



VILLAGE OF THIENSVILLE
Southern Ozaukee Fire & EMS Board
MINUTES

DATE: Wednesday, August 31, 2022

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 5:30 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 5:30 PM.

II. ROLL CALL

MEQUON MAYOR ANDREW NERBUN
MEQUON ADMINISTRATOR WILL JONES
MEQUON ALDERMAN BRIAN PARRISH (EXCUSED)
MEQUON ALDERWOMAN KATHLEEN SCHNEIDER
THIENSVILLE PRESIDENT VAN MOBLEY
THIENSVILLE ADMINISTRATOR COLLEEN LANDISCH-HANSEN
THIENSVILLE TRUSTEE KRISTINA ECKERT

III. APPROVAL OF MINUTES

A. August 3, 2022 (att)

Administrator Jones requested that Item C.1. be changed from Proposed 2023 Budget to Preliminary Draft 2023 Budget.

MOTION by Alderwoman Schneider, **SECONDED** by Trustee Eckert to approve the August 3, 2022, Minutes with the Change to Item C.1., Changing Proposed 2023 Budget to Preliminary Draft 2023 Budget. **MOTION CARRIED UNANIMOUSLY.**

IV. BUSINESS

A. Discussion Regarding Future Department Facility Planning

President Mobley noted the public should be aware the communities are thinking about long-term facility needs. Mayor Nerbun shared a public safety facility for Mequon is a long-range financial plan so the community has the means to pay for the project in the future.

B. Operational Accomplishments Since August 3, 2022

Chief Bialk listed the departmental accomplishments completed to date. Weekends have been difficult to cover, but scheduling has worked out well with existing full-time staff.

C. Merger Related Action Items to be Completed Prior to January 1, 2023

Chief Bialk shared the items that must be completed prior to January 1, 2023.

D. Proposed Draft Revenues/Fees (att)

Administrator Landisch-Hansen presented a draft fee schedule. Adjustments were made based on Board feedback. Administrator Landisch-Hansen noted the proposed fee schedule is tied to projected revenues. The fee for multiple false alarms will be based on a rolling year, rather than the calendar year. Deputy Chief Zellman clarified that the stand-by ambulance fee will be charged when a dedicated unit is requested.

E. Proposed Draft 2023 Budget (att)

Administrator Landisch-Hansen presented the 2023 Draft Budget. Revenues include ambulance fees, inspection fees, \$300,000 ARPA funds from Ozaukee County and community contributions. The budget includes the addition of five new full-time firefighters/paramedics, a \$200,000 capital contribution (split based on Mequon-Thiensville percentages from the agreement) and a contingency line item to build a fund balance that equates to 5%-6% of the total budget.

Alderwoman Schneider noted the capital contribution is a significant increase for Mequon from the current expenditure. Administrator Jones shared there are many vehicles that will need to be maintained. A ladder truck can cost \$1.4 million and an ambulance about \$300,000.

Administrator Landisch-Hansen noted the total contribution from the communities is \$1.8 million. Mequon's share is approximately \$1.5 million and Thiensville's share is approximately \$282,000. This is almost exactly what was in the forecast and includes an additional full-time firefighter/paramedic.

Alderwoman Schneider added the community should understand that the extra costs are to increase staff and not due to the merger. It would have cost more if the communities did this separately. Administrator Jones noted that the addition of five full-time positions will go a long way toward eliminating the current gaps in the schedule.

Mequon City Attorney Brian Sadjak noted that the proposed draft budget incorporates CPI plus 2%. The Department of Revenue disagrees with the interpretation of the statute that allows the Department to take that adjustment. It may mean that CPI plus 2% may not be available in the first year, but would be available in future years. Administrator Jones added staff is developing a secondary budget that will be presented at the next meeting. Administrator Landisch-Hansen noted the potential reduction is approximately \$155,000.

F. Update - Thiensville Fire Department Foundation

There was no update.

G. Next Meeting Date/Time

The next meeting will be September 21, 2022, at 5:30 PM.

V. ADJOURNMENT

MOTION by Alderwoman Schneider, **SECONDED** by Mayor Nerbun to adjourn the meeting at 6:51 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg
Village of Thiensville
Administrative Assistant

Signed by,

Amy L. Langlois
Village of Thiensville
Village Clerk/Deputy Treasurer