



11333 N. Cedarburg Road
Mequon, WI 53092
Phone: 262-236-2934
Fax: 262-242-9655

www.ci.mequon.wi.us

Public Works/Engineering
Taped and Televised

SEWER UTILITY DISTRICT COMMISSION

Thursday, October 28, 2021

6:30 PM

Christine Nuernberg Hall

Minutes

1) Call to Order, Roll Call

Commissioner Wirth called the meeting to order at 7:22 PM.

Present:

Commissioner John Wirth
Commissioner Robert Strzelczyk
Commissioner Dale Mayr
Commissioner Jeffrey Hansher
Commissioner Mark Gierl
Commissioner Brian Parrish
Commissioner Kathleen Schneider
Commissioner Andrew Nerbun
Commissioner Glenn Bushee -- **Absent**

Also present were Assistant City Administrator Schoenemann, Director of Public Works/City Engineer Lundeen, Deputy Director of Utilities Driscoll, Finance Director Engroff, and Administrative Assistant Deuster.

2) Approval of Meeting Minutes

a. October 12, 2021 Minutes

RESULT: **Approved [Unanimous]**

MOVED BY: Commissioner Strzelczyk

SECONDED BY: Commissioner Nerbun

AYES: Wirth, Strzelczyk, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun
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3) Resolutions

Action requested: review and recommend approval

- a. **RESOLUTION 3894** A Resolution Adopting the Fiscal Year 2022 Sanitary Sewer Budget and Establishing the 2022 Sanitary Sewer User Fee Schedule

Deputy Director of Utilities Driscoll informed the Commission that there was an amendment for clerical revisions to Exhibit B, Exhibit C and cash flow table 2, but overall, the mill rate, volumetric rate, and user rate were not impacted by the amendment. Staff plans to bring back the updated exhibits for the November meeting.

Director of Public Works/City Engineer Lundeen clarified that rates changed in the 2022 budget in comparison to the 2021 rates, as referenced in the budget packet table. The charges for quarterly operations and maintenance, the volumetric rate and mil rate were each adjusted, where these adjustments and the City-wide reevaluation modestly increased the overall sewer levy (2.1%, from \$7,063,475 in 2021 to \$7,213,956 in 2022).

Commissioner Wirth and Commissioner Parrish inquired about the 5-Year Project plan and asked for clarification from staff to address the projected shortfall in 2023. Staff referred to the Capital Funding Analysis and explained that the estimated cost for replacing Lift Station E was the greatest expense that caused it. In addition, staff summarized scenarios for mil rate adjustments to generate some additional revenue, as described in the packet. However, staff anticipated borrowing to the fund the project to replace Lift Station E in the East Trunk Sewer system north of Mequon Road, because the mil rate scenarios did not generate adequate self-funding, based on the five-year projection for capital improvement projects. Commissioner Nerbun summarized that the five-year capital improvement projections were estimates and confirmed with staff that when additional information becomes available as projects move forward, those cost projections will be updated, and staff plans to bring back revised information to the Commission to finance design and construction beyond 2022.

RESULT: **Approved with Amendments [Unanimous]**
MOVED BY: Commissioner Nerbun
SECONDED BY: Commissioner Hansher

AYES: Wirth, Strzelczyk, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun
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- b. **RESOLUTION 3892** A Resolution Rejecting All Bids for the Rehabilitation of Various Sanitary Manholes, Sewer Mains and Building Sewer Laterals in the Riverdale Park and Riverland Drive Lift Station Areas

RESULT: **Approved [Unanimous]**
MOVED BY: Commissioner Hansher
SECONDED BY: Commissioner Nerbun

AYES: Wirth, Strzelczyk, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun
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- c. **RESOLUTION 3895** A Resolution Authorizing the Negotiation of Easement and/or Land Acquisition Agreement(s) within the River Bend and/or Ranch Court Subdivisions, in Connection with Securing Access for the Replacement of Lift Station E

Commissioner Parrish inquired to clarify the resolution language for multiple appraisals, where \$10,000 is for four properties, rather than \$10,000 per property.

Deputy Director of Utilities Driscoll confirmed and stated if someone were to offer or be interested in entering negotiations, staff would request an appraisal. That amount is based on a rough estimate from a company that the City has contracted with previously for appraisals.

Commissioner Wirth recommended the resolution be clarified to read that multiple appraisals should not cost more than \$10,000 in aggregate without returning to the Commission.

RESULT: **Approved with Amendments [Unanimous]**

MOVED BY: Commissioner Schneider

SECONDED BY: Commissioner Nerbun

AYES: Wirth, Strzelczyk, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun
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4) Adjourn

a. Motion to Adjourn at 7:35 PM.

RESULT: **Approved by Voice Acclamation [Unanimous]**

MOVED BY: Commissioner Gierl

SECONDED BY: Commissioner Mayr

AYES: Wirth, Strzelczyk, Mayr, Hansher, Gierl, Parrish, Schneider, Nerbun
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Respectfully Submitted,

Casey Deuster
Administrative Assistant