



Southern Ozaukee Fire & EMS Commission
MINUTES

DATE: Wednesday, January 11, 2023

LOCATION: 250 Elm Street, Thiensville, WI

TIME: 6:00 PM

I. CALL TO ORDER

President Mobley called the meeting to order at 6:21 PM.

II. ROLL CALL

MEQUON MAYOR ANDREW NERBUN
MEQUON ADMINISTRATOR WILL JONES
MEQUON ALDERMAN BRIAN PARRISH
MEQUON ALDERWOMAN KATHLEEN SCHNEIDER

THIENSVILLE PRESIDENT VAN MOBLEY
THIENSVILLE ADMINISTRATOR COLLEEN LANDISCH-HANSEN
THIENSVILLE TRUSTEE KRISTINA ECKERT

III. ITEMS REQUIRING COMMISSION ACTION

A. Approve Hiring Process for Paid-on-Call Members

Chief Bialk noted the requirements for paid-on-call members include: a written exam, a physical agility test, interview, police background check and a medical exam.

MOTION by Alderwoman Schneider, **SECONDED** by Mayor Nerbun to Approve Hiring Process for Paid-on-Call Members. **MOTION CARRIED UNANIMOUSLY.**

B. Review/Certify Eligibility List for Fire Department

Chief Bialk noted that three current Mequon interns have applied to be paid-on-call SOFD members. All have EMT and firefighter certification. Chief Bialk recommends approval.

MOTION by Trustee Eckert, **SECONDED** by Alderwoman Schneider to Certify Eligibility List for Fire Department. **MOTION CARRIED UNANIMOUSLY.**

C. Approve Hiring Process for Full-Time Firefighter/Paramedic

Chief Bialk noted plans to hire two full-time firefighter/paramedics during the first quarter of 2023, another one mid-year and a fourth near the end of 2023. ARPA funds will be used to hire the first two. Chief Bialk proposed a one-month application period. Administrator Landisch-Hansen proposed adding Captain to the list of Immediate Supervisors in the Job Description.

MOTION by Alderwoman Schneider, **SECONDED** by Mayor Nerbun to Approve Hiring Process for Fulltime Firefighter/Paramedic with the addition of Captain to the list of Immediate Supervisors in Section D of the Job Description. **MOTION CARRIED UNANIMOUSLY.**

IV. POTENTIAL CLOSED SESSION

A. Battalion Chief Vacancy: The SOFD Commission may convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for the purpose of considering the employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility, and then may reconvene into open session to take such action as deemed appropriate.

MOTION by Alderman Parrish, **SECONDED** by Trustee Eckert to Convene into Closed Session at 6:32 PM.

Ayes: Mayor Nerbun, Alderman Parrish, Alderwoman Schneider, President Mobley and Trustee Eckert

Naes: None

MOTION CARRIED UNANIMOUSLY.

MOTION by Alderwoman Schneider, **SECONDED** by Mayor Nerbun to Reconvene into Open Session at 8:00 PM. **MOTION CARRIED UNANIMOUSLY.**

V. ADJOURNMENT

MOTION by Alderman Parrish, **SECONDED** by Mayor Nerbun to adjourn the meeting at 8:01 PM. **MOTION CARRIED UNANIMOUSLY.**

Submitted by,

Gary Achterberg
Village of Thiensville Administrative Assistant

Amy L. Langlois
Village Clerk/Deputy Treasurer