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**INSPECTION DIVISION**

**ARCHITECTURAL BOARD MINUTES**  
**Monday, November 10, 2025**  
**6:00 PM**  
**City Hall – Christine Nuernburg Hall**

**Minutes**

**1. Call to Order, Roll Call:**

Present: Chairman Scott Reed

Members at Large: Paul Apfelbach, Michael Wade, Curtis Helm, Janet Ehn,  
Ann Scherzinger

Architectural Board Liaison: Greg Golden

**2. Meeting Minutes**

Minutes from October 13, 2025, meeting were approved by District Representative Janet Ehn and seconded by District Representative Michael Wade. Vice-Chairman Paul Apfelbach abstained from the vote.

Minutes passed unanimously.

### 3. Application Submittals:

No.	Alder. District /Time	Type of App	Owner(s) / Project Address	Contractor
1)	Dist. 8 6:00 pm	<b>Shed</b>	Eric & Margaret Miller 616 E. Circle Road  Subd: Lake Michigan Estates	Contractor: Auchter Construction  Architect: Jeremy Hartline Arch.
<p>Moved to Tabled: <u>Reed</u></p> <p>Seconded by: <u>Apfelbach</u></p> <p>Tabled: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans tabled for redraw; stone to wrap at ends, siding and roof to be more consistent with house in style and materials.</p>				
2)	Dist. 1 6:10 pm	<b>New Single-Family Residence</b>	Joe & Ceci Bassindale 10950 W. Donges Bay Road  Subd: N/A	Contractor: Owner  Architect: Drexel
<p>Moved to Approve: <u>Ehn</u></p> <p>Seconded by: <u>Apfelbach</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted.</p>				
3)	Dist. 1 6:15 pm	<b>New Single-Family Residence</b>	Michael & Lisa Stella 12017 W. Mequon Road  Subd: N/A	Contractor: KNL Trinity Homes  Architect: Maddcadder
<p>Moved to Approve: <u>Ehn</u></p> <p>Seconded by: <u>Apfelbach</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the following conditions:</p> <ol style="list-style-type: none"> <li>1. Lower-level windows on left elevation should be framed for consistency.</li> <li>2. Add window to garage on left elevation that matches the window on the right elevation.</li> <li>3. Shingle gables on left, right and rear elevations to match the shingled gable on front elevation.</li> <li>4. The Board strongly suggest that this home favors natural materials verses vinyl siding.</li> </ol>				

4)	Dist. 1 6:20 pm	<b>Stable Remodel</b>	Hawthorne 2000P LLC 10475 W. Hawthorne Road  Subd: N/A	Contractor: Kahle Builders LLC  Architect: Kahle Builders LLC
<p>Moved to Approve: <u>Apfelbach</u></p> <p>Seconded by: <u>Wade</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted.</p>				

5)	Dist. 3 6:30 pm	<b>New Single-Family Residence</b>	Veridian Homes LLC 8255 W. Bluebird Court  Subd: The Enclave	Contractor: Veridian Homes LLC  Architect: Veridian Homes LLC
<p>Moved to Approve: <u>Ehn</u></p> <p>Seconded by: <u>Scherzinger</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the following conditions:</p> <ol style="list-style-type: none"> <li>1. On right elevation remove Board and Batton and replace with horizontal siding (left of single garage door).</li> <li>2. On front elevation vertical Board and Batton to end at trim board, do not wrap.</li> </ol>				

6)	Dist. 5 6:35 pm	<b>New Single-Family Residence</b>	Allan Builders 1342 W. Falcon Drive  Subd: Highland Meadows	Contractor: Allan Builders  Subd: David Pluim
<p>Moved to Approve: <u>Reed</u></p> <p>Seconded by: <u>Ehn</u></p> <p>Approved: <u>Yes</u></p> <p>Vote: <u>Unanimous</u></p> <p>Conditions: Plans approved as submitted with the condition that a window is added to the left elevation, second-floor, outside edge to complement right elevation (bedroom #3).</p>				

#### 4. **Motion to Adjourn**

District Representative Michael Wade made a motion to adjourn the meeting.  
Vice-Chairman Paul Apfelbach seconded the motion.

A vote was taken; vote pass unanimously.  
Meeting adjourned at 6:45 p.m.