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Office of the City Administrator

FINANCE-PERSONNEL COMMITTEE

Tuesday, October 14, 2025

5:45 PM

North Conference Room

Minutes

1) Call to Order, Roll Call

Present:

Mayor Andrew Nerbun
Alderman William Gebhardt
Alderman Brian Parrish
Alderman Robert Strzelczyk -- **Absent**

Also present: William Jones, City Administrator, Brenda Arnett, Finance Director, Marie Keyser, Assistant Finance Director, Caroline Fochs, City Clerk and Jessica Wolff, Assistant City Administrator.

2) Approve Meeting Minutes

a. Finance-Personnel Meeting Minutes of August 12, 2025

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Parrish

AYES:	Gebhardt, Parrish
ABSENT:	Strzelczyk

3) License Applications

a. October, 2025 Licenses

Committee members requested to review peddler hours at a future meeting.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Alderman Gebhardt

SECONDED BY: Alderman Parrish

AYES:	Gebhardt, Parrish
ABSENT:	Strzelczyk

4) Vouchers Paid

a. August 2025 Vouchers Paid List

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Parrish

AYES:	Gebhardt, Parrish
ABSENT:	Strzelczyk

b. September 2025 Vouchers Paid List

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Alderman Gebhardt
SECONDED BY: Alderman Parrish

AYES:	Gebhardt, Parrish
ABSENT:	Strzelczyk

5) Discussion Items

a. Finance - Personnel Work Plan

Administrator Jones explained to the Committee that Long Range Financial Planning will pick up in early-2026 and some of the items on the work plan will be discussed during those meetings. Hotel/Motel Tax was noted as an area to explore for alternative revenue sources.

6) Adjourn

A motion to adjourn was made at 5:57 PM by Alderman Parrish, seconded by Alderman Gebhardt. All voted in favor "aye."

Respectfully Submitted,

Marie Keyser
Assistant Finance Director