real property donations over \$5,000 cannot be accepted without prior approval from the Common Council.

F. MEQUON HEAT and the City will execute a Dedication Agreement to address unbudgeted and ongoing expenditures related to maintenance.

BASED ON THE FOREGOING RECITALS, IT IS RESOLVED by the Common Council of the City of Mequon, Wisconsin that:

1. The City be and is hereby authorized to accept the donated infrastructure of the Rotary Park Central Dug Out Covers from MEQUON HEAT, with its grateful appreciation.

2. Upon the completion of the construction of all improvements and infrastructure required for the project or upon written notification to MEQUON HEAT from the City, MEQUON HEAT shall donate the constructed improvements and all associated documentation related thereto, including but not limited to any architectural drawings, plans, engineering reports and/or surveys, to the City for public purposes.

3. The appropriate parties are authorized to execute the Dedication Agreement between MEQUON HEAT and the City as attached to this resolution subject to any typographical, technical or legal changes deemed necessary and appropriate by the City Attorney.

Approved by: Andrew Nerbun, Mayor

Date Approved: January 21, 2026

I certify that the foregoing Ordinance was adopted by the Common Council of the City of Mequon, Wisconsin, at a meeting held on January 21, 2026.

Caroline Fochs, City Clerk

**DEVELOPMENT and DEDICATION AGREEMENT FOR DUG OUT COVERS
IMPROVEMENTS AT ROTARY PARK**

THIS DEVELOPMENT and DEDICATION AGREEMENT ("Agreement"), made as of the 13th day of January 2026, by and between Mequon Heat and the City of Mequon, Wisconsin ("CITY") (referred to individually, each of the foregoing is a "Party" and collectively, the "Parties").

RECITALS

WHEREAS, Rotary is part of the CITY's park system and is under the jurisdiction of the CITY and the Mequon Park and Open Space Board; and

WHEREAS, the CITY's Comprehensive Park, Recreation & Open Space Plan ("Park Plan") identifies recreational facilities and active and passive parks as critical components enhancing the quality of life within the City of Mequon; and

WHEREAS, the Park Plan identifies Rotary Park as a community park with a list of specifically prioritized park improvements; and

WHEREAS, sport-specific park improvements are not among the highest priorities for Rotary Park within the Park Plan; and

WHEREAS, Mequon Heat utilizes multiple baseball fields from at Rotary Park; and

WHEREAS, Mequon Heat has indicated a need for batting cages as a means to add recreational opportunities for youth, families, and local teams in a safe and structured environment, (the "Project"); and

WHEREAS, Mequon Heat proposes to install two dugout covers at one of the baseball fields in Rotary Park at its sole cost of construction; and

WHEREAS, adding infrastructure to a public park facility results in maintenance costs to the CITY upon construction of said infrastructure; and

WHEREAS, without the Mequon Heat Project, the City would not incur these maintenance costs; and

WHEREAS, Mequon Heat has agreed to donate the infrastructure to the City and participate in ongoing operation and maintenance responsibilities and cost; and

WHEREAS, Mequon Heat has raised funds sufficient to pay for the design and construction of the Project that it intends to construct on CITY property and then turn the Project over to the CITY by way of dedication; and

WHEREAS, the CITY has reviewed and approved the plans and renderings for the Project and agrees that the Project would be an asset to the CITY and the residents of the CITY, but needs to make sure that the Project will be completed in a timely and workmanlike manner without the expenditure of any CITY money;

NOW, THEREFORE, the Parties agree as follows:

**ARTICLE I
OBLIGATIONS OF THE PARTIES**

1. Mequon Heat shall construct, at its sole cost and expense, the Project within Rotary Park in accordance with the Approved Plans for the Project, which is attached hereto and incorporated herein by reference as Exhibit A.
2. The Project will be managed by Mequon Heat under the oversight of the CITY.
3. After the Project is fully completed (as determined by the CITY) Mequon Heat shall dedicate the Project to the CITY, and the CITY shall accept dedication of the Project.
4. After the Project is dedicated to the CITY, the CITY shall take over all responsibility for the use and maintenance of the Project. However, the City will consider subsequent contributions from Mequon Heat, both monetary and in-kind, of the ongoing maintenance requirements for the Project.
5. CITY will provide reasonable access to Mequon Heat at Rotary Park for the construction of the Project.
6. Recommendation from the Park and Open Space Board constitutes review of architecture as required by the City of Mequon Code of Ordinances.
7. Recommendation by the Park and Open Space Board, Finance-Personnel Committee and approval of the Common Council does not constitute the right to construct. Proper permits must be obtained through the City Inspections Division.
8. Mequon Heat shall be responsible for ensuring that all needed utilities are provided to the Property, including but not necessarily limited to electricity. Mequon Heat shall be solely responsible for any expenses related to such utility installation.
9. Any easement that may be required for the installation of private utilities requires Common Council approval.
10. CITY agrees to pay the ongoing utility costs associated with the Project after acceptance of the dedication.

11. The “Sponsor Logo” as shown in Exhibit A is subject to the terms of a policy of the Park and Open Space Board that is not yet approved which may include revenue sharing between the parties. Mequon Heat agrees to leave the “Sponsor Logo” portion of the sign empty until the policy language has been established, at which point it may request approval, subject to the policy terms.

12. Mequon Heat shall not charge any fee for the use of the property without the express written consent of CITY, which consent can be withheld in its absolute discretion.

13. Should CITY renovate Rotary Park to the extent that the dugouts or scoreboard are impacted, Mequon Heat is not owed repayment or damages for donated infrastructure.

ARTICLE II REPRESENTATIONS AND WARRANTIES

Section 2.1 Representations and Warranties of CITY. The CITY makes the following representations and warranties:

(1) CITY is a municipal corporation of the State of Wisconsin and has the power to enter into this Agreement and carry out its obligations hereunder.

(2) CITY makes no representation or warranty, either express or implied, as to the Property, or its condition or the soil conditions thereon, or that the Property shall be suitable for Mequon Heat's purposes or needs.

(3) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in the breach of, the terms, conditions or provision of any law, ordinance, charter, contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which the CITY is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(4) The private development of the Project is consistent with the public purposes, plans and objectives of the CITY.

Section 2.2 Representations and Warranties of Mequon Heat. Mequon Heat makes the following representations and warranties:

(1) Mequon Heat is a Wisconsin Non-Stock/Non-Profit Corporation and has the power to enter into this Agreement and to perform its obligations hereunder and is in good standing under the laws of the State of Wisconsin.

(2) Mequon Heat will cause the Project to be constructed in accordance with the terms of this Agreement, the Plans and Specifications and all local, state and federal laws, ordinances,

approvals, licenses, and regulations (including, but not limited to, environmental, zoning, energy conservation, building code and public health laws, ordinances and regulations), except for minor changes to the Plans and Specifications approved in writing by CITY staff which will not have a material adverse effect on the Project.

(3) Neither the execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Agreement is prevented, limited by or conflicts with or results in the breach of, the terms, conditions or provision of any contractual restriction, evidence of indebtedness, agreement or instrument of whatever nature to which Mequon Heat is now a party or by which it is bound, or constitutes a default under any of the foregoing.

(4) Insurance. Mequon Heat or its contractors shall maintain, until CITY's acceptance of the dedication of the Project, Commercial general liability insurance covered under a comprehensive general liability policy including contractual liability issued by insurers licensed in the State of Wisconsin, with Best's A ratings and in the financial size category as insurers of similar projects, with such policies (the "Insurance Policies") in amounts maintained by developers of similar projects, and insuring against bodily injury, including personal injury, death, property damage and other risks and casualties. Each Insurance Policy shall require the insurer to provide at least thirty (30) days prior written notice to the CITY of any material change or cancellation of such policy. The CITY shall be named as an additional insured/loss payee on all policies of insurance except worker's compensation insurance. Mequon Heat further understands and agrees that any builders risk coverage is its responsibility.

(5) Indemnification. Except as caused, in whole or in part, by negligence or wrongful act or omission of the CITY, if the persons or property of others sustain loss, damage or injury resulting directly or indirectly from the negligence or wrongful act or omission of Mequon Heat or its contractors, subcontractors or materialmen in their performance of this Agreement or from Mequon Heat failure to comply with any of the provisions of this Agreement or of law, Mequon Heat shall indemnify and hold the CITY harmless from any and all claims and judgments for damages, and from costs and expenses to which the CITY may be subjected or which it may suffer or incur by reason thereof, provided; however, that the CITY shall provide to Mequon Heat promptly, in writing, notice of the alleged loss, damage or injury.

(6) The Project shall at all times be subject to CITY inspection and approval, and the CITY shall not be required to accept conveyance of the Project unless it has been constructed in a good workmanlike manner, in accordance with the approved plans. Following approval by the CITY of the completed Project, the Project shall be dedicated and conveyed to the CITY, at no cost or expense to the CITY. The MEQUON HEAT shall provide to the CITY, from the general contractor constructing the Project, a one-year warranty against defects in construction, materials and workmanship, from the date of conveyance to the CITY, in a customary form reasonably acceptable to the CITY.

(7) MEQUON HEAT acknowledges and agrees that it is not entitled to any just compensation

for the donation of the improvements to CITY and that this donation is a material inducement for CITY to permit the construction of such improvements upon CITY-owned real property.

(8) MEQUON HEAT acknowledges and agrees that CITY will ultimately own and operate the improvements associated with the Project and has the right to provide use of the improvements to other entities, subject to CITY approval.

ARTICLE III DEFAULT AND REMEDIES

The occurrence of any one or more of the following events shall constitute a default ("Default") hereunder.

(a) Any representation or warranty made by MEQUON HEAT or the CITY in this Agreement, or any document or financial statement delivered by MEQUON HEAT pursuant to this Agreement, shall prove to have been false in any material respect as of the time when made or given; or

(b) Except as provided for in (a), MEQUON HEAT or the CITY shall breach or fail to perform timely any of its covenants or obligations under this Agreement, and such failure shall continue for thirty (30) days following written notice thereof from the other party; however, if the breach or failure was not the result of an intentionally wrongful act or omission of the breaching party and the breach or failure cannot be cured using commercially reasonable and diligent efforts within such 30-day period but could, with additional time, be cured using commercially reasonable and diligent efforts, such 30-day cure period shall be extended for the period reasonably necessary to cure if (and for such period as) (i) the breaching party uses commercially reasonable and diligent efforts during such 30-day period; (ii) the breaching party continues to use all commercially reasonable and diligent efforts to cure after such 30-day period; and (iii) such efforts are adequate to ensure a cure; or

(c) Construction of the Project shall be abandoned (no material work having been completed) for more than ninety (90) consecutive days after commencement, or if the Project is not completed on or before the deadlines set forth in this Agreement, or if any portion of the Project shall be damaged by fire or other casualty and not be repaired, rebuilt or replaced; or

(d) If MEQUON HEAT shall cease to exist; or

Except as otherwise set forth in this Agreement, upon the occurrence of any Default, without further notice, demand or action of any kind by the non-defaulting party, the non-defaulting party may, at its option, pursue any or all of the rights and remedies available at law and/or in equity against the defaulting party and/or the Project. The non-defaulting party shall also have the right to suspend performance of any of its obligations or covenants under this Agreement and/or to terminate this Agreement. Except as otherwise set forth herein, no remedy herein conferred upon the non-defaulting party is intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement, and/or now or hereafter existing at law or in equity. No failure or delay

on the part of the non-defaulting in exercising any right or remedy shall operate as a waiver thereof nor shall any single or partial exercise of any right preclude other or further exercise thereof or the exercise of any other right or remedy.

MEQUON HEAT shall pay all costs and expenses, including attorney's fees and costs, associated with the enforcement of the CITY's rights against MEQUON HEAT under this Agreement, including without limitation the enforcement of such rights in any bankruptcy, reorganization or insolvency proceeding involving MEQUON HEAT. Any and all such fees, costs and expenses incurred by the CITY which are to be paid by MEQUON HEAT, shall be paid by MEQUON HEAT to the CITY within 90 days following delivery of invoices documenting the costs.

ARTICLE IV MISCELLANEOUS PROVISIONS

Section 4.1 Execution in Multiple Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date indicated.

CITY OF MEQUON

Dated: _____

BY: _____
Andrew Nerbun, Mayor

ATTEST:

BY: _____
Caroline Fochs, Clerk

Mequon Mayhem

Dated: _____

BY: _____

**Park and Open Space Board
2026 Work Plan (January 21, 2026)**

Month	Agenda Topics
January	<ul style="list-style-type: none"> • TDR Receiving Site Recommendation • Donation/Dedication Agreements
February	<ul style="list-style-type: none"> • Fee Schedule Update (pool and field user fees) • <i>Tentative:</i> Mequon Commons Concept Plans
April	<ul style="list-style-type: none"> • <i>Tentative:</i> FY26 Capital Improvement Project Review/Potential Selection • <i>Tentative:</i> Community Sign Template Approval • <i>Tentative:</i> Banner Sign Agreement Approvals
June	<ul style="list-style-type: none"> • <i>Tentative:</i> Budget Request
September	<ul style="list-style-type: none"> • <i>Tentative:</i> Budget Review
November	<ul style="list-style-type: none"> • <i>Tentative:</i> FY27 Capital Improvement Projects for Potential Selection

Future Agenda Topics

- Community Sign Template Approval
- EAB status review
- Donation/Dedication “Manual”

2026 Completed Items:

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