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INSPECTION DIVISION

ARCHITECTURAL BOARD MINUTES
Monday, May 13, 2024
6:00 PM
Lower-Level Conference Room

Minutes

1. Call to Order, Roll Call:

Present: Chairman Scott Reed

Members at Large: Paul Apfelbach, Michael Wade, Tom Irvin,
Anthony LaGalbo

Building Inspector: Greg Golden

2. Meeting Minutes

Minutes from the April 8, 2024, meeting were approved by Vice-Chairman Paul Apfelbach and seconded by District Representative Tom Irvin.

Minutes passed unanimously.

3. Application Submittals:

No.	Alder. District /Time	Type of App	Owner(s) / Project Address	Contractor
1)	Dist. 8 6:00 pm	Addition: Kitchen	Adam & Katherine Smith 710 W. Haddonstone Place Subd: Haddonstone	Contractor: Auchter Construction Architect: Jeremy Hartline
Moved to Approve: <u>Irvin</u> Seconded by: <u>Wade</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted.				
2)	Dist. 1 6:10 pm	Addition: Enclosed Patio & Dormer Changes	Matt & Laura McDowell 12858 N. Cobblestone Court Subd: Cobblestone Woods	Contractor: TBD Architect: Keith C. Barnes
Moved to Approve: <u>Apfelbach</u> Seconded by: <u>Irvin</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted with the condition that the new siding should match existing.				
3)	Dist. 1 6:20 pm	New Single-Family Residence	Anderson Homes 3560 W. Pine View Court Subd: Riverland	Contractor: Anderson Homes Architect: Anderson Homes
Moved to Approve: <u>Reed</u> Seconded by: <u>Irvin</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted.				

4)	Dist. 1 6:25 pm	Outbuilding	Joe Tylicki 4406 W. Highland Road Subd: N/A	Contractor: TBD Architect: Keith C. Barnes
Moved to Approve: <u>Apfelbach</u> Seconded by: <u>Irvin</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted with the condition that the garage doors on the new outbuilding match the garage doors on the main house.				
5)	Dist. 2 6:35 pm	Addition: Screened Porch	Sepp Backus 11400 N. Country View Drive Subd: Country View Estates	Contractor: Owner Architect: Owner
Moved to Approve: <u>Irvin</u> Seconded by: <u>LaGalbo</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted with the following conditions: 1. Columns on porch addition should match the columns on the front elevation. 2. Roof changes/material (shingles) to match the house roof. 3. Add skylight or solatubes to the porch roof.				
6)	Dist. 2 6:45 pm	Addition: First Floor Office & Second Floor Master Bedroom	Dan & Eleanor Kahn 3600 W. Candlewick Court Subd: Candlewick Court	Contractor: TBD Architect: Fritsch Designs
Moved to Approve: <u>Wade</u> Seconded by: <u>Apfelbach</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted.				

7)	Dist. 3 6:55 pm	New Single-Family Residence	Veridian Homes LLC 7940 W. Preserve Parkway Subd: The Enclave	Contractor: Veridian Homes LLC Architect: Veridian Homes LLC
Moved to Approve: <u>Wade</u> Seconded by: <u>Apfelbach</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted with the following conditions: 1. Add a window to the second floor, left elevation. 2. Add stone to rear elevation patio door bump-out and make sure stone dies on inside corner.				
8)	Dist. 4 7:00 pm	Attached Garage and Enclosed Porch	Mike & Ann Mueller 4826 W. Kathleen Lane Subd: Kathleen Acres	Contractor: Owner Architect: Owner
Moved to Approve: <u>Reed</u> Seconded by: <u>LaGalbo</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted with the following conditions: 1. Entire house will be resided and new roof will be completed at the same time as the addition. 2. No grids on windows.				
9)	Dist. 6 7:10 pm	Attached Garage	William Gensrick 11433 N. Country Lane Subd: Hidden Acres Homestead	Contractor: Custom Fit Carpentry Architect: KMH Design Services
Moved to Approve: <u>Irvin</u> Seconded by: <u>Reed</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted with the following conditions: 1. Add brick beltline on entire addition – Architectural Board understands that the new brick color may not match the exact brick color as the front elevation; match color/brick as close as possible. 2. Remove the center window on west elevation and instead add two new windows, mirror north elevation.				

10)	Dist. 7 7:20 pm	Shed	Patrick & Carla Brotherhood 10710 N. River Valley Drive Subd: Sleepy Hollow Estates	Contractor: Superior Storage Sheds Architect: New Horizon Ventures
Moved to Approve: <u>Reed</u> Seconded by: <u>Wade</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted with the following conditions: 1. Add double-hung windows on left and right elevations to match the house windows. 2. Add shutters to windows.				
11)	Dist. 7 7:20 pm	Pool House	Brian & Caroly Timmis 3131 W. Donges Bay Road Subd: N/A	Contractor: Fein Design Architect: Rory Palubiski
Moved to Approve: <u>Irvin</u> Seconded by: <u>Reed</u> Approved: <u>Yes</u> Vote: <u>5-0</u> Conditions: Plans approved as submitted.				

4. **2025 City of Mequon Community Survey Topics:**

Members discussed the recent revised Guidelines and after further discussion of possible topics, decided not to submit questions or comments for the Community Survey.

5. **Action:**

Chairman Scott Reed made a motion to adjourn the meeting.
District Representative Michael Wade seconded the motion.

A vote was taken; voted passed 5-0.

Meeting adjourned at 6:56 pm.