



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2918
Fax: 262-242-9655

www.cityofmequonwi.gov

Office of Parks and Operations

PARK AND OPEN SPACE BOARD
Wednesday, September 17, 2025
6:30 PM
South Conference Room

Minutes

1) Call to Order, Roll Call

The meeting was called to order at 6:30 PM.

Present:

Alderman Peter Bratt
Board Member Harlan Balkansky
Board Member Steven Kulick
Board Member James Lysaught
Board Member Gerald Vite
Board Member David Wolfson

Chair Jason Cain -- **Excused**
Alternate Alderman Dale Mayr -- **Excused**

Also present: Director of Public Works/City Engineer Lundeen and Buildings and Grounds Superintendent Bodoh.

Director of Public Works/City Engineer Lundeen informed the Board that Member Usowski had stepped down from the Board. The Mayor has been informed that he will be tasked with appointing a new member. The process of replacing a Board Member was discussed, including the need to identify members that are invested in the best interests of the City as a whole.

2) Approval of Meeting Minutes

Motion to approve Park and Open Space Board - Regular Meeting - August 20, 2025 6:30 PM with amendments revising the presence of Alderman Mayr and removing his voting status as he was not present.

RESULT: **Approved by Voice Acclamation [Unanimous]**
MOVED BY: Board Member Vite
SECONDED BY: Board Member Balkansky

AYES: Bratt, Balkansky, Kulick, Lysaught, Vite, Wolfson
DEEMED NO: Cain, Mayr

3) Discussion Item

a. Park CORP Goals & Strategies

The Comprehensive Outdoor Recreation Plan (CORP) was reviewed and will provide a benchmark of what the Board has accomplished. The DNR requirements for grants do an adopted plan every five years.

b. Park CORP Recommendations (5.1 General Recommendations)

These work in line with the Goals and came from the Board. The improvements at Lemke were discussed as a model for projects at other locations. When considering capital projects, the Board should refer to these goals and overall costs of a specific item (one slide versus aging playground equipment overall). For example, when considering ADA requirements and fire suppression measures, it is important to look at the costs of trying to retrofit or making complete replacements to best meet those guidelines.

Buildings and Grounds Superintendent Bodoh provided an update that his team is almost finished with converting the lighting at City Hall and all parks to LED. The remaining areas just include parking lots. Director of Public Works/City Engineer Lundeen also explained how all-in-one dispensers installed at Lemke are both environmentally and economically sound. They do not require paper towels, which also means less waste and fewer supplies.

c. Katherine Kearney Carpenter Park - Restoration/Improvement of West Parking Lot Area

The master plan for this park was discussed and Staff requested direction on what to do with the abandoned parking lot on the west side of the park. Some options include removing it entirely and planting grass because it cannot remain as it is when it has been closed for parking. It was proposed to replace the closed parking lot with a berm if that would be allowed. The Board is in favor of removing the west lot to be replaced with grass or vegetation.

d. Park Volunteer Opportunities - List Creation

The Board should continue to work on a list of volunteer opportunities including those that do or do not require supervision by City staff. An example of a project not requiring supervision includes picking up litter at any public park (and removing that waste from the park). Landscaping/planting trees or removing invasive species would require supervision. The Adopt-a-Roadway has some helpful guidelines for establishing what is required for such an activity. Volunteers can be a presence to promote parks at community events such as Arbor Day, Taste of Mequon, Winter Wonderland and Redbud Festival.

e. Community Survey Results

The City just received the survey results, which the Board can review for comments and feedback regarding the parks. Mequon did have overall positive results and was rated as a good place to live. Some of the survey results surrounding the planning for growth were discussed. Board members should review the survey to determine if the POSB should consider any feedback provided specifically regarding the parks. The Board also discussed communication

measures with the community that included the Weekly Bulletin, DPW Facebook page and other opportunities to reach out to City residents.

f. Mequon Commons Visioning Workshop

The Workshop had been scheduled the same evening as this Board meeting and some of the Concept ideas that had been presented were reviewed. Based on the concept selected, this Board may need to provide further feedback to the Council in regards to parks.

g. Park and Open Space Board Work Plan (9.17.25)

4) Adjourn

Motion to adjourn at 7:45 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Board Member Vite

SECONDED BY: Board Member Balkansky

AYES: Bratt, Balkansky, Kulick, Lysaught, Vite, Wolfson

DEEMED NO: Cain, Mayr

Respectfully Submitted,

Beth Kong
Deputy Clerk