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Office of the City Clerk

COMMON COUNCIL
Regular Meeting
Tuesday, September 9, 2025
7:30 PM
American Legion Post #457
6050 W Mequon Rd

Minutes

1) Call to Order

Mayor Nerbun called the meeting to order at 7:30 PM.

2) Pledge of Allegiance

3) Roll Call

Present:

Mayor Andrew Nerbun
Alderman Kelly Tolocko
Alderman Dale Mayr
Alderman Jeffrey Hansher
Alderman Gregg Bach
Alderman Brian Parrish
Alderman Peter Bratt
Alderman Robert Strzelczyk, **Excused**
Alderman William Gebhardt, **Excused**

Also Present: Administrator Jones, Executive Assistant Enea, City Attorney Sajdak, City Clerk Fochs, City Engineer Lundeen, Finance Director Arnett, Director of Community Development Tollefson, Police Chief Riley, Police Captain Heinen and interested public.

4) Public Hearings: None.

5) Personal Appearances and Public Comment: None.

6) Public Officials' Reports:

a) Mayor

Mayor Nerbun announced that the traffic lights at the intersection of Mequon Road and Weston Road are operational. He thanked the public, City Staff and Festivals Committee for another successful Taste of Mequon on Saturday, September 6. He also read the Proclamation for Rail Safety Week designating September 15-21, 2025, as National See Tracks, Think Train Week.

b) City Administrator

City Administrator Jones said construction at City Hall is progressing and thanked the American Legion Post and the Mequon Nature Preserve for sharing their facilities. He invited residents to attend the Open House on Wednesday, September 17, from 4 PM – 7 PM to hear about plans for Mequon Commons. Board of Review will be held on September 25; any applications to come before the Board should be received before September 23. The Appropriations Committee will meet on Tuesday, October 7, at 6 PM in the renovated Council Chambers at City Hall.

7) **Consent Agenda:**

- a) Architectural Board meeting minutes of July 14, 2025.
- b) Board of Appeals meeting minutes of June 5, 2025.
- c) Common Council meeting minutes of August 12, 2025.
- d) Economic Development Board meeting minutes of July 29, 2025.
- e) Finance-Personnel Committee meeting minutes of June 10, 2025.
- f) Public Welfare Committee meeting minutes of June 10, 2025.

Motion to approve the Consent Agenda items.

RESULT: **Approved by Voice Acclamation [6:2]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Bach

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt DEEMED NO: Strzelczyk, Gebhardt

8) **Ordinances:**

- a) **ORDINANCE 2025-1683** - An Ordinance Amending Section 62-10(d)(4) of the Mequon Municipal Code Related to Common Council Approval of Signs on Public Property.

RESULT: **Approved by Roll Call Vote [6:2]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Parrish

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt DEEMED NO: Strzelczyk, Gebhardt

9) **Resolutions:**

- a) **RESOLUTION 4228** - A Resolution Approving Award of a Contract for Completion of a Hotel Development Market Feasibility Analysis to REVPAR International, Inc., of Alexandria, Virginia in the Amount of \$51,400.

The Finance-Personnel Committee lacked a quorum to meet; however, this Resolution was brought forward to Common Council using a motion to suspend the rules allowing such.

Motion to suspend the rules for Resolution 4228.

RESULT: **Approved by Roll Call Vote [6:2]**
MOVED BY: Alderman Mayr
SECONDED BY: Alderman Bratt

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt
DEEMED NO: Strzelczyk, Gebhardt

Director of Community Development Tollefson said that this study is an important part of creating plans for the economic health of the TIF districts on Port Washington Road. By performing a market analysis of 13 potential sites in that corridor, the study can help identify unique impacts for that area. REVPAR was selected after reviewing 10 proposals.

Alderman Tolocko would prefer a plan that promotes family oriented venues or businesses that would be a better fit for the community. Alderman Bach pointed out that 30% of residents in the Community Survey were opposed to the idea of adding a hotel. Alderman Parrish was in line with the Economic Development Board, which had voted in favor 6:0. Alderman Hansher stated that he believes Mequon needs a quality hotel option.

Motion to approve Resolution 4228.

RESULT: **Approved by Roll Call Vote [5:4]**
MOVED BY: Alderman Parrish
SECONDED BY: Alderman Bratt

AYES: Mayr, Hansher, Parrish, Bratt, Nerbun
NAYS: Tolocko, Bach
DEEMED NO: Strzelczyk, Gebhardt

- b) **RESOLUTION 4229** - A Resolution Authorizing Replacement of a Conveyor Belt, Rollers, Bearings and Other Associated Parts for the Salt Dome Loading System from Kimco USA, Inc. of Marshall, Illinois, in the Amount of \$36,160.

RESULT: **Approved by Roll Call Vote [6:2]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Tolocko

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt
DEEMED NO: Strzelczyk, Gebhardt

- c) **RESOLUTION 4230** - A Resolution Authorizing Submittal of a Petition for Disaster Damage Aid to the Wisconsin Department of Transportation, in Connection with a Culvert Failure on Highland Road.

RESULT: **Approved by Voice Acclamation [6:2]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Tolocko

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt
DEEMED NO: Strzelczyk, Gebhardt

- d) **RESOLUTION 4231** - A Resolution Approving a Memorandum of Understanding Between the City of Mequon and Ozaukee County for the Construction of Road Modifications and Streetscape Elements on North Port Washington Road between Mequon Road and County Line Road.

RESULT: **Approved by Voice Acclamation [6:2]**

MOVED BY: Alderman Hansher
SECONDED BY: Alderman Tolocko

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt
DEEMED NO: Strzelczyk, Gebhardt

- e) **RESOLUTION 4232** - A Resolution Authorizing the Purchase of Police Squad Car Rifles from American Defense Manufacturing of New Berlin, Wisconsin, as well as Associated Equipment from Brownells of Grinnell, Iowa and Primary Arms, LLC of Houston, Texas for a Total Not-to-Exceed Cost of \$45,413.

RESULT: **Approved by Roll Call Vote [6:2]**
MOVED BY: Alderman Bach
SECONDED BY: Alderman Mayr

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt
DEEMED NO: Strzelczyk, Gebhardt

10) Specified Unfinished Business From Prior Meetings: None.

11) Specified New Business: None.

- 12) Potential Closed Session:** To be held in the North Conference Room of City Hall 11333 N. Cedarburg Road, Mequon. City Administrator Performance Update: The Common Council may convene into closed session pursuant to Wis. Stat. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then may reconvene into open session to take such action as deemed appropriate.

Motion to enter into Closed Session at 8:14 PM.

RESULT: **Approved by Roll Call Vote [7:2]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Bratt

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt, Nerbun
DEEMED NO: Strzelczyk, Gebhardt

13) Adjourn

Motion to adjourn following Closed Session at 9:00 PM

RESULT: **Approved by Voice Acclamation [6:2]**
MOVED BY: Alderman Hansher
SECONDED BY: Alderman Bratt

AYES: Tolocko, Mayr, Hansher, Bach, Parrish, Bratt
DEEMED NO: Strzelczyk, Gebhardt

Respectfully Submitted,
Beth Kong, Deputy Clerk